



**BOARD OF TRUSTEES
Notice of Regular Meeting**

Wednesday, April 15, 2026 | 1:00 p.m.
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

- Mr. John Blacklock, President
- Mr. John Nock, Vice President
- Mr. John Dahlmeier, Clerk
- Mr. Mike Boeger
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. William McGinnis
- Mr. Jared Smith, Student Trustee

Pledge of Allegiance to the Flag

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1. Agenda Approval	
2. Human Resources	
2.1 Probationary Faculty Tenure Recommendations Effective Fall 2026 	5
3. Spotlight Presentation	
Deborah McCabe, Ethnic Studies Department Chair; Amber Noel-Camacho, Ethnic Studies Professor; and Iris Ramirez, Ethnic Studies Professor - Ethnic Studies Program	
4. Communications from the Public - Consent Agenda	
This time is set aside for comments on the consent agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance	

with BP 2350 Speakers, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

5. Approval of Consent Agenda

Items listed under the consent agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

5.1	Approval of Minutes 	6
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5.3	Ratification of Contracts  Contracts Ratification Report 	12
5.4	Approval of New Courses 	17
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5.6	Probationary Faculty First and Second Year Recommendations, 2026-2027 	20
5.7	Approval and/or Ratification of Personnel Actions 	21
	Management <i>Employments, out-of-class assignments, and voluntary transfer</i>	
	Academic Employees <i>At-will employments, temporary employments, and assignment</i>	
	Classified Employees <i>Employments, out-of class assignments, and permanent increase</i>	
	Temporary Employees <i>Substitutes, short-term/seasonal, professional experts, and volunteers</i>	

6. Reports








6.1	Academic Senate President's Report
6.2	Classified Senate President's Report
6.3	Student Senate President's Report
6.4	Student Trustee Comments
6.5	Vice President Report
6.6	Superintendent/President's Report
6.7	Board Comments

7. Communications from the Public



At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to

complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.




8. Contracts

- 8.1 [Approval of Contracts](#)  25
[Contracts Approval Report](#) 
- 8.2 [Approval of Contract to Purchase Information Technology Consulting Services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035](#)  27
- 8.3 [Approval of Contract to Purchase eTranscript California Software Development and Maintenance Services from XAP Corporation as a Sole Source Procurement](#)  29
- 8.4 [Adoption of Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company](#)  31
[Resolution 841](#) 
[Grant of Easement](#) 

9. Labor Relations

- 9.1 [Approval of the 2025-28 CSEA Collective Bargaining Agreement](#)  42
[Summary of All Tentative Agreements Between CSEA and District for Collective Bargaining Agreement July 1, 2025 - June 20, 2028](#) 

10. Administration

- 10.1 [Approval of Student Trustee Privileges](#)  46
- 10.2 [Review of Administrative Procedure 2745: Board Self-Evaluation](#)  47
[AP 2745 Board Self-Evaluation](#) 

11. Future Dates

05/20/2026	Regular Meeting	Main Campus	1:00 p.m.
06/24/2026	Board Retreat	Main Campus	9:00 a.m.
06/24/2026	Regular Meeting	Main Campus	3:00 p.m.

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed

session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

12.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54957.6:

12.2 CONFERENCE WITH LABOR NEGOTIATOR

Name of Agency Negotiator: Jessica Snelling, Thomas Gauthier

Name of Organization Representing Employees: CSEA

Pursuant to Government Code Section 54956.95:

12.3 LIABILITY CLAIM – Update on claim against the District

Claimant: Martin, et al. vs. CCC, et al.

Agency: Butte-Glenn Community College District

12.4 LIABILITY CLAIM - Update on claim against the District

Claimant: Makenna Smith

Agency: Butte-Glenn Community College District

Pursuant to Government Code Section 54957:

12.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Superintendent/President

13. Adjournment

13.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Probationary Faculty Tenure Recommendations Effective Fall 2026
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

Evaluations for probationary, tenure-track faculty listed below were submitted by each Evaluation Team to the Sabbatical and Professional Advancement (SPA) Committee with recommendations regarding each individual faculty member's employment status for the next year. The SPA Committee submitted its recommendation to the Superintendent/President.

Upon review of these recommendations, the Superintendent, in accordance with Education Code Sections 87607-87609, makes recommendations to the Governing Board regarding continued employment of probationary faculty members, and the Board acts at its discretion.

Status

The Superintendent/President has reviewed the recommendations of the SPA Committee and forwards the following recommendations to the Board of Trustees.

Recommendation

It is recommended that the following fourth-year, third contract, probationary faculty members be granted tenure effective Fall 2026:

Michelle August - Nursing
Joseph Gebbia - Welding
Isidoro Guzman – Ethnic Studies
Gary Harris – Automotive Technology
Brad Jenks – Automotive Technology
William "Liam" Luden – Nursing
Diane Wagster Penne – Nursing
Kelly Womack – Advanced Manufacturing



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

March 11, 2026 | 1:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, March 11, 2026, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Nock, Vice President
Mr. John Dahlmeier, Clerk
Mr. Mike Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Jared Smith, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Jessica Snelling, Vice President
Ms. Denise Adams, Interim Vice President
Mr. Travon Robinson, Acting Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Massa led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Board Clerk Dahlmeier, seconded by Board Vice President Nock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

2. Spotlight Presentation

Superintendent/President Guleff introduced Public Information Officer (PIO) Christian Gutierrez,

who started his presentation about Butte College's new website by recognizing the Web Steering Team that has led the redesign project. The main goals of the project were to improve navigation, accessibility, and readability. The initial phase consisted of discovery, including stakeholder interviews, a student survey, and student focus groups. From that process, the team decided to address several opportunities – guiding students through the website, showing more people, creating a consistent site structure, and sharing "why Butte." PIO Gutierrez reported that the team has been in the design and build phase for the last several months, focusing on a mobile-first experience aimed at prospective and current students. The college's new web site will highlight student support programs and services. PIO Gutierrez concluded his presentation by showing the Board several pages of the website, which will launch June 15.

3. **Communications from the Public – Consent Agenda**

There were no public comments.

4. **Approval of Consent Agenda, Items 4.1-4.10**

It was moved by Board Vice President Nock, seconded by Trustee Massa, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

5. **Reports**

Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported that the Academic Senate continues to make committee appointments and is preparing for elections in April. The Senate is also collecting nominations for the Rotary Educator of the Year and the awarding of emeritus status. Academic Senate President Gonzalez Cuadros reported that Distance Education and Accessibility Coordinator Suzanne Wakim provided the Senate with a presentation about regular substantive interaction. She also reported that the Academic Senate approved modifications to its bylaws to move certain committees to human resources due to their confidential work. Finally, Academic Senate President Gonzalez Cuadros reported that the Academic Senate Forum will be held April 29.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Classified Senate also continues to make committee assignments. Additionally, he reported that six classified professionals will attend the Classified Leadership Institute in June. The Classified Senate recently received an update on its budget and remains in a healthy financial situation due to past fundraising. Classified Senate President Burwell reported on two upcoming events: The Grill and Chill is scheduled for May 1, in the athletic quad and Classified Professionals Day will be held June 9, at Terry Ashe Center in Paradise.

Student Senate President's Report – Guadalupe Ocampo

Student Senate President Ocampo reported that Samuel Ceja has been appointed Student Senate vice president through the end of the spring semester. She also reported that Student Life held a Wild for Wildlife event last week. Student Senate President Ocampo reported that Student Senate representatives will participate in "March in March" and Advocacy Day later this week to advocate

for student rights.

Student Trustee Comments – Jared Smith

Student Trustee Smith reported that the Student Success and Integration Committee is recruiting students interested in developing student leadership while empowering their voices by improving communication, hearing concerns, and developing ideas. He also reported that he has heard concerns about the guidance for end-of-year celebrations, but does not yet have details. Student Trustee Smith reported that he is the president of Butte College's PTK chapter; the chapter's induction ceremony will be held March 23. He concluded by reporting that most of the Student Senate board will attend the general assembly. Student Senate is also looking toward elections in April.

