



**BOARD OF TRUSTEES
Notice of Regular Meeting**

Wednesday, May 20, 2026 | 1:00 p.m.
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

- Mr. John Blacklock, President
- Mr. John Nock, Vice President
- Mr. John Dahlmeier, Clerk
- Mr. Mike Boeger
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. William McGinnis
- Mr. Jared Smith, Student Trustee

Pledge of Allegiance to the Flag

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1. Agenda Approval

2. Spotlight Presentation











Robert Bishop, Dean of Kinesiology and Athletics - Butte College Athletics Program

3. Communications from the Public - Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

4. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

4.1	Approval of Minutes 	6
4.2	Approval of Warrants 	12
4.3	Ratification of Contracts  Contracts Ratification Report 	13
4.4	Adoption of the 2027-2028 Academic Calendar  2027-2028 Academic Calendar 	18
4.5	Approval of Spring 2027 Academic Sabbatical Leave Requests 	20
4.6	Approval of New Courses 	22
4.7	Approval of Faculty Using Accumulated Load Bank 	24
4.8	Approval and/or Ratification of Personnel Actions 	25
	Management <i>Employments and out-of-class assignments</i>	
	Academic Employees <i>Employments, At-will employments, and temporary employments</i>	
	Classified Employees <i>Employments, out-of-class assignments, and unpaid leaves</i>	
	Temporary Employees <i>Substitutes, short-term/seasonal, professional experts, and volunteers</i>	

5. Reports

5.1	Academic Senate President's Report
5.2	Classified Senate President's Report
5.3	Student Senate President's Report
5.4	Student Trustee Comments
5.5	Vice President Report
5.6	Superintendent/President's Report
5.7	Board Comments




6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the


start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

7. Contracts




7.1	Approval of Contracts  Contracts Approval Report 	28
7.2	Approval of Contract to Purchase Information Technology Consulting Services from Unify Consulting LLC under Government Code Section 53060 	30
7.3	Approval of Contract to Purchase Information Technology Goods and Services from ePlus Technology inc. utilizing California Participating Addendum Number 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472 	32
7.4	Approval of Contract to Purchase Information Technology Consulting Services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028 	34
7.5	Approval of Contract to Purchase Information Technology Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281K 	36
7.6	Approval of Contract to Purchase Information Technology Consulting Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J 	38
7.7	Approval of Contract to Purchase Information Technology Consulting Services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001 	40
7.8	Approval of Contract to Purchase Information Technology Consulting Services from Strategic Data Command Inc. utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034 	42
7.9	Approval of Contract to Purchase Audio Visual Goods and Services from One Diversified, LLC utilizing the University of California Purchasing Agreement Number 2019.001433 	44
7.10	Approval of Contract to Purchase Furniture from Krueger International, Inc. utilizing the Foundation for California Community Colleges Agreement Number 00007792 	45
7.11	Public Hearing and Adoption of Resolution No. 843 Authorizing Dedication of Easement to California Water Service Company  Resolution 843  Grant of Easement 	47

7.12	Adoption of Resolution No. 844 Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company  Resolution 844  Quitclaim Deed and Authorization for Underground Water Rights 	58
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8. Finance

8.1	Authorization to Submit Five-Year Construction Plan 	68
8.2	Consider Gift of Real Property 	70

9. Labor Negotiations

9.1	Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30  BCEA Initial Proposal to District  District Initial Proposal to BCEA 	72
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10. Administration

10.1	Approval of Emeritus Recommendations, 2025-2026 	78
10.2	Adoption of Resolution 842: Specifications of the Election Order  Resolution 842 	79
10.3	Approval of Administrative Procedure 2745 (Board Self-Evaluation)  AP 2745 Board Self-Evaluation 	82

11. Future Dates

06/24/2026	Board Retreat	Main Campus	9:00 a.m.
06/24/2026	Regular Meeting	Main Campus	3:00 p.m.
08/05/2026	Regular Meeting	Glenn County Center	1:00 p.m.

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- 12.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- 12.2 LIABILITY CLAIM – Update on claim against the District
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District
- 12.3 LIABILITY CLAIM - Update on claim against the District
Claimant: Makenna Smith
Agency: Butte-Glenn Community College District
- 12.4 LIABILITY CLAIM - Update on claim against the District
Claimant: Ricardo Barriga-Figueroa and Jasmin Uroza Avalos
Agency: Butte-Glenn Community College District

Pursuant to Government Code Section 54957:

- 12.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President

13. Adjournment

- 13.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President’s Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF REGULAR MEETING

April 15, 2026 | 1:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, April 15, 2026, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Jared Smith, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Ms. Denise Adams, Interim Vice President
Mr. Travon Robinson, Acting Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Boeger led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Board Vice President Nock, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

2. Human Resources

Probationary Faculty Tenure Recommendations Effective Fall 2026, Item 2.1

Superintendent/President Guleff asked Assistant Superintendent/Vice President Shearer to present the faculty recommendations for tenure, adding that that honoring these faculty is one of the highlights of the year. Assistant Superintendent/Vice President Shearer presented the following faculty members for tenure and summarized their employment accomplishments at Butte College: Michelle August, nursing; Joseph Gebbia, welding; Isidoro Guzman, ethnic studies; Gary Harris, automotive technology; Brad Jenks, automotive technology; William "Liam" Luden, nursing; Diane Wagster Penne, nursing; and Kelly Womack, advanced manufacturing.

It was moved by Trustee McGinnis, seconded by Board Vice President Nock, to approve the probationary faculty tenure recommendations effective fall 2026.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

3. Spotlight Presentation

Superintendent/President Guleff introduced Ethnic Studies Department Chair Deb McCabe, Professor Amber Noel-Camacho, and Professor Dr. Iris Ramirez, noting that Butte College is very proud of its ethnic studies program. Ms. McCabe reported that the department has felt very strong support from district leadership for the development of this program. Ms. Noel-Camacho provided a review of the ethnic studies requirement that led to the development of the department at Butte College. Dr. Ramirez reviewed ethnic studies courses currently offered, noting that the program is working on developing an associate of arts degree and an associate degree for transfer pathway. She also reviewed the five ethnic studies core competencies. Ms. Noel-Camacho reported that ethnic studies courses include student experiences such as guest speakers, field trips, and community engagement assignments while classes incorporate critical reflection and analysis along with creative expression projects. The presentation concluded with a demonstration of student work.

4. Communications from the Public – Consent Agenda

There were no public comments.

5. Approval of Consent Agenda, Items 5.1-5.7

It was moved by Board Vice President Nock, seconded by Trustee Dahlmeier, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

6. Reports

Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported on Academic Senate committee vacancies and office hours, when she is available for drop-in meetings. She also reported that the Academic

Senate's elections are open April 13 through April 22; all faculty members will receive a ballot via email. Academic Senate President Gonzalez Cuadros also reported that the Academic Senate has reviewed and provided feedback on several administrative procedures. She concluded her report by noting that the statewide senate is offering several upcoming professional development webinars on a variety of topics.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Classified Senate has reviewed and provided feedback on several administrative procedures. He also reported that the Classified Senate received a large number of scholarship applications this year; the award went to Karla Guzman Mohedano. Classified Senate President Burwell reported that the Classified Senate is reviewing proposed changes to their bylaws, noting that the most significant changes are to the article related to participatory governance and committee work. They are also starting their election process, which culminates in voting at Classified Professionals Day on June 9. Classified Senate President Burwell concluded by announcing the Classified Senate's Grill and Chill event on May 1.

Student Senate President's Report – Guadalupe Ocampo

Student Senate President Ocampo reported that the Student Senate had a busy month with 11 students attending general assembly in San Francisco, where they reviewed more than 70 resolutions. She also reported that she worked with the statewide senate on an engagement session as well as leading a student project during U in Butte week. Student Senate President Ocampo reported that Butte College hosted its first Region 1 Summit last week. She concluded by reporting that Student Senate elections will be held at the end of April; each position has several candidates.

Student Trustee Comments – Jared Smith

Student Trustee Smith reported that he is disappointed with college's plan for graduation celebrations this year and has received similar feedback from students, adding that it seems to have been a unilateral decision that directly and negatively affects the student environment and celebration of their success. He reported that he met with Student Senate President Ocampo and Superintendent/President Guleff earlier this week to discuss the celebration guidance. He concluded by suggesting that students rights have been violated, and that financial decisions should be made with students rather than for them.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff commended Student Trustee Smith for discussing difficult student issues. She also thanked the ethnic studies department for their presentation and demonstration of student work.

Superintendent/President Guleff reported on events she participated in since the last board meeting. She attended the Chief Student Services Officer Conference where she spoke on a panel about respectful coexistence. She reported that Butte College hosted Roberto Arteaga, field representative for U.S. Senator Alex Padilla, for a campus visit. Superintendent/President Guleff also attended the induction ceremony for Butte College's chapter of Phi Theta Kappa. Superintendent/President Guleff reported on several Book in Common events, including a campus visit from *California Against the Sea* author Rosanna Xia, as well as luncheon and evening events hosted by Chico State.

Superintendent/President Guleff reported that she was invited by Chico Mayor Kasey Reynolds to participate on the CEO Sector Council for the City of Chico's Economic Vitality Strategy. The group will hold a series of meetings to understand the city's economic analysis, drivers, and pressures to shape strategic actions for Chico's economy. Superintendent/President Guleff reported that she also attended the most recent Advisory Committee on Legislation through the Community College

League of California, noting that the group continues to have concerns about legislation creating overreach into the community college system.

Superintendent/President Guleff concluded by congratulating Public Information Officer Christian Gutierrez and Marketing Director Jackey Dillard and her team for five Collegiate Advertising Awards and one Community College Public Relations Organization Award.

Board Comments

Trustee McGinnis thanked the ethnic studies faculty for their presentation. He also noted that he is not insensitive to the students' position on graduation celebrations, but the role of the Board of Trustees is to protect the fiduciary interests of the college. He concluded by reporting that he has decided to stop participating in the Institutional Effectiveness Partnership Initiative after realizing that there is a lot about artificial intelligence that he does not understand. Trustee Krepelka indicated that the Board of Trustees is a body of governance rather than management, adding that he remains unclear about the graduation celebrations issue, but is confident that with more information a solution can be found. Trustee Boeger reported that he feels optimistic about the future of Butte College and is pleased to hear that Superintendent/President Guleff will participate in the City of Chico's economic project because contributing to the local economy is one of the community colleges' goals. Board Vice President Nock reported that the Butte College Foundation Gala will be held April 25, noting it is an important opportunity to raise funds for our students and programs. Trustee Massa reported a sense of apprehension about artificial intelligence, and noted that he was recently in court with an attorney who was sanctioned for its use. Board President Blacklock reported that he, too, feels optimistic after every Board of Trustees meeting due to the respectful dialog, adding that he believes the Board supports the students' desire for affinity group celebrations. He concluded that he also remains optimistic in the ability to reach a resolution.

7. Communications from the Public

Student Yasmin Freitas expressed concern about a lack of communication about the loss of federal funding for the Center for Access, Success, and Achievement and potential changes to the Culture and Community Center. Student Celestina Galicia-Davis spoke about changes to graduation celebrations that created negative impacts on students and their families, and requested transparency when decisions are made about students. Student Madeline Manning objected to changes to the college's Latinx and other graduation celebrations, suggesting that the changes violate the college's values and diminish student trust in the institution. Student Ramon Jimenez expressed disappointment in decisions related to graduation celebrations, particularly the Latinx ceremony moving away from a meal to a dessert-only model, indicating that he would like to understand why the decisions were made. Professor Iris Ramirez indicated that she would like to discuss the issue of graduation celebrations further and find some sort of workaround.

