



**BOARD OF TRUSTEES  
Notice of Regular Meeting**

Wednesday, June 24, 2026 | 3:00 p.m.  
District Board Room  
Student and Administrative Services Building  
[Non-interactive Zoom Link](#)

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*Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.*

**AGENDA**

**Call to Order**

- Mr. John Blacklock, President
- Mr. John Nock, Vice President
- Mr. John Dahlmeier, Clerk
- Mr. Mike Boeger
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. William McGinnis

**Pledge of Allegiance to the Flag**

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**1. Agenda Approval**

**2. Communications from the Public - Consent Agenda**



This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

**3. Approval of Consent Agenda**

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

3.1 [Approval of Minutes](#)

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3.2	<a href="#">Approval of Warrants</a> 	15
3.3	<a href="#">Ratification of Contracts</a>  <a href="#">Contracts Ratification Report</a> 	16
3.4	<a href="#">Approval of Quarterly Financial Status Report for the Quarter Ending March 31, 2026</a>  <a href="#">Quarterly Financial Status Report for the Quarter Ending March 31, 2026</a> 	22
3.5	<a href="#">Approval of Out-of-State Student Travel – Ashland, OR</a> 	26
3.6	<a href="#">Approval of Use of Facility with Bar on Premises for Butte College Fish &amp; Wildlife Academy Graduation Dinner</a> 	27
3.7	<a href="#">Approval and/or Ratification of Personnel Actions</a>  <b>Management</b> <i>Employments, out-of-class assignments, temporary increase, reclassifications, and unpaid leaves</i> <b>Academic Employees</b> <i>Employments, temporary employments, and at-will employments</i> <b>Classified Employees</b> <i>Employments, transfers, out-of-class assignments, and placements on 39-month re-employment list</i> <b>Temporary Employees</b> <i>Substitutes, short-term/seasonal, professional experts, and volunteers</i>	28

#### 4. Reports

- 4.1 Academic Senate President's Report
- 4.2 Classified Senate President's Report
- 4.3 Superintendent/President's Report
- 4.4 Board Comments








#### 5. Communications from the Public


At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.


#### 6. Contracts


6.1	<a href="#">Approval of Contracts</a> 	36
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[Contracts Approval Report](#) 



6.2	<a href="#">Approval of Contract to Purchase Information Technology Consulting Services from Praecipio Consulting, LLC utilizing California Multiple Award Schedule CMAS Number 3-26-05-1012</a> 	38
6.3	<a href="#">Approval of Contract Amendment #1 to Higher Digital Inc. to Purchase Information Technology Consulting Services utilizing Foundation for California Community Colleges Contract Number 00008221</a> 	40
6.4	<a href="#">Approval of Contract to Purchase Information Technology Consulting Services from Higher Digital Inc. utilizing Foundation for California Community Colleges Contract Number 00008221</a> 	42
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6.6	<a href="#">Adoption of Resolution No. 845: Approval of Contract with State of California Department of Parks and Recreation for Law Enforcement Educational Courses</a>  <a href="#">Resolution No. 845</a> 	46
<b>7.</b>	<b>Finance</b>	
7.1	<a href="#">Adoption of the 2026-2027 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2026-2027 Budget</a> 	48
<b>8.</b>	<b>Instruction</b>	
8.1	<a href="#">Public Hearing and Approval of College and Career Access Pathways (CCAP) Partnership Agreement with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029</a>  <a href="#">Letter of Support from College of the Siskiyous to Yreka Union High School District</a>  <a href="#">Letter of Support from Shasta-Tehama-Trinity Joint Community College District to Corning Union High School District</a> 	49
<b>9.</b>	<b>Human Resources</b>	
9.1	<a href="#">Approval of Employment Contract for Superintendent/President</a>  <a href="#">Agreement for Superintendent/President Employment 2026-2027 to 2028-2029 Academic Years</a> 	52
9.2	<a href="#">Approval of Employment Contract for Vice President</a>  <a href="#">Agreement for Administrative Employment, June 1, 2026 to June 30, 2029</a> 	60
<b>10.</b>	<b>Labor Relations</b>	
10.1	<a href="#">Public Hearing and Adoption of the Initial Proposals from the Butte College</a>	66

[Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30](#) 

[BCEA Initial Proposal to District](#) 

[District Initial Proposal to BCEA](#) 

**11. Administration**

11.1 [Proposed Adoption of Board Policy 2725 Board Member Compensation](#)  72  
[Board Policy 2725 Board Member Compensation](#) 

**12. Future Dates**

08/05/2026	Regular Meeting	Glenn County Center	1:00 p.m.
09/09/2026	Regular Meeting	Main Campus	1:00 p.m.
10/14/2026	Regular Meeting	Main Campus	1:00 p.m.

**13. Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

**Pursuant to Government Code Section 54957:**

13.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

**Pursuant to Government Code Section 54956.95:**

- 13.2 LIABILITY CLAIM – Update on claim against the District  
 Claimant: Martin, et al. vs. CCC, et al.  
 Agency: Butte-Glenn Community College District
- 13.3 LIABILITY CLAIM - Update on claim against the District  
 Claimant: Makenna Smith  
 Agency: Butte-Glenn Community College District
- 13.4 LIABILITY CLAIM - Update on claim against the District  
 Claimant: Ricardo Barriga-Figueroa and Jasmin Uroza Avalos  
 Agency: Butte-Glenn Community College District

**Pursuant to Government Code Section 54956.75**

13.5 Audit by Bureau of State Audits

**Pursuant to Government Code Section 54956.9**

13.6 ANTICIPATED LITIGATION  
 Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of

Section 54956.9

1 potential case

**14. Adjournment**

14.1 Adjourn Meeting

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For information concerning this agenda, please contact:  
Butte College President's Office  
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



## MINUTES OF REGULAR MEETING

May 20, 2026 | 1:00 p.m.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, May 20, 2026, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. John Blacklock, President  
Mr. John Nock, Vice President  
Mr. John Dahlmeier, Clerk  
Mr. Mike Boeger  
Mr. Rick Krepelka  
Mr. Eugene Massa  
Mr. William McGinnis  
Mr. Jared Smith, Student Trustee

**Board Members Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Erik Shearer, Assistant Superintendent/Vice President  
Ms. Jessica Snelling, Vice President  
Mr. Travon Robinson, Interim Vice President  
Ms. Irma Gonzalez Cuadros, Academic Senate President  
Mr. Alan Burwell, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### Pledge of Allegiance

Trustee Krepelka led the Pledge of Allegiance.

### 1. Agenda Approval

It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

### 2. Spotlight Presentation

Superintendent/President Guleff introduced Dean of Kinesiology and Athletics Rob Bishop for a spotlight presentation about Butte College Athletics. Dean Bishop thanked the Board and the

campus community for their support of athletics. He reviewed the 2025-2026 league championships and reported that five Butte College coaches were honored as coaches of the year in 2025-2026. He reported that every athletics team has a team grade point average of 3.0 or above. Dean Bishop reported that 39 student-athletes received university scholarships to move on in athletics. He concluded by reporting the initiation of the Student-Athlete Advisory Committee, which will give student-athletes a voice, help them build leadership skills, and allow them to create positive change in the athletics department.

### **3. Communications from the Public – Consent Agenda**

There were no public comments.

### **4. Approval of Consent Agenda, Items 4.1-4.8**

It was moved by Board Vice President Nock, seconded by Trustee Massa, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

### **5. Reports**

#### Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported that the Academic Senate made several committee appointments at their last meeting and will make more at their final meeting of the semester. She noted that the Academic Senate Executive Team thanks Brooke Kennedy for her contributions and welcomes Jessica Jackson into the secretary role. Academic Senate President Gonzalez Cuadros reported that technology-mediated instruction gave the Academic Senate a presentation on the teacher assistant role in Canvas, which prompted a discussion about the need for FERPA training. The Academic Senate also made revisions to the syllabus guidelines as well providing feedback on several APs.

#### Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that Classified Professionals Day will not be held June 9 as planned due to operational concerns; the planning committee is working on identifying a new date. He reported that Classified Senate will hold their Coffee and Scantrons event at main campus, Glenn County Center, and Chico Center during finals week. Classified Senate President Burwell concluded by reporting that the Classified Senate approved revisions to their bylaws. The biggest change was to the article about committee appointments and participation.

#### Student Senate President's Report – Guadalupe Ocampo

Student Senate President Ocampo was unable to attend the meeting, but provided her report via email, which was read by Superintendent/President Guleff. Student Senate President Ocampo's report indicated that Leo Salas will be next year's Student Senate president. Student Senate President Ocampo thanked the Board of Trustees for the great year and the opportunity to work with them.

#### Student Trustee Comments – Jared Smith

Student Trustee Smith reported that he has been busy preparing for finals and completing his term as student trustee, adding that it was important to him to work on campus culture and

creating a culture where students are taken seriously. He reported that he started the Student Success and Integration Committee to give students a venue to have a voice. Student Trustee Smith concluded by introducing incoming Student Trustee Samuel Ceja.

#### Vice President Report – Jessica Snelling

Vice President Snelling reported that the governor's 2026-2027 May Revised Budget reflects an optimistic state revenue outlook and continued investment in the California Community College system, including increased Proposition 98 funding and increased investment in college priorities such as enrollment growth, deferred maintenance, technology infrastructure, and workforce initiatives. She reported that the budget proposes a 4.31% COLA adjustment to apportionment funding, consisting of the 2.87% statutory COLA and an additional 1.4% discretionary COLA tied to the implementation of AB 65 for paid pregnancy disability leave. Vice President Snelling concluded that the May Revision provides positive short-term fiscal support while reinforcing the importance of maintaining the college's unrestricted reserves and ensuring a rigorous multi-year financial plan. The District is developing the 2026-2027 tentative budget for Board approval at its June meeting.

#### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported on several Butte College events she recently attended. Honoring two outstanding alums, the Butte College Foundation Gala had excellent attendance. She thanked Foundation Executive Director Suzanne Watroba and Interim Vice President and Foundation Committee Chair Tray Robinson, as well as the entire Gala Committee for their work on the event. Superintendent/President Guleff reported that Butte College held its Annual Awards Ceremony and Retirement Reception to honor employee longevity and excellence. She also threw out the first pitch at a Butte College baseball game, as well as speaking at Butte College's Big Time.

Superintendent/President Guleff also reported on several community events, including the City of Chico CEO Sector Council meeting with economist Dr. Robert Eyer. At Chico State she attended the Book in Common release event as well as a commencement ceremony where she joined the Chico State cabinet on the stage. Finally, she attended Chico Noon Rotary's Educator of the Year ceremony to honor Welding Instructor Miles Peacock.

Superintendent/President Guleff concluded by noting that it is graduation season. Butte College will host numerous cord and stole celebrations and certificate ceremonies to celebrate student achievement.

#### Board Comments

Board Clerk Dahlmeier reported that he enjoyed the Butte College Foundation Gala, particularly the student emcees. He noted that the Board toured the nursing program before their meeting; he was very impressed by the development of the program. Trustee Massa reported that he enjoyed attending the Big Time. He also thanked Dean Bishop for his report, particularly the information about student-athletes' academic success. Board Vice President Nock reported that he attended the environmental horticulture plant sale, gala, State Parks graduation ceremony, Big Time, and automotive program open house. Trustee Boeger reported that he has been excited to see the progress on the Chico Center expansion because he believes that growth and expansion are important. Trustee Krepelka reported that the Canvas security breach does not seem to have resulted in the loss of significant personal data. He also noted that Anthropic has developed a hacking bot called Mythos that compromises systems quickly, pointing to hackers' growing use of AI. Trustee McGinnis reported that he was invited to participate in a medical research project focused on concussions in former student-athletes. He also cautioned against allowing students to use AI robots in their coursework. Board President Blacklock reported that he attended the Community College League of California Annual Conference where Trustee Boeger was recognized

for 40 years of service as a trustee. He also reported that he attended the Big Time, which was one of the most welcoming events he has experienced on campus.

## 6. **Communications from the Public**

There were no public comments.