Vice President's Report – Erik Shearer

Assistant Superintendent/Vice President Shearer reported that fall registration has already opened, which is earlier than in previous years. Enrollment is going well so far and the college is on track for growth comparable to last fall. He reported that credit program enrollment has reached pre-Camp Fire levels and certain programs are impacted. Assistant Superintendent/Vice President Shearer also reported that a new academic calendar starts in 2026-2027, with an earlier start date and professional development rather than instruction during Thanksgiving week. He also reported that Butte College has been working on the statewide common course numbering initiative for some time, but the system has taken a temporary pause to work with California State University and University of California transfer partners. Assistant Superintendent/Vice President Shearer concluded that the college continues to develop noncredit curriculum as part of its strategic enrollment management plan.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff thanked PIO Gutierrez for his presentation and the Web Steering Team for their work. She also thanked Student Senate for providing the wildlife event. Superintendent/Guleff reported on events she recently attended, including a tour of Google, Zoom, and Adobe with the Digital Center and an Advisory Committee on Legislation (ACL) meeting. She noted that the ACL is tracking the development of the state budget and will advocate for more than the planned 0.5% growth. Superintendent/President Guleff reported that she also chaired the Orange Coast accreditation team visit, adding that the peer review process remains an important part of accreditation. She noted that she will present at the Chief Student Services Officers conference later this month and also host the Region 1 Far North presidents and their teams for an IEPI event focused on technology and artificial intelligence at the end of the month. Superintendent/President Guleff concluded her report by congratulating the Butte College's Women's Basketball Team for being league champions two years in a row and advancing to the "Sweet 16" at the state playoffs.

Board Comments

Trustee Massa reported that his son, who is a Butte College alum, worked on the Olympics broadcast team and found that 20 other Butte College grads were also working on the broadcast. Board Clerk Dahlmeier reported that he was happy to hear that Student Senate will attend general assembly and Classified Senate will attend the Classified Leadership Institute. He also expressed appreciation for the work on the web site. Trustee Boeger reported that Butte College is well ahead of the curve and needs to maintain that momentum. He added that offering bachelor's degrees at community colleges is a waste of effort. Trustee McGinnis noted that March is Women's History Month and that 75% of Butte College's presidents have been women. He added that he has concerns about artificial intelligence products aimed at students, noting that he is growing more fearful of AI.

6. Communications from the Public

There were no public comments.

7. Contracts

Approval of Contracts, Item 7.1

It was moved by Board Vice President Nock, seconded by Board Clerk Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

Approval of Contract Amendment #1 to Strategic Data Command Inc. to Purchase Information Technology Consulting Services utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034, Item 7.2

It was moved by Trustee Krepelka, seconded by Board Vice President Nock, to approve contract amendment #1 to Strategic Data Command Inc. to purchase information technology consulting services utilizing California Multiple Award Schedule CMAS Number 3-26-01-1034, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

8. Finance

Donation of District Personal Property: Miscellaneous Electronic Equipment to the Chico Art Center, Item 8.1

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the donation of district personal property consisting of miscellaneous electronic equipment to the Chico Art Center in accordance with Board Policy 6550.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

Donation of District Personal Property: Miscellaneous Electronic Equipment to Computers for Classrooms, Item 8.2

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the donation of district personal property consisting of miscellaneous electronic equipment to Computers for Classrooms in accordance with Board Policy 6550.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

Donation of District Personal Property: Miscellaneous Electronic Equipment to the Little Red Hen, Item 8.3

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the donation of district personal property consisting of miscellaneous electronic equipment to the Little Red Hen in accordance with Board Policy 6550.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

9. Administration

California Community College Trustees (CCCT) Board Member Election Item 9.1

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the nine candidates listed on the ballot.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa, and McGinnis

Nos: None

Abstentions: None

Absent: None

10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that the Board took no reportable action.

11. Adjournment

Board President Blacklock adjourned the meeting at 3:23 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of February 28, 2026 to March 31, 2026.

Type of Warrant	Quantity of Checks	Total
Vendor	1,039	\$14,471,619
Payroll	95	\$5,608,033
Financial Aid	4,347	\$6,201,214

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of March 2026. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

March 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
3/16/26	3/16/26	Resilient Pathways	Safe Zone Ally Training and Bystander Intervention Training	(\$1,000.00)	Unrestricted General	Professional Development	Adams
3/17/26	3/17/26	Sound and Color Documentary, LLC	Screening of Sound & Color Synesthesia Documentary	(\$450.00)	Unrestricted General	Professional Development	Adams
3/23/26	3/22/29	Mind Body Physical Therapy	Work Experience Education Program	\$0.00	N/A	Career Center	Robinson
3/1/26	2/28/29	Pride Industries	Career Services and Resources for Students with Disabilities	\$0.00	N/A	Career Center	Robinson
3/27/26	Until Terminated	Sierra Nevada Brewing Company	Federal Work-Study Program	Expense based on Student Employees, Rate of Pay, and Hours Worked	Restricted General	Career Center	Robinson
3/20/26	3/19/27	Riverside Assessments, LLC dba Riverside Insights	Woodcock-Johnson V Subtest Access and Subscription	(\$572.00)	Restricted General	Disabled Student Programs & Services	Robinson
3/1/26	2/28/27	Ellucian Company LLC	California State Grant Interface CESA Software Maintenance	(\$2,835.00)	Restricted General	Financial Aid	Robinson
7/1/26	6/30/27	Ellucian Company LLC	StudentForms with CampusMetrics and AutoReconciliation Cloud Software License	(\$70,907.00)	Unrestricted General	Financial Aid	Robinson
3/21/26	3/20/27	Directional Ad-Vantage Holdings, LLC dba Smartlite USA	Advertisement Panel at Chico Marketplace	(\$4,225.00)	Unrestricted General	Marketing	Robinson
3/1/26	6/30/26	Upgraded Living dba Growing up Chico	Print Advertisements	(\$4,685.00)	Unrestricted General	Marketing	Robinson
4/1/26	4/1/26	Boba Tealicious	Food Vendor at Taste of Culture Event	(\$1,250.00)	Restricted General	Student Belonging & Empowerment	Robinson
3/12/26	3/12/26	Four Winds of Indian Education	Beading Workshop	(\$366.10)	Restricted General	Student Belonging & Empowerment	Robinson
4/8/26	4/8/26	Sawyer McAvoy	Safe Zone Training	(\$500.00)	Restricted General	Student Belonging & Empowerment	Robinson
4/10/26	4/10/26	Sawyer McAvoy	Bystander Intervention Training	(\$1,000.00)	Restricted General	Student Belonging & Empowerment	Robinson
4/15/26	4/15/26	Sawyer McAvoy	Safe Zone Training	(\$375.00)	Restricted General	Student Belonging & Empowerment	Robinson
3/3/26	3/3/26	Conservation Ambassadors, Inc.	Wildlife Education Presentations	(\$1,450.00)	Fiduciary	Student Life	Robinson
5/29/26	5/29/26	Eclectic Sound DJ's	DJ Services for Post Commencement Reception	(\$700.00)	Unrestricted General	Student Services	Robinson
3/10/26	3/19/26	Bus-Man Holiday Tours	Charter Transportation for Central California University Campus Visits Amendment to Fees	(\$134.26)	Restricted General	TRIO/EOPS	Robinson
4/2/26	4/2/26	Creating A Sustainable You	Massage Therapists and Sound Bath Therapists Services for U in Butte Week Event	(\$2,500.00)	Restricted General	U in Butte	Robinson
3/31/26	3/31/26	Jesse Dizard	Film Screening Documentary for U in Butte Week Event	(\$200.00)	Restricted General	U In Butte	Robinson
3/30/26	3/30/26	La Familia Restaurant	Food Vendor for U in Butte Week Event	(\$2,122.18)	Restricted General	U In Butte	Robinson
6/10/26	7/29/26	Paradise Ridge Chamber of Commerce	Party in the Park Music and Marketplace Outreach and Tabling	(\$280.00)	Unrestricted General	Welcome Center	Robinson
2/28/26	4/24/26	Advanced Timing	Timing Services and Meet Management for Black and Gold Track Meet and GVC Championships	(\$4,000.00)	Unrestricted General	Athletics	Shearer
8/26/26	12/16/26	Chico Area Recreation & Park District	Facilities Use Agreement for Ballroom Class	(\$2,262.00)	Unrestricted General	Athletics	Shearer
3/9/26	3/9/26	Mt. Lassen Motor Transit, Inc.	Charter Bus for Football Team UC Davis Comprehensive Cancer Center and McKinley Park	(\$2,768.62)	Foundation Agency Account	Athletics	Shearer
2/26/26	Upon Payment	Hitech Instruments, Inc.	Labscope for Windows and Labscope Teacher Software	(\$6,121.83)	Measure J	Biology	Shearer
2/26/26	Until Terminated	Carl Zeiss Microscopy GmbH	Labscope Software License	\$0.00	Measure J	Biology	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