8. Contracts

Approval of Contracts, Item 8.1

It was moved by Trustee McGinnis, seconded by Board Vice President Nock, to approve the contracts listed on the contracts approval report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None
Absent: None

Approval of Contract to Purchase Information Technology Consulting Services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035, Item 8.2

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the contract to purchase information technology consulting services from Pariveda Solutions, Inc., utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase eTranscript California Software Development and Maintenance Services from XAP Corporation as a Sole Source Procurement, Item 8.3

It was moved by Trustee Krepelka, seconded by Board Vice President Nock, to approve the contract to purchase eTranscript California software development and maintenance services from XAP Corporation as a sole source procurement, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

Adoption of Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company, Item 8.4

It was moved by Trustee McGinnis, seconded by Board Clerk Dahlmeier, to adopt Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

9. Labor Relations

Approval of the 2025-28 CSEA Collective Bargaining Agreement, Item 9.1

It was moved by Trustee Krepelka, seconded by Board Clerk Dahlmeier, to approve the 2025-2028 CSEA Collective Bargaining Agreement.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None
Abstentions: None
Absent: None

10. Administration

Approval of Student Trustee Privileges, Item 10.1

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the student trustee privileges as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Krepelka, Massa, and McGinnis

Nos: Boeger

Abstentions: None

Absent: None

Review of AP 2745 Board Self-Evaluation, Item 10.2

Board Evaluation Chair Krepelka reported that AP 2745 Board Self-Evaluation was revised to reflect the Board's 2025-2026 Strategic Focus. The Board will take action to approve AP 2745 at its May 20 meeting.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that the Board approved the memorandum of understanding with the CSEA regarding the effects and impacts of previously approved layoffs.

12. Adjournment

Board President Blacklock adjourned the meeting at 4:55 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of April 1, 2026 to April 30, 2026.

Type of Warrant	Quantity of Checks	Total
Vendor	896	\$20,668,090
Payroll	97	\$5,157,575
Financial Aid	819	\$1,061,968

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of April 2026. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

April 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
4/15/26	4/15/26	Sound and Color Documentary, LLC	Screening of Sound & Color Synesthesia Documentary	(\$250.00)	Unrestricted General	Professional Development	Adams
8/3/26	8/5/26	The Westport	Great Teachers Seminar Venue	(\$7,090.00)	Unrestricted General	Professional Development	Adams
4/21/26	4/20/27	N2N Services, Inc.	LightLeapAI Subscription for Admissions and Financial Aid Fraud Detection	(\$3,000.00)	Unrestricted General	Admissions & Records	Robinson
1/12/26	1/11/29	Masters Gallery Foods, Inc.	Work Experience Education Program	\$0.00	N/A	Career Center	Robinson
7/1/26	Until Terminated	SignGlasses, LLC	Sign Language Interpretation Services, Virtual Captioning, and User/Device Management Software	Expense based on Services and Equipment Usage	Restricted General	Disabled Student Programs & Services	Robinson
5/1/26	5/1/26	Blush Photo Booth Company	Photo Booth for Student Award Ceremony	(\$550.00)	Restricted General	EOPS	Robinson
4/15/26	4/19/26	Avalon Transportation, LLC	Puente Students Trip Transportation	(\$15,556.50)	Restricted General	Student Belonging & Empowerment	Robinson
3/30/26	3/30/26	Irvin Watkins	Native American Drum Workshop	(\$200.00)	Restricted General	Student Belonging & Empowerment	Robinson
4/1/26	4/1/26	La Flor de Michoacan Paeteria y Neveria	Food Vendor for Taste of Culture Event	(\$458.85)	Restricted General	Student Belonging & Empowerment	Robinson
4/17/26	4/19/26	LHOberge Lessee, Inc. d/b/a L'Auberge Del Mar	Puente Students Trip Lodging	(\$18,661.10)	Restricted General	Student Belonging & Empowerment	Robinson
4/14/26	4/14/26	Roslynn Curiel	Native American Crocheting Workshop	(\$100.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Shawneya Hedrick	Master of Ceremony for Big Time Event	(\$600.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/7/26	5/7/26	Sonny Elliott	Dance Group for Big Time Event	(\$750.00)	Restricted General	Student Belonging & Empowerment	Robinson
5/18/26	5/18/26	Stacey Lo	Storytelling Workshop for Asian Pacific Islander Council	(\$500.00)	Restricted General	Student Belonging & Empowerment	Robinson
4/15/26	4/17/26	The Kimpton Everly Hollywood	Puente Students Trip Lodging	(\$8,216.96)	Restricted General	Student Belonging & Empowerment	Robinson
5/13/26	5/13/26	Corning Sweets	Food Vendor for Spring Carnival Event	(\$885.00)	Fiduciary	Student Life	Robinson
5/13/26	5/13/26	Inflatable Adventures	Activities Equipment for Spring Carnival Event	(\$4,804.64)	Fiduciary	Student Life	Robinson
5/13/26	5/13/26	NikNek Lemonade	Food Vendor for Spring Carnival Event	(\$1,580.00)	Fiduciary	Student Life	Robinson
5/13/26	5/13/26	Spun Organic Cotton Candy	Food Vendor for Spring Carnival Event	(\$1,250.00)	Fiduciary	Student Life	Robinson
5/13/26	5/13/26	Tacos El Grullense	Food Vendor for Spring Carnival Event	(\$1,250.00)	Fiduciary	Student Life	Robinson
5/26/26	5/29/26	Automatic Sync Technologies, LLC d/b/a Verbit	Live Captions and Streaming Services for Commencement	(\$500.00)	Unrestricted General	Student Services	Robinson
5/29/26	5/29/26	Enloe Medical Center	Standby Ambulance Services for Commencement Ceremony	(\$1,600.00)	Unrestricted General	Student Services	Robinson
5/29/26	5/29/26	North State Audio Visual, Inc.	Commercial Sound Services for Commencement Ceremony	(\$2,645.00)	Unrestricted General	Student Services	Robinson
4/27/26	5/6/26	Beacon Results	Self-Awareness, Growth Mindset, and Professional Skill Set Workshops for College Connection Cohort	(\$1,500.00)	Restricted General	Welcome Center	Robinson
4/9/26	9/24/26	Downtown Chico Business Association	Outreach and Recruitment at Thursday Night Market	(\$888.00)	Unrestricted General	Welcome Center	Robinson
3/23/26	4/23/26	Cynthia Sexton	Yes, It's Really Watercolor! Art Exhibit	\$0.00	N/A	Arts	Shearer
2/28/26	3/7/26	Aidan Lippe	Media Coverage for Women's Basketball Team	(\$400.00)	Foundation Agency Account	Athletics	Shearer
2/28/26	3/31/26	Alex Strauss	Athletic Training Services	(\$980.00)	Unrestricted General	Athletics	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

April 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
4/28/26	Until Terminated	BSN Sports, LLC	Non-Exclusive License for use of Licensed Marks for the Marketing, Promotion, and Sale of Merchandise or Products	12% of Net Sales of all Licensed Articles	Foundation Agency Account	Athletics	Shearer
4/22/26	4/24/26	Bus-Man Holiday Tours	Charter Bus for Baseball Team	(\$6,874.93)	Unrestricted General	Athletics	Shearer
2/20/26	2/27/26	Daryln Enriquez	Photography Services for Track & Field Team	(\$200.00)	Foundation Agency Account	Athletics	Shearer
4/24/26	4/24/26	Ken Hunter	Official Starter for Track and Field GVC Championship	(\$300.00)	Unrestricted General	Athletics	Shearer
2/28/26	4/24/26	Luis Lugo	Official Starter for Track and Field Meets	(\$500.00)	Unrestricted General	Athletics	Shearer
2/28/26	4/24/26	Sigurd Ostrom	Official Starter for Track and Field Meets	(\$500.00)	Unrestricted General	Athletics	Shearer
8/1/25	8/1/28	University of California, Davis Health	Anatomical Materials Use Program	Fees based on Materials	Unrestricted General	Biology	Shearer
2/1/26	2/1/29	University of California, Davis Health	Anatomical Materials Use Program	Fees based on Materials	Unrestricted General	Biology	Shearer
8/1/26	8/1/27	University of California, Davis Health	Anatomical Materials Use Program	Fees based on Materials	Unrestricted General	Biology	Shearer
8/1/26	8/1/29	University of California, Davis Health	Anatomical Materials Use Program	Fees based on Materials	Unrestricted General	Biology	Shearer
1/1/25	1/1/28	University of California, Davis Health	Anatomical Materials Use Program	Fees based on Materials	Unrestricted General	Biology	Shearer
4/22/26	8/31/26	Butte County Public Health	Employee Training	\$4,350.00	Restricted General	Contract Education	Shearer
3/13/26	6/30/26	California Conservation Corps	Construction-Intensive Skills Boot Camp with Job Safety and Job Relations Training	\$40,000.00	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	DPMG Group	Training Delivery Services Amendment to Fees	(\$12,000.00)	Restricted General	Contract Education	Shearer
3/1/26	6/30/26	Emiliano Jimenez Consulting, LLC	Training Delivery Services	(\$29,700.00)	Restricted General	Contract Education	Shearer
3/30/26	3/30/26	Francisco Medrano	Training Delivery Services	(\$1,000.00)	Restricted General	Contract Education	Shearer
4/28/26	6/15/28	Gloria Merck	California Community Colleges - California Conservation Corps Partnership Project	(\$81,000.00)	Restricted General	Contract Education	Shearer
4/1/26	4/30/26	Honeybee Discovery Center	Honey Bee Biology and Beekeeping Training	(\$1,475.00)	Restricted General	Contract Education	Shearer
4/2/26	6/30/26	International Arborist Institute	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$1,000.00)	Restricted General	Contract Education	Shearer
1/1/26	6/30/27	International Arborist Institute	Industry Driven Regional Collaborative Project	(\$67,500.00)	Restricted General	Contract Education	Sherer
4/9/26	6/30/26	Jamie Grettum	Training Delivery Services Amendment to Fees	(\$3,000.00)	Restricted General	Contract Education	Shearer
4/22/26	6/15/28	Lake Tahoe Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$71,000.00)	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	Los Rios Community College District	Training Delivery Services Amendment to Fees	(\$400.00)	Restricted General	Contract Education	Shearer
4/14/26	3/30/27	Oroville Hospital	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$63,474.25)	Restricted General	Contract Education	Shearer
5/4/26	5/10/26	Darian Hagstrom	Sound for Spring Drama Production "You're a Good Man, Charlie Brown"	(\$1,500.00)	Unrestricted General	Drama	Shearer
5/1/26	5/10/26	Michael Johnson	Stage Lighting for Drama Production "You're a Good Man, Charlie Brown"	(\$2,250.00)	Unrestricted General	Drama	Shearer
5/2/26	5/2/26	Durham Recreation & Park District	Special Needs Carnival Venue	\$0.00	N/A	Education, Child, and Family Studies	Shearer
4/27/26	4/30/26	Darian Hagstrom	Sound for Spring Fashion Show	(\$550.00)	Unrestricted General	Fashion	Shearer
4/27/26	4/30/26	Michael Johnson	Stage Lighting for Fashion Show	(\$550.00)	Unrestricted General	Fashion	Shearer
7/1/26	6/30/28	Arbor Post Acute, LLC	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
2/1/26	1/31/31	CommonSpirit Health	Educational Training Agreement	\$0.00	N/A	Health Occupations	Shearer
7/1/26	6/30/29	Enloe Medical Center and Enloe Health and Wellness	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
3/17/26	4/30/26	Air & Lube Systems, Inc.	Equipment Maintenance	(\$732.00)	Unrestricted General	Industrial Tech Programs	Shearer
4/1/26	6/30/26	MJB Welding Supply	Repair Evaluation for Waterjet Equipment	(\$780.00)	Unrestricted General	Industrial Tech Programs	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

April 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/1/26	6/30/27	MJB Welding Supply	Equipment Maintenance and Repair Services	(\$10,000.00)	Unrestricted General	Industrial Tech Programs	Shearer
4/8/26	4/9/26	Darian Hagstrom	Sound for Spring Jazz Band Concert	(\$800.00)	Unrestricted General	Music	Shearer
4/16/26	4/17/26	Darian Hagstrom	Sound for Spring Pop Ensemble Concert	(\$800.00)	Unrestricted General	Music	Shearer
4/23/26	4/24/26	Darian Hagstrom	Sound for Spring Symphonic Band Concert	(\$800.00)	Unrestricted General	Music	Shearer
5/18/26	5/22/26	Darian Hagstrom	Sound for Spring Choir and Kaleidoscope Concert Series	(\$1,600.00)	Unrestricted General	Music	Shearer
4/8/26	4/9/26	Michael Johnson	Stage Lighting for Jazz Ensemble Concert	(\$400.00)	Unrestricted General	Music	Shearer
4/23/26	4/24/26	Michael Johnson	Stage Lighting for Symphonic Band Concert	(\$400.00)	Unrestricted General	Music	Shearer
5/16/26	5/17/26	Michael Johnson	Stage Lighting for Pop Ensemble Concert	(\$400.00)	Unrestricted General	Music	Shearer
5/18/26	5/21/26	Michael Johnson	Stage Lighting for Choir and Kaleidoscope Concerts	(\$800.00)	Unrestricted General	Music	Shearer
4/6/26	12/31/27	Feather River Community College District	Strong Workforce Program Regional Allocation	(\$297,432.00)	Restricted General	North Far North Regional Consortium	Shearer
4/22/26	12/31/27	Feather River Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
4/22/26	12/31/27	Los Rios Community College District	Strong Workforce Program Regional Allocation	(\$3,912,185.00)	Restricted General	North Far North Regional Consortium	Shearer
4/22/26	12/31/27	Siskiyou Joint Community College District, College of the Siskiyou	Strong Workforce Program Regional Allocation	(\$342,600.00)	Restricted General	North Far North Regional Consortium	Shearer
4/21/26	12/31/27	Siskiyou Joint Community College District, College of the Siskiyou	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
4/6/26	12/31/27	Yuba Community College District, Woodland Community College	Strong Workforce Program Regional Allocation	(\$360,397.00)	Restricted General	North Far North Regional Consortium	Shearer
7/1/26	6/30/28	Orthopedic Associates of Northern California	Clinical Experience Agreement	\$0.00	N/A	Nursing	Shearer
4/22/26	4/21/27	WeVideo, Inc.	Cloud-Based Video Editing Software	\$0.00	N/A	Technology Mediated Instruction	Shearer
3/12/26	6/30/26	Foundation for California Community Colleges	Communications, Marketing, and End-User Testing Services Amendment to Statement of Work and Fees/Payments for the Student Centered Design Lab to Support Implementation of the College Application System replacing CCCApply	(\$250,000.00)	Restricted General	CCC Technology Center	Snelling
4/14/26	6/30/26	Foundation for California Community Colleges	Communications, Marketing, and End-User Testing Services Amendment to Statement of Work and Fees/Payments for CCCApply-to-CCCStart Transition	(\$42,000.00)	Restricted General	CCC Technology Center	Snelling
3/1/26	6/30/26	Qualtrics, LLC	CoreXM ExpertReview Compliant Assist User License	(\$959.99)	Restricted General	CCC Technology Center	Snelling
3/12/26	6/30/26	Strategic Data Command, Inc.	Information Security Professional Services Amendment to Fees/Payments	(\$180,000.00)	Restricted General	CCC Technology Center	Snelling
4/7/26	6/30/26	Strategic Data Command, Inc.	Information Security Professional Services Amendment to Recitals	\$0.00	Restricted General	CCC Technology Center	Snelling
7/1/26	9/30/26	American Eagle Enterprises	Gymnasium Bleachers Maintenance	(\$3,229.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/1/26	6/30/26	Buttes Electric	Electrical Installation in Roadrunner Hub Storage	(\$10,689.00)	Restricted General	Facilities, Planning, & Management	Snelling
5/1/26	6/30/26	Buttes Electric	Data and Electrical Installation in SAS Room 341 for Human Resources Remodel	(\$7,726.00)	Capital	Facilities, Planning, & Management	Snelling

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

April 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
4/6/26	8/15/26	DH Slater and Son, Inc.	Agriculture and Natural Resources Renovation Project Change Order No. 4 Epoxy Repair, Skylight Curb Change, Pressure Wash Bat/Pest Debris, Demo Existing Footings, Relocate Roof Drains, Framing and Demo, Additional Plaster System, Base of Wall Detail, and Termite Damage Repairs	(\$74,488.34)	Measure J	Facilities, Planning, & Management	Snelling
4/22/26	8/15/26	DH Slater and Son, Inc.	Agriculture and Natural Resources Renovation Project Change Order No. 5 Installation of PA Speakers	(\$3,379.86)	Measure J	Facilities, Planning, & Management	Snelling
4/22/26	8/15/26	DH Slater and Son, Inc.	Agriculture and Natural Resources Renovation Project Change Order No. 6 Installation of Growth Chambers in Lab Room 126	(\$12,504.74)	Measure J	Facilities, Planning, & Management	Snelling
4/22/26	8/15/26	DH Slater and Son, Inc.	Agriculture and Natural Resources Renovation Project Change Order No. 7 Repair of Storm Drain	(\$19,756.48)	Measure J	Facilities, Planning, & Management	Snelling
12/1/26	4/30/27	Door System Design, Inc. dba The Door Company	Fire Curtain and Drop Door Testing at Arts, Student and Administrative Services, Learning Resource Center, Science Building and Chico Center	(\$20,823.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Elevator Technology, Inc.	Annual Elevator Inspections	(\$38,956.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/1/26	4/30/26	Holt Heating and Air, LLC	Annual Maintenance of Mechanized Agriculture Shop and Greenhouse Evaporative Coolers	(\$3,115.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/1/26	6/30/26	Joseph Corron Electric	Annual Maintenance of Grinder 1 and 2 at Sewer Treatment Plant	(\$1,500.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/24/26	4/30/26	Martin Construction	Metal Door with Window Installation at Glenn County Center	(\$900.00)	Measure J	Facilities, Planning, & Management	Snelling
10/1/26	7/30/27	Opening Technologies, Inc.	Installation of Access Controls and Key Switches at Chico Science Building	(\$22,676.99)	Capital	Facilities, Planning, & Management	Snelling
4/27/26	6/30/26	Rock Creek Construction, Inc.	Freezer Pad Installation for Roadrunner Hub Food Storage	(\$35,810.00)	Restricted General	Facilities, Planning, & Management	Snelling
3/30/26	6/30/26	Water One Industries, Inc.	Water Treatment Services for Cooling Towers at Campus Center	(\$12,973.71)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/6/26	6/30/26	Water One Industries, Inc.	Water Treatment Services for Cooling Towers at Library and Media Center	(\$9,195.64)	Unrestricted General	Facilities, Planning, & Management	Snelling
4/27/26	7/31/26	Beacon Technologies, Inc.	Intranet Authentication Development	(\$8,731.80)	Restricted General	Information Technology	Snelling
4/28/26	Upon Payment	ePlus Technology, Inc.	HPE Tech Care Nimble Storage	(\$33,998.47)	Unrestricted General	Information Technology	Snelling
3/1/26	2/28/27	Hewlett Packard Enterprise Company	Nimble Storage License	\$0.00	Unrestricted General	Information Technology	Snelling
4/22/26	Upon Payment	SHI International Corporation	Cascade Cloud Lite Subscription	(\$4,788.76)	Unrestricted General	Information Technology	Snelling
5/1/26	2/4/27	Hannon Hill	Cascade Cloud Lite Software Subscription Block of 50 Users	\$0.00	Unrestricted General	Information Technology	Snelling
4/30/26	4/28/29	SolarWinds Worldwide, LLC	Orion Platform Annual Maintenance and License	(\$54,451.92)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$44,350.00			
			TOTAL EXPENSE CONTRACTS	(\$6,333,510.93)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Adoption of the 2027-2028 Academic Calendar
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The Board of Trustees must adopt academic calendars. The BCEA contract states in Section 3.14 that the "District agrees to negotiate on the calendar with Association in order to allow Association input prior to presentation to the Board for final decision."

Status

The District has received feedback from BCEA indicating agreement with the proposed 2027–2028 Academic Calendar. The Academic Senate, Leadership Team, and the Deans and Directors have also reviewed and approved the calendar. Fall 2027 will begin one week earlier than California State University, Chico, while the spring 2028 term and spring break will align with the university's schedule.

Enclosed for the Board's information is a copy of the proposed 2027-2028 Academic Calendar.

Recommendation

It is recommended the Board of Trustees adopt the Academic Calendar for 2027-2028 as proposed.

ACADEMIC CALENDAR 2027-2028 DRAFT

June 2027

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUMMER SESSION (22 days)

FALL (83 days)

July 2027

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

WINTER SESSION (16 days) (Jan 3 - Jan 21)

SPRING (83 days)

Aug 2027

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FINALS WEEK

Sept 2027

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

LEGAL/LOCAL HOLIDAYS (11 days)

CAMPUS CLOSED FOR INSTRUCTION

Oct 2027

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

PROFESSIONAL DEVELOPMENT FLEX DAYS (9 days)

FACULTY INSTITUTE DAYS (2 days)

Nov 2027

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Dec 2027

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUTTE COLLEGE

(Administrative and Classified Staff will work all days except legal and local holidays and specified days of vacation.)

Jan 2028

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Feb 2028

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29				

Mar 2028

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Apr 2028

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May 2028

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Spring 2027 Academic Sabbatical Leave Requests
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

In compliance with the Butte College Education Association (BCEA) contract, Matt Cervantes, Nicole LaGrave, and Laura Rapozo submitted requests for sabbatical leave for the 2026-2027 academic year. Summaries of their sabbatical applications are as follows:

Matt Cervantes – Spring 2027

Matt’s sabbatical will focus on expanding Butte College’s Computer Animation and Game Development (CAGD) curriculum by developing a new course in Unreal Engine, the industry-standard game development platform, to align with CSU Chico’s CAGD 150 (Introduction to Visual Scripting). Despite a 1,760% increase in CAGD majors since 2017 and a recent \$105,000 investment in high-performance lab equipment, the college currently offers no Unreal Engine–based coursework. During the sabbatical, the faculty member will complete intensive professional training in Unreal Engine, develop a course outline of record, syllabus, and lab curriculum, and coordinate with CSU Chico through a site visit to ensure articulation and instructional alignment. The project will maximize the district’s technology investment, strengthen transfer and workforce pathways for students, and enhance Butte College’s responsiveness to rapidly growing student demand in game development and real-time 3D industries.

Nicole LaGrave – Spring 2027

Nicole’s sabbatical seeks to address California’s critical teacher shortage by strengthening and expanding Butte College’s education program and creating clearer, more accessible pathways for future teachers. The project will focus on increasing on-campus opportunities for aspiring educators through expanded course offerings, certificates, dual enrollment, and paraprofessional pathways; improving communication and alignment with CSU partners, particularly CSU Chico, to ensure seamless transfer and credential preparation; and building partnerships with local county offices of education and school districts to secure early fieldwork placements and explore apprenticeship and workforce initiatives such as the P-3 credential and the statewide PAVE Toolkit. The anticipated outcomes include increased enrollment and retention of education students, stronger regional partnerships, clearer routes into teaching and credential programs, and a more robust, sustainable education program that positions Butte College as a primary entry point for future educators.

Laura Rapozo – Spring 2027

Laura's sabbatical focuses on qualitative research study examining the impacts of California's mandated Area F ethnic studies requirement on faculty teaching these courses at a rural community college. Since implementation in fall 2023, ethnic studies instructors have reported increased classroom resistance, heightened emotional labor, and professional strain, with potential implications for faculty well-being, instructional effectiveness, and student learning. The proposed study will explore faculty pedagogical practices, emotional experiences, and well-being while implementing Area F, with the goal of identifying institutional support and policies that strengthen sustainable, equity-centered teaching. Findings will inform administrative decision-making, improve classroom climate and student engagement, and support the long-term success of ethnic studies programming, with dissemination shared confidentially with participating faculty and relevant instructional leadership.

Status

The Sabbatical and Professional Advancement (SPA) Committee along with the Chief Instructional Officer reviewed the requests and submitted their recommendation for consideration to the Superintendent/President.

Recommendation

It is recommended that the spring 2027 sabbatical leave requests be approved for Matt Cervantes, Nicole LaGrave, and Laura Rapozo.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of New Courses
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The courses described in the attached have been developed by various departments to enhance and update their current curriculum.

KIN 3 is a transfer-level course that introduces students to dance as a powerful form of human expression, cultural communication, and artistic creativity. It offers opportunities to examine the historical, cultural, and aesthetic aspects of dance while building critical thinking and observational skills.

KIN 10 is a transfer-level sport psychology course in a growing area within kinesiology. The Association of Applied Sport Psychology reports dedicated degree programs in sport and performance psychology, highlighting its increasing presence at four-year institutions.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

Kinesiology (KIN)

KIN 3 - Dance Appreciation

Transfer Status: CSU/UC

Unit(s): 3.00

Lecture: 51.00 Contact hours

Course Description: An overview of dance history, beginning with classical era folk and ethnic dance, this course will survey the development of Modern, Ballet, Jazz and other dance forms in order to appreciate the cultural and historical significance of dance performances. Students will explore 20th-century dance by reading, writing, and watching videos to understand how historical events shaped the major choreographers of that era.

KIN 10 - Psychology of Sport

Transfer Status: CSU/UC

Unit(s): 3.0

Lecture: 51.00 Contact hours

Course Description: This course provides a scientific survey of the social, behavioral, and cognitive factors influencing human performance in sport, exercise, and rehabilitation settings. Students will analyze the theoretical foundations of the field, examining how psychological principles—including motivation, personality, attribution, and social cognition—shape individual and group behavior. The course critically evaluates the impact of social structures and identity, specifically the roles of race/ethnicity, gender, and socioeconomic status, in the context of physical activity and athletic institutions. Using empirical research methods, students will explore the neuropsychology of arousal, attention, and the systemic influences on optimal performance and psychological well-being across the lifespan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Faculty Using Accumulated Load Bank
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The CIO and the Superintendent/President have reviewed and approved the Application for Use of Accumulated Banked Time.

Recommendation

It is recommended that the Application for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Juliet Hauser	Math	Spring 2027	46.66

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Denise Adams, Interim Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Retention Specialist, Rising Scholars/Youth Justice (Instruction) – Manuel Jordan Rodrigues
Full-time, 40 hours per week, 11 months per year
Salary: MSC – 4
Effective: May 1, 2026
2. Employee working Out-of-Class, Supervisor, Construction and Building Maintenance (FPM) – Damond Herseth
Effective: July 1, 2026 – June 30, 2027
3. Employee working Out-of-Class, Supervisor (Student Services) – Morgan Mason
Effective: April 20, 2026 – June 30, 2026
4. Employee working Out-of-Class, Human Resources Analyst (HR) – Kathy Turner
Effective: April 1, 2026 – June 30, 2026

Academic*

5. Employment of Full-Time, Tenure Track, Health, Kinesiology, and Athletics Instructor/Head Women’s Soccer Coach – Claire Abele
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026
6. Employment of Full-Time, Tenure Track, Ethnic Studies Instructor – Justine Trinh
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2026

7. Employment of Full-Time, Tenure Track, Counselor – Abraham Madrigal
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: July 1, 2026
8. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Department of Fish and Wildlife) – Mark White
 Effective: April 21, 2026 – December 31, 2030
9. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Spring Semester 2026 – Samuel Schow, Arlen Soghomonians

Classified Employees*

10. Employment of Career Specialist (Student Services) – Jerad Prevost
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 26
 Effective: June 1, 2026
11. Employment of Student Services Assistant (Chico Center) – Alexis Eggleston
 Part-time, 20 hours per week, 12 months per year
 Salary: CSEA – 18
 Effective: May 1, 2026
12. Employment of Student Services Assistant (Glenn Center) – Cayden Ramirez
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 18
 Effective: May 1, 2026
13. Employment of Foundation Events Specialist (Foundation) – Shirley Hall
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 25
 Effective: May 1, 2026
14. Employment of Food Services Assistant (Dining Services) – Thomas Bruno
 Full-time, 40 hours per week, 9 months per year
 Salary: CSEA – 16
 Effective: August 10, 2026
15. Employment of Transportation Mechanic, Lead (FPM) – Kim Hong
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 36
 Effective: June 1, 2026
16. Employee working Out-of-Class, Administration Assistant to the Dean (Instruction) – Jocelyn Thorp
 Effective: May 1, 2026 – June 30, 2026
17. Unpaid Leave without Pay or Benefits – Employee ID ending 4926
 Effective: April 23, 2026

Temporary Employees*

18. Substitutes

19. Short Term/Seasonal

Accountant (Business Services) – Alexa Voyer
Salary: \$38.50 per hour 5/11/26 – 6/30/26
Administrative Assistant (Instruction) – Kimberly Ibanez
Salary: \$28.00 per hour 3/30/26 – 6/30/26
Athletic Trainer (Athletics) – Alexander Strauss
Salary: \$33.50 per hour 4/13/26 – 5/30/26
Human Resources Specialist (HR) – Mark Alabanza
Salary: \$35.50 per hour 4/13/26 – 6/30/26
Instructional Aide (Cosmetology) – Grace Quinlan
Salary: \$23.50 per hour 4/27/26 – 6/30/26

20. Professional Expert

Crime Scene Actor – Alexander Scott
Salary: \$16.90 per hour 4/27/26 – 6/30/26
Manipulative Skills Assistant – Alexander Scott
Salary: \$26.00 per hour 4/9/26 – 6/30/26

21. Volunteer

Volunteer (Athletics) – Joie Perez
Volunteer (Career Center) – Yesenia Mendoza-Saavedra, Michael Stewart

22. Retirements/Resignations

Retirement, Instructional Aide (Instruction) – Kimberlynn Deter
Effective – April 15, 2026
Retirement, Administrative Assistant (Instruction) – Jill Hedman
Effective – July 8, 2026
Resignation, Executive Director, North Far North Regional Consortium – Jennifer Macarthy
Effective – May 2, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	12/31/28	Pacific Gas and Electric Company	Utility Line Clearance Arborist Training (ULCAT) and Utility Vegetation Management Pre-Inspector Training (UVMPI) Curriculum Design and Trainee Stipends Amendment for Additional Funding	\$1,500,000.00	Restricted General	Contract Education	Shearer
7/1/26	6/30/27	State of California Commission on Peace Officer Standards & Training	Emergency Vehicle Operations Course (EVOC) Training for Law Enforcement Academy	\$195,000.00	Unrestricted General	Public Safety Education & Training	Shearer
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Agriculture and Natural Resources Remodel Project	(\$120,650.00)	Measure J	Facilities Planning & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Firearms Training Center Project	(\$214,200.00)	Measure J	Facilities Planning & Management	Snelling
7/1/26	6/30/27	North Sierra Consulting, Inc.	Construction Project Management and Consultation Services for Cosmetology and Barbering Building and Chico Science Building Project	(\$308,204.00)	Capital	Facilities Planning & Management	Snelling
			TOTAL REVENUE CONTRACTS	\$1,695,000.00			
			TOTAL EXPENSE CONTRACTS	(\$643,054.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Unify Consulting LLC under Government Code Section 53060
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide high-level and specialized technology support for fraud detection and mitigation and data warehouse support.

This project is funded by the Student Enrollment grant and the Integrated Technology Program apportionment.

California Government Code section 53060 provides that the legislative body of any public or municipal corporation or district may contract with and employ persons for the furnishing to the corporation or district special services and advice in financial, economic, accounting, engineering, legal, or administrative matters if such persons are specially trained and experienced and competent to perform the special services required. California case law and legal interpretation support that Government Code section 53060 acts as a recognized exemption to competitive bidding requirements.

Status

Unify Consulting LLC is specially trained, experienced and competent to perform the information technology consulting services required by the district, and those services are needed on a limited basis. Unify Consulting LLC held a competitively awarded contract with the California Community Colleges Chancellor’s Office to analyze data in the data warehouse, investigate fraud records in CCCApply, and develop fraud prevention solutions. Unify created a one-of-a-kind reporting ecosystem known as the Data Warehouse Replica and gained specialized knowledge of complex irreplaceable data. Unify can provide the high-level and specialized technology support required to migrate the unique Data Warehouse Replica to the Data Warehouse proper, continue critical fraud reporting, and support fraud prevention solutions.

District staff recommends proceeding with a contract under Government Code section 53060 to purchase the required information technology consulting services from Unify Consulting LLC as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$352,000.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Unify Consulting LLC under Government Code section 53060 for the term of July 1, 2026 through June 30, 2027, in the amount not-to-exceed \$352,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Unify Consulting LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Goods and Services from ePlus Technology inc. utilizing California Participating Addendum Number 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Information Technology Department requires information technology goods and services to provide Standard Firewall Support, an Advanced Threat Prevention Subscription, and a Precision AI Network Security Subscription. Funding will be allocated from the General Fund.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded California Participating Addendum No. 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472, as a source to purchase the required information technology goods and services from Palo Alto Networks through ePlus Technology, inc., as needed during the term July 6, 2026 through July 5, 2027, in the amount not to exceed \$140,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing this cooperative agreement will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology goods and services from Palo Alto Networks through ePlus Technology, inc., utilizing California Participating Addendum No. 7-17-70-40-05 under Utah NASPO ValuePoint Master Agreement Number AR2472, per the terms of the contract, for the term of July 6, 2026 through July 5, 2027, in the amount not to exceed \$140,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Palo Alto Networks through ePlus Technology, inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide specialized technical and engineering expertise for a variety of projects. Funding will be allocated from the Student Enrollment, Data Management, Systemwide Infrastructure & Services, ReImagine Apply, and COCI CNN grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-22-10-1028 as a source to purchase the required information technology consulting services from Experis US LLC as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$15,000,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$15,000,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Experis US LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281K
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology services to provide Amazon Web Services (AWS) cloud computing solutions Cloud Infrastructure as a Service (IaaS) and Cloud Platform as a Service (PaaS) in support of statewide grant operations. Funding will be allocated from the Student Enrollment, Data Management, and Systemwide Infrastructure & Services grants, and Integrated Technology Plan apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the awarded California Multiple Award Schedule CMAS Number 3-18-70-2281K, as a source to purchase the required information technology services from InterVision Systems, LLC, as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$2,000,000. District staff has reviewed the CMAS contract terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281K, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$2,000,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology services from InterVision Systems, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide Managed Services for DevOps including architecture, design, build, migration, and management and support services to support the development and hosting of system-wide applications for the California community colleges. Funding will be allocated from the Student Enrollment, Data Management, and Systemwide Infrastructure & Services grants, and Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the awarded California Multiple Award Schedule CMAS Number 3-18-70-2281J as a source to purchase the required information technology consulting services from InterVision Systems, LLC, as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$3,400,000. District staff has reviewed the CMAS contract terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$3,400,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from InterVision Systems, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide a solution for targeting system-wide fraud prevention efforts. Funding will be allocated from Student Enrollment, Data Management, Systemwide Infrastructure & Services, and COCI CCN grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-25-05-1001 as a source to purchase the required information technology consulting services from Roth Staffing Companies, L.P. doing business as Ledgent Technology as needed during the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$2,000,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Roth Staffing Companies, L.P. doing business as Ledgent

Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$2,000,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Roth Staffing Companies, L.P. doing business as Ledgent Technology in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Strategic Data Command Inc. utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center requires information technology consulting services to support information security functions and secure tools and services for a variety of projects. Funding will be allocated from the Student Enrollment, Data Management, and Systemwide Infrastructure & Services grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the awarded California Multiple Award Schedule CMAS Number 3-26-01-1034 as a source to purchase the required information technology consulting services from Strategic Data Command Inc., as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$294,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Strategic Data Command Inc. utilizing California Multiple Award

Schedule CMAS Number 3-26-01-1034, per the terms of the CMAS contract, for the term of July 1, 2026 through June 30, 2027, in the total fee amount not to exceed \$294,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Strategic Data Command Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Audio Visual Goods and Services from One Diversified, LLC utilizing the University of California Purchasing Agreement Number 2019.001433
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Information Technologies Department requires audio-visual components to connect the smart classroom technology to the classroom and lab podiums to provide instructional audio-visual capabilities for the Agriculture & Natural Resources Project. Funding will be allocated from the Measure J Bond Funds.