## 7. **Contracts**

### **Approval of Contracts, Item 7.1**

It was moved by Board Clerk Dahlmeier, seconded by Trustee Massa, to approve the contracts listed on the contracts approval report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

### **7.2 Approval of Contract to Purchase Information Technology Consulting Service from Unify Consulting LLC under Government Code Section 53060, Item 7.2**

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the contract to purchase information technology consulting services from Unify Consulting LLC under Government Code Section 53060, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

### **Approval of Contract to Purchase Information Technology Goods and Services from ePlus Technology inc. utilizing California Participating Addendum Number 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472, Item 7.3**

It was moved by Trustee Krepelka, seconded by Board Clerk Dahlmeier, to approve the contract to purchase information technology goods and services from ePlus Technology inc. utilizing California Participating Addendum Number 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

### **Approval of Contract to Purchase Information Technology Consulting Services**

**from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, Item 7.4**

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to approve the contract to purchase information technology consulting services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281K, Item 7.5**

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the contract to purchase information technology services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281K, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Consulting Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J, Item 7.6**

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the contract to purchase information technology consulting services from InterVision Systems, LLC, utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

**Approval of Contract to Purchase Information Technology Consulting Services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001, Item 7.7**

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the contract to purchase information technology consulting services from Roth Staffing Companies, L.P., doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

**Approval of Contract to Purchase Information Technology Consulting Services from Strategic Data Command Inc. utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034, Item 7.8**

It was moved by Trustee Boeger, seconded by Board Clerk Dahlmeier, to approve the contract to purchase information technology consulting services from Strategic Data Command Inc. utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

**Approval of Contract to Purchase Audio Visual Goods and Services from One Diversified, LLC, utilizing the University of California Purchasing Agreement Number 2019.001433, Item 7.9**

It was moved by Trustee Massa, seconded by Board Clerk Dahlmeier, to approve the contract to purchase audio visual goods and services from One Diversified, LLC, utilizing the University of California Purchasing Agreement Number 2019.001433 , in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

**Approval of Contract to Purchase Furniture from Krueger International, Inc., utilizing the Foundation for California Community Colleges Agreement Number 00007792, Item 7.10**

It was moved by Trustee Boeger, seconded by Board Vice President Nock, to approve the contract to purchase furniture from Krueger International, Inc., utilizing the Foundation for California Community Colleges Agreement Number 00007792, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

**Public Hearing and Adoption of Resolution No. 843 Authorizing Dedication of Easement to California Water Service Company, Item 7.11**

Board President Blacklock opened a public hearing on the adoption of Resolution No. 843

authorizing a dedication of easement to the California Water Service Company. Hearing no comment, he closed the public hearing.

It was moved by Trustee Krepelka, seconded by Board Vice President Nock, to adopt Resolution No. 843 Authorizing Dedication of Easement to California Water Service Company in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

**Adoption of Resolution No. 844 Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company, Item 7.12**

It was moved by Board Vice President Nock, seconded by Trustee Krepelka, to adopt Resolution No. 844 Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, and McGinnis

Nos: Massa

Abstentions: None

Absent: None

**8. Finance**

**Authorization to Submit Five-Year Construction Plan, Item 8.1**

It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to authorize the submission of the Five-Year Construction Plan.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

**Consider Gift of Real Property, Item 8.2**

Superintendent/President Guleff reported that Butte College has the opportunity to accept a gift of real property bequeathed to the college. Vice President Snelling reported that the property consists of 780 acres in Cohasset, which staff have toured to assess its potential uses for instructional purposes.

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to authorize the superintendent/president or designee to take all necessary steps to evaluate the gift; to authorize district staff to evaluate the potential sale of any portion of the gift or related assets; and to authorize district staff to explore potential partnerships to support the stewardship and use of the gift.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

## 9. Labor Relations

### **Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30, Item 9.1**

The initial proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the collective bargaining agreement 2027-30 were presented to the Board of Trustees as an information item to be approved at the June 24 Board of Trustees meeting.

## 10. Administration

### **Approval of Emeritus Recommendations 2025-2026, Item 10.1**

It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to approve the 2025-2026 emeritus nominations as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

### **Adoption of Resolution No. 842: Specifications of the Election Order, Item 10.2**

It was moved by Trustee Krepelka, seconded by Trustee Boeger, to adopt Resolution No. 842: Specifications of the Election Order.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: None  
Abstentions: None  
Absent: None

### **Approval of AP 2745 Board Self-Evaluation, Item 10.3**

It was moved by Trustee Boeger, seconded by Board Vice President Nock, to approve AP 2745 Board Self-Evaluation.

Motion carried by the following roll call vote:

Ayes: Trustees Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis  
Nos: Trustee Smith (advisory vote)  
Abstentions: None

## 11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that the Board directed District staff to refer an employee discipline hearing to an administrative law judge.

12. **Adjournment**

Board President Blacklock adjourned the meeting at 4:03 p.m.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Warrants
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of May 1, 2026 to June 5, 2026.

<b>Type of Warrant</b>	<b>Quantity of Checks</b>	<b>Total</b>
Vendor	1,198	\$36,548,281
Payroll	92	\$5,750,213
Financial Aid	168	\$252,033

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Ratification of Contracts
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

**Status**

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of May 2026. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

**Recommendation**

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**May 2026**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
5/25/26	5/24/29	CI Solutions, CardIntegrators Corporation	Hardware, Software and Services for Employee ID Card System	(\$3,885.00)	Unrestricted General	Human Resources	Adams
7/1/26	9/30/26	PPL, Inc.	Consulting Services for Student Services Division Assessment	(\$53,000.00)	Unrestricted General	President's Office	Guleff
5/29/26	5/29/26	Stephanie Kay Films	Photography Services for Commencement Ceremony	(\$8,500.00)	Unrestricted General	Public Relations	Guleff
5/11/26	In Perpetuity	Vice Production Services, Inc.	License Agreement for Butte College Football Footage and Photographs	\$0.00	N/A	Public Relations	Guleff
5/6/26	5/6/26	recs consulting	Keynote Speaker for Social, Emotional, Academic Engagement, and Pathway Workshop	(\$3,000.00)	Restricted General	CASA	Robinson
5/7/26	Upon Payment	Access Ingenuity	Dragon Software and Nuance User Management	(\$610.00)	Restricted General	Disabled Student Programs & Services	Robinson
7/1/26	7/1/27	Nuance Communications, Inc.	Dragon Professional Software License	\$0.00	Restricted General	Disabled Student Programs & Services	Robinson
Upon Purchase	One Year	NCS Pearson, Inc.	WAIS-V Pearson Assessment Q-Interactive Software License	(\$620.00)	Restricted General	Disabled Student Programs & Services	Robinson
7/1/26	6/30/28	Otter.ai, Inc.	Otter Business Software and Premier Support Services for Real-Time Note Taking	(\$103,576.00)	Restricted General	Disabled Student Programs & Services	Robinson
7/1/26	6/30/27	Virtual VRI	Virtual Remote Sign Language and Real Time Captioning Services	(\$25,000.00)	Restricted General	Disabled Student Programs & Services	Robinson
5/15/26	6/26/26	Creative West Graphic Solutions, LLC	Printing Services for Marketing Viewbooks	(\$21,000.00)	Unrestricted General	Marketing	Robinson
5/15/26	5/15/26	Hong Luu	Satin Twist Leis and Decals for Lavendar Graduation	(\$370.00)	Restricted General	Queer Resource Center	Robinson
5/6/26	5/6/26	Stonewall Alliance of Chico	Name Changes and Gender Marker Updates Presentation and Q&A Session	(\$150.00)	Restricted General	Queer Resource Center	Robinson
1/1/26	12/31/28	Butte County Department of Employment and Social Services	Homeless Management Information System (HMIS) Organization Participation	(\$4,680.00)	Restricted General	Roadrunner Hub	Robinson
5/7/26	5/7/26	Clifford Mota	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Flaman McCloud, Jr.	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Four Winds of Indian Education	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Joseph Nelson	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/6/26	5/6/26	Kyle McHenry	Vertebrate Storytelling from Native American Culture	(\$100.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/18/26	5/18/26	Lin Li	Cultural Enrichment in East Asian Music and Martial Arts for Asian Pacific Islander Celebration	(\$500.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Marilyn Ellis	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Michael Gomez	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	North State Audio Visual, Inc.	Commercial Sound Services for Big Time Event	(\$1,080.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Robert Geary	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Robinson Rancheria Citizens Business Council	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**May 2026**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
5/7/26	5/7/26	Stella Standingbear, LLC	Performance for Big Time Event	(\$12,500.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/13/26	5/13/26	Enriquez Entertainment	DJ Services for Spring Carnival Event	(\$500.00)	Fiduciary	Student Life	Robinson
5/13/26	6/30/26	Albourn & Associates, LLC	Translation of Print Materials for Recruitment and Outreach	(\$3,200.00)	Various	Welcome Center	Robinson
5/13/26	6/30/26	Creative Composition, Inc.	Print Production of Community of Interest Brochures in English, Spanish, and Hmong	(\$10,975.40)	Restricted General	Welcome Center	Robinson
5/19/26	5/19/26	Cynthia Sexton	Student Art Show Judge	(\$100.00)	Foundation Agency Account	Arts	Shearer
6/8/26	6/8/26	Butte Creek Country Club	Football Golf Tournament Venue	Expenses billed with Golf Contract	Foundation Agency Account	Athletics	Shearer
6/8/26	6/8/26	Butte Creek Country Club	Addendum to Event Contract Football Golf Tournament Venue	\$0.00	N/A	Athletics	Shearer
1/16/26	4/24/26	David Silverstein	Statistician for Baseball	(\$250.00)	Unrestricted General	Athletics	Shearer
2/3/26	4/20/26	John Chiu	Game Announcer for Softball	(\$1,500.00)	Foundation Agency Account	Athletics	Shearer
5/28/26	6/30/27	PrestoSports, LLC dba PrestoSports	PrestoStats Software License for Baseball and Softball	(\$665.00)	Unrestricted General	Athletics	Shearer
5/14/26	5/13/30	Cabrillo College Community College District	Shared Regional ICT Lab Project (BACCC NETLAB+)	Fees based on Hours Attended	Unrestricted General	Computer Science	Shearer
7/1/26	6/30/27	Butte County Department of Employment and Social Services	Employee Training	\$37,000.00	Restricted General	Contract Education	Shearer
5/25/26	5/31/26	Housing Authority of the County of Butte	Employee Training	\$1,050.00	Restricted General	Contract Education	Shearer
2/27/26	6/30/26	Jamie Grettum	Salesforce Development	(\$5,000.00)	Restricted General	Contract Education	Shearer
4/24/26	6/30/26	Leaf A Legacy, LLC	Training Delivery Services Amendment to Scope of Services	\$0.00	Restricted General	Contract Education	Shearer
5/26/26	6/15/28	Redwoods Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
5/11/26	6/15/28	San Bernardino Community College District, Crafton Hills College	California Community Colleges - California Conservation Corps Partnership Project	(\$51,000.00)	Restricted General	Contract Education	Shearer
5/18/26	6/15/28	San Diego College of Continuing Education Foundation	California Community Colleges - California Conservation Corps Partnership Project	(\$60,432.00)	Restricted General	Contract Education	Shearer
11/1/25	6/30/26	Soligo, LLC	Artificial Intelligence Software Application for Arborist and Pre-Inspector Training	(\$3,020.00)	Restricted General	Contract Education	Shearer
7/1/26	6/30/27	SpaceData, LLC	TrackPoint Trainee Management Services	(\$42,000.00)	Restricted General	Contract Education	Shearer
8/1/26	8/30/26	Tri Counties Community Action Partnership	Employee Training	\$5,500.00	Restricted General	Contract Education	Shearer
5/4/26	5/17/26	Joel M. Quivey	Violinist for Spring Drama Production "You're a Good Man, Charlie Brown"	(\$1,100.00)	Unrestricted General	Drama	Shearer
5/1/26	9/30/28	Town of Paradise, Northern Rural Training and Employment Consortium, Paradise Unified School District, Alliance for Workforce Development Inc, Valley Contractor Workforce Foundation	Paradise Resilient Infrastructure and Sustainable Education Center ("Paradise RISE") Project funded under the Community Development Block Grant - Disaster Recovery Workforce Development Program	\$3,444,971.89	Restricted General	Economic Workforce Development	Shearer
5/1/26	5/1/26	Magdalena Mercado	Videography and Photography Services for Fashion Show	(\$200.00)	Unrestricted General	Fashion	Shearer
4/1/26	6/30/26	Creative West Graphic Solutions, LLC	Design and Print Services for Program Pathways Materials	(\$5,000.00)	Unrestricted General	Guided Pathways	Shearer
5/26/26	10/31/27	Foundation for California Community Colleges	Shortened Courses Community of Practice Services Amendment increasing Compensation	\$2,500.00	Restricted General	Guided Pathways	Shearer
7/1/26	6/30/28	Bi County Ambulance	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**May 2026**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
7/1/26	6/30/28	California Park Post Acute	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
7/1/26	6/30/28	Chico Pediatrics	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
6/17/26	6/17/26	MJB Welding Supply	Welding Instructors and Students Training Services	(\$56,672.00)	Restricted General	Industrial Tech Programs	Shearer
5/20/26	5/20/26	Marilyn Clark Silva	Guest Performer for Faculty Musical Recital	(\$150.00)	Foundation Agency Account	Music	Shearer
5/7/26	4/17/26	Michael Johnson	Stage Lighting for Pop Ensemble Concert Amendment to Term	\$0.00	N/A	Music	Shearer
5/20/26	5/20/26	Michael Rock Winslow	Guest Performer for Faculty Musical Recital	(\$150.00)	Foundation Agency Account	Music	Shearer
4/9/26	12/31/26	Feather River Community College District	Strong Workforce Program K14 Technical Assistance Provider Amendment to Award of Funds and Budget	(\$15,000.00)	Restricted General	North Far North Regional Consortium	Shearer
4/21/26	6/30/26	Shasta-Tehama-Trinity Community College District	Director of Employment Engagement Positions for Regional Collaboration and Coordination Grant Amendment to Reduce Cost Reimbursement	\$78,001.00	Restricted General	North Far North Regional Consortium	Shearer
5/22/26	5/22/26	Alexia Velazquez	Singer for Fire Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
6/12/26	6/12/26	Alexia Velazquez	Singer for Law Enforcement Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
5/22/26	5/22/26	Paradise Alliance Church	Fire Academy Graduation Venue	(\$1,350.00)	Unrestricted General	Public Safety Education & Training	Shearer
6/12/26	6/12/26	Paradise Alliance Church	Law Enforcement Basic Academy Graduation Venue	(\$1,350.00)	Unrestricted General	Public Safety Education & Training	Shearer
5/22/26	5/22/26	Thomas Parker	Bagpiping for Fire Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
6/12/26	6/12/26	Thomas Parker	Bagpiping for Law Enforcement Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
1/1/26	12/31/26	Cal Poly Humboldt Sponsored Programs Foundation	SBDC 2026 Butte College SBDC	\$153,075.00	Restricted General	Small Business Development Center	Shearer
5/1/26	4/30/27	Gartner, Inc.	Executive Programs Self-Directed Individual, IT Leaders, and IT Research for Higher Education Licenses	(\$117,300.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	IPQualityScore, LLC	Enterprise Student Application Filtering Services License	(\$110,399.88)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Pariveda Solutions, Inc.	Information Technology Consulting Services to Develop and Deploy a Modernized Fraud Identification Solution	(\$1,000,000.00)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Pope Tech Corporation	Web Accessibility Platform, Training & Accessibility Help Desk and PDF Scanning	(\$102,600.00)	Restricted General	CCC Technology Center	Snelling
7/4/26	7/3/27	Postman, Inc.	Postman Enterprise Subscription	(\$9,996.00)	Restricted General	CCC Technology Center	Snelling
4/27/26	4/26/27	Slack Technologies, LLC, a Salesforce Company	Pro Annual Plan Start Subscription	(\$1,557.58)	Restricted General	CCC Technology Center	Snelling
5/1/26	6/30/26	ACCO Engineered Systems	HVAC Repair at Campus Center	(\$7,450.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
5/1/26	6/30/26	ACCO Engineered Systems	HVAC Repair at Campus Center	(\$5,650.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
11/2/26	3/31/27	ACCO Engineered Systems	Annual Boiler Inspections	(\$19,250.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Accularm Security	Security Alarm Installation at Chico Science Building	(\$18,665.00)	Capital	Facilities, Planning, & Management	Snelling

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**May 2026**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
5/1/26	2/26/27	Accularm Security	Security Alarm Installation at New Cosmetology and Barbering Building	(\$23,445.00)	Capital	Facilities, Planning, & Management	Snelling
5/21/26	6/30/26	Best Window Cleaning Service	Exterior and Interior Window Cleaning Services at Kinesiology Building and Football Press Box	(\$750.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
6/1/26	6/30/26	DAS Simplified	Emergency Responder Coverage Enhancement System (ERCES) Testing in Science Building	(\$3,900.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/1/26	6/30/26	Martin Crane and Rigging	Crane Services to Set Roadrunner Hub Storage onto New Slab	(\$3,975.00)	Restricted General	Facilities, Planning, & Management	Snelling
4/16/26	4/17/26	McHale Sign Company	Exterior Sign Repair at Chico Center	(\$2,036.59)	Unrestricted General	Facilities, Planning, & Management	Snelling
3/1/26	6/30/26	North Sierra Consulting, Inc.	Preliminary Design, Project Management, and Consultation Services for Roadrunner Hub Food Storage Project	(\$2,250.00)	Restricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Project Management and Consultation Services for Five Year Capital Planning for District Bond and Capital Projects	(\$5,700.00)	Measure J	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Project Management and Consultation Services for Human Resources Remodel Project	(\$13,475.00)	Capital	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Project Management and Consultation Services for Infrastructure and ADA Survey Review	(\$15,840.00)	Measure J	Facilities, Planning, & Management	Snelling
5/25/26	6/30/26	NV5	Laboratory of Record Services for Solar Phase I Replacement Project	(\$12,950.00)	Capital	Facilities, Planning, & Management	Snelling
5/11/26	11/12/26	Rental Guys	Container for Solar Equipment	(\$5,578.50)	Capital	Facilities, Planning, & Management	Snelling
7/1/26	9/30/26	School Sport, Inc.	Inspection and Service of Eight Basketball Backstops in Gymnasium	(\$2,350.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
5/7/26	6/30/26	Table Mountain Cabinets and Fixtures	Installation of Custom Sink Concealment Panels for Campus Center Restrooms	(\$8,701.25)	Measure J	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Trites Backflow Services, Inc.	Backflow Preventers Testing and Repair on Main Campus, Chico Center, Skyway Center, Cosmetology and Barbering Center and Chico Science Lab	(\$10,700.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/27/26	6/30/26	Voltage Specialists	Fire Alarm Repairs	(\$11,775.00)	Measure J	Facilities, Planning, & Management	Snelling
5/1/26	6/30/26	Voltage Specialists	Duct Detector Repairs at Allied Health Public Services	(\$6,110.00)	Measure J	Facilities, Planning, & Management	Snelling
5/4/26	6/30/26	Voltage Specialists	Fire Sprinkler Repairs	(\$15,366.00)	Measure J	Facilities, Planning, & Management	Snelling
2/11/26	2/20/27	Dell Marketing, L.P.	Technical Support and Assistance and Site Service with Emergency Dispatch Services	(\$16,866.24)	Unrestricted General	Information Technology	Snelling
5/26/26	Upon Payment	ePlus Technology, Inc.	HPE Tech Care Nimble Storage <i>Revised since previous Ratification</i>	(\$34,957.60)	Unrestricted General	Information Technology	Snelling
6/1/26	4/18/27	Hewlett Packard Enterprise Company	Nimble Storage License <i>Revised since previous Ratification</i>	\$0.00	Unrestricted General	Information Technology	Snelling
5/15/26	8/13/26	Optimum Modern Software Solutions	ACE Quickstart Basic Software	(\$6,000.00)	Restricted General	Information Technology	Snelling
5/18/26	5/14/27	Mango Technologies, Inc. dba Clickup	ClickUp Business Plus Plan Software Subscription	(\$7,980.00)	Restricted General	Information Technology	Snelling
7/1/26	6/30/27	SAS Institute, Inc.	Educational Analytical Suite and SAS/GIS License	(\$3,418.00)	Unrestricted General	Information Technology	Snelling

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**May 2026**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
5/19/26	5/18/27	SolarWinds Worldwide, LLC	Flexible Database Performance Analyzer and SolarWinds SQL Sentry Subscription	(\$7,020.50)	Unrestricted General	Information Technology	Snelling
7/1/26	6/30/27	Valsoft Corporation, Inc. dba SARS Software Products	SARS Anywhere, SARS Messages, and Online Meeting API licenses	(\$14,095.00)	Unrestricted General	Information Technology	Snelling
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$3,722,097.89</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$2,183,893.54)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Quarterly Financial Status Report for the Quarter Ending March 31, 2026
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

**Status**

The Quarterly Financial Status Report presents financial information through the quarter ending March 31, 2026, and indicates the District is financially stable and details the following:

- \$85.7 million/72.1% of the total budgeted unrestricted revenue has been received
- The District’s expenditures are \$91.9 million/75.7% of the total projected annual spend

**Recommendation**

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ending March 31, 2026.

**QUARTERLY FINANCIAL STATUS REPORT**  
(Financial Report for Fiscal Year 2025-2026, Quarter: 3)

**District:** BUTTE

**District Code:** 110

I, the District Chief Business Officer, hereby certify that the information in the Quarterly Financial Status Report (CCFS-311Q) is prepared in accordance with Title 5, Section 58310 and is accurate and complete to the best of my knowledge.

**Chief Business Officer:** Jessica Snelling

**Electronic Certification Date:** Monday, May 25, 2026

Contact: Robert Parker      Director, Fiscal Services  
(530) 879-6154      Ext:      parkerro@butte.edu

**The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the application. No further action is required by the district.**

Fiscal Year: 2026

Quarter Ended: 3

As of June 30 for the fiscal year specified

Line	Description	Actual 2022-2023	Actual 2023-2024	Actual 2024-2025	Projected 2025-2026
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	93,769,644	106,503,399	106,060,221	105,462,020
A.2	Other Financing Sources (Object 8900)	1,467,088	1,475,542	2,101,153	13,500,000
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	95,236,732	107,978,941	108,161,374	118,962,020
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	80,255,605	89,241,482	97,129,938	106,202,219
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,502,951	11,439,939	6,606,609	15,198,391
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	89,758,556	100,681,421	103,736,547	121,400,610
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	5,478,176	7,297,520	4,424,827	(2,438,590)
D.	<b>Fund Balance, Beginning</b>	33,527,920	39,006,096	46,303,616	50,728,440
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	33,527,920	39,006,096	46,303,616	50,728,440
E.	<b>Fund Balance, Ending (C. + D.2)</b>	39,006,096	46,303,616	50,728,443	48,289,850
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	43.5%	46.0%	48.9%	39.8%

As of the specified quarter ended for each fiscal year

Line	Description	2022-2023	2023-2024	2024-2025	2025-2026
<b>II. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds	119,113,272	120,423,824	139,642,578	130,508,105
H.2	Cash, borrowed funds only	0	0	0	0
H.3	<b>Total Cash (H.1+ H.2)</b>	119,113,272	120,423,824	139,642,578	130,508,105

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>III. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
I.	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	105,462,020	105,421,647	85,679,595	81.3%
I.2	Other Financing Sources (Object 8900)	13,500,000	13,500,000	45,429	0.3%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	118,962,020	118,921,647	85,725,024	72.1%
J.	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	106,202,219	106,202,219	78,246,272	73.7%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	15,198,391	15,198,481	13,610,962	89.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	121,400,610	121,400,700	91,857,234	75.7%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	(2,438,590)	(2,479,053)	(6,132,210)	
L.	<b>Fund Balance, Beginning</b>	50,728,440	50,728,440	50,728,440	
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	<b>Adjusted Fund Balance, Beginning (L + L.1)</b>	50,728,440	50,728,440	50,728,440	
M.	<b>Fund Balance, Ending (K. + L.2)</b>	48,289,850	48,249,387	44,596,230	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	39.8%	39.7%		

**IV. Has the district settled any employee contracts during this quarter?**

**NO**

**V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?**

**NO**

If yes, list events and their financial ramifications.

**VI. Does the district have significant fiscal problems that must be addressed?**

**This Year?**

**NO**

If yes, what are the problems and what actions will be taken?

**Next Year?**

**NO**

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Out-of-State Student Travel – Ashland, OR
<b>Category:</b>	Student Services
<b>Submitted By:</b>	Tray Robinson, Interim Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

In prior semesters, the co-coordinators of the Puente Program noticed that, after our first field trip (which usually doesn't occur till late November), the students really bond and start to feel more like a family. We're hoping to create those bonds earlier in the semester and prepare students for some of the content we discuss by taking them to see three plays focused on the topic of identity, family, faith, education, and navigating systems and institutions with integrity and success. The three plays we will be seeing are: David Henry Hwang's *Yellow Face*, August Wilson's *King Hedley II*, and Rodney Gardner's *Smote This, A Comedy About God*. Students. The trip is planned for September 25-26, 2026.

**Status**

Butte College Puente co-coordinators will accompany up to 28 students to Ashland, OR, to attend three plays. The event is open to all Butte College Puente students in good standing with Butte College. Travel expenses will be paid through Puente grant. The current cost estimate is \$8,021.00.

**Recommendation**

It is recommended the Board authorize out of state travel to Ashland, OR, from September 25-26, 2026, for two chaperones and up to 28 students to attend the productions by the Oregon Shakespeare Festival.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Use of Facility with Bar on Premises for Butte College Fish & Wildlife Academy Graduation Dinner
<b>Category:</b>	Instruction
<b>Submitted By:</b>	Erik Shearer, Assistant Superintendent/Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Administrative Procedure 3560 provides "Non-District funds held in Foundation accounts may, at the discretion of the Foundation, be used. All purchases of alcoholic beverages, whether for on-campus or off campus events, must be made through Foundation check-request forms and approved by the appropriate District administrator and Foundation representative. All District sponsored events held off campus shall comply with Board Policy 3560 Alcoholic Beverages and this procedure."

**Status**

The Butte College Fish & Wildlife Academy will hold its graduation dinner on August 6, 2026, at Paradise Elks Lodge. This event celebrates the completion of 30 weeks of intensive training, supports officer wellness by recognizing the lifelong bonds formed among cadets, and provides an opportunity to give back to the families, staff, and the Paradise community. The Lodge's bar, which is located behind closed double doors, has historically remained open to members during events; however, there will be no hosted bar associated with this event.

**Recommendation**

It is recommended that the Board of Trustees approve the use of a facility with a bar on the premises for the Butte College Fish & Wildlife Academy Graduation Dinner.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval and/or Ratification of Personnel Actions
<b>Category:</b>	Human Resources
<b>Submitted By:</b>	Denise Adams, Interim Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Recommendation**

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

**Management\***

1. Employment of Director, Public Safety Education and Training (Instruction) – Christopher Nicodemus  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC – 20  
Effective: July 1, 2026
2. Employee Working Out-of-Class, Interim Associate Dean of Nursing Programs – Laurie Meyer  
Effective: July 1, 2026 – June 30, 2027
3. Employee Working Out-of-Class, Interim Associate Dean of Instruction – Jacob Vazquez  
Effective: July 1, 2026 – June 30, 2027
4. Employee Working Out-of-Class, Interim Dean of Instruction – Teresa Ward  
Effective: July 1, 2026 – June 30, 2027
5. Employee Working Out-of-Class, Assistant Director Admissions and Records – Sarah Woolsey  
Effective: July 1, 2026 – June 30, 2027
6. Employee Working Out-of-Class, Manager Curriculum and Scheduling – Shelly Knifong  
Effective: July 1, 2026 – June 30, 2027
7. Employee working Out-of-Class, Supervisor (Student Services) – Morgan Mason  
Effective: July 1, 2026 – June 30, 2027
8. Employee working Out-of-Class, Interim Vice President for Student Services – Travon Robinson  
Effective: July 1, 2026 – June 30, 2027
9. Employee working Out-of-Class, Interim Vice President Human Resources, Training and Employee Development – Denise Adams  
Effective: July 1, 2026 – June 30, 2027

10. Temporary Increase from 11 months to 12 months, Retention Specialist (MESA) – Luis Gonzalez  
Effective: June 1, 2026 – June 30, 2026
11. Reclassification of Position – Hannah Horowitz  
From: Mental Health Specialist (Student Services) (MSC 8)  
To: Mental Health Specialist (Student Services) (MSC 10)  
Effective: July 1, 2026
12. Reclassification of Position – Roy Dyer  
From: Mental Health Specialist (Student Services) (MSC 8)  
To: Mental Health Specialist (Student Services) (MSC 10)  
Effective: July 1, 2026
13. Unpaid Leave without Pay or Benefits – Employee ID ending 4914  
Effective: May 29, 2026

**Academic\***

14. Employment of Full-Time, Tenure Track, Chemistry Instructor – Haitham Kalil  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
15. Employment of Full-Time, Tenure Track, Chemistry Instructor – Lucia Kiiio  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
16. Employment of Full-Time, Tenure Track, Chemistry Instructor – Devin McBain  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
17. Employment of Full-Time, Tenure Track, Early Childhood Education Instructor (Spanish Language Program) – Natalie Coots Lindenberg  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
18. Employment of Full-Time, Tenure Track, LVN Instructor – Maya Armenta  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
19. Employment of Full-Time, Tenure Track, Music Instructor – Ayako Nakamura  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026
20. Employment of Full-Time, Tenure Track, Political Science Instructor – Galina Bogatova  
Status: Probationary  
Salary: Placement on the Academic Salary Schedule as determined by education and experience  
Effective: August 1, 2026

21. Employment of Full-Time, Tenure Track, Political Science Instructor – Sina Mirzaei  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: August 1, 2026
22. Employment of Full-Time, Tenure Track, Theatre Arts/Drama Instructor – Erin Horst  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: August 1, 2026
23. Employment of Full-Time, Temporary, Non-Tenure Track, English Instructor – Timothy Wall  
 Status: Temporary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: August 1, 2026 - May 28, 2027
24. Employment of Full-Time, Tenure Track, Counselor – Alexandria Brown  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: July 1, 2026
25. Employment of Full-Time, Tenure Track, Counselor – Melina Torres  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: July 1, 2026
26. Employment of Full-Time, Tenure Track, Learning Resource Specialist – Kerstin Grothe  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: July 1, 2026
27. Employment of Full-Time, Tenure Track, Reference Librarian – Imani Singleton  
 Status: Probationary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: July 1, 2026
28. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Anderson Union High School District) – Derrick Jones  
 Effective: July 1, 2026 - June 30, 2027
29. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Butte County Office of Education) – Mark Abbay  
 Effective: July 1, 2026 - June 30, 2027
30. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Biggs Unified School District) – Lilly Baker, Adam Sharrock  
 Effective: July 1, 2026 - June 30, 2027
31. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Elva Anderson, Jonathan Andrew, Lauren Barrera-Green, Laurel Bechtold, Gavin Cockrell, Douglas

Hesse, Matthew Joiner, Michelle Martin, Michael Peck, Joseph Schantz, Jean Summerville, Tammara Taylor  
Effective: July 1, 2026 - June 30, 2027

32. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter) – Scott Bootman, Nathan Collins, Julie Emmons, Christine Henderson, Lesle (Fawn) Ruby, Angie Verar  
Effective: July 1, 2026 - June 30, 2027
33. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Durham Unified School District) – Heidi Carrillo  
Effective: July 1, 2026 - June 30, 2027
34. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Hamilton Unified School District) – Ashley Hautala  
Effective: July 1, 2026 - June 30, 2027
35. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Inspire) – Erin Hall, James White  
Effective: July 1, 2026 - June 30, 2027
36. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Long Valley Charter School) – Jerad Morgan  
Effective: July 1, 2026 - June 30, 2027
37. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Orland Unified School District) – Brendan Close, Brooke Davis, Patrick Johnson, Kathleen Jones, Jennifer Ovitz, Austin Weatherby  
Effective: July 1, 2026 - June 30, 2027
38. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Marco Paim, Rebecca Rankin Wagenaar, Julie Tooker, West Upton  
Effective: July 1, 2026 - June 30, 2027
39. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Paradise Unified School District) – Janel Murphy  
Effective: July 1, 2026 - June 30, 2027
40. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Stony Creek Joint Unified School District) – Dallan Tucker  
Effective: July 1, 2026 - June 30, 2027
41. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Yreka Union High School District) – John Wood  
Effective: July 1, 2026 - June 30, 2027

42. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Summer Session 2026 – See Attachment “A”

**Classified Employees\***

43. Employment of Career Specialist (Student Services) – Tia Newby

Full-time, 40 hours per week, 12 months per year

Salary: CSEA – 26

Effective: July 1, 2026

44. Employment of Administrative Assistant to the Dean (Instruction) – Sharon Dempsey

Full-time, 40 hours per week, 12 months per year

Salary: CSEA – 35

Effective: July 1, 2026

45. Lateral Transfer of Position – Kelly Osborne

From: Administrative Assistant, Grants (CSEA 25)

To: Administrative Assistant (CSEA 25)

Effective: July 1, 2026

46. Lateral Transfer of Position – Iris Orozco-Sanchez

From: Student Success Specialist, CASA (CSEA 26)

To: Student Success Specialist, Counseling (CSEA 26)

Effective: July 1, 2026

47. Employee Working Out-of-Class, Administration Assistant (DSPS) – Kaith Ashley Sheppard

Effective: July 1, 2026 – June 30, 2027

48. Employee Working Out-of-Class, Custodian II (FPM) – Chad Sloan

Effective: May 15, 2026 – June 30, 2026

49. Employee Working Out-of-Class, Custodian II (FPM) – Chad Sloan

Effective: July 1, 2026 – June 30, 2027

50. Employee Working Out-of-Class, Library Technician Senior (Library) – Michael Zenkus

Effective: July 1, 2026 – June 30, 2027

51. Placement on 39-Month Re-Employment List, Administrative Secretary Grants (Instruction) – Tristin Mortimer

Effective: June 30, 2026

52. Placement on 39-Month Re-Employment List, Programmer and Applications Analyst (IT) – Justin Onstot

Effective: May 28, 2026

**Temporary Employees\***

53. **Substitutes**

Transportation Mechanic (FPM) – Christopher Schoof

Salary: \$35.75 per hour 6/1/26 – 6/30/26

54. **Short Term/Seasonal**

Career Specialist (Student Services) – Tia Newby

Salary: \$32.25 per hour 6/8/26 – 6/30/26

Food Services Assistant (Dining Services) – Thomas Bruno

Salary: \$22.75 per hour 5/18/26 – 6/30/26

Human Resources Specialist, Senior (HR) – Gina McCammon

Salary: \$39.00 per hour 5/18/26 – 6/30/26

Instructional Aide (Cosmetology) – Jennifer Buckner

Salary: \$23.50 per hour 6/1/26 – 6/30/26

Media Production Specialist (IT) – Robert Brothers

Salary: \$30.00 per hour 5/26/26 – 6/30/26

Reading and Writing Instructional Assistant (CAS) – Larisa Perkins-Orta

Salary: \$24.25 per hour 6/8/26 – 6/30/26

Student Orientation and Events Specialist (Welcome Center) – Angel Durham

Salary: \$24.00 per hour 6/10/26 – 6/30/26

#### 55. **Professional Expert**

Doctor (Student Health Clinic) – Richard Turner

Salary: \$140.00 per hour 7/1/26 – 6/30/27

#### 56. **Volunteer**

Volunteer (Athletics) – Jennifer Barragan, Ivana Valcarenghi

Volunteer (UndocuCenter) – Tatiana Flores

#### 57. **Retirements/Resignations**

Retirement, Athletic Equipment Technician (Athletics) – William Thomas

Effective – July 18, 2026

Resignation, Dean of Instruction (Instruction) – Carrie Monlux

Effective – July 1, 2026

Resignation, Instructional Aide (Instruction) – Sobia Khan

Effective – May 30, 2026

Resignation, Orientation and Events Assistant (Welcome Center) – Christopher Jordan Martinez

Effective – May 31, 2026

\*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

Attachment "A"

Alexander, Robert	Dewey, Sean	Jones, Austin
Alexis, Jared	Doty, Kelly	Jones, Gregory
Allen, Ian	Drysdale, Jodi	Kaialau, Andrea
Alling, Jeremy	Duch, Andrew	Keating, Michael
Ament, Derek	Duggins, Michael	Keen, Phillip
Anderson, Heidi	Duitsman, Stan	Kelleher, John
Anderson, Tiffani	Dunning, Melissa	Kelso, John
Ashba, Tammy	Ellis, Amanda	King, Daniel
Astrologo, Tiffany	Ensslin, Teresa	Knowlton, Sarah
Austin, Vera	Farris, Brent	Kraut, Annabella
Baca, John	Fay, Casey	Laczko, Kaitlyn
Bailey, Leonard	Fedrizzi, Victor	Langston, Derek
Barker, Mary	Feingold, Rick	Larson, Taylor
Bass, Mark	Figaratto, Daniel	Larson, Tiffany
Bell, James	Fontana, Elyse	Lefkowitz, Todd
Bellanich, Denise	Frank, Lanae	Locatelli, Daniel
Beller, James	Friedrichsen, Debra	Lowe, Deanna
Boian, Jeffrey	Galindo, Roseanna	Lunel, Ezra
Bootman, Scott	Garcia, Roy	Lydon, Dean
Boyd, Steve	Gates, Andrew	Maletic, Stephen
Boyer, Robert	Gee, Travis	Marshall, Bryan
Bromley, Kyleen	Gerstenkorn, David	Marshall, Sheri
Brown, Robert	Giusti, Ashley	Marshall, Vincent
Buckner, Jennifer	Gonzalez, Eduardo	Martin, Jack
Butler, Brett	Gordon, Scott	Martin, John
Buzan, Melinda	Gottlieb, Kelli	Maxey, Justin
Cantwell, Gary	Goyen, Mary	McKinnon, Lacey
Cardinet, Matthew	Gsell, Ryan	McMillin, Jaide
Carlisle, Andrei	Gust, Karen	Meyer, Nancy
Chamness, Justin	Haasl, David	Miille, Jake
Chavez, Mark	Hack, William	Mitchell, Ryon
Chin, Fiona	Hames, John	Moore, Jeffery
Collins, Susan	Hannah, Michael	Moore, Ty
Conlan, Lance	Harris, Anne	Murphy, Michael
Cooper, Andrew	Harris, Danielle	Negus, Emily
Cooper, Jessica	Hartley, Laurel	Nelms, Kimberly
Cortes, Cathy	Hays, Jonathan	Neufeld, Megan
Cowell, Jean	Henrick, Meredith	Noxon, Justin
Crosby, Nandi	Hindman, Darrell	O'Hern, Casey
Daly, Jennifer	Hollingshead, Jeremy	Oelrichs, Amy
Darnell, Jacquelyn	Hood, Lia	Openshaw, Mollie
Davidson, Ryan	Hood, Robert	Ortiz, Antoinette
Davison, Bryce	Huffman, Robin	Pedeva-Fazlic,
Denton, Robert	Imsdahl, Mark	Desislava
	Jackson, Emily	Perata, Jonathan
	Jackson, Melinda	Perez, Jenna

Person, Johnny
Peter, Eric
Peterson, Katie
Peterson, Sue
Phipps, Matthew
Piazza, Jason
Pilakowski, Michael
Portillo, Matthew
Prisk, Jessica
Reese, Norman
Reizgevicute, Agne
Roady, Caroline
Robinson, Joanne
Rodriguez, Jesus
Roeder, Miriam
Rojas Rivas, J Jesus
Roush, Jennifer
Rubinoff, Ryan
Sachs, Christian
Sanchez, Gloria
Sandberg, Ross
Sansoni, Vincent
Sanville, Kristina
Schmid, Joel
Schow, Samuel
Schwyzzer, Cedric
Sederquist, Janessa
Smith, Eva
Smith, Jake
Smith, Olav
Soghomonians, Arlen
Solano, Stephen
Spencer, Ivy
Stebbins, Nathan
Steffen, Nathan
Strahan, Lori
Tabrizi, Farough
Talley-Hoffmann, Laura
Teixeira, Katharina
Thao, Mai Yia
Thapa, Mahendra
Thomas, Phillip
Thompson, Daniel
Townsend, Brandon
Trento, Rebecca

Uebelhardt, Cody
Utnehmer, Kaitlin
Valdes, Jarrod
Van Der Linde, Juanne
Vancil, Christian
Vasquez, Crystal
Walker, Chadwick
Wall, Timothy
Ward, Teresa
Watson, Ryan
Welton, David
Westwood, Lisa
White, Durl
Whitney, John
Wicks, Michael
Williams, Dacia
Williams, Lisa
Wines, Jason
Winzenz, Thaddaeus
Wright, Joshua
Wright, Kathline
York, Kevin

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Contracts
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

**Status**

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

**Recommendation**

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

**Butte-Glenn Community College District**

**CONTRACTS APPROVAL REPORT**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
7/1/26	6/30/28	Placer County Sheriff's Office	Emergency Vehicle Operations Training for Placer County Sheriff's Office Law Enforcement Academy Cadets <i>Revised Contract since 03/11/26 Contracts Approval Report</i>	\$168,000.00	Unrestricted General	Public Safety Education & Training	Shearer
7/1/26	6/30/27	Work Training Center for the Handicapped, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(202,640.00)	Unrestricted General	Special Programs	Shearer
1/27/26	1/27/31	Los Angeles Community College District	Reimbursement for CENIC equipment, installation, deployment and monthly recurring service for 100GB Crown Castle Secondary Circuit to utilize for CENIC AIR and 100GB Primary AT&T Circuit District pays CENIC under Master Agreement	149,150.79 (149,150.79)	Restricted General	CCC Technology Center	Snelling
7/1/26	6/30/27	Foundation for California Community Colleges	Communications, Marketing, User Testing, and Project Management Services	(134,475.00)	Restricted General	CCC Technology Center	Snelling
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$317,150.79</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$486,265.79)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Contract to Purchase Information Technology Consulting Services from Praecipio Consulting, LLC utilizing California Multiple Award Schedule CMAS Number 3-26-05-1012
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide Agile Coaching and Atlassian product support. Funding will be allocated from the Student Enrollment, Data Management, and Systemwide Infrastructure & Services grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

**Status**

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-26-05-1012 as a source to purchase the required information technology consulting services from Praecipio Consulting, LLC as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$136,100.40. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Praecipio Consulting, LLC utilizing California Multiple Award

Schedule CMAS Number 3-26-05-1012, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$136,100.40.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Praecipio Consulting, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Contract Amendment #1 to Higher Digital Inc. to Purchase Information Technology Consulting Services utilizing Foundation for California Community Colleges Contract Number 00008221
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide specialized project management, implementation advisory committee guidance, steering committee liaison, communication planning and integration support to enable a revised “ripple-based” phased go live approach for the Reimagine Apply Initiative. The California Community Colleges Chancellor’s Office, in partnership with Accenture, has initiated the reimagining and development of a new student-centered application process and supporting system architecture for prospective and returning students to: enhance students’ experience, support equitable access to community college programs and courses, improve student data accuracy, and protect against fraud.

Funding will be allocated from the Reimage Apply grant.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

On October 2, 2025, the District entered into a contract with Higher Digital Inc. to purchase the required information technology consulting services in the amount not to exceed \$788,000 and for the term September 11, 2025 through June 30, 2026.

**Status**

District staff recommends Contract Amendment #1 to the original contract with Higher Digital Inc. to increase the contract fee amount by \$125,000 to continue purchasing the required information technology consulting services. The Contract Amendment #1 provides for a total fee sum not to exceed \$913,000.

Additional consulting services are required to deliver an anticipated go-live date of June 2026, with highest priority in support of the thirty-one wave 1 colleges are weekly implementation meetings with each district, creation of readiness materials, admissions platform testing and training, coexistence planning, and ongoing project and risk management.

District staff recommends use of the awarded Foundation for California Community Colleges Contract Number 00008221 as a source to purchase the required information technology consulting services from Higher Digital Inc. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

### **Recommendation**

It is recommended that the Board of Trustees approve the Contract Amendment #1 to the original contract with Higher Digital Inc. to purchase the required information technology consulting services from Higher Digital Inc. utilizing Foundation for California Community Colleges Contract Number 00008221, per the terms of the FCCC contract, for the remaining term of the original contract in the amount not to exceed \$125,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Higher Digital Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Contract to Purchase Information Technology Consulting Services from Higher Digital Inc. utilizing Foundation for California Community Colleges Contract Number 00008221
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide specialized implementation and integration expertise for the Reimagine Apply Initiative. The California Community Colleges Chancellor’s Office, in partnership with Accenture, has initiated the reimagining and development of a new student-centered application process and supporting system architecture for prospective and returning students to: enhance students’ experience, support equitable access to community college programs and courses, improve student data accuracy, and protect against fraud.

Funding will be allocated from the Reimagine Apply grant.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

**Status**

District staff recommends use of the awarded Foundation for California Community Colleges Contract Number 00008221, as a source to purchase the required information technology consulting services from Higher Digital Inc., as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$1,480,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

It is recommended that the Board of Trustees approve the purchase of the required information technology consulting services from Higher Digital Inc. utilizing Foundation for California Community Colleges Contract Number 00008221, per the terms of the FCCC contract, as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$1,480,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Higher Digital Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Contract to Purchase Advanced Network Services from Corporation for Education Network Initiatives (CENIC) as a Sole Source Procurement
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s California Community Colleges Technology Center (CCCTC) Department requires information technology services to provide advanced network services to the California Community Colleges.

Funding will be allocated from the Systemwide Infrastructure Grant and Integrated Technology Program Apportionment funds.

California Education Code Section 81645 requires the District to advertise publicly for bids or proposals for the purchase of electronic data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods and services involving an expenditure that exceeds the state-mandated bid limit. However, California case law provides that where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage, the statute requiring competitive bidding does not apply; and that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding.

**Status**

District staff recommends a sole source procurement of the required advanced network services from Corporation for Education Network Initiatives (CENIC) because:

1. CENIC operates the California Research and Education Network (CalREN), a network with more than 8,000 miles of optical fiber that serves over 20 million users across California, including the vast majority of K-20 students, educators and researchers.
2. CENIC can provide a cost-effective, high-bandwidth networking solution for the California Community Colleges, including the required CalREN Network Access, equipment installation and maintenance required for the California Community Colleges.
3. CENIC and their subsidiary, CENIC Broadband Initiatives, LLC (CBI), are currently the only network services providers that interconnect the CCC system, the CSU system, the UC system and the California K12 system.

4. CENIC membership and broadband connectivity through CalREN is funded for all California Community Colleges campuses at the direction of the California Community Colleges Chancellor's Office.
5. CENIC's services maintain continuity of advanced network services for California Community Colleges.

Based on the above factors, District staff has determined that competitive bidding would not produce any advantage to the District and that it is in the best interest of the District to authorize a contract with Corporation for Education Network Initiatives (CENIC) for advanced network services for the term July 1, 2026 through June 30, 2031, in the amount not-to exceed \$51,788,840, on a sole source procurement basis without going through a competitive bidding process.

### **Recommendation**

It is recommended that the Board of Trustees find that it is in the District's best interest to authorize the letting of a sole source contract to Corporation for Education Network Initiatives (CENIC) and authorize the District to enter into a contract with Corporation for Education Network Initiatives (CENIC) for advanced network services on a sole source procurement basis for the term July 1, 2026 through June 30, 2031, in the amount not-to exceed \$51,788,840.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize the District to execute necessary contract documents related to the purchase of the advanced network services from Corporation for Education Network Initiatives (CENIC) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Adoption of Resolution No. 845: Approval of Contract with State of California Department of Parks and Recreation for Law Enforcement Educational Courses
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s Public Safety Education and Training Center has been requested to provide the State of California Department of Parks and Recreation (DPR) with instruction services to provide law enforcement educational courses for the Basic Law Enforcement Academy for DPR sponsored students.

**Status**

The District’s Public Safety Education and Training Center will reserve up to five positions for DPR sponsored cadets in the Basic Law Enforcement Academy and will provide the required law enforcement education courses for DPR sponsored cadets.

District staff recommends entering a contract with DPR to provide law enforcement educational courses during the term “upon Department of General Services approval” through December 29, 2030, in the amount of \$280,152.

DPR requires a Board resolution to establish authority to contract.

**Recommendation**

It is recommended that the Board of Trustees adopt Resolution No. 845 to approve the California Department of Parks and Recreation Contract Number C25067011 and to authorize the designated District staff to sign the necessary contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

**J BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
**Meeting of the Board of Trustees**

**June 24, 2026**

**RESOLUTION NO. 845**

**APPROVAL OF CONTRACT WITH THE CALIFORNIA DEPARTMENT OF PARKS AND RECREATION**

**WHEREAS**, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Parks and Recreation (DPR), under Contract Number C25067011, for the purpose of providing law enforcement educational courses for DPR sponsored cadets during the period of "upon Department of General Services approval" through December 29, 2030, in the amount of \$280,152;

**WHEREAS**, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract;

**NOW THEREFORE BE IT RESOLVED**, that the Butte-Glenn Community College Board of Trustees hereby approves the California Department of Parks and Recreation Contract Number C25067011, for the purpose of providing law enforcement educational courses for DPR sponsored cadets during the period of "upon Department of General Services approval" through December 29, 2030, in the amount of \$280,152;

**BE IT FURTHER RESOLVED**, that the Butte-Glenn Community College District Board of Trustees hereby designates Virginia L. Guleff and/or Jessica A. Snelling as its representatives to execute necessary contract documents, including any future amendments to the contract, related to the California Department of Parks and Recreation Contract Number C25067011 prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member \_\_\_\_\_ who moved its adoption, seconded by Board Member \_\_\_\_\_, and adopted on DATE, by the following roll call vote:

**AYES:**

**NOES:**

**ABSENT:**

**SO ORDERED:**

\_\_\_\_\_  
John Blacklock  
President, Board of Trustees

**ATTEST:**

\_\_\_\_\_  
Virginia L. Guleff  
Secretary, Board of Trustees

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Adoption of the 2026-2027 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2026-2027 Budget
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

State law requires that on or before the first day of July, the District adopt a tentative budget for the ensuing fiscal year. The tentative budget is developed in accordance with the Chancellor’s Office budget calendar and the District’s participatory governance process. The tentative budget is a continuation of the budget development process and incorporates revenue assumptions, college and program allocations and reductions, and expenditure estimates for all funding sources.

The essential purpose of the tentative budget is to establish spending authority for the District from July 1 until such time as a final budget is adopted by the Board of Trustees. Changes to this budget will be reflected in the final budget which is expected to be presented in September for approval by the Board of Trustees.

**Status**

The tentative budget for 2026-2027 is attached for the Board’s review and consideration. Members of the public may review the document in the Office of the Vice President for Administrative Services.

The tentative budget outlines the District’s budget strategy, process, and current recommendations. The Gann Limit has been calculated and the District is well below its appropriations limit. Proposition 30 requires the Board of Trustees annually approve the Education Protection Account (EPA) Spending Determination Report, therefore, it is included in the 2026-2027 tentative budget.

**Recommendation**

It is recommended that the Board of Trustees adopt the 2026-2027 tentative budget, the 2026-2027 Gann Limit Worksheet, and the EPA Spending Determination Report.

It is also recommended that the Board of Trustees announce that the proposed 2026-2027 final budget will be available for public inspection beginning September 4, 2026, in the Office of the Vice President for Administrative Services; and a public hearing will be held at 1:00 p.m. at the Board meeting on September 9, 2026, to be followed by the adoption of the 2026-2027 final budget.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Public Hearing and Approval of College and Career Access Pathways (CCAP) Partnership Agreement with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029.
<b>Category:</b>	Instruction
<b>Submitted By:</b>	Erik Shearer, Assistant Superintendent/Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

Assembly Bill 288 (AB 288), enacted on January 1, 2016, was most recently revised by Senate Bill 1244, effective January 1, 2025, which amended California Education Code Section 76004.

Education Code § 76004 authorizes the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with a public school district or a county office of education. These partnerships must be formalized through a CCAP agreement approved by the governing boards of both entities. The purpose of CCAP partnerships is to offer or expand access to dual enrollment opportunities for students in high school, community school, continuation school, juvenile court school, or adult education programs, particularly those who may not already be college-bound or who are underrepresented in higher education. These partnerships aim to create seamless pathways from high school to community college, supporting career technical education or transfer preparation, improving high school graduation rates, and promoting college and career readiness.

As a condition of adopting a CCAP Partnership Agreement, the governing boards of both the community college district and the school district must present the CCAP Partnership Agreement appendices at an open public meeting, allow for public comment, and then approve or disapprove the appendices. (Ed. Code § 76004(b)).

**Status**

Butte-Glenn Community College District has developed College and Career Access Pathways (CCAP) Partnership Agreements to provide high school students with opportunities to earn college and high school credit simultaneously while gaining a jump start on post-secondary education and achieving college and career readiness ensuring a smooth transition from high school to college.

**Recommendation**

It is recommended that the Board take comments from the public and approve the proposed College and Career Access Pathways (CCAP) Partnership Agreement with Corning Union High School District and Yreka Union High School District beginning on July 1, 2026, and ending on June 30, 2029.



Siskiyou Joint Community College District  
800 College Avenue  
Weed, CA 96094  
Telephone: (530) 938-5555  
Toll-Free: (888) 397-4339  
Website: [www.siskiyous.edu](http://www.siskiyous.edu)

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To: Superintendent Matthew Dustan  
Yreka High School

RE: Construction Dual Enrollment Classes

Dear Superintendent Dustan,

Thank you for reaching out concerning the Construction dual enrollment courses and the request to partner with Butte College. While College of the Siskiyous does not currently offer a credit Construction course we have the curriculum in our inventory. A review of that curriculum indicates it needs the required updates in order for it to be offered. We will explore the option to partner with Yreka High School to offer dual enrollment Construction courses beginning with the in the future. I have asked Kim Hertler, our Dual Enrollment Coordinator, to reach out to you to explore a CCAP agreement reflecting that timeline.

In the meantime, you are welcome to partner with Butte College for the 2026-2028 academic year.

Sincerely

*Mark C. Fields*

Dr. Mark C. Fields, Vice President of Academic Affairs  
College of the Siskiyous

CC: Char Perlas  
Patrick Walton  
Kim Hertler

February 10, 2026

To Whom it May Concern,

The Shasta-Tehama-Trinity Joint Community College District supports opportunities for students across our region to engage in advanced academic coursework that aligns with their educational and career goals.

This letter serves as formal authorization for students from Corning High School, a partner high school within our community college district, to enroll in the following course offered by **Butte College** for the **2026/2027** academic period.

- ITEC-55

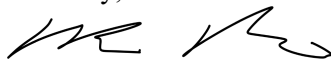
Existing law authorizes the governing board of a community college district to enter a College and Career Access Pathways (CCAP) partnership with the high school entity for the purpose of offering or expanding dual enrollment opportunities for pupils who may not already be college-bound or who are underrepresented in higher education

The law now requires a community college district to allow an existing CCAP partnership to be amended, or a new CCAP agreement to be established with an outside community college district, if the primary district declines a request, or fails to act within 60 calendar days, on a request from the school district, county office of education, or charter school regarding course offerings or partnership approvals.

We recognize that access to additional course offerings at **Butte College** will support students in expanding their college and career readiness pathways, and we appreciate your institution's collaboration in providing these opportunities. Shasta College reserves the right to reevaluate this authorization should circumstance change that enable the College to offer the requested courses directly to the partner high school.

Thank you for your attention and partnership.

Sincerely,



Mike Mari  
Assistant Superintendent/Vice President of Instruction  
Shasta-Tehama-Trinity Joint Community College District

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**Board of Trustees**

Debbie Bourne    Peggy Colwell    Michelle Hickok    Richard Lawrence    Jim Middleton    Paula Percy    Kendall S. Pierson

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**Superintendent/President**

Frank Nigro, Ph.D.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Approval of Employment Contract for Superintendent/President
<b>Category:</b>	Human Resources
<b>Submitted By:</b>	Denise Adams, Interim Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

SB 1436 requires an oral summary of compensation to be approved for a local agency executive. A local agency executive includes persons who are outside of a union, are not classified employees, and who meet any one of the following:

1. The person is the chief executive officer, a deputy chief executive officer, or an assistant chief executive officer of the local agency,
2. The person is the head of a department of a local agency, or
3. The person's position within the local agency is held by an employment contract between the local agency and that person.

Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

**Status**

The Board of Trustees and the Superintendent/President have reached agreement on an employment contract.

**Recommendation**

Following the oral statement, it is recommended that the Board of Trustees approve the employment contract for the Superintendent/President.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT  
AGREEMENT FOR SUPERINTENDENT/PRESIDENT EMPLOYMENT  
2026-2027 to 2028-2029 Academic Years**

This agreement for administrative employment ("Agreement") is made between the Butte-Glenn Community College District ("District") and Virginia L. Guleff, Superintendent/President ("President").

**RECITALS**

- A. District desires to employ the President and the President hereby accepts employment on the terms and conditions in this Agreement.
- B. The President represents and warrants that they possess the minimum qualifications for the position as established by state law and District policy.
- C. The President acknowledges that this position is a management position as an **Educational Administrator** in accordance with Education Code sections 72411 and 87002. The President acknowledges that they serve at the pleasure of the Governing Board and that the President does not possess a property interest in this position.

**AGREEMENT**

1. **Term.** The District hereby employs the President for a term beginning July 1, 2026, and terminating on June 30, 2029, subject to the terms and conditions below.
2. **Duties.**
  - a. **General.** The President shall satisfactorily perform the duties of District President as prescribed by the laws of the State of California and the District's job description for the President. The President shall use their best efforts and shall devote all time necessary to perform such duties. The President shall be the Chief Executive Officer of the District and the Secretary to the Board of Trustees ("Board"). The President shall have primary responsibility for formulating and recommending policies to the Board, as well as execution of Board policies.
  - b. **Personnel Matters.** The President shall have primary responsibility in making recommendations to the Board regarding all personnel matters including employment, assignment, transfer, and dismissal of employees.
  - c. **Administrative Functions.** The President, as the Chief Executive Officer, shall:
    - (1) review all policies adopted by the Board and make appropriate recommendations to the Board;
    - (2) periodically evaluate or cause to be evaluated all District employees;
    - (3) advise the Board of sources of funds that might be available to implement present or contemplated District programs;
    - (4) endeavor to maintain and improve their professional competence by all available means, including subscription to and reading of appropriate periodicals and membership in appropriate professional associations;
    - (5) establish and maintain positive community, staff, and Board relations;
    - (6) serve as liaison to the Board with respect to all matters of employer-employee relations and make recommendations to the Board concerning those matters;
    - (7) recommend to the Board District goals and objectives;
    - (8) unless unavoidably detained, attend all regular, special, and executive session meetings of the Board.
3. **Salary.** For the 2026-2027 academic year, the President's annual salary shall be three hundred and thirty-nine thousand, eight hundred thirty-eight dollars and six cents (\$339,838.06 ). This salary will be increased for 2026-2027 and each year after that by the same cost-of-living (COLA) adjustment received by District Employees. Upon favorable performance evaluation of the President, in its sole discretion the Board shall increase the President's salary each fiscal year by an amount to be mutually determined by taking action

a subsequent regular meeting of the Board. The Board reserves the right not to grant compensation increases if in its sole discretion the Board determines that fiscal conditions warrant no salary increase.

4. **Fringe Benefits.** The President shall receive the same health and welfare benefits afforded to other academic management employees. These benefits shall not be considered vested and may be changed from time to time for both the President and other academic management employees. Currently, in addition to statutory benefits, the District provides health, dental, vision, group life, and long-term disability benefits to academic management employees.
5. **Post-Retirement Health Benefits.** If the President has met the eligibility requirements for receiving post-retirement health benefits according to District policy, the President may select from among then-available health insurance plans offered to qualified retirees and eligible dependents of the District. The District reserves the right to change the available health plans and coverage, and if District retiree plans limit coverage, then the amount of the benefit shall be limited to that coverage available via the existing retiree health plans.
6. **Authorization to Pursue Doctoral Studies.** The Board of Trustees authorizes the President to enroll in and pursue a Ph.D/Ed.D degree from an accredited institution of higher education during the term of this Agreement. The Board affirms that the pursuit of the doctoral degree is aligned with the professional development goals of the President and the strategic interests of the District.
  - a. **Continuation of Full-Time Employment.** The President shall continue to serve the District on a full-time basis during the pursuit of the Ph.D/Ed.D program. Participation in the program shall not materially interfere with the President's ability to fulfill the duties and responsibilities of the position as defined in this Agreement. The President shall annually report to the Board progress toward the degree and ensure that District operations remain uninterrupted.
  - b. **Scheduling and Time Commitments.** The President may request reasonable schedule flexibility to accommodate coursework, research, or residency requirements, subject to the prior approval of the Board President. The Board will grant such flexibility to the extent it does not conflict with the President's core obligations or key District functions.
  - c. **Financial Support.** The District shall provide financial support of up to \$17,000 per academic year toward tuition, fees, and academic materials, subject to verification of enrollment and satisfactory academic progress. This support may be in the form of payment of tuition, fees, and the cost of academic materials directly to the institution or by reimbursement to the President, at the President's election.
  - d. **Reimbursement Conditions.** If the President voluntarily resigns or is terminated for cause within three (3) years of completing the degree, the President will reimburse the District pro-rata for amounts expended under this provision of this Agreement, unless waived by the Board. Pro-rata reimbursement will be calculated by taking the number of months worked divided by 36 months, and applying that percentage to the actual amount of financial support paid or reimbursed by the District.
  - e. **No Extension or Guarantee.** This authorization does not constitute an extension of the President's employment term, nor does it guarantee renewal of this Agreement upon its expiration. Continuation in the role remains subject to the terms set forth elsewhere in this Agreement and the sole discretion of the Board.

7. **Expense Reimbursement.** District shall reimburse the President for actual and necessary expenses incurred within the course and scope of the President's employment, so long as such expenses are consistent with this Agreement and District policy.
  - a. **Automobile.** The President is required to have a vehicle available at all times to exercise the powers and to perform the duties of the position. In order to reimburse the President for this vehicle requirement, the President shall receive a vehicle allowance of \$7,362.72 per year payable in twelve (12) monthly payments. This allowance will be increased each year by the same cost-of-living adjustment (COLA) percentage received by District employees. In addition, the President shall be entitled to reimbursement for reasonable transportation expenses incurred for travel outside the District in accordance with the terms of this Agreement and Board policy. This allowance will not be considered as creditable compensation under the President's respective retirement system. The President shall provide the District a Certificate of Insurance annually showing the District is named as an additional insured under the President's personal automobile insurance policy.
  - b. **Business Expense Allowance.** The President may be reimbursed up to \$5,000 per fiscal year for actual and necessary expenses incurred on behalf of the District. This reimbursement is intended for professional memberships, subscriptions, and dues, as well as related matters. No documentation is required in order to receive this allowance. The President shall have discretion regarding the expenditure of this allowance. This allowance shall be treated as salary for tax purposes but shall not be treated as creditable compensation for retirement purposes. In addition, the President shall have a District credit card for reimbursement for other District-related business expenses such as attendance, travel, and lodging related to professional conferences, as well as related matters involving travel and meals, to be used in accordance with District policy and within budget limits set by the District and the Board.
8. **Evaluation.** The President shall be evaluated at least annually by the Board in the manner and in accordance with the timelines established by Board Policy No. 2435 and any associated procedures. Any failure to complete these evaluation procedures, or to complete them in a timely manner, shall not extend this Agreement or have any other impact on this Agreement.
9. **Holidays/Vacation/Sick Leave.**
  - a. The President shall be entitled to 192 hours of vacation per fiscal year, exclusive of paid holidays designated in Education Code sections 79020/79021 or any other holidays as specified by the District. After the President has accumulated 400 unused vacation hours, they shall not earn any additional vacation until they have used vacation days sufficient to reduce the number of accrued but unused vacation days below the cap. Vacation shall accrue in monthly installments.
  - b. The President shall be allocated 96 hours of sick leave annually which shall accrue in a monthly installment and shall accrue from year to year. Sick leave will be used in the same manner as provided for academic management employees.
  - c. The President shall be entitled to all other leaves as provided in Board Policy 7250 and related administrative procedures. The President shall be entitled to all other leave balance accruals forwarded to Management/Supervisory/Confidential employees.
10. **Work Year.** The President shall provide twelve (12) full and regular months of service to the District; holidays and vacation days are taken as non-duty days. To determine the President's daily rate of pay, the parties agree that the President's annual base salary shall be divided by 260 work days.

## **11. Termination**

- a. **Mutual Consent.** This Agreement may be terminated at any time by mutual written consent of the Board and the President.
- b. **Termination for Cause.** The Board may terminate the President for cause on any of the following grounds: (1) acts done in bad faith to the detriment of the District; (2) breach of this Agreement; (3) unsatisfactory performance; (4) refusal or failure to act in accordance with a specific provision of this Agreement or a lawful directive or order of the Board; (5) misconduct or dishonest behavior; (6) conviction of a crime involving dishonesty, breach of trust, physical or emotional harm to any person; or (7) for other conduct prejudicial to the District. Notwithstanding Labor Code section 2924, the parties agree that the determination of cause shall be based on the Board's reasonable belief in the existence of good cause for termination. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties of the parties under this Agreement. If cause exists, the Board shall meet with the President and shall submit a written statement of the grounds for termination and copies of written documents the District reasonably believes support the termination. If the President disputes these matters the President shall then be entitled to a conference before the Board in closed session. The President and the Board shall each have the right to be represented by counsel at their own expense. The President shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the President believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all information presented, decides to terminate this Agreement, it shall provide the President with a written decision and notice of termination. The decision of the Board shall be final.

The parties have acknowledged that the President possesses no property interest in the President's employment; this conference shall be deemed to provide the President with more due process of law than is required by law. The conference with the Board shall be the President's exclusive right to any conference or hearing otherwise required by law. The President waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the President's administrative remedies.

- c. **Termination without Cause.** The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon written notice to the President. In consideration for the exercise of this right, the District shall pay to the President, if the President does not possess "retreat rights" to a faculty position or chooses not to enact retreat rights, per Educational Code 87458 and BP7250: Educational Administrators, a sum equal to six (6) months' salary. At the discretion of the Board, the District may pay up to six (6) months of District-paid health benefits to the President if the President does not possess "retreat rights" to a faculty position or chooses not to enact retreat rights. Payment of such benefits, if any, shall begin the month after the Board ratifies the termination of this Agreement. If the President possesses "retreat rights" to a faculty position, engages in the retreat rights process and is granted retreat to the classroom, the President shall be entitled to a sum equal to one (1) month's salary.

This liquidated damages payment shall be made during the month following the President's termination, shall be subject to applicable payroll deductions, and shall be treated as compensation for tax purposes. Payments made pursuant to this termination without cause provision shall be final settlement pay and shall not constitute creditable service or creditable compensation for CalSTRS or CalPERS retirement purposes; no employer or employee contributions shall be made.

The parties agree that any damages to the President that may result from the

Board's early termination of this Agreement cannot be readily ascertained. Accordingly, the parties agree that payments made pursuant to this termination without cause provision, and possibly "retreat rights" to a faculty position, constitutes reasonable liquidated damages, fully compensates the President for all tort, contract, and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Administrator's sole remedy to the fullest extent provided by law. The payment of any benefit under this subparagraph is contingent on the President executing a Severance Agreement. The Severance Agreement will include a full waiver and release of known and unknown claims against the District pursuant to California Civil Code Section 1542. If the President does not sign a Severance Agreement, in a form acceptable to the legal counsel for District, releasing District, and all of its elected officers, employees, agents, representations, and attorneys, from any claim associated with the termination, the President will not receive any payment or benefits under this subparagraph and the termination of this Agreement without cause will be effective. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code section 53260 et seq.

- d. **Non-Renewal of Agreement by District.** The Board may elect not to renew this Agreement upon its expiration for any reason and without cause or hearing by providing the President with sixty (60) days prior written notice; however, failure to issue a notice of non-renewal shall not extend this contract for any additional period of time notwithstanding Education Code section 72411 and other applicable provisions of law. The President shall notify the Board, in writing, no later than July 1 of the last fiscal year of this Agreement of the required timeline to provide the President with a notice of non-renewal.
- e. **Termination for Unlawful Fiscal Practices.** Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that the President engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may immediately terminate the President solely upon written notice to the President and the President shall not be entitled to any compensation of any nature, whether as cash, salary payments, health benefits, or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260 subdivision (b).
- f. **Abuse of Office Provisions.** In accordance with Government Code section 53243 et. seq., and as a separate contractual obligation, should the President receive a paid leave of absence or cash settlement if this Agreement is terminated with or without cause, such paid leave or cash settlement shall be fully reimbursed to the District by the President if the President is convicted of a crime involving an abuse of office or position. In addition, if the District funds the criminal defense of the President against charges involving abuse of office or position and the President is then convicted of such charges, the President shall fully reimburse the District all funds expended for President's criminal defense.
- g. **Resignation.** If the President has by law (per Educational Code 87458 and BP7250: Educational Administrators) and intends to exercise "retreat rights" by resigning from the position and electing to serve in a faculty position, the President may resign from this position by providing at least sixty (60) days advance written notice to the Board of Trustees, given at least sixty (60) days prior to March 15th of the current academic year, unless the parties agree to a shorter notice period. If the Board in its discretion voluntarily allows "retreat rights" upon resignation pursuant to this paragraph, the President understands and acknowledges that their "retreat rights" may not conflict with or supersede the rights of other employees to layoff or retreat. If the President does not intend

to exercise "retreat rights" and intends to resign from District employment as an administrator and faculty member, the President may resign from District employment at any time with at least sixty (60) days advance written notice to the Board of Trustees, unless the parties agree otherwise in writing to a shorter notice period.

- 12. Tax/Retirement/STRS/PERS Issues.** The District shall not be liable for any state, federal, or employment tax consequences or retirement consequences as a result of this Agreement. The President shall assume sole liability and responsibility for all state, federal employment, tax, and retirement consequences and shall defend, indemnify, and hold harmless the District from all such consequences. The President further declares that prior to signing this Agreement, the President apprised their selves of relevant data and received independent advice and counsel regarding the state and federal tax consequences and the retirement consequences of this Agreement or any future amendments.
- 13. Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the District's governing board as required by law.
- 14. District Rules and Regulations.** This Agreement is intended by the parties to be the sole instrument governing the employment relationship between the parties unless a provision of law is specifically applicable to this Agreement or to the Board/President relationship. The District's policies, rules, and practices shall not be applicable to the President or affect the employment relationship unless specifically referenced in this Agreement or District policy.
- 15. No Assignment/Management Hours.** This is an agreement for personal services. The President may not assign or transfer any rights granted or obligations assumed under this Agreement. The demands of the position of the President require more than eight (8) hours a day /or forty (40) hours per work week. The President is not entitled to overtime compensation for hours worked in excess of eight (8) hours per day or forty (40) hours per week.
- 16. Integration/Modification.** This Agreement contains the entire agreement of the parties and supersedes all prior negotiations, understandings, or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only in a writing signed by both parties and authorized by Board action.
- 17. Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.
- 18. Severability.** If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative, or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

By: \_\_\_\_\_ Dated: \_\_\_\_\_

John Blacklock  
President, Board of Trustees

**ACCEPTANCE OF OFFER**

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute dishonesty and breach of this Agreement and are grounds for termination of this Agreement for cause.

I have not entered into a contract of employment with the governing board of another school district or any other employer that will in any way conflict with the terms or this Employment Agreement.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Virginia L. Guleff

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 26, 2026**

<b>Subject:</b>	Approval of Employment Contract for Vice President for Administrative Services
<b>Category:</b>	Human Resources
<b>Submitted By:</b>	Denise Adams, Interim Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

Senate Bill 1436 requires an oral summary of compensation to be approved for a local agency executive. A local agency executive includes persons who are not covered by collective bargaining provisions, are not classified employees, and who meet any one of the following:

1. The person is the chief executive officer, a deputy chief executive officer, or an assistant chief executive officer of the local agency,
2. The person is the head of a department of a local agency, or
3. The person's position within the local agency is held by an employment contract between the local agency and that person.

Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in California Government Code subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

**Status**

The Superintendent/President and the Vice President for Administrative Services have reached agreement on an employment contract.

**Recommendation**

Following the oral statement, it is recommended that the Board of Trustees approve the employment contract for the Vice President for Administrative Services.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT  
AGREEMENT FOR ADMINISTRATIVE EMPLOYMENT**

**June 1, 2026 to June 30, 2029**

This Agreement for Administrative Employment ("Agreement") is made between the Butte-Glenn Community College District ("District") and Jessica Snelling ("Administrator").

**RECITALS**

A. District desires to hire Administrator in the position of Vice President and Administrator hereby accepts such employment on the terms and conditions set forth in this Agreement.

B. Administrator represents and warrants that Administrator possesses the minimum qualifications for the position as established by state law and District policy.

C. Administrator acknowledges that this position is a management position as an Educational Administrator in accordance with Education Code sections 72411 and 87002. Administrator acknowledges that Administrator serves at the pleasure of the Governing Board and that Administrator does not possess a property interest in this position.

**AGREEMENT**

1. **Duties.** Administrator agrees to satisfactorily perform the duties of the position as described in the relevant job description, if any, and as requested by the President and/or the Governing Board.
2. **Evaluation.** Administrator shall be evaluated by the President in the manner and in accordance with the timelines established by the President. Any failure to complete these evaluation procedures, or to complete them in a timely manner, shall not extend this Agreement or have any other impact on this Agreement.
3. **Salary.** Administrator shall be compensated for services rendered in accordance with the Executive salary schedule as that schedule may change from time-to-time. **Beginning June 1, 2026** the parties acknowledge that Administrator's annual salary shall be at **Step F, currently \$263,655.60** (two hundred sixty-three thousand, six hundred and fifty-five dollars and sixty cents). The Administrator shall also receive a cost-of-living adjustment (COLA) to the salary equal to the adjustment received by other District employees for the 2026-2027 academic year and each year thereafter. The Board reserves the right not to grant compensation increases or to award a different compensation increase if in its sole discretion the Board determines that fiscal conditions warrant that change.
4. **Fringe Benefits.** Administrator shall receive the same health and welfare, benefits afforded to other management employees. These benefits shall not be considered vested and may be changed from time to time for administrators and management employees.
5. **Expense Reimbursement.** District shall reimburse Administrator for actual and necessary expenses incurred within the course and scope of Administrator's employment, including mileage expenses, so long as such expenses are consistent with this Agreement and District policy.
6. **Automobile Expenses**  
The Vice President is required to have a vehicle available at all times to exercise the powers and to perform the duties of the position. In order to reimburse the Vice President for this vehicle requirement, the Vice President shall receive a vehicle allowance of \$7,362.72 per year payable in twelve (12) monthly payments. This allowance will be increased each year by the same cost-of-living adjustment (COLA) percentage received by District employees. In addition, the Vice President shall

be entitled to reimbursement for reasonable transportation expenses incurred for travel outside the District in accordance with the terms of this Agreement and Board policy. This allowance **will not** be considered as creditable compensation under the Vice President's respective retirement system. The Vice President shall provide the District a Certificate of Insurance annually showing the District is named as an additional insured under the Vice President's personal automobile insurance policy.

7. **Holidays / Vacation / Sick Leave.** Administrator shall be entitled to 192 hours of vacation per academic year, exclusive of paid holidays designated in Education Code sections 79020 / 79021 or any other holidays as specified by the District. After Administrator has accumulated 400 unused vacation hours, he/she shall not earn any additional vacation until he/she has reduced the number of accrued but unused vacation days below the 400-hour cap. Vacation shall accrue in monthly installments. Administrator shall be allocated 96 hours of sick leave annually, which shall accrue from year to year. Administrator shall be entitled to all other leave balance accruals afforded to Management/Supervisory/Confidential employees.
8. **Work Year.** Administrator shall provide twelve (12) full and regular months of service to the District; holidays and vacation days are taken as non-duty days. To determine Administrator's daily rate of pay, the parties agree that the Administrator's annual base salary shall be divided by 260 workdays.
9. **Term/Termination.** Administrator is hired for **three years commencing June 1, 2026** and terminating at the earliest to occur of the following:
  - a. **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the Board or President and the Administrator.
  - b. **Non-Renewal of Agreement by District.** The Board may elect not to renew this Agreement effective June 30 of the current school year by providing 60 days notice to the Administrator in accordance with Education Code sections 72411 and 72411.5 or other applicable provisions of law.
  - c. **Termination for Cause.** The Board may terminate the Administrator for cause on any of the following grounds: (1) acts done in bad faith to the detriment of the District; (2) breach of this Agreement; (3) unsatisfactory performance; (4) refusal or failure to act in accordance with a specific provision of this Agreement or a directive or order of the Board or the Superintendent/President; (5) misconduct or dishonest behavior; (6) conviction of a crime involving dishonesty, breach of trust, physical or emotional harm to any person; or (7) for other conduct prejudicial to the District.

Notwithstanding Labor Code section 2924, the parties agree that the determination of cause shall be based on the Board's reasonable belief in the existence of good cause for termination. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties of the parties under this Agreement. If cause exists, the Superintendent/President shall meet with the Administrator and shall submit a written statement of the grounds for termination and copies of written documents the District reasonably believes support the termination. If the Administrator disputes the charges, the Administrator shall then be entitled to a conference before the Board in closed session. The Administrator and the Board shall each have the right to be represented by counsel at their own expense. The Administrator shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the Administrator believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all information presented, decides to terminate this Agreement, it shall provide the Administrator with a written decision and notice of termination. The decision of the Board shall be final.

The parties have acknowledged that Administrator possesses no property interest in Administrator's employment; accordingly, Administrator's conference before the Board shall be deemed to provide Administrator with more due process of law than is required by law. The

conference with the Board shall be the Administrator's exclusive right to any conference or hearing otherwise required by law. Administrator waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the Administrator's administrative remedies.

- d. **Termination without Cause.** The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon written notice to the Administrator. In consideration for the exercise of this right, the District shall pay to Administrator, if Administrator does not possess "retreat rights" to a faculty position, a sum equal to six (6) month's salary. At the discretion of the Superintendent/President, the District may pay up to six (6) months of District-paid health benefits to Administrator, if Administrator does not possess "retreat rights" to a faculty position. Payment of such benefits, if any, shall begin the month after the Board ratifies the termination of this Agreement. If Administrator possesses "retreat rights" to a faculty position, Administrator shall be entitled to a sum equal to one (1) month's salary.


This liquidated damage payment shall be made during the month following Administrator's termination, shall be subject to applicable payroll deductions, and shall be treated as compensation for state and federal tax purposes. Payments made pursuant to this termination without cause provision shall be considered as final settlement pay; accordingly, no payments made pursuant to this early termination provision shall constitute creditable service or creditable compensation for CalSTRS or CalPERS retirement purposes and no employer or employee contributions shall be made for retirement purposes.

The parties agree that any damages to Administrator that may result from the Board's early termination of this Agreement without cause cannot be readily ascertained. Accordingly, the parties agree that the payments made pursuant to this termination without cause provision, along with the District's agreement to provide health benefits, and possibly "retreat rights" to a faculty position, constitutes reasonable liquidated damages for the Administrator, fully compensates the Administrator for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Administrator's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code section 53260 et seq.

- e. **Termination for Unlawful Fiscal Practices.** Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that Administrator engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may immediately terminate Administrator solely upon written notice to Administrator and Administrator shall not be entitled to any compensation of any nature, whether as cash, salary payments, health benefits, or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b).
- f. **Abuse of Office Provisions.** In accordance with Government Code section 53243 et. seq., and as a separate contractual obligation, should the Administrator receive a paid leave of absence or cash settlement if this Agreement is terminated with or without cause, such paid leave or cash settlement shall be fully reimbursed to the District by the Administrator if the Administrator is convicted of a crime involving an abuse of office or position. In addition, if the District funds the criminal defense of Administrator against charges involving abuse of office or position and the Administrator is then convicted of such charges, the Administrator shall fully reimburse the District all funds expended for Administrator's criminal defense.
- g. **Resignation.** If Administrator does not possess any "retreat rights" to a faculty position, Administrator may resign at any time with at least sixty (60) days advance written notice to the Superintendent/President, unless the parties agree otherwise in writing to a shorter notice period. If Administrator possesses "retreat rights" and intends to exercise those rights by resigning from this administrative position and returning to a faculty position, Administrator may resign from this

administrative position by providing at least ninety (90) days advance written notice to the Superintendent/President, given at least ninety (90) days prior to March 15th of the current academic year, unless the parties agree to a shorter notice period. If the Board in its discretion voluntarily allows retreat rights upon resignation pursuant to this paragraph, Administrator understands and acknowledges that his / her retreat rights may not conflict with or supersede the rights of other employees relative to layoff and / or retreat. If Administrator possesses "retreat rights" but does not intend to exercise those rights and intends to resign from District employment as an administrator and faculty member, Administrator may resign from District employment at any time with at least sixty (60) days advance written notice to the Superintendent/President, unless the parties agree otherwise in writing to a shorter notice period.

10. **Tax/Retirement/PERS or STRS Issues.** Notwithstanding any other provision of this Agreement, the District shall not be liable for any state or federal tax consequences or any retirement consequences of any nature as a result of this Agreement.
11. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the District's governing board as required by law.
12. **District Rules and Regulations.** This Agreement is intended by the parties to be the sole instrument governing the employment relationship between the parties unless a provision of law is specifically applicable to this Agreement or to the employment relationship. The District's policies, rules, and practices shall not be applicable to the Administrator or affect the employment relationship unless specifically referenced in this Agreement or District policy.
13. **No Assignment / Management Hours.** This is an agreement for personal services. The Administrator may not assign or transfer any rights granted or obligations assumed under this Agreement. The demands of the position of Administrator require more than eight (8) hours a day and/or forty (40) hours per work week. Administrator is not entitled to overtime compensation for hours worked in excess of eight (8) hours per day or forty (40) hours per week.
14. **Integration / Modification.** This Agreement contains the entire agreement of the parties and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only in a writing signed by both parties and authorized by Board action.
15. **Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.
16. **Severability.** If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

By:   
\_\_\_\_\_  
Superintendent/President

Dated: Jun 15, 2026

**ACCEPTANCE OF OFFER**

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute dishonesty and breach of this Agreement and are grounds for termination of this Agreement for cause.

I have not entered into a contract of employment with the governing board of another school district or any other employer that will in any way conflict with the terms or this Employment Agreement.

Dated: Jun 15, 2026

  
Jessica Snelling (Jun 15, 2026 20:43:36 PDT)

Jessica Snelling

[TYPE OR PRINT NAME]

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Public Hearing and Adoption of the Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30
<b>Category:</b>	Labor Relations
<b>Submitted By:</b>	Denise Adams, Interim Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Education Association (BCEA) expires on June 30, 2027.

Pursuant to Government Code §3547(a), the initial proposals for successor collective bargaining agreements by the BCEA and the District were presented to the Board on May 20, 2026.

**Status**

According to the Educational Employment Relations Act, the Board must provide an open hearing to allow the public to comment on initial proposals before negotiations begin.

**Recommendation**

It is recommended that the Board open a Public Hearing to allow public comment regarding the initial proposals from both parties.

It is further recommended that the Board of Trustees adopt the initial proposals between BCEA and the District for the 2027-30 Collective Bargaining Agreement.

## **BCEA Sunshine List, 2027-2030 Contract**

- Salary
- Benefits
- Retiree Benefits
- Workload
- Due Process
- Additional Duty Stipends
- Grievance article
- Workplace, Safety Update Article VIII
- Intellectual Property Update Article XX

## **DISTRICT INITIAL PROPOSAL TO BCEA**

### **FOR**

### **JULY 1, 2027 – JUNE 30, 2030 COLLECTIVE BARGAINING AGREEMENT**

**Consider incorporating the following MOUs into the new 2027-2030 CBA agreed to after the close of the 2024-2027 CBA:**

- Revising section 7.9, 199-day work year contract (eleven months) and adding 7.9.2. May 1, 2025.
- Revising the job descriptions for the Distance Education and Accessible Learning Resources Coordinator. September 5, 2024.
- Revising Article XXI, Sabbatical and Professional Advancement Committee. September 5, 2024.
- Revising section 3.15.1 related to release time. September 13, 2024.
- Revising option #5 in Appendix G5 related to student feedback during the evaluation process. October 2, 2024.
- Revising Appendix G13S, Timeline for Student Development Faculty Evaluation. October 17, 2024.
- Revising section 6.6.3, related to classroom evaluations. October 31, 2024.
- Revising section 7.9.2 to add Learning Resource Specialists. January 13, 2025.
- Adding the Student Learning Outcomes Coordinator job description. January 13, 2025.
- Adding the English as a Second Language (ESL) Coordinator job description. January 13, 2025.
- Extending the New Faculty Orientation Program pilot through the 2025-2026 academic year, section 3.4.3.e. April 30, 2025.
- Adding Faculty Chair Onboarding responsibilities. May 1, 2025.
- Adding Appendix G15, Self-Evaluation Form, Short-Term Duty Assignment/Department Chair/Coordinator. May 1, 2025.
- Adding the Dual Enrollment Coordinator responsibilities. May 1, 2025.
- Revising section 6.6.5.E related to improvement plans. May 18, 2025.
- Revising section 3.15.1 related to reassigned time. May 18, 2025.
- Adding requirement for evaluations of online and hybrid courses for all regular and contract faculty who teach online or hybrid courses. June 16, 2025.
- Implementing the pilot Contract I instructional faculty evaluation process. June 18, 2025.
- Adding narrative sections to all contract and tenured faculty evaluation forms. June 16, 2025.
- Implementing a pilot of the Administrative Performance Review (APR) and Performance Improvement Plan process for the 2025-2026 academic year. June 16, 2025.

- Replacing all forms for instructional faculty in appendix G with three faculty evaluation packets for the 2025-2026 academic year. September 18, 2025.
- Extending benefits over non-contracted months (June and July) for full-time temporary faculty. November 24, 2025
- Suspending the student feedback process for the English as a Second Language courses (ESL) through Spring 2026. December 5, 2025.
- Revising Appendix E 7.2.15, Faculty Professional Development Coordinator responsibilities. December 5, 2025.
- Amending language in Article 13.10 related to cost-of-living adjustments for ancillary rates. December 18, 2025.
- Revising the stipend for the head volleyball coach for the Spring 2026 semester. December 18, 2025.
- Adding the Credit for Prior Learning (CPL) Coordinator job description. December 18, 2025.
- Clarifying the collection processes, forms, and use of Student Feedback in full-time instructional faculty evaluations as articulated in all sections of the CBA. April 6, 2026.
- Implemented the new distance education/Regular Substantive Interaction (RSI) and accessibility training and review process to commence in fall of 2026. April 22, 2026.

**Other proposals include:**

**Global Interest: Use of “shall”**

**Article III**

- General language updates
- Academic Calendar
- Incorporate New Faculty Orientation, other required contract faculty professional development

**Article VI - Evaluations**

- Replace the entire article with MOUs
- Section 6.11 currently references only the evaluation process for those hired as temporary full-time faculty under Ed Code Section 87480. Expand the section to apply to anybody hired as a full-time temporary faculty.
- Update all student development faculty processes and forms.
- “non-prejudicial errors”

**Article VII – Workload**

- Replace the entire article with the draft MOU, once refined.
- Review Office Hours provisions for online office hours.

- 7.12 – Flex Calendar update, Individual Activity Contract, and include Student Development Faculty.
- 7.19 – Noncredit. Update to specify how hours are converted to load.

#### **Article VIII – Safety**

- 8.2 – Safety committee
- 8.3 – Release time provision.

#### **Article IX – Transfer**

- Update language and process
- Discuss adding definitions for voluntary vs. involuntary and how “assignment” is determined relative to FSAs, primary assignment, etc.

#### **Article X – Grievance**

- Global clarification of language, not substantive change of the process
- Decisions on tenure and grievance process
- Add language on probationary release

#### **Article XI - Leaves**

- Update with any MOUs
- Sabbatical compensation
- 11.2 Banked load. – District interest to ensure continuity of instruction
- Sick leave definition
- 11.3.4 currently requires Vice-President of Administration to grant exceptions for Personal Emergency Leave, expand to include all vice-presidents.
- 11.4 Personal Leave – District interest to include leave approval requirements.

#### **Article XII – Benefits**

- District interest in establishing default benefit, adding language re: dental plan, deleting obsolete elements, and clarification of language on continuous service and eligible dependent.

#### **Article XIII – Compensation**

- District is interested in opening to clarify COLA language, the selection of 20 schools, and department chair compensation.

#### **Article XIX – Senate Rights / Competency / FSA**

- 19.1.3.B. – District interest in discussing formal process for academic senate participation or sign-off.
- 19.4 – Competency standards: needs to be reviewed for currency and accuracy.

**Article XX – Intellectual Property Rights**

- Open for review of language re: digital assets and inclusion of form.

**Article XXI – SPA Committee**

- Incorporate the MOU and update HR position titles.

**Appendix B**

- District interest in general clean-up and clarification, including specifying units that apply toward column movement.

**Appendix D**

- The district is interested in reviewing all stipends and reassigned time.

**Appendix E**

- The district is interested in reviewing all job descriptions and removing ghost education code citations.

**Appendix F**

- Update form

**Appendix G**

- Remove all and update with new forms.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**June 24, 2026**

<b>Subject:</b>	Proposed Adoption of Board Policy 2725 Board Member Compensation
<b>Category:</b>	Administration
<b>Submitted By:</b>	Virginia L. Guleff, Superintendent/President
<b>Attachment:</b>	Yes
<b>Type:</b>	Information
<b>Agenda Section:</b>	Regular

**Background**

The Board of Trustees Board Policy Review Committee met in April 2026 to consider adopting Board Policy 2725 Board Member Compensation to meet the requirements of the Self-Insured Schools of California (SISC) Joint Powers Authority requirements for elected Board of Trustee members to receive active-status health benefits. Per BP 2410 Policy and Administrative Procedure, proposed changes or additions shall be introduced not less than one meeting prior to the meeting at which action is recommended.

**Status**

Board Policy 2725 Board Member Compensation is submitted to the Board of Trustees for review. Any suggestions for change will be incorporated into the final versions which will be presented for adoption at the August 5, 2026, meeting.



**BP 2725 Board Member Compensation**

References: Education Code Section 72024

Adopted: XXXX 2026

Last Revised:

Last Reviewed:

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Members of the Board of Trustees who attend all board meetings will receive \$100 per month. The student trustee will receive \$100 per meeting attended. A member of the Board who does not attend all meetings held by the Board in any month shall receive, as compensation, an amount not greater than the pro rata share of the number of meetings actually attended.

A member of the Board may be paid for a meeting when absent if the Board, by resolution, finds that at the time of the meeting the member is performing services outside the meeting for the community college district, is ill, on jury duty, or the absence is due to a hardship deemed acceptable by the Board.

Members of the Board of Trustees may be reimbursed for mileage at the District's current mileage rate for attendance at annual, regular, adjourned, or special board meetings and at meetings when the trustee is on official board business, including official functions to which trustees are invited by virtue of their membership on the board.

There are no administrative procedures for this policy.