March 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
2/26/26	6/30/26	Butte County Office of Education	California Adult Education Program Allocation	(\$243,718.00)	Restricted General	Career & Technical Education	Shearer
Delivery Date	Three Years	Mestrelab Research, S.L.U.	Mnova Suite Software Annual Updates and Support	(\$1,701.00)	Unrestricted General	Chemistry	Shearer
2/17/26	2/19/26	Beacon Results	Training Delivery Services	(\$300.00)	Restricted General	Contract Education	Shearer
3/11/26	6/30/26	Butte County Department of Social Services	Employee Training	\$9,625.00	Restricted General	Contract Education	Shearer
2/11/26	12/31/26	Butte County Human Resources	Employee Training Amendment to Method and Rate of Payment	\$760.00	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	Good Well Consulting, Inc.	Training Delivery Services Amendment to Fees	(\$2,000.00)	Restricted General	Contract Education	Shearer
2/18/26	2/18/26	Housing Authority of the County of Butte	Employee Training	\$1,900.00	Restricted General	Contract Education	Shearer
2/10/26	6/30/26	Jamie Grettum	Training Delivery Services Amendment to Fees	(\$4,000.00)	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	Leadership & Training Concierge	Training Delivery Services Amendment to Fees	(\$12,000.00)	Restricted General	Contract Education	Shearer
2/10/26	6/30/26	Leaf A Legacy, LLC	Training Delivery Services Amendment to Fees	(\$2,000.00)	Restricted General	Contract Education	Shearer
2/25/26	6/30/26	Lion Tree Service	California Resilient Careers in Forestry Project Amendment to Term, Fees, and Authorized Representatives	(\$81,600.00)	Restricted General	Contract Education	Shearer
3/16/26	6/30/26	Matt Kellogg	Training Delivery Services	(\$6,500.00)	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	Ria Collaboratories	Training Delivery Services Amendment to Fees	(\$12,000.00)	Restricted General	Contract Education	Shearer
3/6/26	4/3/26	Sierra Institute	Employee Training	\$6,090.00	Restricted General	Contract Education	Shearer
3/27/26	6/30/26	Tanya Hanrihan	California Community Colleges - California Conservation Corps Partnership Project	(\$110,000.00)	Restricted General	Contract Education	Shearer
3/5/26	6/30/26	Thrive Synergy Solutions	Training Delivery Services Amendment to Fees	(\$4,500.00)	Restricted General	Contract Education	Shearer
3/9/26	12/19/25	Anderson Union High School District	College & Career Access Pathways Partnership Appendix Revised	(\$1,100.00)	Unrestricted General	Dual Enrollment	Shearer
3/9/26	5/29/26	Butte County Office of Education, Table Mountain School	College & Career Access Pathways Partnership Appendix Revised	\$0.00	N/A	Dual Enrollment	Shearer
3/9/26	5/29/26	Chico Unified School District, Chico High School	College & Career Access Pathways Partnership Appendix Revised	(\$21,600.00)	Unrestricted General	Dual Enrollment	Shearer
3/1/26	2/28/27	CourseMaven, Inc. DBA DualEnroll.com	DualEnroll Software Annual License	(\$31,290.00)	Unrestricted General	Dual Enrollment	Shearer
3/9/26	5/29/26	Durham Unified School District	College & Career Access Pathways Partnership Appendix Revised	(\$2,600.00)	Unrestricted General	Dual Enrollment	Shearer
3/9/26	12/19/25	Glenn County Office of Education, William Finch Charter School	College & Career Access Pathways Partnership Appendix Revised	(\$2,700.00)	Unrestricted General	Dual Enrollment	Shearer
3/9/26	5/29/26	Orland Unified School District	College & Career Access Pathways Partnership Appendix Revised	(\$5,800.00)	Unrestricted General	Dual Enrollment	Shearer
2/26/26	5/29/26	Oroville Union High School District, Oroville High School	College & Career Access Pathways Partnership Appendix Revised	(\$5,600.00)	Unrestricted General	Dual Enrollment	Shearer
7/1/26	6/30/28	Penn Valley Fire Protection District	Clinical Experience Agreement	\$0.00	N/A	Emergency Medical Services	Shearer
3/17/26	3/18/26	Cathy's Sew and Vac	Maintenance and Repair of Sewing Machines in Arts	(\$2,500.00)	Unrestricted General	Fashion	Shearer
7/1/26	6/30/28	Freedom Home Health and Hospice Care Services, Inc.	Clinical Experience Agreement	\$0.00	N/A	Health Occupations	Shearer
2/17/26	7/31/26	JH Technologies, Inc.	Microscope Repairs and Maintenance	(\$5,928.08)	Unrestricted General	Industrial Tech Programs	Shearer
3/4/26	3/3/29	Kraemer and Company Manufacturing, Inc.	Field Experience for Advanced Manufacturing Program	\$0.00	N/A	Industrial Tech Programs	Shearer
3/27/26	Upon Payment	Design Science, Inc./Wiris	MathType for SaaS and Office Tools Subscription	(\$4,204.93)	Unrestricted General	Mathematics	Shearer
3/26/26	3/25/27	Maths For More, S.L.	MathType Licenses	\$0.00	Unrestricted General	Mathematics	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

March 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
4/23/26	4/23/26	Holiday Inn Express	2026 Fire Technology Summit Meet & Greet Venue	(\$3,000.00)	Restricted General	North Far North Regional Consortium	Shearer
3/6/26	12/31/27	Los Rios Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$263,480.00)	Restricted General	North Far North Regional Consortium	Shearer
2/1/26	6/30/26	Mallory Stevens	Dual Enrollment Technical Assistance Consultant	(\$50,000.00)	Restricted General	North Far North Regional Consortium	Shearer
3/6/26	12/31/27	Redwoods Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
3/6/26	12/31/27	Redwoods Community College District	Strong Workforce Program Regional Allocation	(\$664,478.00)	Restricted General	North Far North Regional Consortium	Shearer
3/16/26	12/31/27	Shasta Tehama Trinity Joint Community College District	Strong Workforce Program Projects In Common Center of Excellence	(\$250,000.00)	Restricted General	North Far North Regional Consortium	Shearer
2/26/26	12/31/27	Sierra Joint Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
3/9/26	12/31/27	Woodland Community College	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
3/27/26	12/31/27	Yuba Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$65,870.00)	Restricted General	North Far North Regional Consortium	Shearer
5/26/26	5/26/26	Paradise Alliance Church	Nursing Pinning Ceremony Venue	(\$710.00)	Unrestricted General	Nursing	Shearer
7/1/26	6/30/28	Youth for Change	Clinical Experience Agreement	\$0.00	N/A	Nursing	Shearer
4/10/26	4/10/26	Paradise Alliance Church	Law Enforcement State Parks Academy Graduation Venue	(\$1,350.00)	Unrestricted General	Public Safety Education & Training	Shearer
7/1/26	6/30/28	Placer County Sheriff's Office	Emergency Vehicle Operations Training for Placer County Sheriff's Office Law Enforcement Academy Cadets	\$156,000.00	Restricted General	Public Safety Education & Training	Shearer
4/10/26	4/10/26	Thomas Parker	Bagpiping for Law Enforcement State Parks Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
4/1/26	12/31/26	SKU Agency, LLC	Business Consulting and Training	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
2/26/26	Until Terminated	The Vanguard Group, Inc.	Voluntary Retirement Plans Third Party Administrator (OMNI/TSA) Billing Authorization Agreement	N/A	N/A	Administrative Services	Snelling
3/1/26	6/30/26	Foundation for California Community Colleges	Contract Management and Fiscal Management Support for the K12 Strong Workforce Program Round 8	(\$22,367,680.00)	Restricted General	Administrative Services	Snelling
7/1/25	6/30/26	WeServ Inc. DBA Glyn Pye Vending	Snack Vending Services Amendment to extend Term	20% Commission on Sales	Enterprise	Dining Services	Snelling
3/27/26	Until Terminated	Primo Brands Corporation - BlueTriton Brands, Inc.	Water Delivery Services	Fees based on Usage	Various	Business Contracts & Risk Management	Snelling
3/1/26	2/28/27	Accurate Communication, Inc.	American Sign Language (ASL) Weekday Remote Interpretation Services	(\$3,000.00)	Restricted General	CCC Technology Center	Snelling
3/3/26	Upon Payment	Design Science, Inc./Wiris	MathType for Office Tools Subscription	(\$66.50)	Restricted General	CCC Technology Center	Snelling
2/23/26	2/23/27	Maths For More, S.L.	MathType License	\$0.00	Restricted General	CCC Technology Center	Snelling
3/1/26	2/28/27	MathPix, Inc.	Mathpix Snip Organization Software License	(\$99.90)	Restricted General	CCC Technology Center	Snelling
3/23/26	3/22/27	OpenVPN, Inc.	OpenVPN Access Server Software License	(\$3,780.00)	Restricted General	CCC Technology Center	Snelling
3/1/26	2/28/27	Pluralsight	Learning Management System and Content Library for Technology Trainings Enterprise License	(\$4,520.00)	Restricted General	CCC Technology Center	Snelling

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

March 2026

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
3/31/26	Upon Payment	SHI International Corporation	Sophos Central Intercept X Advanced Software	(\$1,229.10)	Restricted General	CCC Technology Center	Snelling
3/23/26	3/22/27	Sophos Limited	Sophos Central Intercept X Advanced Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
3/25/26	Until Terminated	Socure, Inc.	Mutual Nondisclosure Agreement	\$0.00	N/A	CCC Technology Center	Snelling
4/1/26	3/31/27	The Escal Institute of Advanced Technologies, Inc. dba SANS Institute	SANS Security Awareness Training Licenses	(\$14,250.00)	Restricted General	CCC Technology Center	Snelling
3/31/26	Upon Payment	Verifone Payments BV dba 2 Checkout	oxygen XML Editor Software	(\$22.00)	Restricted General	CCC Technology Center	Snelling
3/25/26	3/25/27	Syncro Soft SRL	oxygen XML Editor License	\$0.00	Restricted General	CCC Technology Center	Snelling
6/9/26	6/9/26	Paradise Recreation and Park District	Classified Professionals Day Venue	(\$1,406.00)	Unrestricted General	Classified Senate	Snelling
7/1/26	6/30/27	ACCO Engineered Systems	Annual Kitchen Refrigeration Chillers Maintenance	(\$2,745.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
3/16/26	3/20/26	A-Plus Utility Locating, LLC	Locate and Mark Utilities at the Indoor Firearms Training Center Project Site	(\$4,240.00)	Measure J	Facilities, Planning, & Management	Snelling
3/9/26	6/30/26	California Department of Forestry & Fire Protection	Vegetation Management	(\$6,617.55)	Unrestricted General	Facilities, Planning, & Management	Snelling
3/23/26	9/28/26	Dawson Landscaping	Creation of Soccer Practice Field	(\$72,500.00)	Capital	Facilities, Planning, & Management	Snelling
3/16/26	3/31/26	Miller Glass, Inc.	Removal and Disposal of Bi-Fold Doors in Campus Center	(\$1,760.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
9/14/26	6/30/27	Opening Technologies, Inc.	Installation of Access Controls and Key Switches at Cosmetology and Barbering Building Project	(\$20,670.49)	Capital	Facilities, Planning, & Management	Snelling
9/1/26	4/30/27	Opening Technologies, Inc.	Installation of Access Controls and Key Switches at Agriculture and Natural Resources Building Project	(\$31,484.33)	Measure J	Facilities, Planning, & Management	Snelling
2/23/26	6/30/26	RCI General Engineering	Replacement of Gate Valve at Science Building	(\$9,000.00)	Measure J	Facilities, Planning, & Management	Snelling
2/23/26	6/30/26	RCI General Engineering	Repair of Gate Valve at Public Safety Training Grounds	(\$8,000.00)	Measure J	Facilities, Planning, & Management	Snelling
4/1/26	6/30/26	Shine Up Solar	Solar Panel Cleaning at Glenn County Center	(\$1,395.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
7/1/26	6/30/27	Sunset Services	Grade III Operator for the Waste Water Treatment Plant	(\$43,200.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
Upon Delivery and Acceptance (2026)	2031	UBEO West, LLC	Lease of Print Shop Copiers	(\$235,585.37)	Unrestricted General	Facilities, Planning, & Management	Snelling
3/16/26	Upon Payment	ePlus Technology, Inc.	Hewlett Packard Enterprise Hardware Support and Nimble Software License	(\$4,019.36)	Unrestricted General	Information Technology	Snelling
12/11/25	12/10/26	Hewlett Packard Enterprise Company	Nimble License	\$0.00	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$174,375.00			
			TOTAL EXPENSE CONTRACTS	(\$25,013,264.60)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of New Courses
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The courses described in the attached have been developed by various departments to enhance and update their current curriculum.

KIN 8 is a transfer-level course that examines the changing role of women in sport and the societal developments that have broadened their opportunities.

KIN 79 is a transfer-level course that advances foundational pickleball skills, focusing on strategic play, accuracy, and competitive preparedness, while promoting lifelong fitness and teamwork.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

Kinesiology (KIN)

KIN 8 - Women in Sport

Transfer Status: CSU/UC

Unit(s): 3.00

Lecture: 51.00 Contact hours

Course Description: This course examines the relationship between women and sport from multiple perspectives. Consideration is given to the cultural, economic, educational, legal, physiological and social influences on women in sport. Situating the evolving roles that women assume in sport within a historical context, emphasis is placed on using the past to advise the present and effect change in the future. Through research and analysis, students will gain an understanding of the significant events of women in athletics from the past to the present and how their significance will determine the future of women in sport.

KIN 79 - Pickleball II

Transfer Status: CSU/UC

Unit(s): 1.50

Lecture: 51.00 Contact hours

Course Description: This course covers advanced pickleball strategies and strokes with an emphasis on singles and doubles match play. Concepts of fitness, nutrition, and injury prevention are explored for the competitive player. Environmental effects on the game are discussed.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of International Travel – Jacob Vazquez to Fukuoka, Japan (Fulbright Specialist Program)
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

Jacob Vazquez, interim associate dean of instruction and agribusiness faculty member, has been invited to participate in the Fulbright Specialist Program in Fukuoka, Japan. The visit will take place from June 5–21, 2026, in collaboration with Kyushu Sangyo University.

Status

Jacob Vazquez was selected as a Fulbright Specialist to work with Kyushu Sangyo University in Japan. Responsibilities include delivering lectures and workshops on global food systems and agricultural supply chains, collaborating with faculty and administrators on Global Food Business curriculum, and engaging with students and local stakeholders. Travel and associated costs are covered by the Fulbright Program.

Recommendation

It is recommended that the Board authorize international travel to Fukuoka, Japan for Jacob Vazquez to participate in the Fulbright Specialist Program from June 5–21, 2026.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Probationary Faculty First and Second Year Recommendations, 2026-2027
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

Evaluations for probationary, tenure-track faculty listed below were submitted by each Evaluation Team to the Sabbatical and Professional Advancement (SPA) Committee with recommendations regarding each individual faculty member's employment status for the next year. The SPA Committee submitted its recommendation to the Superintendent/President.

Upon review of these recommendations, the Superintendent, in accordance with Education Code Sections 87607-87609, makes recommendations to the Governing Board regarding continued employment of probationary faculty members, and the Board acts at its discretion.

Status

The Superintendent/President has reviewed the recommendations of the SPA Committee and forwards the following recommendations to the Board of Trustees.

Recommendation

It is recommended that the following first-year, first contract, probationary faculty members be granted a one-year second probationary contract for 2026-2027.

Randi Bland, Annie Connelly, Jasmine Corona Alcazar, Cody Frazer, Rochelle McFee, Aja Mulford, Daniel Mullen, Andrew Peterson, Iris Ramirez, Nickolas Wilson, Thea Wilson, and Hebib Yaghmorassene.

The BCEA contract provides that at the conclusion of the second year, a faculty member is offered a contract for years three and four. It is recommended that the following second-year, second contract, probationary faculty members be granted a two-year third probationary contract for years 2026-2027 and 2027-2028.

Bonnie Baxter, Teresa Carrasco, Sam "Anthony" Ferro, Cristin Frazer, Edward Jackson, Cedric King, Steven Niedbala, Amber Noel-Camacho, Mark Scholl, Kristin Sinha, Kelly Skinner, Melody Struthers, Carlos Vasquez, Emilie Wilson and Logan Ziegenmeyer.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Human Resources Analyst Academic/Classified (HR) – Tiffany Trull
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 10
Effective: April 1, 2026
2. Employment of Manager, Information Technology Services & Support (IT) – Jennifer Eller
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 17
Effective: May 1, 2026
3. Employee working Out-of-Class, Manager, Curriculum & Scheduling Services (Instruction) – Shelly Knifong
Effective: February 1, 2026 – June 30, 2026
4. Employee working Out-of-Class, Manager, Curriculum & Scheduling Services (Instruction) – Cynthia Pickett
Effective: February 1, 2026 – June 30, 2026
5. Voluntary Transfer of Position – Kathy Turner
From: Executive Assistant (MSC – 9)
To: Human Resources Specialist, Senior (MSC - 7)
Effective: April 1, 2026

Academic*

6. Assignment as Dual Enrollment Coordinator (25%) – Jacob Vazquez
Effective: August 1, 2025 – January 4, 2026
7. Assignment as Dual Enrollment Coordinator (25%) – Craig Kielb
Effective: January 1, 2026 – May 29, 2026

8. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Shelley Stephens
Effective: July 1, 2025 – June 30, 2026
9. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Tyler Devol, Sabra McCartney, Sarah Silva
Effective: July 8, 2025 – June 30, 2026
10. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Jim Scudmore
Effective: July 14, 2025 – June 30, 2026
11. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Theresa Wycoff
Effective: July 23, 2025 – June 30, 2026
12. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Angela Carnes
Effective: August 28, 2025 – June 30, 2026
13. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Vocations, Inc.) – Anita Wagner
Effective: July 14, 2025 – June 30, 2026
14. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Mains'l) – Michael Duch, Dean Green, Jeannie Schroeder, Pamela Warner-Chamberlin
Effective: July 14, 2025 – June 30, 2026
15. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Sycamore Glen) – Karen Creswell
Effective: September 19, 2025 – June 30, 2026
16. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Westmont Living dba The Terraces) – William Bowler, Pamela Sachs
Effective: July 14, 2025 – June 30, 2026
17. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Westmont Living dba The Terraces) – Ciera Clark
Effective: October 23, 2025 – June 30, 2026
18. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Paul Anderson, Amy Brown, Teah Cain, Elise Daniels, Pam Easter, Terrie Fry, Anita Macias, Monica Rogers, Patty Willis, Maider Xiong
Effective: July 14, 2025 – June 30, 2026
19. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Christian Crabb
Effective: July 17, 2025 – June 30, 2026

20. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Kim Shaughnessy
Effective: July 23, 2025 – June 30, 2026
21. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Debra McKey
Effective: July 28, 2025 – June 30, 2026
22. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – William Bowler, Pamela Sachs
Effective: August 28, 2025 – June 30, 2026
23. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Spring Semester 2026 – Jennifer Gustafson, Michael Silva

Classified Employees*

24. Employment of Admissions & Records Technician, Senior (Student Services) – Amy Duncan
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 27
Effective: April 1, 2026
25. Employment of Support Center Representative – Bilingual/Biliterate (Student Services) – Adilene Zambrano-Chavez
Part-time, 24 hours per week, 12 months per year
Salary: CSEA – 19
Effective: April 1, 2026
26. Employment of Support Center Representative (Student Services) – Tyler Evaro
Part-time, 24 hours per week, 12 months per year
Salary: CSEA – 18
Effective: April 1, 2026
27. Employee working Out-of-Class, Administration Assistant to the Dean (Instruction) – Jocelyn Thorp
Effective: March 13, 2026 – April 30, 2026
28. Employee working Out-of-Class, Administrative Assistant to the Dean (Instruction) – Nancy Yates
Effective: March 1, 2026 – June 30, 2026
29. Employee working Out-of-Class, Administrative Assistant (Student Services) – Ashley Sheppard
Effective: March 18, 2026 – June 30, 2026
30. Employee working Out-of-Class, Program Assistant (Instruction) – Jacquelyn Smith
Effective: March 1, 2026 – June 30, 2026
31. Employee working Out-of-Class, Transportation Mechanic, Lead (FPM) – Kim Hong
Effective: March 1, 2026 – June 30, 2026
32. Permanent Increase from 10 months to 12 months Athletic Equipment Technician (Athletics) – William Thomas
Effective: June 1, 2026

Temporary Employees*

33. **Substitutes**

34. **Short Term/Seasonal**

Community Service Officer (College Police) – Mychal Vallare

Salary: \$24 per hour 3/30/26-6/30/26

Financial Aid / Veterans Assistant I – Anthony Prasad

Salary: \$23.00 per hour 2/26/26 – 6/30/26

Food Services Assistant (Dining Services) – Eileena Britten

Salary: \$22.25 per hour 3/4/26 – 6/1/26

Special Programs Clerk (Student Services) – Jenna McCurdy

Salary: \$23.50 per hour 3/30/26 – 6/30/26

35. **Professional Expert**

Crime Scene Actor – Spencer Carr

Salary: \$16.90 per hour 3/19/26 – 6/30/26

Manipulative Skills/Evaluator – Oliver Litchfield

Salary: \$16.90 per hour 2/5/26 – 6/30/26

Manipulative Skills/Evaluator – Jake Almy

Salary: \$16.90 per hour 2/19/26 – 6/30/26

Manipulative Skills/Evaluator – Joseph Sierra

Salary: \$16.90 per hour 2/26/26 – 6/30/26

Manipulative Skills/Evaluator – Luke Danger

Salary: \$16.90 per hour 3/5/26 – 6/30/26

Nursing – Rebecca Nelson

Salary: \$45.00 per hour 1/19/26 – 6/30/26

Nursing – Ashley Spaulding

Salary: \$45.00 per hour 2/2/26 – 6/30/26

Nursing – Abigail Healy

Salary: \$45.00 per hour 2/26/2026 – 6/30/2026

Nursing – Heidi Jolly

Salary: \$45.00 per hour 2/28/2026 – 6/30/2026

Nursing – Joseph Florioli

Salary: \$45.00 per hour 3/2/2026 – 6/30/2026

36. **Volunteer**

Volunteer (Athletics) – Destin Armstrong, Daniela Eusebio, Aiden Geil, Jason Raga, Nathaniel Sparks

Volunteer (Veterans Services) – Glenn Hargis

37. **Retirements/Resignations**

Resignation, Director, Enterprise Systems (IT) – Madeline Bird

Effective – July 1, 2026

Resignation, Programmer and Applications Analyst (IT) – Anthony Christopher Henderson

Effective – May 30, 2026

Retirement, Instructional Aide – Reading & Writing (Instruction) – Rae Morrison

Effective – March 14, 2026

Retirement, Scheduling and Curriculum Analyst (Instruction) – Cynthia Pickett

Effective – May 5, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	Sep 2028	Town of Paradise, Northern Rural Training and Employment Consortium, Paradise Unified School District, Alliance for Workforce Development Inc, Valley Contractor Workforce Foundation	Paradise Resilient Infrastructure and Sustainable Education Center ("Paradise RISE") Project funded under the Community Development Block Grant - Disaster Recovery Workforce Development Program	\$3,444,971.89	Restricted General	Economic Workforce Development	Shearer
			TOTAL REVENUE CONTRACTS	\$3,444,971.89			
			TOTAL EXPENSE CONTRACTS	\$0.00			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District's California Community Colleges Technology Center Department requires information technology consulting services to develop and deploy a modernized fraud identification solution to provide frontline defense against application fraud and support for the Student Success Suite. Funding will be allocated from the Student Enrollment grant and Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-23-01-1035, as a source to purchase the required information technology consulting services from Pariveda Solutions, Inc. as needed during the term July 1, 2026 through June 30, 2027, in the amount not to exceed \$1,000,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035, for the term of July 1, 2026 through June 30, 2027, in the amount not to exceed \$1,000,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Pariveda Solutions, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of Contract to Purchase eTranscript California Software Development and Maintenance Services from XAP Corporation as a Sole Source Procurement
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community College Technology Center Department requires continuing software development and maintenance services for eTranscript California, the custom-built software that provides a statewide electronic transcript exchange that is currently operating at over a hundred of the California Community Colleges.

Funding will be allocated from the Student Enrollment grant.

California Education Code Section 81645 requires the District to advertise publicly for bids or proposals for the purchase of electronic data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods and services involving an expenditure that exceeds the state-mandated bid limit. However, California case law provides that where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage, the statute requiring competitive bidding does not apply; and that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding.

On April 6, 2005, the District entered into a contract with XAP Corporation to design, develop, maintain, and operate an electronic transcript service system pursuant to a Request for Proposals dated November 17, 2004. CCCTran, the predecessor to eTranscript California, was designed and developed for the California community colleges and released in 2007. eTranscript California has continued to be maintained and operated by XAP Corporation.

Status

District staff recommends a sole source procurement of the required software development and maintenance services for eTranscript California from XAP Corporation because: 1) eTranscript California is custom-built proprietary electronic transcript software with California specific data elements, CCC specific formats, work flows, interface, and messaging features; 2) there is no off the shelf software product that provides the customization necessary to meet California Community Colleges requirements and for other vendors customizing their products would be cost prohibitive; and 3) the proposed purchase of software maintenance services maintains continuity of this custom-built system for the colleges.

Based on the above factors, District staff has determined that competitive bidding would not produce any advantage to the District and that it is in the best interest of the District to authorize a contract with XAP Corporation for eTranscript California software development and maintenance services for the term July 1, 2026 through June 30, 2027, in the amount not-to exceed \$900,000, on a sole source procurement basis without going through a competitive bidding process.

Recommendation

It is recommended that the Board of Trustees find that it is in the District's best interest to authorize the letting of a sole source contract to XAP Corporation and authorize the District to enter into a contract with XAP Corporation for eTranscript California software development and maintenance services on a sole source procurement basis for the term July 1, 2026 through June 30, 2027, in the amount not-to exceed \$900,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize the District to execute necessary contract documents related to the purchase of the eTranscript California software development and maintenance services from XAP Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Adoption of Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Chico Center Cosmetology and Barbering project necessitates installation of new water facilities to service the building. The project contractor, D.H. Slater and Son, Inc., will install the water facilities as part of the overall project.

California Water Service Company has requested a grant of easement on Assessor Parcel Number 002-230-026, City of Chico, which is part of the Butte-Glenn Community College District property located at 2320 Forest Avenue, Chico, CA 95928, to facilitate the installation of a new water facilities to support the Cosmetology and Barbering building.

Education Code sections 81310 et seq., require the District's Board (1) adopt a resolution declaring its intention to dedicate real property in a regular open meeting and by a two-thirds vote of all its members, and (2) provide public notice of adoption of the resolution and of the time and place a public hearing shall be given.

Education Code section 81313 requires the District's Board hold a public hearing and provides that the Board may, unless a protest is entered, adopt a resolution by a two-thirds vote of all its members authorizing and directing the execution of the deed of dedication of the property and to deliver it. Upon the delivery and acceptance of the deed the dedication is fully effective.

District staff and California Water Service Company have negotiated the terms of the easement.

Status

The attached Resolution of Intent to Dedicate Public Utility Easement to California Water Service Company incorporates by reference a document that identifies and describes the property that the District proposes to convey, California Water Services Company's intended use of the easement, and essential terms and conditions of the easement.

District staff recommends the Board of Trustees consider and adopt the Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company. Resolution No. 841 (1) declares the Board of Trustees' intent to convey an easement to California Water Service Company for public

utility purposes and (2) sets the date and time for a public hearing at the next regular meeting of the Board on May 20, 2026, to consider and approve the easement in accordance with statute.

Upon adoption of Resolution No. 841, District staff will make the appropriate public notice in accordance with statute.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 841: Intent to Dedicate Public Utility Easement to California Water Service Company.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 841

RESOLUTION OF INTENT TO DEDICATE PUBLIC UTILITY EASEMENT TO CALIFORNIA WATER SERVICE COMPANY

WHEREAS, the Butte-Glenn Community College District ("District") owns real property located at 2320 Forest Avenue, Chico, CA 95928 (the "Property");

WHEREAS, California Water Service Company has requested that the District convey to California Water Service Company an easement and right-of-way for the installation and maintenance of new water facilities in the form attached hereto as Exhibit A;

WHEREAS, it is in the best interests of the District to proceed with the conveyance of the easement to California Water Service Company;

WHEREAS, Education Code section 81310 provides that the governing board of a community college district may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree; and

WHEREAS, pursuant to Education Code section 81311, before so conveying property, a community college district's governing board must adopt a resolution in an open meeting by a two-thirds vote of all of its members declaring the intention to convey the property.

NOW, THEREFORE, BE IT FOUND, DETERMINED, AND RESOLVED BY THE BOARD OF TRUSTEES OF THE BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, BUTTE COUNTY, CALIFORNIA, AS FOLLOWS:

1. The foregoing recitals are adopted as true and correct.
2. Pursuant to education Code sections 81310 *et seq.*, it is the intention of the District to approve the Grant of Easement pursuant to the respective terms and conditions set forth in Exhibit A attached hereto and incorporated by reference.
3. On the 20th day of May 2026, at the hour of 1:00 p.m., or as soon thereafter as the matter can be heard, the District's Governing Board shall hold a public hearing upon the question of approving the Grant of Easement in favor of California Water Service Company pursuant to Education Code sections 81311 and 81312, at which time any interested person may appear and be heard thereon.
4. Notice of adoption of this Resolution shall be given by posting a true copy of this Resolution in three (3) public places in the District not less than ten (10) days before the date of the public hearing described above. Notice of said public hearing shall be given by publishing the notice in a newspaper of general circulation published in the District or in a newspaper published in Butte County that has general circulation within the District not less than five (5) days before the date of the public hearing described above.

The foregoing Resolution was adopted this 15th day of April 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Blacklock, President, Board of Trustees
Butte-Glenn Community College District
Butte County, California

Attest:

John Dahlmeier, Clerk, Board of Trustees
Butte-Glenn Community College District
Butte County, California

EXHIBIT A
EASEMENT DEED

RECORDING REQUESTED BY

AND WHEN RECORDED RETURN TO:

California Water Service Company
1720 North First Street
San Jose, CA 95112-4598
Attn: New Business Distribution Group, Engineering Department

APN: 002-230-026

R&T Code 11911. This is a conveyance of an easement and the consideration and value is less than \$100.00.

The undersigned Grantor declares that the documentary transfer tax due is \$0.00, computed on full value of property conveyed.

GRANT OF EASEMENT

By this instrument dated _____, 20____, BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, a community college district organized under Cal. Edu. Code §§ 72000 et seq., (“Grantor”) hereby grants to CALIFORNIA WATER SERVICE COMPANY, a California corporation (“Grantee”), a permanent non-exclusive easement to construct, reconstruct, install, operate, use, inspect, maintain, repair, replace, relocate, patrol, change the size of, add to, or remove such pipes, conduits, meters, valves, fittings, boxes, vaults, hydrants, pipeline markers, and other facilities (“Facilities”) as Grantee deems necessary or convenient in connection with Grantee’s business as a public utility water company and for any other legally permitted purpose for the conveyance, distribution and/or storage of water, together with a right of way for such Facilities and reasonable ingress to and egress from such facilities, upon, across and/or under the lands situated in the **County of Butte, Chico District**, State of California, described in Exhibit A and depicted in Exhibit B attached hereto and made a part hereof (“Easement Area”).

Grantor agrees that no change of grade of the Easement Area shall be made, that it shall not be inundated, that it shall be kept free of trees, deep-rooted shrubs, buildings and structures of all kinds (except for Grantee’s Facilities), and that nothing shall be done that unreasonably interferes with Grantee’s use of the Easement Area or that will damage or is reasonably likely to damage Grantee’s facilities and equipment in the Easement Area. Without limiting the foregoing, Grantor shall not perform or permit any digging, tunneling or other forms of construction activity on the Easement Area which would substantially disturb, or is likely to substantially disturb the compaction or unearth Grantee’s facilities located within the Easement Area or endanger the lateral support to such facilities and Grantor agrees that it shall be responsible for any such damage. Grantee shall have the right, but not the duty, at Grantee’s sole convenience and discretion, to trim and/or remove trees, brush, roots or vegetative material from within, under and over the Easement Area. Said right shall not relieve Grantor of the duty as owner to trim or remove trees, brush or material to prevent danger or hazard to property or persons.

Grantor reserves the right to use the surface of the Easement Area for parking, landscaping, walkways, signs and driveways (“Permitted Uses”); provided, however, to the extent removal of such Permitted Uses is necessary for Grantee to exercise its rights under this instrument, Grantor shall be solely responsible for the costs of removal of such Permitted Uses, and Grantee shall have no obligation to repair or replace any such Permitted Uses. Before commencing the construction or installation of any such Permitted Uses, Grantor shall notify and obtain written approval from Grantee in advance, which approval shall not be unreasonably conditioned, withheld, or delayed. In addition Grantor must comply with DigAlert notification requirements pursuant to Government Code Sections 4216 to 4216.9.

The terms hereof shall be binding upon, and inure to the benefit of the successors and assigns of the parties hereto. As used herein, the term “Grantor” shall include all subsequent owners of the land subject to the easement granted hereby. The terms hereof shall run with Grantee’s Easement Area. As used herein, the term “Grantee” shall include all subsequent owners of the easement granted hereby.

Grantor covenants that Grantor has good right and title to grant the foregoing easement, and that Grantor and its successors and assigns shall warrant and defend the same unto Grantee, its successors and assigns, forever, against the lawful claims and demands of all persons.

GRANTOR: **Butte-Glenn Community College District,**
a community college district organized under
Cal. Edu. Code §§ 72000 et seq.

Signature:

Title:

Print Name:

Project No. **P-136421**
Initiator: **C. Rosete**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss
County of _____)

On _____ before me, _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument. I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(Seal)

EXHIBIT A

EASEMENT DESCRIPTION

California Water Service Company, A California Corporation
(Butte College Cosmetology)

An easement on, over, under, across, and through a portion of Parcel I as described in that Certificate of Compliance for Boundary Line Modification 94-1 recorded under Document Number 1994-050915, Butte County Official Records, situate in the City of Chico, County of Butte, State of California, described as follows:

COMMENCING at the most easterly corner of said Parcel I, said corner also being on the southerly line of Forest Avenue.

Thence, along the easterly boundary of said Parcel 1, South 30°55'49" West, 11.66 feet to the southerly line of that 10-foot wide Public Utility Easement as shown on that Subdivision Map filed for record in Book 95 of Maps, Pages 3-4, Butte County Official Records;

Thence, along the southerly line of said Public Utility Easement, North 90°00'00" West, 67.12 feet, to the beginning of a tangent curve to the right, having a radius of 660.00 feet;

Thence, continuing along the southerly line of said Public Utility Easement, westerly, 6.59 feet, along said curve, through a central angle of 0°34'19" to the **POINT OF BEGINNING**;

Thence, continuing along the southerly line of said Public Utility Easement and along said curve, westerly, 21.66 feet, through a central angle of 1°52'50";

Thence, leaving said southerly line, South 21°04'51" East, 76.32 feet;

Thence, North 68°55'09" East, 20.00 feet;

Thence, North 21°04'51" West, 68.00 feet to the **POINT OF BEGINNING**.

Containing 1,442 square feet, more or less.

The basis of bearings of this description is that Certificate of Compliance for Boundary Line Modification No. 94-1, recorded under Document Number 1994-050915, Butte County Official Records.

Timothy Aldrin

Timothy D. Aldrin, PLS 9684
NorthStar



7/25/25

Date



VICINITY MAP
NOT TO SCALE



7/25/25



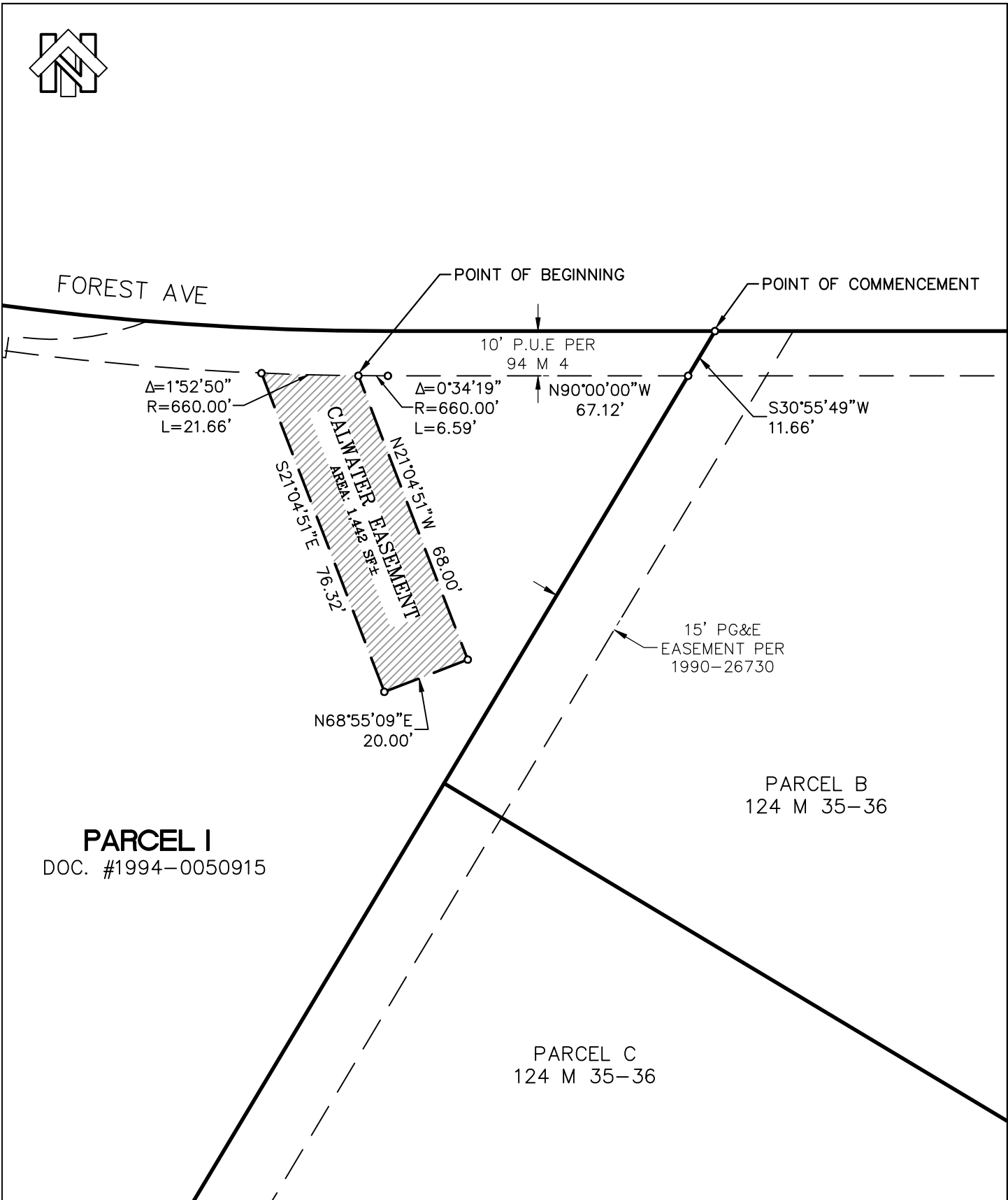
111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1800 www.northstareng.com

EXHIBIT B

CALIFORNIA WATER SERVICE COMPANY
A CALIFORNIA CORPORATION
PLAT TO ACCOMPANY EASEMENT DESCRIPTION
(BUTTE COLLEGE COSMETOLOGY)

SCALE:	NO SCALE
JOB NO.:	24-055
DATE:	7/24/2025
DRAWN BY:	JF
CHECKED BY:	TA
SHEET NO.:	

1 OF 2



NORTHSTAR

111 MISSION RANCH BLVD. SUITE 100, CHICO, CA 95926
PHONE: (530) 893-1800 www.northstareng.com

EXHIBIT B

**CALIFORNIA WATER SERVICE COMPANY
A CALIFORNIA CORPORATION
PLAT TO ACCOMPANY EASEMENT DESCRIPTION
(BUTTE COLLEGE COSMETOLOGY)**

SCALE:	1"=30'
JOB NO.:	24-055
DATE:	7/24/2025
DRAWN BY:	JF
CHECKED BY:	TA
SHEET NO.:	

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of the 2025-28 CSEA Collective Bargaining Agreement
Category:	Labor Relations
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Collective Bargaining Agreement between the District and the California School Employees Association (CSEA) and its Butte College Chapter #511 expired on June 30, 2025.

Status

The District and CSEA reached a tentative agreement for a new contract in February 2026. CSEA members voted to ratify the agreement in March 2026. The new agreement will be for the term of July 1, 2025 – June 30, 2028.

Recommendation

It is recommended that the Board approve the CSEA 2025-28 Collective Bargaining Agreement.

**SUMMARY OF ALL
TENTATIVE AGREEMENTS BETWEEN CSEA AND DISTRICT
FOR COLLECTIVE BARGAINING AGREEMENT
July 1, 2025 – June 30, 2028**

4.1 Change from:

The Board shall not be bound by any requirement which is not expressly and explicitly stated in this Agreement. Specifically, but not exclusively, the Board is not bound by any past practices of the District or understandings with any unit member or organization unless such past practices or understandings are specifically stated in the current Agreement.

Change to:

The Board and CSEA shall not be bound by any requirement which is not expressly and explicitly stated in this Agreement. Specifically, the Board and CSEA are not bound by past District practices or understandings with any District representative, employee, or organization unless specifically stated in the current Agreement.

6.8 Change from:

Probationary Period – Upon employment, all unit members shall serve a six (6) month probationary period. The initial employment probationary period may be extended for an additional three (3) month period, upon request of the District and approval of CSEA. Services may be terminated at the discretion of management at any time during these periods. An additional probationary period of six (6) months shall be served whenever a unit member is transferred, reassigned, promoted or demoted to a different classification. Upon successful completion of the probation, unit members will be granted permanent status in accordance with Education Code. Serving a probationary period in the new classification does not affect the unit member's permanent District status. Time or periods outside the employee's scheduled work year will not count towards the probationary period and the probationary period will be automatically extended to account for six months of actual service. (Example: June and July do not count towards probation for 10 month employees).

Change to:

Probationary Period – Upon employment, unit members shall serve a six-month (6 month) probationary period. During probation, services may be terminated at the Districts discretion with written notice. A six (6) month probationary period applies to voluntary or involuntary transfers, reassignments, promotions, or demotions to a different classification, not affecting permanent District status. Upon successful completion, unit members will gain permanent District status per Education Code 88013. Hours worked outside the of employee's scheduled work year (e.g., June/July for 10-month employees) shall count toward probation, including summer work within the employee's regular classification.

8.7.7 Add the following as 8.7.7 Holiday Leave and Schedule:

Normal work schedules shall not be changed to avoid any unit member's right to a day off, holiday pay, or overtime.

8.18.1 Change "a maximum of three (3) total days per year with pay" to "a maximum of twenty-four (24) hours per year with pay" for Critical Family Illness or Accident (i.e., leave granted in the case of critical illness or accident to a member of the unit member's immediate family.).

12.1.13 Add the following definition as 12.1.13:

Involuntary Transfer – The permanent change in assignment from one position to another within the same classification.

12.5.2 Add the following to 12.5.2:

The District will give written notice to the unit member, who may request a statement of reasons. The unit member may request a meeting to discuss the reasons for the transfer, and the District's human resources representatives and / or immediate supervisor shall promptly meet with the unit member to discuss the reasons for the transfer. The unit member's concerns shall be carefully considered by the District prior to making a final determination.

12.5.3 Change from:

Notice of involuntary transfer or reassignment shall be given in writing to the unit member(s). Whenever possible, advance notice of fourteen (14) calendar days shall be given.

Change to:

Notice of involuntary transfer or reassignment shall be given in writing to the unit member(s). Whenever possible, advance notice of fourteen (14) workdays shall be given to the unit member.

12.6 Remove "or involuntarily"

15.13.3 Remove "Unit members may waive this requirement in writing."

15.13.6 Change from:

On-call shifts will be compensated at a rate of \$25 per one day of on-call shift for workdays, and \$50 per day of on-call shift for non-workdays.

Change to:

On-call shifts shall be compensated at a per-day rate of \$75. The on-call stipend shall be paid for all designated on-call assignments and is not contingent upon the employee performing any work during the on-call period. On-call shifts canceled with less than seven (7) days' notice shall still be compensated at the applicable on-call stipend rate.

20.2.1 Change from:

A recommendation to suspend or dismiss a unit member may be made by the Superintendent/President to the Governing Board.

Change to:

The District shall follow progressive discipline, which is defined and in order of, verbal warning, letter of warning, letter of reprimand, and performance improvement plan (PIP); in accordance with Administrative Procedure 7365, unless the conduct is, in the District's determination, severe, pervasive, or presents a risk of harm to persons or property, or otherwise causes harm to the District's mission and warrants immediate suspension or termination.

20.2.2 Add the following as 20.2.2:

No discipline shall be taken for any cause which arose before a unit member became permanent, nor for any cause which arose more than two (2) years before the service of written charges on the unit member, unless the cause was concealed or not disclosed by the employee when it could be reasonably assumed that the employee should have disclosed the facts to district.

20.2.3 Add the following as 20.2.3:

A recommendation to suspend or dismiss a unit member may be made by the Superintendent/President to the Governing Board.

21. Change agreement duration dates to July 1, 2025 through the close of the workday on June 30, 2028.

21.1 Remove 21.1

Appendix C – Update the Classified Salary Schedule to include a 2% on schedule increase to all cells of the classified salary schedule, retroactive to July 1, 2025

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Approval of Student Trustee Privileges
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

Per BP 2015 Student Board Member, the Board may grant the student trustee the following privileges:

- Make and second motions;
- Attend closed session, other than closed sessions on personnel or collective bargaining matters;
- Receive compensation of \$100 per meeting for meeting attendance, and/or
- Serve a term commencing on May 15.

If the Board grants the student member any of the above privileges, then on or before May 15 of each year, the Board shall review this policy to consider changes to the student member privileges.

Status

The Board currently grants the student trustee the privilege of making and seconding motions and receiving compensation of \$100 for meeting attendance.

Recommendation

It is recommended that the Board approve the student member's privilege of making and seconding motions and receiving compensation of \$100 for attending meetings for the 2026-27 year.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

April 15, 2026

Subject:	Review of Administrative Procedure 2745: Board Self-Evaluation
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

The Board of Trustees is committed to assessing its performance as a Board in order to identify its strengths and areas in which it may improve its functioning. Each year, the Board will review the self-evaluation instrument and process. The instrument will incorporate criteria contained in board policy regarding board operations and board effectiveness.

Status

Administrative Procedure 2745 Board Self-Evaluation, the instrument used for the Board self-evaluation, has been updated to reflect the Board's 2025-2026 strategic focus. Any further suggestions for change will be incorporated into the final version which will be presented for approval at the May 20, 2026, Board meeting.



Butte-Glenn Community College District

ADMINISTRATIVE PROCEDURE

AP 2745

Board Self Evaluation

Last Revised: March 15, 2018; April 2021; May 2024; May 2025; XXXX 2026

Last Reviewed: March 15, 2018

Board Member Name _____

Date _____

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

Standard I. The institution has a clearly defined mission that reflects its character, values, organizational structure, and unique student population. The mission outlines the institution’s explicit commitment to equitable student achievement and serves as a guiding principle for institutional planning, action, evaluation, improvement and innovation.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 1. I understand the role, mission, and vision of Butte College. Score _____
- 2. The Board understands and supports the mission and vision of Butte College. Score _____
- 3. The Board is aware of the equity gaps that exist among student populations. Score _____

Comments:

Standard I: 1.2 The institution establishes meaningful and ambitious goals for institutional improvement, innovation and equitable student outcomes.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 4. I have contributed to and understand the institutional goals. Score _____
- 5. The Board regularly sets goals that focus on institutional improvement, innovation and equitable student outcomes Score _____
- 6. The Board regularly reviews student achievement data including data for underrepresented students. Score _____

Comments:

Standard I: 1.3 The institution holds itself accountable for achieving its mission and goals and regularly reviews relevant, meaningfully disaggregated data to evaluate its progress and inform plans for continued improvement and innovation (ER 3, ER 11)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

- 7. I am familiar with relevant Butte College data and use it to inform decision-making. Score _____

8. The Board regularly reviews disaggregated college data and uses it to inform decision-making.

Score _____

Comments:

Standard 4: 4.4. Acting through policy, the governing board takes responsibility for the overall quality and stability of the institution, and regularly monitors progress towards its goals and fiscal health (ER 7)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

9. I am familiar with the Board Policies related to the role and responsibilities of the Board of Trustees

Score _____

10. I support the Board Policies related to the mission, financial management, and stability of the District.

Score _____

Comments:

Standard 4: 4.5 The governing board selects and evaluates the institution’s chief executive officer (CEO). The governing board gives the CEO full authority to implement board policies and ensure effective operations and fulfillment of the institutional mission.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

11. I understand and support the Board’s policy regarding the recruitment, selection, and the evaluation of the President/Superintendent.

Score _____

12. The Board’s policy regarding the selection and evaluation of the President/Superintendent fair and equitable.

Score _____

13. My input concerning the President/Superintendent’s performance considered by the full Board.

Score _____

14. The Board delegates responsibility and authority to the Superintendent/President to implement its policies without interference and holds the Superintendent/President accountable for the operations of the District.

Score _____

Comments:

Standard 4: 4.6. The governing board functions effectively as a collective entity to promote the institution’s values and mission and fulfill its fiduciary responsibilities. The governing board demonstrates an ability to self-govern in adherence to its bylaws and expectations for best practices in board governance. (ER7)

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

15. I accept the authority of the majority of the Board and support the decision even when I do not agree with the decision.

Score _____

16. My opinions and input are respected as are the opinions and input from all other Trustees.

Score _____

17. I represent the entire College district and make decisions based upon the good for all our citizens.

Score _____

18. I understand how the District’s budget supports the mission of the College and student success.

Score _____

Comments:

Strategic Plan: The Board supports the strategic direction "First Contact. First Choice. Best Choice."

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

19. I have received sufficient information about the strategic plan. Score _____

20. The Board acts as a whole to develop and support the college's strategic direction. Score _____

Comments:

Strategic Direction: The Board supports the Strategic Initiatives of the Strategic Plan.

Scoring: Completely Agree: 5 Somewhat agree: 4 Not Sure: 3 Somewhat Disagree: 2 Completely Disagree: 1

21. I have received sufficient information about the strategic initiatives. Score _____

22. The Board acts as a whole to support the strategic initiatives through board policy and board action. Score _____

Comments:

Listed below are the Board Strategic Focus goals, adopted in 20254-20256. On a scale of 1 to 5, with 5 being best, please indicate the degree to which the goal was achieved:

Goal	Ranking	Comments
1. Prioritize Strategic Plan objectives.		
2. Manage the Strategic Enrollment Management Plan.		
3. Develop a plan for operational improvement and institutional efficiency.		
4. Strengthen institutional data collection, interpretation, reporting, availability, and analysis to improve organizational understanding and processes.		
5. Facilitate collaboration with the Foundation in the achievement of its Strategic Plan. <u>Support the continued development of the Foundation.</u>		
6. Advance innovation.		
7. Increase understanding of, appreciation for, emphasis in and action in DEIA2. <u>Navigate state and federal regulations to ensure success</u>		

<u>for all students</u>		
<u>8. Create a sustainable process to assess community needs.</u>		

Board Goals:

Goal	Ranking	Comments
1. Engage in two DEIA² training sessions annually.		
2. Increase the Trustee Scholarship to \$750.00 per year.		

Individual Board Member Goals:

Goal	Ranking	Comments
1. Emphasize DEIA² in Board Policy revisions.		
2. Attend one community event with the Superintendent/President or designee.		
3. Attend one state-wide community college event (in person or virtual).		
4. Meet with the Superintendent/President once per semester.		

What practices or changes should the Board adopt to improve its performance?

What spotlight reports would you like to see in the coming year?

Suggested Board Goals for next year:

Additional comments: