



**BOARD OF TRUSTEES
Notice of Regular Meeting**

Wednesday, August 5, 2026 | 1:00 p.m.
Butte College Glenn County Center, Room 127
1366 Cortina Drive, Orland, CA

[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Samuel Ceja, Student Trustee

Pledge of Allegiance to the Flag

Page

1. Agenda Approval

2. Communications from the Public - Consent Agenda

This time is set aside for comments on the consent agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

3. Spotlight Presentation

Melissa Pearson, Human Resources Director - Current Status of Employee Evaluations

4. Approval of Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

4.1	Approval of Minutes of Special Meeting 6-24-26 	5
4.2	Approval of Minutes of Regular Meeting 6-24-26 	9
4.3	Approval of Warrants 	15
4.4	Ratification of Contracts  Contracts Ratification Report 	16
4.5	Approval of Use of Alcohol for Crab Feed Fundraiser 	22
4.6	Approval of Use of Alcohol for Hall of Fame Ceremony 	23
4.7	Approval of New Course 	24
4.8	Approval of New Program 	26
4.9	Approval of Spring 2026 Curriculum Activity Report  Spring 2026 Curriculum Activity - Courses  Spring 2026 Curriculum Activity - Programs 	29
4.10	Awarded Grants During the Period: January 1, 2026 – July 16, 2026  Grant Awards Report 	33
4.11	Approval and/or Ratification of Personnel Actions  Management <i>Employments, out-of-class assignments, reclassifications, and additional duties</i> Academic Employees <i>Employments, at-will employments, temporary employments, reeducation in workload, and assignments</i> Classified Employees <i>Employments, out of class assignment, temporary and permanent increases</i> Temporary Employees <i>Substitutes, short-term/seasonal, professional experts, and volunteers</i>	35

5. Reports

5.1	Academic Senate President's Report
5.2	Classified Senate President's Report
5.3	Student Senate President's Report
5.4	Student Trustee Comments

- 5.5 Vice President Report
- 5.6 Superintendent/President's Report
- 5.7 Board Comments

6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “public comment” card and submit it to the Board’s executive assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

7. Contracts

- 7.1 [Approval of Contracts](#)  45
[Contracts Approval Report](#) 
- 7.2 [Approval of Contract to Purchase Apple Computer Hardware and Services from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400](#)  47
- 7.3 [Donation of District Personal Property: Miscellaneous Electronic Equipment](#)  49
[Exhibit A: Donation of District Personal Property: Miscellaneous Electronic Equipment](#) 

8. Human Resources

- 8.1 [Approval of Equal Employment Opportunity Annual Certification Form](#)  57
[2026 Equal Employment Opportunity Annual Certification Form](#) 
[2026 Equal Employment Opportunity Annual Certification Form Section B2](#) 
- 8.2 [Approval of Annual Title IX Report](#)  98
[2025-2026 Title IX Report](#) 

9. Administration

- 9.1 [Adoption of Board Policy 2725 Board Member Compensation](#)  103
[BP 2725 Board Member Compensation](#) 

10. Future Dates

09/09/2026	Regular Meeting	Main Campus	1:00 p.m.
10/14/2026	Board Retreat	Main Campus	1:00 p.m.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- 11.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- 11.2 LIABILITY CLAIM – Update on claim against the District Claimant:
Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District
- 11.3 LIABILITY CLAIM - Update on claim against the District
Claimant: Makenna Smith
Agency: Butte-Glenn Community College District
- 11.4 LIABILITY CLAIM - Update on claim against the District
Claimant: cardo Barriga-Figueroa and Jasmin Uroza Avalos
Agency: Butte-Glenn Community College District

12. Adjournment

- 12.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL MEETING

June 24, 2026 | 9:00 a.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 24, 2026, at 9:00 a.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis

Board Members Absent Mr. John Dahlmeier, Clerk

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Mr. Tray Robinson, Interim Vice President
Ms. Jessica Snelling, Vice President
Dr. Jess Vickery, Interim Executive Director of Institutional Effectiveness & Planning
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Superintendent/President Guleff led the Pledge of Allegiance.

Board President Blacklock led a moment of silence for the victims of the Chico library shooting.

1. Agenda Approval

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the agenda as presented.

Motion carried unanimously.

2. Communications from the Public

There were no public comments.

3. Discussion Items

3.1 2025-2026 Tentative Budget

Superintendent/President Guleff introduced Vice President Snelling and noted that the college's final budget will be presented to the Board for approval in September, after the state budget has been finalized. Vice President Snelling indicated that the state budget has several variables that will impact the college's final budget. The college's budget aligns with the budget criteria established for fiscal year 2027, the Chancellor's Office Vision 2030, and the Butte College Strategic Plan. The budget is based on projected full-time equivalent students (FTES) of 10,282, and 10,141 funded FTES. Vice President Snelling reported that the expected cost-of-living adjustment (COLA) on apportionment revenue is expected to be 4.31% with a statutory COLA of 2.87%. The college will calculate its total computational revenue using the student-centered funding formula option.

The board discussed the growth cap determined by the Chancellor's Office and the advocacy work the Chancellor's Office is doing to re-bench Prop 98 funding to better fund community colleges.

Vice President Snelling reported that more than \$29 million in one-time requests were submitted during the unit planning process. College leadership has preliminarily approved \$2.94 million in ongoing augmentations and \$4.31 million in one-time augmentations. She reported that the Board's 25% reserves target will cover three months of unrestricted expenditures. For the 2027 fiscal year, the college's ending fund balance is \$42.65 million. Vice President Snelling explained that she would like the college to move toward reporting of cash balance versus reserves.

The Board discussed the tentative budget's areas of potential shortfalls and where efficiencies might be found.

Board President Blacklock called a 20-minute recess at 9:55 a.m.

3.2 Strategic Enrollment Management Plan Update

Superintendent/President Guleff introduced Assistant Superintendent/Vice President Erik Shearer, thanking him and his team for developing and managing the Strategic Enrollment Management (SEM) Plan. Assistant Superintendent/Vice President Shearer reviewed enrollment since 2018. He reported that for 2024-2025, the college reported 9,304 FTES; for 2025-2026, FTES are projected at 10,282. Since the implementation of the SEM plan, Butte College has seen consistent growth every semester, which reflects an extraordinary effort across the college. Growth of credit FTES has exceeded the SEM plan's goal, but noncredit FTES have not recovered to pre-2018 levels.

Assistant Superintendent/Vice President Shearer reported that 37 of the SEM plan's 65 objectives have been institutionalized. The next plan will cover two years and include 20 objectives, and will be part of the next iteration of the Butte College Strategic Plan. He explained that the focus will be on sustaining enrollment in a fixed budget environment along with being prepared to grow when the state allows it. Assistant Superintendent/Vice President Shearer concluded by reporting that 26 full-time tenure track faculty members have been hired to start in fall 2026.

3.3 Student Performance Indicators

Superintendent/President Guleff introduced Interim Executive Director of Institutional Effectiveness and Planning Jess Vickery to provide a report on Butte College's student outcomes. Dr. Vickery provided an overview of student headcount in total and disaggregated according to groups identified by the Chancellor's Office (economically disadvantaged, foster youth, justice impacted, K-12 dual enrollment, and veteran students). He reported that the principle metric of equity in success is completion. Butte College's completion rate is higher than both the statewide and regional averages. In the entire system, Butte College ranks #8. When completion data is disaggregated by ethnicity, socioeconomic group, age, and gender, most groups show an improvement from 2021-2022 to 2024-2025 (the last year of reporting). Dr. Vickery reported that Butte College is third in the state in terms of students enrolling full-time in their first semester, as well as better than both the regional and statewide averages for math and English completion in the first year. Both metrics

reflect success in implementing Guided Pathways. Dr. Vickery concluded by noting that Butte College's success metrics have continued to increase even with an increase in enrollment, which is notable.

Board President Blacklock called a recess at 12:00 until 12:30 p.m. for lunch.

3.4 Campus Climate Survey Plan

Superintendent/President Guleff reported that after receiving feedback about the campus climate, she formed Butte Together with the union presidents, constituent group leaders, vice presidents, institutional effectiveness, and institutional research. The group started meeting at the end of the fall 2025 semester to investigate and select campus climate surveys. Butte Together considered what the Butte College community means by "campus morale" and reviewed several surveys. The Community College Survey of Student Engagement (CCSSE) will be administered in fall 2026, as will the Viewfinder Survey, which address Equal Employment Opportunity requirements. In spring 2027, the Pace Survey will be administered to employees.

The Board discussed the timing of the three surveys as well as how to assess the results.

3.5 AP 2435 Evaluation of Superintendent/President

Board President Blacklock explained that while there were no issues with the superintendent/president's evaluation this year, the Board had previously considered changing the process. The current evaluation instrument has been used for many years without modification. The Board discussed whether "check the box" or narrative-type questions are more useful to provide feedback, and whether the current instrument asks for information a trustee might not have. The Board also discussed whether the student trustee should be included in the evaluation process when they cannot participate in the closed session discussion of the results.

Superintendent/President Guleff provided an overview of the current evaluation process as defined by AP 2435, the process used by California State University institutions, and the areas of evaluation recommended by the Community College League of California. She noted that she believes the current process is fair and provides new information every time.

The Board discussed how to align the superintendent/president's evaluation and the Board self-evaluation and the timing of them. The Board indicated that they would like to refine the areas of evaluation as well as reviewing the evaluation instrument used by other colleges.

Superintendent/President Guleff proposed presenting her goal attainment report in a way that speaks to the evaluation instrument. Board President Blacklock directed the Board Superintendent/President Evaluation Committee to work with Superintendent/President Guleff on revising the evaluation procedure.

4. **Board Annual Goals**

Superintendent/President Guleff reviewed the Board of Trustees' 2025-2026 strategic focus items and led a discussion of the Board's self-evaluation process. She explained that the current self-evaluation is based on previous accreditation language. The new standard does not require a self-evaluation but that the board act through policy to take responsibility for the overall quality and stability of the institution and regularly monitor goals progress and fiscal health. Board Self-Evaluation Committee Chair Krepelka noted that the first portion of the form serves as a self-check for each trustee, while the most useful portion is the goal review. He proposed that when trustees score an item less than a five, they provide an explanation. Superintendent/President Guleff noted that assessment of the achievement of the superintendent/president's goals in the Board self-evaluation seems misplaced because how the board operates and how the college achieves its goals are two separate issues. Board Self-Evaluation Committee Chair Krepelka indicated that the

committee needs to meet and bring recommendations for modifying the self-evaluation process to the Board at a subsequent meeting.

5. Superintendent/President Annual Goals

Superintendent/President Guleff reviewed her 2025-2026 goals, which align with the Board's strategic focus. The board discussed whether an operational efficiency plan is needed, concluding that they want to see improvements in operational and institutional efficiency rather than a plan. Superintendent/President Guleff noted concerns about the Board's assessment of progress made toward advancing innovation; it may be that more information or more training is needed. She noted that she has been heavily involved in The Digital Center and Butte College is considered a leader in innovation in the state. She reiterated that the Board should reconsider the timeline for goal reporting with respect to her evaluation and the Board's self-evaluation. Board President Blacklock directed the Board Superintendent/President Evaluation Committee to work with Superintendent/President Guleff on revising the evaluation instrument and procedure.

6. Adjournment

Board President Blacklock adjourned the meeting at 2:23 p.m.



MINUTES OF REGULAR MEETING

June 24, 2026 | 3:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 24, 2026, at 3:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis

Board Members Absent Mr. John Dahlmeier, Clerk

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Mr. Travon Robinson, Interim Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Board President Blacklock led the Pledge of Allegiance, as well as a moment of silence for the victims of the Chico library shooting.

1. Agenda Approval

It was moved by Trustee Boeger, seconded by Board Vice President Nock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

2. Communications from the Public – Consent Agenda

There were no public comments.

3. Approval of Consent Agenda, Items 3.1-4.7

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

4. Reports

Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported that the Academic Senate made several committee appointments as well as approving the charter and bylaws for the Distance Education Committee and the Academic Technology Committee. The Senate also approved a revision to the Syllabus Guidelines document for both in-person and online courses. Academic Senate President Gonzalez Cuadros reported that the Academic Senate also considered several APs. She concluded by reporting that the Senate will hold orientation for new and returning senators as well as for members of Academic Senate standing committees on August 19.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Classified Senate recently certified its election results and swore in elected senators. The Senate also recently elected its executive board with members serving one-year terms. Classified Senate President Burwell reported that the Classified Senate retreat is tentatively scheduled for July 16. He also reported that the Coffee and Scantrons event was very successful; thanks to the Butte College Foundation, the Senate is looking into developing ongoing fundraising strategies to support the event. Classified Senate President Burwell reported that Classified Professionals' Day will not be held August 6 due to operational constraints; the planning committee is looking at a date in late July. He concluded his report by presenting the spirit stick that the Butte College team won at the Classified Leadership Institute.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her report by thanking the Commencement Committee for an excellent event. She reported that 507 graduates walked across the stage; the youngest was 15 years old and the most senior was 66 years old.

Superintendent/President Guleff also reported on recent community and government engagement. She met with the area representative from Senator Adam Schiff's Office; he supports the creation and expansion of noncredit workforce training pathways. Superintendent/President Guleff also gave a presentation about Butte College to Durham Rotary, as well as meeting with Audrey Taylor and Dr. Robert Eyler as part of the Chico Economic Vitality Strategy Project. She also visited Amazon Web Services in Seattle, WA, with the Digital Center.

Superintendent/President Guleff concluded by reporting that the college's new web site is now live and thanked the Web Steering Committee for their hard work. Finally, she was notified that the Accrediting Commission for Community and Junior Colleges accepted the college's Midterm Report.

Board Comments

Board President Blacklock reported that he attended approximately 10 certificate and graduation celebrations this year. Trustee Massa reported that there are two bill moving through the legislature that would make it easier for community colleges to offer bachelor's degrees. Board Vice President Nock reported that he had the honor of participating in commencement and various graduation celebrations. He also offered some reflections on safety and preparedness. Trustee

Boeger reported that the college is in the best shape it has been in for a number of years and announced that he will not be seeking re-election in the fall. Trustee Krepelka told a story about his son's employment at Amazon and their philosophy of putting customers first, similar to Butte College's "students first" philosophy. Trustee McGinnis offered kudos to Butte College nurses.

5. Communications from the Public

There were no public comments.

6. Contracts

Approval of Contracts, Item 6.1

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the contracts listed on the contracts approval report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Approval of Contract to Purchase Information Technology Consulting Services from Praecipio Consulting, LLC utilizing California Multiple Award Schedule CMAS Number 3-26-05-1012, Item 6.2

It was moved by Trustee Massa, seconded by Trustee Boeger, to approve the contract to purchase information technology consulting services from Praecipio Consulting, LLC, utilizing California Multiple Award Schedule CMAS Number 3-26-05-1012, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Approval of Contract Amendment #1 to Higher Digital Inc. to Purchase Information Technology Consulting Services utilizing Foundation for California Community Colleges Contract Number 00008221, Item 6.3

It was moved by Board Vice President Nock, seconded by Trustee Massa, approve contract amendment #1 to purchase information technology consulting services utilizing the Foundation for California Community Colleges Contract Number 00008221, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Approval of Contract to Purchase Information Technology Consulting Services from Higher Digital Inc. utilizing Foundation for California Community Colleges Contract Number 00008221, Item 6.4

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the contract to purchase information technology consulting services from Higher Digital Inc. utilizing the Foundation for California Community Colleges Contract Number 00008221, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Approval of Contract to Purchase Advanced Network Services from Corporation for Education Network Initiatives (CENIC) as a Sole Source Procurement, Item 6.5

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the contract to purchase advanced network services from Corporation for Education Network Initiatives (CENIC) as a sole source procurement, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Adoption of Resolution No. 845: Approval of Contract with State of California Department of Parks and Recreation for Law Enforcement Educational Courses, Item 6.6

It was moved by Trustee McGinnis, seconded by Board Vice President Nock, adopt Resolution No. 845: Approval of Contract with State of California Department of Parks and Recreation for law enforcement educational courses, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

7. Finance

Adoption of the 2026-2027 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2026-2027 Budget, Item 7.1

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to adopt the 2026-2027 Tentative Budget, Gann Limit Worksheet, and EPA Spending Determination Report.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Board President Blacklock announced that the proposed 2026-2027 Final Budget will be available for public inspection beginning September 4, 2026, at the Office of the Vice President for Administrative Services. A public hearing will be held at 1:00 p.m. at the board meeting on

September 9, 2026, to be followed by the adoption of the 2026-2027 Final Budget.

8. Instruction

Public Hearing and Approval of College and Career Access Pathways (CCAP) Partnership Agreement with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029, Item 8.1

Board President Blacklock opened a public hearing on the approval of College and Career Access Pathways (CCAP) partnership agreements with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029. Hearing no comment, Board President Blacklock closed the public hearing.

It was moved by Trustee Boeger, seconded by Board Vice President Nock, to approve College and Career Access Pathways (CCAP) partnership agreements with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

9. Human Resources

Approval of Employment Contract for Superintendent/President, Item 9.1

Board President Blacklock provided an oral summary of the contract terms and compensation.

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the employment contract for the superintendent/president.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

Approval of Employment Contract for Vice President, Item 9.2

Board President Blacklock provided an oral summary of the contract terms and compensation.

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the employment contract for the vice president.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

10. Labor Relations

Public Hearing and Adoption of the Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30, Item 10.1

Board President Blacklock opened a public hearing on the initial proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the collective bargaining agreement 2027-30. Hearing no comment, Board President Blacklock closed the public hearing.

It was moved by Trustee Krepelka, seconded by Trustee Massa, to adopt the initial proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the collective bargaining agreement 2027-30.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: Trustee Dahlmeier

11. Administration

Proposed Adoption of Board Policy 2725 Board Member Compensation, Item 11.1

Trustee Krepelka reported that the Board Policy Committee discussed the issue of trustee compensation over the course of two meetings. The college's joint powers agreement requires that trustees be compensated at least \$400 per year to receive active status employee health benefits. He noted that as part of the consideration, the college researched California community college trustee compensation and learned that most colleges pay their trustees. Trustee Boeger recommended compensation higher than the proposed \$100 per month.

Board President Blacklock indicated that the Board will take action on this item at their August meeting.

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that the Board directed District staff to refer an employee discipline hearing to an administrative law judge.

13. Adjournment

Board President Blacklock adjourned the meeting at 4:33 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of June 6, 2026 to July 23, 2026.

Type of Warrant	Quantity of Checks	Total
Vendor	1,095	\$19,570,403
Payroll	129	\$6,331,724
Financial Aid	1,425	\$1,736,843

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of June 2026. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administrative Services
June 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/1/26	7/31/31	The NCHERM Group, LLC dba TNG	Two-Year Solutions Package for NABITA Super Membership, ATIXA Super Membership and Title VI Subscription, and Title IX Consulting Services	(\$24,000.00) Expense based on Services Used	Unrestricted General	Title IX	Adams
6/8/26	6/30/26	Creative Imaging	Photography Services Amendment to Fees	(\$3,000.00)	Unrestricted General	Public Relations	Guleff
7/13/26	7/13/26	Margaret Jennings-Severe	Team Building and Training Facilitation Services	(\$500.00)	Unrestricted General	Admissions & Records	Robinson
5/19/26	5/18/29	Chico Housing Action Team	Work Experience Education Program	\$0.00	N/A	Career Center	Robinson
7/1/26	6/30/27	CCC LD Associates	Comprehensive Learning Disability Assessment Services	(\$13,500.00)	Restricted General	Disabled Student Programs & Services	Robinson
10/22/26	10/22/26	Damon Brooks & Associates, LLC	Keynote Speaker at the Disability Employment Awareness Event	(\$3,000.00)	Restricted General	Disabled Student Programs & Services	Robinson
10/20/26	10/19/27	Kurzweil Education, Inc.	Text to Speech Accessibility Software Site Subscription	(\$3,500.00)	Restricted General	Disabled Student Programs & Services	Robinson
8/12/26	8/12/26	Sawyer McAvoy	Safe Zone Training	(\$375.00)	Restricted General	Student Belonging & Empowerment	Robinson
8/13/26	8/13/26	Sawyer McAvoy	Safe Zone Training	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
7/1/26	6/30/31	BSN Sports, LLC	Preferred Supplier for Athletic Apparel and Equipment Premier Pricing, Product/Apparel Rebate, Annual Product Allotment, Annual Comp Product	Expense based on Purchases Revenue based on Allowances	Various	Athletics	Shearer
7/1/26	6/30/31	Under Armour, Inc. and BSN Sports, LLC	Under Armour Spotlight Athletic Agreement	\$0.00	N/A	Athletics	Shearer
6/8/26	6/8/26	Butte Creek Country Club	Football Golf Tournament Venue and Services	(\$22,938.14)	Foundation Agency Account	Athletics	Shearer
3/1/26	2/20/27	PrestoSports, LLC dba PrestoSports	Setup and Hosting a Website for Athletics Amendment to Term and Scope of Services	(\$4,176.39)	Unrestricted General	Athletics	Shearer
9/18/26	11/6/26	State of California Department of Parks and Recreation	Facilities Use Agreement for Cross Country Events	Expense based on Fees Schedule and Use	Unrestricted General	Athletics	Shearer
6/5/26	Upon Payment	Foundation for California Community Colleges	Systemwide Technology Access Collaborative (STAC) Program Order Form for Proctorio License, UDOIT Advantage and TidyUp Licenses and Onboarding & Training	(\$22,418.00)	Unrestricted General	Academic Technology Services	Shearer
Upon Payment	One Year	Flowlab Inc.	Flowlab Education Subscription License	(\$249.00)	Unrestricted General	Computer Science	Shearer
Upon Payment	One Year	Piazza Technologies, Inc.	Piazza Instructor Licenses	(\$758.00)	Unrestricted General	Computer Science	Shearer
6/1/26	10/26/27	Baughner Ranch Organics	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	Berberian Nut Company, LLC	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Butte County Fire Safe Council	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/19/26	10/26/27	Carriere Family Farms, LLC	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Coleman Environmental Engineering, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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June 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
6/16/26	10/26/27	Davey Tree Surgery Company	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$100,000.00)	Restricted General	Contract Education	Shearer
6/15/26	10/26/27	Deseret Farms of California	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/3/26	6/30/26	Emiliano Jimenez Consulting, LLC	Training Delivery Services Amendment to Location of Contract Services, Fees, and Scope of Services	(\$13,350.00)	Restricted General	Contract Education	Shearer
6/1/26	6/30/28	Eocene Environmental Group of the West, Inc.	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$101,775.00)	Restricted General	Contract Education	Shearer
5/26/26	6/30/26	Family Tree Service, Inc.	California Resilient Careers in Forestry Project	(\$7,156.56)	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	Family Tree Service, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/2/26	5/31/27	Foundation for California Community Colleges	Economic Development Administration Good Jobs Challenge California Resilient Careers In Forestry Project Amendment reducing Maximum Amount Budget and extending Term	(\$310,154.21)	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Golden Valley Bank	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	6/30/26	International Arborist Institute	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$41,700.00)	Restricted General	Contract Education	Shearer
6/1/26	6/30/26	Leaf A Legacy, LLC	Training Delivery Services Amendment to Fees	(\$1,000.00)	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	M A P Associates, Inc. dba NorthStar	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	Masters Gallery Foods, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Mountain F. Enterprises, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$100,000.00)	Restricted General	Contract Education	Shearer
6/1/26	4/30/27	Mountain F. Enterprises, Inc.	California Resilient Careers in Forestry Project	(\$49,568.00)	Restricted General	Contract Education	Shearer
6/1/26	6/15/28	Mt. San Antonio College	California Community Colleges - California Conservation Corps Partnership Project	(\$15,475.00)	Restricted General	Contract Education	Shearer
6/5/26	6/15/28	Mt. San Antonio College	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
6/1/26	6/30/28	MWS Ventures, Inc.	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$5,900.00)	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	Pacific Coast Producers	Employer Participation Agreement Employment Training Panel Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/19/26	12/31/28	Pacific Gas and Electric Company	Utility Line Clearance Arborist Training (ULCAT) and Utility Vegetation Management Pre-Inspector Training (UVMPI) Curriculum Design and Trainee Stipends Amendment for Additional Funding	\$1,500,000.00	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	Rescue 42, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	6/15/28	Shasta-Tehama-Trinity Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$65,500.00)	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Sierra Nevada Cheese Company	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
11/1/25	6/30/26	Soligo, LLC	Artificial Intelligence Software Application for California Conservation Corps and Open Enrollment Training	(\$17,055.00)	Restricted General	Contract Education	Shearer
6/19/26	6/15/28	South Orange County Community College District, Saddleback College	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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June 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
6/5/26	6/15/28	State Center Community College District, Reedley College	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
6/16/26	10/26/27	SunWest Milling Company, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/19/26	10/26/27	Wehah Farm, Inc. dba Lundberg Family Farms	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
6/1/26	10/26/27	Western Weather Group, Inc.	Employer Participation Agreement Employment Training Panel (ETP) Training Project	\$0.00	Restricted General	Contract Education	Shearer
5/25/26	6/30/26	Marin Hambley	Resource Family Approval Participants Trainings	(\$700.00)	Restricted General	Foster Kinship Care Education Program	Shearer
5/25/26	6/30/26	Nicole Kessler	Resource Family Approval Participants Trainings	(\$700.00)	Restricted General	Foster Kinship Care Education Program	Shearer
6/15/26	6/29/26	Sara Gordon	Resource Family Approval Participants Curriculum and Trainings	(\$1,800.00)	Restricted General	Foster Kinship Care Education Program	Shearer
6/15/26	6/29/26	Senta Burton Consulting	Resource Family Approval Participants Curriculum and Trainings	(\$1,800.00)	Restricted General	Foster Kinship Care Education Program	Shearer
8/1/25	10/31/27	Foundation for California Community Colleges	Shortened Courses Community of Practice Services Accelerated Program Pathway Map	\$20,833.33	Restricted General	Guided Pathways	Shearer
6/8/26	8/7/26	Davids Engineering, Inc.	Experiential Education Partnership Agreement	\$0.00	Restricted General	MESA	Shearer
6/8/26	8/7/26	Davids Engineering, Inc.	Experiential Education Partnership Agreement Addendum for Intern Assignment	(\$10,000.00)	Restricted General	MESA	Shearer
6/1/26	8/7/26	Koa Hills Consulting LLC	Experiential Education Partnership Agreement	\$0.00	Restricted General	MESA	Shearer
6/1/26	8/7/26	Koa Hills Consulting LLC	Experiential Education Partnership Agreement Addendum for Intern Assignment	(\$10,000.00)	Restricted General	MESA	Shearer
6/1/26	8/7/26	Sunseri Construction, Inc.	Experiential Education Partnership Agreement	\$0.00	Restricted General	MESA	Shearer
6/1/26	8/7/26	Sunseri Construction, Inc.	Experiential Education Partnership Agreement Addendum for Intern Assignment	(\$10,000.00)	Restricted General	MESA	Shearer
7/1/26	6/30/29	Ability First Sports	Clinical Experience Agreement	\$0.00	N/A	Nursing	Shearer
4/21/26	10/31/27	Paradise Fire Department	Field Experience for Ride-Along Program	\$0.00	N/A	Public Safety Education & Training	Shearer
7/1/26	6/30/28	Placer County Sheriff's Office	Emergency Vehicle Operations Training for PCSO Law Enforcement Academy Cadets	\$168,000.00	Restricted General	Public Safety Education & Training	Shearer
5/29/26	12/29/30	State of California Department of Parks and Recreation	Law Enforcement Educational Courses	\$280,152.00	Unrestricted General	Public Safety Education & Training	Shearer
7/1/26	12/31/26	Foster & Foster Consulting Actuaries, Inc.	Consulting Services GASB Accounting Standard 101	(\$2,500.00)	Unrestricted General	Administrative Services	Snelling
7/1/26	6/30/27	California Security Services, Inc. dba Elite Universal Security	Private Patrol Services	(\$79,596.00)	Unrestricted General	Campus Police	Snelling
7/1/26	6/30/27	3Play Media, Inc.	Captioning Services	(\$15,000.00)	Restricted General	CCC Technology Center	Snelling
6/5/26	6/30/27	Acclaro Localization and Technology, LLC	Translation and Localization Services	(\$10,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Constant Contact, Inc.	Email Marketing Software License	(\$3,057.60)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Equidox Software Company, LLC	Equidox Document Conversion Software Application License and Support	(\$80,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Experis US, LLC	Information Technology Consulting Services to provide Specialized Technical and Engineering Expertise for a Variety of Projects	(\$15,000,000.00)	Restricted General	CCC Technology Center	Snelling

Board of Trustees Meeting
August 5, 2026

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administrative Services
June 2026

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7/1/26	6/30/27	Intervision Systems, LLC	Managed Services for DevOps including Architecture, Design, Build, Migration, DevOps, Infrastructure as a Service (IaaS) Management, Predictive Analytics, Machine Learning and Support Services to support the Development and Hosting of System-Wide Applications	(\$3,400,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	7/1/27	Manybrain, LLC Mailinator	Mailinator Business Subscription License	(\$3,198.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Melissa Data Corporation	Personator Consumer and Geopoint Software	(\$27,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Qualtrics, LLC	CoreXM and ExpertReview License	(\$7,886.05)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Roth Staffing Companies, L.P. dba Ledgent Technology	Information Technology Professional Services for Targeting System-Wide Fraud Prevention Efforts	(\$2,000,000.00)	Restricted General	CCC Technology Center	Snelling
6/1/26	Upon Payment	SHI International Corporation	TIBCO Jaspersoft Enterprise Platform Subscription	(\$60,051.52)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	TIBCO Software, Inc.	Jaspersoft Subscription License	\$0.00	Restricted General	CCC Technology Center	Snelling
6/19/26	Upon Payment	SHI International Corporation	LastPass Business Max	(\$10,974.72)	Restricted General	CCC Technology Center	Snelling
8/7/26	8/6/27	LastPass US LP	LastPass License	\$0.00	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Strategic Data Command, Inc.	Information Security Professional Services	(\$294,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Unify Consulting, LLC	Fraud Detection, Analytics, and Mitigation, and Data Warehouse Support	(\$352,800.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	XAP, LLC	eTranscript California Operations and Maintenance Services	(\$688,786.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	8/31/26	Best Window Cleaning Service	Exterior Window Cleaning Services at Main Campus, Chico Center, Glenn County Center, and Skyway Center	(\$34,300.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
6/1/26	6/30/26	Best Window Cleaning Service	Interior Window Cleaning Services at Chico Center, Campus Center, Library Resource Center, Student and Administrative Services, and Science Buildings	(\$14,700.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
5/18/26	6/30/26	Buttes Electric	Lighting Upgrades in Student and Administrative Services Building	(\$34,310.00)	Measure J	Facilities, Planning, & Management	Snelling
5/18/26	6/30/26	Classic Granite & Marble	Restroom Countertop Restoration in Campus Center	(\$4,450.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Facilities Planning and Consulting Services	Consulting Services for Five Year Plan, Scheduled Maintenance, and Space Inventory Planning	(\$6,500.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Cosmetology and Barbering Building and Chico Science Building	(\$308,204.00)	Capital	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Agriculture and Natural Resources Remodel Project	(\$120,650.00)	Measure J	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Firearms Training Center Project	(\$214,200.00)	Measure J	Facilities, Planning, & Management	Snelling
6/5/26	Upon Payment	ComputerLand of Silicon Valley	Carbon Black App Control for Desktop	(\$19,900.00)	Unrestricted General	Information Technology	Snelling

Butte-Glenn Community College District
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7/1/26	6/30/27	Broadcom Inc.	Carbon Black License	\$0.00	N/A	Information Technology	Snelling
9/2/26	9/1/27	Dais, Inc., dba Regroup	Mass Notification Subscription	(\$15,362.00)	Unrestricted General	Information Technology	Snelling
6/5/26	Upon Payment	ePlus Technology, Inc.	HPE Aruba Central Subscriptions, Aruba User Experience Insight Cloud Subscription, and Aruba Networking 90/70xx Gateway WLAN Advanced 1-Year Subscription	(\$65,391.03)	Unrestricted General	Information Technology	Snelling
Upon Download	One Year	Hewlett Packard Enterprise Company	HPE Aruba License	\$0.00	Unrestricted General	Information Technology	Snelling
6/5/26	Upon Payment	ePlus Technology, Inc.	HPE Foundation Care Service for Aruba Networking	(\$10,063.06)	Unrestricted General	Information Technology	Snelling
5/16/26	4/18/27	Hewlett Packard Enterprise Company	HPE Aruba License	\$0.00	Unrestricted General	Information Technology	Snelling
6/5/26	Upon Payment	ePlus Technology, inc.	Palo Alto Precision AI Network Security and Threat Prevention Subscription and Support	(\$136,881.49)	Unrestricted General	Information Technology	Snelling
7/6/26	7/5/27	Palo Alto Networks, Inc.	Subscription License and Support Terms	\$0.00	Unrestricted General	Information Technology	Snelling
7/1/26	6/30/27	Faronics Corporation	Deep Freeze KIT NA EDU Maintenance	(\$3,000.00)	Unrestricted General	Information Technology	Snelling
5/17/26	5/17/27	Faxback, Inc.	FaxBack Software Annual Support and Annual Hardware Support	(\$747.00)	Unrestricted General	Information Technology	Snelling
7/1/26	6/30/27	Jamf Software, LLC	Jamf Pro, Connect, and Protect License and Services	(\$10,957.50)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$1,968,985.33			
			TOTAL EXPENSE CONTRACTS	(\$24,150,264.27)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Use of Alcohol for Crab Feed Fundraiser
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

Board Policy 3560 provides that "The Superintendent/President or designee is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with District procedures." Administrative Procedure 3560 provides that "only under certain circumstances is the possession, consumption, sale or use of alcohol permitted on campus."

Status

The Butte College Athletics Department will host its annual Crab Feed fundraiser on January 16, 2027, to support athletic program funding.

Recommendation

It is recommended that the Board of Trustees authorize the Butte College Athletics Department to include alcohol as part of the Crab Feed fundraiser.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Use of Alcohol for Hall of Fame Ceremony
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

Board Policy 3560 provides that "The Superintendent/President or designee is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with District procedures." Administrative Procedure 3560 provides that "only under certain circumstances is the possession, consumption, sale or use of alcohol permitted on campus."

Status

The Butte College Athletics Department will host its Hall of Fame Induction Ceremony in the Campus Center on Friday, September 25, honoring former student-athletes as they are inducted into the Butte College Athletics Hall of Fame.

Recommendation

It is recommended that the Board of Trustees authorize the Butte College Athletics Department to include alcohol as part of the Hall of Fame Induction Ceremony.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of New Course
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The course described in the attached has been developed to enhance and update current curriculum.

MUS 369 is a noncredit course designed to provide community members with the opportunity to participate in an ensemble.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached course.

Recommendation

It is recommended that the Board of Trustees approve the new course as described in the attached.

Music (MUS)

MUS 369 - Chamber Music

Transfer Status: NT

Prerequisite: Ability to play an instrument or sing; audition required

Unit(s): 0.00

Activity: 34.00 Contact hours

Course Description: This course is for the study, rehearsal, and public performance of literature appropriate to the chamber ensemble, with an emphasis on the development of skills needed to perform within a specialized ensemble. Different literature will be studied each semester. This course is intended for older adults. Unlimited repeats. Ungraded.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of New Program
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The Associate in Science Degree for Transfer (AS-T) in Environmental Science provides a pathway for students who plan to transfer to a California State University to earn a Bachelor of Science in Environmental Science. By completing this degree, students will gain the foundational knowledge and skills covered in the first two years of many four-year environmental science programs. The Chancellor's Office has approved this transfer degree to exceed the standard 60-unit requirement, up to a maximum of 66 units.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached program.

Recommendation

It is recommended that the Board of Trustees approve the new program as described in the attached.

Butte College
AS-T Degree in Environmental Science

1. Statement of Program Goals and Objectives

The Associate of Science Degree for Transfer (AS-T) in Environmental Science 2.0 creates a transfer pathway for students who plan to complete a bachelor's of science in Environmental Science at a California State University. With the completion of this degree, students will possess foundational knowledge and skills that comprise the core content of the first two years of many four-year programs in Environmental Science.

A student who completes the AS-T Degree in Environmental Science 2.0 will be able to:

1. Explain fundamental scientific principles underlying Earth's geological, biological, chemical, and ecological systems.
2. Analyze environmental problems using scientific methods, quantitative reasoning, and data interpretation.
3. Evaluate human impacts on natural systems and propose evidence-based, sustainable solutions.
4. Demonstrate proficiency in scientific inquiry and laboratory techniques used to do research and collect data for environmental monitoring and assessment.
5. Communicate scientific information effectively in written, oral, and graphical formats to diverse audiences.
6. Apply interdisciplinary perspectives (e.g., natural sciences, policy, ethics) to environmental decision-making and resource management.

2. Catalog Description

The AS-T Degree in Environmental Science 2.0 is intended for students who plan to complete a bachelor's degree in Environmental Science at a CSU (California State University) campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept this degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. In all cases, students should consult with a counselor for more information on university admission and transfer requirements.

The AS-T Degree in Environmental Science 2.0 requires students to meet both of the following requirements:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
 - (A) Cal-GETC (California General Education Transfer Curriculum).
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of an overall 2.0 grade point average standard to the student's overall coursework, and a "C" (or "P") or better in each class for Cal-GETC in the major.

3. Major Requirements

Requirements	Title	Units
Required Core:		
BIOL 41	Cell and Molecular Biology	5
CHEM 1	General Chemistry I	5
CHEM 2	General Chemistry II	5
PSC 10	Introduction to Environmental Science	4
GEOL 32	Physical Geology with Lab	4
or		
GEOG 2 and	Physical Geography	3
GEOG 3	Physical Geography Lab	1
STAT C1000	Introduction to Statistics	4
or		
STAT C1000E	Introduction to Statistics	4
MATH C2210	Calculus I: Early Transcendentals	5
or		
MATH C2210E	Calculus I: Early Transcendentals - Embedded Support	5
or		
MATH 13	Survey of Calculus	4
or		
MATH 13s	Survey of Calculus with Support	4
ECON C2001	Principles of Microeconomics	3
PHYS 21	College Physics I	4
and		
PHYS 22	College Physics II	4
or		
PHYS 41	Physics for Scientists and Engineers I	4
and		
PHYS 42	Physics for Scientists and Engineers II	4

Required Major Total	42-43
Total units that may be double counted (transfer GE area limits must not be exceeded)	13
General Education Cal-GETC Units	34
Electives Units	0
Total Maximum Degree Units	63-64

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Spring 2026 Curriculum Activity Report
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Board Policy 4020 Program, Curriculum, and Course Development states, the Academic Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the assistant superintendent/vice president for instruction. The Board will rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The district will report all curriculum activity, including courses and programs, to the Board twice each year. Fall activity will be reported the following spring, and spring activity will be reported the following fall. Attached is the Spring 2026 Curriculum Activity Report.

Status

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The assistant superintendent/vice president for instruction concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the spring 2026 curriculum activity.

Curriculum Agenda Date	Course	Title	Major/Minor/ Delete	Course #/Subject	Title change	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Materials	Assignments	MIS Code	Ped Cap
2.9.26	AB 15	Agricultural Communication and Sales	Minor							x			x	x	x		
2.9.26	AB 20	Careers in Agriculture, Environmental Science and Natural Resources	Minor								x	x		x	x		
2.9.26	AB 22	Agricultural Economics	Minor											x	x		
2.9.26	AB 25	Computer Applications in Agriculture	Minor							x		x	x	x	x		
2.9.26	AB 26	Introduction to Agriculture Business	Minor								x		x	x	x		
2.9.26	AB 50	Agricultural Accounting	Minor										x	x	x		
2.9.26	AB 51	Management Accounting for Agriculture	Minor											x	x		
2.9.26	AB 54	Supervision and Management in Agriculture	Minor									x	x	x	x		
5.4.26	AGS 20	Plant Science	Minor							x	x	x	x	x	x		
5.4.26	AGS 75	Introduction to Agricultural Education	Minor									x	x	x	x		
3.9.26	ART 35	Illustration Art I	Minor										x		x		
3.9.26	ART 36	Illustration Art II	Minor										x				
4.6.26	DFT 2	Engineering Graphics I	Minor							x	x		x	x	x		
4.6.26	DFT 8	Engineering Graphics II	Minor							x	x			x	x		
4.6.26	DFT 12	Beginning AutoCAD Drafting	Minor											x	x		
4.6.26	DFT 16	Print Reading For Industry and Manufacturing	Minor											x	x		
4.6.26	DFT 24	Architectural Drafting Applications	Major											x	x		
4.6.26	DFT 45	Building Information Modeling I	Minor							x				x	x		
4.6.26	DFT 46	Building Information Modeling II - Advanced Applications	Minor							x				x	x		
5.4.26	HIST C1002	United States History since 1865	Minor							x	x	x		x	x		
5.4.26	MATH 10	Finite Math for Liberal Arts	Delete														
2.9.26	MUS 1	Music Appreciation	Minor														x
2.9.26	MUS 2	Rap and Hip Hop Culture	Minor														x
5.4.26	MUS 3	Music Fundamentals	Minor								x	x	x	x	x		
2.9.26	MUS 5	American Popular Music	Minor														x
2.9.26	MUS 6	Women and Music	Minor														x
2.9.26	MUS 7	Jazz Appreciation	Minor														x
2.9.26	MUS 8	Music of Latin America and the Caribbean	Minor														x
2.23.26	NR 12	Dendrology/Native Plant Identification	Minor								x		x	x	x		
2.9.26	NR 20	Introduction to Forestry and Natural Resources	Minor										x	x	x		
2.9.26	NR 26	Environmental World	Minor										x	x	x		
2.9.26	NR 28	Environmental Management	Minor										x	x	x		
2.23.26	NR 40	Watershed Ecology and Habitat Restoration	Minor										x	x			
2.9.26	NR 55	Wildlife Management	Minor										x	x	x		
2.9.26	NR 60	Natural Resources Law	Minor										x	x	x		
2.9.26	NR 65	Recreational Land Management	Minor										x	x	x		
2.9.26	NR 70	Geospatial Data Applications	Minor											x	x		
4.6.26	NSG 5	Accelerated Track Foundations Clinical	Minor														x
4.6.26	NSG 6	Accelerated Track Clinical I	Minor														x
4.6.26	NSG 11	Accelerated Track Obstetrics and Pediatric Nursing Clinical	Minor														x
4.6.26	NSG 12	Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing	Minor														x
2.9.26	NSG 16	Accelerated Track Advanced Medical Surgical Nursing III	Minor							x		x		x	x		
4.6.26	NSG 17	Accelerated Track Clinical III	Minor														x
4.6.26	NSG 21	Clinical Nursing I	Minor														x
4.6.26	NSG 31	Clinical Nursing II	Minor														x
4.6.26	NSG 41	Clinical Nursing III	Minor														x
4.6.26	NSG 56	Clinical Nursing I	Minor														x
4.6.26	NSG 66	Clinical Nursing II	Minor														x
4.6.26	NSG 68	Clinical Nursing III	Minor														x
4.6.26	NSG 78	Clinical Nursing IV	Minor														x
2.9.26	OLS 323	Occupational and Academic Assessment	Major				x				x	x	x		x		
2.9.26	OLS 324	Workplace Communication	Major				x				x			x			

2.9.26	OLS 325	Literacy for Career Building	Major				x					x		x			
2.9.26	OLS 326	Mathematics Within Industry	Major				x					x					x
2.9.26	OLS 327	Career Exploration	Major				x				x	x					x
2.9.26	OLS 328	Strategies for Employment	Major				x					x		x			
2.9.26	OLS 329	Occupational Certification Workshop	Major				x					x			x		x
2.9.26	RLS-20	Real Estate Principles	Minor								x			x			
2.9.26	RLS-35	Real Estate Appraisal	Minor										x	x			
2.9.26	RLS-40	Real Estate Finance	Minor										x	x	x		
2.9.26	RLS-45	Real Estate Economics	Minor											x			
2.9.26	RLS-50	Escrow Procedures	Minor										x	x			
2.9.26	RLS-55	Property Management	Minor							x				x			
2.9.26	RLS-60	Real Estate Mortgage Brokerage	Minor											x			
2.9.26	SWHS 2	Social Work and Human Services Seminar/Field Experience	Major				x	x				x	x				
4.20.26	WLD 20	Intermediate Welding	Minor								x		x	x	x		
4.20.26	WLD 21	Intermediate Welding	Minor								x		x	x	x		
4.20.26	WLD 22	Oxyacetylene Welding and Flame Cutting	Minor						x		x		x	x	x		
4.20.26	WLD 24	Shielded Metal Arc Welding (Stick Electrode)	Minor						x		x		x	x	x		
4.20.26	WLD 25	Fabrication Practicums	Minor						x	x	x		x	x	x		
4.20.26	WLD 26	Symbol Reading, Blue Print Interpretation and Computations	Minor						x		x		x	x	x		
4.20.26	WLD 28	Mig and Tig Arc Welding	Major					x	x		x		x	x	x		
4.20.26	WLD 30	Heavy Plate Welding	Major					x	x		x		x	x	x		
4.20.26	WLD 32	Integrated Welding Applications	Major					x	x	x	x		x	x	x		
4.20.26	WLD 34	Pipe and Tube Welding	Major					x	x				x	x	x		
4.20.26	WLD 36	Welder Qualification	Major					x	x	x	x	x	x	x	x		
4.20.26	WLD 40	Welding Equipment Maintenance and Service	Minor								x		x	x	x		
4.20.26	WLD 42	Introduction to Welding Inspection	Major					x	x				x	x	x	x	

Curriculum Agenda Date	Type	Program	Major/Minor/ Delete	Title Change	New Units	Existing Units	Core Requirements	Electives	PLOs	2 YR CE Review
5.4.26	AA-T	Anthropology	Major		22-24	18-20	x	x		
2.9.26	2 YR CE	Certified Nursing Assistant	Review							x
4.6.26	2 YR CE	Child Development	Review							x
4.6.26	AS	Computer System Administration	Major		35	35 to 37				
2.9.26	CA	Engineering Support Technician	Major		23-25	27-29	x	x	x	
2.23.26	AA-T	Kinesiology	Minor					x		
2.23.26	AA	Kinesiology	Minor					x		
4.6.26	AS	Kinesiology: Exercise Physiology	Major	x				x	x	
2.9.26	2 YR CE	Licensed Vocational Nursing	Review							x
3.9.26	NC	Navigating Workplace	Major		153hrs.	153-187hrs.				
3.9.26	NC	Occupational Life Skills	Major		306hrs.	508hrs.				
2.9.26	2 YR CE	Registered Nursing	Review							x

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Awarded Grants during the Period: January 1, 2026 – July 16, 2026
Category:	Grants Research & Development
Submitted By:	Travon Robinson, Interim Vice President
Attachment:	Yes
Type:	Information
Agenda Section:	Consent

Background

Pursuant to Board Policy 3280, the Board will be informed about all grants received by the District. The superintendent/president has set procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

Status

The attached Grant Awards Report represents grants awarded to the District during the following time period: 1/1/2026 –7/16/2026. The superintendent/president or vice president for administrative services has executed the necessary grant agreement documents.

**Butte-Glenn Community College District
Grant Awards Report**

Grant Performance Period Start Date	Grant Performance Period End Date	Funding Agency	Grant Award Purpose	Amount Awarded	Originated by: District Department	Approved by: District Administrator
7/1/2026	6/30/2027	Foundation for CA Community Colleges	Finish Line Scholars Program (2026-27) Grant Agreement # 00013828	\$150,000.00	Student Services	Robinson
11/1/2025	8/31/2027	BOG, California Community Colleges Chancellor's Office - 6870 Rancho Santiago CCD, Fiscal Agent	Division: Educational Support and Services. Project: Rural College Transfer Collaborative Demonstration Project (North/Far North) GAN # GFA0171	\$50,000.00	Instruction	Shearer
1/1/2026	12/31/2026	BOG, California Community Colleges Chancellor's Office - 6870 Rancho Santiago CCD, Fiscal Agent	Division: Workforce & Economic Development Project: Contract Education Programming GAN # GFA0180	\$323,096.80	Instruction	Shearer
9/16/2025	8/31/2028	BOG, California Community Colleges Chancellor's Office - 6870 Rancho Santiago CCD, Fiscal Agent	Division: Institutional Effectiveness Project: California Community Colleges - California Conservation Corps Partnership GAN # GFA 0177 (\$620,000/year)	\$1,860,000.00	Instruction	Shearer
9/16/2025	12/31/2028	BOG, California Community Colleges Chancellor's Office - 6870	Rising Scholars Network Grant 2025-2028 GAN # GFA0191	\$519,789.00	Instruction	Shearer
6/1/2025	8/31/2027	BOG, California Community Colleges Chancellor's Office - 6870	Grant Agreement - Division: Information Security, Technology, and Innovation. Project: Relmagine CCC Apply Grant GAN # G0145 (CCC Technology Center) Grant agreement amount decreased from \$20,000,000 to \$17,021,600 due to change in requirements	(\$2,978,400.00)	Administrative Services	Snelling
11/18/2024	1/31/2029	BOG, California Community Colleges Chancellor's Office - 6870 Rancho Santiago CCD, Fiscal Agent	Amendment #1. Division: Educational Services and Support. Project: Modification to the Chancellor's Office Curriculum Inventor to Integrate Common Course Numbering Courses GAN: GFA0075, AM. 1 Time Extension from 11/18/2024-6/30/2026 to 11/18/2024 - 1/31/2029	\$0.00	Administrative Services	Snelling
7/1/2024	3/31/2027	BOG, California Community Colleges Chancellor's Office - 6870	Grant Agreement - Division: Digital Innovation and Infrastructure. Project: Data Management Grant GAN # G1095 Time Extension from 7/1/2024 - 6/30/2026 to 7/1/2024 - 3/31/2027	\$0.00	Administrative Services	Snelling
			Grants Awards for Period: 1/1/2026 - 7/16/2026	\$2,902,885.80		
			Grant Reductions for Period: 1/1/2026-7/16/2026	(\$2,978,400.00)		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Melissa Pearson, Director Human Resources
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Executive Director, Institutional Effectiveness and Planning – Jess Vickery
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 26
Effective: July 1, 2026
2. Employment of Finance and Operations Analyst – Gayathri Seelam
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 13
Effective: August 3, 2026
3. Employment of Supervisor, Athletic Training – Alexandra Ritz
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 13
Effective: August 3, 2026
4. Employee Working Out-of-Class, Manager Curriculum and Scheduling – Julie Scarpelli
Effective: July 1, 2026 – June 30, 2027
5. Employee Working Out-of-Class, Program Manager, CCCTC – Melissa Taylor
Effective: July 1, 2026 – December 31, 2026
6. Reclassification of Position – Leah Goodliffe
From: Human Resources Analyst (MSC 10)
To: Supervisor, Human Resources (MSC 12)
Effective: July 1, 2026
7. Reclassification of Position – Karen Johnson
From: Mental Health Specialist (Student Services) (MSC 8)
To: Mental Health Specialist (Student Services) (MSC 10)
Effective: July 1, 2026

8. Reclassification of Position – Anne Rafferty
From: Director Contract Education Training & Development (MSC 24)
To: Dean of Workforce Development and Training Programs (MSC 26)
Effective: July 1, 2026
9. Reclassification of Position – Julia Vandereyck
From: Director, Child Development Center (Instruction) (MSC 11)
To: Director, Child Development Center (Instruction) (MSC 19)
Effective: July 1, 2026
10. Employee working additional duties, Dean of Instruction (15%) – Kam Bull
Effective: July 1, 2026 – June 30, 2027

Academic*

11. Employment of Full-Time, Tenure Track, Accounting Instructor – Zachary Laney-Clark
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
12. Employment of Full-Time, Tenure Track, Agricultural Engineering Technology (Heavy Equipment) Instructor – Jeremiah Zane
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
13. Employment of Full-Time, Tenure Track, Art Instructor – Cameron Kelly
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
14. Employment of Full-Time, Tenure Track, Automotive Instructor – Cameron Pettersen
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
15. Employment of Full-Time, Tenure Track, Automotive Instructor – Andrew Ritola
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
16. Employment of Full-Time, Tenure Track, Construction Instructor – Deeyla Hooker
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
17. Employment of Full-Time, Tenure Track, HVAC Instructor – James Moore
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026

18. Employment of Full-Time, Tenure Track, Licensed Vocational Nursing (LVN) Instructor – Michael Hannan
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
19. Employment of Full-Time, Tenure Track, Math Instructor – Francisco Martinez Magallanes
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
20. Employment of Full-Time, Tenure Track, Math Instructor – Hoda Jahanshahloo
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
21. Employment of Full-Time, Tenure Track, Math Instructor – Davis Van Arsdale
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
22. Employment of Full-Time, Tenure Track, Registered Nurse (RN) Instructor – Lisa Bocks
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
23. Employment of Full-Time, Tenure Track, Registered Nurse (RN) Instructor – Andrea Slater
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
24. Employment of Full-Time, Tenure Track, Counselor – Farough Tabrizi
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: July 1, 2026
25. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Agriculture Business Instructor – Blaire Britten
Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026 - May 28, 2027
26. Employment of Full-Time, Temporary, Non-Tenure Track, Nursing (CNA) Instructor – Linda Cavaness
Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026 - May 28, 2027
27. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Youth Justice Coordinator – Devon Carlson
Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026 - May 28, 2027

28. Assignment as Clinical Coordinator – Nursing (50%) – Laurie Bowles
Effective: Academic Year 2026-27
29. Assignment as RN Assistant Program Director – Nursing (25%) – Jennifer Juhl-Darlington
Effective: Academic Year 2026-27
30. Assignment as Academic Senate President (60%) – Irma Gonzalez Cuadros
Effective: Academic Year 2026-27
31. Assignment as Academic Senate Vice President (40%) – Kim Kirkwood
Effective: Academic Year 2026-27
32. Assignment as Academic Senate Treasurer (20%) – Deborah McCabe
Effective: Academic Year 2026-27
33. Assignment as Academic Senate Secretary (20%) – Jessica Jackson
Effective: Academic Year 2026-27
34. Assignment as BCEA President (10%) – Kenneth Bearden
Effective: Academic Year 2026-27
35. Assignment as BCEA Lead Grievance Officer (15%) – Kenneth Bearden
Effective: Academic Year 2026-27
36. Assignment as BCEA Vice President (5%) – Jason Trento
Effective: Academic Year 2026-27
37. Assignment as BCEA Lead Negotiator (30%) – Jason Trento
Effective: Academic Year 2026-27
38. Assignment as BCEA Assistant Negotiator (10%) – Rachel Sicke
Effective: Academic Year 2026-27
39. Assignment as BCEA Assistant Negotiator (10%) – Llael Valle
Effective: Academic Year 2026-27
40. Assignment as BCEA Assistant Negotiator (10%) – John Soldate
Effective: Academic Year 2026-27
41. Assignment as BCEA Assistant Negotiator (15%) – Deborah McCabe
Effective: Academic Year 2026-27
42. Assignment as BCEA Assistant Grievance Officer (15%) – Deborah McCabe
Effective: Academic Year 2026-27
43. Assignment as BCEA Grievance Officer (10%) – Kelly Fredericks
Effective: Academic Year 2026-27
44. Assignment as Chair IV (CAS) (20%) – Tina Day
Effective: Academic Year 2026-27
45. Assignment as Head Football Coach (10%) – Robby Snelling
Effective: Academic Year 2026-27

46. Reduction in Workload per CalSTRS Reduced Workload Program, English Instructor – Lisa Kekaha
From: 100%
To: 53.32%
Effective: August 1, 2026 – May 28, 2027
47. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – The Arc of Butte County) – Tyler Devoll, Sarah Silva, Shelley Stephens
Effective: July 1, 2026 - June 30, 2027
48. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Vocations, Inc.) – Anita Wagner
Effective: July 1, 2026 - June 30, 2027
49. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – The Work Training Center) – Paul Anderson, Amy Brown, Christina Crabb, Pam Easter, Elise Daniels, Terrie Fry
Effective: July 1, 2026 - June 30, 2027
50. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Mains'l Services) – Sean Green
Effective: July 1, 2026 - June 30, 2027
51. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Biggs Unified School District) – Stephen Boyes
Effective: July 1, 2026 - June 30, 2027
52. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Brittaney Browne, Sheri Kauffman
Effective: July 1, 2026 - June 30, 2027
53. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Durham Unified School District) – Bryan Bear, Mary Kenny, Anyssa Trujillo
Effective: July 1, 2026 - June 30, 2027
54. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Glenn County Office of Education) – Freddy Mullins
Effective: July 1, 2026 - June 30, 2027
55. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Elizebeth Ayon
Effective: July 1, 2026 - June 30, 2027
56. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Inspire School of Arts and Sciences) – Hannah Metzger
Effective: July 1, 2026 - June 30, 2027

57. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Summer Session 2026 – See Attachment “A”

Classified Employees*

58. Employment of Dual Enrollment Specialist (Student Services) – Bailey Henry

Full-time, 40 hours per week, 12 months per year

Salary: CSEA – 26

Effective: August 3, 2026

59. Employee Working Out-of-Class, Financial Aid/Veterans Assistant Senior (Financial Aid) – Taylor Weidner

Effective: June 23, 2026 – June 30, 2027

60. Permanent Increase from 24 hours per week to 40 hours per week, Administrative Support Center Representative – Student Services – Tyler Evaro

Effective: August 1, 2026

61. Temporary Increase from 10 months to 12 months, Student Success Specialist (Instruction) – Claudia Godinez

Effective: June 8, 2026 – July 30, 2026

Temporary Employees*

62. Substitutes

Accountant (Business Services) – Alexa Voyer

Salary: \$39.50 per hour, 7/1/26 – 6/30/27

Academy Coordinator, POST (Public Safety) – Steve Boyd

Salary: \$59.50 per hour, 7/14/26 – 6/30/27

Academy Coordinator, POST (Public Safety) – Antoinette Ortiz

Salary: \$59.50 per hour, 7/6/26 – 6/30/27

Administrative Assistant (Allied Health) – Kimberly Ibanez

Salary: \$29.25 per hour, 7/1/26 – 12/22/26

Administrative Assistant (Cosmetology) – Debra Baker

Salary: \$29.25 per hour, 7/1/26 – 6/30/27

Administrative Assistant (Contract Education) – Kimberly Larios

Salary: \$29.25 per hour, 7/1/26 – 6/30/27

Administrative Assistant (Instruction) – Bao Thao

Salary: \$29.25 per hour, 7/6/26 – 12/31/26

Athletic Equipment Technician (Athletics) – Matthew Phipps

Salary: \$30.25 per hour, 7/20/26 – 6/30/27

Dual Enrollment Specialist (Instruction) – Bailey Henry

Salary: \$30.00 per hour, 7/6/26 – 8/2/26

Financial Aid/Veterans Assistant II – Anthony Prasad

Salary: \$28.00 per hour, 7/1/26 – 6/30/27

Instructional Aide (Cosmetology) – Savannah Toshikian

Salary: \$24.00 per hour, 6/17/26 – 6/30/26

Instructional Aide (Cosmetology) – Savannah Toshikian

Salary: \$24.75 per hour, 7/1/26 – 6/30/27

Instructional Aide (Cosmetology) – Jennifer Buckner

Salary: \$24.75 per hour, 7/1/26 – 7/10/26

Instructional Aide (Cosmetology) – Grace Quinlan

Salary: \$24.75 per hour, 7/1/26 – 6/30/27

Kinesiology Equipment Technician (Athletics) – Eric Robles
 Salary: \$25.25 per hour, 7/1/26 – 6/30/27
Library Media Technician – Emily Ping
 Salary: \$26.50 per hour, 7/1/26 – 6/30/27
Library Technician – Marie LoPresti
 Salary: \$28.50 per hour, 7/1/26 – 6/30/27
Program Assistant (Public Safety) – Tristin Mortimer
 Salary: \$32.50 per hour, 7/16/26 – 12/18/26
Student Orientation and Events Assistant (Welcome Center) – Angel Durham
 Salary: \$24.75, 7/1/26 – 6/30/27
Supervisor, Athletic Training (Athletics) – Alexandra Ritz
 Salary: \$51.75 per hour, 7/1/26 – 8/2/26
Support Center Representative (CCCTC) – Francisco Zepeda-Camacho
 Salary: \$20.75 per hour, 5/16/26 – 6/30/26
Human Resources Specialist, Senior (HR) – Gina McCammon
 Salary: \$40.25 per hour, 7/1/26 – 6/30/27
Human Resources Specialist (HR) – Mark Alabanza
 Salary: \$36.50 per hour 7/1/26 – 8/7/26
Office Coordinator (Student Health Center) – Kaytlin Hunsicker
 Salary: 32.50 per hour, 7/1/26 – 6/30/27
Special Programs Clerk (DSPS) – Jenna McCurdy
 Salary: \$24.75 per hour, 7/1/26 – 6/30/27
Special Programs Clerk (Student Services) – Kate Sheehy
 Salary: \$24.75 per hour, 7/1/26 – 6/30/27
Transportation Mechanic (FPM) – Christopher Schoof
 Salary: \$36.75 per hour, 7/1/26 – 7/31/26

63. **Short Term/Seasonal**

Bus Operator (FPM) – Judy Plaster, Connie Smart
 Salary: \$27.25 per hour, 7/1/26 – 6/30/27
Bus Operator (FPM) – Brandy Crow
 Salary: \$30.25 per hour, 7/27/26 – 8/6/26
Bus Operator (FPM) – Michelle Dodele-Monnot
 Salary: \$31.25 per hour, 7/27/26 – 8/6/26
Bus Operator (FPM) – Dulce Jarrard
 Salary: \$27.50 per hour, 7/27/26 – 8/6/26
Community Service Officer (College Police) – Mychal Vallare
 Salary: \$24.75 per hour, 7/1/26 – 6/30/27
Custodian I (FPM) – Mason Meza, Natasha Chavarria
 Salary: \$23.50 per hour, 7/1/26 – 6/30/27
Food Services Assistant (Dining Services) – Kristy Wan
 Salary: \$26.75 per hour, 6/1/26 – 6/30/26
Food Services Assistant (Dining Services) – Kristy Wan
 Salary: \$28.75 per hour, 7/1/26 – 8/6/26
Food Services Assistant (Dining Services) – Thomas Bruno
 Salary: \$23.50 per hour, 7/1/26 – 8/6/26
Instructional Aide, Reading and Writing (CAS) – Larisa Perkins-Orta
 Salary: \$26.25 per hour, 7/1/26 – 7/30/26
Lab Tech Senior (Instruction) – Molly Tuttle
 Salary: \$41.50 per hour, 6/8/26 – 6/30/26
Lab Tech Senior (Instruction) – Molly Tuttle
 Salary: \$45.00 per hour, 7/1/26 – 7/30/26
Webmaster (Marketing) – Frank Espinoza
 Salary: \$39.50 per hour, 7/1/26 – 12/31/26

64. **Professional Expert**

Crime Scene Actors – Mya Alcorn, Colby Boyd, Spencer Carr, Jackson Carter, Josiah Condit, Alexis Gee, Joangy Gonzalez Jarero, Kobe Keeney, Josiah Lawrence, Caroline Lehde, Ian Lerch, Alyssa Libby, Selena Medeiros, Ana Orozco-Velazquez, Autumn Rash, Luke Roberts, Kristen Schutz, Carson Smith, Logan Sweeney, Hunter Tonini, Kayla Von Seggern, Brenton Warr

Salary: \$16.90 per hour 7/1/26 – 6/30/27

EMT – Damien Craig, Ryan Ernest, Tyler Likins, Emma Ontell, Andrew Puser, Courtney Silva, Alyssa Toche, Ashlyn Zeigler

Salary: \$25.00 per hour, 7/1/26 – 6/30/27

EMS – Emma Ontell

Salary: \$25.00 per hour, 7/1/26 – 6/30/27

Manipulative Skills Assistant (Public Safety Academy) – Douglas Brownfield, Nicolo Distefano, Emily Erwin, Stephen Francois, Tyler Henry, Melissa Jennelle-Maxey, Steven McMullen, William Olive, Marc Reed, Alexandra Smith

Salary: \$26.00 per hour, 7/1/26 – 6/30/27

Manipulative Skills/Evaluator (Fire Academy) – See Attachment “B”

Salary: \$16.90 per hour, 7/1/26 – 6/30/27

Nursing – Becky Beecham, Brad Beecham, Keith Blevins, Jared Bracewell, Kelsey Brown, Jake Bruno, Darla Casteneda, Emily Cervantes, Twinkal Dayal, Amy Evans, Joey Florioli, Heather Gill, Jean Hicks, Hannah Hobson, Jerusha Horlick, Heidi Irby, Cara Jacques, Heidi Jolly, Nichole Jolly, Julius Lantican, Maipang Lee, Christopher McGlynn, Addie Medina, Cassy Minetti, Rebecca Nelson, Krista Ramirez, Emma Rosendin, Cynthia Rothenwander, Barinder Singh, Christine Smith, Kashmir Snyder, John Underwood, Veronica Valdovinos, Tanya Wortham

Salary: \$45.00 per hour, 7/1/26 – 6/30/27

Trainer – FKCE Education (Foster/Kinship Care) – Meka Klungtvvet-Morano

Salary: \$65.00 per hour, 7/1/26 – 6/30/27

Trainer – FKCE Education (Foster/Kinship Care) – Joyce Gonzales

Salary: \$55.00 per hour, 7/1/26 – 6/30/27

65. **Volunteer**

Volunteer (Athletics) – Miguel Rubio, Jacob Vazquez, Alex Garcia, Bailey Johnson, Ernie Rodriguez, Devin Flesher, Stephanie Cardenas, Brett Smyth, Eric Robles, Bobby Bernal-Wood, Kehmarr McMillian, Larry Smith

Volunteer (Veterans Services) – Raygin Butler, Glenn Hargis

Volunteer (DSPS) – Dawn Jordan

66. **Retirements/Resignations**

Resignation, Instructional Aide (Instruction) – Hilda Chavez

Effective – June 30, 2026

Resignation, Chief Technology Officer (IT) – Wayne Brandt

Effective – July 15, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

Attachment "A"

Appel, Rolfe
Arteaga, Rachel
Besoain, Benjamin
Buelna, Kristina
Calkins, Matthew
Candelaria, Kelly
Consiglio, Michael
Fuchs, Erick
Funk, Herbert
Hughes, Gary
Khan, Sobia
Lo, Lee
Martinez, Analia
McElhinney, Jamie
Murphy, Mark
Parrott, James
Ping, Jean
Richardson, Robert
Saldano, Jordan
Seghieri, Richard
St. Cin, Denise
Stelzner, Charles
Walsh, Kevin
Wise, George

Attachment "B"