Public Contract Code 20653.5 provides that the governing board of a community college district can purchase materials, equipment, supplies, or services under the same terms and conditions as are specified in a contract lawfully awarded by the University of California.

Status

District staff recommends use of the awarded University of California Purchasing Agreement Number 2019.001433, as a source to purchase the required audio-visual components to connect the smart classroom technology to the classroom and lab podiums from One Diversified, LLC in the amount not to exceed \$140,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the University of California contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required audio-visual components from One Diversified LLC, utilizing University of California Purchasing Agreement Number 2019.001433, per the terms of the contract, in the amount not to exceed \$140,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of audio-visual components from One Diversified, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Contract to Purchase Furniture from Krueger International, Inc. utilizing the Foundation for California Community Colleges Agreement Number 00007792
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Facilities Planning and Management Department requires furniture for the Agriculture and Natural Resources Renovation Project. Funding for this project will be allocated from the Measure J Bond Funds.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00007792, as a source to purchase furniture from Krueger International, Inc. in the amount not to exceed \$600,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required furniture from Krueger International, Inc. utilizing Foundation for California Community Colleges Agreement Number 00007792, per the terms of the FCCC contract, in the amount not to exceed \$600,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of furniture from Krueger International, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Public Hearing and Adoption of Resolution No. 843 Authorizing Dedication of Easement to California Water Service Company
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Cosmetology and Barbering Building Project necessitates installation of new water facilities to service the building. The project contractor, D.H. Slater and Son, Inc., will install the water facilities as part of the overall project.

California Water Service Company has requested a grant of easement on Assessor Parcel Number 002-230-026, City of Chico, which is part of the Butte-Glenn Community College District property located at 2320 Forest Avenue, Chico, CA 95928 to facilitate the installation of new water facilities to support the Cosmetology and Barbering building.

Education Code sections 81310 et seq., require the District’s Board (1) adopt a resolution declaring its intention to dedicate real property in a regular open meeting and by a two-thirds vote of all its members, and (2) provide public notice of adoption of the resolution and of the time and place a public hearing shall be given.

Education Code section 81313 requires the District’s Board hold a public hearing and provides that the Board may, unless a protest is entered, adopt a resolution by a two-thirds vote of all its members authorizing and directing the execution of the deed of dedication of the property and to deliver it. Upon the delivery and acceptance of the deed the dedication is fully effective.

Pursuant to Education Code section 81311, on April 15, 2026, the District’s Board, in a regular open meeting, by at least two-thirds vote of all its members, adopted Resolution No. 841 declaring its intention to dedicate the easement to California Water Service Company and fixing a time for a public hearing upon the question of making the dedication or conveyance.

Status

The attached Resolution Authorizing Dedication of Easement to California Water Service Company incorporates by reference the Grant of Easement that describes and depicts the District’s property, California Water Service Company’s authorized use of the easement area, and essential terms and conditions of the easement.

District staff recommends the Board of Trustees consider and adopt the Resolution Authorizing Dedication of Easement to California Water Service Company.

Recommendation

It is recommended that the Board of Trustees open a public hearing upon the question of making the dedication of the easement to California Water Service Company.

It is also recommended that the Board of Trustees adopt Resolution No. 843 Resolution Authorizing Dedication of Easement to California Water Service Company.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 843

RESOLUTION AUTHORIZING DEDICATION OF EASEMENT TO CALIFORNIA WATER SERVICE COMPANY

WHEREAS, the Butte-Glenn Community College District ("District") owns certain real property located at 2320 Forest Avenue, Chico, CA 95928, designated as Assessor's Parcel Number 002-230-026 ("Site"), as more particularly described in the Grant of Easement, attached hereto and incorporated herein as Exhibit A to this Resolution ("Easement Deed"); and

WHEREAS, the purpose of the Easement Deed is to convey an easement ("Easement") to California Water Service Company, a California corporation, ("Grantee") which will allow Grantee to access the Site; and

WHEREAS, the Easement conveyed to Grantee will authorize Grantee to construct, reconstruct, install, operate, use, inspect, maintain, repair, replace, relocate, patrol, change the size of, add to, or remove such pipes, conduits, meters, valves, fittings, boxes, vaults, hydrants, pipeline markers, and other facilities as Grantee deems necessary or convenient in connection with Grantee's business as a public utility water company and for any other legally permitted purpose for the conveyance, distribution and/or storage of water, together with a right of way for such facilities and reasonable ingress to and egress from such facilities, upon, across and/or under the Site as described and depicted in the Easement Deed attached hereto as Exhibit A; and

WHEREAS, Education Code section 81310 provides that the District's Board of Trustees may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the District, upon such terms and conditions as the parties thereto may agree; and

WHEREAS, pursuant to Education Code section 81311, on April 15, 2026, the District's Board of Trustees, in a regular open meeting, by at least two-thirds vote of all its members, adopted Resolution No. 841 declaring its intention to dedicate the Easement to Grantee (the "Resolution of Intent"); and

WHEREAS, pursuant to Education Code section 81311, the District's Board of Trustees have fixed May 20, 2026, at 1:00 p.m., or as soon thereafter as the matter can be heard for a public hearing ("Public Hearing") on the question of making the dedication of the Easement to Grantee; and

WHEREAS, in accordance with Education Code section 81312, the District posted copies of the Resolution of Intent in three (3) public places in the District not less than ten (10) days before the Public Hearing described above, and published notice once, not less than five (5) days before the Public Hearing described above, in a local newspaper within the District; and

WHEREAS, pursuant to Education Code section 81313, on May 20, 2026, at the regular open meeting of the District's Board of Trustees, the District held a Public Hearing upon the question about making the dedication of the Easement to Grantee; and

WHEREAS, no petition pursuant to Education Code section 81314 has been filed with the District's Board of Trustees.

NOW, THEREFORE, the District's Board of Trustees hereby finds, determines, declares, orders, and resolves as follows:

1. Recitals. The foregoing recitals are hereby adopted as true and correct.
2. Authorizing Dedication, Terms, and Conditions. The Easement Deed attached hereto as Exhibit A is hereby approved subject to any minor revisions agreed to by the District's legal counsel and the District's Superintendent/President or designee.

The District's Board of Trustees hereby authorizes and directs the Superintendent/President or Vice President for Administrative Services to execute the Easement Deed and any other documentation necessary to effectuate the property transaction contemplated by this Resolution, and to take whatever action is necessary to complete the dedication of the Easement to California Water Service Company, pursuant to the terms and conditions of said Easement Deed.

The District's Board of Trustees of the District hereby determines that the District is in compliance with all relevant sections of the Education Code and all other applicable laws.

The foregoing Resolution was adopted this 20th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Blacklock, President, Board of Trustees
Butte-Glenn Community College District
Butte County, California

Attest:

John Dahlmeier, Clerk, Board of Trustees
Butte-Glenn Community College District
Butte County, California

EXHIBIT A
EASEMENT DEED

RECORDING REQUESTED BY

AND WHEN RECORDED RETURN TO:

California Water Service Company
1720 North First Street
San Jose, CA 95112-4598
Attn: New Business Distribution Group, Engineering Department

APN: 002-230-026

R&T Code 11911. This is a conveyance of an easement and the consideration and value is less than \$100.00.

The undersigned Grantor declares that the documentary transfer tax due is \$0.00, computed on full value of property conveyed.

GRANT OF EASEMENT

By this instrument dated _____, 20____, BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, a community college district organized under Cal. Edu. Code §§ 72000 et seq., (“Grantor”) hereby grants to CALIFORNIA WATER SERVICE COMPANY, a California corporation (“Grantee”), a permanent non-exclusive easement to construct, reconstruct, install, operate, use, inspect, maintain, repair, replace, relocate, patrol, change the size of, add to, or remove such pipes, conduits, meters, valves, fittings, boxes, vaults, hydrants, pipeline markers, and other facilities (“Facilities”) as Grantee deems necessary or convenient in connection with Grantee’s business as a public utility water company and for any other legally permitted purpose for the conveyance, distribution and/or storage of water, together with a right of way for such Facilities and reasonable ingress to and egress from such facilities, upon, across and/or under the lands situated in the **County of Butte, Chico District**, State of California, described in Exhibit A and depicted in Exhibit B attached hereto and made a part hereof (“Easement Area”).

Grantor agrees that no change of grade of the Easement Area shall be made, that it shall not be inundated, that it shall be kept free of trees, deep-rooted shrubs, buildings and structures of all kinds (except for Grantee’s Facilities), and that nothing shall be done that unreasonably interferes with Grantee’s use of the Easement Area or that will damage or is reasonably likely to damage Grantee’s facilities and equipment in the Easement Area. Without limiting the foregoing, Grantor shall not perform or permit any digging, tunneling or other forms of construction activity on the Easement Area which would substantially disturb, or is likely to substantially disturb the compaction or unearth Grantee’s facilities located within the Easement Area or endanger the lateral support to such facilities and Grantor agrees that it shall be responsible for any such damage. Grantee shall have the right, but not the duty, at Grantee’s sole convenience and discretion, to trim and/or remove trees, brush, roots or vegetative material from within, under and over the Easement Area. Said right shall not relieve Grantor of the duty as owner to trim or remove trees, brush or material to prevent danger or hazard to property or persons.

Grantor reserves the right to use the surface of the Easement Area for parking, landscaping, walkways, signs and driveways (“Permitted Uses”); provided, however, to the extent removal of such Permitted Uses is necessary for Grantee to exercise its rights under this instrument, Grantor shall be solely responsible for the costs of removal of such Permitted Uses, and Grantee shall have no obligation to repair or replace any such Permitted Uses. Before commencing the construction or installation of any such Permitted Uses, Grantor shall notify and obtain written approval from Grantee in advance, which approval shall not be unreasonably conditioned, withheld, or delayed. In addition Grantor must comply with DigAlert notification requirements pursuant to Government Code Sections 4216 to 4216.9.

The terms hereof shall be binding upon, and inure to the benefit of the successors and assigns of the parties hereto. As used herein, the term “Grantor” shall include all subsequent owners of the land subject to the easement granted hereby. The terms hereof shall run with Grantee’s Easement Area. As used herein, the term “Grantee” shall include all subsequent owners of the easement granted hereby.

Grantor covenants that Grantor has good right and title to grant the foregoing easement, and that Grantor and its successors and assigns shall warrant and defend the same unto Grantee, its successors and assigns, forever, against the lawful claims and demands of all persons.

GRANTOR: **Butte-Glenn Community College District,**
a community college district organized under
Cal. Edu. Code §§ 72000 et seq.

Signature:

Title:

Print Name:

Project No. **P-136421**
Initiator: **C. Rosete**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss
County of _____)

On _____ before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(Seal)

EXHIBIT A

EASEMENT DESCRIPTION

California Water Service Company, A California Corporation
(Butte College Cosmetology)

An easement on, over, under, across, and through a portion of Parcel I as described in that Certificate of Compliance for Boundary Line Modification 94-1 recorded under Document Number 1994-050915, Butte County Official Records, situate in the City of Chico, County of Butte, State of California, described as follows:

COMMENCING at the most easterly corner of said Parcel I, said corner also being on the southerly line of Forest Avenue.

Thence, along the easterly boundary of said Parcel 1, South 30°55'49" West, 11.66 feet to the southerly line of that 10-foot wide Public Utility Easement as shown on that Subdivision Map filed for record in Book 95 of Maps, Pages 3-4, Butte County Official Records;

Thence, along the southerly line of said Public Utility Easement, North 90°00'00" West, 67.12 feet, to the beginning of a tangent curve to the right, having a radius of 660.00 feet;

Thence, continuing along the southerly line of said Public Utility Easement, westerly, 6.59 feet, along said curve, through a central angle of 0°34'19" to the **POINT OF BEGINNING**;

Thence, continuing along the southerly line of said Public Utility Easement and along said curve, westerly, 21.66 feet, through a central angle of 1°52'50";

Thence, leaving said southerly line, South 21°04'51" East, 76.32 feet;

Thence, North 68°55'09" East, 20.00 feet;

Thence, North 21°04'51" West, 68.00 feet to the **POINT OF BEGINNING**.

Containing 1,442 square feet, more or less.

The basis of bearings of this description is that Certificate of Compliance for Boundary Line Modification No. 94-1, recorded under Document Number 1994-050915, Butte County Official Records.

Timothy Aldrin

Timothy D. Aldrin, PLS 9684
NorthStar



7/25/25

Date



VICINITY MAP
NOT TO SCALE



7/25/25

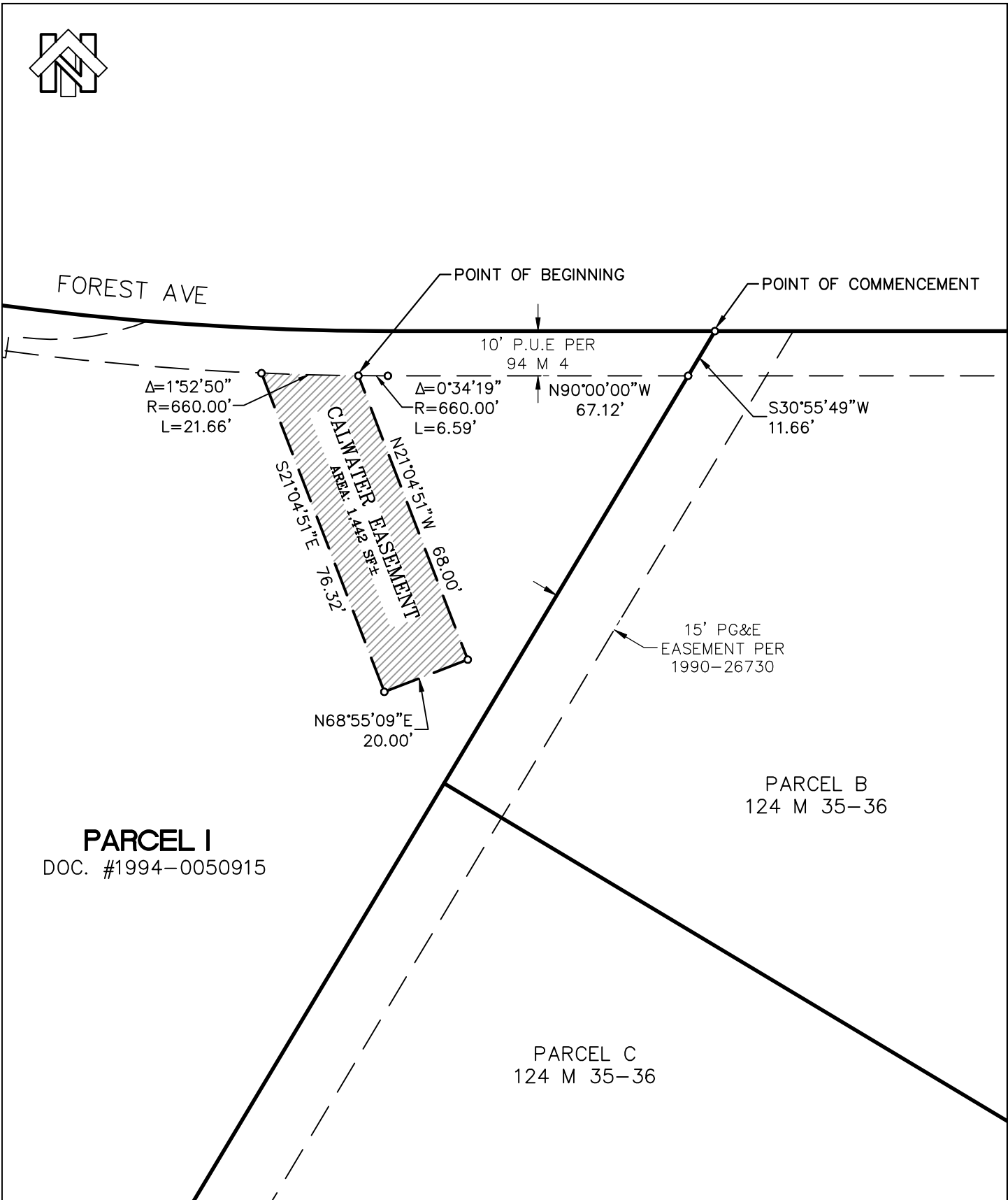


111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1800 www.northstareng.com

EXHIBIT B

CALIFORNIA WATER SERVICE COMPANY
A CALIFORNIA CORPORATION
PLAT TO ACCOMPANY EASEMENT DESCRIPTION
(BUTTE COLLEGE COSMETOLOGY)

SCALE:	NO SCALE
JOB NO.:	24-055
DATE:	7/24/2025
DRAWN BY:	JF
CHECKED BY:	TA
SHEET NO.:	1 OF 2



111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1800 www.northstareng.com

EXHIBIT B

**CALIFORNIA WATER SERVICE COMPANY
A CALIFORNIA CORPORATION
PLAT TO ACCOMPANY EASEMENT DESCRIPTION
(BUTTE COLLEGE COSMETOLOGY)**

SCALE:	1"=30'
JOB NO.:	24-055
DATE:	7/24/2025
DRAWN BY:	JF
CHECKED BY:	TA
SHEET NO.:	

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Adoption of Resolution No. 844 Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

California Water Service Company has requested that the Butte-Glenn Community College District execute and record a Quitclaim Deed and Authorization for Underground Water Rights for Assessor Parcel Numbers 002-230-026 and 002-230-030, located at 2320 Forest Avenue, Chico, CA 95928.

The request is associated with California Water Service Company's service requirements for property located within the City of Chico. The quitclaim deed would transfer the District's interest, if any, in underground water rights associated with the identified parcels to California Water Service Company. This type of conveyance is commonly used to document and clarify water rights interests connected to municipal water service and new development or construction activity within the service area.

The District has reviewed the requested documentation and has prepared a Resolution Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company. The Resolution incorporates by reference the Quitclaim Deed and Authorization for Underground Water Rights and authorizes the appropriate District official to execute and record the required documents on behalf of the District.

Status

The attached Resolution Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company incorporates by reference the Quitclaim Deed and Authorization for Underground Water Rights, which outlines the transfer of the District's interest, if any, in underground water rights associated with Assessor Parcel Numbers 002-230-026 and 002-230-030.

Adoption of the Resolution will authorize the execution and recording of the quitclaim deed necessary to complete the transfer of underground water rights to California Water Service Company.

District staff recommends that the Board of Trustees consider and adopt the Resolution Authorizing the Execution and Recording of a Quitclaim Deed to California Water Service Company.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 844 Resolution Authorizing the Execution and Recording of a Quitclaim Deed to Transfer Underground Water Rights on District Property to California Water Service Company, and authorize the appropriate District official to execute and record the Quitclaim Deed and Authorization for Underground Water Rights for Assessor Parcel Numbers 002-230-026 and 002-230-030, located at 2320 Forest Avenue, Chico, CA 95928.

**Butte-Glenn Community College District
Board of Trustees**

May 20, 2026

RESOLUTION NO. 844

RESOLUTION AUTHORIZING THE EXECUTION AND RECORDING OF A QUITCLAIM DEED

WHEREAS, the Butte-Glenn Community College District ("District") owns property located at 2320 Forest Ave, Chico, CA 95928, with Assessor Parcel Numbers 002-230-026 and 002-230-030 ("Property"); and

WHEREAS, the Property is comprised of two legal parcels; and

WHEREAS, the California Water Service Company ("Cal Water") and the District are working to improve utility services at the Property; and

WHEREAS, in order to ensure uninterrupted utility services and to protect existing and future utility lines from damage and interruption, Cal Water requests and the District desires to provide Cal Water with the underground water rights attached to the Property; and

WHEREAS, in order to effectuate the transfer of such underground water rights, the District desires to convey the underground water rights associated with the Property to Cal Water through the Quitclaim Deed and Authorization for Underground Water Rights ("Quitclaim Deed"), a copy of which is attached hereto as Exhibit A; and

WHEREAS, the District will remain the sole owner of the Property; and

WHEREAS, Education Code section 70902 allows the District's Governing Board to initiate and carry on any program, activity, or may otherwise act in any manner that is not in conflict or inconsistent with, or preempted by any law that is not in conflict of with the purposes for which community college districts are established; and

WHEREAS, it is in the best interests of the District to proceed with the conveyance of underground water rights attached to Cal Water through a Quitclaim Deed and such conveyance is not in conflict with the purposes for which community college districts are established; and

WHEREAS, as authorized by Education Code section 70902 the District and Cal Water will execute and record the Quitclaim Deed in the manner provided for by this resolution.

NOW, THEREFORE, the Board of Trustees of the Butte-Glenn Community College District finds, declares, and resolves as follows:

1. The foregoing recitals are adopted as true and correct.
2. The Quitclaim Deed attached to this Resolution as Exhibit A is hereby approved subject to any minor revisions agreed to by the District's legal counsel and the District's Superintendent/President or designee.

3. The District's Superintendent/President and/or their designee is authorized to execute all necessary documents and take all necessary action with California Water Service Company in order to execute and record the Quitclaim Deed.
4. This Resolution is effective immediately upon its adoption.

The foregoing Resolution was adopted this 20th day of May 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Blacklock, President, Board of Trustees
Butte-Glenn Community College District
Butte County, California

Attest:

John Dahlmeier, Clerk, Board of Trustees
Butte-Glenn Community College District
Butte County, California

EXHIBIT A
QUITCLAIM DEED

RECORDING REQUESTED BY, AND WHEN RECORDED
MAIL TO:

Name: **Engineering Department**
ATTN: New Business Distribution Group
California Water Service Company
Address: 1720 North First Street
City: San Jose
State: CA
Zip: 95112-4598

Title:

Space above this line for Recorder's Use

**QUITCLAIM DEED AND AUTHORIZATION
FOR UNDERGROUND WATER RIGHTS**

Parties:

(Pages)

GRANTOR: Butte-Glenn Community College District, a community college district organized under Cal. Edu. Code §§ 72000 et seq., 3536 Butte Campus Drive, Oroville, California 95965

GRANTEE: CALIFORNIA WATER SERVICE COMPANY, a California corporation, 1720 North First Street, San Jose, California 95112

Affected APN(s): see Exhibit "A"

The undersigned declares that the documentary transfer tax is County: \$-0-; City: \$-0-, and is

- Computed on the full value of the interest or property conveyed, or is
(R&T Code 11911. Value or consideration is less than \$100.00.)
- Computed on the full value less the value of liens or encumbrances at the time of sale.

The land, tenements, or realty is located in unincorporated area of [] / the City of Chico

**QUITCLAIM DEED AND AUTHORIZATION
FOR UNDERGROUND WATER RIGHTS**

THIS QUITCLAIM DEED AND AUTHORIZATION FOR UNDERGROUND WATER RIGHTS (this *Instrument*), is made and executed this _____, by **Butte-Glenn Community College District**, a community college district organized under Cal. Edu. Code §§ 72000 et seq., (as *Grantor*) for the benefit of **CALIFORNIA WATER SERVICE COMPANY**, a California corporation (as *Grantee*).

W I T N E S S E T H:

For and in consideration of the sum of One Dollar (\$1.00) in hand paid by Grantee to Grantor and of other valuable consideration, receipt whereof is hereby acknowledged, Grantor does hereby grant, bargain, sell, assign, convey, remise, release and forever quitclaim unto Grantee, its successors and assigns, all right, title, interest, estate, claim and demand, both at law and in equity, and as well in possession as in expectancy of Grantor as owner of that certain real property, situated in the City of Chico, County of Butte, State of California, as further described in **Exhibit "A"** attached hereto and made a part hereof (the *Property*), the right to pump, take or otherwise extract water from beneath the Property for Grantee's beneficial use, and Grantor hereby irrevocably authorizes Grantee, its successors and assigns, on behalf of Grantor and its successors in ownership of overlying lands in the Property to take from beneath the Property for such use any and all water which the owner or owners of said overlying lands may be entitled to take for beneficial use on said lands and to supply such water to a public utility; provided, however, that nothing contained in this Instrument shall be deemed to authorize Grantee to make any withdrawal of water which will result in damage to any building or structure erected upon said Property.

Grantor hereby certifies that it is the record owner of the Property and has full authority to enter into, execute and deliver this Instrument. This Instrument shall bind each owner of any parcel of land within the Property.

[Remainder of page intentionally left blank. Signatures on the following page(s).]

IN WITNESS WHEREOF, Grantor has executed this instrument the date first above written.

Butte-Glenn Community College District,
a community college district organized
under Cal. Edu. Code §§ 72000 et seq.

By: _____
(signature)

Name: Jessica A. Snelling, MBA

Title: Vice President for Administrative Services

CALIFORNIA ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
)
County of Butte)

On _____ before me, Jessica A. Snelling, MBA
Date Vice President for Administrative Services
Here Insert Name and Title of the Officer

personally appeared _____
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature _____
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____
Document Date: _____ Number of Pages: _____
Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____	Signer's Name: _____
<input type="checkbox"/> Corporate Officer – Title(s): _____	<input type="checkbox"/> Corporate Officer – Title(s): _____
<input type="checkbox"/> Partner – <input type="checkbox"/> Limited <input type="checkbox"/> General	<input type="checkbox"/> Partner – <input type="checkbox"/> Limited <input type="checkbox"/> General
<input type="checkbox"/> Individual <input type="checkbox"/> Attorney in Fact	<input type="checkbox"/> Individual <input type="checkbox"/> Attorney in Fact
<input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator	<input type="checkbox"/> Trustee <input type="checkbox"/> Guardian or Conservator
<input type="checkbox"/> Other: _____	<input type="checkbox"/> Other: _____
Signer is Representing: _____	Signer is Representing: _____

Exhibit "A"

Entirety of APNs: 002-230-030 & 002-230-026

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Authorization to Submit Five-Year Construction Plan
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

Annually, the District submits its Five-Year Construction Plan to the Chancellor’s Office. The Plan provides the Chancellor’s Office with a picture of the capital improvement needs and projects of the District, enabling the Chancellor’s Office to make informed decisions regarding project priorities for State funding. The criteria used by the Chancellor’s Office provide additional weighting to projects with a district contribution and to encourage districts to build to their capacity. Upon Board approval of the Plan, the information will be transcribed into a web-based format for submission to the Chancellor’s Office.

Status

The District will submit a Five-Year Construction Plan for the period 2028-2032.

Below are our District’s Capacity/Load Ratios, based on current state enrollment projections.

Fiscal Year	Lecture	Lab	Office	Library	AV/TV
2027-2028	325%	268%	115%	139%	4%
2028-2029	327%	269%	114%	140%	4%
2029-2030	328%	270%	113%	140%	4%
2030-2031	329%	271%	111%	140%	4%
2031-2032	330%	272%	110%	141%	4%
2032-2033	331%	273%	109%	141%	4%
2033-2034	332%	274%	108%	141%	4%

Note: 100% Capacity/Load Ratio means the District is built to capacity. A figure less than 100% means the District is under built. A figure greater than 100% means the District has excess capacity. Our cap/load ratios show we are overbuilt. This is the result of a decrease in enrollment and an increase in square footage.

Recommendation

It is recommended that the Board authorize Administration to submit the 2028-2032 Five-Year Construction Plan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Consider Gift of Real Property
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 3820, the Board has delegated the authority to consider all gifts, donations, and bequests on behalf of the District to the Superintendent/President or designee. The District's Administrative Procedure 3820, Gifts, provides that the District may accept or decline gifts on an individual basis based on whether the gift provides educational value or otherwise serves District purposes. AP 3820 further provides that all gifts of real property are coordinated through the Vice President for Administration, and that the Board of Trustees considers and accepts gifts following completion of the appropriate gift acceptance process.

The District's authority to receive and manage property is supported by Education Code sections 70902(b)(10), 72205, and 72122. In addition, gifts to the District may qualify as charitable contributions because the District is a political subdivision of the State of California under 26 U.S.C. § 170(c)(1), as referenced in AP 3820.

The Clifford Barley and Melinda Lyn Barley Revocable Trust, dated May 13, 2014, identifies Butte-Glenn Community College District as the intended recipient of certain real property assets for conservation and educational purposes. Clifford and Melinda Barley established the Trust on May 13, 2014. Melinda Barley passed away on July 25, 2016, and Clifford Barley passed away on December 22, 2025.

The Trust estate includes four parcels of forest land located in the Cohasset area of Butte and Tehama Counties, totaling approximately 780 acres, as well as two residential properties located in Chico. The forest land has been in the Barley family for multiple generations, originally passing from Clifford Barley's grandparents to his parents and then to Clifford after the death of his mother in 2012. In recognition of the family's legacy and Clifford Barley's deep connection to the forest properties, it was Clifford's desire that the forest parcels be preserved in perpetuity for conservation, educational, research, forestry, and related public-benefit purposes.

Status

The successor trustee, Clayton B. Anderson, has provided preliminary information regarding the Trust assets and the intended gift to the District. The forest parcels and one residential property are currently held in the name of the Trust. The legal descriptions for the Trust-held properties have been provided for District review.

The forested properties were largely impacted by recent fires. Prior to the fires, the properties had been regularly logged, and following the fires, additional logging occurred to remove many of the burned trees. No further logging is currently planned. The properties include stacked logs that appear to have been abandoned by the last logging operator. The properties also include utility easements and a communication tower easement. Access to the forest properties is available from Cohasset Road, with dirt roads providing access to most of the property areas.

The properties may have significant educational, research, forestry, conservation, and recreational potential. Due to the scale and complexity of the gift, District staff recommend further due diligence before finalizing long-term use, stewardship, maintenance, and partnership plans. This due diligence may include site visits, review of title and easements, assessment of access and infrastructure, evaluation of fire impacts and environmental conditions, review of maintenance and insurance obligations, and consideration of potential partnerships with other educational or conservation entities, or other appropriate partners, consistent with the donor's intent.

The Trust also includes personal property associated with the real property. A detailed inventory and valuation have not yet been completed. Preliminary information identifies several major items, including vehicles, a water truck, tractor, ATV, motorcycle, miscellaneous tools and equipment, household furniture, and miscellaneous antiques.

One residential property, Clifford Barley's former personal residence, is currently titled in Clifford Barley's individual name. The successor trustee has filed a petition with the Butte County Superior Court to transfer that property to the Trust pursuant to Clifford Barley's pour-over will. The hearing date is scheduled for June 2, 2026. The Probate Referee has appraised this property at \$410,000. Upon transfer of title to the Trust, the successor trustee intends to sell the property, pay off the mortgage, and use the remaining funds for Trust administration purposes.

The second residential property is a 4.8-acre parcel located at the end of Dusty Lane in Chico. The property includes a dilapidated mobile home, large shed, travel trailer, non-operating vehicle, and other debris. The property may have value after clean up. A close family friend of the Barleys, Donald Farley, has been granted a life estate to reside in the mobile home on the property. It was Clifford Barley's intent that proceeds from the sale of the residential properties would provide an endowment or funding source to support the upkeep of the forest properties.

Given the anticipated acceptance of real property and the potential need to sell a portion of the gifted property or related Trust assets to support the donor's intended purposes, District staff may need to meet with the Board of Trustees in closed session, as legally appropriate, to discuss price, terms, and conditions of any potential real property transaction.

Recommendation

It is recommended that the Board of Trustees:

1. Authorize the Superintendent/President, or designee, to take all necessary steps to evaluate, the gift, including review of title, easements, access, environmental and maintenance considerations, insurance requirements, personal property inventory, and any restrictions or conditions associated with the gift; and
2. Authorize District staff to evaluate the potential sale of any portion of the gifted property or related assets, where such sale is consistent with the donor's intent and in the best interest of the District, including the potential use of sale proceeds to support the maintenance; and stewardship, conservation, educational, and research purposes of the forest properties; and
3. Authorize District staff to explore potential partnerships with other educational, governmental, conservation, or public-benefit entities to support the long-term stewardship and intended use of the forest properties.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2027-30
Category:	Labor Relations
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Education Association (BCEA) expires on June 30, 2027.

Status

Pursuant to Government Code §3547(a), the District and BCEA hereby present the initial proposals for a successor collective bargaining agreement. The public will have an opportunity to comment on the proposals during a public hearing to be held during the next regular meeting of the Butte-Glenn Community College Board of Trustees.

BCEA Sunshine List, 2027-2030 Contract

- Salary
- Benefits
- Retiree Benefits
- Workload
- Due Process
- Additional Duty Stipends
- Grievance article
- Workplace, Safety Update Article VIII
- Intellectual Property Update Article XX

DISTRICT INITIAL PROPOSAL TO BCEA

FOR

JULY 1, 2027 – JUNE 30, 2030 COLLECTIVE BARGAINING AGREEMENT

Consider incorporating the following MOUs into the new 2027-2030 CBA agreed to after the close of the 2024-2027 CBA:

- Revising section 7.9, 199-day work year contract (eleven months) and adding 7.9.2. May 1, 2025.
- Revising the job descriptions for the Distance Education and Accessible Learning Resources Coordinator. September 5, 2024.
- Revising Article XXI, Sabbatical and Professional Advancement Committee. September 5, 2024.
- Revising section 3.15.1 related to release time. September 13, 2024.
- Revising option #5 in Appendix G5 related to student feedback during the evaluation process. October 2, 2024.
- Revising Appendix G13S, Timeline for Student Development Faculty Evaluation. October 17, 2024.
- Revising section 6.6.3, related to classroom evaluations. October 31, 2024.
- Revising section 7.9.2 to add Learning Resource Specialists. January 13, 2025.
- Adding the Student Learning Outcomes Coordinator job description. January 13, 2025.
- Adding the English as a Second Language (ESL) Coordinator job description. January 13, 2025.
- Extending the New Faculty Orientation Program pilot through the 2025-2026 academic year, section 3.4.3.e. April 30, 2025.
- Adding Faculty Chair Onboarding responsibilities. May 1, 2025.
- Adding Appendix G15, Self-Evaluation Form, Short-Term Duty Assignment/Department Chair/Coordinator. May 1, 2025.
- Adding the Dual Enrollment Coordinator responsibilities. May 1, 2025.
- Revising section 6.6.5.E related to improvement plans. May 18, 2025.
- Revising section 3.15.1 related to reassigned time. May 18, 2025.
- Adding requirement for evaluations of online and hybrid courses for all regular and contract faculty who teach online or hybrid courses. June 16, 2025.
- Implementing the pilot Contract I instructional faculty evaluation process. June 18, 2025.
- Adding narrative sections to all contract and tenured faculty evaluation forms. June 16, 2025.
- Implementing a pilot of the Administrative Performance Review (APR) and Performance Improvement Plan process for the 2025-2026 academic year. June 16, 2025.

- Replacing all forms for instructional faculty in appendix G with three faculty evaluation packets for the 2025-2026 academic year. September 18, 2025.
- Extending benefits over non-contracted months (June and July) for full-time temporary faculty. November 24, 2025
- Suspending the student feedback process for the English as a Second Language courses (ESL) through Spring 2026. December 5, 2025.
- Revising Appendix E 7.2.15, Faculty Professional Development Coordinator responsibilities. December 5, 2025.
- Amending language in Article 13.10 related to cost-of-living adjustments for ancillary rates. December 18, 2025.
- Revising the stipend for the head volleyball coach for the Spring 2026 semester. December 18, 2025.
- Adding the Credit for Prior Learning (CPL) Coordinator job description. December 18, 2025.
- Clarifying the collection processes, forms, and use of Student Feedback in full-time instructional faculty evaluations as articulated in all sections of the CBA. April 6, 2026.
- Implemented the new distance education/Regular Substantive Interaction (RSI) and accessibility training and review process to commence in fall of 2026. April 22, 2026.

Other proposals include:

Global Interest: Use of “shall”

Article III

- General language updates
- Academic Calendar
- Incorporate New Faculty Orientation, other required contract faculty professional development

Article VI - Evaluations

- Replace the entire article with MOUs
- Section 6.11 currently references only the evaluation process for those hired as temporary full-time faculty under Ed Code Section 87480. Expand the section to apply to anybody hired as a full-time temporary faculty.
- Update all student development faculty processes and forms.
- “non-prejudicial errors”

Article VII – Workload

- Replace the entire article with the draft MOU, once refined.
- Review Office Hours provisions for online office hours.

- 7.12 – Flex Calendar update, Individual Activity Contract, and include Student Development Faculty.
- 7.19 – Noncredit. Update to specify how hours are converted to load.

Article VIII – Safety

- 8.2 – Safety committee
- 8.3 – Release time provision.

Article IX – Transfer

- Update language and process
- Discuss adding definitions for voluntary vs. involuntary and how “assignment” is determined relative to FSAs, primary assignment, etc.

Article X – Grievance

- Global clarification of language, not substantive change of the process
- Decisions on tenure and grievance process
- Add language on probationary release

Article XI - Leaves

- Update with any MOUs
- Sabbatical compensation
- 11.2 Banked load. – District interest to ensure continuity of instruction
- Sick leave definition
- 11.3.4 currently requires Vice-President of Administration to grant exceptions for Personal Emergency Leave, expand to include all vice-presidents.
- 11.4 Personal Leave – District interest to include leave approval requirements.

Article XII – Benefits

- District interest in establishing default benefit, adding language re: dental plan, deleting obsolete elements, and clarification of language on continuous service and eligible dependent.

Article XIII – Compensation

- District is interested in opening to clarify COLA language, the selection of 20 schools, and department chair compensation.

Article XIX – Senate Rights / Competency / FSA

- 19.1.3.B. – District interest in discussing formal process for academic senate participation or sign-off.
- 19.4 – Competency standards: needs to be reviewed for currency and accuracy.

Article XX – Intellectual Property Rights

- Open for review of language re: digital assets and inclusion of form.

Article XXI – SPA Committee

- Incorporate the MOU and update HR position titles.

Appendix B

- District interest in general clean-up and clarification, including specifying units that apply toward column movement.

Appendix D

- The district is interested in reviewing all stipends and reassigned time.

Appendix E

- The district is interested in reviewing all job descriptions and removing ghost education code citations.

Appendix F

- Update form

Appendix G

- Remove all and update with new forms.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Emeritus Recommendations, 2025-2026
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

In accordance with Board Policy 3950, recommendations for emeritus status were submitted by the Academic Senate, Management Association, and Classified Senate. Recommendations were reviewed and approved by the appropriate vice presidents and forwarded to the superintendent/president for consideration.

Status

The superintendent/president forwards and recommends the following to the Board for the conferring of emeritus status:

- Don Beasley – 26 years, Director, Public Safety
- James Carlson – 16 years, Supervisor of Transportation
- Molly Emmons – 19 years, English Faculty
- Phil Jones – 42 years, FPM Lead
- Jennifer Lassell – 17 years, Library Technician Sr.
- Heather Rau – 34 years, Scheduling & Curriculum Analyst
- Mark Wilpot – 24 years, Mathematics Faculty

Recommendation

It is recommended that the Board of Trustees grant emeritus status to the above listed individuals.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Adoption of Resolution 842: Specifications of the Election Order
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Action must be taken on Resolution 842 in order to meet deadlines required for the November 3, 2026, Governing Board Elections, which the Butte County Superintendent of Schools will consolidate with the Butte County general election.

Status

The terms of three trustees of the Butte-Glenn Community College District areas 4, 5, and 6 will expire in November 2026.

Recommendation

It is recommended that the Board adopt Resolution 842: Specifications of the Election Order as presented.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

May 20, 2026

RESOLUTION NO. 842

**SPECIFICATIONS OF THE ELECTION ORDER
(Education Code Sections 5000, 5304, and 5322)**

**Resolution Ordering Governing Board Member Election and Adopting
Specifications of the Election Order**

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of the Butte-Glenn Community College District, of Butte and Glenn counties;

WHEREAS, three members of the Governing Board of the Butte-Glenn Community College District are to be elected at the November 3, 2026 election;

WHEREAS, pursuant to the California Elections Code Sections 13307 – 13308, each candidate for elective office may prepare a Candidate’s Statement of Qualifications for inclusion in the voter’s pamphlet;

WHEREAS, Education Code Section 5304 provides that the Governing Board of a school district has the duty to resolve tie votes in governing board elections; and

WHEREAS, Education Code Section 5016 provides that the Governing Board may either call a runoff election or determine the winner or winners by lot;

BE IT THEREFORE RESOLVED, that the County Superintendent of Schools for Butte County call the election as ORDERED and in accordance with designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322;

Specification of the Election Order

The election shall be held on Tuesday, November 3, 2026.

The purpose of the election is to elect three members of the governing board to 4-year terms to fill seats in the following trustee areas:

- Area 4 – Gridley
- Area 5 – Paradise
- Area 6 – Durham

IT IS FURTHER ORDERED, that the clerk or secretary of the district shall deliver copies of this Resolution and Order to the Butte County Superintendent of Schools and the Butte County Office of Elections not less than 123 days prior to the date set for the election;

IT IS FURTHER ORDERED, that each candidate for a position on the Governing Board shall be required to pay his or her *pro rata* share of the cost of printing, handling, translating, and mailing of the candidate’s statement filed pursuant to California Elections Code § 13307 - 13307.5, in accordance with said section for the General Election to be held on November 3, 2026;

IT IS FURTHER ORDERED, that the limitation on the number of words that a candidate may use in his or her candidate’s statement shall be 200 words;

IT IS FURTHER ORDERED, that the District agrees to reimburse the Registrar of Voters for actual election costs incurred, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures; and

IT IS FURTHER ORDERED, that, in the event a tie vote makes it impossible to determine which of two or more candidates has been elected to the Governing Board, the winner or winners shall be determined by lot.

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the Butte-Glenn Community College District of Butte and Glenn counties, being the board authorized by law to make the designation therein contained, on May 20, 2026.

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

John Blacklock
President, Board of Trustees

ATTEST:

Virginia L. Guleff
Secretary, Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2026

Subject:	Approval of Administrative Procedure 2745 (Board Self-Evaluation)
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Board of Trustees is committed to assessing its performance as a Board in order to identify its strengths and areas in which it may improve its functioning. Each year, the Board will review the self-evaluation instrument and process. The instrument will incorporate criteria contained in board policy regarding board operations and board effectiveness.

Status

The Board Self-Evaluation Committee presented proposed revisions to Administrative Procedure 2745, the instrument used for Board Self-Evaluation, at the April 15, 2026, meeting.

Recommendation

It is recommended that the Board of Trustees approve AP 2745 (Board Self-Evaluation).



Butte-Glenn Community College District

ADMINISTRATIVE PROCEDURE

AP 2745

Board Self Evaluation

Last Revised: March 15, 2018; April 2021; May 2024; May 2025; XXXX 2026

Last Reviewed: March 15, 2018

Board Member Name _____

Date _____

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

Standard I. The institution has a clearly defined mission that reflects its character, values, organizational structure, and unique student population. The mission outlines the institution’s explicit commitment to equitable student achievement and serves as a guiding principle for institutional planning, action, evaluation, improvement and innovation.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 1. I understand the role, mission, and vision of Butte College. Score _____
- 2. The Board understands and supports the mission and vision of Butte College. Score _____
- 3. The Board is aware of the equity gaps that exist among student populations. Score _____

Comments:

Standard I: 1.2 The institution establishes meaningful and ambitious goals for institutional improvement, innovation and equitable student outcomes.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 4. I have contributed to and understand the institutional goals. Score _____
- 5. The Board regularly sets goals that focus on institutional improvement, innovation and equitable student outcomes Score _____
- 6. The Board regularly reviews student achievement data including data for underrepresented students. Score _____

Comments:

Standard I: 1.3 The institution holds itself accountable for achieving its mission and goals and regularly reviews relevant, meaningfully disaggregated data to evaluate its progress and inform plans for continued improvement and innovation (ER 3, ER 11)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 7. I am familiar with relevant Butte College data and use it to inform decision-making. Score _____

8. The Board regularly reviews disaggregated college data and uses it to inform decision-making.

Score _____

Comments:

Standard 4: 4.4. Acting through policy, the governing board takes responsibility for the overall quality and stability of the institution, and regularly monitors progress towards its goals and fiscal health (ER 7)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

9. I am familiar with the Board Policies related to the role and responsibilities of the Board of Trustees

Score _____

10. I support the Board Policies related to the mission, financial management, and stability of the District.

Score _____

Comments:

Standard 4: 4.5 The governing board selects and evaluates the institution’s chief executive officer (CEO). The governing board gives the CEO full authority to implement board policies and ensure effective operations and fulfillment of the institutional mission.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

11. I understand and support the Board’s policy regarding the recruitment, selection, and the evaluation of the President/Superintendent.

Score _____

12. The Board’s policy regarding the selection and evaluation of the President/Superintendent fair and equitable.

Score _____

13. My input concerning the President/Superintendent’s performance considered by the full Board.

Score _____

14. The Board delegates responsibility and authority to the Superintendent/President to implement its policies without interference and holds the Superintendent/President accountable for the operations of the District.

Score _____

Comments:

Standard 4: 4.6. The governing board functions effectively as a collective entity to promote the institution’s values and mission and fulfill its fiduciary responsibilities. The governing board demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance. (ER7)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

15. I accept the authority of the majority of the Board and support the decision even when I do not agree with the decision.

Score _____

16. My opinions and input are respected as are the opinions and input from all other Trustees.

Score _____

17. I represent the entire College district and make decisions based upon the good for all our citizens.

Score _____

18. I understand how the District’s budget supports the mission of the College and student success.

Score _____

Comments:

Strategic Plan: The Board supports the strategic direction "First Contact. First Choice. Best Choice."

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

19. I have received sufficient information about the strategic plan. Score _____

20. The Board acts as a whole to develop and support the college's strategic direction. Score _____

Comments:

Strategic Direction: The Board supports the Strategic Initiatives of the Strategic Plan.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

21. I have received sufficient information about the strategic initiatives. Score _____

22. The Board acts as a whole to support the strategic initiatives through board policy and board action. Score _____

Comments:

Listed below are the Board Strategic Focus goals, adopted in 20254-20256. On a scale of 1 to 5, with 5 being best, please indicate the degree to which the goal was achieved:

Goal	Ranking	Comments
1. Prioritize Strategic Plan objectives.		
2. Manage the Strategic Enrollment Management Plan.		
3. Develop a plan for operational improvement and institutional efficiency.		
4. Strengthen institutional data collection, interpretation, reporting, availability, and analysis to improve organizational understanding and processes.		
5. Facilitate collaboration with the Foundation in the achievement of its Strategic Plan. Support the continued development of the Foundation.		
6. Advance innovation.		
7. Increase understanding of, appreciation for, emphasis in and action in DEIA2. Navigate state and federal regulations to ensure success		

<u>for all students</u>		
<u>8. Create a sustainable process to assess community needs.</u>		

Board Goals:

Goal	Ranking	Comments
1. Engage in two DEIA² training sessions annually.		
2. Increase the Trustee Scholarship to \$750.00 per year.		

Individual Board Member Goals:

Goal	Ranking	Comments
1. Emphasize DEIA² in Board Policy revisions.		
2. Attend one community event with the Superintendent/President or designee.		
3. Attend one state-wide community college event (in person or virtual).		
4. Meet with the Superintendent/President once per semester.		

What practices or changes should the Board adopt to improve its performance?

What spotlight reports would you like to see in the coming year?

Suggested Board Goals for next year:

Additional comments: