



**BOARD OF TRUSTEES
Notice of Regular Meeting**

Wednesday, September 9, 2026 | 1:00 p.m.
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Samuel Ceja, Student Trustee

Pledge of Allegiance to the Flag

Page

1. Agenda Approval

2. Measure J

- 2.1 [2025-2026 Measure J Citizens' Bond Oversight Committee Annual Report](#)  5
[2025-2026 Annual Bond Report - Measure J](#) 

3. Communications from the Public - Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of

speakers.

4. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

4.1	Approval of Minutes 	16
4.2	Approval of Warrants 	21
4.3	Ratification of Contracts  Contracts Ratification Report 	22
4.4	Approval of Out-of-State Student Travel – Las Vegas, NV 	27
4.5	Approval of Out of State Student Travel – Ashland, Oregon 	28
4.6	Approval and/or Ratification of Personnel Actions  Management <i>Employments</i> Academic Employees <i>Employments, at-will employments, temporary employments, and assignment</i> Classified Employees <i>Employments and temporary increases</i> Temporary Employees <i>Substitutes, short-term/seasonal, professional experts, and volunteers</i>	29

5. Reports

5.1	Academic Senate President's Report
5.2	Classified Senate President's Report
5.3	Student Senate President's Report
5.4	Student Trustee Comments
5.5	Vice President Report
5.6	Superintendent/President's Report
5.7	Board Comments

6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

7. Contracts

- 7.1 [Approval of Contracts](#)  40
[Contracts Approval Report](#) 
- 7.2 [Approval of Contract to Purchase Digital Marketing Services from Carnegie Dartlet, LLC utilizing Foundation for California Community Colleges Agreement Number 00008099](#)  42

8. Finance

- 8.1 [Public Hearing and Adoption of 2026-2027 Final Budget](#)  44

9. Administration

- 9.1 [Proposed Revisions of Board Policies](#)  45
[BP 2200 Board Duties and Responsibilities](#) 
[BP 2320 Special and Emergency Board Meetings](#) 
[BP 2732 Trustee Emeritus](#) 
[BP 3050 Institutional Code of Ethics](#) 
[BP 3100 Organizational Structure](#) 
[BP 3200 Accreditation](#) 
[BP 3250 Institutional Planning](#) 
[BP 3260 Outcomes Assessment](#) 
[BP 3280 Grants](#) 
[BP 3300 Public Records](#) 
[BP 3310 Records Retention and Destruction](#) 
[BP 3410 Nondiscrimination](#) 
[BP 3420 Equal Employment Opportunity](#) 
[BP 3430 Prohibition of Harassment](#) 

10. Future Dates

10/14/2026	Regular Meeting	Main Campus	1:00 p.m.
11/18/2026	Regular Meeting	Main Campus	1:00 p.m.
12/9/2026	Regular Meeting	Main Campus	1:00 p.m.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- 11.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- 11.2 LIABILITY CLAIM – Update on claim against the District
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District
- 11.3 LIABILITY CLAIM - Update on claim against the District
Claimant: Makenna Smith
Agency: Butte-Glenn Community College District
- 11.4 LIABILITY CLAIM - Update on claim against the District
Claimant: Ricardo Barriga-Figueroa and Jasmin Uroza Avalos
Agency: Butte-Glenn Community College District

12. Adjournment

- 12.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	2025-2026 Measure J Citizens' Bond Oversight Committee Annual Report
Category:	Administrative Services
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

In November 2016, voters of the Butte-Glenn Community College District approved Measure J, a \$190 million general obligation bond measure authorized under Proposition 39 to fund facilities construction, modernization, and improvements throughout the District.

- **Series A:** Issued April 6, 2017, in the aggregate principal amount of \$42,000,000.
- **Series B:** Issued July 11, 2019, in the aggregate principal amount of \$49,500,000.
- **Series C:** Issued June 16, 2022, in the aggregate principal amount of \$50,000,000.
- **Series D:** Issued September 10, 2025, in the aggregate principal amount of \$48,500,000.

The Citizens' Bond Oversight Committee (CBOC) was established in accordance with Proposition 39 and California Education Code to provide independent oversight of the expenditure of Measure J bond proceeds and to inform the public regarding the use of bond revenues. In accordance with California Education Code Section 15280(b) and Section 3.3 of the Citizens' Bond Oversight Committee Bylaws, the CBOC is required to issue an annual written report regarding its activities and the expenditure of bond proceeds.

Status

The 2025-2026 Citizens' Bond Oversight Committee Annual Report is presented to the Board of Trustees as an informational item. During the reporting period, the Committee continued to fulfill its statutory oversight responsibilities by:

- Reviewing the expenditure of Measure J bond proceeds for authorized school facilities projects.
- Reviewing financial, project, and audit information related to the Measure J Bond Program.
- Informing the public regarding the District's expenditure of bond revenues.
- Reporting on the District's compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution.
- Issuing its annual written report summarizing the Committee's activities and findings.

The Annual Report also provides the Board and the public with an update on Measure J expenditures and project activity through the Fiscal Year 2025-26 ending June 30.

Recommendation

The report is presented for information and receipt by the Board of Trustees. No action is required.



2025-2026

MEASURE J
CITIZENS' BOND OVERSIGHT COMMITTEE
Annual Report to the Board of Trustees



EXECUTIVE SUMMARY

It is the charge of the Measure J Citizens' Bond Oversight Committee to review the expenditures of the Measure J General Obligation Bonds funds and report to the public on the Butte-Glenn Community College District's compliance with Proposition 39. As provided in Education Code Section 15278, the Committee's purpose is to ensure that the public is informed about the district's expenditure of revenues received from the sale of bonds authorized by the voters in the November 2016 general election. It is the Committee's role to:

- Actively review and report on the proper expenditure of taxpayers' money for school construction.
- Advise the public as to whether the College is in compliance with the requirements of Article XIII A, Section 1(b)(3) of the California Constitution which provides that:
 - Bond revenues are expended only for the construction, reconstruction, rehabilitation, or replacement of school facilities, including furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities;
 - No funds are used for any teacher or administrative salaries or other school operation expenses;
 - A list of projects to be funded was included on the ballot;
 - An annual independent performance audit is performed; and
 - An annual independent financial audit is performed.

SUMMARY OF PROCEEDINGS AND ACTIVITIES

For the 2025–2026 term, the following individuals were elected as officers:

Ms. Sarah Houston, Chair

Mr. Fred Sherman, Vice Chair

Richard Price, Business Community Representative

Stan Thompson, Foundation Representative

Bob Kratochvil, Member at Large

Ian Macmillan, Business Community Representative

Colleen Cecil, Business Community Representative

Annette Mariottini, Member at Large

Ruiz Maya, Associated Students Representative

SERIES C BOND FUNDED PROJECTS:

Science Building and Planetarium Grand Opening

On August 15, 2025, Butte College celebrated the opening of the science building, a 77,000 square feet, state of the art facility. A standout feature of the new facility is it's planetarium, which offers students and community members an interactive experience with astronomy and atmospheric science. The 60-seat, domed theater will allow students to explore the cosmos in vivid detail as part of their coursework and will serve as an outreach and educational tool for local schools and the community.



"This building represents a \$73 million investment in academic excellence, opportunity, and student success," said Butte College President Virginia Guleff. "With your investment, we have created a facility that reflects who we are - inclusive, forward-thinking, and driven to prepare our students for careers that shape our world."

Facilities and Infrastructure Projects

The District continues to advance multiple facilities and infrastructure projects focused on maintaining system reliability, safety, and regulatory compliance. Key projects included:

- HVAC Improvements: Compressor replacements in the Learning Resource Center (LRC), along with HVAC repairs and replacements in the Women's Locker Room, Library, Welding, Gym, Chico Center, and Kinesiology, Athletic, and Performance Center.
- Fire and Safety: Corrective actions addressing Fire Marshal deficiency findings, including system repairs, equipment replacements, and code related improvements at multiple campus locations, including the Public Safety Training Center and Information Technology Services buildings.

- Infrastructure and Utility Upgrades: Replacement of the main well motor and critical maintenance at the sewage treatment plant, including effluent pond motor and digester pump replacements.
- Lighting Improvements: Lighting upgrades in the Media Center and the Student and Administrative Services (SAS) building.
- Restroom Improvements: Replacement of restroom fixtures and vanity replacements at the Chico Center.
- Safety and Accessibility: Continued implementation of smaller-scale projects to improve campus safety, ADA accessibility, and overall building system functionality.

Media Center Lobby Light Replacement



Chico Center ADA Sidewalk Repair



SERIES D BOND FUNDING

The 2025-2026 reporting period marked a significant milestone for the Butte-Glenn Community College District with the successful issuance of the fourth and final series of bonds authorized under the 2016 Measure J bond program.

On August 19, 2025, the District priced the final Series D bond issuance in the amount of \$48.5 million. The financing process generated exceptionally strong investor interest and demonstrated continued confidence in the district's financial stewardship and long-term planning efforts.

During the order period, the district received more than \$100 million in purchase orders from 20 institutional and retail investment accounts for the \$48.5 million bond offering. Due to the high level of demand, the district was able to negotiate lower borrowing rates across most bond maturities, resulting in substantial savings for local taxpayers.

The true interest cost (TIC) for the Series D bonds was finalized at 4.74%, significantly lower than the original good faith estimate of 5.11% presented to the Board of Trustees in June 2025. In addition, the repayment term was reduced from 30 years to 24 years, with the final bond payment scheduled for August 1, 2050. The difference in rates translates to nearly \$15 million in lower interest expense for District taxpayers. The reduction in both the interest rate and repayment term demonstrates the District's proactive approach to debt management and its continued focus on minimizing the financial impact to taxpayers while maximizing resources available for student-centered capital improvements.

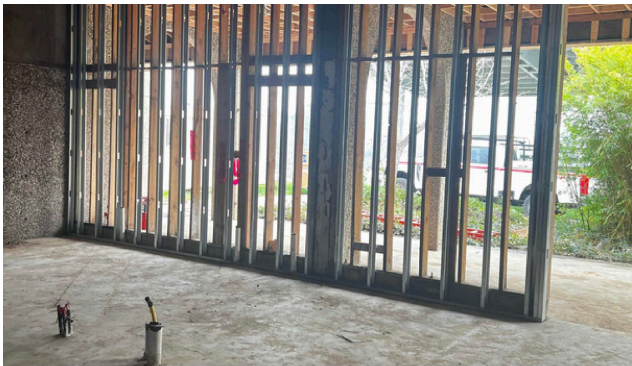
Proceeds from the Series D bonds will support the continued modernization of aging facilities, enhancement of instructional spaces, technology improvements, infrastructure upgrades, and projects that improve safety, accessibility, and operational efficiency across district campuses.

SERIES D BOND FUNDED PROJECTS:

Agricultural and Natural Resources Remodel

The Agricultural and Natural Resources remodel began in the fall of 2025 and is expected to continue through the end of 2026. Completion is anticipated in time for the grand opening, with the facility ready for student instruction at the start of the Spring 2027 semester. The project cost is estimated at \$13.1 million.

Project Completion: January 2027



Firearms Training Facility Project Update

The site investigation and programming phases are complete. The RFQ/RFP process began in April 2026 and will continue through September 2026. The design phase and Division of the State of Architect (DSA) submission are scheduled to begin September 2026 and continue through August 2027. Construction is planned from September 2027 through December 2028, with program use of the range anticipated to begin in Spring 2029.

Firearms Training Facility Location



Measure J Project Expenditure Report

Summary of Measure J Bond Fund by Series

Butte-Glenn Community College District

For the fiscal year ending June 30, 2026

	Series B	Series C	Series D	Total Combined Measure J Activity
Beginning Balance as of July 1, 2025	\$ 359	\$ 10,557,154	\$ -	\$ 10,557,513
Revenue:				
Sale of Bonds	-	-	\$ 48,183,636	\$ 48,183,636
Interest	-	293,661	1,385,228	1,678,889
Total Revenue:	\$ -	\$ 293,661	\$ 49,568,864	\$ 49,862,525
Expenditures:				
710101 - Infrastructure: Utility ¹	\$ 358.66	\$ 850,692	\$	\$ 851,050.66
710087 - Shooting Range		180,673		180,673
710089 - Student Services Remodel		95,819		95,819
710106 - Science Building Instructional Equipment		2,447,611		2,447,611
710111 - Physical Science Remodel		7,367,999		7,367,999
710086 - AG/Natural Resources Remodel			1,122,204	1,122,204
Total Expenditures:	\$ 359	\$ 10,942,794	\$ 1,122,204	\$ 12,065,357
Net Change in Fund Balance	(359)	(10,649,133)	48,446,660	37,797,168
Ending Fund Balance as of June 30, 2026	-	(91,979)	48,446,660	48,354,681

¹ Replacement of the main well motor and critical maintenance at the sewage treatment plant, including effluent pond motor and digester pump replacements; lighting repairs; restroom refurbishments; HVAC replacement in Women's Locker Room, Learning Resource Center, Kinesiology, Athletic and Performance Center; fire alarm repairs; ADA accessibility improvements

ANNUAL AUDIT AND PERFORMANCE REVIEW

Vice President Jessica Snelling provided a review of the 2024-2025 Annual Audit and Performance Reports as required under Proposition 39. The independent audit confirmed that bond revenues were expended only on voter approved projects and that the district remains in compliance with applicable regulations.

CITIZENS’ BOND OVERSIGHT COMMITTEE ANNUAL REPORT TO THE BOARD OF TRUSTEES

The Committee reviewed the Annual Report to be submitted to the Board of Trustees and approved the draft for presentation on September 9, 2026, Board of Trustees meeting.

Statement of Compliance

This report is submitted to the Board of Trustees annually. As part of the report the Citizens’ Bond Oversight Committee certifies compliance with the following provisions:

The Committee advises that, to the best of its knowledge, the Butte-Glenn Community College District is in compliance with the requirements in Article XIII A, Section 1(b)(3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure J and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section 1(b)(3)(a) of the California Constitution.

Respectfully Submitted:

Ms. Sarah Houston, Chair
Mr. Fred Sherman, Vice Chair
Richard Price
Stan Thompson
Bob Kratochvil
Ian Macmillan
Colleen Cecil
Annette Mariottini

2026-2027 MEETING DATES

August 18, 2026
February 18, 2027

DISTRICT ADMINISTRATION

Virginia Guleff, President
Jessica Snelling Vice President Administrative Services



MINUTES OF REGULAR MEETING

August 5, 2026 | 1:00 p.m.

Butte College Glenn County Center, Room 127
1366 Cortina Dr., Orland, CA

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, August 5, 2026, at 1:00 p.m., in room 127 of the Butte College Glenn County Center in Orland, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Samuel Ceja, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Mr. Travon Robinson, Interim Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Board Vice President Nock led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Board Clerk Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)

Nos: None

Abstentions: None

Absent: None

2. Communications from the Public – Consent Agenda

There were no public comments.

3. **Spotlight Presentation – Melissa Pearson, Human Resources Director – Current Status of Employee Evaluations**

Superintendent/President Guleff noted that Butte College had an accreditation finding for untimely employee evaluations, but has since made progress and the college's mid-term report was accepted by the Accrediting Commission for Community and Junior Colleges (ACCJC). She introduced Human Resources Director Melissa Pearson to provide an update on the current status of employee evaluations. Director Pearson reported that 59.8% of employee evaluations are current, with 40.2% past due. She indicated that human resources and college leadership will review the non-faculty evaluation forms to simplify the process while maintaining meaningful feedback. They will also review the timing and frequency of evaluations. Finally, Director Pearson reported that human resources will provide managers with evaluations training. Superintendent/President Guleff indicated that another evaluations update will be provided at the November Board of Trustees meeting.

4. **Approval of Consent Agenda, Items 4.1-4.11**

Trustee McGinnis requested that item 4.4, Ratification of Contracts, be moved off the consent agenda. It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to approve the consent agenda other than item 4.4.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)

Nos: None

Abstentions: None

Absent: None

Item 4.4 Ratification of Contracts

It was moved by Trustee McGinnis, seconded by Trustee Boeger, to approve the Ratification of Contracts.

Trustee McGinnis reported concerns with the contracts with Intervision, which the Board approved at the May Board of Trustees meeting, explaining that his concerns arose after reading the Book in Common, *The AI Con*. He questioned whether the college is moving toward too much automation of communication with students. Trustee Boeger recommended that the college not contract to use only one AI system, encouraging flexibility to protect cost structure. Vice President Snelling explained that the contracts are for the California Community Colleges Tech Center. The contracted services support a variety of system-wide services and infrastructure; they are not for the development of predictive AI.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: Trustee Ceja (advisory vote)

Abstentions: None

Absent: None

5. **Reports**

Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported that the Academic Senate has not yet had its first fall semester meeting, although as an Academic Senate member of the Equal Employment Opportunity Committee, she did committee work over the summer. She reported that the Academic Senate will train its new senators on August 19.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Classified Senate held its retreat last month. The Senate's priority this year will be to enhance committee and participatory governance engagement among constituents; they will make committee assignments at their next meeting. Classified Senate President Burwell reported that Caring Campus is seeking volunteers to welcome students at for Ask Me booths the first few days of the semester.

Vice President's Report – Tray Robinson

Interim Vice President Robinson reported on start-of-the-semester welcome activities for students that aim to help them feel connected and supported, including Roadrunner Rush and Welcome Week. He reported that the Welcome Center continues to strengthen the student orientation process; to date nearly 2,900 students have participated in in-person orientation for the fall semester. Interim Vice President Robinson reported the Roadrunner Hub has expanded their storage and transportation capacities, allowing them to provide more services to students. He noted that October is Disability Employment Awareness Month; the college will host an event on October 22. He concluded by reporting that a partnership between the Butte College Student Health Center and the local Lion's Club will provide free eye exams and glasses to students during the spring semester.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her report by welcoming Student Trustee Sam Ceja to the Board. She also recognized Angel Ventura Plascenia, Karla Guzman Mohedano, and Tasha Spirk for hosting a very successful Student Leadership Academy over the summer.

Superintendent/President Guleff also reported on recent community engagement, including participating in the Butte County Sheriff's Deputy for a Day. She noted that the event included tours of the Butte County Sheriff Office's facilities and a policing scenario. She also reported that she and the Butte College vice presidents met with Chico State President Steve Perez and his cabinet earlier this week. They discussed a variety of topics related to the student and talent pipeline.

Superintendent/President Guleff concluded by reporting that in preparation for the start of the fall semester, she joined the Great Teachers Conference and is getting ready to address the college at convocation.

Board Comments

Trustee McGinnis announced that the Butte College Athletics Crab Feed is scheduled for January 16. He reported that he read *The AI Con* and is not opposed to AI but to forcing people to deal with machines rather than speak to a human. Trustee Krepelka recognized Glenn County Superintendent of Schools Ryan Bentz and the great work his office does. Trustee Boeger reported that AB 181 moved control of finances from the state superintendent of education to the governor, as well as increasing community colleges' share of Proposition 98 funding. He noted that the college will be well funded by the state in the coming years and recommended that the college invest in new buildings. Board Vice President Nock indicated that he is looking forward to attending the Fish & Wildlife Academy graduation ceremony. Board Clerk Dahlmeier reported that he is continually amazed by the support services that Butte College provides to students, so he is excited to hear about further outreach to increase awareness of them. Trustee Massa indicated that he is a product of the Glenn County school system and thanked Superintendent Bentz for attending the Board meeting.

6. Communications from the Public

There were no public comments.

7. **Contracts**

Approval of Contracts, Item 7.1

It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to approve the contracts listed on the contracts approval report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Apple Computer Hardware and Services from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400, Item 7.2

It was moved by Trustee Massa, seconded by Trustee Krepelka, to approve the contract to purchase Apple Computer Hardware and Services from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400 , in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)

Nos: None

Abstentions: None

Absent: None

Donation of District Personal Property: Miscellaneous Electronic Equipment, Item 7.3

It was moved by Trustee Krepelka, seconded by Board Clerk Dahlmeier, to approve the donation of district personal property in the form of miscellaneous electronic equipment, in accordance with Board Policy 6550.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)

Nos: None

Abstentions: None

Absent: None

8. **Human Resources**

Approval of Equal Employment Opportunity Annual Certification Form, Item 8.1

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the Equal Employment Opportunity Annual Certification Form.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)
Nos: None
Abstentions: None
Absent: None

Approval of Annual Title IX Report, Item 8.2

It was moved by Trustee McGinnis, seconded by Board Clerk Dahlmeier, to approve the annual Title IX Report.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, McGinnis, and Ceja (advisory vote)
Nos: None
Abstentions: None
Absent: None

9. Administration

Adoption of Board Policy 2725 Board Member Compensation, Item 9.1

It was moved by Trustee McGinnis, seconded by Board Clerk Dahlmeier, to approve BP 2725 Board Member Compensation.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, McGinnis, and Ceja (advisory vote)
Nos: Trustee Massa
Abstentions: None
Absent: None

10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that the Board took no reportable action.

11. Adjournment

Board President Blacklock adjourned the meeting at 2:40 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of July 24, 2026 to August 27, 2026.

Type of Warrant	Quantity of Checks	Total
Vendor	638	\$8,075,672
Payroll	39	\$4,550,027
Financial Aid	4,823	\$4,993,297

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of July 2026. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

July 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/27/26	9/30/26	Creative West Graphic Solutions, LLC	Create and Develop a Full Design of 2025-26 Butte College Annual Report	(\$6,000.00)	Unrestricted General	President's Office	Guleff
5/27/26	6/30/27	Arise Careers, Inc.	Resume Building Software License Amendment to Term and Fees	(\$3,500.00)	Unrestricted General	Career Center	Robinson
7/21/26	Upon Payment	GHA Technologies, Inc.	ABBY FineReader Software Subscription	(\$595.40)	Restricted General	Disabled Student Programs & Services	Robinson
Upon Download	One Year	ABBY USA Software House Inc.	ABBY FineReader Software Subscription License	\$0.00	Restricted General	Disabled Student Programs & Services	Robinson
7/1/26	6/30/27	Chico Housing Action Team (CHAT)	Rapid Re-Housing Program Services	(\$74,500.00)	Restricted General	Roadrunner Hub	Robinson
7/1/26	9/30/27	Chico State Enterprises	CalFresh Outreach Program Amendment Reducing Funds	(\$86,066.00)	Restricted General	Roadrunner Hub	Robinson
6/30/26	6/30/29	Path Education, Inc.	Student Engagement Communities Platform	(\$59,451.00)	Fiduciary	Student Life	Robinson
7/31/26	8/8/26	Ampla Health	Outreach and Recruitment at National Health Center Week Event	\$0.00	N/A	Welcome Center	Robinson
8/13/26	8/13/26	Corning Sweets	Food Vendor for Roadrunner Rush Event	(\$825.00)	Restricted General	Welcome Center	Robinson
8/13/26	8/13/26	Eclectic Sounds DJs	DJ Services for Roadrunner Rush Event	(\$600.00)	Restricted General	Welcome Center	Robinson
8/13/26	8/13/26	NikNek Lemonade, LLC	Food Vendor for Roadrunner Rush Event	(\$1,930.00)	Restricted General	Welcome Center	Robinson
7/1/26	6/30/27	Copyleaks Technologies, Ltd.	Plagiarism and Artificial Intelligence Detection Software	(\$21,572.32)	Unrestricted General	Academic Technology Services	Shearer
8/7/26	8/7/26	Oroville Union High School District	Men's Soccer Practice Venue	(\$200.00)	Unrestricted General	Athletics	Shearer
7/20/26	12/30/26	Aidan Lippe	Media Coverage for Women's Basketball Team	(\$2,000.00)	Foundation Agency Account	Athletics	Shearer
7/30/26	7/30/26	Ben Toilet Rentals, Inc.	Portable Restrooms Rental for Youth Football Jamboree	(\$432.77)	Foundation Agency Account	Athletics	Shearer
7/28/26	7/27/31	Old Dominion University	Affiliation Agreement for Athletic Training Internship	\$0.00	N/A	Athletics	Shearer
7/1/25	6/29/26	Butte County Office of Education	California State Preschool Program (CSPP) Quality Improvement Block Grant	\$2,910.00	Restricted General	Child Development Center	Shearer
7/19/26	10/26/27	ALERTWest, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/16/26	10/26/27	All Things Trees	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/30/26	10/26/27	Butte Construction Company	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/23/26	6/30/27	Butte County Behavioral Health	Employee Training	\$6,000.00	Restricted General	Contract Education	Shearer
8/1/26	6/30/27	Butte County Department of Employment and Social Services	Employee Training	\$12,500.00	Restricted General	Contract Education	Shearer
7/31/26	10/26/27	Butte Roofing Company	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/13/26	6/15/28	Cerritos Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
7/16/26	6/15/28	Columbia College	California Community Colleges - California Conservation Corps Partnership Project	(\$34,000.00)	Restricted General	Contract Education	Shearer
6/1/26	6/30/28	Davey Resource Group, Inc.	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$100,860.00)	Restricted General	Contract Education	Shearer
7/15/26	10/26/27	DigitalPath, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/1/26	6/30/28	Durham Recreation & Park District	Use of Properties to Conduct Utility Line Clearance Arborist Training	\$0.00	N/A	Contract Education	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

July 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
6/25/26	6/30/26	Family Tree Service, Inc.	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$2,023.98)	Restricted General	Contract Education	Shearer
6/15/26	6/30/26	Good Well Consulting, Inc.	Training Delivery Services Amendment to Fees	(\$5,720.46)	Restricted General	Contract Education	Shearer
7/21/26	6/15/28	Hartnell Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$39,000.00)	Restricted General	Contract Education	Shearer
6/26/26	6/30/26	International Arborist Institute	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$5,400.00)	Restricted General	Contract Education	Shearer
7/1/26	5/31/27	Kern Community College District	California Resilient Careers in Forestry Project	(\$6,000.00)	Restricted General	Contract Education	Shearer
6/25/26	6/30/26	Matt Kellogg	Training Delivery Services Amendment to Fees	(\$150.00)	Restricted General	Contract Education	Shearer
7/1/26	5/31/27	MWS Ventures, Inc.	California Resilient Careers in Forestry Project	(\$35,450.00)	Restricted General	Contract Education	Shearer
7/15/26	3/30/27	Oroville Hospital	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$55,255.20)	Restricted General	Contract Education	Shearer
6/18/26	6/30/26	Ria Collaboratories	Training Delivery Services Amendment to Fees	(\$1,000.00)	Restricted General	Contract Education	Shearer
7/19/26	10/26/27	Sacramento Valley Walnut Growers, LLC	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(Actual ETP Reimb. Earned)	Restricted General	Contract Education	Shearer
7/15/26	6/15/28	San Luis Obispo County Community College District, Cuesta College	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
7/15/26	6/30/27	Tanya Hanrihan	California Community Colleges - California Conservation Corps Partnership Project	(\$110,000.00)	Restricted General	Contract Education	Shearer
6/26/26	6/30/26	Thrive Synergy Solutions	Training Delivery Services Amendment to Fees	(\$1,395.50)	Restricted General	Contract Education	Shearer
7/1/26	6/30/27	Thrive Synergy Solutions	Training Delivery Services	(\$10,000.00)	Restricted General	Contract Education	Shearer
7/1/26	6/30/28	Utility Arborist Training Group, LLC	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$96,000.00)	Restricted General	Contract Education	Shearer
7/1/26	6/30/29	Corning Union High School District	College & Career Access Pathways Partnership Agreement	\$0.00	N/A	Dual Enrollment	Shearer
7/1/26	6/30/27	Air & Lube Systems, Inc.	Annual Lift Equipment Inspection and Maintenance	(\$3,000.00)	Unrestricted General	Industrial Technologies	Shearer
7/21/26	7/20/27	NAPA Commercial Systems Group Genuine Parts Company	NAPA TRACS and Mitchell1 Repair Software License	(\$4,144.00)	Unrestricted General	Industrial Technologies	Shearer
7/21/26	7/20/31	The National Automotive Parts Association (NAPA)	Partnership Agreement NAPA Sponsorship	\$0.00	N/A	Industrial Technologies	Shearer
7/1/26	6/30/27	Community College League of California	Library Databases Subscriptions	(\$66,223.00)	Unrestricted General	Library	Shearer
8/1/26	5/21/27	Jeff Birkholz	Piano Tuning and Maintenance Services	(\$12,000.00)	Unrestricted General	Music	Shearer
9/1/26	6/30/27	Willows Pediatric	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
7/21/26	7/20/27	SoftChalk, LLC	SoftChalk Cloud Subscription Renewal Individual License	(\$675.00)	Unrestricted General	Philosophy	Shearer
8/6/26	8/6/26	Alexia Velazquez	Singer for Fish and Wildlife Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
8/6/26	8/6/26	Caleb Cox	Bagpipng for Fish and Wildlife Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
8/6/26	8/6/26	Paradise Elks Lodge	Fish & Wildlife Academy Graduation Venue	(\$3,341.00)	Foundation Agency Account	Public Safety Education & Training	Shearer
8/6/26	8/6/26	Silver Sage Catering, Inc.	Catering Services for Fish and Wildlife Academy Graduation	(\$7,548.04)	Foundation Agency Account	Public Safety Education & Training	Shearer
7/21/26	6/30/27	ARC of Butte County	Instructional Service Agreement to provide Community Partners in Education (CPE) Courses	(\$87,640.00)	Unrestricted General	Special Programs	Shearer
7/9/26	6/30/27	Sycamore Glen	Instructional Service Agreement to provide Health Aging & Living (HAL) Courses	(\$3,240.00)	Unrestricted General	Special Programs	Shearer
7/9/26	7/30/27	Westmont Living dba The Terraces	Instructional Service Agreement for Healthy Aging and Living (HAL) Courses	(\$8,480.00)	Unrestricted General	Special Programs	Shearer

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

July 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/16/26	6/30/27	Work Training Center for the Handicapped, Inc.	Instructional Service Agreement to provide Community Partners in Education (CPE) Courses	(\$202,640.00)	Unrestricted General	Special Programs	Shearer
7/16/26	Until Complete	Sierra Joint Community College District	Assignment and Assumption Agreement Regarding Transition of North Far North Regional Consortium Allocation Agreements, Grant Agreements, and Other Consortium Activities	TBD Unexpended SWP and K12 SWP funds	Restricted General	Administrative Services	Snelling
6/8/26	6/7/27	Corporation for Education Network Initiatives in California (CENIC)	Installation, Deployment and Facilities Fees for a Secondary Handoff for 2x 1GB CENIC Hosted Connections to AWS for San Joaquin Delta CCD	(\$2,652.18)	Restricted General	CCC Technology Center	Snelling
6/8/26	6/7/27	San Joaquin Delta Community College District	Reimbursement for the Installation, Deployment and Facilities Fees for a Secondary Handoff for 2x 1GB CENIC Hosted Connections to AWS	\$2,652.18	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/31	Corporation for Education Network Initiatives in California (CENIC)	Master Agreement for the Provision, Installation and Maintenance of Advanced Network Services; CalREN Core Network Services Equipment and Maintenance, and DDoS Mitigation	(\$51,788,840.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Foundation for California Community Colleges	Communications, Marketing, User Testing, and Project Management Services	(\$134,475.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Higher Digital, Inc.	Consulting and Advisory Services for Reimagine CCCApply Project	(\$1,480,000.00)	Restricted General	CCC Technology Center	Snelling
5/28/26	6/30/26	Higher Digital Inc.	Consulting and Advisory Services for Reimagine CCCApply Project Amendment to Fees	(\$125,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	InterVision Systems, LLC	Cloud Amazon Web Services (AWS) Management Services to Provide Cloud Infrastructure as a Service (IaaS) and Cloud Platforms as a Service (PaaS)	(\$2,000,000.00)	Restricted General	CCC Technology Center	Snelling
7/9/26	7/8/27	Momentive, Inc. FKA Survey Monkey, Inc.	Survey Monkey Subscription	(\$468.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Praecipio Consulting, LLC	Consulting Services for Agile Coaching and Atlassian Products	(\$136,100.40)	Restricted General	CCC Technology Center	Snelling
9/1/26	8/31/27	Salesforce, Inc.	Sales Cloud Enterprise Edition Subscription	(\$7,224.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Utah State University (WebAIM)	Web Accessibility In Mind Online Course Enrollments	(\$75,000.00)	Restricted General	CCC Technology Center	Snelling
7/15/26	6/30/29	Tip Top Service Company	Commercial Kitchen Exhaust Hood Cleaning Services	(\$19,571.52)	Enterprise	Dining Services	Snelling
8/10/26	6/30/27	Air & Lube Systems, Inc.	Annual Inspections on Lifts in Transportation Shop	(\$3,000.00)	Restricted General	Facilities, Planning, & Management	Snelling
7/27/26	12/31/30	Bureau Veritas-National Inspection Services	Annual Elevators Inspections and Reports	(\$13,764.28)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/27/26	8/7/26	California Renovation Carpet One	Replace carpet in Learning Resource Center Room 307	(\$1,390.77)	Measure J	Facilities, Planning, & Management	Snelling
5/24/27	6/30/31	DAS Simplified	Emergency Responder Coverage Enhancement System (ERCES) Testing in Science Building	(\$19,500.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	David Hurd	Project Inspector Services for Cosmetology and Barbering Center and Chico Science Lab Project	(\$71,500.00)	Capital	Facilities, Planning, & Management	Snelling
11/2/26	4/30/27	Door System Design, Inc. dba The Door Company	Personnel Fire Door Testing at Arts, Learning Resource Center, and Student and Administrative Services	(\$13,978.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/15/26	6/30/27	Higgins Pest and Weed	Turf Weed Control Program	(\$10,365.00)	Unrestricted General	Facilities, Planning, & Management	Snelling

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

July 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/15/26	6/30/27	Higgins Pest and Weed	Pest Control Program	(\$12,000.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
1/4/27	6/30/27	Higgins Pest and Weed	Pest Control Program for New Cosmetology and Barbering Building and Chico Science Building	(\$900.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
1/4/27	6/30/27	Holt Heating and Air, LLC	Annual Maintenance Evaporative Coolers at Mechanized Agriculture Shop and Greenhouse	(\$3,615.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
11/2/26	1/31/27	McClelland Air Conditioning, Inc.	Annual Maintenance HVAC System in Server Room of Mathematics	(\$670.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
11/2/26	1/31/27	McClelland Air Conditioning, Inc.	Annual Maintenance HVAC System in Server Room of Allied Health Public Service Center Building	(\$945.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/27/26	8/31/26	Safeguard Wilgus Fire Protection	Fire Extinguisher Inspection, Testing, and Maintenance Services	(\$12,000.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/27/26	12/31/26	Stiles, LLC	School Bus Driver and Instructor Training	(\$4,000.00)	Restricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Sunset Services	Grade III Operator Services for the Wastewater Treatment Plant	(\$43,200.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
8/3/26	6/30/27	Voltage Specialists	Fire Sprinkler and Hoods Testing and Inspections	(\$53,996.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
11/2/26	1/29/27	Voltage Specialists	Annual Fire Alarm Testing and Inspections, Fire Alarm Monitoring, and Semi-Annual Elevators Inspections	(\$61,097.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/16/26	6/30/29	BMTX, Inc. dba BM Technologies, Inc.	Student Financial Aid Disbursement Services Amendment to Term, Fees, & Billing Information	(\$54,198.15) plus Disbursement Fees	Unrestricted General	Fiscal Services	Snelling
7/15/26	6/30/27	Grand River Solutions, Inc.	Title IX & Equity Services	Expenses based on Services Used	Unrestricted General	Human Resources	Snelling
8/2/26	8/5/26	The Westport	Great Teachers Venue	(\$7,330.00)	Unrestricted General	Human Resources	Snelling
Upon Payment	One Year	Directable, Inc.	Digital Signage Platform License	(\$843.75)	Unrestricted General	Information Technology	Snelling
7/31/26	7/31/27	EDUCAUSE	Website Domain	(\$77.00)	Unrestricted General	Information Technology	Snelling
7/16/26	Upon Payment	ePlus Technology, Inc.	Veeam Data Platform Foundation Enterprise	(\$37,720.32)	Unrestricted General	Information Technology	Snelling
8/23/26	8/22/27	Veeam Software Group GMBH	Veeam Data Platform Foundation Enterprise License	\$0.00	Unrestricted General	Information Technology	Snelling
7/21/26	Upon Payment	ePlus Technology, Inc.	Advantage Ultra Service Plan for Symmetra UPS Data Center	(\$12,044.36)	Unrestricted General	Information Technology	Snelling
7/5/26	7/4/27	Schneider Electric	Advantage Ultra Service Plan for 3-Phase UPS and Software License	\$0.00	Unrestricted General	Information Technology	Snelling
6/5/26	6/4/27	Generac Power Systems, Inc.	Generac Mobile Link Software License	(\$109.99)	Unrestricted General	Information Technology	Snelling
8/1/26	7/31/27	Maverick Networks, Inc.	Mitel Phone System Maintenance and Support	(\$32,687.00)	Unrestricted General	Information Technology	Snelling
7/23/26	Upon Payment	SHI International Corporation	ADC VPX/BLX Software Subscription	(\$11,327.20)	Unrestricted General	Information Technology	Snelling
7/20/26	7/19/27	Cloud Software Group Holdings, Inc.	ADC VPX/BLX Software License	\$0.00	Unrestricted General	Information Technology	Snelling
7/1/26	6/30/27	Technolutions, Inc.	Slate Information Management System License, Host and Support Services	(\$50,000.00)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$24,062.18			
			TOTAL EXPENSE CONTRACTS	(\$57,508,550.44)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval of Out-of-State Student Travel – Las Vegas, NV
Category:	Student Services
Submitted By:	Tray Robinson, Interim Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Motorsports Club is requesting approval to attend the SEMA (Specialty Equipment Market Association) Show, in Las Vegas, Nevada. The SEMA Show will be held November 3-6, at the Las Vegas Convention Center. Students will participate in automotive industry exhibits, educational sessions, and professional networking opportunities focused on current and emerging automotive technologies.

Status

Butte College Motorsports Club faculty advisor will accompany five students to Las Vegas, Nevada, from November 2-6, 2026. The event is open to all BC Motorsports Club members in good standing with Butte College. The current cost estimate is \$5,800. The club plans to apply for a BCSS Travel grant to supplement its \$2,000 in available club funds.

Recommendation

It is recommended the Board of Trustees authorize out of state travel to Las Vegas, NV, from November 2-6, 2026, for one club chaperone and up to five students to attend the SEMA Show.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval of Out of State Student Travel – Ashland, Oregon
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The English 25 (Introduction to Shakespeare) class has planned a trip to Ashland, Oregon, to see the plays *The Taming of the Shrew*, *Henry IV Part 1*, and *A Midsummer Night's Dream* at the Oregon Shakespeare Festival. Dr. Katherine MacKinnon will chaperone the trip.

The goal of this trip for students is to see the profound difference between a Shakespeare play as it is read on the page and the play as it is acted on the stage, and to learn more about Shakespeare's early life as a playwright.

Status

Butte College Shakespeare students are being given an opportunity to attend a live theatrical experience at the Oregon Shakespeare Festival in Ashland, Oregon, widely regarded as the best Shakespeare company in the United States. The trip will take place over three days, driving up on Thursday, September 24, 2026, and returning on Saturday evening, September 26, 2026. Students will be accompanied by Introduction to Shakespeare instructor, Dr. Katherine MacKinnon.

Students will pay their own way. Funds for the chaperone will be requested from professional development. Costs are estimated to be \$1,040.

Recommendation

It is recommended the Board authorize out-of-state travel for students to Ashland, Oregon, from September 24 through 26, 2026, to see the Shakespearean plays *The Taming of the Shrew*, *Henry IV Part 1*, and *A Midsummer Night's Dream* at the Oregon Shakespeare Festival accompanied by Dr. Katherine MacKinnon.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Melissa Pearson, Director Human Resources
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Interim Academy Coordinator, Fire Academy – John Kelso
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 15
Effective: September 1, 2026 – December 31, 2026
2. Employment of Interim Academy Coordinator, POST Academy – Antoinette Ortiz
Full-time, 30 hours per week, 12 months per year
Salary: MSC – 15
Effective: September 1, 2026 – June 30, 2027
3. Employment of Interim Associate Dean of Instruction – Thomas Williams
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 22
Effective: August 17, 2026 – June 30, 2027
4. Employment of Human Resources Specialist – Shyanne Scott
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 5
Effective: September 1, 2026

Academic*

5. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, CNST/ITEC Instructor (Industrial Technology Programs) – Eric Balken
Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026 - May 28, 2027
6. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, CNST/ITEC Instructor (Industrial Technology Programs) – Bruce "Darrah" Thomas

Status: Temporary

Salary: Placement on the Academic Salary Schedule as determined by education and experience

Effective: August 1, 2026 - May 28, 2027

7. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, DFT/ITEC Instructor (Industrial Technology Programs) – Phillip Manning

Status: Temporary

Salary: Placement on the Academic Salary Schedule as determined by education and experience

Effective: August 1, 2026 - May 28, 2027

8. Assignment as Accelerated RN Assistant Program Director – Nursing (25%) – Lynda Gomes
Effective: Academic Year 2026-27

9. Assignment as Licensed Vocational Nurse Program Director (75%) – John Beadle
Effective: Academic Year 2026-27

10. Assignment as CNA Program Director (25%) – Patricia Hubbard
Effective: Academic Year 2026-27

11. Assignment as Paramedic and EMT Program Director (30%) – Robin Sinclear
Effective: Academic Year 2026-27

12. Assignment as Respiratory Therapy Program Director (20%) – Emilie Wilson
Effective: Academic Year 2026-27

13. Assignment as Director of Clinical Education, Respiratory Therapy (20%) – Randi Bland
Effective: Academic Year 2026-27

14. Assignment as Puente Coordinator (25%) – Cristina Dahl
Effective: Academic Year 2026-27

15. Assignment as Rising Scholars Coordinator (50%) – Danielle Gray
Effective: Academic Year 2026-27

16. Assignment as Student Learning Outcomes Coordinator (20%) – Julie Jenks
Effective: Academic Year 2026-27

17. Assignment as Dual Enrollment Coordinator (50%) – Craig Kielb
Effective: Academic Year 2026-27

18. Assignment as ESL Coordinator (20%) – Mark Scholl
Effective: Academic Year 2026-27

19. Assignment as Transfer Coordinator (5%) – Melina Torres
Effective: Academic Year 2026-27

20. Assignment as Planetarium Coordinator (30%) – Jason Trento
Effective: Academic Year 2026-27

21. Assignment as EOPS Counseling Coordinator (5%) – Llael Valle
Effective: Academic Year 2026-27

22. Assignment as Distance Education and Accessible Learning Resources Coordinator (100%) – Suzanne Wakim
Effective: July 1, 2026 – July 31, 2026
23. Assignment as Distance Education and Accessible Learning Resources Coordinator (80%) – Suzanne Wakim
Effective: Academic Year 2026-27
24. Assignment as Co-Principal Investigator for National Science Foundation Advanced Technological Education (ATE) Grant (10%) – Jennifer Bryant
Effective: Academic Year 2026-27
25. Assignment as Curriculum Committee Chair (50%) – Patrick McDougall
Effective: Academic Year 2026-27
26. Assignment as Chair I, Business Education (50%) – Kenneth Bearden
Effective: Academic Year 2026-27
27. Assignment as Chair I, Nursing (50%) – Laurie Bowles
Effective: Academic Year 2026-27
28. Assignment as Chair I, Allied Health and Nutrition (50%) – Lisa Gunn
Effective: Academic Year 2026-27
29. Assignment as Chair I, Health, Kinesiology, and Athletics (50%) – Jeff Jordan
Effective: Academic Year 2026-27
30. Assignment as Chair I, English and Journalism (50%) – Mary Katherine MacKinnon
Effective: Academic Year 2026-27
31. Assignment as Chair I, Communication Studies, Ethnic Studies, and World Languages (50%) – Deborah McCabe
Effective: Academic Year 2026-27
32. Assignment as Chair I, Visual Arts and Design (50%) – Sara Smallhouse
Effective: Academic Year 2026-27
33. Assignment as Chair II, Welding (40%) – Chris Armitage
Effective: Academic Year 2026-27
34. Assignment as Chair II, Mathematics (40%) – Kimberly Bartsch
Effective: Academic Year 2026-27
35. Assignment as Chair II, Sociocultural Studies (40%) – Cynthia Bynoe
Effective: Academic Year 2026-27
36. Assignment as Chair II, Performing Arts (40%) – Ryan Heimlich
Effective: Academic Year 2026-27
37. Assignment as Chair II, Automotive Technology (40%) – Craig Kielb
Effective: Academic Year 2026-27
38. Assignment as Chair II, Social and Behavioral Sciences (40%) – Nate Murawski
Effective: Academic Year 2026-27

39. Assignment as Chair II, Physical Sciences (40%) – Michael Panunto
Effective: Academic Year 2026-27
40. Assignment as Chair II, Computer Science and Engineering (40%) – Luke Sathrum
Effective: Academic Year 2026-27
41. Assignment as Chair II, Industrial Technologies (40%) – Thomas Williams
Effective: August 1, 2026 – August 16, 2026
42. Assignment as Chair II, Agriculture, Environmental Horticulture, and Natural Resources (40%) – Ricky Wittsell
Effective: Academic Year 2026-27
43. Assignment as Chair II, Biology (40%) – Kelly Wood
Effective: Academic Year 2026-27
44. Assignment as Chair III, Child Development and Education (30%) – Shaun-Adrian Chofla
Effective: Academic Year 2026-27
45. Assignment as Chair III, Counseling Services (30%) – Kelsey Harrington
Effective: Academic Year 2026-27
46. Assignment as Chair IV, Cosmetology (20%) – Felicia Flores
Effective: Academic Year 2026-27
47. Assignment as Chair IV, Administration of Justice and Fire Technology (20%) – Marshall Haslem
Effective: Academic Year 2026-27
48. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – The Arc of Butte County) – Jim Scudmore
Effective: July 1, 2026 - June 30, 2027
49. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – The Work Training Center) – Anita Macias, Kim Shaughnessy
Effective: July 1, 2026 - June 30, 2027
50. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Westmont Living dba The Terraces) – William Bowler, Cierra Clark, Lisa Holeman
Effective: July 1, 2026 - June 30, 2027
51. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Jamie Fisher
Effective: July 1, 2026 - June 30, 2027
52. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter School) – Daniel Martin
Effective: July 1, 2026 - June 30, 2027
53. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Maria Romo, Lindsey Dillon, Jamie Wellborn, Shelby LaMendola

Effective: July 1, 2026 - June 30, 2027

54. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Hamilton Unified School District) – Janice Lohse
Effective: July 1, 2026 - June 30, 2027
55. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Robert Daley, Andree Earley, Laura LaFayette, Taren Allen
Effective: July 1, 2026 - June 30, 2027
56. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – William Finch Charter School (GCOE)) – Marisol Bobadilla
Effective: July 1, 2026 - June 30, 2027
57. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Staci Alves, Roxanne Winslow
Effective: July 1, 2026 - June 30, 2027
58. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Summer Session 2026 – Christopher Sturgeon
59. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Fall Semester 2026 – See Attachment “A”

Classified Employees*

60. Employment of Curriculum Analyst (Instruction) – Haylee Schimmel
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 34
Effective: September 1, 2026
61. Employment of Dual Enrollment Specialist (Instruction) – Bailey Henry
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 26
Effective: August 3, 2026
62. Employment of Food Services Assistant – Thomas Bruno
Full-time, 40 hours per week, 9 months per year
Salary: CSEA – 16
Effective: August 10, 2026
63. Temporary Increase from 24 hours per week to 40 hours per week, Support Center Representative, Bilingual – Student Services – Adilene Zambrano-Chavez
Effective: August 1, 2026 – October 31, 2026

Temporary Employees*

64. **Substitutes**
Academy Coordinator, Fire Academy – John Kelso

Salary: \$59.50 per hour, 7/13/26 – 8/31/27
Account Clerk Senior (Business Services) – Alejandro Ramirez
Salary: \$29.25 per hour, 9/8/26 – 6/30/27
Accountant (Business Services) – Jaime Hughes
Salary: \$39.50 per hour, 9/7/26 – 6/30/27
Athletic Trainer (Athletics) – Daniel Desmond
Salary: \$34.00 per hours, 8/17/26 – 6/30/27
Children's Program Specialist Assistant (CDC) – Stella Brodie, Laurie Dobbs
Salary: \$27.25 per hour, 8/17/26 – 5/20/26
Community Service Officer (Campus Police) – Eduardo Luna
Salary: \$24.75 per hour, 7/1/26 – 6/30/27
Financial Aid/Veterans Assistant II – Jarrod Higbee
Salary: \$28.00 per hour, 7/29/26 – 12/31/26
Lab Technician, Photography (Instruction) – Brendan Flesher
Salary: 29.25 per hour, 8/18/26 – 12/20/26
Support Center Representative, Bilingual (CCCTC) – Francisco Zepeda-Camacho
Salary: \$25.25 per hour, 7/1/26 – 8/31/26

65. Short Term/Seasonal

Alternate Media Support Specialist (DSPS) – Aaron French
Salary: \$30.00 per hour, 7/1/26 – 12/18/26
Student Success Specialist – Brianna Chavez
Salary: \$30.00 per hours, 7/1/26 – 6/30/27

66. Professional Expert

EMT – Angela Betancourt, Mackenzie Bouttote, Anaiya Hauer, Laurel Osegueda, Lindsay Piper
Salary: \$25.00 per hour, 7/1/26 – 6/30/27
EMT – Miley Arkenberg
Salary: \$25.00 per hour, 8/18/26 – 6/30/27
Manipulative Skills Assistant (Public Safety Academy) – Talea Jellison
Salary: \$26.00 per hour, 7/16/26 – 6/30/27
Manipulative Skills/Evaluator (Fire Academy) – Nicolas Parra, Alex Saise, Michael Skytte
Salary: \$16.90 per hour, 7/30/26 – 6/30/27
Manipulative Skills/Evaluator (Fire Academy) – Jake Anderson, Colton Tiner
Salary: \$16.90 per hour, 8/4/26 – 6/30/27
Manipulative Skills/Evaluator (Fire Academy) – Robert Rees III
Salary: \$16.90 per hour, 8/6/26 – 6/30/27
Manipulative Skills/Evaluator (Fire Academy) – Tessa Stevens
Salary: \$16.90 per hour, 8/17/26 – 6/30/27
Nursing – Kate Townsend
Salary: \$45.00 per hour, 8/17/26 – 6/30/27
Nursing – Joanna Tobar, Xia Lo
Salary: \$45.00 per hour, 8/20/26 – 6/30/27

67. Volunteer

Volunteer (Athletics) – Acire Thomas, Cameron Carr, Weston Pereira
Volunteer (DSPS) – Skyler Wolf, Scott Wolf, Marcia Washington
Volunteer (CASA/UndocuCenter) – Julissa Acosta
Volunteer (Roadrunner Hub) – Maria Gonzalez-Krueger, Daniel Reinhard

68. Retirements/Resignations

Resignation, Administrative Assistant, Grants (Instruction) – Carol Leatherman
Effective – January 1, 2027
Retirement, Director, Small Business Development Center (Instruction) – Sophie Konuwa

Effective – January 1, 2027

Retirement, Instructional Aide, Reading and Writing (Instruction) – Vickilee Gunn

Effective – August 15, 2026

Retirement, Account Clerk Senior (Administration) – Laura Mason

Effective – August 22, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

Attachment "A"

Abedini, Hesam
Allen, Ian
Allen, Willow
Alvarez Conejo, Johnny
Amian, Justin
Anderson, Heidi
Anderson, Tiffani
Araiza, Billie
Armstrong, Elizabeth
Arteaga, Rachel
Ashba, Tammy
Austin, Vera
Baca, John
Bailey, Leonard
Battles, Cheryl
Baum, Sarah
Bejerano, Pamela
Bellanich, Denise
Beltran, Peggy
Bianchini, Elizabeth
Boek-Dominguez, Stacey
Boian, Jeffrey
Boites, Pedro
Bolinas, Tawny Aerial
Bonis, Andrea
Booy, Arjen
Bordin, Steven
Bordoli, Guy
Bravo, Susanna

Bromley, Kyeleen
Brown, Henry
Buckner, Jennifer
Buckstead, Christine
Butler, Brett
Buzan, Melinda
Byard, Gregory
Calip, Vincent
Camodeca, Michael
Campbell, Donald
Candelaria, Kelly
Canlas, Emily
Cardenas, Stephanie
Carlile, Amanda
Chavez, Mark
Chin, Fiona
Clark Silva, Marilyn
Coates, Stephen
Collins, Susan
Cooke, Bradley
Cooper, Jeffrey
Coopridge, Lynsey
Correa, Steven
Cortes, Cathy
Cowell, Aman
Cowell, Jean
Crosby, Nandi
Daly, Jennifer
Davenport, Bascal
Davidson, Ryan

Davila, Christian
Davis, Adria
Davis, Regina
Demaggio, Julie
Devine, Shannon
Diamond, Nicole
Donnelly, Daniel
Downs, Jordan
Drake, Evan
Dugan, Kendra
Dunning, Melissa
Duran-Roach, Australia
Durfield, Timothy
Dysthe, Sheryl
Eckrich, Jacob
Edsill, Julia
Ellis, Amanda
Engstrom, Tag
Ensslin, Teresa
Fay, Casey
Fedrizzi, Victor
Ferrari, Chiara
Filter, Sara
Flores, Sheena
Fontana, Elyse
Frank, Lanae
Frawley, Susan
Frederici, Paul
Friedrichsen, Debra
Funk, Herbert

Gabbani, Peter
Galindo, Roseanna
Garner, David
Gates, Andrew
Gearhart-Davis, Page
Gee, Travis
Gill, Luke
Givens, Teresa
Gordon, Sara
Gordon, Scott
Griffin, Michael
Griffin, Victoria
Grimes, Ruth
Gurlides, Despina
Gust, Karen
Gustafson, Jennifer
Haasl, David
Hadcock, William
Hames, John
Haraughty, Gema
Harding, Brittany
Harrington, Jeffrey
Harris, Anne
Harris, Danielle
Harth, Adelaide
Hartley, Laurel
Hatter, Amber
Hayes, Timothy
Hembd, Max
Henrick, Meredith

Hepworth, William
Herrera, Jorge
Hollinger, Thalia
Hood, Lia
Hood, Robert
Howard, Sue
Huang, Chieh
Hull, Patrick
Jackson, Emily
Jackson, Melinda
Jenkins, Deborah
Jimenez, Adriana
Johnson, Amanda
Jones, Barbara
Jones, Todd
Juarez-Whittaker, Maritsa
Kalmijn, Jelger
Kangal, Amber
Khan, Sobia
Kidd, Carey
Kieselbach, Tanya
King, Daniel
Klein, John
Knight, Jerry
Knowlton, Sarah
Kraemer, Finn
Kraut, Annabella
Krug, Susan
Kutil, Devin
Kutsevol, Ellie

Larson, Taylor
Latham-Fairchild, Caroline
Leitner, Stacy
Lephart, Chris
Liebenberg, Ibe
Light, Pauline
Lo, Lee
Lowe, Deanna
Lucot Smith, Katherine
Luera, Frank
Lunel, Ezra
Luther, Jon-Mikel
Maciel, Haley
Mandel, Kristi
Marshall, Sheri
Martin, Jack
Martin, John
Martinez, Analia
McGlynn, Christopher
McKenzie, Wendy
McKinnon, Lacey
McLeod-Kerr, Cortney
Mellum, Erik
Merrill, Trevor
Meyer, Adam
Meyer, Laurie
Meyer, Nancy
Meyer, Stevie
Milburn, Shane
Minton, Douglas

Mishelof, Leahana
Moncada, David
Moore, Jeffery
Moore, Ty
Muntifering, Samantha
Muratani, Yoshie
Nagai, Sanae
Nako, Adam
Nall, Sara
Navarro, Nicole
Nelms, Kimberly
Neufeld, Megan
Nicolay, Luke
Niederhauser, Robert
O'Meara, Christopher
O'Neill, Todd
Oelrichs, Amy
Park, Michael
Parrott, James
Parsons, Michelle
Paulson, Nicholas
Pedeva-Fazlic, Desislava
Peeler, Sean
Peldo, Curtis
Perez, Jenna
Person, Johnny
Peter, Eric
Peters, Mari
Peterson, Katie
Peterson, Sue

Philbrook, Cody
Pierce, Robert
Pilakowski, Michael
Ping, Jean
Pipkin, Bonnie
Pittman, David
Prisk, Jessica
Privratsky, Ada
Puser, Daniel
Ray, Erika
Reese, Norman
Reizgeviciute, Agne
Roady, Caroline
Robinson, Joanne
Roeder, Miriam
Rogers, Robert
Rojas Rivas, J Jesus
Rose, Dakota
Ross, Stephen
Roush, Jennifer
Ruiz, David
Sanchez, Gloria
Sandberg, Ross
Sandro, Kierstan
Sanville, Kristina
Schildhauer, Cynthia
Schleiger, Rachel
Schmidt, Rebecca
Seghieri, Richard
Sherry, Sisarie

Shoro, Natasha
Silva, Michael
Simmons, Jesseca
Singleton, Valerie
Smith, Olav
Smith, Sheila
Smith-Peters, Bruce
Snelling, Adrianna
Solano, Stephen
Spencer, Errin
St. Cin, Denise
Steffen, Nathan
Stevens, Belinda
Stevens, Jennifer
Stevens, Robert
Strahan, Lori
Sutton, Bethany
Symmes, Emily
Syphengpheth, Kamphoune
Szczepanski, Catherine
Talley-Hoffmann, Laura
Tan, Huiyuan
Teagarden, Katherine
Teixeira, Katharina
Tello, Bernadette
Thomas, Phillip
Thompson, Daniel
Till, Jennifer
Tochterman, Alan
Traulsen, Andrew

Trento, Rebecca
Trider, Alicia
Trivedi, Kevin
Utneher, Kaitlin
Van Der Linde, Juanne
Vancil, Christian
Vasquez, Crystal
Vela, Shanna
Velasquez, Alana
Villalba, Margarita
Vincent, Zu
Wade, Erin
Wade, Katherine
Ward, Teresa
Wasche, Katherine
Watson, Ryan
Weaver, Ashlyn
Wenger, Christopher
Westwood, Lisa
White, Erin
White, Jennifer
Wicks, Michael
Williams, Dacia
Williams, Lisa
Willmann, Hans
Wilson, Darrell
Wilson, Lauren
Winchell, Quinn
Winzenz, Thaddaeus
Wong, Forest

Worley, Kristin
Wright, Joshua
Wright, Kathline
Wymore, Gretel
Xiong, Moua
Zuniga, Yvette

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
9/9/26	Until Terminated	OMNIA Partners, Public Sector, Inc., Communities Program Management, LLC, and/or NCPA LLC ("OMNIA Partners")	Master Intergovernmental Cooperative Purchasing Agreement for Participation in the Cooperative Purchasing Programs Administered by OMNIA Partners	\$0.00	Enterprise	Dining Services	Snelling
9/9/26	6/30/27	Non-Healthcare Holdings, LLC and Premier Healthcare Alliance, L.P.	Premier Foodservice Program with US Foods for Food Products and Delivery Services	Est. (\$600,000.00)	Enterprise	Dining Services	Snelling
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$600,000.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Approval of Contract to Purchase Digital Marketing Services from Carnegie Dartlet, LLC utilizing Foundation for California Community Colleges Agreement Number 00008099
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District's Marketing and Advertising Department requires Digital Marketing Services to provide digital marketing and advertising placements for retention campaigns. Funding will be allocated from the General Fund.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor's Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise-level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00008099, as a source to purchase the required digital marketing services from Carnegie Dartlet, LLC, as needed during the term September 15, 2026 through September 14, 2027, in the amount not to exceed \$150,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required digital marketing services from Carnegie Dartlet, LLC, utilizing Foundation for California Community Colleges Agreement Number 00008099, per the terms of the FCCC contract, for the term of September 15, 2026 through September 14, 2027, in the amount not to exceed \$150,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of digital marketing services from Carnegie Dartlet, LLC, in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Public Hearing and Adoption of 2026-2027 Final Budget
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Status

Title 5, Section 58301 requires that the Board of Trustees hold a public hearing and adopt the final budget on or before September 15. The Final Budget presented today was reviewed on June 24, 2026, in tentative draft at the board retreat as well as during the meeting of the Board of Trustees.

The 2026–27 Final Budget for Butte-Glenn Community College District (BGCCD) outlines a comprehensive multi-year financial projection built on reasonable and well-informed assumptions related to enrollment growth and retention, revenues, and expenditures.

All projections in the final Budget have been developed in accordance with Board Policy 6200, Title 5 regulations, and the California Community College Budget and Accounting Manual. The result is a document that reflects BGCCD’s ongoing commitment to fiscal responsibility, institutional priorities, and student success. This year’s budget also reflects the collaborative efforts and thoughtful feedback of the Planning and Budget Committee. Their ongoing engagement helped to guide process and decisions and ensure that the District’s financial planning remains transparent, inclusive, and mission-driven, further ensuring a strong connection between fiscal planning and institutional priorities.

Attached for the Board’s review is a copy of the proposed 2026-2027 Final Budget for the Butte-Glenn Community College District.

Recommendation

It is recommended that the Board of Trustees open a public hearing for the purpose of taking comments from the public regarding the proposed 2026-2027 Final Budget.

It is also recommended that the Board of Trustees adopt the attached 2026-2027 Final Budget for the Butte-Glenn Community College District following the public hearing.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 9, 2026

Subject:	Proposed Revisions of Board Policies
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

The Board of Trustees Board Policy Review Committee met in August 2026, and reviewed the board policies listed below. Per BP 2410 Policy and Administrative Procedure proposed changes or additions will be introduced not less than one meeting prior to the meeting at which action is recommended.

Board Policy	Title	Action
BP 2200	Board Duties and Responsibilities	Revision
BP 2320	Special and Emergency Board Meetings	Revision
BP 2732	Trustee Emeritus	Revision
BP 3050	Institutional Code of Ethics	Revision
BP 3100	Organizational Structure	Revision
BP 3200	Accreditation	Revision
BP 3250	Institutional Planning	Revision
BP 3260	Outcomes Assessment	Revision
BP 3280	Grants	Revision
BP 3300	Public Records	Revision
BP 3310	Records Retention and Destruction	Revision
BP 3410	Nondiscrimination	Revision
BP 3420	Equal Employment Opportunity	Revision
BP 3430	Prohibition of Harassment	Revision

Status

The attached policies are submitted to the Board of Trustees for review. Any suggestions for change will be incorporated into the final versions which will be presented for adoption at the October 14, 2026, meeting.



BP 2200 Board Duties and Responsibilities

References: ACCJC Accreditation Standard 4

Adopted: May 28, 2008

Last Revised: May 16, 2018; May 2022; October 2025; XXXX 2026

Last Reviewed: May 16, 2018

The Board of Trustees governs on behalf of the citizens of the Butte-Glenn Community College District in accordance with the authority granted and duties defined in Education Code §70902.

The Board is committed to fulfilling its responsibilities to:

- Represent the public interest
- Establish policies that define the institutional mission and set prudent, ethical, and legal standards for college operations
- ~~Assure that the Board operates within an open, accessible, welcoming spirit for the campus community and all members of the public., and maintains an inclusive, diverse, equitable, and anti-racist culture~~
- Establish policies that ensure the District operates in ~~an inclusive, diverse, equitable, and anti-racist~~ manner that creates access, support, and success for all students
- Hire and evaluate the ~~s~~Superintendent/~~p~~President
- Delegate power and authority to the chief executive to effectively lead the ~~d~~District
- Assure fiscal health and stability
- Monitor institutional performance and educational quality
- Monitor student access and success
- Advocate and protect the ~~d~~District

There are no administrative procedures for this policy.



BP 2320 Special and Emergency Board Meetings

References: Government Code Section 54956, 54956.5, and 54957;
 Education Code Section 72129
Adopted: May 28, 2008
Last Revised: December 2025; ~~XXXX 2026~~
Last Reviewed: October 10, 2018

Special meetings may from time to time be called by the President of the Board or by a majority of the members of the Board. Notice of such meetings will be posted at least 24 hours before the time of the meeting, and will be noticed in accordance with Brown Act requirements. No business other than that included in the notice may be transacted or discussed. Notice will also be posted on the District's website, consistent with Gov. Code § 54956(a)(1).

Emergency meetings may be called by the President of the Board when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety.

No closed session will be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency. During an emergency meeting, the Board may meet in closed session pursuant to Government Code § 54957 only upon the vote required by Government Code § 54956.5(c).

The ~~s~~Superintendent/~~p~~President will be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

See Administrative Procedure 2320.



BP 2732 Trustee Emeritus

References:

Adopted: XXXX 202~~6~~5

Last Revised:

Last Reviewed:

To recognize extraordinary and significant contributions to the Butte-Glenn Community College District by a member of the Board of Trustees, trustee emeritus status may be granted by unanimous vote of the board. The Board of Trustees may confer the designation of trustee emeritus to a board member who has:

1. Served the college for a minimum of ~~at least sixteen~~twelve consecutive years;
2. Served in a leadership role on behalf of the Board of Trustees;
3. Contributed significantly to the development of the college;
4. Provided meritorious service in representing the college to its community; and
5. Demonstrated a continuous commitment to strengthening educational opportunities for local citizens.

Trustee emeritus status is honorary only and confers no office, vote, compensation, employee benefit, agency relationship, or authority to act for or represent the District.

Any current member of the board may submit a nomination for board consideration to the President of the Board president ~~and/or~~ the superintendent/president. The designation of trustee emeritus will be announced in the form of a board resolution. The award will be conferred within one year of the board member leaving the board. Emeritus trustees may be granted ~~appropriate the same~~ privileges paralleling as those granted to emeritus full-time faculty and ~~classified~~ staff per AP 3950 Emeritus.

There are no administrative procedures for this policy.



Butte-Glenn Community College District

BOARD POLICY

BP 3050 Institutional Code of Ethics

References: ACCJC Accreditation Standard ~~III-A.134~~

Adopted: May 26, 2010

Last Revised: October 16, 2019; ~~XXXX 2026~~

Last Reviewed: May 26, 2010

The District ~~sh~~will establish an Institutional Code of Ethics that will apply to Board members, administrators, faculty, classified professionals, managers, supervisors, confidential, and any other employee of the District and all District personnel.

See Administrative Procedure 3050 Butte College Code of Ethics.

See BP 2715 for Board Code of Ethics.

Formatted: Line spacing: Multiple 1.08 li



Butte-Glenn Community College District

BOARD POLICY

BP 3100 Organizational Structure

References: Education Code 72400

Adopted: September 14, 2011

Last Revised: ~~XXXX 2026~~

Last Reviewed: September 14, 2011; October 16, 2019

The ~~s~~Superintendent/~~P~~resident ~~sh~~awill establish organizational charts that delineate the lines of responsibility and fix the general duties and authority of employees within the District. The District ~~sh~~awill be organized in an efficient and effective manner to best accomplish the mission and goals of the District.

~~Procedures for the Policy shall be the District Organizational Charts~~

~~To implement this policy, these organizational charts will be published on the District website.~~

Formatted: Font: 11 pt



BP 3200 Accreditation

References: ~~ACCCJC Accreditation Standards I.C.12 and 13~~
Title 5 Section 51016
ACCCJC Accreditation Eligibility Requirement 21

Adopted: June 24, 2009
Last Revised: October 16, 2019; ~~XXXX 2026~~
Last Reviewed: June 24, 2009

The ~~S~~uperintendent/~~p~~resident ~~sh~~awill ensure the District complies with the accreditation process and standards of the Accrediting Commission of Community and Junior Colleges and of other District programs that seek special accreditation.

The ~~S~~uperintendent/~~P~~resident ~~sh~~awill keep the Board informed of approved accrediting organizations and the status of accreditations.

If ~~S~~tate, regional, or national accreditation standards exist for a District's program, personnel in that program will seek to become accredited if required for the educational benefit of the students.

The ~~S~~uperintendent/~~P~~resident ~~sh~~awill ensure that the Board is involved in any accreditation process in which Board participation is required.

The ~~S~~uperintendent/~~P~~resident ~~sh~~awill provide the Board with a summary of any accreditation report and any actions taken or to be taken in response to recommendations in an accreditation report.

See Administrative Procedure 3200 Accreditation.



Butte-Glenn Community College District

BOARD POLICY

BP 3250 Institutional Planning

References: Title 5 Sections 51008, ~~51010~~51026, 51027, 53003, 54220, 55080, 55190, ~~55250~~, 55510, and 56270 et seq.;
ACCJC Accreditation Standards ~~I.B.9, III.B.4, III.C.2, III.D.2, IV.B.3, and IV.D.5~~1.4 and 3.5

Adopted: June 24, 2009

Last Revised: October 16, 2019; ~~XXXX~~ 2026

Last Reviewed: June 24, 2009

The District's mission directs resource allocation, innovation, and continuous quality improvement through ongoing systematic planning and evaluation of programs and services.

Formatted: Space After: 0 pt

The District's mission and goals are the foundation for financial planning. Financial information is disseminated to support effective planning and decision making and provide opportunities for stakeholders to participate in the development of plans and budgets.

The ~~s~~Superintendent/~~p~~President ~~sh~~awill ensure that the District has and implements a broad-based comprehensive, systematic, and integrated system of planning that involves appropriate segments of the college community and is supported by institutional effectiveness research.

Formatted: Space After: 0 pt

The planning system ~~sh~~awill include plans required by law, including, but not limited to:

- Long ~~r~~Range Educational or Academic ~~Master-p~~Plan, which ~~sh~~awill be updated periodically as deemed necessary by the Governing Board
- Facilities ~~Master~~-Plan
- Equal Employment Opportunity Plan
- ~~Student Equity and Achievement~~ Plan
- ~~Transfer Center~~ Plan
- ~~EOPS~~ Plan
- ~~Student Success and Support Program~~ Plan

The planning system ~~sh~~awill include other plans, including, but not limited to:

- ~~Strategic~~ Plan
- Technology ~~Master~~-Plan
- Outcomes Assessment Plan
- Foundation Fundraising Plan

Long range planning for other programs is accomplished through a combination of program review and unit planning.

| The ~~S~~uperintendent/~~P~~resident ~~sh~~w~~ie~~ll submit to the Board those plans for which Board approval is required by Title 5.



BP 3260 Outcomes Assessment

References: Accreditation Eligibility Requirement 11 and ACCJC Standards 1.3, 2.1 2.2, and 2.9~~Standards 1B and 11A.1.C~~
Adopted: February 29, 2012
Last Revised: XXXX 2026
Last Reviewed: February 29, 2012

The ~~S~~superintendent/~~P~~resident, in collaboration with the Academic Senate, will implement a system of outcomes assessment that meets the institutional and the Student Learning Outcomes (SLO) requirements established by the accrediting commission.

The ~~S~~superintendent/~~P~~resident will ensure that the institutional outcomes, as defined in the District's Educational ~~Master~~ Plan, are reviewed and updated each year. A summary report of the status of institutional outcomes ~~sh~~awill be provided to the Board of Trustees on an annual basis.

The District's Outcomes Assessment Plan provides the procedures for implementing this policy.

~~See Administrative Procedure 3260, Outcomes Assessment Plan~~



BP 3280 Grants

References: Education Code Section 70902

Adopted: March 24, 2010

Last Revised: XXXX 2026

Last Reviewed: March 24, 2010; October 16, 2019

The Board will be informed about all grants received by the District.

The ~~S~~uperintendent/~~P~~resident ~~sh~~a~~w~~i~~l~~ establish procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

See Administrative Procedure 3280 Grants.



BP 3300 Public Records

References: Government Code Sections 7920.000 et seq.~~625, et seq~~

Adopted: November 12, 2008

Last Revised: XXXX 2026

Last Reviewed: November 12, 2008; October 16, 2019

The ~~S~~superintendent/~~P~~resident or designee ~~sh~~awill establish procedures for records management, including access by the public, that comply with the requirements of the California Public Records Act.

See Administrative Procedure 3300 Public Records.



BP 3310 Records Retention and Destruction

References: Title 5, Sections 59020, et seq.
Federal Rules of Civil Procedure, Rules 16, 26, 33, 34, 37, 45

Adopted: November 12, 2008

Last Revised: XXXX 2026

Last Reviewed: November 12, 2008; October 16, 2019

The ~~S~~uperintendent/~~P~~resident or designee ~~sh~~a~~w~~i~~ll~~ establish administrative procedures to ensure that the retention and destruction of all District records—including electronically stored information as defined by the Federal Rules of Civil Procedure—are in compliance with Title 5. Such records ~~sh~~a~~w~~i~~ll~~ include but not be limited to student records, employment records, and financial records.

See Administrative Procedure 3310 Records Retention and Destruction.



BP 3410 Nondiscrimination

References: Education Code Sections 66250 et seq., 72010 et seq., and 87100 et seq.;
Title 5 Sections 53000 et seq. and 59300 et seq.;
Penal Code Section 422.55;
Government Code Sections 12926.1 and 12940 et seq.;
Title 2 Sections 10500 et seq.;
Labor Code Section 1197.5;
ACCJC Accreditation Eligibility Requirement 20 and ACCJC Accreditation Standard
Catalog Requirements

Adopted: May 22, 2013

Last Revised: April 17, 2019; May 2021; June 2023; ~~XXXX 2026~~

Last Reviewed: April 17, 2019

The District is committed to equal opportunity in educational programs, employment, and all access to institutional programs and activities.

The District, and each individual who represents the District, ~~sh~~awill provide access to its services, classes, and programs without regard to national origin, immigration status, religion, age, gender, gender identity, gender expression, race, ethnicity, color, medical condition, genetic information, ancestry, sexual orientation, marital status, physical or mental disability, pregnancy, or military and veteran status, or because ~~he/she/they~~ is~~are~~ perceived to have one or more of the foregoing characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.

The District will not discriminate against a person in hiring, termination, or any term or condition of employment or otherwise penalize a person based upon the person's use of cannabis off the job and away from the workplace unless permitted by California law.

The ~~S~~uperintendent/~~P~~resident or designee ~~sh~~awill establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.

No District funds ~~sh~~awill ever be used for membership, or for any participation involving financial payment or contribution on behalf of the District or any individual employed by or associated with it, to any private organization whose membership practices are discriminatory on the basis of national origin, immigration status, religion, age, gender, gender identity, gender expression, race, ethnicity, color, medical condition, genetic information, ancestry,

sexual orientation, marital status, physical or mental disability, pregnancy, or military and veterans status, or because ~~he/she/they~~ are perceived to have one or more of the foregoing characteristics, or because of ~~his/her/~~ their association with a person or group with one or more of these actual or perceived characteristics.

~~The Superintendent/President or designee shall establish administrative procedures that ensure all members of the college community can present complaints regarding alleged violations of this policy and have their complaints heard in accordance with the Title 5 regulations and those of other agencies that administer state and federal laws regarding nondiscrimination.~~

See Administrative Procedure 34100 [Nondiscrimination and AP 3430 Prohibition of Harassment.](#)



BP 3420 Equal Employment Opportunity

References: Education Code Sections 87100, et seq.;
Title 5 Section 53000, et seq.;
ACCJC Accreditation Standard III.A.123

Adopted: November 12, 2008
Last Revised: October 16, 2019; May 2022; XXXX 2026
Last Reviewed: November 12, 2008

The Board supports the intent set forth by the California Legislature to assure that effort is made to build a community in which opportunity is equalized, and community colleges foster a climate of acceptance, with the inclusion of faculty and staff from a wide variety of backgrounds. It agrees that diversity in the academic environment fosters cultural awareness, mutual understanding and respect, harmony, and suitable role models for all students. An equitable and inclusive hiring process is essential to improve diversity, reduce barriers to employment, and allow potential applicants the opportunity to demonstrate that they meet or exceed the minimum qualifications for employment. The Board therefore commits itself to promoting the total realization of equal employment through a continuing equal employment opportunity program. Equal employment opportunity includes not only a process for equal opportunity in hiring, but also practices and processes that create inclusive, respectful work environments.

The Superintendent/President or designee shawill develop, for review and adoption by the Board, a plan for equal employment opportunity that complies with the Education Code and Title 5 requirements as from time to time is modified or clarified by judicial interpretation. The Superintendent/President shawill further develop hiring procedures driven by diversity, equity, and inclusion and consistent with the Board's intent described above.

See Administrative Procedure 3420 Equal Employment Opportunity.



BP 3430 Prohibition of Harassment

References: Education Code Sections 212.5; 44100; 66252; 66281.5, and 66262.5
Government Code Sections 12923, 12940, and 12950.1;
Civil Code Section 51.9;
Title 2 Sections 10500 et seq.;
Title VII of the Civil Rights Act of 1964, 42 U.S. Code Annotated Section 2000e;
Age Discrimination in Employment Act of 1967 (ADEA);
Americans with Disabilities Act of 1990 (ADA)

Adopted: May 22, 2013

Last Revised: April 17, 2019; October 16, 2019; October 14, 2020; May 2021; June 2023; ~~XXXX~~ 2026

Last Reviewed: April 17, 2019

All forms of harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit harassment, and the District will not tolerate harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District ~~shall~~ be free of ~~sexual-unlawful~~ harassment ~~and all forms of sexual intimidation and exploitation including acts of sexual violence. The District shall also be free of other unlawful harassment~~, including that which is based on any of the following statuses: race, religious creed, color, national origin, ethnicity, ancestry, immigration status, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation of any person, or military and veteran status, or because ~~he/she/they~~ is/are perceived to have one or more of the foregoing characteristics.

The District seeks to foster an environment in which all employees, students, unpaid interns, and volunteers feel free to report incidents of harassment without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint of harassment or for participating in a harassment investigation. Such conduct is illegal and constitutes a violation of this policy. The District will investigate all allegations of retaliation swiftly and thoroughly. If the District determines that someone has retaliated, it will take all reasonable steps within its power to stop such conduct. Individuals who engage in retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

The District recognizes that sex discrimination, including sexual harassment and violence, harms all students, undermines students' physical safety, impedes students' ability to learn, and can reinforce social inequality throughout a student's lifetime. The District has a responsibility to make reasonable efforts to respond effectively when sexual harassment is reported to, or observed by, District employees.

Any student, employee, unpaid intern, or volunteer who believes that ~~he/she/they~~ has/has been harassed or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 340035 Discrimination and Harassment Complaints

and Investigations. The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity. In addition, this policy applies to all terms and conditions of employment, including but not limited to hiring, placement, promotion, disciplinary action, layoff, recall, transfer, leave of absence, training opportunities, and compensation.

To this end the Superintendent/President or designee shall ensure that the institution undertakes education and training activities to counter harassment and to prevent, minimize, and/or eliminate any hostile environment that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President or designee shall establish procedures that define harassment on campus. The Superintendent/President or designee shall further establish procedures for employees, students, unpaid interns, volunteers, and other members of the campus community that provide for the investigation and resolution of complaints regarding harassment and discrimination, and procedures for students to resolve complaints of harassment and discrimination. State and federal law and this policy prohibit retaliatory acts by the District, its employees, students, and agents.

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) ~~shall be widely published and publicized~~ to administrators, faculty, staff, students, unpaid interns, and volunteers particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedure for making complaints) available in all administrative offices and will post them on the District's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the internship or other unpaid work experience program.

See Administrative Procedure 34030 Prohibition of Harassment.