Allmon, Samuel
Almy, Jake
Banning, Cole
Beatty, Matthew
Bettencourt, Brady
Danger, Luke
Daugherty, Colton
Dunning, Riley
Gallagher, Edward
Johnson, Jaina
Keen, Daniel
Koman, Colin
Koning, Nathan
Lamb, Dylan
Litchfield, Oliver
Locatelli, Dominic
Mathieu, Zachary
McCallum, Cody
Munoz, Carlos
Neal, Joshua
O'Donnell, Colin
Olivarez, Julian
Pera, Anson
Perez, Dominick
Prochaska, Jayce
Richardson, Jeremy
Robles, Esteban
Saise, Alejandro
Sandham-Piluso, Kohl
Santana, Miranda
Sierra, Joseph
Stalie, Sean
Stevenson, Scott
Stritzel, Makaila
Turner, Caden
Vaeth, Cody
Wiley, Max

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/26	6/30/28	Academy Trained	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$145,800.00)	Restricted General	Contract Education	Shearer
7/1/26	5/31/27	Academy Trained	California Resilient Careers in Forestry Project	(\$226,800.00)	Restricted General	Contract Education	Shearer
7/1/26	5/31/27	Mountain F. Enterprises	California Resilient Careers in Forestry Project Amendment to Fees	(\$208,552.00)	Restricted General	Contract Education	Shearer
7/1/26	6/30/28	Mountain F. Enterprises	Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Project	(\$248,040.00)	Restricted General	Contract Education	Shearer
6/25/26	12/31/28	Utility Arborist Association	Scholarship Support Services for PG&E EOVM Program Management Enhanced PI Training Project to provide Utility Line Clearance Arborist Training (ULCAT) and Utility Vegetation Management Pre-Inspector (UVMPI) Training Amendment increasing Compensation	(\$1,380,000.00)	Restricted General	Contract Education	Shearer
7/1/26	5/31/27	Utility Arborist Training Group, LLC	California Resilient Careers in Forestry Project	(\$200,000.00)	Restricted General	Contract Education	Shearer
6/19/26	6/18/31	Palomar Community College District	Reimbursement for CENIC Services: 10 GB Circuits District pays CENIC under Master Agreement	\$290,914.02 (\$290,914.02)	Restricted General	CCC Technology Center	Snelling
6/19/26	6/18/31	State Center Community College District	Reimbursement for CENIC Services: CENIC AIR District pays CENIC under Master Agreement	\$477,000.00 (\$477,000.00)	Restricted General	CCC Technology Center	Snelling
10/1/26	9/30/27	Foundation for California Community Colleges and Microsoft Corporation (Payment facilitated through ComputerLand)	Microsoft Campus Agreement Licensing Renewal for Microsoft 365 and Other Microsoft Products	(\$154,811.00)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$767,914.02			
			TOTAL EXPENSE CONTRACTS	(\$3,331,917.02)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Contract to Purchase Apple Computer Hardware and Services from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District's Information Technology Services and Support Department requires Apple computer equipment, peripherals, and related services to support ongoing technology needs throughout the district. Purchases will support scheduled computer lifecycle replacements, new employee technology needs, instructional requirements, and other approved technology purchases. A sustainable technology lifecycle replacement process supports Butte College's strategic goals by supporting student, faculty, and staff success through reliable technology resources that enhance instruction, student services and daily operations. This approach supports effective resource management while advancing the district's commitment to technological innovation. Funding will be allocated from approved District budgets.

Public Contract Code Section 20652 authorizes the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, to contract for the lease or purchase of data-processing equipment, materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district through contracts between any public corporation or agency and a vendor.

Status

District staff recommends use of the awarded Downey Unified School District Apple Direct Customer Agreement Number 1695400 as a source to purchase Apple computer hardware and services from Apple Inc. as needed during the term of July 1, 2026 through June 30, 2031, in the amount not to exceed available budgeted funds. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing this Apple Direct Customer Agreement will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees determine use of Downey Unified School District Apple Direct Customer Agreement Number 1695400 is in the best interest of the district and approve the purchase of Apple computer hardware and services from Apple Inc., utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400, per the terms of the contract, as needed

during the term of July 1, 2026 through June 30, 2031, in the amount not to exceed available budgeted funds.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize district staff to execute the necessary contract documents related to the purchase of Apple computer hardware and services from Apple Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Donation of District Personal Property: Miscellaneous Electronic Equipment
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District's Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District's Board Policy 6550 and held in the District's best interests. Computers for Classrooms has agreed to accept this property.

Computers for Classrooms is a nonprofit organization that accepts specific electronic waste in addition to providing affordable computers to low-income families, students, seniors, nonprofits, and other eligible recipients. The donated items will help ensure these individuals have access to reliable, low-cost technology.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to Computers for Classrooms as a donation of the District's personal property.

EXHIBIT A**DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS**

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
527852	COMPUTER TOWER	Donate	6/26/2014
535138	NOTEBOOK COMPUTER	Donate	5/18/2020
535445	NOTEBOOK COMPUTER	Donate	6/8/2020
534700	NOTEBOOK COMPUTER	Donate	9/13/2019
534679	NOTEBOOK COMPUTER	Donate	9/13/2019
534665	NOTEBOOK COMPUTER	Donate	9/13/2019
534685	NOTEBOOK COMPUTER	Donate	9/13/2019
534682	NOTEBOOK COMPUTER	Donate	9/13/2019
534703	NOTEBOOK COMPUTER	Donate	9/13/2019
534691	NOTEBOOK COMPUTER	Donate	9/13/2019
534674	NOTEBOOK COMPUTER	Donate	9/13/2019
534671	NOTEBOOK COMPUTER	Donate	9/13/2019
534680	NOTEBOOK COMPUTER	Donate	9/13/2019
534677	NOTEBOOK COMPUTER	Donate	9/13/2019
534706	NOTEBOOK COMPUTER	Donate	9/13/2019
534699	NOTEBOOK COMPUTER	Donate	9/13/2019
534686	NOTEBOOK COMPUTER	Donate	9/13/2019
534666	NOTEBOOK COMPUTER	Donate	9/13/2019
534681	NOTEBOOK COMPUTER	Donate	9/13/2019
534695	NOTEBOOK COMPUTER	Donate	9/13/2019
534705	NOTEBOOK COMPUTER	Donate	9/13/2019
534689	NOTEBOOK COMPUTER	Donate	9/13/2019
534668	NOTEBOOK COMPUTER	Donate	9/13/2019
534693	NOTEBOOK COMPUTER	Donate	9/13/2019
534687	NOTEBOOK COMPUTER	Donate	9/13/2019
534699	NOTEBOOK COMPUTER	Donate	9/13/2019
534692	NOTEBOOK COMPUTER	Donate	9/13/2019
534678	NOTEBOOK COMPUTER	Donate	9/13/2019
534664	NOTEBOOK COMPUTER	Donate	9/13/2019
534663	NOTEBOOK COMPUTER	Donate	9/13/2019
534675	NOTEBOOK COMPUTER	Donate	9/13/2019
534694	NOTEBOOK COMPUTER	Donate	9/13/2019
534704	NOTEBOOK COMPUTER	Donate	9/13/2019
534698	NOTEBOOK COMPUTER	Donate	9/13/2019
534697	NOTEBOOK COMPUTER	Donate	9/13/2019
534683	NOTEBOOK COMPUTER	Donate	9/13/2019
534690	NOTEBOOK COMPUTER	Donate	9/13/2019
534670	NOTEBOOK COMPUTER	Donate	9/13/2019
534667	NOTEBOOK COMPUTER	Donate	9/13/2019
534702	NOTEBOOK COMPUTER	Donate	9/13/2019
536036	NOTEBOOK COMPUTER	Donate	11/23/2020
536025	NOTEBOOK COMPUTER	Donate	11/23/2020
536041	NOTEBOOK COMPUTER	Donate	11/23/2020
536033	NOTEBOOK COMPUTER	Donate	11/23/2020
536028	NOTEBOOK COMPUTER	Donate	11/23/2020

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
536045	NOTEBOOK COMPUTER	Donate	11/23/2020
536029	NOTEBOOK COMPUTER	Donate	11/23/2020
530927	COMPUTER TOWER	Donate	5/19/2016
534326	TABLET COMPUTER	Donate	5/8/2019
533555	NOTEBOOK COMPUTER	Donate	6/18/2018
523536	NOTEBOOK COMPUTER	Donate	10/27/2008
532085	IV PUMP	Donate	5/18/2017
533947	IV PUMP	Donate	1/18/2019
532084	IV PUMP	Donate	5/18/2017
G00000950614	IV PUMP	Donate	5/18/2017
G00000950272	IV PUMP	Donate	5/18/2017
527950	NOTEBOOK COMPUTER	Donate	8/4/2014
532371	TABLET COMPUTER	Donate	11/13/2017
534648	TABLET COMPUTER	Donate	9/5/2019
534373	TABLET COMPUTER	Donate	5/14/2019
530217	TABLET COMPUTER	Donate	1/7/2016
522515	COMPUTER TOWER	Donate	4/24/2007
522800	PROJECTOR	Donate	9/17/2007
532990	NOTEBOOK COMPUTER	Donate	5/4/2018
534548	COMPUTER TOWER	Donate	6/10/2019
534339	TABLET COMPUTER	Donate	5/10/2019
534340	TABLET COMPUTER	Donate	5/10/2019
532989	NOTEBOOK COMPUTER	Donate	5/4/2018
527699	COMPUTER TOWER	Donate	5/6/2014
526275	NOTEBOOK COMPUTER	Donate	4/5/2011
535529	COMPUTER TOWER	Donate	6/17/2020
535526	NOTEBOOK COMPUTER	Donate	6/17/2020
535524	COMPUTER TOWER	Donate	6/15/2020
535514	COMPUTER TOWER	Donate	6/15/2020
535521	COMPUTER TOWER	Donate	6/15/2020
535530	COMPUTER TOWER	Donate	6/18/2020
535534	COMPUTER TOWER	Donate	6/18/2020
531692	PRINTER	Donate	1/3/2017
526967	PRINTER	Donate	3/20/2012
535523	COMPUTER TOWER	Donate	6/15/2020
535531	COMPUTER TOWER	Donate	6/18/2020
535511	COMPUTER TOWER	Donate	6/15/2020
535538	COMPUTER TOWER	Donate	6/18/2020
527671	TABLET COMPUTER	Donate	4/29/2014
523642	COMPUTER TOWER	Donate	9/4/2008
530712	TABLET COMPUTER	Donate	5/3/2016
532335	TABLET COMPUTER	Donate	10/19/2017
531811	NOTEBOOK COMPUTER	Donate	3/3/2017
533304	HD INTEGRATED CAMERA SYSTEM	Donate	6/4/2018
530504	NOTEBOOK COMPUTER	Donate	3/31/2016
535537	COMPUTER TOWER	Donate	6/18/2020
535535	COMPUTER TOWER	Donate	6/18/2020
535527	COMPUTER TOWER	Donate	6/15/2020

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
535513	COMPUTER TOWER	Donate	6/15/2020
535518	COMPUTER TOWER	Donate	6/15/2020
535519	COMPUTER TOWER	Donate	6/15/2020
535522	COMPUTER TOWER	Donate	6/15/2020
535515	COMPUTER TOWER	Donate	6/15/2020
535510	COMPUTER TOWER	Donate	6/15/2020
535517	COMPUTER TOWER	Donate	6/15/2020
535528	COMPUTER TOWER	Donate	6/17/2020
535908	TABLET COMPUTER	Donate	10/16/2020
534590	NOTEBOOK COMPUTER	Donate	6/24/2019
534592	NOTEBOOK COMPUTER	Donate	6/24/2019
534593	NOTEBOOK COMPUTER	Donate	6/24/2019
535819	NOTEBOOK COMPUTER	Donate	9/24/2020
535813	NOTEBOOK COMPUTER	Donate	9/24/2020
535814	NOTEBOOK COMPUTER	Donate	9/24/2020
535768	NOTEBOOK COMPUTER	Donate	9/18/2020
535769	NOTEBOOK COMPUTER	Donate	9/18/2020
535761	NOTEBOOK COMPUTER	Donate	9/18/2020
535678	NOTEBOOK COMPUTER	Donate	8/26/2020
535838	NOTEBOOK COMPUTER	Donate	9/24/2020
535872	NOTEBOOK COMPUTER	Donate	9/24/2020
541034	NOTEBOOK COMPUTER	Donate	9/18/2020
535873	NOTEBOOK COMPUTER	Donate	9/24/2020
535728	NOTEBOOK COMPUTER	Donate	9/11/2020
535289	NOTEBOOK COMPUTER	Donate	6/1/2020
535708	NOTEBOOK COMPUTER	Donate	9/11/2020
535750	NOTEBOOK COMPUTER	Donate	9/11/2020
535845	NOTEBOOK COMPUTER	Donate	9/24/2020
535772	NOTEBOOK COMPUTER	Donate	9/18/2020
535793	NOTEBOOK COMPUTER	Donate	9/18/2020
535782	NOTEBOOK COMPUTER	Donate	9/18/2020
535656	NOTEBOOK COMPUTER	Donate	8/4/2020
536051	NOTEBOOK COMPUTER	Donate	11/30/2020
535751	NOTEBOOK COMPUTER	Donate	9/11/2020
535733	NOTEBOOK COMPUTER	Donate	9/11/2020
535783	NOTEBOOK COMPUTER	Donate	9/18/2020
535721	NOTEBOOK COMPUTER	Donate	9/11/2020
535714	NOTEBOOK COMPUTER	Donate	9/11/2020
535770	NOTEBOOK COMPUTER	Donate	9/18/2020
535745	NOTEBOOK COMPUTER	Donate	9/11/2020
535711	NOTEBOOK COMPUTER	Donate	9/11/2020
535763	NOTEBOOK COMPUTER	Donate	9/18/2020
535794	NOTEBOOK COMPUTER	Donate	9/18/2020
533600	COMPUTER TOWER	Donate	7/31/2018
533643	COMPUTER TOWER	Donate	8/23/2018
535724	NOTEBOOK COMPUTER	Donate	9/11/2020
535840	NOTEBOOK COMPUTER	Donate	9/24/2020
535722	NOTEBOOK COMPUTER	Donate	9/11/2020

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
535818	NOTEBOOK COMPUTER	Donate	9/24/2020
535105	NOTEBOOK COMPUTER	Donate	5/11/2020
535114	NOTEBOOK COMPUTER	Donate	5/11/2020
535836	NOTEBOOK COMPUTER	Donate	9/24/2020
535777	NOTEBOOK COMPUTER	Donate	9/18/2020
535737	NOTEBOOK COMPUTER	Donate	9/11/2020
535857	NOTEBOOK COMPUTER	Donate	9/24/2020
535860	NOTEBOOK COMPUTER	Donate	9/24/2020
535730	NOTEBOOK COMPUTER	Donate	9/11/2020
535784	NOTEBOOK COMPUTER	Donate	9/18/2020
535216	NOTEBOOK COMPUTER	Donate	5/19/2020
533623	NOTEBOOK COMPUTER	Donate	8/9/2018
535890	NOTEBOOK COMPUTER	Donate	9/24/2020
535738	NOTEBOOK COMPUTER	Donate	9/11/2020
535893	NOTEBOOK COMPUTER	Donate	9/24/2020
535744	NOTEBOOK COMPUTER	Donate	9/11/2020
535874	NOTEBOOK COMPUTER	Donate	9/24/2020
535880	NOTEBOOK COMPUTER	Donate	9/24/2020
535446	NOTEBOOK COMPUTER	Donate	6/8/2020
535448	NOTEBOOK COMPUTER	Donate	6/8/2020
535735	NOTEBOOK COMPUTER	Donate	9/11/2020
535740	NOTEBOOK COMPUTER	Donate	9/11/2020
535732	NOTEBOOK COMPUTER	Donate	9/11/2020
535749	NOTEBOOK COMPUTER	Donate	9/11/2020
535659	NOTEBOOK COMPUTER	Donate	8/4/2020
535895	NOTEBOOK COMPUTER	Donate	9/24/2020
535748	NOTEBOOK COMPUTER	Donate	9/11/2020
535104	NOTEBOOK COMPUTER	Donate	5/11/2020
535871	NOTEBOOK COMPUTER	Donate	9/24/2020
535709	NOTEBOOK COMPUTER	Donate	9/11/2020
535662	NOTEBOOK COMPUTER	Donate	8/4/2020
535660	NOTEBOOK COMPUTER	Donate	8/4/2020
535790	NOTEBOOK COMPUTER	Donate	9/18/2020
535785	NOTEBOOK COMPUTER	Donate	9/18/2020
535727	NOTEBOOK COMPUTER	Donate	9/11/2020
535747	NOTEBOOK COMPUTER	Donate	9/11/2020
535742	NOTEBOOK COMPUTER	Donate	9/11/2020
534647	NOTEBOOK COMPUTER	Donate	9/5/2019
535731	NOTEBOOK COMPUTER	Donate	9/11/2020
535723	NOTEBOOK COMPUTER	Donate	9/11/2020
535743	NOTEBOOK COMPUTER	Donate	9/11/2020
535844	NOTEBOOK COMPUTER	Donate	9/24/2020
535753	NOTEBOOK COMPUTER	Donate	9/11/2020
535853	NOTEBOOK COMPUTER	Donate	9/24/2020
535852	NOTEBOOK COMPUTER	Donate	9/24/2020
535846	NOTEBOOK COMPUTER	Donate	9/24/2020
535781	NOTEBOOK COMPUTER	Donate	9/18/2020
535821	NOTEBOOK COMPUTER	Donate	9/24/2020

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
535843	NOTEBOOK COMPUTER	Donate	9/24/2020
535717	NOTEBOOK COMPUTER	Donate	9/11/2020
535811	NOTEBOOK COMPUTER	Donate	9/24/2020
535766	NOTEBOOK COMPUTER	Donate	9/18/2020
535722	NOTEBOOK COMPUTER	Donate	9/11/2020
535186	NOTEBOOK COMPUTER	Donate	5/18/2020
535111	NOTEBOOK COMPUTER	Donate	4/27/2020
535787	NOTEBOOK COMPUTER	Donate	9/18/2020
535778	NOTEBOOK COMPUTER	Donate	9/18/2020
535248	NOTEBOOK COMPUTER	Donate	5/26/2020
535110	NOTEBOOK COMPUTER	Donate	4/27/2020
535106	NOTEBOOK COMPUTER	Donate	4/27/2020
534747	NOTEBOOK COMPUTER	Donate	10/2/2019
535315	NOTEBOOK COMPUTER	Donate	6/1/2020
535298	NOTEBOOK COMPUTER	Donate	6/1/2020
535218	TABLET COMPUTER	Donate	5/19/2020
535213	TABLET COMPUTER	Donate	5/19/2020
535199	TABLET COMPUTER	Donate	5/18/2020
535204	TABLET COMPUTER	Donate	5/18/2020
535203	TABLET COMPUTER	Donate	5/18/2020
535308	NOTEBOOK COMPUTER	Donate	6/1/2020
535310	NOTEBOOK COMPUTER	Donate	6/1/2020
535131	NOTEBOOK COMPUTER	Donate	5/18/2020
535296	NOTEBOOK COMPUTER	Donate	6/1/2020
535134	NOTEBOOK COMPUTER	Donate	5/18/2020
535108	NOTEBOOK COMPUTER	Donate	4/27/2020
535112	NOTEBOOK COMPUTER	Donate	4/27/2020
535135	NOTEBOOK COMPUTER	Donate	5/18/2020
535312	NOTEBOOK COMPUTER	Donate	6/1/2020
535311	NOTEBOOK COMPUTER	Donate	6/1/2020
535314	NOTEBOOK COMPUTER	Donate	6/1/2020
535297	NOTEBOOK COMPUTER	Donate	6/1/2020
535307	NOTEBOOK COMPUTER	Donate	6/1/2020
535309	NOTEBOOK COMPUTER	Donate	6/1/2020
535299	NOTEBOOK COMPUTER	Donate	6/1/2020
535306	NOTEBOOK COMPUTER	Donate	6/1/2020
535300	NOTEBOOK COMPUTER	Donate	6/1/2020
535295	NOTEBOOK COMPUTER	Donate	6/1/2020
535301	NOTEBOOK COMPUTER	Donate	6/1/2020
535109	NOTEBOOK COMPUTER	Donate	4/27/2020
535293	NOTEBOOK COMPUTER	Donate	6/1/2020
535136	NOTEBOOK COMPUTER	Donate	5/18/2020
535132	NOTEBOOK COMPUTER	Donate	5/18/2020
535133	NOTEBOOK COMPUTER	Donate	5/18/2020
535137	NOTEBOOK COMPUTER	Donate	5/18/2020
535710	NOTEBOOK COMPUTER	Donate	9/11/2020
535683	NOTEBOOK COMPUTER	Donate	9/4/2020
535201	TABLET COMPUTER	Donate	5/18/2020

Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
535917	TABLET COMPUTER	Donate	10/16/2020
535914	TABLET COMPUTER	Donate	10/16/2020
535912	TABLET COMPUTER	Donate	10/16/2020
535909	TABLET COMPUTER	Donate	10/16/2020
535920	TABLET COMPUTER	Donate	10/16/2020
535921	TABLET COMPUTER	Donate	10/16/2020
535270	NOTEBOOK COMPUTER	Donate	5/26/2020
535269	NOTEBOOK COMPUTER	Donate	5/26/2020
535305	NOTEBOOK COMPUTER	Donate	6/1/2020
535259	NOTEBOOK COMPUTER	Donate	5/26/2020
535260	NOTEBOOK COMPUTER	Donate	5/26/2020
534865	NOTEBOOK COMPUTER	Donate	12/18/2019
535264	NOTEBOOK COMPUTER	Donate	5/26/2020
535266	NOTEBOOK COMPUTER	Donate	5/26/2020
535661	NOTEBOOK COMPUTER	Donate	8/4/2020
535265	NOTEBOOK COMPUTER	Donate	5/26/2020
535261	NOTEBOOK COMPUTER	Donate	5/26/2020
535401	NOTEBOOK COMPUTER	Donate	6/3/2020
535188	NOTEBOOK COMPUTER	Donate	5/18/2020
535247	NOTEBOOK COMPUTER	Donate	5/26/2020
535658	NOTEBOOK COMPUTER	Donate	8/4/2020
534751	NOTEBOOK COMPUTER	Donate	10/14/2019
535313	NOTEBOOK COMPUTER	Donate	6/1/2020
535262	NOTEBOOK COMPUTER	Donate	5/26/2020
534993	NOTEBOOK COMPUTER	Donate	3/16/2020
535191	NOTEBOOK COMPUTER	Donate	5/18/2020
535286	NOTEBOOK COMPUTER	Donate	6/1/2020
535263	NOTEBOOK COMPUTER	Donate	5/26/2020
534869	NOTEBOOK COMPUTER	Donate	12/18/2019
535318	NOTEBOOK COMPUTER	Donate	6/1/2020
535268	NOTEBOOK COMPUTER	Donate	5/26/2020
535257	NOTEBOOK COMPUTER	Donate	5/26/2020
535657	NOTEBOOK COMPUTER	Donate	8/4/2020
535267	NOTEBOOK COMPUTER	Donate	5/26/2020
535258	NOTEBOOK COMPUTER	Donate	5/26/2020
536058	NOTEBOOK COMPUTER	Donate	12/14/2020
535789	NOTEBOOK COMPUTER	Donate	9/18/2020
535824	NOTEBOOK COMPUTER	Donate	9/24/2020
535875	NOTEBOOK COMPUTER	Donate	9/24/2020
535877	NOTEBOOK COMPUTER	Donate	9/24/2020
535713	NOTEBOOK COMPUTER	Donate	9/11/2020
532982	NOTEBOOK COMPUTER	Donate	5/1/2018
534863	NOTEBOOK COMPUTER	Donate	12/18/2019

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Equal Employment Opportunity Annual Certification Form
Category:	Human Resources
Submitted By:	Melissa Pearson, Director Human Resources
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Butte-Glenn Community College District is required by the California Community Colleges Chancellor's office to certify the Equal Employment Opportunity Annual Certification Form for fiscal year 2025-2026.

Status

The Equal Employment Opportunity Annual Certification Form for fiscal year 2025-2026 is hereby presented to the Board of Trustees at the August 5, 2026 meeting.

Recommendation

It is recommended that the Board of Trustees approve the Equal Employment Opportunity Annual Certification Form for fiscal year 2025-2026.

2026 Equal Employment Opportunity Annual Certification Form

District Name:	
District Contact:	
Title:	
Email:	
Phone no.:	

In July of 2021, the Board of Governors of the California Community Colleges adopted new Equal Employment Opportunity (EEO) regulations to provide the necessary framework for more robust and accountable EEO programs. As a part of the framework, districts must complete annual reporting of EEO-related activities to receive EEO funds appropriated by the Legislature.¹

California Code of Regulations, title 5, Section 53024.2 sets forth the categories of information that must be reported as part of this annual certification:

(a) Districts shall certify annually to the Chancellor that they have timely complied with all the following:

- (1) recorded, reviewed, and reported the data required regarding qualified applicant pools and longitudinal data.
- (2) reviewed and updated, as needed, the Strategies Component of the district's EEO Plan.
- (3) investigated and appropriately responded to formal harassment or discrimination complaints filed pursuant to subchapter 5 (commencing with section 59300) of chapter 10 of this division.
- (4) expended Equal Employment Opportunity funds in accordance with the purposes set forth in subdivision (c) of section 53030.

This form combines the reporting of all items listed in Section 53024.2 into a single document.

Instructions:

1. Complete Section B, Part 1.
2. Use the provided Excel template to complete Section B, Part 2: Longitudinal Data Reporting.
3. Complete Sections C, D, and E.
4. Complete Section A.
5. Obtain the required signatures for Section F.
6. Submit the Annual Certification Form and the Section B, Part 2 data (using the provided Excel template) in one email to eeosubmissions@CCCCO.edu by **September 1, 2026**.

¹Section 87102 of the Education Code provides in relevant part: (a) As a condition for the receipt of funds pursuant to Section 87107, the governing board of the community college district that opts to participate under the article shall periodically submit to the board of governors an affirmation of compliance with this article, and, to promote faculty diversity, commencing with the 2023–24 academic year, shall implement strategies from the Multiple Methods identified by the office of the Chancellor of the California Community Colleges. Each participating community college district's equal employment opportunity program shall ensure participation in, and commitment to, the program by community college district personnel. Each participating community college district's equal employment opportunity plan shall include steps that the community college district will take to eliminate improper discrimination or preferences in its hiring and employment practices. Each plan shall address how the community college district will make progress in achieving the ratio of full-time to part-time faculty hiring, as indicated in Section 87482.6, while still ensuring equal employment opportunity.

Contents

Section A: Certification Components Checklist.....	3
Section B: Collection and Analysis of Recruitment, Retention, and Longitudinal Data	4
Section B, Part 1: Summarizing Actions, Strategies, Measurements, and Outcomes	4
Section B, Part 2: Longitudinal Data Reporting	21
Section C: EEO Strategies Updates (EEO Plan Component 13 and other EEO Plan Components).....	23
Section C, Part 1: EEO Plan Component 13	23
Section C, Part 2: Additional EEO Plan Components (if Applicable).....	29
Section C, Part 3: Supports for Strategy Implementation (If Applicable)	30
Section D: Response to Harassment and Discrimination Complaints	31
Section E: Use of EEO Funds.....	35
Section F: Signatures – Affirmation of Accuracy and Completeness	39

Section A: Certification Components Checklist

As required by California Code of Regulations, Title 5, Section 53024.2(a), districts must annually certify compliance with the items listed below.

Before submitting this Annual Certification Form to the Chancellor's Office, ensure this checklist is complete.

Collection and Analysis of Recruitment, Retention, and Longitudinal Data

- (1) The district has **recorded and reviewed** the required data regarding qualified applicant pools and employees. (Sections 53004 & 53006)
 - ☐ Yes
 - ☐ No
- (2) The district has **reported** the required data regarding qualified applicant pools and employees. (Sections 53004 & 53006)
 - ☐ Yes
 - ☐ No

EEO Strategies Updates

- (3) The district has reviewed and updated, as needed, the Strategies Component of the district's EEO Plan. (Sections 53003(c)(1), 53024.1)
 - ☐ Yes
 - ☐ No

Response to Harassment and Discrimination Complaints

- (4) The district has investigated and appropriately responded to formal harassment or discrimination complaints filed pursuant to subchapter 5 (commencing with Section 59300) of chapter 10 of division 6 of title 5. (Sections 53003(c)(4), 53026)
 - ☐ Yes
 - ☐ No

Use of EEO Funds

- (5) The district has expended EEO funds in accordance with the purposes set forth in subdivision (c) of Section 53030.
 - ☐ Yes
 - ☐ No

Section B, Part 1: Summarizing Actions, Strategies, Measurements, and Outcomes

Instructions:

This section documents how your district collects and reviews EEO-related data, including analyses of underrepresentation (workforce utilization) and adverse impact, and how the district assesses actions taken in response to identified findings.

In alignment with EEO Plan Components 10–12, districts should report on their established processes, analyses, and actions related to the recruitment, selection, and retention of monitored groups during the reporting year.

For definitions, analytical approaches, and examples related to workforce utilization, adverse impact, and longitudinal analysis, refer to the [Equal Employment Opportunity Longitudinal Data Guide](#).

Collection and Analysis of Recruitment, Retention, and Longitudinal Data

Data Collection and Governance

1. Systems used to collect applicant and employee data (check all that apply):

- ☐ Applicant Tracking System (ATS)
- ☐ Human Resources Information System (HRIS)
- ☐ Integrated ATS + HRIS
- ☐ Manual tracking (e.g., spreadsheets)
- ☐ Third-party data system
- ☐ Other: _____

2. Offices/roles responsible for data review and analysis (check all that apply):

- ☐ Human Resources
- ☐ EEO Officer
- ☐ Institutional Research
- ☐ Diversity/Equity Office
- ☐ External consultant
- ☐ Other: _____

Voluntary Self-Identification

1. During this EEO Plan period, did your district implement efforts to increase voluntary self-identification (select yes or no for each category)?

Category	Yes	No
Race/Ethnicity	☐	☐
Gender	☐	☐
Disability	☐	☐

If “Yes” to any, indicate strategies used to increase voluntary self-identification (check all that apply):

- ☐ Revised applicant messaging
- ☐ Updated onboarding materials
- ☐ Added explanation of purpose/confidentiality
- ☐ Modified system prompts
- ☐ Conducted employee outreach campaign
- ☐ Other: _____

2. Change in self-identification rates (if available):

Category	Prior Rate (%)	Current Rate (%)
Race/Ethnicity	%	%
Gender	%	%
Disability	%	%

If measurable improvement occurred, briefly summarize the change in self-identification rates and the strategies that contributed to it (max of 500 characters):

Underrepresentation (Workforce Utilization Analysis)

1. Was a workforce utilization analysis conducted during this reporting year to identify underrepresentation (select yes or no)?

☐ Yes

☐ No (*requires explanation below; will impact funding eligibility*)

If “No,” explain why (required):

2. External availability data sources used for underrepresentation analysis (check all that apply):

☐ U.S. Census

☐ State labor market data

☐ Integrated Postsecondary Education Data System (IPEDS)

☐ Student population

☐ Other: _____

3. Job categories analyzed for underrepresentation (check all that apply):

☐ Executive, Administrative, and Managerial

☐ Faculty

☐ Professional (Non-Faculty)

☐ Clerical / Secretarial

☐ Technical / Paraprofessional

☐ Skilled Crafts

☐ Service / Maintenance

☐ Instruction / Research Assistants

☐ Other: _____

4. Monitored groups included in underrepresentation analysis (check all that apply):

☐ Race/Ethnicity

☐ Gender

☐ Disability

☐ Other (please specify): _____

Underrepresentation (cont.)

5. Statistical methods used to assess underrepresentation (check all that apply):

- ☐ 80% Rule
- ☐ Standard deviation
- ☐ Binomial exact
- ☐ No statistical testing
- ☐ Other: _____

6. Frequency of underrepresentation analysis (select one):

- ☐ Monthly
- ☐ Quarterly
- ☐ Annually
- ☐ Other: _____

7. Limitations encountered in underrepresentation analysis (check all that apply):

- ☐ Small workforce size

If selected:

- Approximate workforce n: _____
- Monitored group(s) with small n: _____

- ☐ Data constraints
- ☐ None
- ☐ Other: _____

Underrepresentation (cont.)

Results

1. At the time the underrepresentation analysis was conducted (select one):

- ☐ Underrepresentation was identified
☐ No underrepresentation was identified

The following questions apply only if underrepresentation was identified.

If underrepresentation was not identified, skip to the Adverse Impact Analysis section on page 13.

Complete the table below for each instance where underrepresentation was identified:

Monitored Group	Job Category	Statistically Significant (Y/N)	Representation Ratio (Workforce % ÷ External Availability %)

Underrepresentation (cont.)

Actions Taken

List each strategy implemented to address underrepresentation in the table below:

Strategy Implemented	Date Implemented	Targeted Job Category	Responsible Office

Underrepresentation (cont.)

Evaluation of Effectiveness

1. How was the effectiveness of actions to address underrepresentation evaluated (check all that apply):

- ☐ Change in workforce composition
- ☐ Change in representation ratios
- ☐ Comparison to external availability
- ☐ No evaluation conducted
- ☐ Other: _____

Summarize key results of the evaluation, including any measurable changes in underrepresentation (required if evaluation was conducted):

Underrepresentation (cont.)

Observed Outcomes

1. Following implementation of actions to address underrepresentation, indicate observed outcomes (check all that apply):

- ☐ Reduction in underrepresentation
- ☐ Elimination of statistical significance
- ☐ Improved representation ratios
- ☐ No measurable change
- ☐ Insufficient time to evaluate

Provide quantitative example(s) and include specific data points (if applicable):

Underrepresentation (cont.)

Conditions Impacting Efforts

- 1. Indicate any conditions that impacted your district's ability to address underrepresentation (check all that apply):**

- ☐ Limited hiring opportunities
- ☐ Creation of new positions
- ☐ Elimination/consolidation of positions
- ☐ Budget reductions
- ☐ None
- ☐ Other: _____

Brief explanation (optional, max of 500 characters):

Adverse Impact Analysis (Longitudinal Hiring & Hiring Phase Analysis)

1. Was an adverse impact analysis conducted during this reporting year (select one)?

☐ Yes

☐ No (*requires explanation below; will impact funding eligibility*)

If “No,” explain why (required):

2. Type of adverse analysis conducted (select one):

☐ Longitudinal hiring analysis

☐ Hiring phase analysis

☐ Both

3. Hiring phases analyzed for adverse impact (if applicable, check all that apply):

☐ Minimum qualifications

☐ Paper screening

☐ First-level interview

☐ Final interview

☐ Job offer

☐ Other: _____

4. Monitored groups included in adverse impact analysis (check all that apply):

☐ Race/Ethnicity

☐ Gender

☐ Disability

☐ Other: _____

Adverse Impact Analysis (cont.)

5. Statistical methods used to assess adverse impact (check all that apply):

☐ 80% Rule

If 80% Rule was used:

- Comparison group used: Group w/Highest selection rate - Overall Black/African American 6.3%
- Threshold applied: _____

☐ Standard deviation analysis

☐ Binomial exact test

☐ No statistical testing conducted

☐ Other statistical method: _____

6. Frequency of adverse impact analysis (select one):

☐ Per recruitment cycle

☐ Quarterly

☐ Annually

☐ Other: _____

7. Limitations encountered in adverse impact analysis (check all that apply):

☐ Small applicant pools

If selected:

- Approximate applicant pool n: _____
- Monitored group(s) with small n: Native American (n=70), Black/African American (n=112), Pacific Islander (n=6)

☐ Incomplete phase data

☐ System limitations

☐ Staffing capacity

☐ None

☐ Other: Limited Number of hires in some job categories

Adverse Impact Analysis (cont.)

Adverse Impact Results

1. At the time the adverse impact analysis was conducted (select one):

- ☐ Adverse impact was identified
☐ No adverse impact was identified

The following questions apply only if adverse impact was identified.

If adverse impact was not identified, skip to the Innovative Strategies section on page 20.

Complete the table below for each adverse impact instance identified:

Monitored Group	Hiring Phase	Statistically Significant (Y/N)	Selection Rate (%)

Adverse Impact Analysis (cont.)

Actions Taken

For each instance of adverse impact identified, list the action(s) implemented.

Hiring Phase	Action Implemented	Date Implemented	Responsible Office

Adverse Impact Analysis (cont.)

Evaluation of Effectiveness

1. How was the effectiveness of actions to address adverse impact evaluated (check all that apply):

- ☐ Recalculated selection rates
- ☐ Re-ran statistical testing
- ☐ Compared subsequent hiring cycles
- ☐ Reviewed hiring committee practices
- ☐ No evaluation conducted
- ☐ Other: _____

Briefly describe how effectiveness was assessed, including data or methods used (max of 500 characters):

Adverse Impact Analysis (cont.)

Observed Outcomes

1. Following implementation of actions to address adverse impact, indicate observed outcomes (check all that apply):

- ☐ Reduction in adverse impact
- ☐ Elimination of statistical significance
- ☐ Increased selection rates for affected group(s)
- ☐ No measurable change
- ☐ New disparities identified
- ☐ Insufficient time to evaluate

If measurable change occurred, provide a quantitative example including specific data points (e.g., Group A selection rate from 31% to 42% across two cycles):

Adverse Impact Analysis (cont.)

Conditions Impacting Efforts

1. Indicate any conditions that impacted your district's ability to address adverse impact (check all that apply):

- ☐ Hiring freeze
- ☐ Creation of new positions
- ☐ Elimination/consolidation of positions
- ☐ Budget reductions
- ☐ None
- ☐ Other: _____

Brief explanation (optional, max of 500 characters):

Innovative Strategies (Optional)

If applicable, describe innovative strategies, tools, or practices and observed or anticipated impact (max of 1,000 characters):

Section B, Part 2: Longitudinal Data Reporting

Instructions:

1. Submit applicant and employee data for the 2023-24, 2024-25, and 2025-26 years using the provided Excel template.

Data must include the number of applicants and employees, broken down by race/ethnicity, gender, and disability status, for each EEO6 job category.

- Applicant Data Timeframe: Include all applicant data from July 1-June 30 of each reporting year.
- Employee Data Timeframe: Report active employees as of November 1st of each reporting year.
- **Compile demographic data for applicants and employees, including:**
 - **Job Classification Reporting Categories.** Classify employees following the MIS EB07 data element dictionary, using the Chancellor's Office MIS standards and EEO6 category labels:
 - Academic, Tenured/ Tenure-Track
 - Academic, Temporary
 - Clerical/Secretarial
 - Executive, Admin., Managerial
 - Professional (Non-Faculty)
 - Service/ Maintenance
 - Skilled Crafts
 - Technical/ Paraprofessional
 - **Race/Ethnicity Reporting Categories.** Categorize applicants and employees by race/ethnicity:
 - American Indian/Alaska Native
 - Asian
 - Black/African American
 - Filipino
 - Hispanic/Latino
 - Multi-Ethnicity
 - Pacific Islander/Native Hawaiian
 - Southwest Asia and North Africa/Middle East and North Africa
 - Unknown/Blank
 - White/Non-Hispanic

- **Gender Reporting Categories.** Categorize applicants and employees by gender per the Chancellor's Office MIS EB03 data element dictionary:
 - Female
 - Male
 - Non-Binary
 - Unknown/Blank
 - **Disability Status Categories.** Categorize applicants and employees by ability status per the Chancellor's Office MIS EB06 data element dictionary:
 - Disabled
 - Not Disabled
 - Unknown/Blank
2. **Enter data into the Section B, Part 2 Longitudinal Data Reporting Excel template available [here](#).** Using this template is required for submission.
 3. **Save your workbook using the following format:**
year_district_EEOAnnualCert (e.g., 2026_LRCCD_EEOAnnualCert).
 4. **Submit your Excel workbook along with the EEO Annual Certification Form to eeosubmissions@cccoco.edu.** Submission is incomplete without the Section B, Part 2 Longitudinal Data Reporting Excel workbook.

Section C: EEO Strategies Updates (EEO Plan Component 13 and other EEO Plan Components)

In this section, provide updates on district pre-hiring, hiring, and post-hiring strategies expressed in the EEO Plan.

Section C, Part 1: EEO Plan Component 13

Instructions:

1. Use your district's adopted EEO Plan Component 13 to inform your responses in this section.
2. Report on strategies relevant to the 2024–2025 reporting year, identifying which year of your district's 3-year EEO Plan cycle this represents (e.g., Year 1, Year 2, or Year 3).
3. If a listed strategy does not apply, indicate "Not Applicable."
4. Use the space provided to concisely describe implementation activities, evaluation methods, and observed outcomes, including any identified challenges.

Example:

Strategy	Plan Year & Implementation <i>Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.</i>	Measurement/Evidence <i>Describe how the strategy was evaluated.</i>	Outcomes & Challenges <i>Summarize results observed during 2024–2025, including any successes and challenges.</i>
PRE-HIRING			
Addressing diversity issues in a transparent and collaborative fashion. (53024.1(o))	Year 2: Established a public-facing "Diversity Dashboard" that displays disaggregated hiring data. Formed a cross-functional task force (including Academic Senate and Classified Union reps) to review and revise all job description minimum qualifications.	Year 2: Tracked unique visits to the Dashboard and reviewed minutes from the task force. Measured the percentage of job postings that successfully utilized expanded "equivalency" language.	Year 2: High engagement with the dashboard (1,200+ views) improved trust with internal stakeholders. A challenge remains in "low-volume" departments where data must be suppressed for privacy; the task force is currently developing a 3-year aggregate reporting model to address this while maintaining transparency.

[Form begins on the next page]

Strategy	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.
PRE-HIRING			
Provide training to employees, students & trustees. (53024.1(d))			
Convey in publications and website the district's commitment to diversity & EEO. (53024.1(j))			
Review and update District EEO/DEI policy statement. (53024.1(k))			
Providing EEO/diversity enhancement resources and assistance to other districts. (53024.1(m))			
Addressing diversity issues in a transparent and collaborative fashion. (53024.1(o))			
Recurring activities related to improving student access and student success—with a nexus to EEO hiring.			
Inclusion of (lawful) EEO deliverables in CEO and other administrator performance goals.			

Strategy	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.
ADD ADDITIONAL/ ALTERNATIVE STRATEGIES IN ADDITIONAL ROWS HERE.			
HIRING			
Consistent and ongoing training for hiring committees.* (53024.1(c)) *Cross reference EEO Plan Component 8.			
Maintain updated job descriptions and job announcements. (53024.1(f))			
Board of trustees receives training on elimination of bias in hiring and employment at least once every election cycle. (53024.1(g))			
Assess "sensitivity to diversity" of all applicants. (53024.1(l))			
Maintaining updated curricula, texts, and/or course descriptions. (53024.1(n))			
Dedication of specified staff to EEO.			

Strategy	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.
Incentives for hard-to-hire areas/disciplines.			
Focused outreach and publications.			
Procedures for addressing diversity throughout hiring steps and levels			
Recruitment efforts and strategies such as: • Use of demographic data • Job Fairs • Community College Career Connect • Relationships with external organizations & colleges			
ADD ADDITIONAL/ ALTERNATIVE STRATEGIES IN ADDITIONAL ROWS HERE.			

Strategy	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.
POST-HIRING			
Conduct campus climate surveys & use this information. (53024.1(a))			
Conduct exit interviews & use this information. (53024.1(b))			
Professional development, mentoring, support and leadership opportunities for new employees. (53024.1(e))			
Timely and thoroughly investigate all harassment & discrimination complaints & take appropriate corrective action in all instances where a violation is found. (53024.1(h))			
Survey applicants who decline offers & use the information. (53024.1(p))			

Strategy	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.
Describe strategies developed to address any adverse impact identified in the process of carrying out the requirements of Component 10 of the EEO Plan.			
Describe strategies developed to address any underrepresentation identified in the process of carrying out the requirements of Components 11 & 12 of the EEO Plan.			
ADD ADDITIONAL/ ALTERNATIVE STRATEGIES IN ADDITIONAL ROWS HERE.			

Section C, Part 2: Additional EEO Plan Components (if Applicable)

Some districts may have included pre-hiring, hiring, and post-hiring strategies in their EEO Plan that are not captured in Component 13. Section B is used to report updates on strategies from Components 10, 11, and 12, as applicable.

Use the table below to report any EEO Plan strategies that fall outside of Components 10–13.

Instructions:

- 1. Refer to your district’s adopted EEO Plan when completing this section.
- 2. In the “Component Number” column, enter the corresponding EEO Plan component.
- 3. Only include the strategies and metrics relevant to the 2024-2025 reporting year.

Component Number	Plan Year & Implementation Identify the 2024–2025 cycle year (1, 2, or 3) and summarize completed actions.	Measurement/Evidence Describe how the strategy was evaluated.	Outcomes & Challenges Summarize results observed during 2024–2025, including any successes and challenges.

Section C, Part 3: Supports for Strategy Implementation (If Applicable)

If applicable, what kinds of supports would benefit your district's efforts to implement EEO strategies?

Section D: Response to Harassment and Discrimination Complaints

Title 5 of the California Code of Regulations, section 59340(b) requires districts to provide an annual report detailing the number and disposition of complaints alleging unlawful discrimination.

Instructions:

1. Enter the district officer or designee’s contact details in the “District Officer or Designee” table. Use the designated box to note any changes in appointment during 2025-26.
2. Enter the total number of discrimination complaints and informal charges **received** for employees and non-employees in 2025-26 in the appropriate boxes.
3. Enter the total number of **resolved** discrimination complaints and informal charges for employees and non-employees in 2025-26 in the appropriate boxes.
4. For employees, use the “Employee Types of Complaints and Resolution” tables to report the number of complaints and informal charges received in 2025-26 by protected category (e.g., race, gender).
 - For each category, enter the number of complaints and informal charges in the applicable resolution column.
 - The “Total” column will calculate automatically.
 - If reporting in the “Other” category, list the specific protected category (e.g., religion) in the text box and provide totals and resolution details for each.
5. For non-employees, complete the corresponding “Non-Employee Types of Complaints and Resolution” table.
 - For each category, enter the number of complaints and informal charges in the applicable resolution column.
 - The “Total” column will calculate automatically.
 - If reporting in the “Other” category, list the specific protected category (e.g., Religion) in the text box and provide totals and resolution details for each.

District Officer or Designee	
Name of District Officer or Designee responsible for receiving complaints:	
Title of District Officer or Designee responsible for receiving complaints:	
Email of District Officer or Designee responsible for receiving complaints:	
Indicate changes to District Officer or Designee appointment during 2025-26:	

Employee Complaints Received		
Employee Complaints	Number of discrimination complaints received in 2025-26:	
	Number of informal charges received in 2025-26:	
Non-Employee Complaints Received		
Non- Employee Complaints	Number of discrimination complaints received in 2025-26:	
	Number of informal charges received in 2025-26:	
	Total number of discrimination complaints and informal charges received: <i>The total is calculated automatically.</i>	

Employee Complaints Resolved		
Employee Complaints	Number of discrimination complaints resolved in 2025-26	
	Number of informal charges resolved in 2025-26:	
Non-Employee Complaints Resolved		
Non-Employee Complaints	Number of discrimination complaints resolved in 2025-26:	
	Number of informal charges resolved in 2025-26:	
	Total number of discrimination complaints and informal charges resolved: <i>The total is calculated automatically.</i>	

Employee Types of Complaints and Resolution					
Based on the total number of discrimination complaints and informal charges received in 2025-26, provide the following information:					
Provide the number of complaints and informal charges based on the following protected categories:		Provide the number of complaints and informal charges that are:			
	Total <i>Calculated automatically</i>	Sustained in Whole	Sustained in Part	Not Sustained	Currently Unresolved
Race					
Gender					
Sexual harassment					
Disability/Medical Condition					
Other					
In the box below, list the specific "Other" protected categories, report the total number for each, and describe the status (e.g., Religion 4 total: 1 Sustained in Whole; 2 Not Sustained; 1 Currently Unresolved)).					

Non-Employee Types of Complaints and Resolution					
Based on the total number of discrimination complaints and informal charges received in 2025-26, provide the following information:					
Provide the number of complaints and informal charges based on the following protected categories:		Provide the number of complaints and informal charges that are:			
	Total <i>Calculated automatically</i>	Sustained in Whole	Sustained in Part	Not Sustained	Currently Unresolved
Race					
Gender					
Sexual harassment					
Disability/Medical Condition					
Other					
In the box below, list the specific "Other" protected categories, report the total number for each, and describe the status (e.g., Religion 4 total: 1 Sustained in Whole; 2 Not Sustained; 1 Currently Unresolved)).					

Unresolved Complaints from Previous Academic Years	
If applicable, provide the number of complaints that arose before the 2025-26 academic year that remain unresolved.	Employee: Non- Employee:
For each unresolved complaint, briefly explain the factors preventing resolution:	

Section E: Use of EEO Funds

EEO Funds do not include EEO One-Time Funding or funding from Innovative Best Practices Grants. Expenditures from these sources should be reported in the “other funds” columns.

Instructions:

- 1. **Enter the total unexpended allocation from 2023-24** in the "Total Unexpended Allocation from 2023-24" box.
- 2. **Select the total amount allocated to the EEO/Diversity Allocation Fund for 2024-25** from the "2024-25 Allocation" box drop-down.
- 3. **Enter the total 2024-25 expenditures** in the "2024-25 Expenditures" box.
- 4. **Break down expenditures by controlling accounts on page 36.** If funds other than the EEO Allocation Fund were used, provide the total amount in the “other funds” column. If applicable, explain unspent funds, planned use, and expected timelines.
- 5. **Break down expenditures by performance indicators on pages 37 and 38.** If funds other than the EEO Allocation Fund were used, provide the total amount and the funding source in the “Other Fund Expenditures” column. Where relevant, explain how activities align with the Strategies Component of your district’s EEO Plan.

Report	EEO/Diversity Allocation Fund (Ed. Code § 87108)
Total Unexpended Allocation from 2023-24 (Carry Over)	
2024-25 Allocation	
2024-25 Expenditures (Provide a breakdown of expenditures in the columns outlined in green below)	
Unexpended Allocations <i>calculated automatically</i>	

Controlling Account	EEO Allocation Fund (Ed. Code § 87108)	Other Funds	Total <i>Calculated automatically</i>
1000 Academic Salaries			
2000 Classified Salaries			
3000 Employee Benefits			
4000 Supplies & Materials			
5000 Other Oper. Exp. & Svcs.			
6000 Capital Outlay			
7000 Other Outgo			
Total <i>Calculated automatically</i>			
Unexpended Allocations (If Applicable)			
Explain why funds are unexpended.			
Describe any actions or strategies to utilize the funds and outline the anticipated dates.			

Performance Indicator	Funding Source	Expenditure Amount	Description of Activities If applicable, tie to Strategies Component of EEO Plan
Activities designed to encourage students to become qualified for, and seek, employment as community college faculty or administrators.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	
Outreach and recruitment.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	
Professional development on equal employment opportunity.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	

Performance Indicator	Funding Source	Expenditure Amount	Description of Activities If applicable, tie to Strategies Component of EEO Plan
Professional development on DEIA.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	
Accommodations for applicants and employees with disabilities pursuant to title 5, section 53025.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	
Other reasonable and justifiable activities to promote equal employment opportunities. Please list activities in “Description of Activities” column.	EEO Fund (Ed. Code § 87108)	\$	
	Other fund (specify funding source below):	\$	

Section F: Signatures – Affirmation of Accuracy and Completeness

I CERTIFY THAT THIS ANNUAL CERTIFICATION FORM IS ACCURATE AND COMPLETE.

Chair, Equal Employment Opportunity Advisory Committee

Name:	Title:
Signature:	Date:

Chief Human Resources Officer

Name:	Title:
Signature:	Date:

Chief Executive Officer (Chancellor or President/Superintendent)

Name:	Title:
Signature:	Date:

President/Chair, District Board of Trustees

Date of governing board's approval/certification:	
Name:	Title:
Signature:	Date:

Applicant Job Category by Race/Ethnicity

Fill in all fields. Use "NA" if not available/applicable or "0" if zero—do not leave blanks.

Applicant Job Category by Race/Ethnicity for 2023-24 Fiscal Year

2023-24 Fiscal Year	American Indian/ Alaska Native		Asian		Black/ African-American		Filipino		Hispanic/ Latino		Multi-Ethnicity		Pacific Islander/HI Native		Southwest Asia and North Africa/ Middle East and North Africa		Unknown/Blank		White/ Non-Hispanic		Total
EO6 Category	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)
Academic, Tenured/ Tenure-Track	7	0.02040816	57	16.6%	30	8.7%	NA	#VALUE!	43	12.5%	5	1.5%	5	1.5%	NA	#VALUE!	30	8.7%	166	48.4%	343
Academic, Temporary	3	0.03191489	5	5.3%	5	5.3%	NA	#VALUE!	18	19.1%	3	3.2%	0	0.0%	NA	#VALUE!	19	20.2%	41	43.6%	94
Clerical/ Secretarial	53	0.06535142	56	6.9%	40	4.9%	NA	#VALUE!	201	24.8%	16	2.0%	2	0.2%	NA	#VALUE!	58	7.2%	385	47.5%	811
Executive, Admin., Managerial	9	0.036	25	10.0%	28	11.2%	NA	#VALUE!	36	14.4%	1	0.4%	2	0.8%	NA	#VALUE!	30	12.0%	119	47.6%	250
Professional (Non-Faculty)	0	0	23	23.0%	6	6.0%	NA	#VALUE!	19	19.0%	3	3.0%	0	0.0%	NA	#VALUE!	8	8.0%	41	41.0%	100
Service/ Maintenance	2	0.06060606	1	3.0%	1	3.0%	NA	#VALUE!	9	27.3%	0	0.0%	0	0.0%	NA	#VALUE!	4	12.1%	16	48.5%	33
Skilled Crafts	0	0	0	0.0%	0	0.0%	NA	#VALUE!	1	20.0%	0	0.0%	0	0.0%	NA	#VALUE!	0	0.0%	4	80.0%	5
Technical/ Paraprofessional	5	0.078125	1	1.6%	2	3.1%	NA	#VALUE!	16	25.0%	1	1.6%	0	0.0%	NA	#VALUE!	6	9.4%	33	51.6%	64

Applicant Job Category by Race/Ethnicity for 2024-25 Fiscal Year

2024-25 Fiscal Year	American Indian/ Alaska Native		Asian		Black/ African-American		Filipino		Hispanic/ Latino		Multi-Ethnicity		Pacific Islander/HI Native		Southwest Asia and North Africa/ Middle East and North Africa		Unknown/Blank		White/ Non-Hispanic		Total
EO6 Category	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)
Academic, Tenured/ Tenure-Track	9	0.02040816	79	17.9%	24	5.4%	NA	#VALUE!	50	11.3%	4	0.9%	1	0.2%	NA	#VALUE!	50	11.3%	224	50.8%	441
Academic, Temporary	0	0	2	6.7%	1	3.3%	NA	#VALUE!	10	33.3%	0	0.0%	0	0.0%	NA	#VALUE!	3	10.0%	14	46.7%	30
Clerical/ Secretarial	50	0.07621951	54	8.2%	29	4.4%	NA	#VALUE!	124	18.9%	10	1.5%	1	0.2%	NA	#VALUE!	67	10.2%	321	48.9%	656
Executive, Admin., Managerial	26	0.09665428	26	9.7%	18	6.7%	NA	#VALUE!	46	17.1%	2	0.7%	0	0.0%	NA	#VALUE!	30	11.2%	121	45.0%	269
Professional (Non-Faculty)	3	0.025	22	18.3%	3	2.5%	NA	#VALUE!	24	20.0%	1	0.8%	0	0.0%	NA	#VALUE!	13	10.8%	54	45.0%	120
Service/ Maintenance	13	0.05936073	32	14.6%	10	4.6%	NA	#VALUE!	30	13.7%	0	0.0%	3	1.4%	NA	#VALUE!	20	9.1%	111	50.7%	219
Skilled Crafts	0	0	0	0.0%	0	0.0%	NA	#VALUE!	0	0.0%	0	0.0%	0	0.0%	NA	#VALUE!	0	0.0%	2	100.0%	2
Technical/ Paraprofessional	4	0.04166667	21	21.9%	6	6.3%	NA	#VALUE!	11	11.5%	2	2.1%	1	1.0%	NA	#VALUE!	11	11.5%	40	41.7%	96

Applicant Job Category by Race/Ethnicity for 2025-26 Fiscal Year

2025-26 Fiscal Year	American Indian/ Alaska Native		Asian		Black/ African-American		Filipino		Hispanic/ Latino		Multi-Ethnicity		Pacific Islander/HI Native		Southwest Asia and North Africa/ Middle East and North Africa		Unknown/Blank		White/ Non-Hispanic		Total
EO6 Category	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)	Row %	Headcount (#)
Academic, Tenured/ Tenure-Track	7	0.01010101	106	15.3%	45	6.5%	NA	#VALUE!	112	16.2%	27	3.9%	0	0.0%	NA	#VALUE!	41	5.9%	355	51.2%	693
Academic, Temporary	3	0.01094891	20	7.3%	6	2.2%	NA	#VALUE!	51	18.6%	15	5.5%	0	0.0%	NA	#VALUE!	10	3.6%	169	61.7%	274
Clerical/ Secretarial	43	0.03681507	118	10.1%	34	2.9%	NA	#VALUE!	275	23.5%	78	6.7%	2	0.2%	NA	#VALUE!	60	5.1%	558	47.8%	1168
Executive, Admin., Managerial	8	0.03212851	53	21.3%	9	3.6%	NA	#VALUE!	31	12.4%	15	6.0%	0	0.0%	NA	#VALUE!	20	8.0%	113	45.4%	249
Professional (Non-Faculty)	1	0.01449275	24	34.8%	4	5.8%	NA	#VALUE!	13	18.8%	2	2.9%	0	0.0%	NA	#VALUE!	4	5.8%	21	30.4%	69
Service/ Maintenance	4	0.04166667	6	6.3%	4	4.2%	NA	#VALUE!	19	19.8%	5	5.2%	3	3.1%	NA	#VALUE!	2	2.1%	53	55.2%	96
Skilled Crafts	0	0	0	0.0%	0	0.0%	NA	#VALUE!	0	0.0%	0	0.0%	0	0.0%	NA	#VALUE!	0	0.0%	2	100.0%	2
Technical/ Paraprofessional	4	0.025	34	21.3%	10	6.3%	NA	#VALUE!	29	18.1%	15	9.4%	1	0.6%	NA	#VALUE!	5	3.1%	62	38.8%	160

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Approval of Annual Title IX Report
Category:	Human Resources
Submitted By:	Melissa Pearson, Director Human Resources
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

In accordance with the California Education Code §66282.1, the Butte-Glenn Community College District is required to submit an annual report to the California Community Colleges Chancellor's Office regarding reports and complaints of sexual harassment. This is the initial report of the new requirement and includes 18 months of data (January 1, 2025, to June 30, 2026). Subsequent annual reports will cover the period of July 1 through June 30.

The report includes data on both sexual harassment reports and complaints. A report includes any allegation made to the Title IX coordinator, even if it did not rise to the level of "sexual harassment" or the student or employee chose not to file a formal complaint.

Status

The Title IX Annual Report 2025-2026 is hereby presented to the Board of Trustees at the August 5, 2026 meeting.

Recommendation

It is recommended that the Board of Trustees approve the Title IX Annual Report 2025-2026 for submission to the Chancellor's Office.



BUTTE GLENN COMMUNITY COLLEGE DISTRICT EFFORTS TO PREVENT AND ADDRESS SEX DISCRIMINATION ANNUAL REPORT

I. INTRODUCTION

Butte Glenn Community College District (District) consists of one campus, including:

- Butte College located at 3536 Butte Campus Dr., Oroville, CA, 95965

Each campus is committed to preventing and effectively responding to sexual harassment as defined by California Education Code Section 212.5. The District addresses reports and complaints of alleged sexual harassment under AP 3400.

Pursuant to California Education Code Section 66282.1, each California Community College district is required to publish an annual report detailing specific data related to its efforts to prevent and address sex discrimination. This report includes:

- Number of sexual harassment reports and complaints received
- Actual timelines for institutional responses
- Process outcomes
- Names of any personnel who are exempt from reporting requirements

The data in this report represents the period of January 1, 2025 to June 30, 2026. Statistics reflect the status of each report or complaint as of June 30, 2026, and are separated into topical sections with each campus represented alphabetically.

II. SEXUAL HARASSMENT REPORTS AND COMPLAINTS

For purposes of this report, sexual harassment includes Title IX Sexual Harassment (quid pro quo, hostile environment, sexual assault, dating violence, domestic violence, and stalking) and sexual harassment as defined by California Education Code (which includes sexual violence, rape, sexual battery, and sexual exploitation).

A report is any report received by the District alleging sexual harassment, whether made verbally, in writing, by email, through a complaint form, or through another reporting channel, even if no official investigation has been commenced.

Figure 1. Sexual Harassment Reports and Complaints from

Campus	Reports Received	Complaints Received	Complaints Under Investigation
Butte College	50	0	0

III. SEXUAL HARASSMENT COMPLAINT DISMISSAL APPEALS

The District may dismiss a sexual harassment complaint if it does not meet the requirements for investigation specified in District policy. Both complainants and respondents may appeal a decision to dismiss a sexual harassment complaint. An appeal decision-maker for a dismissal of a sexual harassment complaint may either uphold the original dismissal decision or reinstate the complaint, thus overturning the original dismissal decision.

Figure 2. Sexual Harassment Complaint Dismissal Appeals

Campus	Total Dismissals	Dismissals Appealed	Dismissals Upheld	Complaints Reinstated
Butte College	0	0	0	0

IV. SEXUAL HARASSMENT INVESTIGATIONS

The District fairly and objectively investigates sexual harassment complaints. If a student complainant requests confidentiality when reporting sexual harassment, or that no investigation or disciplinary action be pursued to address alleged sexual harassment, the District takes the request seriously, while at the same time considering its responsibility to provide a safe and nondiscriminatory environment for all students, including for the complainant. The District shall normally grant the request when possible.

An official investigation commences upon notice of the investigation to all involved parties. Data included in the following Figure does not account for formal complaints resolved prior to the completion of a final investigative report.

Figure 3. Length of Time to Commence an Official Investigation After Complaint Received

Campus	Less than 2 Weeks	2 - 4 Weeks	1 - 3 Months	3 - 6 Months	6 - 12 Months	12 - 18 Months	Greater than 18 Months
Butte College	0	0	0	0	0	0	0

Investigations involve interviews with the parties and any relevant witnesses, as well as collecting any additional available relevant evidence. Upon completion of the investigation, investigators compile a final investigative report. An investigation is complete upon finalization of the investigative report. Factors that contribute to the length of an investigation include, but are not limited to, party and witness availability and responsiveness, number of parties and witnesses, allegation complexity, and concurrent law enforcement or other agency investigations.

Figure 4. Length of Time to Complete Each Investigation

Campus	Less than 6 Months	6 - 12 Months	12 - 18 Months	Greater than 18 Months
Butte College	0	0	0	0

V. SEXUAL HARASSMENT HEARINGS

Sexual harassment complaints may be resolved through Informal Resolution a Hearing, or other means (e.g., dismissal, complaint withdrawal, referral to another process) as determined by District policy and parties' requests.

Figure 5. Sexual Harassment Complaint Resolution Processes and Hearing Outcome Statuses

Campus	Informal Resolutions	Complaints Resolved without Informal Resolution or Hearing	Total Hearings	Determination Reached	Determination Pending
Butte College	0	0	0	0	0

VI. SEXUAL HARASSMENT HEARING OUTCOME APPEALS

Any party may appeal the District's determination regarding responsibility for sexual harassment. Employee Respondents may also appeal a determination pursuant to a collective bargaining agreement or statutory appeal process (Education Code Sections 87669, 88013, and 88124), as applicable.

Figure 6. Appeals Requested by Either a Complainant or Respondent

Campus	Total Appeals	Appeals Eligible for Consideration	Appeals Denied on Procedural Grounds	Appeals Granted on Substantive Grounds	Appeals Denied on Substantive Grounds
Butte College	0	0	0	0	0

Figure 7. Outcomes of Granted Appeals

Campus	Investigation Reopened	Hearing Reopened	Initial Finding or Sanction Reversed	Initial Finding or Sanction Modified
Butte College	0	0	0	0

Figure 8. Respondents Appealing Under a Collective Bargaining Agreement or Statutory Appeal Process (Education Code Sections 87669, 88013, and 88124)

Campus	Total Appeals	Appeals Eligible for Consideration	Appeals Denied on Procedural Grounds	Appeals Granted on Substantive Grounds	Appeals Denied on Substantive Grounds
Butte College	0	0	0	0	0

Figure 9. Appeal Outcomes for Respondents Appealing Under a Collective Bargaining Agreement or Statutory Appeal Process (Education Code Sections 87669, 88013, and 88124)

Campus	Investigation Reopened	Hearing Reopened	Initial Finding or Sanction Reversed	Initial Finding or Sanction Modified
Butte College	0	0	0	0

VII. RESPONSIBLE EMPLOYEE EXEMPTIONS

A responsible employee is any employee who has the authority to take action to redress sexual harassment or provide supportive measures to students, or who has been given the duty of reporting incidents of sexual harassment to an appropriate District official who has that authority.

Figure 10. District Employees Exempt from Responsible Employee Reporting Requirements

Campus	Title	Department
Butte College	Mental Health Specialist	Health Services
	Mental Health Specialist	Health Services
	Mental Health Specialist	Health Services
	Vice President for Student Services (SB 1491 Designee)	Student Services

Report prepared by:

Curtis Pahlka, Title IX Coordinator

Email: pahlkacu@butte.edu

July 29, 2026

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 5, 2026

Subject:	Adoption of Board Policy 2725 Board Member Compensation
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Board of Trustees Board Policy Review Committee met in April 2026 to consider adopting Board Policy 2725 Board Member Compensation to meet the requirements of the Self-Insured Schools of California (SISC) Joint Powers Authority requirements for elected Board of Trustee members to receive active-status health benefits.

Status

Per BP 2410, Policy and Administrative Procedure, proposed changes or additions will be introduced not less than one meeting prior to the meeting at which action is recommended. Board Policy 2725 Board Member Compensation was presented to the Board of Trustees at the June 24, 2026, meeting.

Recommendation

It is recommended that the Board of Trustees adopt Board Policy 2725 Board Member Compensation.



BP 2725 Board Member Compensation

References: Education Code Section 72024

Adopted: XXXX 2026

Last Revised:

Last Reviewed:

Members of the Board of Trustees who attend all board meetings will receive \$100 per month. The student trustee will receive \$100 per meeting attended. A member of the Board who does not attend all meetings held by the Board in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.

A member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting the member is performing services outside the meeting for the community college district, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

Members of the Board of Trustees may be reimbursed for mileage at the District's current mileage rate for attendance at annual, regular, adjourned, or special board meetings and at meetings when the trustee is on official board business, including official functions to which trustees are invited by virtue of their membership on the board.

There are no administrative procedures for this policy.