



**BOARD OF TRUSTEES
Notice of Regular Meeting**

Wednesday, January 28, 2026 | 3:00 p.m.
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

- Mr. John Blacklock, President
- Mr. John Nock, Vice President
- Mr. John Dahlmeier, Clerk
- Mr. Mike Boeger
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. William McGinnis
- Mr. Jared Smith, Student Trustee

Pledge of Allegiance to the Flag

Page

- 1. Agenda Approval**
- 2. Sabbatical Leave Report to the Board of Trustees**
 - 2.1 John Soldate
 - 2.2 Dr. Shaun-Adrian Chofla
- 3. Communications from the Public - Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

4. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

4.1	Approval of Minutes 	7 - 17
4.2	Approval of Warrants 	18
4.3	Ratification of Contracts  Contracts Ratification Report 	19 - 23
4.4	Approval of Faculty Using Accumulated Load Bank 	24
4.5	Approval of New Courses 	25 - 30
4.6	Approval of New Programs 	31 - 36
4.7	Approval of Fall 2025 Curriculum Activity Report  Fall 2025 Curriculum Activity Report 	37 - 40
4.8	Approval of International Student and Faculty Travel – Athens, Greece 	41
4.9	Approval of Out-of-State Student Travel – Nashville, Tennessee 	42
4.10	Approval of Out-of-State Student Travel – Bethesda, Maryland 	43
4.11	Approval of Out-of-State Student Travel – Baltimore, MD 	44
4.12	Approval of Out-of-State Student Travel – Auburn, Alabama 	45
4.13	Approval and/or Ratification of CSEA Reclassifications  Reclassification Report 	46 - 48
4.14	Approval and/or Ratification of Personnel Actions 	49 - 53

Management

Reclassifications, employments, and out-of-class assignments

Academic Employees

Full-time employments, temporary employments, and assignments

Classified Employees

Employments, reclassifications, temporary increases, and out-of-class assignments

Temporary Employees

Substitutes, short-term/seasonal, professional experts, and volunteers

5. Reports

- 5.1 Academic Senate President's Report
- 5.2 Classified Senate President's Report
- 5.3 Student Senate President's Report
- 5.4 Student Trustee Comments
- 5.5 Superintendent/President's Report
- 5.6 Board Comments







6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of three (3) minutes per topic, fifteen (15) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

7. Contracts

- 7.1 [Approval of Contracts](#)  54 - 56
[Contracts Approval Report](#) 
- 7.2 [Approval of Contract to Lease Digital Copier Machines from Canon U.S.A., Inc. utilizing State of California Participating Addendum Number 7-24-70-46-01](#)  57 - 58
- 7.3 [Approval of Contract to Purchase Solar Equipment and](#) 59 - 60

[Installation Services from Trane U.S. Inc. utilizing Foundation for California Community Colleges Agreement Number 00005098](#) 

- 7.4 [Adoption of Resolution No. 836: Intent to Dedicate Public Utility Easement to California Water Service Company](#)  61 - 78
[Resolution No. 836](#) 
[Amended and Restated Grant of Easement - California Water Service Company](#) 
- 7.5 [Adoption of Resolution No. 837: Intent to Dedicate Public Utility Easement to Pacific Gas and Electric Company](#)  79 - 91
[PG&E Letter of Agreement](#) 
[Resolution No. 837](#) 
[Easement Deed - PG&E](#) 

8. Finance

- 8.1 [Acceptance of 2024-25 Independent Audit Report and Measure J Financial and Performance Audit Reports](#)  92 - 93

9. Administration

- 9.1 [ACCJC Accreditation Midterm Report](#)  94
- 9.2 [Proposed Revisions and Review of Board Policies](#)  95 - 113
[BP 2510 Participation in Local Decision Making](#) 
[BP 2515 Relationship with Academic Senate](#) 
[BP 2610 Presentation of Initial Collective Bargaining Proposals](#) 
[BP 2710 Conflict of Interest](#) 
[BP 2715 Board Code of Ethics](#) 
[BP 2716 Political Activity](#) 
[BP 2717 Personal Use of Public Resources](#) 
[BP 2720 Communications Among Board Members](#) 
[BP 2730 Board Member Health Benefits](#) 
[BP 2735 Board Member Travel](#) 
[BP 2740 Board Education](#) 
[BP 2745 Board Self-Evaluation](#) 
[BP 2750 Board Member Absence from the State](#) 
[BP 3433 Prohibition of Sexual Harassment Under Title IX](#) 

10. Future Dates

02/11/2026	Regular Meeting	Main Campus	1:00 p.m.
03/11/2026	Regular Meeting	Main Campus	1:00 p.m.
04/15/2026	Regular Meeting	Main Campus	1:00 p.m.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

11.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54957.6:

11.2 CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Jessica Snelling, Thomas Gauthier
Name of Organization Representing Employees: CSEA

Pursuant to Government Code Section 54956.95:

11.3 LIABILITY CLAIM – Update on claim against the District
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District

11.4 LIABILITY CLAIM - Update on claim against the District
Claimant: McKenna Smith
Agency: Butte-Glenn Community College District

12. Adjournment

12.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President’s Office

3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

December 10, 2025 | 1:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, December 10, 2025, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. William McGinnis, President
Mr. John Blacklock, Vice President
Mr. John Nock, Clerk
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. Jared Smith, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Imelda Simos-Valdez, Vice President
Ms. Jessica Snelling, Vice President
Ms. Denise Adams, Interim Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Boeger led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Board Clerk Nock, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

2. Sabbatical Leave Report to the Board of Trustees

Dr. Katherine MacKinnon, Item 2.1.

Dr. MacKinnon thanked the board for the invitation to present her work and also thanked them, Superintendent/President Guleff, and Assistant Superintendent/Vice President Shearer for the opportunity to do a sabbatical project. Dr. MacKinnon’s project, “Don’t Be Afraid to Open Up About Your Struggles:’ Butte College Students with Disabilities Speak Out” consisted of interviews with students registered with Butte College Disabled Students Programs and Services to understand their experiences at the college. Dr. MacKinnon found that faculty play a critical role in the student’s successes and challenges. She also reported learning that DSPS students seek from more contact and communication from the college.

Vahan Hovsepian, Item 2.2

Mr. Hovsepian thanked the board for the opportunity to present his sabbatical leave project, which consisted of developing a new course called Positive Psychology. He also thanked the Curriculum Committee and Articulation Officer Jessica Jackson for their support. Mr. Hovsepian reported that he started by researching which colleges offer a course or program in positive psychology, which is an emerging field. He suggested that positive psychology, which is based on the belief that mental health is more than the absence of mental illness and examines behaviors and activities that support wellbeing, complements Butte College’s student support work. The project also included student focus groups, information from which informed the development of the new course.

3. Annual Reorganization of Governing Board

Election of President, Item 3.1

It was moved by Trustee Boeger, seconded by Board Clerk Nock, to nominate Board Vice President Blacklock to serve as Board President.

The nomination was approved by acclamation.

Election of Vice President, Item 3.2

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to nominate Board Clerk Nock to serve as Board Vice President.

The nomination was approved by acclamation.

Election of Clerk, Item 3.3

It was moved by Trustee McGinnis, seconded by Trustee Boeger, to nominate Trustee Dahlmeier to serve as Board Clerk.

The nomination was approved by acclamation.

Appointment of Trustee to Foundation Board, Item 3.4

Board President Blacklock appointed Board Clerk Nock and Trustee Krepelka to serve on the Foundation Board.

4. Board Committee Appointments

Board Self-Evaluation Committee, Item 4.1

Board President Blacklock appointed Trustee Krepelka chair of the Board Self-Evaluation Committee, and Board Clerk Dahlmeier and Trustee Massa to the committee.

Evaluation of the Superintendent/President Committee, Item 4.2

Board President Blacklock appointed himself chair of the Evaluation of the Superintendent/President Committee, and Board Vice President Nock and Trustee McGinnis to the committee per BP 2435.

Board Policy Review Committee, Item 4.3

Board President Blacklock appointed Board Clerk Dahlmeier chair of the Board Policy Review Committee, and Trustees McGinnis and Krepelka to the committee.

Finance Committee, Item 4.4

Board President Blacklock appointed Board Vice President Nock chair of the Finance Committee, and Trustees Boeger and Massa to the committee.

5. Communications from the Public – Consent Agenda

There were no public comments.

6. Approval of Consent Agenda, Items 6.1-6.6

It was moved by Board Clerk Dahlmeier, seconded by Board Vice President Nock, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: None

Abstentions: None

Absent: None

7. Reports

Academic Senate President's Report – Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported on the Academic Senate's committee appointments and noted that the Senate considered the formation of a workgroup focused on artificial intelligence and student success before deciding that the Academic Technology Committee will address those issues. She reported on the realignment of Academic standing subcommittees to ensure Brown Act compliance. Academic Senate President Gonzalez Cuadros also reported that the Senate approved the accreditation midterm draft report as well as syllabus guidelines for distance education proposed by the Distance Education Committee. She concluded by congratulating Trustee Boeger on his 40 years of board service.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that the Senate's ad hoc committee developed an action plan for policy and procedure recommendations. He thanked Superintendent/President Guleff and Interim Executive Director of Institutional Effectiveness Jess Vickery for their engagement in that work, noting that most of the items in the plan are already in progress, which demonstrates the shared commitment to strengthening Butte College. Classified Senate President Burwell also reported on other actions of the Senate, including committee appointments, the cookie exchange potluck, and approving the draft accreditation midterm report. He concluded by noting that the Senate is preparing for their finals week coffee and Scantrons events.

Student Senate President's Report – Guadalupe Ocampo

Student Senate President Ocampo reported that she attended the Student Senate for California Community Colleges' Advocacy Academy with four other students and an advisor where they engaged in training related to advocacy, storytelling, and student rights. She reported that the

Student Senate sponsored a wellbeing event where students had the opportunity to pet baby goats. Finally, she reported that Student Senate plans to tour campus locker rooms to explore the opportunity to develop gender neutral locker rooms.

Student Trustee Comments – Jared Smith

Student Trustee Smith reported that he also attended the Advocacy Academy where he attended sessions focused on storytelling and on Native and Latinx students. He reported that he met with student leaders from the Butte College Native American Student Center about their concerns about the denial of funding for culturally-affirming events, particularly the Sacramento Kings' Native American Heritage Night. He noted that the denial was very disappointing to students and several groups have expressed concerns about ambiguity around and barriers to using grant funding. Student Trustee Smith asked the board to take appropriate action, including the development of relevant policies and procedures.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff started her comments by thanking Student Senate President Ocampo and Student Trustee Smith for bringing student concerns to the Board of Trustees and for their work at the statewide level. She also recognized Past Board President McGinnis for his leadership throughout the year and presented him with a gift in appreciation for his work.

Superintendent/President Guleff reported on events she attended recently, including the Community College League of California's (CCLC) Annual Convention with Trustees McGinnis and Boeger. At the convention, she and Trustee McGinnis attended the Advisory Committee on Legislation meeting. She left the convention with a renewed appreciation for the work done at Butte College. She also reported on college events she attended, such as the Law Enforcement Academy Graduation and the Planning & Budget Forum, which provided a good chance to discuss federal issues the college is tracking, particularly student access to funds.

Superintendent/President Guleff also reported on community events such as filming a book in common promotional video with Chico State President Steve Perez. She also attended the Paradise Ridge Chamber of Commerce Dinner with Board President Blacklock, as well as meeting with City of Chico Assistant City Manager Erik Gustafson. Superintendent/President Guleff also participated on the Boys & Girls Clubs Youth of the Year selection panel, which was inspiring.

Superintendent/President Guleff concluded her report by announcing a reception celebrating Trustee Boeger's 40 years of service to the Butte College Board of Trustees.

Board Comments

Trustee McGinnis provided the Board with a report [attached to the minutes] on his takeaways from the CCLC convention, including legislative changes, micro-internship programs, and information about the state budget. He reported he recently became aware of the Center for Strategic and Inclusive Governance, which gives recommendations to governing boards for educational institutions; he provided the Board with handouts about the center [also attached to the minutes]. Trustee Boeger indicated that after being involved with Butte College for 40 years, he feels positive about the college's progress, noting that it has been a pleasure to work with the various trustees and employees over the years. Trustee Krepelka recognized Erin Johnson of the Glenn County Office of Education, for regularly attending th Butte College Board of Trustees meetings, which shows concern for the students in Glenn County. Board President Blacklock reported that he appreciated hearing about a 5th generation fruit business and a candy business at the Paradise Ridge Chamber of Commerce Dinner.

8. Communications from the Public

Student Celestina Galicia-Davis spoke about the detrimental effects on Butte College students and relationships with local Native American tribes caused by the denial of the Native American Students Center's request to take students to the Sacramento Kings' Native American Heritage Night.

9. **Contracts**

Approval of Contracts, Item 9.1

It was moved by Board Clerk Dahlmeier, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Professional Services from Robert Ferrilli, LLC dba Ferrilli utilizing Foundation for California Community Colleges Agreement Number 00006199, Item 9.2

It was moved by Trustee Krepelka, seconded by Board Vice President Nock, to the contract to purchase professional services from Robert Ferrilli, LLC, dba Ferrilli, utilizing Foundation for California Community Colleges Agreement number 00006199, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: None

Abstentions: None

Absent: None

Adoption of Resolution No. 834: Approval of Contract with California Department of Fish and Wildlife for the California Department of Fish and Wildlife Academy, Item 9.3

It was moved by Trustee Boeger, seconded by Board Clerk Dahlmeier, to adopt resolution no. 834 to approve the contract with California Department of Fish and Wildlife for California Department of Fish and Wildlife Academy, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: None

Abstentions: None

Absent: None

Adoption of Resolution No. 835: Approval of Contract with the California Department of Social Services for California General Child Care Development (CTTR) Program Fiscal Year 2026-27, Item 9.4

It was moved by Trustee McGinnis, seconded by Trustee Boeger, to adopt resolution no. 835 to approve the contract with the California Department of Social Services for California General Child Care Development (CCTR) program, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Nock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: None

Abstentions: None

Absent: None

10. Administration

Adoption of Board Policies, Item 10.1

Board President Blacklock reported that the Board Policy Committee discussed the proposed reduction in public speaker time at their meeting on December 9. Research showed that the majority of California community colleges have a three-minute time limit, so the committee continues to recommend that revision. He noted that the applicable board policy allows the board to increase the time limit during a meeting.

It was moved by Trustee Massa, seconded by Trustee McGinnis, to adopt the board policies as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Smith (advisory vote), Blacklock, Dahlmeier, Boeger, Krepelka, Massa and McGinnis

Nos: Nock

Abstentions: None

Absent: None

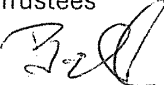
11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President Blacklock reported that by a unanimous vote, the board determined not to renew the appointment of a Dean of Instruction effective June 30, 2026.

12. Adjournment

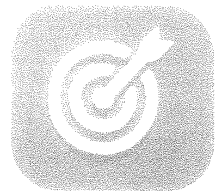
Board President McGinnis adjourned the meeting at 3:26 p.m.

TO: Butte College Trustees
FROM: Bill McGinnis 
SUBJECT: Notes from CCLC Conference

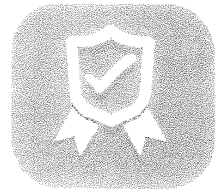
1. Legislation. California recently approved AB 713 which prohibits a college from confirming a student employee's immigration status before employment. This may be in conflict with Federal rules and regulations.
2. Micro Internships. These micro-internships are imbedded within college courses and provide mentoring from Google and other technology companies. Students that excel in these programs may be offered internships with the private companies. One student was offered full-time employment with a signing bonus of \$10K and a salary of \$300/hour. The students are from a variety of majors and are placed on teams to assure a variety of backgrounds and educational tracks. One such college participating in this program is Irvine Valley College.
3. ACCJC Report. The ACCJC will begin requesting earnings data on our graduates as one of the measures of student success. New regulations on this program may have just been published or will be soon. The ACCJC will also implement for public viewing a dashboard describing each college's performance as reported by the colleges each year in April. In the 2026 ACCJC standards, (Standard 4.4) the Board of Trustees is responsible for the Educational Quality of their college. In April the ACCJC will be hosting a workshop on the Programmatic Return on Investment project and each college is encouraged to send a team to the training. The college is encouraged to include the Board President as a member of the team.
4. Arizona State University Partnerships. A number of colleges in Southern California have developed partnerships with ASU in order to provide an opportunity for their students to have a pathway to a Bachelor's degree at almost the same credit unit cost of the UC system tuition. These courses are entirely on-line. The justification for this program is that students do not want to leave their home area to attend a 4 year institution and the nearby CSU's and UC's are impacted and do not offer the on-line degree options. In our community Chico State is not impacted and is looking for students to transfer to their university. If this changes in the future, we may want to look at the ASU option for our students.
5. State Budget. The potential loss of financial support for health care premiums by the Federal government may cause the State to provide such assistance to our residents. If so, there will be pressure on the Prop. 98 allocation for community colleges and K-12 potentially reducing our funding from the state.

Safeguarding institutional autonomy is a core responsibility of higher education boards. This autonomy ensures institutions can operate free from excessive external influence—whether governmental, religious, or otherwise. Boards must protect this independence, allowing campus leaders to assert their values and uphold the institution’s mission, integrity, and resistance to political, financial, or ideological pressures.

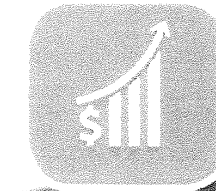
Align decisions with the institution’s mission and values to justify actions protecting autonomy.



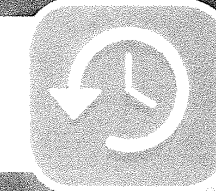
Utilize accreditation to reinforce institutional independence and governance integrity.



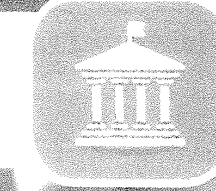
Reduce dependency on politically influenced funding to safeguard institutional autonomy.



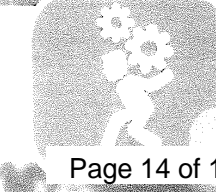
Justify governance and spending decisions by referencing historical consistency and peer institution experiences.



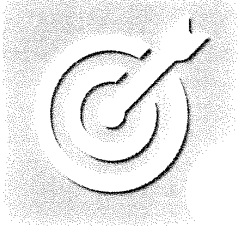
Advocate for institutional autonomy while maintaining boundaries to avoid political influence.



Build crisis resilience and proactively defend against political interference.



2



• **Review and Reaffirm Mission Statements**

- Schedule annual reviews of the mission statement to ensure it reflects evolving educational needs while maintaining core principles
- Annually, preferably at the start of the academic year
- Updated mission statement that reinforces commitments to academic freedom, shared governance, and student success

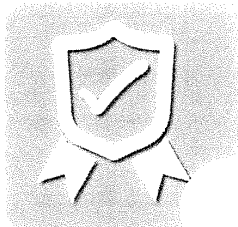
• **Align Strategic Decisions with Mission**

- Implement a review process requiring all new policies and strategic decisions to include a justification of how they align with the mission
- Ongoing, with each policy proposal
- Consistent alignment of decisions with institutional values, supporting autonomy against external pressures

• **Communicate Commitment to Core Values**

- Support the issuance of public statements and reports by the president/ chancellor that reaffirm the institution’s commitment to academic freedom and student success.
- Semi-annually or as needed during high-stakes political debates
- Increased public trust and stakeholder buy-in, justifying actions taken to defend institutional independence

2



• **Stay Informed on Accreditation Requirements**

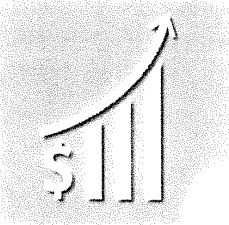
- Assign a liaison to regularly engage with accrediting bodies, attend accreditation workshops, and report back to the Board
- Quarterly updates, annual workshops
- Up-to-date knowledge of accreditation standards to support autonomous governance

• **Align Policies with Accreditation Standards**

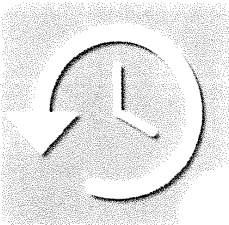
- Conduct policy audits to ensure alignment with standards related to governance, academic integrity, and financial management
- Annually, ahead of accreditation reviews
- Strengthened governance policies that are defensible under accreditation guidelines

• **Leverage Accreditation for Autonomy Defense**

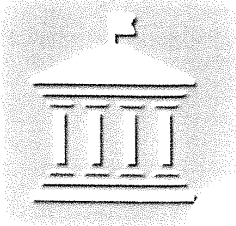
- Cite compliance with accreditation standards when justifying governance decisions to policymakers or critics
- As needed, during public debates or legislative challenges
- Enhanced credibility and justification for autonomous decision-making



- **Diversify Revenue Streams**
 - Develop strategic plans for fundraising, endowment growth, and pursuing grants
 - Ongoing, with annual goals and reviews
 - Increased financial independence, reducing vulnerability to political pressures
- **Implement Financial Policies for Sustainability**
 - Establish financial policies prioritizing long-term sustainability over short-term gains
 - Annual budget planning and policy review cycles
 - Financial stability supporting autonomous governance
- **Enhance Transparency and Accountability**
 - Publish detailed financial reports and hold open forums to explain budget decisions
 - Quarterly reporting, annual public forum
 - Enhanced stakeholder trust and reduced political scrutiny

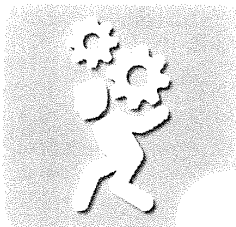


- **Document Decision-Making Processes**
 - Maintain comprehensive records of board decisions and rationales to demonstrate consistency
 - Ongoing, with quarterly archiving
 - Clear precedents to defend against claims of political bias or inconsistency
- **Learn from Peer Institutions**
 - Establish networks with boards at peer institutions to share challenges and strategies
 - Bi-annual meetings and conferences
 - Informed decision-making processes reflecting sector-wide best practices
- **Reflect on Institutional History**
 - Reference historical decisions and policies when facing contemporary political pressures
 - As needed during political challenges
 - Reinforced governance consistency and credibility



9

- **Communicate the Value of Autonomy**
 - Develop communication campaigns to highlight the public benefits of institutional autonomy
 - As needed, aligned with legislative cycles
 - Increased public and policymaker support for governance independence
- **Engage Strategically with Legislators**
 - Schedule regular meetings with key legislators to discuss the importance of higher education autonomy
 - Quarterly or as needed for policy advocacy
 - Stronger legislative alliances without compromising governance integrity
- **Promote Policy Initiatives Supporting Autonomy**
 - Collaborate with state and national higher education associations to advocate for autonomy-supportive policies
 - Ongoing, coordinated with policy windows
 - Policy environments more favorable to institutional independence



9

- **Develop Crisis Management Plans**
 - Create detailed contingency plans to address political or funding challenges
 - Annually, with updates after significant events
 - Proactive risk mitigation to safeguard institutional autonomy
- **Train Boards on Controversial Issue Navigation**
 - Include modules on political sensitivity and crisis response in board orientation and training
 - Annually, during board retreats or onboarding
 - Improved preparedness and strategic response to political pressures
- **Monitor Legal and Policy Developments**
 - Designate a team to track relevant legal and political changes affecting institutional autonomy
 - Ongoing monitoring with quarterly reports
 - Timely responses to external challenges, protecting governance integrity

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of November 21, 2025 to January 11, 2026.

Type of Warrant	Quantity of Checks	Total
Vendor	1,272	\$14,948,762
Payroll	184	\$10,266,942
Financial Aid	457	\$862,982

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the months of November and December 2025. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services
November 21 - December 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
1/14/26	1/14/26	Lisa Ruth Macafee	Neurodivergent Presentation	(\$350.00)	Unrestricted General	U in Butte	Guleff
11/14/25	5/31/26	Kindred Murillo	Consulting Services for Human Resources Amendment to Term and Fees	(\$11,000.00)	Unrestricted General	President's Office	Guleff
8/26/25	12/30/25	Carter Mallinger	Videographer for Football Team	(\$1,500.00)	Unrestricted General	Athletics	Shearer
12/4/25	6/30/26	Enloe Medical Center	Student Athlete Sports Physicals	(\$1,520.00)	Unrestricted General	Athletics	Shearer
11/21/25	11/22/25	Mt. Lassen Motor Transit, Inc.	Charter Bus for Women's Soccer	(\$5,087.02)	Foundation Agency Account	Athletics	Shearer
10/18/25	10/18/25	Nicholas Mora	Athletic Training Services for Basketball Home Game	(\$200.00)	Unrestricted General	Athletics	Shearer
Fully Executed	6/30/28	CA Department of Consumer Affairs, Bureau of Automotive Repair	Retired Vehicles Transfer Agreement	\$0.00	N/A	Automotive	Shearer
11/24/25	6/30/26	Academy Trained	California Resilient Careers in Forestry Project Amendment to Term, Fees, and Budget	\$210,408.00	Restricted General	Contract Education	Shearer
12/11/25	6/30/26	Butte County Department of Child Support Services	Employee Training	\$4,650.00	Restricted General	Contract Education	Shearer
12/16/25	12/16/25	Butte County Department of Employment and Social Services	Employee Training	\$1,500.00	Restricted General	Contract Education	Shearer
12/15/25	3/16/26	California Conservation Corps	Pilot Phase I: Tree Identification AI Training BOT	\$20,250.00	Restricted General	Contract Education	Shearer
10/27/25	10/26/27	California Employment Training Panel	ETP Funding Contract Multiple Employer for Training Costs Reimbursement	\$849,999.00	Restricted General	Contract Education	Shearer
9/21/25	9/20/26	Canva US, Inc.	Canva Pro Subscription	(\$120.00)	Restricted General	Contract Education	Shearer
12/1/25	11/30/26	CourseStorm	Online Registration Platform for Training Place	(\$2,500.00)	Restricted General	Contract Education	Shearer
11/24/25	6/30/26	International Arborist Institute	California Resilient Careers in Forestry Project Amendment to Term, Fees, and Budget	(\$23,100.00)	Restricted General	Contract Education	Shearer
11/12/25	12/31/25	International Arborist Institute	Utility Line Clearance Arborist Training	(\$28,800.00)	Restricted General	Contract Education	Shearer
12/1/25	6/30/26	Leaf A Legacy, LLC	Training Delivery Services	(\$4,000.00)	Restricted General	Contract Education	Shearer
7/1/25	6/30/26	Los Rios Community College District	Training Delivery Services	(\$7,300.00)	Restricted General	Contract Education	Shearer
11/25/25	6/30/26	Mendocino-Lake Community College District	California Resilient Careers in Forestry Project Amendment to Term, Fees, and Budget	(\$12,705.38)	Restricted General	Contract Education	Shearer
12/1/25	12/30/25	Mountain F. Enterprises, Inc.	Utility Line Clearance Pre-Inspector and Arborist Program	(\$39,672.00)	Restricted General	Contract Education	Shearer
3/17/24	3/16/26	Mt. San Antonio Community College District	Employee Training	\$17,000.00		Contract Education	Shearer
11/1/25	5/29/26	MWS Ventures, Inc.	California Resilient Careers in Forestry Project	(\$84,500.00)	Restricted General	Contract Education	Shearer
12/4/25	3/30/27	Oroville Hospital	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$80,242.40)	Restricted General	Contract Education	Shearer
7/1/25	6/30/26	San Bernardino Community College District	Subgrant for Employment Training Panel (ETP) Project Training and Funding	\$114,000.00	Restricted General	Contract Education	Shearer
12/10/25	6/30/26	Western Chapter International Society of Arboriculture	Tree Risk Assessment Qualification (TRAQ) Training Amendment to Term, Training Locations, and Cost	\$3,000.00	Restricted General	Contract Education	Shearer
11/25/25	12/31/28	Utility Arborist Association	Scholarship Support Services for PG&E EOVM Project Management Enhanced PI Training Project to provide Contract Utility Line Clearance Arborist Training (ULCAT) and Utility Vegetation Management Pre-Inspector (UVMPI) Training Amendment to Compensation	(\$474,600.00)	Restricted General	Contract Education	Shearer
12/1/25	12/7/25	Darian Hagstrom	Sound for Fall 2025 Production "A Trip to the Moon"	(\$2,000.00)	Unrestricted General	Drama	Shearer
11/24/25	12/7/25	David Parks	Set Design for Fall 2025 Production "A Trip to the Moon"	(\$1,000.00)	Unrestricted General	Drama	Shearer
12/1/25	12/6/25	Lilia Chavira	Stage Manager for Fall 2025 Production "A Trip to the Moon"	(\$700.00)	Unrestricted General	Drama	Shearer

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**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

November 21 - December 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
1/1/26	12/31/27	Campus Credit, LLC d/b/a Campus Credit LLC, CATEMA	CATEMA System License	(\$1,800.00)	Unrestricted General	Dual Enrollment	Shearer
1/26/26	5/29/26	Stony Creek Joint Unified School District	College & Career Access Pathways Partnership Appendix	(\$600.00)	Unrestricted General	Dual Enrollment	Shearer
11/25/25	1/4/26	Stephanie Hawkins	Training for Resource Family Applicants	(\$1,540.00)	Restricted General	Foster & Kinship Education Program	Shearer
10/27/25	10/27/25	Diego Navarro dba KyJay, LLC	Light to Inspire Professional Development Consultation	(\$1,000.00)	Unrestricted General	Guided Pathways	Shearer
1/1/26	12/31/26	Community College League of California	Library Databases Subscription Orders	(\$54,546.00)	Unrestricted General	Library	Shearer
Upon Signature	Until Terminated	EBSCO Publishing	eContent Customer Switch Service to EBSCOhost	\$0.00	N/A	Library	Shearer
10/28/25	10/27/28	Intec Machine Corporation	Field Experience for Advanced Manufacturing Program	\$0.00	N/A	Manufacturing	Shearer
10/30/25	12/11/25	Michael Johnson	Concert Lighting for Fall Concert Series	(\$2,200.00)	Unrestricted General	Music	Shearer
11/24/25	12/7/25	Michael Johnson	Stage Lighting for Fall 2025 Production "A Trip to the Moon"	(\$4,000.00)	Unrestricted General	Music	Shearer
2/1/26	6/30/26	Art Cota	Facilitation and Coordination of 2026 Fire Tech Summit	(\$4,800.00)	Restricted General	North Far North Regional Consortium	Shearer
6/9/25	6/30/26	Los Rios Community College District	Strong Workforce Program Projects In Common CTE Programs Support Amendment to Allocation of Funds and SOW	(\$43,071.00)	Restricted General	North Far North Regional Consortium	Shearer
12/16/25	12/16/25	Paradise Alliance Church	Nursing Pinning Ceremony Venue	(\$1,000.00)	Unrestricted General	Nursing	Shearer
12/12/25	12/12/25	Alexia Velazquez	Singing National Anthem at Fire Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/5/25	12/5/25	Alexia Velazquez	Singing National Anthem at Law Enforcement Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/12/25	12/12/25	Bella's Sports Pub	Fire Academy Graduation Dinner	(\$1,146.25)	Foundation Agency Account	Public Safety Education & Training	Shearer
1/1/26	12/31/30	California Department of Fish and Wildlife	Student Fees Paid for Training Courses and Instructional Services for Cadets for Fish and Wildlife Academy	\$639,655.00	Unrestricted General	Public Safety Education & Training	Shearer
12/5/25	12/5/25	Jeffrey Patrick	Bagpiping for Law Enforcement Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/12/25	12/12/25	North State Audio Visual, Inc.	Audio Visual Presentation Services for Fire Academy Graduation	(\$400.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/5/25	12/5/25	North State Audio Visual, Inc.	Audio Visual Presentation Services for Law Enforcement Academy Graduation	(\$400.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/12/25	12/12/25	Paradise Alliance Church	Fire Academy Graduation Venue	(\$1,000.00)	Unrestricted General	Public Safety Education & Training	Shearer
12/5/25	12/5/25	Paradise Alliance Church	Law Enforcement Basic Academy Graduation Venue	(\$1,000.00)	Unrestricted General	Public Safety Education & Training	Shearer
7/1/25	6/30/27	Placer County Sheriff's Office	Emergency Vehicle Operations Course (EVOC) Training	\$108,000.00	Restricted General	Public Safety Education & Training	Shearer
12/12/25	12/12/25	Thomas Parker	Bagpiping for Fire Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
10/1/25	9/30/26	Cal Poly Humboldt Sponsored Programs Foundation	CalOSBA Technical Assistance Program (TAP) 2025-26	\$98,000.00	Restricted General	Small Business Development Center	Shearer
10/1/25	9/30/26	Cal Poly Humboldt Sponsored Programs Foundation	CalOSBA Capital Infusion Program (CIP) 2025-26	\$50,000.00	Restricted General	Small Business Development Center	Shearer
1/1/26	12/31/26	Paradise Ridge Chamber of Commerce	Business Consulting, Training, Outreach, and Marketing	(\$4,000.00)	Restricted General	Small Business Development Center	Shearer

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**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

November 21 - December 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
1/20/26	1/23/26	Alan Kirk Lindgren	Demonstrations of Current Industry Welding Practices and Techniques for Arc Exposure Event	(\$2,650.00)	Foundation Agency Account	Welding	Shearer
1/20/25	1/23/26	Shanen Aranmor - Weld Like a Girl	Demonstrations of Current Industry Practices and Techniques in Welding for Arc Exposure Event	(\$2,650.00)	Foundation Agency Account	Welding	Shearer
12/1/25	6/30/26	Strata Information Group, Inc.	Colleague Degree Audit Consulting & Support	(\$25,740.00)	Restricted General	Admissions and Records	Simos-Valdez
12/5/25	12/4/30	MIE Consulting Agency GmbH	International Recruiting Agreement	(\$700.00)/student/2 semesters	Unrestricted General	International Student Recruitment & Services	Simos-Valdez
11/25/25	11/24/30	U.K. Boyuan International, Ltd	International Recruiting Agreement	(\$700.00)/student/2 semesters	Unrestricted General	International Student Recruitment & Services	Simos-Valdez
11/5/25	12/31/25	Albourn & Associates, LLC dba Albourn Translation Services	Translation Services for Promise Scholarship Brochure	(\$324.00)	Unrestricted General	Marketing	Simos-Valdez
12/12/25	12/11/26	Canva US, Inc.	Canva Enterprise Software Subscription	(\$19,500.00)	Unrestricted General	Marketing	Simos-Valdez
12/15/25	12/13/26	Lamar Transit, LLC dba The Lamar Companies	Billboard Advertisements in Glenn County	(\$8,999.00)	Unrestricted General	Marketing	Simos-Valdez
4/1/26	6/28/26	Lamar Transit, LLC dba The Lamar Companies	Advertisements on B-Line Buses and Shelters	(\$11,808.00)	Unrestricted General	Marketing	Simos-Valdez
12/4/25	12/23/25	Lights of Hope	Marketing at Community Event Venue	(\$1,700.00)	Unrestricted General	Marketing	Simos-Valdez
11/18/25	11/18/25	Erin Tapahe	Jingle Dress Project Presentation	(\$200.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
11/25/25	11/25/25	Four Winds of Indian Education	Bear Grass Weaving Workshop	(\$916.10)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
1/15/26	1/15/26	Sawyer McAvoy	Safe Zone Training	(\$1,000.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
12/8/25	12/8/25	Tina Cardin	Animal Experience for De-Stress Event	(\$600.00)	Fiduciary	Student Life	Simos-Valdez
1/27/25	6/30/25	California Conservation Corps	Enrollment Fees for Forestry Corpsmembers (3) in Weed Science/Invasive Plants and Watershed Eco Habitat Restoration Courses	(\$780.00)	Unrestricted General	Administrative Services	Snelling
12/12/25	Upon Completion	Fragomen, Del Rey, Bernsen & Loewy, LLP	Legal Counsel Consultation	(\$500.00)	Unrestricted General	Administrative Services	Snelling
1/1/26	12/31/26	California Community Colleges Chancellor's Office	Letter of Agreement to establish fiduciary responsibility for InCommon Federation Annual Participation Fee and InCommon Certificate Service Subscription Fee	(\$481,983.00)	Restricted General	CCC Technology Center	Snelling
12/1/25	11/30/26	L-Soft International, Inc.	ListPlex License	(\$6,550.00)	Restricted General	CCC Technology Center	Snelling
12/19/25	12/18/26	Semgrep, Inc.	Semgrep Code Team and Supply Chain Team Software License	(\$31,500.00)	Restricted General	CCC Technology Center	Snelling
11/21/25	Upon Payment	SHI International Corporation	Tenable.sc Software Subscription	(\$330,286.74)	Restricted General	CCC Technology Center	Snelling
12/21/25	12/20/26	Tenable, Inc.	Tenable Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
12/9/25	Upon Payment	SHI International Corporation	Snowflake Cloud Data Warehouse	(\$7,000.00)	Restricted General	CCC Technology Center	Snelling
12/1/25	12/2/26	Snowflake, Inc.	Snowflake Subscription	\$0.00	Restricted General	CCC Technology Center	Snelling

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**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services
November 21 - December 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/18/25	Upon Payment	SHI International Corporation	Lucidchart Higher Education Suite Enterprise	(\$1,899.10)	Restricted General	CCC Technology Center	Snelling
1/10/26	1/9/27	Lucid Software, Inc.	Lucidchart Subscription	\$0.00	Restricted General	CCC Technology Center	Snelling
12/2/25	12/1/26	Tyk Technologies, Inc.	Tyk Launch Global and Federation Licenses and Support	(\$45,000.00)	Restricted General	CCC Technology Center	Snelling
11/25/25	Until Completed	ACCO Engineered Systems	HVAC Installation for Women's Locker Room Building	(\$295,150.00)	Measure J	Facilities, Planning, & Management	Snelling
12/22/25	6/30/26	Buttes Electric	Lighting Fixtures Installation in Media Center Corridors	(\$15,351.00)	Measure J	Facilities, Planning, & Management	Snelling
12/8/25	6/30/26	Buttes Electric	Data and Electrical Installation in SAS Room 118	(\$24,372.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
12/1/25	6/30/26	Dragon Graphics	Door Wraps Installation at Learning Resource Center Room 137	(\$918.58)	Restricted General	Facilities, Planning, & Management	Snelling
12/1/25	6/30/26	Martin Construction	Office Build in Corner of SAS Room 118	(\$12,868.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
11/5/25	1/30/26	McHale Sign Company	Logo Sign Installation at Skyway Center	(\$881.91)	Unrestricted General	Facilities, Planning, & Management	Snelling
10/1/25	6/30/26	North Sierra Consultants	Project Management Services Indoor Shooting Range Building Project Preliminary Planning	(\$129,480.00)	Measure J	Facilities, Planning, & Management	Snelling
12/1/25	1/31/26	NV5	Laboratory of Record Services for Life Science Rehabilitation Project	(\$2,898.00)	Measure J	Facilities, Planning, & Management	Snelling
12/1/25	6/30/26	Table Mountain Cabinets and Fixtures	Storage Cabinets Fabrication and Installation for Instructional Chemical and Equipment in New Science Stockroom	(\$7,850.00)	Measure J	Facilities, Planning, & Management	Snelling
12/1/25	1/31/26	United Building Contractors, Inc.	De-Constructive Investigation for Life Science Registered Environmental Health Discovery	(\$73,669.99)	Measure J	Facilities, Planning, & Management	Snelling
12/1/25	1/30/26	Voltage Specialists	Mag Door Holders Installation in Art Building	(\$3,795.00)	Restricted General	Facilities, Planning, & Management	Snelling
12/4/25	Upon Completion	Matson & Isom Technology Consulting	Website Content Migration Services	(\$18,380.00)	Restricted General	Information Technology	Snelling
1/5/26	6/30/26	CCC LD Associates	Comprehensive Learning Disabilities Assessment Services	(\$13,500.00)	Restricted General	Disabled Student Programs & Services	Snelling
12/15/25	6/30/26	Creative Composition, Inc.	Print Production of Butte Promise Brochures	(\$4,692.00)	Unrestricted General	Marketing	Snelling
12/15/25	6/30/26	Creative Composition, Inc.	Print Production of Glenn County Center Brochures	(\$274.00)	Unrestricted General	Marketing	Snelling
			TOTAL REVENUE CONTRACTS	\$2,116,462.00			
			TOTAL EXPENSE CONTRACTS	(\$2,489,666.47)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Faculty Using Accumulated Load Bank
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The CIO and the Superintendent/President have reviewed and approved the Application for Use of Accumulated Banked Time.

Recommendation

It is recommended that the Application for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Kristin Milinkevich	Chemistry	Spring 2026	45.79

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of New Courses
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The courses described in the attached have been developed by various departments to enhance and update their current curriculum.

ART 308, ART 314, ART 316, ART 317, ART 319, ART 352, and ART 356 are noncredit courses designed for older adults, providing community members with opportunities to engage in studio drawing practices.

BCIS 17 is a transferable course that prepares students with essential workplace skills, including the effective use of Artificial Intelligence (AI). Students will learn to identify and apply appropriate AI tools for a variety of business-related tasks.

CDF 310, CDF 315, CDF 324, and CDF 325 are noncredit courses for community members exploring careers in Child Development or Early Childhood Education, as well as current child care providers pursuing a certificate or degree.

CSCI 5 is a transferable course designed to prepare students to analyze workplace scenarios, apply ethical reasoning, develop reports and career materials, and responsibly incorporate AI tools.

MUS 320 is a noncredit community guitar course for older adults, providing instruction while promoting engagement with the music program.

PAR 304 is a noncredit parenting course that teaches education, compassion, and accountability to help promote safer family environments.

WLD 18 is an introductory welding course designed to meet the industry needs of the Heavy Equipment and Automotive programs.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

ART (ART)

ART 308 - Drawing I

Transfer Status: NT

Unit(s): 0.00

Lecture: 25.50 Contact hours

Lab: 76.50 Contact hours

Course Description: This course is an introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses is placed on materials and subject matter. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 314 - Figure Drawing I

Transfer Status: NT

Unit(s): 0.00

Lecture: 25.50 Contact hours

Lab: 76.50 Contact hours

Course Description: This course is an introduction to drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. Students will draw from clothed, draped, and live nude models. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 316 - Figure Drawing III

Transfer Status: NT

Unit(s): 0.00

Lecture: 34.00 Contact hours

Lab: 51.00 Contact hours

Course Description: This course is a continuation of skills and drawing principles introduced in Figure Drawing I and II. Traditional and contemporary methods and techniques of composition will be introduced. Students will draw from clothed, draped, and live nude models. Emphasis will be placed on the development of a personal style and the various uses of the human figure in contemporary art. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 317 - Painting I

Transfer Status: NT

Unit(s): 0.00

Lecture: 25.50 Contact hours

Lab: 76.50 Contact hours

Course Description: This course is an introduction to principles, elements, and practices of painting. Focus is on exploration of painting materials, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 319 - Painting III

Transfer Status: NT

Unit(s): 0.00

Lecture: 34.00 Contact hours

Lab: 51.00 Contact hours

Course Description: This is an advanced painting course. Students continue practicing the techniques of painting, focusing on the development of advanced technical skills and advanced applications of

materials and processes using paint and mixed media. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 352 - Ceramics II

Transfer Status: NT

Unit(s): 0.00

Lecture: 34.00 Contact hours

Lab: 51.00 Contact hours

Course Description: This course is an exploration of clay as a medium of expression, using the potter's wheel and/or hand-building techniques to create sculptural and functional forms. Students will continue to develop techniques in basic wheel-throwing and/or hand-building, clay body formulation, surface enrichment techniques, and kiln firing. Students will also become familiar with historical as well as contemporary ceramic artworks. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

ART 356 - Ceramics IV

Transfer Status: NT

Unit(s): 0.00

Lecture: 34.00 Contact hours

Lab: 51.00 Contact hours

Course Description: This course is an in-depth exploration of clay as a medium of expression, with emphasis on individual ideas and directions. Students will concentrate on creating a personal vocabulary of imagery, construction methods, and surface treatments, and will develop and draw upon a broad awareness of historical as well as contemporary ceramic artworks. This course is intended for older adults. Unlimited repeats. Ungraded. Open Entry/Open Exit.

Business Computer Information Systems (BCIS)

BCIS 17 - Artificial Intelligence Tools for Business

Transfer Status: CSU

Unit(s): 3.00

Lecture: 51.00 Contact hours

Course Description: This course provides students with theoretical knowledge and hands-on experience with artificial intelligence (AI) tools, focusing on the use of AI in business practices. The curriculum encompasses a broad spectrum of AI, from foundational concepts to practical applications, including advanced prompt engineering techniques. It looks at the use of generative and analytical AI tools for purposes of writing, researching, presenting, and marketing for business workers. It addresses ethical considerations and the broader societal impacts of AI.

Child Development (CDF)

CDF 310 - Exploring Careers in Child Development

Transfer Status: NT

Unit(s): 0.00

Lecture: 17.00 Contact hours

Course Description: This course explores careers in Child Development and Early Childhood Education for students with an interest in working with children and families. Emphasis is placed on understanding the differences between the California Teaching Permit Matrix and the California Teaching Credential, while comparing various educational settings and the required teacher qualifications. Unlimited repeats. Ungraded. Open Entry/Open Exit.

CDF 315 - Introduction to Family Child Care Licensing

Transfer Status: NT

Unit(s): 0.00

Lecture: 17.00 Contact hours

Course Description: This course examines the differences between licensed and license-exempt child care practices. Students will learn about Title 22, regulations to apply for a licensed Family Child Care Home (FCCH), and the required steps to become a License-Exempt Child Care Provider (LECCP). Emphasis is made on safe environments, record keeping, and building positive relationships with children and families. Unlimited repeats. Ungraded. Open Entry/Open Exit.

CDF 324 - Observing and Guiding Children's Behavior

Transfer Status: NT

Unit(s): 0.00

Lecture: 17.00 Contact hours

Course Description: This course examines the role of observation in understanding young children's behavior to develop strategies that foster healthy social and emotional growth through positive guidance. Students will explore how environmental factors and caregiver interactions impact behavior, and learn how to establish relationships that promote a positive learning community in which all children feel safe, valued, and respected. Special focus will be placed on the child's development, the family background, and the cultural context. Unlimited repeats. Ungraded. Open Entry/Open Exit.

CDF 325 - Play Based Curriculum for Children

Transfer Status: NT

Unit(s): 0.00

Lecture: 17.00 Contact hours

Course Description: This course explores the benefits of play-based learning for young children. Students will gain an understanding of how play serves as a critical component in children's development. Different types of play and the caregiver's role in supporting and facilitating play experiences will be examined. Unlimited repeats. Ungraded. Open Entry/Open Exit.

Computer Science (CSCI)

CSCI 5 - IT Career Skills

Transfer Status: CSU

Unit(s): 1.00

Lecture: 17.00 Contact hours

Course Description: This course prepares students for success in Information and Communication Technology (ICT) careers by developing the professional and interpersonal skills essential in today's workplace. Students will learn how to create clear and effective reports, engage with stakeholders to ensure project and organizational success, and build confidence through interviewing techniques and résumé development. The course also emphasizes professional identity through social networking profile management and digital presence. A special focus is placed on the ethical and effective use of Artificial Intelligence (AI) in the workplace, helping students understand how to leverage emerging technologies responsibly. By the end of the course, students will possess a toolkit of career-ready skills that complement their technical training and support long-term professional growth. Pass/No Pass.

Music (MUS)

MUS 320 - Guitar I

Transfer Status: NT

Unit(s): 0.00

Lecture: 8.50 Contact hours

Lab: 25.50 Contact hours

Course Description: This course offers personalized study of guitar techniques and repertoire at the beginning level. It emphasizes essential fundamentals including posture, hand position, fingering, rhythm, chords, strumming, reading music, chord progressions and playing acoustic guitar songs. No prior experience necessary. This course is intended for older adults. Unlimited repeats. Ungraded.

Parenting (PAR)

PAR 304 - Emotional Regulation at Home

Transfer Status: NT

Unit(s): 0.00

Lecture: 34.00 Contact hours

Course Description: This course provides parents and caregivers with an overview of emotional health. Participants will learn to identify and understand signs of mental health distress and applicable tools to regulate emotional reactions, resulting in reducing stigma and encouraging supportive conversations. The focus is on exploring factors that influence mental health and emotional regulation in our homes. The course will provide protective measures and skills needed to aid in healthy coping and regulation strategies for parents, caregivers, and youth in the community. Unlimited repeats. Satisfactory/Unsatisfactory only.

Welding Technology (WLD)

WLD 18 - Beginning Industrial Welding

Transfer Status: CSU

Unit(s): 2.00

Activity: 34.00 Contact hours

Lab: 51.00 Contact hours

Course Description: In this course, students will be introduced to welding and cutting processes applicable to the heavy equipment industry. The course includes oxyacetylene cutting (OFC-A), plasma arc cutting (PAC), air carbon arc cutting and gouging (CAC-A), shielded metal arc welding (SMAW), gas metal arc welding (GMAW) processes, and flux cored arc welding (FCAW) processes, in the flat, horizontal and vertical positions on various joint details. It will also include safety procedures, electrode identification, joint fit-up and alignment, base metal preparation, weld quality, beads and fillet welds, with focus on theory and practice. All welds will be based on the American Welding Society (AWS) standards. Pass/No Pass.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of New Programs
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The AS-T Degree in Mathematics 2.0 establishes a transfer pathway for students intending to earn a bachelor's degree at a California State University and, upon approval by the Chancellor's Office, will replace the current AS-T Degree in Mathematics.

AS-T Degree in Physics 2.0 establishes a transfer pathway for students intending to earn a bachelor's degree at a California State University and, upon approval by the Chancellor's Office, will replace the current AS-T Degree in Physics.

Noncredit Certificate of Competency in Early Childhood Education supports the college's mission as a student-ready institution by addressing the needs of community childcare providers. This program provides both licensed and license-exempt providers with opportunities for education and professional development.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached programs.

Recommendation

It is recommended that the Board of Trustees approve the new programs as described in the attached.

**Butte College
AS-T Degree
Mathematics 2.0**

1. Statement of Program Goals and Objectives

The Associate in Science in Mathematics 2.0 for Transfer degree (AS-T Degree in Mathematics 2.0) creates a transfer pathway for students who plan to complete a Bachelor in Science in Mathematics at a California State University. With the completion of the AS-T Degree in Mathematics 2.0, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Mathematics.

Upon successful completion of the program, the student will be able to:

- Define, understand, and apply concepts of limits, differentiation, and integration to authentic problems.
- Apply methods of matrix transformations to solve both practical and theoretical problems.
- Determine whether a theorem or definition applies in a given situation and use it appropriately.
- Demonstrate good problem-solving habits including estimating solutions and rejecting unreasonable results.
- Demonstrate the ability to use symbolic, graphical, numerical, and written representations of mathematical ideas.

2. Catalog Description

The Associate in Science in Mathematics for Transfer degree (AS-T Degree in Mathematics 2.0) is intended for students who plan to complete a bachelor's degree in Mathematics at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept this degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. In all cases, students should consult with a counselor for more information on university admission and transfer requirements.

The AS-T Degree in Mathematics 2.0 requires students to meet both of the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following
 - (A) The California General Education Transfer Curriculum (Cal-GETC).
 - (B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

3. Program Requirements

Major Requirements:

<u>Required Core</u>	<u>Title</u>	<u>Units</u>
MATH 30	Analytic Geometry and Calculus I	5
or		
MATH 30s	Analytic Geometry and Calculus I with Support	5
MATH 31	Analytic Geometry and Calculus II	4
MATH 32	Analytic Geometry and Calculus III	4
MATH 40	Differential Equations	4
MATH 42	Linear Algebra	3
<u>List A</u>		
Select one (3-4 units)		
PHYS 41	Physics for Scientists and Engineers I	4
CSCI 4	Introduction to Programming	3
or		
CSCI 20	Programming and Algorithms I	3

Major Total:	23-24
Total Units that may be Double-Counted: (Transfer GE Area limits must not be exceeded)	3-7
General Education (Cal-GETC) Units:	34
Electives (CSU Transferable) Units:	5-10
Total Degree Units (Maximum):	60

Butte College
AS-T Degree
Physics 2.0

1. Statement of Program Goals and Objectives

The Associate in Science in Physics for Transfer degree (AS-T Degree in Physics 2.0) creates a transfer pathway for students who plan to complete a Bachelor in Science in Physics at a California State University. With the completion of the AS-T Degree in Physics 2.0, students will possess foundational knowledge and skill that comprise the core content of the first two years of many four-year programs in Physics.

Upon successful completion of the program, the student will be able to:

- demonstrate conceptual understanding by being able to describe qualitatively the underlying causes of basic physical phenomena.
- demonstrate analytical skills by interpreting graphs and schematics and diagnosing realistic physical problems.
- demonstrate experimental knowledge through data gathering, judging the accuracy and reliability of data, creating informative graphs, and discussing the limitations of experimental designs.

2. Catalog Description

The Associate in Science in Physics for Transfer degree (AS-T Degree in Physics 2.0) is intended for students who plan to complete a bachelor's degree in Physics at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept this degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. In all cases, students should consult with a counselor for more information on university admission and transfer requirements.

The AS-T Degree in Physics 2.0 requires students to meet both of the following:

(1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following

(B) The California General Education Transfer Curriculum (Cal-GETC).

(B) A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.

(2) Obtainment of a minimum grade point average of 2.0.

Students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

3. Program Requirements

Major Requirements:

<u>Required Core</u>	<u>Title</u>	<u>Units</u>
PHYS 41	Physics for Scientists and Engineers I	4
PHYS 42	Physics for Scientists and Engineers II	4
PHYS 43	Physics for Scientists and Engineers III	4
MATH 30	Analytic Geometry and Calculus I	5
or		
MATH 30s	Analytic Geometry and Calculus I with Support	5
MATH 31	Analytic Geometry and Calculus II	4
MATH 32	Analytic Geometry and Calculus III	4
MATH 40	Differential Equations	4
MATH 42	Linear Algebra	3
CSCI 20	Programming and Algorithms I	3

Major Total:	35
Total Units that may be Double-Counted: (Transfer GE Area limits must not be exceeded)	7
General Education (Cal-GETC) Units:	34
Electives (CSU Transferable) Units:	0
Total Degree Units (Maximum):	62

Butte College
Noncredit Certificate of Competency
Early Childhood Education

1. Statement of Program Goals and Objectives

The Non-Credit Early Childhood Education Certificate provides an introduction to essential concepts and best practices in child development and early learning. The program is designed for individuals preparing for careers in childcare and includes courses on child development, family childcare licensing, play-based curriculum, and effective techniques for observing and guiding children's behavior.

Upon successful completion of the program, the student will be able to:

- Describe key concepts in child development and explain how observation helps caregivers understand and support young children.
- Identify the basic requirements for operating a family childcare program, including licensing standards, safety expectations, and record-keeping practices.
- Explain how play supports children's physical, social, emotional, and cognitive growth, and identify ways to create inclusive and culturally responsive play experiences.
- Demonstrate behavior guidance strategies that promote healthy behavior, strengthen child-caregiver relationships, and support children who experience stress or challenging situations.
- Explore career pathways in early childhood education and describe how certificates, degrees, and community resources can support long-term professional goals.

2. Catalog Description

The Non-Credit Early Childhood Education Certificate prepares individuals for careers in child development and early learning. Through focused coursework, students gain foundational knowledge of child development, family childcare licensing, play-based curriculum, and effective methods for observing and guiding children's behavior.

3. Program Requirements

<u>Required Core</u>	<u>Title</u>	<u>Hours</u>
CDF 310	Exploring Careers in Child Development	17.00
CDF 315	Introduction to Family Child Care Licensing	17.00
CDF 325	Play-Based Curriculum	17.00
CDF 344	Observing and Guiding Children's Behavior	17.00

Total Hours:	68.00
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Fall 2025 Curriculum Activity Report
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Board Policy 4020 Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Assistant Superintendent/Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The district will report all curriculum activity, including courses and programs, to the Board twice each year. Fall activity will be reported the following spring, and spring activity will be reported the following fall. Attached is the Fall 2025 Curriculum Activity Report.

Status

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Assistant Superintendent/Vice President of Instruction concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the fall 2025 curriculum activity as described in the attached.

Curriculum Consent Agenda Date	Type	Program	Title Change Major/Minor/Delete	New Units	Existing Units	Core Requirements	Electives	PLOs	2 YR CE Review
12.1.25	AS	Agriculture Science	Major	44-45	43-44	x		x	
12.1.25	AS	Automotive Technology	Major	42	48	x		x	
12.1.25	CA	Automotive Technology	Major	42	48	x		x	
11.17.25	AS	Business Information Worker	Minor			x			
11.17.25	CA	Business Information Worker	Minor			x			
12.1.25	CERT	Business on the Web	Minor			x	x		
10.20.25	AS	Computer Engineering	Major	49	46	x			
10.20.25	CA	Computer Engineering	Major	20	17	x			
11.17.25	AS	Computer Information Systems	Major	35-36	27	x			
11.17.25	AS	Computer System Administration	Minor			x			
11.17.25	CA	Computer System Administration	Minor			x		x	
11.17.25	AS	Cyber-Security Practitioner	Major	29-32	32-37	x			
11.17.25	CA	Cyber-Security Practitioner	Major	29-32	32-37	x			
12.1.25	AS	Diesel Technology	Major	48	56	x		x	
12.1.25	CA	Diesel Technology	Major	48	56	x		x	
10.20.25	AS	Electrical Engineering	Major	47	44	x			
11.17.25	AS	Environmental Science	Major	43-44	23-35	x		x	
12.1.25	AS	Honda, Professional Automotive Career Training (PACT)	Major	49.5	53.5	x		x	
12.1.25	CA	Honda, Professional Automotive Career Training (PACT)	Major	49.5	53.5	x		x	
11.17.25	AS	Marketing	Minor			x			
9.22.25	AS-T	Mathematics	Delete						
9.22.25	AS	Mathematics and Science	Minor			x			
10.20.25	AS	Mechatronic Engineering	Major	60	61	x			
10.20.25	CA	Mechatronic Engineering	Major	31	32	x			
10.6.25	AS-T	Physics	Delete						
12.1.25	CA	Plant Protection	Minor			x	x	x	
12.1.25	AS	Recording Arts	Major	28-30	24	x	x		
12.1.25	CA	Recording Arts	Major	28-30	24	x	x		
11.17.25	CERT	Security Pro	Major	10	12	x			
11.17.25	CERT	Server Administration	Major	11	13	x			
9.8.25	AA-T	Social Work and Human Services	Minor			x			

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title change	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Materials	Assignments	MIS Code	Ped Cap
12.1.25	AGS 10	World Food and Hunger Issues	Minor										x	x	x		
12.1.25	AGS 30	Ecology of Insect and Disease Management	Minor							x	x	x		x	x		
12.1.25	AGS 40	Introduction to Animal Science	Major			x	x			x	x	x	x	x	x		x
12.1.25	AGS 45	Feeds and Feeding	Minor										x	x	x		
12.1.25	AGS 50	General Soils	Minor								x			x	x		x
12.1.25	AGS 51	Fertilizers and Plant Nutrition	Minor							x	x			x	x		
9.22.25	AJ 7	Report Writing for Law Enforcement Officers	Delete														
9.22.25	ALH 2	Basic Emergency Response & Health Careers	Delete														
9.8.25	ART-1	Art Appreciation	Minor											x	x		
11.17.25	ART 3	Asian Art History Survey	Minor									x	x	x	x		
9.22.25	ART-5	1800 to Present Art History Survey	Minor										x	x	x		
9.22.25	ART-6	African, Oceanic, and Native American Art History Survey	Minor											x	x		
11.17.25	ART-7	2-D Foundations	Minor								x	x		x	x		
11.17.25	ART-8	Drawing I	Minor									x		x	x		
10.6.25	ART-9	3-D Foundation	Minor											x	x		
11.17.25	ART 14	Figure Drawing I	Minor											x	x		
9.8.25	ART-15	Figure Drawing II	Minor							x		x			x		
9.8.25	ART-16	Figure Drawing III	Minor							x				x	x		
9.8.25	ART-17	Painting I	Minor											x	x		
10.6.25	ART 19	Painting III	Minor											x	x		
9.8.25	ART-22	Screen Printing	Delete														
9.22.25	ART-23	Printmaking I	Minor											x			
10.6.25	ART-31	Graphic Design I	Minor											x	x		
9.22.25	ART-50	Beginning Ceramics	Minor							x		x	x	x			
9.22.25	ART-52	Ceramics II	Major					x				x	x	x			
10.6.25	ART-54	Ceramics III-Low Fire	Major											x	x		
9.22.25	ART-56	Ceramics IV	Major											x	x		
9.22.25	ART-63	Sculpture II, Clay	Minor											x	x		
10.6.25	ART-70	Gallery Production/Business of Art	Minor							x	x		x	x	x		
9.22.25	ART-81	Introduction to Fiber Arts	Minor										x	x	x		
12.1.25	AUT 3	Specialized Automotive Electronics	Minor								x	x		x	x		
12.1.25	AUT 6	Automotive Electrical Systems Lecture	Major						x	x	x		x	x	x		
12.1.25	AUT 7	Automotive Electrical Systems Lab	Major						x	x	x		x	x	x		
12.1.25	AUT 8	Auto Engines Lecture	Major						x				x	x			
12.1.25	AUT 9	Automotive Engines Lab	Major						x	x			x	x			
12.1.25	AUT 20	Automotive Brakes/Suspension and Steering Systems Lecture	Major						x	x	x	x	x	x	x		
12.1.25	AUT 21	Automotive Brakes/Suspension and Steering Systems Lab	Major						x				x	x	x		
12.1.25	AUT 22	Automotive Heating and Air Conditioning Lecture	Major						x		x		x	x	x		
12.1.25	AUT 23	Automotive Heating and Air Conditioning Lab	Major						x		x		x	x			
12.1.25	AUT 30	Gas/Diesel Engine Performance Lecture	Major					x	x	x	x	x	x	x	x		
12.1.25	AUT 31	Gas/Diesel Engine Performance Lab	Major					x	x	x			x	x	x		
12.1.25	AUT 33	High Performance Engine Tuning and Testing	Minor								x		x	x			
12.1.25	AUT 52	Automatic Transmissions/Transaxles Lecture	Major						x				x	x	x		
12.1.25	AUT 53	Automatic Transmissions/Transaxles Lab	Major						x		x		x	x	x		
12.1.25	AUT 56	Manual Transmissions/Drivetrains Lecture	Major						x		x		x	x	x		
12.1.25	AUT 57	Manual Transmissions/Drivetrains Lab	Major						x		x		x	x	x		
12.1.25	AUT 60	Hybrid and Alternative Fuel Technologies	Major					x		x	x	x	x	x	x		
12.1.25	AUT 73	Diesel Industry Technologies Lecture	Major					x	x	x	x		x	x	x		
12.1.25	AUT 74	Diesel Industry Technologies Lab	Major					x	x	x	x		x	x	x		
12.1.25	AUT 81	Honda PACT Employment Preparation I	Major			x	x			x	x	x	x	x	x		
12.1.25	AUT 82	Honda PACT Employment Preparation II	Major			x	x			x	x	x	x	x	x		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of International Student and Faculty Travel – Athens, Greece
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Speech and Debate team coaches Shannan Troxel-Andreas and Angela Ohland will be taking six students to Athens, Greece to compete in the International Forensics Association 36th Annual Speech and Debate Tournament and Conference from March 6 through March 11, 2026. Students will compete in five different interpretation of literature events, four platform speaking events, and two limited preparation speaking events. All competition rounds will be hosted at the Wyndham Athens Residence.

Status

The opportunity is being presented to six students on the Butte College Speech and Debate Team who have qualified for this competition. All students attending will be in good standing with Butte College and will flex their academic schedules around the trip.

Travel expenses will be paid through the department travel budget using district funds. The current cost estimate for the trip is \$7,100. Students will pay for their own flights.

Recommendation

It is recommended the Board authorize international travel to Athens, Greece from March 6 – March 11, 2026, for six students and two faculty members to attend the International Forensics Association 36th Annual Speech and Debate Tournament and Conference.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Out-of-State Student Travel – Nashville, Tennessee
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Speech and Debate team coaches Shannan Troxel-Andreas and Angela Ohland will be taking up to five students to Nashville, Tennessee, to compete in the 2026 National Championship Speech and Debate National Tournament from April 15 through April 20. Students will compete in five different interpretation of literature events, four platform speaking events, and two limited preparation speaking events. All competition rounds will be hosted at Tennessee State University.

Status

The opportunity is being presented to up to five students on the Butte College Speech and Debate Team who have qualified for this competition. All students attending will be in good standing with Butte College and will flex their academic schedules around the trip.

Travel expenses will be paid through the department travel budget using district funds. The current cost estimate for the trip is \$9,000.

Recommendation

It is recommended the Board authorize out of state travel to Nashville, Tennessee from April 15 – April 20, 2026, for up to five students and two faculty members to attend the 2026 National Championship Speech and Debate Tournament.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Out-of-State Student Travel – Bethesda, Maryland
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Speech and Debate Team coaches Shannan Troxel-Andreas and Angela Ohland will be taking nine students to Bethesda, Maryland, to compete in the Phi Rho Pi Speech and Debate National Tournament from April 5 through April 12. Students will compete in five different interpretation of literature events, four platform speaking events, and two limited preparation speaking events. All competition rounds will be hosted at the Bethesda North Marriot.

Status

The opportunity is being presented to nine students on the Butte College Speech and Debate Team who have qualified for this competition. All students attending will be in good standing with Butte College and will flex their academic schedules around the trip.

Travel expenses will be paid through the department travel budget using district funds. The current cost estimate for the trip is \$15,000.

Recommendation

It is recommended the Board authorize out of state travel to Bethesda, Maryland from April 5 – April 12, 2026, for nine students and two faculty members to attend the Phi Rho Pi National Speech and Debate Tournament.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Out-of-State Student Travel – Baltimore, MD
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Math, Engineering, Science Achievement (MESA) program Director Pablo Suarez will take six students to Baltimore, Maryland, to participate in the 2026 National Society of Black Engineers (NSBE) Annual Convention, March 17 – 22, 2026. The theme is "Advancing S.T.E.M." and the event is at the Baltimore Convention Center. It will focus on advancing STEM fields like AI, sustainability, green engineering, professional development, career opportunities, networking, workshops, and community building for Black Engineers and STEM professionals. The NSBE Conference encourages and empowers students to bring their whole selves to STEM.

Status

The opportunity was presented to all MESA students who were willing to become NSBE members and able to flex their academic schedules around the trip. Students must have a 2.5 grade point average and completed the following MESA Workshops: Resume, Elevator Pitch, Linked-In, Professional Development and participated in a mock interview. All students were determined to be in good standing with Butte College and Butte College MESA.

Travel expenses will be paid through the MESA funds. The current cost estimate for the trip is \$11,400.00.

Recommendation

It is recommended that the Board authorize out of state travel to Baltimore, Maryland, from March 17 – 22, 2026, for up to six students to attend the 2026 Annual Convention of National Society of Black Engineers.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval for Out-of-State Student Travel – Auburn, Alabama
Category:	Student Services
Submitted By:	Tray Robinson, Acting Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

The Butte College Agriculture Leadership Club is committed to developing leadership skills, industry connections, and professional growth for students. The 2026 annual End-of-Year Trip for the Butte College Agriculture Leadership Club will be held May 18–21, 2026, at Auburn University. Students will tour the university and its College of Agriculture, visit regional research centers to explore industry innovations, and gain valuable networking opportunities with faculty, researchers, and professionals. This process and trip location was approved formally by club members at a club meeting.

Status

The opportunity was presented to all Agriculture Leadership Club students in good standing with Butte College and Butte College Agriculture Leadership Club. The estimated budget for the trip is \$6,000 dollars and is funded via the club account.

Recommendation

It is recommended the Board authorize out of state travel to Auburn, Alabama, from May 18 -21, 2026, for up to six students to attend the Ag Leadership Club end of the year trip, accompanied by club advisor, Jacob Vazquez, to explore the state’s agriculture industry and tour the University of Auburn.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval and/or Ratification of CSEA Reclassifications
Category:	Human Resources
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Butte College contracted with McKnight Associates, Inc. to perform a classification and salary study of college job classifications. The comprehensive project incorporated job classification input from Butte College employees and managers, as well as salary surveys of Butte county and comparable areas.

Status

Butte College administration evaluated the recommendations provided by McKnight Associates, Inc. and negotiated reclassifications for classified professionals with the California School Employees Association. The attached list represents the first phase of CSEA reclassifications.

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions resulting from the classification study on the attached list.

CLASS #	NEW CLASSIFICATION TITLE	RANGE
C102.300	Account Clerk, Senior	25
C185.100	Accountant	37
C206.100	Admissions & Records Evaluator	30
C104.300	Admissions & Records Technician II	23
C104.400	Admissions & Records Technician, Senior	27
C306.100	Agricultural Farm and Environmental Sciences Technician	28
C215.100	Athletic Eligibility Specialist	29
C116.200	Bus Operator	18
C119.200	Children's Program Specialist Assistant	22
C119.100	Children's Program Specialist – Master Teacher	26
C120.200	Clerk II	10
C189.100	Clinical Assistant-Student Health Clinic	19
C124.100	Custodian I	16
C124.200	Custodian II	19
C124.400	Custodian-Lead	21
C207.100	Data Network/Telecommunications Systems Specialist	40
C328.100	Dual Enrollment Specialist	26
C131.200	Financial Aid/Veterans Assistant II	23
C131.300	Financial Aid/Veterans Assistant, Senior	27
C332.200	Food Services Assistant	16
C332.100	Food Services Assistant, Lead (new title)	21
C137.100	Grounds Technician I	16
C137.200	Grounds Technician II	19
C137.300	Grounds Technician, Senior	21
C157.200	Human Resources Clerk/Receptionist	12
C140.200	Informational Technology Support Specialist	29
C141.500	Instructional Aide-Reading and Writing	18
C182.100	Instructional Graphic Designer	28
C159.100	Kinesiology Equipment Technician	19
C148.300	Laboratory Technician, Senior-Sciences	34
C148.400	Laboratory Technician, Senior-Sciences-Chemical Hygiene Officer	36
C195.100	Laboratory Technician-Health Occupations	25
C158.100	Laboratory Technician-Photography	25
C204.100	Laboratory Technician-Welding & Advanced Manufacturing	30
C149.400	Library Media Technician	21
C149.200	Library Technician	24
C149.300	Library Technician, Senior	25
C330.300	Maintenance Lead	36
C379.100	Payroll Technician I	30
C380.100	Payroll Technician II (New)	33
C178.200	Print and Mail Assistant	18
C330.100	Printing Services Lead	30
C128.300	Printing Services Technician, Senior	21

C162.100	Recruitment and Outreach Technician	25
C331.100	Shipping Receiving, Mail & Asset Management, Lead	30
C163.100	Shipping/Receiving & Mail Services	19
C166.100	Skilled Craftsperson-Electrician	35
C166.200	Skilled Craftsperson-Heating, Ventilation, Air (HVAC)	35
C166.300	Skilled Craftsperson-Plumber	35
C187.100	Student Orientation and Events Assistant	18
C176.100	Student Services Tutorial Technician	24
C190.600	Support Center Representative-Student Services	19
C190.500	Support Center Representative-Student Services-Bilingual/Biliterate	18
C390.100	Support Center Representative-CCCTC	18
C390.200	Support Center Representative CCCTC-Bilingual	19
C197.100	Support Engineer-CCCTC	37
C138.400	Systems Administrator	49
C372.200	Transportation Mechanic	34
C372.300	Transportation Mechanic, Senior	36
C370.100	Web Accessibility Analyst	49

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Reclassification of Position – Tristan Bosch
From: Program Administrator (Institutional Advancement) (MSC 5)
To: Program Coordinator (Foundation) (MSC 7)
Effective: November 1, 2025
2. Employment of Retention Specialist (Nursing) – Janine Gomez
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 4
Effective: January 1, 2026
3. Employment of Supervisor, Transportation (FPM) – Peter Monnot
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 13
Effective: January 1, 2026
4. Employment of Executive Assistant (HR) – Tessa St. John
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 9
Effective: February 2, 2026
5. Employee working Out-of-Class, Interim Associate Dean of Instruction – Jacob Vazquez
Effective: January 5, 2026 – June 30, 2026
6. Employee working Out-of-Class, Interim Vice President for Student Services – Trayvon Robinson
Effective: January 1, 2026 – June 30, 2026

Academic*

7. Employment of Full-Time, Temporary, Non-Tenure Track, LVN Instructor – Michael Hannan, Alexandra Watts

Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: January 1, 2026 – May 29, 2026

8. Employment of Full-Time, Temporary, Non-Tenure Track, Agriculture Business Instructor – Blaire Britten
Status: Temporary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: January 1, 2026 – May 29, 2026
9. Assignment as Nursing Program Director (100%) – Laurie Meyer
Effective: August 1, 2025 – October 12, 2025
10. Assignment as EMS Program Director (10%) – Robin Sinclear
Effective: Academic Year 2025-2026
11. Assignment as Paramedic Program Director (20%) – Robin Sinclear
Effective: Academic Year 2025-2026
12. Assignment as Catalyst Electrical Program grant (25%) – John Dahlgren
Effective: January 1, 2026 – May 29, 2026
13. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Winter Session 2026 – See Attachment "A"

Classified Employees*

14. Employment of Student Success Specialist (Counseling) – Christopher Carrero
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 25
Effective: January 5, 2026
15. Employment of Student Success Specialist (Counseling) – Alberto Gomez
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 25
Effective: January 15, 2026
16. Employment of Student Success Specialist (Counseling) – Maria Barriga-Villanueva
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 25
Effective: February 2, 2026
17. Employment of Clinical Assistant (Student Health Clinic) – Crystal Vergara
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 17
Effective: February 2, 2026
18. Employment of Student Success Specialist (ESL) – Claudia Godinez
Full-time, 40 hours per week, 10 months per year
Salary: CSEA – 25
Effective: February 1, 2026
19. Employment of Financial Aid/Veterans Assistant II (Financial Aid) – Taylor Wiedner
Full-time, 40 hours per week, 12 months per year

Salary: CSEA – 21
Effective: February 1, 2026

20. Employment of Information Technology Support Specialist (IT) – Brenna McBride
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 27
Effective: February 2, 2026
21. Employment of Program Assistant (Allied Health) – Angelica Magana
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 29
Effective: February 1, 2026
22. Employment of Clerk II (Student Health Clinic) – Kelsey Heard
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 10
Effective: February 2, 2026
23. Reclassification of Position – Mai Chang
From: Administrative Secretary III (PSETC) (CSEA 24)
To: Program Assistant (PSETC) (CSEA 29)
Effective: January 3, 2024
24. Reclassification of Position – Troy Davenport
From: Special Programs Clerk (Financial Aid) (CSEA 18)
To: Student Success Specialist (Financial Aid) (CSEA 25)
Effective: September 23, 2025
25. Temporary Increase from 20 hours per week to 24 hours per week Instructional Aide – Reading & Writing (CAS) – Jennifer Bradley, Larisa Perkins-Orta
Effective: December 19, 2025 – May 31, 2026
26. Temporary Increase from 20 hours per week to 23 hours per week Instructional Aide – Reading & Writing (CAS) – Emily Novikov
Effective: December 19, 2025 – May 31, 2026
27. Temporary Increase from 20 hours per week to 24 hours per week Instructional Aide (CAS) – Robert Metzger
Effective: December 19, 2025 – May 31, 2026
28. Employee working Out-of-Class, Administrative Secretary to the Dean (SBS/SCS) – Dayna Collett
Effective: December 20, 2025 – June 30, 2026

Temporary Employees*

29. **Substitutes**
Custodian I (FPM) – Jack Carlson
Salary: \$21.25 per hour 12/2/25 – 6/30/26
Custodian I (FPM) – Natasha Chavarria
Salary: \$21.25 per hour 1/20/26 – 6/30/26
30. **Short Term/Seasonal**
Student Success Specialist (Dual Enrollment/Instruction) – Bailey Henry
Salary: \$28.00 per hour 1/1/26 – 6/30/26

Call Center Representative Bilingual/Biliterate (CCTC) – Francisco Zepeda Camacho

Salary: \$20.75 per hour 12/1/25 – 5/16/26

Administrative Secretary – Office Coordinator (SHC) – Kaytlin Holderfield

Salary: \$29.25 per hour 12/2/25 – 6/30/26

Food Services Assistant II (Dining Services) – Bailey Salez

Salary: \$16.90 per hour 1/1/26 – 6/30/26

Administrative Secretary II (Contract Education) – Paris Rabb-Roberson

Salary: \$25.25 per hour 12/18/25 – 6/30/26

Administrative Secretary II (Contract Education) – Kimberly Larios

Salary: \$25.25 per hour 12/17/25 – 6/30/26

Technical Computing Specialist (IT) – Brenna McBride

Salary: \$35.00 per hour 1/5/26 – 6/30/26

Human Resources Specialist (HR) – Candice Walker

Salary: \$35.50 per hour 1/7/26 – 6/30/26

31. **Professional Expert**

EMT – Damien Craig

Salary: \$25.00 per hour 11/25/25 – 6/30/26

EMT – Mackenzie Bouttote

Salary: \$25.00 per hour 1/15/26 – 6/30/26

Manipulative Skills Assistant – Steve McMullen

Salary: \$26.00 per hour 1/8/26 – 6/30/26

Manipulative Skill/Evaluator – Caden Turner

Salary: \$16.50/16.75 per hour 12/4/25 – 6/30/26

Nursing – Charlie Johnson

Salary: \$45.00 per hour 1/19/26 – 6/30/26

Nursing – Cara Jacques

Salary: \$45.00 per hour 1/26/26 – 6/30/26

32. **Volunteer**

Volunteer (DSPS) – Wyatt Mantzouranis

33. **Retirements/Resignations**

Resignation, Library Media Technician (Library Services) – Krista Collett

Effective – January 1, 2026

Resignation, Special Programs Clerk (Student Services) – Robin Bonner

Effective – January 1, 2026

Resignation, Learning Resource Specialist (CAS) – Analia Martinez

Effective – January 13, 2026

Resignation, Executive Director Human Resources (HR) – Christopher Little

Effective – July 1, 2026

Retirement, Library Technician Senior (Library Services) – Jennifer Lasell

Effective – January 27, 2026

Retirement, Director Public Safety Education & Training (PSETC) – Don Beasley

Effective – June 13, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

Attachment "A"

Adler, Lisa
Alexis, Jared
Alling, Jeremy
Appel, Rolfe
Bell, James
Bellanich, Denise
Berg, Christopher
Berman, Lisa
Besoain, Benjamin
Bomactao, Marc
Bootman, Scott
Boyd, Steve
Boyer, Robert
Brandow, Sean
Burke, Daniel
Butler, Brett
Campbell, Donald
Candelaria, Kelly
Cantwell, Gary
Carlisle, Andrei
Chin, Fiona
Cleary, Francis
Conlan, Lance
Cowell, Aman
Crosby, Nandi
Darnell, Jacquelyn
Davison, Bryce
Doty, Kelly
Downs, Jordan
Duitsman, Stan
Ellis, Amanda
Fedrizzi, Victor
Figaratto, Daniel
Frank, Lanae
Frederici, Paul
Fuchs, Erick
Galindo, Roseanna
Gascon, Joevic
Gee, Travis
Griffin, Victoria
Gsell, Ryan
Hack, William
Hadcock, William

Hames, John
Hannah, Michael
Harris, Danielle
Hartley, Laurel
Hays, Jonathan
Hindman, Darrell
Hollingshead, Jeremy
Hood, Robert
Huff, Steven
Hughes, Gary
Jackson, Melinda
Keen, Phillip
Kelleher, John
Kelso, John
Klein, John
Krepelka, James
Kutil, Devin
Langston, Derek
Lefkowitz, Todd
Locatelli, Daniel
Lowery, Katherine
Maletic, Stephen
Marshall, Bryan
McElhinney, Jamie
McJunkin, Shawn
Meneley, Chris
Miille, Jake
Minton, Douglas
Mitchell, Ryon
Moore, Jeffery
Morales, Lisa
Mulford, Aja
Murphy, Michael
Neufeld, Megan
Noxon, Justin
O'Donnell, Daniel
Kimberly
O'Hern, Casey
Oelrichs, Amy
Ortiz, Antoinette
Parrott, James
Perata, Jonathan
Perez, Jenna
Person, Johnny
Peter, Eric

Peterson, Katie
Phipps, Matthew
Pilakowski, Michael
Prisk, Jessica
Ray, Erika
Reinhardt, Dennis
Richardson, Robert
Robinson, Joanne
Rodriguez, Jesus
Rubinoff, Ryan
Sachs, Christian
Saldano, Jordan
Sansoni, Vincent
Schmid, Joel
Scholar, Gary
Schwyzler, Cedric
Sederquist, Janessa
Smith, Eva
Smith, Olav
Spencer, Ivy
Steffen, Nathan
Stelzner, Charles
Strahan, Lori
Sturgeon, Christopher
Tabrizi, Farough
Thao, Mai Yia
Thompson, Daniel
Townsend, Brandon
Uebelhardt, Cody
Utnehmer, Kaitlin
Valdes, Jarrod
Vazquez, Cathy
Vazquez, Jacob
Velasquez, Alana
Villalba, Margarita
Walsh, Kevin
Welton, David
Whitney, John
Williams, Dacia
Willmann, Hans
Wise, George
Worley, Kristin
Wright, Aaron
Wright, Joshua
York, Kevin

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$119,100 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/ (Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
1/1/26	12/31/26	Cal Poly Humboldt Sponsored Programs Foundation	Small Business Development Center 2026	\$153,075.00	Restricted General	Small Business Development Center	Shearer
7/1/25	6/30/27	Los Rios Community College District	Strong Workforce Program Allocation Projects in Common	(\$263,480.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Anderson New Technology High School	K-12 Strong Workforce Program Grant	(\$232,051.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Capital College & Career Academy	K-12 Strong Workforce Program Grant	(\$249,779.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Chicago Park Elementary School	K-12 Strong Workforce Program Grant	(\$242,403.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Chico Unified School District	K-12 Strong Workforce Program Grant	(\$132,084.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Corning Union High School District	K-12 Strong Workforce Program Grant	(\$1,000,000.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Davis Joint Unified School District	K-12 Strong Workforce Program Grant	(\$618,688.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Elk Grove Unified School District	K-12 Strong Workforce Program Grant	(\$649,427.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Folsom-Cordova Unified School District	K-12 Strong Workforce Program Grant	(\$185,652.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Gridley Unified School District	K-12 Strong Workforce Program Grant	(\$150,000.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Humboldt County Office of Education	K-12 Strong Workforce Program Grant	(\$776,982.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Klamath-Trinity Joint Unified School District	K-12 Strong Workforce Program Grant	(\$215,047.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Lake Tahoe Unified School District	K-12 Strong Workforce Program Grant	(\$941,252.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Lassen Union High School District	K-12 Strong Workforce Program Grant	(\$301,500.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Middletown Unified School District	K-12 Strong Workforce Program Grant	(\$319,616.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Orland Joint Unified School District	K-12 Strong Workforce Program Grant	(\$550,000.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Orland Joint Unified School District	K-12 Strong Workforce Program Grant	(\$133,827.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Red Bluff Joint Union High School District	K-12 Strong Workforce Program Grant	(\$955,000.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	River Delta Joint Unified School District	K-12 Strong Workforce Program Grant	(\$180,231.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Roseville Joint Union High School District	K-12 Strong Workforce Program Grant	(\$353,345.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Roseville Joint Union High School District	K-12 Strong Workforce Program Grant	(\$700,567.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Roseville Joint Union High School District	K-12 Strong Workforce Program Grant	(\$357,984.00)	Restricted General	North Far North Regional Consortium	Shearer

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
1/1/26	6/30/27	Sacramento City Unified School District	K-12 Strong Workforce Program Grant	(\$396,974.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Shasta Union High School District	K-12 Strong Workforce Program Grant	(\$999,500.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Stream Charter School	K-12 Strong Workforce Program Grant	(\$247,520.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Tehama County Department of Education	K-12 Strong Workforce Program Grant	(\$625,648.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Wheatland Union High School District	K-12 Strong Workforce Program Grant	(\$585,386.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Wheatland Union High School District	K-12 Strong Workforce Program Grant	(\$694,696.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Wheatland Union High School District	K-12 Strong Workforce Program Grant	(\$647,098.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Willits Charter School	K-12 Strong Workforce Program Grant	(\$186,465.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Woodland Joint Unified School District	K-12 Strong Workforce Program Grant	(\$141,986.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/26	6/30/27	Yuba Environmental Science Charter Academy	K-12 Strong Workforce Program Grant	(\$250,000.00)	Restricted General	North Far North Regional Consortium	Shearer
2/1/26	6/30/26	Unify Consulting LLC	Fraud Analytics and Reporting Project	(\$238,000.00)	Restricted General	CCC Technology Center	Snelling
			TOTAL REVENUE CONTRACTS	\$153,075.00			
			TOTAL EXPENSE CONTRACTS	(\$14,522,188.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Contract to Lease Digital Copier Machines from Canon U.S.A., Inc. utilizing State of California Participating Addendum Number 7-24-70-46-01
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District's Facilities Planning & Management Department requires digital copier machines for the Printing Services Department. Funding will be allocated from the Department general fund.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded State of California Participating Addendum Number 7-24-70-46-01, under the Colorado NASPO ValuePoint Master Agreement Number 187646, with Canon U.S.A., Inc., as a source to lease the required digital copier machines from Canon U.S.A., Inc. through an authorized reseller, UBEO West, LLC, as needed during the term March 1, 2026 through February 28, 2031, in the estimated annual cost of \$47,117.07.

District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the State of California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to lease the required digital copier machines from Canon U.S.A., Inc. through the authorized reseller UBEO West, LLC , utilizing the State of California Participating Addendum Number 7-24-70-46-01, per the terms of the contract, for the term of March 1, 2026 through February 28, 2031, in the estimated annual cost of \$47,117.07.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the lease of digital copier machines from Canon U.S.A., Inc. through the authorized reseller UBEO West, LLC. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Approval of Contract to Purchase Solar Equipment and Installation Services from Trane U.S. Inc. utilizing Foundation for California Community Colleges Agreement Number 00005098
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District's Facilities Planning and Management Department requires photovoltaic equipment and installation services for the Solar Phase I field. Funding will be allocated from the Capital Project Funds.

The inverters, solar panels, and solar panel structures have reached their expected useful life cycle, are no longer under warranty and are entering the potential failure period. This inverter system carried a standard ten-year warranty and the panels carried a standard twenty-year warranty. The system was installed in 2005 and is currently producing approximately 75 percent output with the degradation of the systems accelerating quickly. This system supports the two largest utility meters on the campus Allied Health and Campus Center. Over the past two years the system output has reduced at an accelerated rate that has created larger utility invoices for the district.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor's Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00005098, as a source to purchase the required photo voltaic equipment and installation services from Trane U.S. Inc, as needed during the term February 1, 2026 through January 31, 2027, in the amount not to exceed \$3,500,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required photo voltaic equipment and installation services from Trane U.S. Inc., utilizing Foundation for California Community Colleges Agreement Number 00005098, per the terms of the FCCC contract, for the term of February 1, 2026 through January 31, 2027, in the amount not to exceed \$3,500,000.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of photovoltaic equipment and installation services from Trane U.S. Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Adoption of Resolution No. 836: Intent to Dedicate Public Utility Easement to California Water Service Company
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Chico Center Science Laboratory project necessitates a potable water main relocation. The project contractor, D.H. Slater and Son, Inc., will relocate the water main as part of the overall project.

California Water Service Company has requested an amended and restated grant of easement on Assessor Parcel Number 002-230-030, City of Chico, which is part of the Butte-Glenn Community College District property located at 2320 Forest Avenue, Chico, CA 95928 to facilitate the abandonment of in-place parts or portions of potable water main and appurtenances and the installation of new potable water mains and appurtenances.

Education Code sections 81310 et seq., require the District's Board (1) adopt a resolution declaring its intention to dedicate real property in a regular open meeting and by a two-thirds vote of all its members, and (2) provide public notice of adoption of the resolution and of the time and place a public hearing shall be given.

Education Code section 81313 requires the District's Board hold a public hearing and provides that the Board may, unless a protest is entered, adopt a resolution by a two-thirds vote of all its members authorizing and directing the execution of the deed of dedication of the property and to deliver it. Upon the delivery and acceptance of the deed the dedication is fully effective.

District staff and California Water Service Company have negotiated the terms of the easement.

Status

The attached Resolution of Intent to Dedicate Public Utility Easement to California Water Service Company incorporates by reference a document that identifies and describes the property that the District proposes to convey, California Water Services Company's intended use of the easement, and essential terms and conditions of the easement.

District staff recommends the Board of Trustees consider and adopt the Resolution of Intent to Dedicate Public Utility Easement to California Water Service Company. Resolution No. 836 (1) declares the Board of Trustees' intent to convey an easement to California Water Service Company for public

utility purposes and (2) sets the date and time for a public hearing at the next regular meeting of the Board on February 11, 2026, to consider and approve the easement in accordance with statute.

Upon adoption of Resolution No. 836, District staff will make the appropriate public notice in accordance with statute.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 836 Resolution of Intent to Dedicate Public Utility Easement to California Water Service Company.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 836

RESOLUTION OF INTENT TO DEDICATE PUBLIC UTILITY EASEMENT TO CALIFORNIA WATER SERVICE COMPANY

WHEREAS, the Butte-Glenn Community College District ("District") owns real property located at 2320 Forest Avenue, Chico, CA 95928 (the "Property");

WHEREAS, California Water Service Company has requested that the District convey to California Water Service Company an easement and right-of-way for the installation and maintenance of new potable water mains and appurtenances in the form attached hereto as Exhibit A;

WHEREAS, it is in the best interests of the District to proceed with the conveyance of the easement to California Water Service Company;

WHEREAS, Education Code section 81310 provides that the governing board of a community college district may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree; and

WHEREAS, pursuant to Education Code section 81311, before so conveying property, a community college district's governing board must adopt a resolution in an open meeting by a two-thirds vote of all of its members declaring the intention to convey the property.

NOW, THEREFORE, BE IT FOUND, DETERMINED, AND RESOLVED BY THE BOARD OF TRUSTEES OF THE BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, BUTTE COUNTY, CALIFORNIA, AS FOLLOWS:

1. The foregoing recitals are adopted as true and correct.
2. Pursuant to education Code sections 81310 *et seq.*, it is the intention of the District to approve the Amended and Restated Grant of Easement pursuant to the respective terms and conditions set forth in Exhibit A attached hereto and incorporated by reference.
3. On the 11th day of February 2026, at the hour of 1:00 p.m., or as soon thereafter as the matter can be heard, the District's Governing Board shall hold a public hearing upon the question of approving the Amended and Restated Grant of Easement in favor of California Water Service Company pursuant to Education Code sections 81311 and 81312, at which time any interested person may appear and be heard thereon.
4. Notice of adoption of this Resolution shall be given by posting a true copy of this Resolution in three (3) public places in the District not less than ten (10) days before the date of the public hearing described above. Notice of said public hearing shall be given by publishing the notice in a newspaper of general circulation published in the District or in a newspaper published in Butte County that has

general circulation within the District not less than five (5) days before the date of the public hearing described above.

The foregoing Resolution was adopted this 28th day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Blacklock, President, Board of Trustees
Butte-Glenn Community College District
Butte County, California

Attest:

John Dahlmeier, Clerk, Board of Trustees
Butte-Glenn Community College District
Butte County, California

EXHIBIT A
EASEMENT DEED

EXEMPT FROM RECORDING FEES PURSUANT
TO GOV'T CODE §§ 27383 AND 27388.1

RECORDING REQUESTED BY:

NAME Butte-Glenn Community College District
ADDRESS 3635 Butte Campus Drive
CITY Oroville
STATE CA
ZIP 95965

WHEN RECORDED MAIL TO:

NAME Engineering Asset Management GIS (JWH)
California Water Service Company
ADDRESS 1720 North First Street
CITY San Jose
STATE CA
ZIP 95112

Title:

Space above this line for Recorder's Use

**AMENDED AND RESTATED
GRANT OF EASEMENT**

Parties:

(Pages)

GRANTOR: **BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**, a community college district organized under Cal. Edu. Code §§ 72000 et seq., 3635 Butte Campus Drive, Oroville, California 95965

GRANTEE: **CALIFORNIA WATER SERVICE COMPANY**, a California corporation, 1720 North First Street, San Jose, California 95112

Affected APN(s): 002-230-030 (Burdened Parcel)

The undersigned declares that the documentary transfer tax is County \$-0- and City \$-0-, and is:

- Computed on the full value of the interest or property conveyed;
(*Consideration and value less than \$100. R&T Code § 11911.*)
- Computed on the full value less liens or encumbrances remaining at the time of sale;

The land, tenements, or realty is located in unincorporated area of County of [] **City of Chico**.

**AMENDED AND RESTATED
GRANT OF EASEMENT**

This AMENDED AND RESTATED GRANT OF EASEMENT (this **Easement**), effective on _____ (the **Effective Date**), is made by and between BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, a community college district organized under Cal. Edu. Code §§ 72000 et seq., (as **Grantor**), and CALIFORNIA WATER SERVICE COMPANY, a California corporation (as **Grantee**), who may be referred to as a **Party** and together as the **Parties**.

BACKGROUND

A. Grantor is the "Grantor" and Grantee is the "Grantee" under that certain *Grant of Easement*, dated January 12, 2004, and recorded on March 9, 2004, in the Official Records of the County of Butte, State of California as Doc. No. **2004-0012784** (the **Original Easement**).

B. Under the Original Easement, Grantor granted to Grantee those rights and interests in and to the easement and right of way on and through that portion of Grantor's property as more fully described under the Original Easement (the **Original Easement Area**), and which property is currently identified by Assessor Parcel Number (APN) 002-230-030 (the **Burdened Parcel**).

C. Grantee desires to abandon in-place parts or portions of that 8-inch PVC potable water main and fittings, and other improvements, facilities, and appurtenances attached to that 8-inch PVC potable water main in or under the Burdened Parcel that are not in or will not be in, on, or under the New Easement Area (collectively, the **Original Facilities**), and to install and maintain new potable water mains and appurtenances in the New Easement Area (defined below) to enhance water distribution service for the community Grantee serves (collectively, the **New Facilities**).

D. Grantor and Grantee desire to amend and completely restate the Original Easement.

AGREEMENT

NOW, THEREFORE, in consideration of the sum of TEN and 00/100 DOLLARS (\$10.00) and other valuable consideration, the receipt and sufficiency of which Grantor hereby acknowledged, the parties agree as follows:

1. Amendment and Restatement. This Easement completely amends, restates, and supersedes all of the terms and conditions of the Original Easement, and is the sole agreement between the Parties with respect to the Original Facilities, the New Facilities, the Original Easement Area, and the New Easement Area. If there is any conflict between the Original Easement and this Amended and Restated Grant of Easement (i.e., this Easement), this Easement will control.

1.1. Relation Back. For purposes of establishing the priority of Grantee's interest in or rights to use the Burdened Parcel, this Easement relates back to the date that the Original Easement was delivered to Grantee.

1.2. Interpretation. For the avoidance of doubt, this Easement will not be deemed or construed to constitute an amendment, modification, waiver, release, quitclaim, abandonment, extinguishment, cancellation or termination, or relinquishment of any right, title, or interest Grantee may have in any other easement or claim to an easement to the extent affecting or encumbering the Burdened Parcel except to the extent expressly addressed under this Easement.

2. Grant of Easement

2.1. New Easement Area. Grantor grants to Grantee, its successors and assigns, a perpetual, non-exclusive easement to construct, reconstruct, install, operate, use, inspect, maintain, repair, replace, relocate, patrol, change the size of, add to, or remove such pipes, conduits, meters, valves, fittings, boxes, vaults, hydrants, pipeline markers, and other facilities as Grantee deems necessary or convenient in connection with Grantee's business as a public utility water company and for any other legally permitted purpose for the conveyance, distribution, and storage of water (collectively, the **New Facilities**), together with a right of way for such Facilities and reasonable vehicular and pedestrian ingress to and egress from such New Facilities, upon, across, or under that portion of the Burdened Parcel described in **Exhibit A** and depicted in **Exhibit B**, which are attached and made a part of this instrument (the **New Easement Area**).

2.2. Running. The terms of this Easement constitute covenants and servitudes touching and concerning the Burdened Parcel, will run with the Burdened Parcel until terminated according to the terms of this Easement, and bind and inure to the Parties' respective successors in interest and assigns.

2.3. Access. Grantee, its employees, contractors, subcontractors, agents, and representatives may access the New Easement Area at all times, 24 hours a day, 7 days a week, and 365 days a year (i.e., 24/7/365) for the uses and purposes under this Easement.

3. Grantor Rights and Responsibilities

3.1. Grantor's Permitted Uses. Grantor reserves the right to use the surface of the New Easement Area for temporary parking of passenger vehicles, landscaping, walkways, signs, and driveways (collectively, the **Permitted Uses**). However, Grantor is solely responsible for the costs of removal of any Permitted Use, and Grantee has no obligation to maintain, repair, or replace any such Permitted Use, except as otherwise provided in this Easement.

3.2. Unreasonable Interference. Grantor will not cause or permit the change of grade of the New Easement Area, nor cause or allow the New Easement Area to be flooded. Except for the Permitted Uses, Grantor will not plant or install, and will otherwise keep the

Easement Area free of, trees, deep-rooted shrubs, and buildings and structures of all kinds. Grantor will not cause or allow any unreasonable interfere with Grantee's use of the New Easement Area nor cause or allow the use of the Burdened Parcel in a way that is reasonably likely to damage the New Facilities.

3.3. Lateral and Subjacent Support. Grantor will not perform or permit any digging, tunneling or other forms of construction activity on or in the New Easement Area which would substantially disturb, or is likely to substantially disturb, the compaction or unearth the New Facilities or endanger the lateral support to the New Facilities, and Grantor agrees that it shall be responsible for any such damage.

3.4. Notice to Grantee. Before commencing the construction or installation of any Permitted Uses, Grantor will notify and obtain prior written approval from Grantee, which approval Grantee will not unreasonably withhold, condition, or delay. In addition, Grantor must comply with DigAlert notification requirements pursuant to Government Code §§ 4216 to 4216.9.

3.5. Grantor's Damage. Grantor will promptly repair or replace any New Facility (in whole or part) damaged or destroyed by its use or access of the New Easement Area. If Grantor fails or refuses to commence or diligently pursue the repair or replacement of any such New Facility after no less than thirty (30) days' notice from Grantee, Grantee may undertake or cause all such repairs or replacements as it deems necessary or appropriate on Grantor's account and at Grantor's sole cost and expense. Grantor will promptly reimburse Grantee for all costs and expenses that Grantee incurs under this section, including the costs of enforcement, attorneys' fees and costs, and collection fees.

3.6. Reasonable Relocation. Grantor may at its cost and expense relocate the New Easement Area, and have the New Facilities relocated, provided that Grantor grants to Grantee a reasonable alternative area on the Burdened Parcel and on terms no less favorable to Grantee as this Easement. Relocation of any New Facility may be done only by Grantee or its contractors or subcontractors, but at Grantor's costs.

4. Original Facilities

4.1. Abandonment In-Place. Grantee remises, releases, sets over, and forever quitclaims to Grantor all of Grantee's right, title, and interest, if any, in and to the tangible personal property owned by Grantee of those portions of the Original Facilities located on, under, above, in, or beneath the Burdened Parcel that are not in, on, or under the New Easement Area.

4.2. Acceptance. Grantor has had the full opportunity to inspect the parts or portions of the Original Facilities described in Section 4.1 and accepts the foregoing quitclaim. Grantor acknowledges and agrees that, as of the date of this instrument, (a) Grantor accepts those Original Facilities in-place, as-is, where-is, and with any and all faults or conditions; and (b) Grantee has made no representation or warranty concerning Grantee's right or title to those

Original Facilities, the nature or condition of those Original Facilities, or the suitability or fitness of those Original Facilities for any particular use or purpose. Grantee will have no further obligation to modify, repair, remove, or restore any portion of those Original Facilities.

4.3. Release and Indemnity. Grantor, its successors and assigns, assumes responsibility and liability for and will indemnify, hold harmless, and release and forever discharge Grantee and its directors, officers, shareholders, agents, contractors, subcontractors, invitees, employees, successors in interest, affiliates, officers, and direct or indirect interest holders (the **Grantee Parties**) from any and all (whether now existing or arising or accruing in the future) direct, indirect, consequential, special and derivative claims, obligations, rights, suits, judgments, liens, damages, causes of action, remedies, liabilities, and other claims of every type, kind, and nature, including attorneys fees and costs (collectively, the **Claims**) against any of the Grantee Parties arising out of, related to or in any way connected with (a) the Original Easement; (b) the operation, maintenance, possession, use, transmission, or disposition of the Original Facilities described under Section 4.1, including any hazardous materials in or on the Burdened Parcel; (c) the conveyance, quitclaim, release, or abandonment of the Original Facilities described under Section 4.1; (d) the removal, modification, disturbance, or relocation of any part or portion of Original Facilities described under Section 4.1; and (e) the terms and conditions of this Easement concerning the Original Facilities described under Section 4.1 (collectively, the **Release**), except for any breach by any of the Released Parties of the terms of this Easement.

Grantor agrees to defend any Claims brought against any of the Grantee Parties based on any alleged injury or damage covered by this section and to pay all damages, costs and expenses, including attorneys' fees connected therewith resulting therefrom. Grantor agrees and acknowledges that the release and the indemnity set forth above are material inducements to and consideration for Grantee to enter into this instrument. Grantor expressly waives the benefits of Section 1542 of the Civil Code of the State of California, which provides:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

4.4. Voluntary Agreement. The Parties have read this Easement, the release above, and, on advice of counsel or after a reasonable opportunity to obtain the advice of counsel, have freely and voluntarily entered into this Easement with full understanding of its terms.

5. Indemnification

5.1. Indemnification of Grantor. Notwithstanding Grantor's obligations under Section 5, from and after the Effective Date, Grantee shall indemnify, defend and hold harmless Grantor and its Board, officers, employees, agents, representatives, volunteers, and invitees

(collectively, **Grantor Parties**) from and against any and all Claims arising out of or related to Grantee's exercise of its rights under this Easement, including access to or use of the New Easement Area, to the extent caused by the acts, omissions, negligence, willful misconduct, or breach of this Easement by Grantee or Grantee Parties. This indemnity shall not apply to any Claims caused solely by the negligence, recklessness, or intentional misconduct of Grantor or any Grantor Party.

5.2. Indemnification of Grantee. Grantor shall indemnify, defend, and hold harmless Grantee and Grantee Parties from and against any and all Claims arising from: (i) interference by Grantor or Grantor Parties with Grantee's lawful use of the New Easement Area, or (ii) damage to Grantee's facilities caused by the negligent, reckless, or willful misconduct of Grantor or Grantor Parties.

5.3. Survival. Each Parties' indemnification obligations under this instrument will survive the termination or expiration of this Easement.

6. General Terms

6.1. Successors. This Easement will be binding upon and inure to the benefit of the Parties and their respective heirs, successors in interest, and assigns.

6.2. Governing Law. The validity, interpretation, construction and performance of this Easement will be controlled by and construed under the laws of the State of California, without regard or application to its principles or doctrines of conflicts of laws.

6.3. Completion of Blanks. For convenience, the Parties authorize the notary or notaries notarizing this instrument to complete or fill in blank spaces or lines left for recording information, page numbers or page counts, and dates even after a Party or the Parties sign and have this instrument notarized.

6.4. Counterparts. This instrument may be executed in one or more counterparts, each of which shall be deemed an original and all of which taken together shall constitute one and the same instrument.

[Remainder of page intentionally left blank. Signatures on following page(s).]

IN WITNESS WHEREOF, the parties signed this Grant of Easement intending it to be effective on the Effective Date.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, a community college district organized under Cal. Edu. Code §§ 72000 et seq.

By: _____

Its:

By: _____

Its:

Grantor

CALIFORNIA WATER SERVICE COMPANY,
a California corporation

By: _____

Its:

By: _____

Its:

Grantee

[Insert Notary Acknowledgements]

EXHIBIT A

EASEMENT DESCRIPTION

California Water Service Company, A California Corporation
(Butte College Cosmetology)

An easement on, over, under, across, and through a portion of Parcel I as described in that Certificate of Compliance for Boundary Line Modification 94-1 recorded under Document Number 1994-050915, Butte County Official Records, situate in the City of Chico, County of Butte, State of California, described as follows:

COMMENCING at the most northerly corner of said Parcel I, said corner also being on the southerly line of Forest Avenue and the beginning of a non-tangent, 650.00 foot radius curve to the left, having a radial bearing of South 61°13'30" West;

Thence, along the northeasterly boundary of said Parcel I, southeasterly, 342.96 feet along said curve through a central angle of 30°13'53", to the **POINT OF BEGINNING**;

Thence, leaving said northeasterly boundary, South 30°06'44" West, 25.00 feet to the beginning of a non-tangent curve to the right, having a radius of 675.00 feet, and a radial bearing of South 30°57'40" West;

Thence, Northwesterly, 82.31 feet, along said curve, through a central angle of 06°59'13";

Thence, North 38°06'24" East, 25.00 feet, to said northeasterly boundary of Parcel 1, also being the beginning of a non-tangent curve to the right, having a radius of 650.00 feet, and a radial bearing of South 37°56'30" West;

Thence, along said northeasterly boundary, Northwesterly, 20.00 feet, along said curve, through a central angle of 01°45'47";

Thence, leaving said northeasterly boundary, South 38°06'24" West, 25.01 feet to the beginning of a non-tangent curve to the right, having a radius of 675.00 feet, and a radial bearing of South 39°38'45" West;

Thence, Northwesterly, 162.73 feet, along said curve, through a central angle of 13°48'47";

Thence, South 56°39'10" West, 106.77 feet;

Thence, South 58°54'43" West, 78.03 feet;

Thence, North 28°44'18" West, 63.21 feet;

Thence, North 73°44'18" West, 50.71 feet;

Thence, South 61°15'42" West, 134.86 feet;

Thence, South 13°57'38" West, 53.12 feet;

Thence, South 33°20'26" East, 371.77 feet;

Thence, South 58°23'48" East, 200.62 feet;

Thence, North 31°36'12" East, 43.75 feet;

Thence, North 58°23'48" West, 20.00 feet;

Thence, South 31°36'12" West, 23.75 feet;

Thence, North 58°23'48" West, 170.21 feet;

Thence, North 56°39'34" East, 5.36 feet;

Exhibit A
Page 1 of 2

Thence, North 33°20'26" West, 20.00 feet;
 Thence, South 56°39'34" West, 7.89 feet;
 Thence, North 33°20'26" West, 316.78 feet;
 Thence, North 56°39'34" East, 5.00 feet;
 Thence, North 33°20'26" West, 15.00 feet;
 Thence, South 56°39'34" West, 5.00 feet;
 Thence, North 33°20'26" West, 12.19 feet;
 Thence, North 13°57'38" East, 35.61 feet;
 Thence, North 61°15'42" East, 83.24 feet;
 Thence, South 28°44'18" East, 20.00 feet;
 Thence, North 61°15'42" East, 15.00 feet;
 Thence, North 28°44'18" West, 20.00 feet;
 Thence, North 61°15'42" East, 19.58 feet;
 Thence, South 73°44'18" East, 34.14 feet;
 Thence, South 28°44'18" East, 55.47 feet;
 Thence, South 61°48'00" West, 4.41 feet;
 Thence, South 28°23'19" East, 29.63 feet;
 Thence, North 61°36'41" East, 20.00 feet;
 Thence, North 28°23'19" West, 10.06 feet;
 Thence, North 58°54'43" East, 83.78 feet;
 Thence, North 56°39'10" East, 88.51 feet to the beginning of a non-tangent curve to the left, having a radius of 695.00 feet, and a radial bearing of South 51°53'53" West;
 Thence, Southeasterly, 274.26 feet, along said curve, through a central angle of 22°36'37";
 Thence, North 30°06'44" East, 45.01 feet to the northeasterly boundary of said Parcel 1, the beginning of a non-tangent curve to the right, having a radius of 650.00 feet, and a radial bearing of South 29°13'50" West;
 Thence, Northwesterly, 20.00 feet, along said curve, through a central angle of 01°45'47" to the **Point of Beginning**.

Containing 28,526 square feet, more or less.

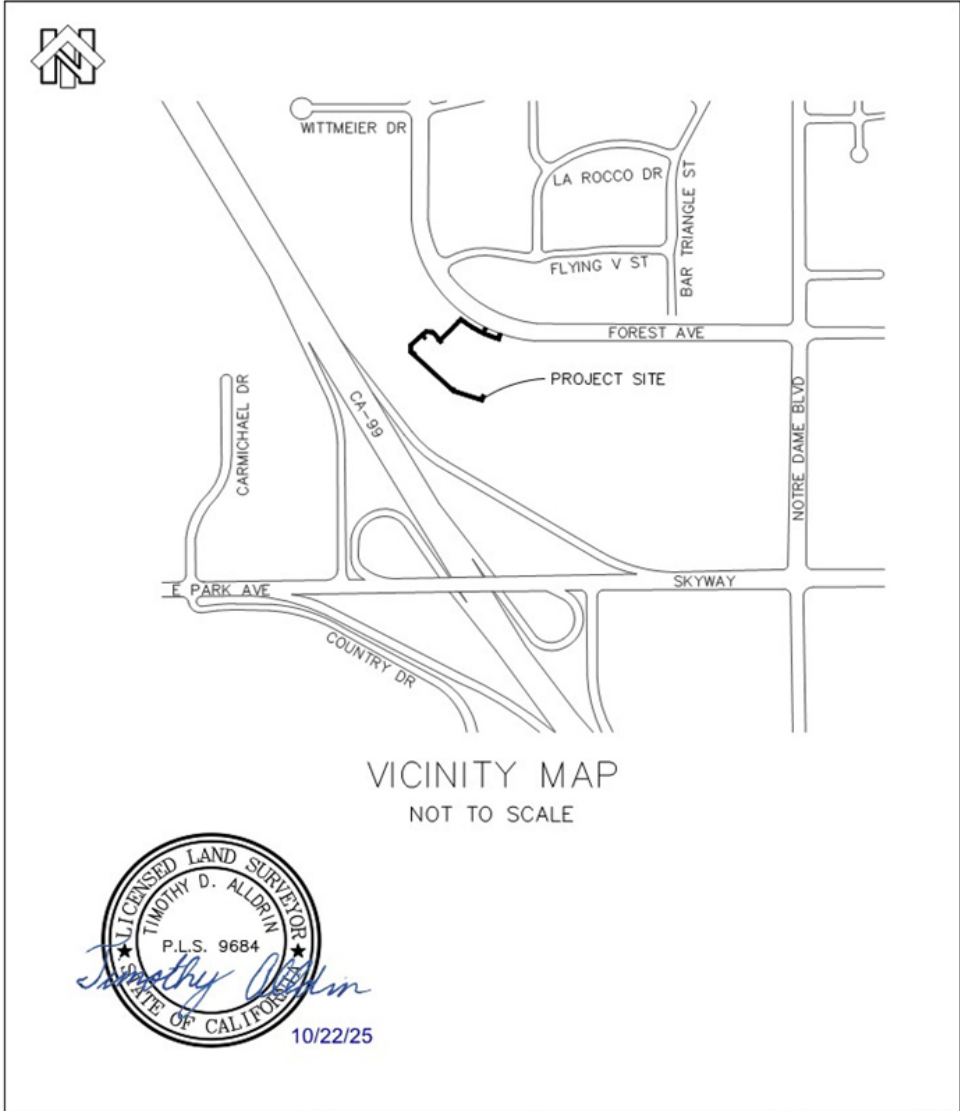
The basis of bearings of this description is that Certificate of Compliance for Boundary Line Modification No. 94-1, recorded under Document Number 1994-050915, Butte County Official Records.

Timothy Aldrin
 Timothy D. Aldrin, PLS 9684
 NorthStar



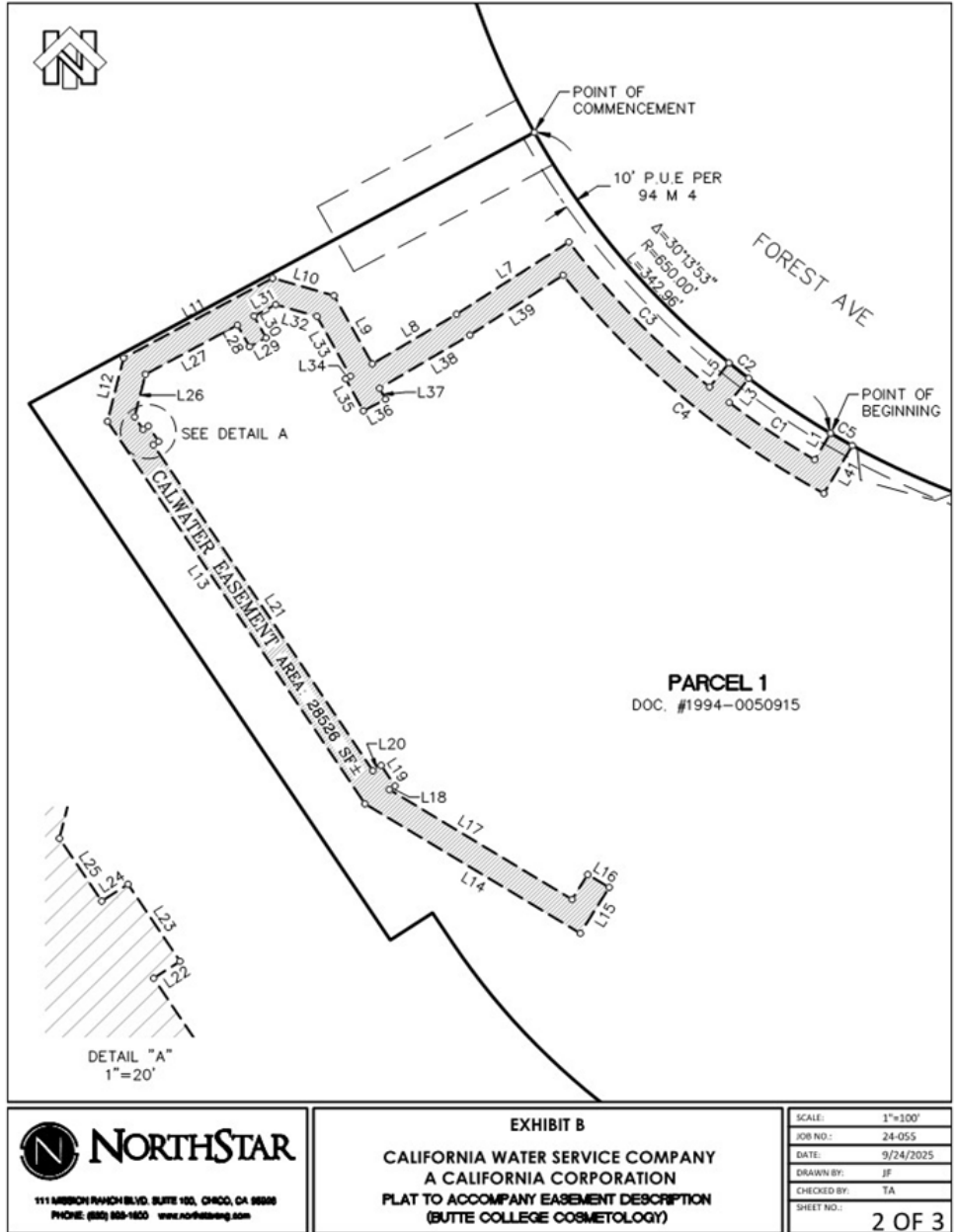
10/22/25
 Date

Exhibit A
 Page 2 of 2



LICENSED LAND SURVEYOR
 TIMOTHY D. ALLDRIN
 P.L.S. 9684
 STATE OF CALIFORNIA
 10/22/25

 <small>1111 MISSION RANCH BLVD, BUTTE 100, CA 95926 PHONE: (925) 828-1600 www.northstarng.com</small>	EXHIBIT B CALIFORNIA WATER SERVICE COMPANY A CALIFORNIA CORPORATION PLAT TO ACCOMPANY EASEMENT DESCRIPTION (BUTTE COLLEGE COSMETOLOGY)	SCALE: NO SCALE JOB NO.: 24-055 DATE: 9/24/2025 DRAWN BY: JF CHECKED BY: TA SHEET NO.: 1 OF 3



Line Table			Line Table			Curve Table			
Line #	Bearing	Length	Line #	Bearing	Length	Curve #	Radius	Length	Delta
L1	S30°06'44"W	25.00'	L23	N33°20'26"W	15.00'	C1	675.00'	82.31'	6°59'13"
L3	N38°06'24"E	25.00'	L24	S56°39'34"W	5.00'	C2	650.00'	20.00'	1°45'47"
L5	S38°06'24"W	25.01'	L25	N33°20'26"W	12.19'	C3	675.00'	162.73'	13°48'47"
L7	S56°39'10"W	106.77'	L26	N13°57'38"E	35.61'	C4	695.00'	274.26'	22°36'37"
L8	S58°54'43"W	78.03'	L27	N61°15'42"E	83.24'	C5	650.00'	20.00'	1°45'47"
L9	N28°44'18"W	63.21'	L28	S28°44'18"E	20.00'				
L10	N73°44'18"W	50.71'	L29	N61°15'42"E	15.00'				
L11	S61°15'42"W	134.86'	L30	N28°44'18"W	20.00'				
L12	S13°57'38"W	53.12'	L31	N61°15'42"E	19.58'				
L13	S33°20'26"E	371.77'	L32	S73°44'18"E	34.14'				
L14	S58°23'48"E	200.62'	L33	S28°44'18"E	55.47'				
L15	N31°36'12"E	43.75'	L34	S61°48'00"W	4.41'				
L16	N58°23'48"W	20.00'	L35	S28°23'19"E	29.63'				
L17	N58°23'48"W	170.21'	L36	N61°36'41"E	20.00'				
L18	N56°39'34"E	5.36'	L37	N28°23'19"W	10.06'				
L19	N33°20'26"W	20.00'	L38	N58°54'43"E	83.78'				
L20	S56°39'34"W	7.89'	L39	N56°39'10"E	88.51'				
L21	N33°20'26"W	316.78'	L41	N30°06'44"E	45.01'				
L22	N56°39'34"E	5.00'							



EXHIBIT B
CALIFORNIA WATER SERVICE COMPANY
A CALIFORNIA CORPORATION
PLAT TO ACCOMPANY EASEMENT DESCRIPTION
(BUTTE COLLEGE COSMETOLOGY)

SCALE:	1"=100'
JOB NO.:	24-055
DATE:	9/24/2025
DRAWN BY:	JF
CHECKED BY:	TA
SHEET NO.:	3 OF 3

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Adoption of Resolution No. 837: Intent to Dedicate Public Utility Easement to Pacific Gas and Electric Company
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pacific Gas and Electric Company has requested an easement on parcel APN: 041-120-089-000, Butte County, which is part of the Butte-Glenn Community College District campus located at 3536 Butte Campus Drive, Oroville CA 95965 to facilitate the "PG&E: 35299629_PSPS CLARK ROAD 1102 CB PH1.1 System Hardening and Undergrounding Project" ("Project").

Education Code sections 81310 et seq., require the District's Board (1) adopt a resolution declaring its intention to dedicate real property in a regular open meeting and by a two-thirds vote of all its members, and (2) provide public notice of adoption of the resolution and of the time and place a public hearing shall be given.

Education Code section 81313 requires the District's Board hold a public hearing and provides that the Board may, unless a protest is entered, adopt a resolution by a two-thirds vote of all its members authorizing and directing the execution of the deed of dedication of the property and to deliver it. Upon the delivery and acceptance of the deed the dedication is fully effective.

District staff and Pacific Gas and Electric Company have negotiated the terms of the easement.

Status

The attached Resolution of Intent to Dedicate Public Utility Easement to Pacific Gas and Electric Company incorporates by reference a document that identifies and describes the property that the District proposes to convey, Pacific Gas and Electric Company's intended use of the easement for the Project, and essential terms and conditions of the easement.

The attached Letter of Agreement outlines the special conditions that were agreed upon for the conveyance of the easement.

District staff recommends the Board of Trustees consider and adopt the Resolution of Intent to Dedicate Public Utility Easement to Pacific Gas and Electric Company to accommodate the Project. Resolution No. 837 (1) declares the Board of Trustees' intent to convey an easement to Pacific Gas and Electric Company for public utility purposes and (2) sets the date and time for a public hearing at the

next regular meeting of the Board on February 11, 2026, to consider and approve the easement in accordance with statute.

Upon adoption of Resolution No. 837, District staff will make the appropriate public notice in accordance with statute.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 837 Resolution of Intent to Dedicate Public Utility Easement to Pacific Gas and Electric Company.



Jeffrey Aldal
Principal Right of Way Agent
6030 West Oaks Blvd #300
Rocklin CA 95765
Cell: (916) 261-5030
Email: Jeffrey.Aldal@pge.com

Letter of Agreement

December 3, 2025

Butte-Glenn Community College District
Attn: Vice President for Administrative Services
3536 Butte Campus Dr.
Oroville CA 95965

RE: PG&E: 35299629_PSPS CLARK ROAD 1102 CB PH1.1 System Hardening and Undergrounding Project
Location: Butte County, APN 014-120-089-000, Butte Campus Drive, Oroville, CA 95965

Thank you for working with Pacific Gas and Electric Company (PG&E) on its 35299629_PSPS CLARK ROAD 1102 CB PH1.1 System Hardening and Undergrounding Project. PG&E requests an Easement Deed for parcel (APN:041-120-089-000, Butte County) which is part of the Butte-Glenn Community College District ("District") campus located at 3536 Butte Campus Drive, Oroville CA 95965. To facilitate the System Hardening and Undergrounding Project ("Project"), PG&E must acquire a Permanent Easement for the property listed above. Here are the key terms:

1. Premises: APN 041-120-089-000 Butte County
2. Type of Agreement: Permanent Easement
3. Compensation: \$5,000 + Reimbursement for Legal Fees (See item H)
4. Use: Installation of underground facilities and above- ground appurtenances
5. Conditions: See LD # 2121-03-10039 (LD# is an internal tracking number for PG&E easements)
6. Special Conditions:
 - a. PG&E agrees to take responsibility and comply with all applicable Environmental and Wildlife protection requirements.
 - b. PG&E agrees to provide an Environmental Summary Report to the District for this project before PG&E breaks ground.
 - c. PG&E may work during normal business hours during summer break between May 30, 2026, and August 12, 2026.
 - d. Should work within the proposed easement area on the District property take place during Spring and Fall semesters, PG&E agrees to perform work after 5:00pm and/or on weekends to mitigate disruptions to the school. If it is necessary for PG&E to perform work on the property during normal business hours (7am-5pm) during the Spring and Fall semester 2026-2027, PG&E agrees to obtain written approval from the District prior to beginning work on the property.
 - e. PG&E agrees to coordinate with the District prior to any utility shutdown related to construction of this project to ensure that the campus is not impacted during business hours

- f. The grant of the proposed easement is effective only upon formal authorization by the District's governing board. District staff intends to present the proposed easement to the governing board for two actions: 1) Intent to Convey District Property in January 2026 and 2) Authorization to Convey District Property in February 2026. Contingent upon the District's governing board's authorization of conveyance of District property, the District will provide an executed Deed of Easement to PG&E. PG&E will record the Deed of Easement with Butte County and provide a copy to District.
- g. PG&E will provide a construction timeline to be approved by the District. PG&E will not begin project work on District's property until after the Easement Deed has been recorded
- h. In addition to \$5,000 compensation for noted above, PG&E agrees to reimburse administrative costs and legal fees incurred by the District during the easement negotiation.
- i. PG&E agrees to be responsible for vegetation mitigation and weed abatement within the proposed easement area during the System Hardening and Undergrounding Project.
- j. PG&E uses historical meteorological data and data science analytics applied to the electric distribution and transmission system to determine the total number of potential impacts to specific areas.
- k. The outcomes of the Lookback study are not definitive and cannot predict future extreme weather events and the full scope of impacts. The "lookback" analysis process is updated annually and takes into consideration current electric system configurations and improvements to infrastructure. The 2025 Lookback study is in process, not all components of the study are complete, and the study will be finalized in preparation for this upcoming fire season, however preliminary 2025 results show no direct impacts to Butte-Glenn Community College. While the possibility of a PSPS outage to the campus is unlikely based on this lookback study, it is possible that the campus could be included in future events.
- l. District will submit an invoice to PG&E for compensation as outlined herein. PG&E will make payment to District within 60 days of receipt of invoice.
- m. PG&E agrees to indemnify, defend, and hold harmless Property Owner, and its governing board and members thereof, employees, officers, agents, and representatives, from and against any and all liability, claims, loss, damage, or expense (including attorneys' fees and fees of any required experts of consultants) which shall be caused by, or result from, any wrongful or negligent act or omission of PG&E or of its agents, contractors, or employees in the course of their employment or their use of or access to the Property; provided, however, that this indemnity shall not extend to that portion of such loss or damage that shall have been caused by Property Owner's comparative negligence or willful misconduct.
- n. Interpretation and enforcement of this Agreement and the easement shall be governed by the laws of the State of California. In exercising the rights granted by the District, PG&E shall comply with all laws, ordinances, and regulations pertaining to its use.
- o. For purposes of this Easement, "Hazardous Material" means any substance, material, chemical, or waste that is or becomes regulated by any governmental authority under any environmental or health and safety law, including without limitation: (i) chlorinated solvents, (ii) petroleum and petroleum-based substances, (iii) asbestos, and (iv) polychlorinated biphenyls (PCBs). PG&E shall ensure that its agents, representatives, employees, contractors, subcontractors, and invitees also comply with all applicable environmental laws related to the handling, use, storage, transportation, or disposal of Hazardous Materials. PG&E shall be solely responsible for any remediation, cleanup, or damages arising from any violation of this section.

This Letter of Agreement may be terminated by either party upon written notice until commencement of the Project. Upon termination, PG&E will pay District for all documented administrative costs and legal fees

incurred prior to the termination date. Once the Project is complete, this Agreement shall automatically terminate, except that sections 6(a), 6(m) and 6(o) shall survive termination.

Please contact our contract Right of Way Agent, Kelly Stephens at 530-446-0775 or via email at Kelly.Stephens@pge.com with any questions you may have. Thank you again for working with PG&E on this important project.

Sincerely,



Jeff Aldal, SR/WA
Principal Right of Way Agent
Underground Pre-Construction Delivery


Please sign and date to indicate your agreement with the above- referenced terms:

PACIFIC GAS AND ELECTRIC COMPANY

By E-SIGNED by Chadwick Wyler
on 2026-01-16 17:52:11 GMT
Chadwick Wyler
Supervisor, Land Acquisition

January 16, 2026

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

By 
Jessica Snelling (Jan 15, 2026 10:41:22 PST)
Jessica A. Snelling, MBA
Vice President for Administrative Services

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 837

**RESOLUTION OF INTENT TO DEDICATE PUBLIC UTILITY EASEMENT TO
PACIFIC GAS AND ELECTRIC COMPANY**

WHEREAS, the Butte-Glenn Community College District ("District") owns real property located at 3536 Butte Campus Drive, Oroville CA 95965 (the "Property");

WHEREAS, Pacific Gas and Electric Company ("PG&E") has requested that the District convey to PG&E an easement and right-of-way for the undergrounding of existing PG&E power poles in the form attached hereto as Exhibit A;

WHEREAS, it is in the best interests of the District to proceed with the conveyance of the easement to PG&E;

WHEREAS, Education Code section 81310 provides that the governing board of a community college district may dedicate or convey to any public corporation, or private corporation engaged in the public utility business, without a vote of the electors of the district first being taken, an easement to lay, construct, reconstruct, maintain, and operate water, sewer, gas, or storm drain pipes or ditches, electric or telephone lines, and access roads used in connection therewith, over and upon any land belonging to the community college district, upon such terms and conditions as the parties thereto may agree; and

WHEREAS, pursuant to Education Code section 81311, before so conveying property, a community college district's governing board must adopt a resolution in an open meeting by a two-thirds vote of all of its members declaring the intention to convey the property.

NOW, THEREFORE, BE IT FOUND, DETERMINED, AND RESOLVED BY THE BOARD OF TRUSTEES OF THE BUTTE-GLENN COMMUNITY COLLEGE DISTRICT, BUTTE COUNTY, CALIFORNIA, AS FOLLOWS:

1. The foregoing recitals are adopted as true and correct.
2. Pursuant to education Code sections 81310 *et seq.*, it is the intention of the District to approve the Easement Deed pursuant to the respective terms and conditions set forth in Exhibit A attached hereto and incorporated by reference.
3. On the 11th day of February 2026, at the hour of 1:00 p.m., or as soon thereafter as the matter can be heard, the District's Governing Board shall hold a public hearing upon the question of approving the Easement Deed in favor of PG&E pursuant to Education Code sections 81311 and 81312, at which time any interested person may appear and be heard thereon.
4. Notice of adoption of this Resolution shall be given by posting a true copy of this Resolution in three (3) public places in the District not less than ten (10) days before the date of the public hearing described above. Notice of said public hearing shall be given by publishing the notice in a newspaper of general circulation published in the District or in a newspaper published in Butte County that has general circulation within the District not less than five (5) days before the date of the public hearing described above.

The foregoing Resolution was adopted this 28th day of January 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

John Blacklock, President, Board of Trustees
Butte-Glenn Community College District
Butte County, California

Attest:

John Dahlmeier, Clerk, Board of Trustees
Butte-Glenn Community College District
Butte County, California

EXHIBIT A
EASEMENT DEED

RECORDING REQUESTED BY AND RETURN TO:

***PACIFIC GAS AND ELECTRIC COMPANY
300 Lakeside Drive, Suite 210
Oakland, CA 94612
Attn: Land Rights Library***

Location: City/Uninc _____

Recording Fee \$ _____

Document Transfer Tax \$ _____

- This is a conveyance where the consideration and Value is less than \$100.00 (R&T 11911).
- Computed on Full Value of Property Conveyed, or
- Computed on Full Value Less Liens & Encumbrances Remaining at Time of Sale
- Exempt from the fee per GC 27388.1 (a) (2); This document is subject to Documentary Transfer Tax

(SPACE ABOVE FOR RECORDER'S USE ONLY)

Signature of declarant or agent determining tax

LD# 2121-03-10039

EASEMENT DEED

BUTTE JUNIOR COLLEGE DISTRICT,

hereinafter called Grantor, hereby grants to PACIFIC GAS AND ELECTRIC COMPANY, a California corporation, hereinafter called Grantee, the right from time to time to excavate for, construct, reconstruct, install, replace (of initial or any other size), remove, maintain, inspect and use facilities of the type hereinafter specified, together with a right of way therefor, on, and under the easement area as hereinafter set forth, and also ingress thereto and egress therefrom, over and across the lands of Grantor situated in the unincorporated area of the County of Butte, State of California, described as follows:

(APN 041-120-089)

The parcel of land described in the deed from Clayton Gunn to Butte Junior College District dated May 16, 1977 and recorded in Book 2178 of Official Records at page 452, Butte County Records.

The facilities and easement area are described as follows:

Such underground conduits, pipes, manholes, service boxes, wires, cables, and electrical conductors; aboveground marker posts, risers, and service pedestals; underground and aboveground switches, fuses, terminals, and transformers with associated concrete pads; and fixtures and appurtenances necessary to any and all thereof, as Grantee deems necessary for the distribution of electric energy and communication purposes located within the strip of land of the uniform width of 10 feet, lying 5 feet on each side of the alignment of the facilities as initially installed hereunder. The approximate location of said facilities are shown upon Grantee's Drawing No. L-21-03-27, labeled EXHIBIT "A" attached hereto and made a part hereof.

Grantee agrees that on receiving a request in writing, it will, at Grantee's expense, survey, prepare and record a "Notice of Final Description" referring to this instrument and setting forth a description of said strip of land.

Grantor further grants to Grantee the right, from time to time, to trim or to cut down, without Grantee paying compensation, any and all trees and brush now or hereafter within said easement area, and shall have the further right, from time to time, to trim and cut down trees and brush along each side of said easement area which now or hereafter in the opinion of Grantee may interfere with or be a hazard to the facilities installed hereunder, or as Grantee deems necessary to comply with applicable state or federal regulations.

Grantor also grants to Grantee the right to use such reasonable portion of said lands contiguous to said easement area as may be reasonably necessary in connection with the excavation, construction, reconstruction, replacement, removal, maintenance and inspection of said facilities.

Grantor also grants to Grantee the right to excavate, grade, and level the ground, including the right to construct, reconstruct, replace (of initial size or any other size), remove, maintain, and inspect walls to maintain the graded slopes for the protection of Grantee's public utility facilities located within the easement area, together with the right to construct and maintain drainage facilities and other appurtenances in connection with the walls.

Grantee shall make a reasonable attempt to notify prior to performing work in non-emergency situations.

Grantor hereby covenants and agrees not to place or construct, nor allow a third party to place or construct, any building or other structure, or store flammable substances, or drill or operate any well, or construct any reservoir or other obstruction within said easement area, or diminish or substantially add to the ground level within said easement area, or construct any fences that will interfere with the maintenance and operation of said facilities.

Grantor further grants to Grantee the right to apportion to another public utility (as defined in Section 216 of the California Public Utilities Code) the right to construct, reconstruct, replace, remove, maintain, inspect, and use the communications facilities within said easement area including ingress thereto and egress therefrom.

The legal description herein, or the map attached hereto, defining the location of this utility distribution easement, was prepared by Grantee pursuant to Section 8730 (c) of the Business and Professions Code.

This document may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

The provisions hereof shall inure to the benefit of and bind the successors and assigns of the respective parties hereto, and all covenants shall apply to and run with the land.

Dated: _____, _____.

BUTTE JUNIOR COLLEGE DISTRICT

I hereby certify that a resolution was adopted on

the ____ day of _____, 20____,

By _____

by the _____

By _____

authorizing the foregoing grant of easement.

By _____

Attach to LD: 2121-03-10039
Area: 6
Land Service Office: Sacramento
Line of Business: Electric Distribution (43)
Business Doc Type: Easements
MTRSQ: 21.21.03.27.44, 21.21.03.27.43
PG&E Drawing Number: L-21-03-27
LD of any affected documents: n/a
LD of any Cross-referenced documents: n/a
Plat No.: D22, V33, V3311
Type of interest: Electric Underground (4), Communications (6)
Order: 35299629
County: Butte
Prepared By: H2HX
Checked By: TST2
Approved By: NXCD

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____

On _____, before me, _____ Notary Public,
Insert name
personally appeared _____

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

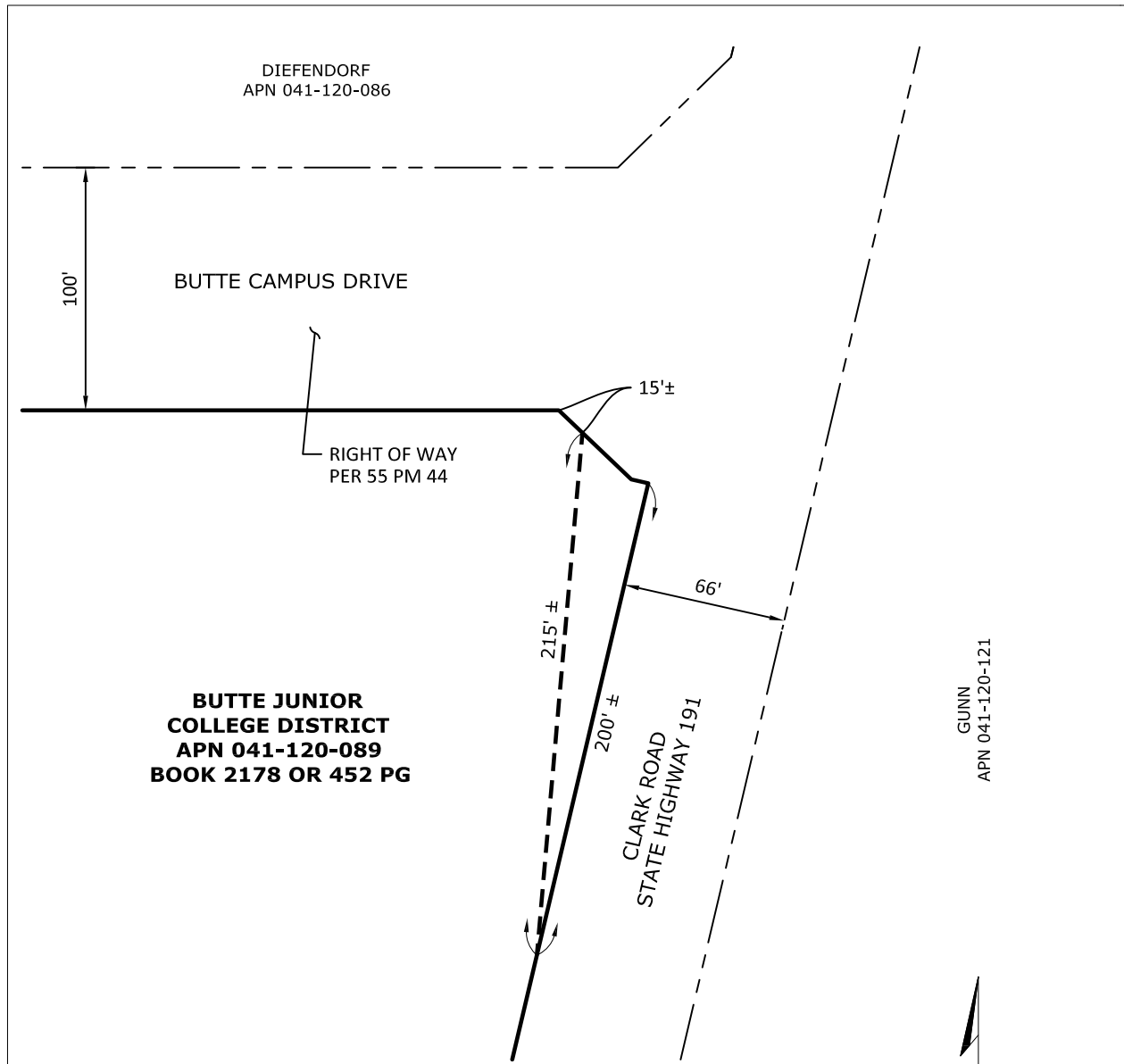
WITNESS my hand and official seal.

Signature of Notary Public

(Seal)

CAPACITY CLAIMED BY SIGNER

- Individual(s) signing for oneself/themselves
- Corporate Officer(s) of the above named corporation(s)
- Trustee(s) of the above named Trust(s)
- Partner(s) of the above named Partnership(s)
- Attorney(s)-in-Fact of the above named Principal(s)
- Other _____



LEGEND

- SUBJECT PROPERTY LINE
- - - - - ROAD RIGHT OF WAY LINE
- - - - - APPROXIMATE CENTERLINE
- 10' WIDE EASEMENT AREA (2,160 SQ FT +/-)

PROPERTY LINES SHOWN ARE APPROXIMATE AND FOR REFERENCE PURPOSES ONLY.
 UNLESS OTHERWISE SHOWN, ALL COURSES EXTEND TO OR ALONG BOUNDARIES OR LINES.

SHEET 1 OF 1
EXHIBIT "A"

PG&E - PSPS CLARK ROAD 1102 CB PH 1.1					SCALE 1" = 60'	DATE 10-20-2025
SECTION NW¼ NW¼, SW¼ NW¼ 27	TOWNSHIP 21N	RANGE 3E	MERIDIAN MDM	COUNTY OF: BUTTE	CITY OF: UNINCORPORATED	
PLAT MAP REFERENCES D22, V33, V3311 55 PM 44				PG&E	DR.BY: H2HX NORTH VALLEY DIVISION	CH.BY: TST2 35299629 AUTHORIZE L-21-03-27 DRAWING NO.

**Butte-Glenn Community College District's
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Acceptance of 2024-25 Independent Audit Report and Measure J Financial and Performance Audit Reports
Category:	Finance
Submitted By:	Jessica Snelling/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Education Code Section 84040 requires the governing board of the district to provide an annual audit of all funds, books, and accounts of the district. The annual financial audit prepared by the District's external contract auditors comply with the California Community Colleges Budget and Accounting Manual, the California Code of Regulations Section 59100, and California Education Code Section 84040.

The primary objectives of the financial audit are: to determine the District's accountability for revenues, the propriety of expenditures, the extent to which funds have been expended in accordance with prescribed federal and California laws and regulations; to determine whether the District's financial statements are presented fairly in accordance with generally accepted accounting principles; and to recommend appropriate actions in any areas where internal control or compliance with applicable federal and California laws and regulations could be improved.

Proposition 39 requires the Governing Board of the District conduct annual independent financial and performance audits of the Measure J general obligation bonds to ensure that bond funds have been expended in compliance with the legal requirements of Proposition 39.

Status

The District's Finance Committee consisting of Trustee Boeger, Trustee Nock, Trustee Krepelka, Superintendent/President Guleff, Vice President Snelling, Vice President Shearer, Vice President Adams and Vice President Simos-Valdez met with the District's auditors, Cossolias, Wilson, Dominguez, Leavitt (CWDL) on November 24, 2025, to review the District's Final Draft annual audit report and the Measure J financial and performance audits for the year ending June 30, 2025. The District received an unmodified Auditor's Report with no material weakness or significant deficiencies identified.

Attached for the Board's review is the Butte-Glenn Community College District's are the Final Draft Financial Statements and Supplementary Information with Independent Auditors' Report and Measure J Bond Funds Financial Statements including the Performance Audit report for the year ending June 30, 2025. Members of the public may review the audit report in the Office of the President.

Recommendation

It is recommended that the Board of Trustees accept the Butte-Glenn Community College District's independent Financial Audit report, Measure J Financial Audit report, and the Measure J Performance Audit reports of the Measure J General Obligation Bonds for the year ending June 30, 2025.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	ACCJC Accreditation Midterm Report
Category:	Accreditation
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

Butte College is required to submit an Accreditation Midterm Report to the Accrediting Commission for Community and Junior Colleges (ACCJC) as part of the accreditation cycle following the college's last comprehensive peer review. The midterm report provides: (1) a summary of major improvements and innovations since the last review; (2) an update on institutional performance and equitable student outcomes using institution-set standards, student achievement metrics, and learning outcomes assessment; and (3) preparation for the next self-evaluation and comprehensive review. The report highlights progress on key institutional initiatives, including adoption of the 2024-2027 Butte College Strategic Plan and revitalized participatory governance processes, strengthened systems for employee evaluations, and the systematic review of board policies and administrative procedures, as well as recent trends in student achievement, equity gaps, and program-level learning assessment.

Status

The attached midterm report is presented to the Board of Trustees for review prior to submission to the ACCJC by the March 15, 2026 deadline. The midterm report will be presented for adoption at the February 11, 2026 Board of Trustees meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 28, 2026

Subject:	Proposed Revisions and Review of Board Policies
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

The Board of Trustees Board Policy Review Committee met in December 2025 and reviewed the board policies listed below. Per BP 2410 Policy and Administrative Procedure proposed changes or additions shall be introduced not less than one meeting prior to the meeting at which action is recommended.

Board Policy	Title	Action
BP 2510	Participation in Local Decision Making	Revision
BP 2515	Relationship with Academic Senate	Revision
BP 2610	Presentation of Initial Collective Bargaining Proposals	Revision
BP 2710	Conflict of Interest	Revision
BP 2715	Board Code of Ethics	Revision
BP 2716	Political Activity	Revision
BP 2717	Personal Use of Public Resources	Revision
BP 2720	Communications Among Board Members	Revision
BP 2730	Board Member Health Benefits	Revision
BP 2735	Board Member Travel	Revision
BP 2740	Board Education	Revision
BP 2745	Board Self-Evaluation	Revision
BP 2750	Board Member Absence from the State	Revision
BP 3433	Prohibition of Sexual Harassment Under Title IX	Revision

Status

The attached policies are submitted to the Board of Trustees for review. Any suggestions for change will be incorporated into the final versions which will be presented for adoption at the February 11, 2026, meeting.



BP 2510 Participation in Local Decision Making

References: Education Code Section 70902 ~~subdivision~~ (b)(7);
Title 5, Sections 53200 et seq. (Academic Senate), 51023.5 (~~S~~taff), and 51023.7 (~~S~~tudents)
ACCJC Accreditation Standards ~~IV-A and IV-D.74.2 and 4.3~~

Adopted: June 24, 2009
Last Revised: April 17, 2019; ~~XXXX 2026~~
Last Reviewed: April 17, 2019

It is the belief of the Butte-Glenn Community College Board of Trustees that ~~shared~~ ~~participatory~~ ~~G~~overnance is both a philosophy and a process, which assures the mutual respect of all campus constituencies by providing them the right to participate effectively in college governance. The Butte-Glenn Community College Board of Trustees further recognizes that the best decisions for the District can be made by relying upon the collective knowledge and expertise of the College community and by ensuring that each constituency is given every reasonable consideration to express its opinions and provide advice and counsel.

The Board is the ultimate decision-maker in those areas assigned to it by state and federal laws and regulations. In executing that responsibility, the Board is committed to its obligation to ensure that appropriate members of the District participate in developing recommended policies for board action and administrative procedures for the Superintendent/President's action under which the District is governed and administered.

Each of the following ~~sh~~ ~~a~~ ~~w~~ ~~i~~ ~~l~~ ~~l~~ participate as required by law in the decision-making processes of the district:

Academic Senate(s) (Title 5, ~~Sections~~ ~~§§~~ 53200-53206)
The Board or its designees will consult collegially with the Academic Senate, as duly constituted with respect to academic and professional matters, as defined by law (see Board Policy 2515 ~~Relationship with Academic Senate~~). ~~Procedures to implement this section are developed collegially with the Academic Senate.~~

Staff (Title 5, ~~Section~~ ~~§~~ 51023.5.)
Staff ~~sh~~ ~~a~~ ~~w~~ ~~i~~ ~~l~~ ~~l~~ be provided with opportunities to participate in the formulation and development of district policies and procedures that have a significant effect on staff. The opinions and recommendations of the Butte College Classified Senate and Management/Supervisory/Confidential ~~group~~ ~~Association~~ will be given every reasonable consideration.

Students (Title 5, ~~Section~~ ~~§~~ 51023.7.)
The ~~Associated-Students Senate~~ ~~sh~~ ~~a~~ ~~w~~ ~~i~~ ~~l~~ ~~l~~ be given an opportunity to participate effectively in the formulation and development of district policies and procedures that have a significant effect on students, as defined by law. The recommendations and positions of the ~~Associated-Students Senate~~ will be given every reasonable consideration.

All key parties of interest — faculty, classified staff, students, and administrators — should participate in developing recommendations for Board policy action. Except for unforeseeable emergency situations, the Board will not take any action on matters subject to this policy until the appropriate constituent group or groups have been provided the opportunity to participate.

Nothing in this policy will be construed to interfere with the formation or administration of employee organizations or with the exercise of rights guaranteed under the Educational Employment Relations Act, Government Code §§ 3540 et seq.

The ~~publication Butte College Institutional Effectiveness Manual~~Institutional Effectiveness Manual provides the procedures for this policy.

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BP 2515 Relationship with Academic Senate

References: Title 5 Sections 53200-53206

Adopted: June 24, 2009

Last Revised: ~~XXXX 2026~~

Last Reviewed: April 17, 2019

It is recognized that the rights and responsibilities of the Board of Trustees are derived from the ~~e~~Education ~~c~~Code of the State of California. The Board delegates its authority and designates the Superintendent/President and such representative(s) as ~~he or she~~~~they~~ may designate, to implement its policies on governance.

~~For the purposes of this policy, "academic and professional matters" are those defined in Title 5 §53200(c).~~ As referenced in ~~§~~Section 53200 of Title 5, the Butte-Glenn Community College District Board of Trustees ~~shall~~, through its designee, and through collegial consultation, require that the District's governing boards either reach mutual agreement with or rely primarily upon the advice and judgment of the Academic Senate in developing and implementing policies and procedures relative to the following areas of policy development and implementation ~~"academic and professional" concerns:~~

- Curriculum, including establishing prerequisites and placing courses within disciplines;
- Degree and certificate requirements;
- Grading policies;
- Educational program development;
- Standards or policies regarding student preparation and success;
- District and college governance structures, as related to faculty roles;
- Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- Policies for faculty professional development activities;
- Processes for program review;
- Processes for institutional planning and budget development; and
- Other academic and professional matters as mutually agreed upon between Board of Trustees and the Academic Senate (~~section~~§-53200(c)).

While it is the intent of the Board of Trustees to reach mutual agreement through its designee, the Board of Trustees reserves the right to, at its sole discretion, rely primarily upon the advice and judgment of the Academic Senate on "academic and professional concerns," as outlined above.

~~Unless otherwise provided for in specific policy or administrative procedure, the Butte Glenn Community College District Board of Trustees shall, through its designee, and through collegial consultation, reach mutual agreement with the Academic Senate in developing and implementing such policies and procedures. The specific designation of each academic and professional matter as "rely primarily upon" or "reach mutual agreement," as well as the~~

definitions of those terms, are set forth in the Butte College Institutional Effectiveness Manual, which serves as the administrative procedure for both BP 2510 Participation in Local Decision Making and BP 2515 Relationship with Academic Senate.

The publication *Institutional Effectiveness Manual* provides the procedures for this policy.

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BP 2610 Presentation of Initial Collective Bargaining Proposals

References: Government Code Section 3547

Adopted: December 10, 2008

Last Revised: ~~XXXX~~ 2026

Last Reviewed: April 17, 2019

The Superintendent/President is directed to enact administrative procedures that ensure compliance with the requirements of Government Code ~~Section 5~~-3547 regarding the presentation to the Board of initial proposals for collective bargaining.

Collective bargaining begins when either an exclusive representative, or the District itself, presents an initial proposal for consideration.

See Administrative Procedure 2610.



BP 2710 Conflict of Interest

References: Government Code Sections 1090 et seq.; 1126; 87200 et seq.; Title 2 Sections 18730 et seq.

Adopted: December 10, 2008

Last Revised: ~~XXXX 2026~~

Last Reviewed: April 17, 2019

Board members and employees shall will not be financially interested in any contract made by the ~~Board them in their official capacity, or in any body or board of which they are members~~ in any contract they make in their capacity as board members.

A ~~b~~Board member ~~sh~~will not be considered to be financially interested in a contract if ~~his or her~~their interest is limited to those interests defined as remote under Government Code ~~§Section-1091~~ or is limited to interests defined by Government Code ~~§Section-1091.5~~.

A ~~b~~Board member who has a remote interest in any contract considered by the Board ~~sh~~will disclose ~~his or her~~their interest during a ~~b~~Board meeting and have the disclosure noted in the official ~~b~~Board minutes. The ~~b~~Board member ~~sh~~will not vote or debate on the matter or attempt to influence any other ~~b~~Board member to enter into the contract.

A ~~b~~Board member ~~sh~~will not engage in any employment or activity that is inconsistent with, incompatible with, in conflict with, or inimical to ~~his or her~~their duties as an officer of the district.

In compliance with law and regulation, the Superintendent/President ~~sh~~will establish administrative procedures to provide for disclosure of assets of income of ~~b~~Board members who may be affected by their official actions; and prevent members from making or participating in the making of ~~b~~Board decisions which may foreseeably have a material effect on their financial interest.

Board members ~~sh~~will file statements of economic interest with the filing officer identified by the administrative procedures.

Board members are encouraged to seek counsel from the District's legal advisor in every case where any question arises.

See Administrative Procedure 2710.



BP 2715 Board Code of Ethics

References: ACCJC Accreditation Standard IV.C.114.6
Adopted: October 1, 1992
Last Revised: March 14, 2018; February 16, 2022; XXXX 2026
Last Reviewed: March 14, 2018; March 13, 2019; March 25, 2020; February 17, 2021

The Board of Trustees of the Butte-Glenn Community College District maintains high standards of ethical conduct for its members and hereby adopts this Code of Ethics. Board members commit to:

- Being bound by approved District policies and act only in the best interests of the entire community served by the District.
Practicing the highest ideals of honor and integrity in all public and personal relationships in order that the trustees may merit the respect and confidence of other elected officials, appointed staff, and the public.
Being informed about the district, educational issues, and responsibilities of trusteeship.
Respecting others and act with civility irrespective of the differences of opinion that may arise during discussion or motions on the floor.
Board members shall comply Complying with the Brown Act concerning communication among themselves regarding items that are within the jurisdiction of the Board and/or District, and in conducting open meetings and legal closed sessions. Further, Board members shall-will maintain the confidentiality of closed session discussions.
Recognizeing that all the trustees, as a Board, establish the College's policies and implementation of those policies rests with the appointed staff. Further, recognize that individual trustees have no legal authority outside the Board meetings. No Board member shall-will interpret Board authority in a manner that diminishes the administrative and professional responsibilities of any District employee.
Handleing all personnel matters on the basis of fairness and impartiality regardless of race, creed, sex, sexual orientation or identification, religion, age, physical ability, national origin, or political ideals.
Seeking no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public office is dishonest. Avoid situations that may constitute a conflict of interest, or the perception of conflicts of interest.
Participateing in all Board meetings possible and notify the President of the Board or the Secretary to the Board of an expected absence from a Board meeting.
Directing all Trustee requests for information, within the subject matter jurisdiction of the Board, through the Superintendent/President.

In the event a matter arises which apparently is not provided for in the above standards, both individual Board members and the Board will resolve the issue from the highest possible principles of honor and integrity.

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In the event of a violation of this Code of Ethics, the board will take appropriate action (see Administrative Procedure 2715).

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BP 2716 Political Activity

References: Education Code Sections 7054, 7054.1, 7056;
Government Code Section 8314

Adopted: May 22, 2013

Last Revised: ~~XXXX~~ 2026

Last Reviewed: April 17, 2019

Members of the Board ~~sh~~will not use District funds, services, supplies, or equipment to urge the passage or defeat of any ballot measure or candidate, including, but not limited to, any candidate for election to the Governing Board.

Initiative or referendum measures may be drafted on an area of legitimate interest to the ~~d~~District. The Board may by resolution express the Board's position on ballot measures. Public resources may be used only for informational efforts regarding the possible effects of District bond issues or other ~~bond~~ballot measures.

There are no administrative procedures for this policy.



BP 2717 Personal Use of Public Resources

References: Government Code Section 8314;
 Penal Code Section 424

Adopted: December 10, 2008

Last Revised: ~~XXXX~~ 2026

Last Reviewed: April 17, 2019

No trustee ~~sh~~awill use or permit others to use public resources, except that which is incidental and minimal, for personal purposes or any other purpose not authorized by law.

There are no administrative procedures for this policy.



BP 2720 Communications Among Board Members

References: Government Code Section 54952.2

Adopted: December 10, 2008

Last Revised: March 2019: ~~XXXX~~ 2026

Last Reviewed: December 10, 2008

~~Members of the Board shall not communicate among themselves by the use of any form of communication (e.g., personal intermediaries, e-mail, or other technological device) in order to hear, discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. In addition, no other person shall make serial communications to Board Members. A majority of the members of the Governing Board will not, outside a regularly scheduled meeting, use a series of communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item of business that is within the subject matter jurisdiction of the Board.~~

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~~This policy will not be construed as preventing an employee or official of the District from engaging in separate conversations or communications with members of the Board outside of a meeting in order to answer questions or provide information regarding a matter that is within the subject matter jurisdiction of Board, if that person does not communicate to members of the Board the comments or position of any other member or members of the Board.~~

~~This policy will also not be construed as preventing a member of the Governing Board from engaging in separate conversations or communications on an internet-based social media platform to answer questions, provide information to the public, or to solicit information from the public regarding a matter that is within the subject matter jurisdiction of the Board. In doing so, a majority of the members of the Board may not use the internet-based social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction of the Board. A member of the Board will not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the Board that another member of the Board has made, posted, or shared.~~

There are no administrative procedures for this policy.



BP 2730 Board Member Health Benefits

References: Government Code Sections 53201 and 53208.5

Adopted: May 22, 2013

Last Revised: ~~XXXX 2026~~

Last Reviewed: April 17, 2019

Members of the Board may participate in the District's health benefit programs. Board member benefits ~~sh~~will not be greater than the most generous schedule of benefits being received by any category of non-safety employee of the District.

~~Retired-Former~~ members of the Board may continue to participate in the District's health benefits as specified below. The District ~~sh~~will provide health benefits for ~~retired-former~~ Board members at the same level as current employees of the District.

As required by the California Government Code, ~~retired-former~~ Board members may participate in health benefits in one of two ways:

1. Former Board members may continue to participate in the District's health benefits at the District's expense so long as that member satisfies all of the following conditions:
 - the member must have begun service on the Board after January 1, 1981;
 - the member's term of office must have begun before January 1, 1995;
 - the member must have served at least 12 years.
2. Any former Board member whose first term of office began on or after January 1, 1995, may participate in the District's health benefits programs on a self-pay basis as long as the member has served one full term of office.

The Student Trustee is not covered by this policy.

There are no administrative procedures for this policy.



BP 2735 Board Member Travel

References: Education Code Section 72423;
Government Code Sections [53232 et seq.](#) -~~11139.8~~

Adopted: December 10, 2008

Last Revised: April 17, 2019; ~~XXXX 2026~~

Last Reviewed: April 17, 2019

Members of the governing board are encouraged to attend educational conferences and professional meetings when the purpose of such activities is to improve the operation of the District.

Members of the Board ~~shall~~ have travel expenses paid when traveling as representatives of and performing services directed by the Board.

Members of the governing board will receive actual and necessary expenses, as funding allows, in accordance with appropriate administrative procedures.

See Administrative Procedure [2735](#).



BP 2740 Board Education

References: ACCJC Accreditation Standard [IV-C.94](#)

Adopted: December 10, 2008

Last Revised: April 17, 2019; [XXXX 2026](#)

Last Reviewed: April 17, 2019

The Board is committed to its ongoing development as a Board and to a trustee education program that includes new trustee orientation.

To that end, the Board will engage in study sessions, provide access to reading materials, and support conference attendance and other activities that foster trustee education.

See Administrative Procedure 2740.



BP 2745 Board Self-Evaluation

References: ACCJC Accreditation Standard IV.C.104
Adopted: December 10, 2008
Last Revised: April 17, 2019, May 2022: XXXX 2026
Last Reviewed: April 17, 2019

The Board is committed to assessing its own performance as a Board in order to identify its strengths and areas in which it may improve its functioning.

To that end, the Board has established the following:

- Each year the Board will review the self-evaluation instrument and process. The instrument will incorporate criteria contained in board policy regarding board operations and board effectiveness.
The criteria for the Board's self-evaluation shall also include performance goals and objectives related to the District's and the Board's commitment to anti-racism, diversity, equity, and inclusion success for all students.
All board members will be asked to complete the evaluation instrument and submit it to the Board Secretary.
A summary of the evaluations will be presented at a special board session scheduled for that purpose. At that time the Board Chair-President will facilitate discussion of the self-evaluation results with all Board members and together the board will develop goals as needed for self-improvement.
The Superintendent/President will be invited to participate in both the evaluation and the special board session.

See Administrative Procedure 2745.

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BP 2750 Board Member Absence from the State

References: Government Code Section 1064

Adopted: May 22, 2013

Last Revised: ~~XXXX 2026~~

Last Reviewed: April 17, 2019

No member of the Board ~~sh~~awill be absent from the state for more than 60 days, except in any of the following situations:

- Upon business of community college district with the approval of the Board.
- With the consent of the Board for an additional period not to exceed a total absence of 90 days. In the case of illness or other urgent necessity, and upon a proper showing thereof, the time limited for absence from the state may be extended by the Board.
- For federal military deployment, not to exceed an absence of a total of six months, as a member of the Armed Forces of the United States or the California National Guard. If the absence of a member of the Board pursuant to this subdivision exceeds six months, the Board may approve an additional six-month absence upon a showing that there is a reasonable expectation that the member will return within the second six-month period, and the Board may appoint an interim member to serve in ~~his/her~~their absence. If two or more members of the Board are absent by reason of the circumstances described in this subdivision, and those absences result in the inability to establish a quorum at a regular meeting, the Board may immediately appoint one or more interim members as necessary to enable the Board to conduct business and discharge its responsibilities.
- The term of an interim member of the Board appointed as set forth above may not extend beyond the return of the absent member, nor may it extend beyond the next regularly scheduled election for that office.

There are no administrative procedures for this policy.



BP 3433 Prohibition of Sexual Harassment-Discrimination Under Title IX

References: Title IX of the Education Amendments Act of 1972;
34 Code of Federal Regulations Part 106

Adopted: October 14, 2020

Last Revised: June 2023; September 2024; ~~XXXX 2026~~

Last Reviewed:

The District recognizes that sex discrimination, including sexual harassment and violence, harms all students, undermines students' physical safety, impedes students' ability to learn, and can reinforce social inequality throughout a student's lifetime. The District has a responsibility to make reasonable efforts to respond effectively when sexual harassment is reported to, or observed by, District employees.

All forms of ~~sexual discrimination including sex-based~~ harassment are contrary to basic standards of conduct between individuals. State and federal law and this policy prohibit ~~sexual harassment-discrimination~~ and the District will not tolerate ~~sexual discrimination including sex-based~~ harassment. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District ~~sh~~will be free of ~~sexual discrimination~~harassment.

The District seeks to foster an environment in which all employees, students, applicants for employment, and applicants for admission, and other individuals participating or attempting to participate in the District's education program or activity feel free to report incidents of ~~sexual harassment-discrimination~~ in violation of this policy ~~and Title IX~~, without fear of retaliation or reprisal. Therefore, the District also strictly prohibits retaliation ~~against any person for filing a complaint of sexual harassment in violation of this policy or for participating, or refusing to participate, in a sexual harassment investigation.~~ ~~including peer retaliation, against any person for the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported possible sex discrimination, made a sex discrimination complaint, or participated or refused to participate in any way in the District's Title IX process~~ The District will investigate all allegations of ~~Title IX~~retaliation pursuant to its Title IX procedures. If the District determines that someone has retaliated, it will take reasonable steps within its power to stop such conduct. Individuals who engage in ~~Title IX~~retaliatory conduct are subject to disciplinary action, up to and including termination or expulsion.

Any employee, student, applicant for employment, or applicant for admission ~~and other individuals participating or attempting to participate in the District's education program or activity~~ who believes they has been discriminated or retaliated against in violation of this policy should immediately report such incidents by following the procedures described in AP 3434 Responding to ~~Sexual Harassment-Discrimination~~ under Title IX. ~~The District requires supervisors to report all incidents of harassment and retaliation that come to their attention.~~

To this end the Superintendent/President or designee ~~sh~~will ensure that the institution undertakes education and training activities to counter ~~sexual harassment discrimination~~ and to prevent, minimize, or eliminate any ~~sexual harassment discrimination including sex-based harassment~~ that impairs access to equal education opportunity or impacts the terms and conditions of employment.

The Superintendent/President or designee ~~sh~~will establish procedures that define ~~sexual harassment discrimination and sex-based harassment on campus~~. The Superintendent/President or designee ~~sh~~will further establish procedures that provide for the investigation and resolution of complaints regarding ~~sexual harassment discrimination~~ in violation of this policy, and procedures to resolve complaints of ~~sexual harassment discrimination~~ in violation of this policy. ~~State and federal law and this policy prohibit retaliation against any person for the purpose of interfering with any right or privilege secured by Title IX, or because the person has reported information, made a Complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding, or hearing under Title IX regulations.~~

The District will publish and publicize this policy and related written procedures (including the procedure for making complaints) to administrators, faculty, staff, students, applicants for employment, and applicants for admission, particularly when they are new to the institution. The District will make this policy and related written procedures (including the procedures for making complaints) available in all administrative offices and will post them on the District's website.

Employees who violate the policy and procedures may be subject to disciplinary action up to and including termination. Students who violate this policy and related procedures may be subject to disciplinary measures up to and including expulsion. Volunteers or unpaid interns who violate this policy and related procedures may be subject to disciplinary measure up to and including termination from the volunteer assignment, internship, or other unpaid work experience program.

See Administrative Procedure 3433.