



BOARD OF TRUSTEES
Notice of Regular Meeting

Wednesday, November 12, 2025 | 1:00 PM
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

- Mr. William McGinnis, President
- Mr. John Blacklock, Vice President
- Mr. John Nock, Clerk
- Mr. Mike Boeger
- Mr. John Dahlmeier
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. Jared Smith, Student Trustee

Pledge of Allegiance to the Flag

Page

- 1. Agenda Approval**
- 2. Communications from the Public - Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

3. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

3.1	Approval of Minutes 	6 - 11
3.2	Approval of Warrants 	12
3.3	Ratification of Contracts  Contracts Ratification Report 	13 - 19
3.4	Approval of Faculty Using Accumulated Load Bank 	20
3.5	Approval of New Courses 	21 - 26
3.6	Approval of Use of Alcohol for Athletic Event 	27
3.7	Approval and/or Ratification of Personnel Actions  Management <i>Employments and out-of-class assignments</i> Academic Employees <i>At-will employments, temporary employments, and assignment</i> Classified Employees <i>Employments, out-of-class assignments, temporary increases, and unpaid leave</i> Temporary Employees <i>Short-term/seasonal, professional experts, and volunteers</i>	28 - 32

4. Reports

4.1	Academic Senate President's Report
4.2	Classified Senate President's Report
4.3	Student Senate President's Report
4.4	Student Trustee Comments
4.5	Vice President Report
4.6	Superintendent/President's Report
4.7	Board Comments





5. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

6. Contracts

- | | | |
|-----|---|---------|
| 6.1 | Approval of Contracts 
Contracts Approval Report  | 33 - 34 |
| 6.2 | Approval of Contract to Purchase Mechanical Equipment and Installation Services from ACCO Engineered Systems utilizing Foundation for California Community Colleges Agreement Number 00010253  | 35 - 36 |
| 6.3 | Approval of Contract to Purchase Mechanical Equipment and Installation Services from ACCO Engineered Systems utilizing Foundation for California Community Colleges Agreement Number 00010253  | 37 - 38 |
| 6.4 | Approval of Contract to Purchase Information Technology Goods and Services from SHI International Corp. utilizing Foundation for California Community Colleges Agreement Number 00006779  | 39 - 40 |

7. Finance

- | | | |
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| 7.1 | Adoption of the Board Budget Criteria for 2026-27 Budget Development 
2026-2027 Board Budget Criteria  | 41 - 44 |
| 7.2 | Donation of District Personal Property: Miscellaneous Electronic Equipment 
Exhibit A: Disposal of District Property: Electronic Equipment and Miscellaneous Materials between December 17, 2007, through October 16, 2020  | 45 - 46 |

8. Student Services

8.1	Approval of the 2025-2028 Student Equity Plan 	47 - 48
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9. Administration

9.1	Adoption of Resolution No. 833 Approval to Utilize Design-Build Contract for Butte College Indoor Shooting Range Building Project  Resolution No. 833 	49 - 53
9.2	Proposed Revisions and Review of Board Policies  BP 2320 Special and Emergency Board Meetings  BP 2330 Quorum and Voting  BP 2340 Agendas  BP 2345 Public Participation at Board Meetings  BP 2350 Speakers  BP 2355 Decorum  BP 2360 Minutes  BP 2365 Recording  BP 2370 Distribution of Materials to the Board of Trustees  BP 2410 Board Policy and Administrative Procedure  BP 2430 Delegation of Authority to Superintendent/President  BP 2431 CEO Selection  BP 2435 Evaluation of Superintendent/President 	54 - 69

10. Future Dates

12/10/2025	Regular Meeting	Main Campus	1:00 p.m.
01/28/2026	Board Retreat	Main Campus	9:00 a.m.
01/28/2026	Regular Meeting	Main Campus	3:00 p.m.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- 11.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54957.6:

- 11.2 CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Jessica Snelling, Thomas Gauthier
Name of Organization Representing Employees: CSEA

Pursuant to Government Code Section 54956.95:

- 11.3 LIABILITY CLAIM – Update on claim against the District
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District
- 11.4 LIABILITY CLAIM - Update on claim against the District
Claimant: Makenna Smith
Agency: Butte-Glenn Community College District

12. Adjournment

- 12.1 Adjourn Meeting

For information concerning this agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations. Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF REGULAR MEETING

October 8, 2025 | 1:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, October 8, 2025, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present Mr. William McGinnis, President
Mr. John Blacklock, Vice President
Mr. John Nock, Clerk
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. Jared Smith, Student Trustee

Board Members Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Erik Shearer, Assistant Superintendent/Vice President
Ms. Imelda Simos-Valdez, Vice President
Ms. Jessica Snelling, Vice President
Ms. Denise Adams, Interim Vice President
Ms. Irma Gonzalez Cuadros, Academic Senate President
Mr. Alan Burwell, Classified Senate President
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

Guests None

Pledge of Allegiance

Trustee Massa led the Pledge of Allegiance.

1. Agenda Approval

It was moved by Board Clerk Nock, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: None

2. Introduction of New Faculty

Superintendent/President Guleff indicated that she was very excited to introduce Butte College's new full-time, tenure track faculty. She asked Assistant Superintendent/Vice President Shearer and Vice President Simos-Valdez to present the new faculty. Assistant Superintendent/Vice President Shearer introduced Randi Bland (Respiratory Care), Annie Connelly (Nursing), Jasmine Corona (English), Anthony Ferro (Athletics), Cody Frazer (Biology), Yaghmorassene Hebib (Physics), Rochelle McGee (Ethnic Studies), Aja Mulford (Multimedia Studies), Daniel Mullen (Automotive Technology), Andrew Peterson (Automotive Technology), Iris Ramirez (Ethnic Studies), Kristin Sinha (Nursing), Kelley Skinner (Nursing), Nickolas Wilson (English), Thea Wilson (Chemistry) and Logan Ziegenmeyer (Welding). Vice President Simos-Valdez introduced Cedric King (Disabled Students Programs and Services).

3. **Measure J**

Superintendent/President Guleff asked Vice President Snelling to provide the Measure J report. Vice President Snelling noted that Measure J Citizens Bond Oversight Committee Chairperson Stan Thompson was unable to attend the meeting to present the report. She reported that in the fiscal year 2025, \$34.3 million in Series C funds were spent on the completion of the Science Building, facilities infrastructure improvements, instructional support technology upgrades, and remodeling the Agriculture and Natural Resources building. Vice President Snelling reported that the independent financial and performance audits for 2023-2024 confirmed full compliance with Proposition 39, and all expenditures were consistent with voter authorization.

4. **Communications from the Public – Consent Agenda**

There were no public comments.

5. **Approval of Consent Agenda, Items 5.1-5.8**

It was moved by Board Vice President Blacklock, seconded by Trustee Boeger, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Smith (advisory vote)

Nos: None

Abstentions: None

Absent: None

6. **Reports**

Academic Senate President's Report –Irma Gonzalez Cuadros

Academic Senate President Gonzalez Cuadros reported on the Academic Senate's recent committee appointments. She reported that the Senate also recently updated an approved their bylaws, noting that some of the changes were intended to increase transparency of the executive team's duties. She reported that the Senate also convened a taskforce to understand the history and function of several of its subcommittees; the taskforce will provide feedback during the Academic Senate's November 5, meeting.

Academic Senate President Gonzalez Cuadros also reported that Academic Senate will hold a forum about artificial intelligence via Zoom on October 29, at 3:00 p.m. She concluded by expressing gratitude for the college's classified professionals who support students across campus.

Classified Senate President's Report – Alan Burwell

Classified Senate President Burwell reported that Classified Senate will hold a bake sale at the

Bountiful Butte Harvest Festival on October 11; he thanked everyone who has made the festival happen. He also reported Classified Senate continues to work with Pro Dev on opportunities for classified professionals. Classified Senate President Burwell added that the Engagement Committee is working on a re-imagined Butte Strong Remembrance Event and the annual Friendsgiving event.

Classified Senate President Burwell reported on the work of its ad hoc committee, which has been the primary focus of the last three Senate meetings. He reported that Classified Senate has convened a new committee to develop a roadmap for engaging in some of the key areas identified by the ad hoc committee to work toward improvement in areas in which the Classified Senate has purview. Classified Senate President Burwell reported angst and consternation in the classified professional ranks, adding that the Senate is committed to seeking improvement in a productive and collaborative manner.

Student Trustee Comments – Jared Smith

Student Trustee Jared Smith started his report by thanking Classified Senate President Burwell for his advocacy for his community. He reported that he attended the visit from the Chancellor's Office and Board of Governors where he advocated for strengthening resources for support programs. He also reported that he launched a "Tea with the Student Trustee" initiative, hosting twice-weekly office hours to meet with students. Student Trustee Smith concluded his report by noting that he, along with Student Senate, had a very productive meeting with Superintendent/President Guleff and Vice President Simos-Valdez.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported that she attended the Futures Summit in September and participated on a panel with other founding members of the Digital Center for Innovation, Transformation, and Equity. At the summit she learned more about the CaliBot project, which will provide financial aid assistance for students. Superintendent/President Guleff reported that she also met with the president of Ellucian to discuss maximizing the college's use of Colleague.

President Guleff recognized everyone who contributed to the Chancellor's Office and Board of Governors visit, thanking them for making it a great day.

Superintendent/President Guleff reported that Butte College will spend the remaining funds of our federal HSI grant this academic year. Regardless of the grant, the college will remain an HSI and will continue to serve Latinx students, who make up 35% of our student population. In better news, the college received two additional TRIO grants for a total of four.

Superintendent/President Guleff reported on the events she attended since the last board meeting, including Butte College Homecoming, the NAACP gala, the Golden Valley Conference fall meeting, a tennis tournament at Solano College, the Butte College HSI conference, and Bienvenida. She noted that she also met with Student Trustee Smith and Student Senate President Guadalupe Ocampo and student leadership. One outcome of the meeting is an effort to find a platform that Student Senate can use to communicate with students.

Superintendent/President Guleff concluded her report by congratulating Trustee Boeger on his Profiles in Leadership Award from the California Agricultural Leadership Foundation. She noted that the award is well-deserved recognition of his commitment to agriculture, education, and community.

Board Comments

Trustee Krepelka reported that he participated in the visit from the Chancellor's Office and Board of Governors and has never been so proud of the college – everyone involved did a fantastic job.

Trustee Boeger reported that Butte College was used as the backdrop for a video about the award he recently received and commended staff for maintaining a beautiful campus. Trustee Dahlmeier reported that he enjoyed Butte College Homecoming and is looking forward to an even bigger event next year. Board Vice President Blacklock echoed Trustee Krepelka's comments about the Chancellor's Office and Board of Governors visit and commended Interim Vice President Adams for encouraging visitors to experience the cadaver room, a unique part of Butte College. Board Clerk Nock congratulated Trustee Boeger for his award, noting that it's an outstanding recognition for him. He added that a highlight of the Chancellor's Office and Board of Governors visit was being asked about how Butte College was able to garner community support for a bond measure. He concluded that delivering on our promise and offering programs that support our community are a huge part of the college's success. Trustee Massa reported that he also enjoyed the homecoming game, adding that if we work with respect toward a common goal, we will be able to get through any issues. Board President McGinnis reported that the Chancellor's Office and Board of Governors visit was a great opportunity to revisit old friendships; he commended the students for how well they interacted with the visitors. Board President McGinnis announced two upcoming events – the trustees' food drive to benefit the Roadrunner Hub next month and the Butte College Athletics Crab Feed on January 17. He concluded by reporting that the Board of Trustees had a great tour of the music department earlier in the day.

7. **Communications from the Public**

There were no public comments.

8. **Contracts**

Approval of Contracts, Item 8.1

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the superintendent/president or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Smith
(advisory vote)

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Information Technology Goods from Dell Technologies Inc., utilizing California Participation Addendum Number 7-23-70-55-01, Item 8.2

It was moved by Trustee Krepelka, seconded by Board Vice President Blacklock, to approve the contract to purchase information technology goods from Dell Technologies Inc., utilizing California Participation Addendum Number 7-23-70-55-01, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith
(advisory vote)

Nos: None

Abstentions: None

Absent: None

Approval of Contract to Purchase Information Technology Goods and Services from Rainforest QA, Inc., utilizing California Multiple Award Schedule Number 3-18-70-3509A, Item 8.3

It was moved by Trustee Massa, seconded by Board Clerk Nock, to approve the contract to purchase information technology goods and services from Rainforest QA, Inc., utilizing California Multiple Award Schedule Number 3-18-70-3509A, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith (advisory vote)

Nos: None

Abstentions:

Absent: None

Approval of Contract to Purchase Desktop Computers from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400, Item 8.4

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the contract to purchase desktop computers from Apple Inc. utilizing Downey Unified School District Apple Direct Customer Agreement Number 1695400, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith (advisory vote)

Nos: None

Abstentions:

Absent: None

Approval of Resolution No. 832: Approval of Contract with the California Department of Education for California State Preschool Program 2026-27, Item 8.5

It was moved by Board Clerk Nock, seconded by Trustee Massa, to approve resolution no. 832 to approve the contract with the California Department of Education for California State Preschool Program 2026-2027, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith (advisory vote)

Nos: None

Abstentions: None

Absent: None

9. Finance

Board Budget Criteria for 2026-27 Budget Development – First Reading, Item 9.1

Board President McGinnis introduced the Board Budget Criteria for 2026-2027 Budget Development as an information-only agenda item. He suggested that the board consider including language to freeze prices in dining services and consider developing an incentive program for faculty to create online educational resources (OER) classes. Trustee Krepelka recommended that before moving forward with the first suggestion, the board would need to see data indicating that freezing prices would help students.

The Board Budget Criteria for 2026-2027 Budget Development will be on the November 12, 2025, board meeting agenda for approval.

10. Student Services

Review of the 2025-2028 Student Equity Plan, Item 10.1

Board President McGinnis introduced the 2025-2028 Student Equity Plan as an information-only agenda item. Superintendent/President Guleff explained that the Chancellor's Office provides a Student Equity Plan template that all community colleges are required to complete, adding that she's very excited about the college's new plans for tracking student success to drive improvement on many of the items listed in the plan. Board Vice President Blacklock praised the plan for being a very thoughtful document.

11. Administration

Approval of 2025-2026 Board Strategic Focus, Item 11.1

Board Goals Committee Chairperson Krepelka reported that previous board goals were made up of actions trustees should do as part of their role. After a conversation about goal setting, the committee created this list of items for the board to focus on.

It was moved by Trustee Krepelka, seconded by Trustee Boeger, to approve the 2025-2026 Board Strategic Focus.

Board President McGinnis recommended including a focus item for student success. It was pointed out that both the first and seventh focus items cover student success.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith (advisory vote)

Nos: None

Abstentions: None

Absent: None

Adoption of Board Policies, Item 11.2

Board President McGinnis noted that these board policies were presented to the board for review at the September 10, 2025, meeting.

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to adopt the board policies as submitted.

Motion carried by the following roll call vote:

Ayes: Trustees McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, Massa, and Trustee Smith (advisory vote)

Nos: None

Abstentions: None

Absent: None

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action

13. Adjournment

Board President McGinnis adjourned the meeting at 4:08 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of September 30, 2025 to October 30, 2025.

Type of Warrant	Quantity of Checks	Total
Vendor	1,753	\$11,899,920
Payroll	104	\$5,311,683
Financial Aid	4,731	\$6,739,163

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the months of September and October 2025. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

September 20 - October 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
10/7/25	10/7/25	Dr. Gabriela Medina Falzone	Presentation "What's in a Name" for HSI Conference	(\$500.00)	Restricted General	U in Butte	Guleff
10/2/25	11/19/25	James Woronow	Reinventing Geometric Abstraction Art Exhibit	\$0.00	N/A	Arts	Shearer
10/10/25	10/10/25	Advanced Timing	Official Timer for Cross Country	(\$1,500.00)	Unrestricted General	Athletics	Shearer
7/31/25	7/30/26	Agile Sports Technologies, Inc. dba Hudl	Hudl Subscriptions for Video and Data Analysis Platform and Software, and Hardware	(\$19,543.31)	Unrestricted General	Athletics	Shearer
8/29/25	5/30/26	Alexander Strauss	Athletic Training Assistance for Home Games	(\$4,000.00)	Unrestricted General	Athletics	Shearer
Upon Download	One Year	Auctria.com, Inc.	Auctria Diamond Software License Subscription	(\$1,249.00)	Foundation Agency Account	Athletics	Shearer
10/31/25	10/30/28	Catapult Sports, Inc.	Catapult One Team Package Subscription	(\$12,000.00)	Unrestricted General	Athletics	Shearer
10/4/25	10/4/25	Christopher Nichols	Official Starter for Cross Country	(\$100.00)	Unrestricted General	Athletics	Shearer
9/13/25	12/30/25	Deer Creek Broadcasting, LLC	Radio Broadcast of Football Games	(\$5,000.00)	Unrestricted General	Athletics	Shearer
9/5/25	9/26/25	Matthew Burkett	Athletic Training Services for Home Games	(\$425.00)	Unrestricted General	Athletics	Shearer
10/25/25	10/25/25	NorCal Sports TV, LLC	Radio Broadcast of Football Games	(\$750.00)	Unrestricted General	Athletics	Shearer
10/5/25	Upon Payment	Automotive Electronics Services, Inc.	Ford IDS Diagnostics Software License and GM Vehicle Communication Interface Package	(\$2,167.98)	Unrestricted General	Automotive Technology	Shearer
Upon Use	One Year	General Motors Company	ACDelco TDS Website License	\$0.00	Unrestricted General	Automotive Technology	Shearer
Upon Download	One Year	Ford Motor Company	Ford IDS Diagnostics Software License	\$0.00	Unrestricted General	Automotive Technology	Shearer
6/14/25	7/13/25	Penji, Inc.	Tutor Scheduling Software License	(\$1,100.00)	Unrestricted General	Center for Academic Success	Shearer
9/22/25	9/21/26	Penji, Inc.	Tutor Scheduling Software License	(\$13,596.00)	Unrestricted General	Center for Academic Success	Shearer
10/16/25	10/15/26	Revvity Signals Software, Inc.	ChemDraw Professional and Prime Software Subscription and Maintenance License	(\$5,900.00)	Unrestricted General	Chemistry	Shearer
10/7/25	12/31/25	Jiffy's Truck School	Training Delivery Services	(\$61,630.20)	Restricted General	Contract Education	Shearer
9/3/25	5/29/26	Kern Community College District	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$912.00)	Restricted General	Contract Education	Shearer
10/23/25	3/30/27	Seneca Healthcare District	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$100,000.00)	Restricted General	Contract Education	Shearer
9/5/25	12/31/25	Trindel Insurance Fund	Employee Training Amendment to Term and Payments	\$0.00	Restricted General	Contract Education	Shearer
7/1/25	6/30/28	Anderson Union High School District	College & Career Access Pathways Partnership Agreement	\$0.00	Unrestricted General	Dual Enrollment	Shearer
8/25/25	12/19/25	Anderson Union High School District, Anderson Union High School	College & Career Access Pathways Partnership Appendix	(\$1,600.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	12/19/25	Anderson Union High School District, West Vally Early College High School	College & Career Access Pathways Partnership Appendix	(\$1,000.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Biggs Unified School District	College & Career Access Pathways Partnership Appendix	(\$7,800.00)	Unrestricted General	Dual Enrollment	Shearer
1/26/26	5/29/26	Butte County Office of Education, Butte County Community School	College & Career Access Pathways Partnership Appendix	\$0.00	N/A	Dual Enrollment	Shearer
1/26/26	5/29/26	Butte County Office of Education, Come Back Butte Charter	College & Career Access Pathways Partnership Appendix	\$0.00	N/A	Dual Enrollment	Shearer
8/25/25	5/29/26	Butte County Office of Education, Hearthstone School	College & Career Access Pathways Partnership Appendix	(\$2,000.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Butte County Office of Education, Table Mountain School	College & Career Access Pathways Partnership Appendix	\$0.00	N/A	Dual Enrollment	Shearer
8/25/25	5/29/26	Chico Unified School District, Fair View High School	College & Career Access Pathways Partnership Appendix	(\$300.00)	Unrestricted General	Dual Enrollment	Shearer

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**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

September 20 - October 31, 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/25/25	5/29/26	Chico Unified School District, Chico High School	College & Career Access Pathways Partnership Appendix	(\$21,900.00)	Unrestricted General	Dual Enrollment	Shearer
1/26/26	5/29/26	Chico Unified School District, Oakdale School	College & Career Access Pathways Partnership Appendix	(\$300.00)	Unrestricted General	Dual Enrollment	Shearer
1/26/26	5/29/26	Chico Unified School District, Oak Bridge Academy	College & Career Access Pathways Partnership Appendix	(\$300.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Chico Unified School District, Pleasant Valley High School	College & Career Access Pathways Partnership Appendix	(\$21,800.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	CORE Butte Charter School	College & Career Access Pathways Partnership Appendix	(\$5,900.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Durham Unified School District	College & Career Access Pathways Partnership Appendix	(\$2,700.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	12/19/25	Glenn County Office of Education, William Finch Charter School	College & Career Access Pathways Partnership Appendix	(\$3,700.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Gridley Unified School District	College & Career Access Pathways Partnership Appendix	(\$8,000.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Hamilton Unified School District	College & Career Access Pathways Partnership Appendix	(\$4,000.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Inspire School of Arts & Sciences	College & Career Access Pathways Partnership Appendix	(\$5,900.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	12/19/25	Long Valley Charter School	College & Career Access Pathways Partnership Appendix	(\$600.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Orland Unified School District	College & Career Access Pathways Partnership Appendix	(\$5,600.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Oroville Union High School District, Oroville High School	College & Career Access Pathways Partnership Appendix	(\$5,100.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Oroville Union High School District, Las Plumas High School	College & Career Access Pathways Partnership Appendix	(\$7,800.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	12/19/25	Paradise Unified School District	College & Career Access Pathways Partnership Appendix	(\$1,700.00)	Unrestricted General	Dual Enrollment	Shearer
8/25/25	5/29/26	Willows Unified School District	College & Career Access Pathways Partnership Appendix	(\$5,400.00)	Unrestricted General	Dual Enrollment	Shearer
7/1/25	6/30/26	Chabot-Las Positas Community College District	California Early Childhood Mentor Program	\$23,945.00	Restricted General	Education, Child & Family Studies	Shearer
9/2/25	6/30/26	Public Works Alliance	Instructional Service Agreement for Emergency Medical Service (EMS) Courses Amendment to Payment Schedule	\$0.00	Unrestricted General	Emergency Medical Technician	Shearer
10/15/25	10/24/25	Nicole Kessler	Resource Family Approval Participants Trainings	(\$150.00)	Restricted General	Foster Kinship Education Program	Shearer
Upon Download	Until Terminated	Bambulab USA, Inc.	Drafting Software License	\$0.00	N/A	Industrial Tech Programs	Shearer
9/1/25	8/31/28	Dow Jones & Company, Inc.	Wall Street Journal Subscription	(\$18,675.60)	Unrestricted General	Library	Shearer
10/3/25	10/8/26	Educational Broadband Service Agency, LLC dba Mobile Beacon	Mobile Hotspots Wireless Service Subscription	(\$1,800.00)	Restricted General	Library	Shearer
10/3/25	Oct 2026	Educational Broadband Service Agency, LLC dba Mobile Beacon	Mobile Hotspots Wireless Service Subscription	(\$10,616.00)	Restricted General	Library	Shearer
9/15/25	9/14/28	Norfield, Inc.	Field Experience for Advanced Manufacturing Program	\$0.00	N/A	Manufacturing	Shearer
10/17/25	10/16/28	Slag Factory	Field Experience for Advanced Manufacturing Program	\$0.00	N/A	Manufacturing	Shearer
8/18/25	5/30/26	KOA Hills Consulting	Experiential Education Partnership Agreement Addendum for Intern Assignment	(\$10,000.00)	Restricted General	MESA	Shearer
6/9/25	6/30/26	Feather River Community College District	Strong Workforce Program Projects In Common CTE Programs Support Amendment to Funds and SOW	(\$10,766.00)	Restricted General	North Far North Regional Consortium	Shearer
11/2/25	11/4/25	Hotel Katerina	NFRC Planning Meeting Venue and Lodging	Expense per Banquet Event Order	Restricted General	North Far North Regional Consortium	Shearer
11/2/25	12/2/25	Hotel Katerina	NFRC Planning Meeting Venue and Lodging	Expense per Banquet Event Order	Restricted General	North Far North Regional Consortium	Shearer
11/2/25	11/4/25	Oxford Suites Chico	NFRC Planning Meeting Lodging	\$0.00	N/A	North Far North Regional Consortium	Shearer

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Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/1/25	12/2/25	Oxford Suites Chico	NFRC Planning Meeting Lodging	\$0.00	N/A	North Far North Regional Consortium	Shearer
10/15/25	12/31/25	TLC Grants	Grant Writing Services	(\$9,750.00)	Restricted General	North Far North Regional Consortium	Shearer
6/9/25	6/30/26	Yuba Community College District, Woodland Community College	Strong Workforce Program Projects In Common CTE Programs Support Amendment to Funds and SOW	(\$10,766.00)	Restricted General	North Far North Regional Consortium	Shearer
7/21/25	7/20/26	SoftChalk, LLC	SoftChalk Cloud Subscription Renewal Individual License	(\$646.84)	Unrestricted General	Philosophy	Shearer
10/1/25	12/31/26	Julia D. Siderakis, JDS Consulting	Business Consulting and Training	(\$25,000.00)	Restricted General	Small Business Development Center	Shearer
10/1/25	12/31/26	Redding Direct, LLC	Business Consulting and Training	(\$10,000.00)	Restricted General	Small Business Development Center	Shearer
10/1/25	12/31/26	Ronn Van Dusen	Business Consulting and Training	(\$55,000.00)	Restricted General	Small Business Development Center	Shearer
10/1/25	12/31/26	Stephan P. Kay	Business Consulting and Training	(\$20,000.00)	Restricted General	Small Business Development Center	Shearer
9/25/25	6/30/26	Sycamore Glen	Instructional Service Agreement for Healthy Aging and Living (HAL) Courses	(\$3,240.00)	Unrestricted General	Special Programs	Shearer
7/1/25	6/30/26	Etudes, Inc.	CourseEval HQ and Adjust-All HQ License and Support Services	(\$6,500.00)	Unrestricted General	Technology Mediated Instruction	Shearer
1/1/25	12/31/25	Parchment, LLC	Diploma Services for Certificates Digital and Print Subscription	(\$2,800.00)	Unrestricted General	Admissions and Records	Simos-Valdez
10/7/25	Until Terminated	The Pedal Press	Federal Work Study Program	Expense based on pay rate and hours	Restricted General	Career Center	Simos-Valdez
10/23/25	Upon Payment	GHA Technologies, Inc.	ABBYY FineReader Software Subscription	(\$593.26)	Restricted General	Disabled Student Programs & Services	Simos-Valdez
Upon Download	One Year	ABBYY USA Software House Inc.	ABBYY FineReader Software Subscription License	\$0.00	Restricted General	Disabled Student Programs & Services	Simos-Valdez
10/20/25	10/19/26	Kurzweil Education, Inc.	Text to Speech Accessibility Software Site Subscription	(\$3,300.00)	Restricted General	Disabled Student Programs & Services	Simos-Valdez
10/14/25	10/13/30	Georgia Tech Research Corporation	PubFile Nexus Authorized User Membership for Educational Materials Database	\$0.00	N/A	Disabled Student Programs & Services	Simos-Valdez
10/16/25	10/15/30	ERM Study Overseas Consulting Company Limited	International Recruiting Agreement	(\$700.00)/student/2 semesters	Unrestricted General	International Student Recruitment & Services	Simos-Valdez
10/30/25	10/29/30	MAE Sports & Education	International Recruiting Agreement	(\$700.00)/student/2 semesters	Unrestricted General	International Student Recruitment & Services	Simos-Valdez
11/1/25	6/30/26	AnaMex dba Radio MexicANA	Radio, Print, and Digital Advertisements for Enrollment Campaign	(\$9,000.00)	Unrestricted General	Marketing	Simos-Valdez
10/1/25	6/30/26	California TV Holdings, Inc.	Television Advertisements for Enrollment Campaign	(\$13,305.00)	Unrestricted General	Marketing	Simos-Valdez
9/15/25	9/14/26	Carnegie Dartlet, LLC	Digital Marketing Services	(\$150,000.00)	Unrestricted General	Marketing	Simos-Valdez
9/10/25	6/30/26	Deer Creek Broadcasting, LLC	Radio and Digital Advertisements for General Awareness Campaign	(\$22,000.00)	Unrestricted General	Marketing	Simos-Valdez
10/25	6/30/26	MaxAir Media, LLC	Television Advertisements for Enrollment Campaign	(\$16,695.00)	Unrestricted General	Marketing	Simos-Valdez
10/25	6/30/26	Upgraded Living dba Growing up Chico	Print Advertisements	(\$2,985.00)	Unrestricted General	Marketing	Simos-Valdez
10/25	8/23/25	Alexander Garcia	Dance Performance for Queer Constellations Event	(\$50.00)	Restricted General	Queer Resource Center	Simos-Valdez

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

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8/23/25	8/23/25	Amber Galvan	Dance Performance for Queer Constellations Event	(\$55.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	BrookLynn Stauffer	Dance Performance for Queer Constellations Event	(\$55.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Carolyn Derby	Dance Performance for Queer Constellations Event	(\$55.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Chico Velo Cycling Club	Bike Valet for Queer Constellations Event	(\$85.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/24/25	Chico Women's Club	Queer Constellations Event Venue	(\$1,500.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Eric A Collins	Music Performance for Queer Constellations Event	(\$50.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Hannah Miller	Dance Performance for Queer Constellations Event	(\$55.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Jonathan Lopez	Emcee and Dance Performance for Queer Constellations Event	(\$350.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Marc Anthony Mercado	Dance Performance for Queer Constellations Event	(\$25.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/23/25	8/23/25	Sandra Harris	Dance Performance for Queer Constellations Event	(\$55.00)	Restricted General	Queer Resource Center	Simos-Valdez
8/13/25	8/13/25	Stonewall Alliance of Chico	De-Escalation and Bystander Intervention Training	(\$320.09)	Restricted General	Queer Resource Center	Simos-Valdez
11/14/25	11/16/25	Avalon Transportation, LLC	Puente Students Trip Transportation	(\$8,688.54)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
11/14/25	11/15/25	Beach Street Inn and Suites	Puente Students Trip Lodging	(\$4,699.38)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
9/16/25	9/16/25	Churros Daisy	Food Vendor for Bienvenida Welcome Event	(\$851.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
11/19/25	11/19/25	Christine Leistner	Interactive Discussion with Q&A Exploring Themes of Student Identity and Education	(\$300.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
9/3/25	9/3/25	Dee Thao	Photography Services for Find Your Community Welcome Event	(\$300.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
9/16/25	9/16/25	Hector Enriquez	DJ and Audio Services for Bienvenida Welcome Event	(\$600.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
10/24/25	10/25/25	Hyatt Place UC Davis	Puente Students Trip Lodging	(\$4,090.68)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
10/22/25	10/22/25	Marisa Segovia	Guided Printmaking Workshop	(\$640.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
10/13/25	10/13/25	Martha McLemore	Keynote Speaker for Undocumented Student Success Week	(\$650.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
10/16/25	10/16/25	Vanessa Angelica Villarreal	Keynote Speaker for Student Engagement and Retention Event	(\$4,000.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
11/15/25	11/16/25	Wildcats Lessee LLC dba The Argonaut Hotel	Puente Students Trip Lodging	(\$4,517.69)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
9/25/25	9/24/25	Boba TeaLicious	Food Vendor for Belonging at Butte Event	(\$1,250.00)	Fiduciary	Student Life	Simos-Valdez
9/25/25	9/24/25	Daisy Churros	Food Vendor for Belonging at Butte Event	(\$500.00)	Fiduciary	Student Life	Simos-Valdez
9/25/25	9/24/25	Enriquez Entertainment	DJ Services for Belonging at Butte Event	(\$600.00)	Fiduciary	Student Life	Simos-Valdez
10/25/25	10/29/25	Hector Enriquez	DJ Services for Monster Bash Halloween Event	(\$600.00)	Fiduciary	Student Life	Simos-Valdez

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Business Contracts and Risk Management

**Butte-Glenn Community College District
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Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
9/24/25	9/24/25	NikNek Lemonade	Food Vendor for Belonging at Butte Event	(\$1,350.00)	Fiduciary	Student Life	Simos-Valdez
9/24/25	9/24/25	Tacos Super Tonaya	Food Vendor for Belonging at Butte Event	(\$1,400.00)	Fiduciary	Student Life	Simos-Valdez
9/25/25	11/25/25	Albom & Associates, LLC	Translating Print Materials for Recruitment & Outreach	(\$379.00)	Restricted General	Welcome Center	Simos-Valdez
9/10/25	12/31/26	Foster & Foster Consulting Actuaries, Inc.	Consulting Services GASB Accounting Standards 74/75	(\$10,200.00)	Unrestricted General	Administrative Services	Snelling
10/1/25	12/31/26	California Community Colleges Chancellor's Office	Tax OffSet Program	(25%) of Collections Amount from FTB	Unrestricted General	Business Services	Snelling
10/26/25	10/26/26	Atlassian Pty Ltd	Bitbucket License	\$0.00	N/A	CCC Technology Center	Snelling
10/1/25	10/1/26	Docker, Inc.	Docker Team License	(\$540.00)	Restricted General	CCC Technology Center	Snelling
9/11/25	6/30/26	Higher Digital Inc.	Consulting and Advisory Services for Reimagine CCCApply Project	(\$788,800.00)	Restricted General	CCC Technology Center	Snelling
9/25/25	6/30/27	Liaison International, LLC	Reimagine CCCApply Project	(\$14,000,000.00)	Restricted General	CCC Technology Center	Snelling
10/15/25	10/14/30	Pope Tech Corporation	Canvas Accessibility Remediation Tool Project	(\$1,966,689.00)	Restricted General	CCC Technology Center	Snelling
11/3/25	11/2/26	Rainforest QA, Inc.	Rainforest Platform Software Quality Assurance Services	(\$250,000.00)	Restricted General	CCC Technology Center	Snelling
9/1/25	8/31/26	Salesforce, Inc.	Sales Cloud Enterprise Edition Subscription	(\$15,821.57)	Restricted General	CCC Technology Center	Snelling
10/30/25	Upon Payment	SHI International Corporation	ABBYY FineReader Software Subscription	(\$205.50)	Restricted General	CCC Technology Center	Snelling
12/1/25	11/30/26	ABBYY USA Software House Inc.	ABBYY FineReader Software Subscription License	\$0.00	Restricted General	CCC Technology Center	Snelling
9/19/25	Upon Payment	SHI International Corporation	JAWS Pro Enterprise Software License	(\$1,164.50)	Restricted General	CCC Technology Center	Snelling
11/1/25	10/31/27	Freedom Scientific, Inc.	JAWS Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
10/6/25	Upon Payment	SHI International Corporation	JetBrains PhpStorm Commercial and IntelliJ IDEA Ultimate Commercial Software Subscription	(\$2,354.82)	Restricted General	CCC Technology Center	Snelling
12/5/25	12/4/26	JetBrains Americas, Inc.	JetBrains Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
12/15/25	12/14/26	SonarSource	SonarQube Software License	(\$4,440.00)	Restricted General	CCC Technology Center	Snelling
9/18/25	Upon Completion	De Air Company, Inc.	Repair of Walk In Cooler in Dining Services	(\$6,280.00)	Enterprise	Dining Services	Snelling
10/2/25	Upon Payment	Corning Ford	Purchase of 2024 Ford 550	(\$88,129.34)	Combined Unrestricted General & Restricted General	Facilities, Planning, & Management	Snelling
9/2/25	9/2/25	In Tents Events	Tents for Cosmetology and Barbering Groundbreaking Event	(\$660.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
1/12/26	9/30/27	NorthStar	Surveying and Staking at Chico Science Lab Project	(\$24,900.00)	Capital	Facilities, Planning, & Management	Snelling
10/1/25	Upon Completion	Network Environmental Systems, Inc.	8-Hour Confined Space Operations Training Program	(\$4,820.00)	Restricted General	Facilities, Planning, & Management	Snelling

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

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September 20 - October 31, 2025

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10/1/25	1/31/26	North Sierra Consultants	Construction Management Services for Life Science Building Department of State Architect Rehabilitation Requirements Project	(\$7,170.00)	Measure J	Facilities, Planning, & Management	Snelling
8/5/25	3/17/27	NV5 Consultants, Inc.	Commissioning Services for the New Cosmetology and Barbering Center and Chico Science Lab Project	(\$102,550.00)	Capital	Facilities, Planning, & Management	Snelling
9/25/25	3/31/26	Opening Technologies, Inc.	Card Reader, Key Switches, and Special Doggings Installation to Science Stock Rooms	(\$34,428.00)	Measure J	Facilities, Planning, & Management	Snelling
11/3/25	1/30/26	Voltage Specialists	Five Year Fire Sprinkler Inspections and Testing	(\$20,230.00)	Unrestricted General	Facilities, Planning, & Management	Snelling
10/5/25	Upon Payment	ePlus Technology, Inc.	NVIDIA RTX VWS Subscription	(\$4,217.12)	Unrestricted General	Information Technology	Snelling
8/30/25	8/29/26	NVIDIA Corporation	vGPU Software License	\$0.00	Unrestricted General	Information Technology	Snelling
10/13/25	Upon Payment	ePlus Technology, Inc.	HPE Tech Care Basic Exchange Service Hardware and Nimble Software Support	(\$5,640.51)	Unrestricted General	Information Technology	Snelling
7/16/25	7/15/26	Hewlett Packard Enterprise Company	Nimble License	\$0.00	Unrestricted General	Information Technology	Snelling
10/16/25	Upon Payment	ePlus Technology, Inc.	HPE Aruba Central Service and Support	(\$8,146.68)	Unrestricted General	Information Technology	Snelling
8/8/2025	8/7/2026	Hewlett Packard Enterprise Company	HPE Aruba Central License	\$0.00	Unrestricted General	Information Technology	Snelling
10/13/25	Upon Completion	Matson & Isom Technology Consulting	Website Content Migration Services	(\$18,380.00)	Restricted General	Information Technology	Snelling
3/1/26	2/28/27	Modern Campus USA, Inc.	Omni CMS SaaS, Emergency Alerts, CMS Search, and Integrated Calendar Software Subscription and Support	(\$63,149.35)	Restricted General	Information Technology	Snelling
10/13/25	Upon Payment	SHI International Corporation	Hannon Hill Professional Services for Vanity URL Module	(\$5,263.20)	Unrestricted General	Information Technology	Snelling
10/13/25	Upon Completion	Hannon Hill	Vanity URL Module Services	\$0.00	Unrestricted General	Information Technology	Snelling
10/16/25	Upon Payment	SHI International Corporation	Hannon Hill Professional Services for Student and Employee Resources Web Site	(\$30,263.40)	Unrestricted General	Information Technology	Snelling
10/16/25	Upon Completion	Hannon Hill	Student and Employee Resources Web Site Services	\$0.00	Unrestricted General	Information Technology	Snelling
10/1/25	6/30/26	Superior California Office Equipment	Onsite Printer Repair and Maintenance	(\$3,200.00)	Unrestricted General	Information Technology	Snelling
10/11/25	10/10/26	Zoho Corporation Private Limited	ManageEngine ADAudit Plus Professional Edition Annual Maintenance and Support for 17 Domain Controllers and 2 File Servers	(\$3,054.00)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$23,945.00			
			TOTAL EXPENSE CONTRACTS	(\$18,266,130.56)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Faculty Using Accumulated Load Bank
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The CIO and the Superintendent/President have reviewed and approved the Application for Use of Accumulated Banked Time.

Recommendation

It is recommended that the Application for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Hannah Higuera	Biology	Fall 2025	10.00

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of New Courses
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The Common Course Number Project AB 1111 requires implementation of a student-facing common course numbering (CCN) system across the California Community Colleges. The CCN system will assign the same course number to comparable courses across all California community colleges in order to “streamline transfer from two- to four-year postsecondary educational institutions and reduce excess credit accumulation.” The CCN system will establish a structure that maximizes credit mobility for all students, strengthening equitable transfer and student success. More specifically, it will support students in areas such as building cohesive academic plans, understanding how required courses transfer and apply to completion, and making informed course selections that support degree completion. These are the second 17 courses to be converted to Common Course Numbering, with another 42 expected next year. In some cases, it was necessary to create new or revised subjects to accommodate the mandate. The following CCN courses will be implemented in Fall 2026:

- ANTH C1001 - Introduction to Biological Anthropology
- ANTH C1001L - Biological Anthropology Lab
- ARTH C1100 - Survey of Art from Prehistory to the Medieval Era
- ARTH C1200 - Survey of Art from the Renaissance to Contemporary
- ASTR C1000 - Introduction to Astronomy with Lab
- BIOL C1000 - Introduction to Biology with Lab
- CDEV C1000 - Child Growth and Development
- COMM C1004 - Interpersonal Communication
- ECON C2001 - Principles of Microeconomics
- ECON C2002 - Principles of Macroeconomics
- ENGL C1002 - Introduction to Literature
- HIST C1001 - United States History to 1877
- HIST C1002 - United States History since 1865
- MATH C2210 - Calculus I: Early Transcendentals
- MATH C2210E - Calculus I: Early Transcendentals – Embedded Support
- MATH C2220 - Calculus II: Early Transcendentals
- SOCI C1000 - Introduction to Sociology

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

ANTHROPOLOGY (ANTH)

ANTH C1001 - Introduction to Biological Anthropology (formerly ANTH 2)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

In this course, students examine human origins, evolution, and variation with a focus on the adaptations of humans and other primates. Biological evolution and scientific methods are foundations for the course. (C-ID ANTH 110).

ANTH C1001L - Biological Anthropology Lab (formerly ANTH 3)

Transfer Status: CSU/UC

Unit(s): 1.00

Contact Hours: 51.00 Lab

In this laboratory course, students investigate the anatomy, genetics, behavior, variation, and evolution of humans and other primates. Students apply the scientific method and use interactive exercises in this course supplement to the Introduction to Biological Anthropology lecture course.

ART (ARTH)

ARTH C1100 - Survey of Art from Prehistory to the Medieval Era (formerly ART 2)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course introduces students to visual art and architecture from prehistory to the medieval era with a focus on art from Europe, North Africa, and the near East. The course will further consider global interactions involving these regions. (C-ID ARTH 110).

ARTH C1200 - Survey of Art from the Renaissance to Contemporary (formerly ART 4)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course provides an overview of art and architecture from the Renaissance to the contemporary period with a focus on art from Europe. The course will further consider global interactions involving this region. (C-ID ARTH 120).

ASTRONOMY (ASTR)

ASTR C1000 - Introduction to Astronomy with Lab (formerly PSC 30)

Transfer Status: CSU/UC

Unit(s): 4.00

Contact Hours: 51.00 Lecture/51.00 Lab

This course introduces fundamental concepts of astronomy, including the Solar System, stars, supernovae, galaxies, black holes, and the expanding universe. Students learn how to study the cosmos through experiments, observations, and/or simulations and discover what the latest science reveals about the origins and fate of the universe.

BIOLOGICAL SCIENCES (BIOL)

BIOL C1000 - Introduction to Biology with Lab (formerly BIOL 1)

Transfer Status: CSU/UC

Unit(s): 4.00

Contact Hours: 51.00 Lecture/51.00 Lab

This combined lecture and laboratory course provides the non-biology major with an introduction to living things and their environment. Students use experimentation and investigation to develop important critical thinking skills. Students learn about the process of science, the building blocks of life, the role and regulation of DNA, how populations change over time, the movement of energy within and between life forms, and how species interact with each other and their surroundings. By the end of the course, students will be able to apply an understanding of biological concepts to current issues and their impacts on society.

CHILD DEVELOPMENT (CDEV)

CDEV C1000 - Child Growth and Development (formerly CDF 14)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

Students examine the progression of development in the physical, cognitive, social, and emotional domains and identify developmental milestones for children from conception through adolescence. Emphasis is on interactions between biological processes, environmental, and cultural factors. Students may engage in various methods of observing children's development to evaluate individual differences and analyze development characteristics at various stages according to developmental theories. (C-ID CDEV 100).

COMMUNICATION STUDIES (COMM)

COMM C1004 - Interpersonal Communication (formerly CMST 10)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course covers theory, research, and application of ethical one-to-one communication practices in various and diverse interpersonal relationships including in personal, professional, and social situations. Students will examine how communication influences and is influenced by social identities and institutions (e.g. family roles, workplace contexts, etc.). (C-ID COMM 130).

ECONOMICS (ECON)

ECON C2001 - Principles of Microeconomics (formerly ECON 4)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

An introductory course using microeconomic models to understand individual decisions by consumers and firms, market outcomes including market failure, elasticity, market structures, labor markets, inequality, and the impact of government policies. Market equilibrium will also be discussed. (C-ID ECON 201).

ECON C2002 - Principles of Macroeconomics (formerly ECON 2)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

An introductory course using models of the domestic and international economy to understand national income, unemployment, inflation, economic growth, inequality, the financial system, and monetary, fiscal, and other economic policies. (C-ID ECON 202).

ENGLISH (ENGL)

ENGL C1002 - Introduction to Literature (formerly ENGL 4)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

In this course, students are introduced to works by diverse authors and major literary genres, developing close reading and analytical writing skills. Students also develop appreciation for and critical understanding of the cultural, historical, and aesthetic qualities of literature. (C-ID ENGL 120).

HISTORY (HIST)

HIST C1001 - United States History to 1877 (formerly HIST 8)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course is a historical survey of the United States, from Indigenous North America to the end of Reconstruction. The course also introduces students to historical reasoning skills. The course encompasses important economic, political, cultural and social developments. (C-ID HIST 130).

HIST C1002 - United States History since 1865 (formerly HIST 10)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course is a historical survey of the United States from the end of the Civil War to the present. The course also introduces students to historical reasoning skills. The course encompasses important economic, political, cultural and social developments. (C-ID HIST 140).

MATHEMATICS (MATH)

MATH C2210 - Calculus I: Early Transcendentals (formerly MATH 30)

Transfer Status: CSU/UC

Unit(s): 5.00

Contact Hours: 85.00 Lecture

A first course in differential and integral calculus of a single variable. Topics include limits and continuity of functions, techniques and applications of differentiation, an introduction to integration, and the Fundamental Theorem of Calculus. This course is primarily intended for Science, Technology, Engineering, and Mathematics (STEM) majors. (C-ID MATH 210).

MATH C2210E - Calculus I: Early Transcendentals – Embedded Support (formerly MATH 30s)

Transfer Status: CSU/UC

Unit(s): 5.00

Contact Hours: 51.00 Lecture/68 Activity

A first course in differential and integral calculus of a single variable. Topics include limits and continuity of functions, techniques and applications of differentiation, an introduction to integration, and the Fundamental Theorem of Calculus. This course is primarily intended for Science, Technology, Engineering, and Mathematics (STEM) majors. This course includes embedded support. This support takes the form of in-class activities and applications to help students better grasp key concepts.

MATH C2220 - Calculus II: Early Transcendentals (formerly MATH 31)

Transfer Status: CSU/UC

Unit(s): 4.00

Contact Hours: 68.00 Lecture

A second course in differential and integral calculus of a single variable. Topics include applications of integration, techniques of integration, infinite sequences and series, and the calculus of parametric and polar equations. This course is primarily intended for Science, Technology, Engineering, and Mathematics (STEM) majors. (C-ID MATH 220).

SOCIOLOGY (SOCI)

SOCI C1000 - Introduction to Sociology (formerly SOC 2)

Transfer Status: CSU/UC

Unit(s): 3.00

Contact Hours: 51.00 Lecture

This course introduces students to Sociology: the study of people, groups, and institutions that shape people's lives. Through a mix of theory, research, and real-world examples, students explore key sociological concepts like culture, inequality, power, collective action, and social change. With content reflecting diverse histories and lived experiences, students make connections between their lives and the social forces that influence individual opportunities and choices. Students in this course will develop a critical lens that allows them to better understand and transform themselves and society. (C-ID SOCI 110).

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Use of Alcohol for Athletic Event
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

Board Policy 3560 provides that "The Superintendent/President or designee is authorized to enact procedure as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with District procedures." Administrative Procedure 3560 provides that "only under certain circumstances is the possession, consumption, sale or use of alcohol permitted on campus."

Status

The Butte College Athletics Department will hold the annual Crab Feed Fundraiser on January 17, 2026, to raise money to support the Athletics Department.

Recommendation

It is recommended that the Board of Trustees give approval for the Butte College Athletics Department to include alcohol as part of the Crab Feed Fundraiser.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Denise Adams, Interim Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Program Administrator, Grants (ITPS) – Hunter Elliot
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 5
Effective: November 3, 2025
2. Employee working Out-of-Class, Interim Dean of Instruction – Teresa Ward
Effective: September 15, 2025 – June 30, 2026
3. Employee working Out-of-Class, Supervisor Transportation (FPM) – Pete Monnot
Effective: September 1, 2025 – December 31, 2025
4. Employee working Out-of-Class, Interim Associate Dean Nursing – Laurie Meyer
Effective: October 13, 2025 – June 30, 2026

Academic*

5. Assignment as BCEA Grievance Officer (10%) – Kelly Fredericks
Effective: Academic Year 2025-2026
6. Assignment as BCEA Assistant Negotiator (10%) – Rachel Sicke
Effective: Academic Year 2025-2026
7. Assignment as Director of Clinical Education Respiratory Therapy (20%) – Randi Bland
Effective: Academic Year 2025-2026
8. Assignment as Co-Coordinator - Rising Scholars (50%) – Devin Flesher, Danielle Gray
Effective: Academic Year 2025-2026
9. Assignment as Licensed Vocation Nurse Program Director (50%) – John Beadle

Effective: Academic Year 2025-2026

10. Assignment as EMS Program Director (10%) – Robin Sinclair
Effective: Academic Year 2025-2026
11. Assignment as Paramedic Program Director (20%) – Robin Sinclair
Effective: Academic Year 2025-2026
12. Assignment as CNA Program Director (25%) – Patricia Hubbard
Effective: Academic Year 2025-2026
13. Assignment as Director of Respiratory Therapy (20%) – Emilie Wilson
Effective: Academic Year 2025-2026
14. Assignment as Registered Nurse Assistant Program Director (25%) – Jennifer Juhl-Darlington
Effective: Academic Year 2025-2026
15. Assignment as Registered Nurse Assistant Program Director – Accelerated Track (25%) – Lynda Gomes
Effective: Academic Year 2025-2026
16. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Sycamore Glen) – Karen Creswell
Effective: September 19, 2025 – June 30, 2026
17. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Nelson Corwin, Isabel Hatfield
Effective: September 19, 2025 – June 30, 2026
18. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Maureen Milano
Effective: October 2, 2025 – June 30, 2026
19. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Department of Parks and Recreation) – Brian Lane, Daniel Raducanu
Effective: September 19, 2025 – August 31, 2030
20. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Department of Parks and Recreation) – Bernadette Davis, Christopher Sederquist
Effective: October 2, 2025 – August 31, 2030
21. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Anna Sanders
Effective: October 13, 2025 - June 30, 2026
22. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Julie Tooker
Effective: September 19, 2025 - June 30, 2026

- 23. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter) – Angie Verar
Effective: October 2, 2025 - June 30, 2026
- 24. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter) – Leslie Ruby
Effective: October 3, 2025 - June 30, 2026
- 25. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter) – Christine Henderson
Effective: October 5, 2025 - June 30, 2026
- 26. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Jonathon Andrew
Effective: September 19, 2025 - June 30, 2026
- 27. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Fall Semester 2025 – Rachel Arteaga, Kamille Delgado, Kelly Doty, Gregory Jones, Taylor Larson, Agne Reizgeviute, Martha Robles Furgason, Sheila Smith

Classified Employees*

- 28. Employment of Administrative Secretary – Office Coordinator (Welcome Center) – Audra Jones
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 27
Effective: October 1, 2025
- 29. Employment of Administrative Secretary – Administrative Secretary III (Arts) – Alicia Jacob
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 24
Effective: November 3, 2025
- 30. Employment of Administrative Secretary, Non-Instructional (U in Butte) – Haylee Schimmel
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 24
Effective: November 3, 2025
- 31. Employment of Special Programs Clerk (DSPS) – Kaith Sheppard
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 18
Effective: November 3, 2025
- 32. Employment of System Administrator (ITS) – Gage Sharp
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 48
Effective: November 1, 2025
- 33. Employment of Custodian I (FPM) – Mike Perrin
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 14
Effective: November 3, 2025

- 34. Employment of Custodian I (FPM) – Manuela Gonzalez
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 14
Effective: November 4, 2025
- 35. Employment of Custodian I (FPM) – Jerry Moua
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 14
Effective: November 7, 2025
- 36. Employment of Custodian I (FPM) – Anthony Parmentier
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 14
Effective: December 1, 2025
- 37. Employment of Custodian I (FPM) – Stephen Lerossignol
Full-time, 40 hours per week, 12 months per year
Salary: CSEA – 14
Effective: December 2, 2025
- 38. Amended: Temporary Increase from 20 hours per week to 24 hours per week Instructional Aide – Reading & Writing (CAS) – Astrid Johnson-Krause
Effective: August 18, 2025 – September 28, 2025
- 39. Amended: Employee working Out-of-Class, Administrative Secretary III (SBS/SCS) – Krista Collett
Effective: July 1, 2025 – October 21, 2025
- 40. Unpaid Leave without Pay or Benefits – Employee ID ending 4390
Effective: November 1, 2025

Temporary Employees*

41. Substitutes

42. Short Term/Seasonal

- Administrative Secretary III (Program, Logistics, Scheduling, etc.) – Haylee Schimmel
Salary: \$27.25 per hour 9/23/25 – 12/18/25
- Account Clerk Senior – Christopher Risser
Salary: \$28.00 per hour 9/22/25 – 12/19/25
- Information Security Officer (CCCTC) – Justin Gatewood
Salary: \$78.00 per hour 10/1/25 – 12/31/25
- Webmaster (ITS) – Frank Espinoza
Salary: \$37.75 per hour 10/13/25 – 6/30/26
- Supervisor, Athletic Training (HKA) – Alexandra Ritz
Salary: \$50.25 per hour 11/3/25 – 6/30/26
- Administrative Secretary II (Instruction) – Bethany Richer
Salary: \$25.25 per hour 10/22/25 – 6/30/26

43. Professional Expert

- Manipulative Skill/Evaluator – Daniel Keen, Zac Mathieu, Julian Olivarez
Salary: \$16.50/16.75 per hour 9/26/25 – 6/30/26
- Manipulative Skill/Evaluator – Edward Gallagher

Salary: \$16.50/16.75 per hour 10/2/25 – 6/30/26

Manipulative Skill/Evaluator – Cody Vaeth

Salary: \$16.50/16.75 per hour 10/16/25 – 6/30/26

Model – Tammy White

Salary: \$35.00 per hour 10/20/25 – 5/22/26

Nursing – Heather Gill

Salary: \$45.00 per hour 10/23/25 – 6/30/26

44. **Volunteer**

Volunteer (DSPS) – Valeria Ramirez-Santos

Volunteer (Career Services) – Jennifer Ross

Volunteer (Veterans Services) – Raygin Butler, Victor Leon

45. **Retirements/Resignations**

Resignation, Senior Software Engineer (CCCTC) – Tamara Fredrikson

Effective – October 1, 2025

Resignation, Assistant Athletic Trainer (Health, Kinesiology & Athletics) – Daniel Desmond

Effective – January 1, 2026

Resignation, Clerk II (Student Health Clinic) – Nicole Brooks

Effective – January 5, 2026

Retirement, Admissions & Records Technician Senior (A&R) – Darlene Manes

Effective – November 19, 2025

Retirement, Administrative Secretary II (EOPS) – Susan Roberts

Effective – January 6, 2026

Resignation, Program Coordinator (SHC) – Maximilian Cordeiro

Effective – October 28, 2026

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administrative Services or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$114,800.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or Vice President for Administrative Services to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/26	6/30/27	Shasta-Tehama-Trinity Joint Community College District	Strong Workforce Program Allocation Projects in Common Regional Support for the Center of Excellence	(\$250,000.00)	Restricted General	North Far North Regional Consortium	Shearer
10/27/25	10/26/27	California Employment Training Panel	ETP Funding Contract Multiple Employer for Training Costs Reimbursement	\$849,999.00	Restricted General	Contract Education	Shearer
12/1/25	11/30/30	California Department of Water Resources	Education, Services, and Workforce Training for Staff <i>Revised Contract since 10/8/25 Contracts Approval Report</i>	\$700,000.00	Restricted General	Contract Education	Shearer
10/1/25	6/30/26	North Sierra Consultants	Indoor Shooting Range Building Project Preliminary Planning	(\$129,480.00)	Restricted General	Facilities Planning & Management	Snelling
1/1/26	12/31/26	California Community Colleges Chancellor's Office	Letter of Agreement to establish fiduciary responsibility for InCommon Federation Annual Participation Fee and InCommon Certificate Service Subscription Fee <i>Pursuant to CCCCCO Grants Work Plans & Budgets</i>	(\$481,983.00)	Restricted General	CCC Technology Center	Snelling
			TOTAL REVENUE CONTRACTS	\$1,549,999.00			
			TOTAL EXPENSE CONTRACTS	(\$861,463.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Contract to Purchase Mechanical Equipment and Installation Services from ACCO Engineered Systems utilizing Foundation for California Community Colleges Agreement Number 00010253
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Facilities Planning and Management Department requires mechanical equipment and installation services for the Learning Resource Center AC2 Cooling Tower Replacement Project.

The compressors serving the Learning Resource Center (LRC) are original units installed during the building’s construction in 2005. These compressors carried a standard five-year warranty and have an estimated useful life of approximately 20 years for mechanical systems. The units have now reached the end of their useful life and are entering the potential failure period. Until this year, the compressors have operated reliably with no record of major repairs or issues. Funding for this project will be allocated from the Measure J Bond Funds.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00010253, as a source to purchase the required mechanical equipment and installation services from ACCO Engineered Systems as needed during the term November 1, 2025 through June 30, 2026, in the amount not to exceed \$136,950. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required mechanical equipment and installation services from ACCO Engineered Systems utilizing Foundation for California Community Colleges Agreement Number 00010253, per the terms of the FCCC contract, during the term of November 1, 2025 through June 30, 2026, in the amount not to exceed \$136,950.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the mechanical equipment and installation services from ACCO Engineered Systems in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Contract to Purchase Mechanical Equipment and Installation Services from ACCO Engineered Systems utilizing Foundation for California Community Colleges Agreement Number 00010253
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Facilities Planning and Management Department requires mechanical equipment and installation services for the Women’s Locker Room Mammoth Rooftop Air Handler Replacement Project.

The large package units serving the Women’s Locker Room building were last replaced in 2004. These systems carried a standard five-year warranty and have an estimated useful life of approximately 20 years. The equipment is now one year beyond its useful life. Records from the past four years show recurring major failures and repairs to the unit, indicating that the system has reached the end of its functional lifespan. Funding for this project will be allocated from the Measure J Bond Funds.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00010253, as a source to purchase the required mechanical equipment and installation services from ACCO Engineered Systems as needed during the term November 1, 2025 through June 30, 2026, in the amount not to exceed \$295,150. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required mechanical equipment and installation services from ACCO Engineered Systems utilizing Foundation for California

Community Colleges Agreement Number 00010253, per the terms of the FCCC contract, during the term November 1, 2025 through June 30, 2026, in the amount not to exceed \$295,150.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the mechanical equipment and installation services from ACCO Engineered Systems in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of Contract to Purchase Information Technology Goods and Services from SHI International Corp. utilizing Foundation for California Community Colleges Agreement Number 00006779
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center requires Tenable.sc to provide a vulnerability management solution for the California Community Colleges Information Security Center. Funding will be allocated from the Systemwide Infrastructure grant.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Agreement Number 00006779, as a source to purchase the required Tenable.sc from SHI International Corp., for the term December 21, 2025 through December 20, 2026, in the amount not to exceed \$375,029.07. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required Tenable.sc from SHI International Corp., utilizing Foundation for California Community Colleges Agreement Number 00006779, per the terms of the FCCC contract, for the term of December 21, 2025 through December 20, 2026, in the amount not to exceed \$375,029.07.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Tenable.sc from SHI International Corp. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Adoption of the Board Budget Criteria for 2026-27 Budget Development
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Each year the Board of Trustees adopts criteria to be used in the development of the district’s annual budget and planning process. The criteria establish guidelines that will shape the budget process.

Status

Title 5, Section 58301 of the California Code of Regulations requires that the governing board of each community college district receive a report on the budget development criteria and standards prior to the adoption of the Tentative and Final Budgets. The California Community Colleges Chancellor’s Office annually issues fiscal criteria and standards to promote sound fiscal management, maintain district solvency, and ensure compliance with statutory requirements such as the 50% Law and minimum reserve levels.

This agenda item provides the Board with the budget assumptions and criteria that will be utilized in the preparation of the 2026–27 Tentative and Final Budgets.

Recommendation

The Budget Criteria will guide the development of the District’s 2027 Budget projections and planning.

It is recommended that the Board of Trustees adopt the 2026–27 Budget Development Criteria.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT 2026-27 BUDGET CRITERIA

Presented to the board of trustees 10-8-25 for review

Butte-Glenn Community College District (BGCCD) will establish budget criteria to be closely aligned with the college's Strategic Plan and the Chancellor's Office Vision 2030. This alignment ensures that financial resources are effectively utilized to support long-term objectives and immediate operational needs in support of student success. The operating budget and planning development process will be multifaceted, to include several critical functions defined in the sections below.

PHILOSOPHY

The college will seek to develop a budget that:

- Ensures accountability and transparency in resource allocation
- Supports the District's focus on strengthening a culture of equity and inclusion
- Supports strategic initiatives by allocating funds to priority areas that drive the college's mission and long-term goals, related to instruction, research, infrastructure development, optimization of technology and student services
- Focuses on increasing access to higher education, improving student outcomes, and fostering innovation and sustainability

LEGAL, FINANCIAL AND STATUTORY REQUIREMENTS

The annual District budget shall be prepared in conformance with the California Community College Budget and Accounting Manual (BAM) and provisions of the California Education Code. Additionally, the District budget shall comply with all appropriate Board Policies and Administrative Procedures.

Specifically, the District budget will meet the following requirements:

- **Unrestricted Reserve:** Achieves and maintains a fifteen percent (15%) unrestricted reserve sufficient to cover a minimum of two months General Fund operating expenditures as per the California Community College Chancellor's Office;
- **50% Law:** Meets the fifty percent (50%) law, i.e., at least 50% of the current expense of education is allocated to instructional salaries and benefits;
75-25 goal: Provides for staffing levels required by the Board of Governors in relation to Title 5, Division 6, Chapter 4, Subchapter 3, Articles 1 and 2. This statute is designed to ensure that districts are making good faith attempts to achieve the long-term goal that seventy-five percent (75%) of instruction is provided by full-time faculty;
- **Board Policy 6200 and Administrative Procedure 6200:** Be prepared in accordance with Title 5 and the California Community Colleges Budget and Accounting Manual and reflect the following:
 - Adherence to principles of sound fiscal management.
 - Allocation of resources to instructional support programs consistent with the District's mission, goals, and strategic priorities.

- Augmentations to allocated resources as requested through the annual unit planning process.
- A balance between resources and expenditures.
- Current enrollment projections.
- Appropriations consistent with relevant laws, regulations, and guidelines.
- Adherence to other requirements contained in the Board’s Budget Criteria.
- Date, location, and time of Board public hearing to be held prior to final budget adoption.

BUDGET STANDARDS

A. Revenue Standards

- **Revenue.** State-funded growth revenue will be actively pursued by the district.
- **Categorical and Grant Revenues.** The District will pursue categorical and grant revenues provided by state and local agencies that are consistent with the objectives of the strategic plan as well as the Strategic Enrollment Management (SEM) Plan.
- **Foundation.** Funding from the Foundation will also be sought to assist in providing funding for specific strategic plan projects.
- **Emergency Conditions Allowance.** The District will maximize the state apportionment revenue via emergency conditions allowance funding or actual Student Centered Funding Formula (SCFF) total computational revenue (TCR).
- **Non-Trust Transfer.** The District will limit non-trust transfer-in allocations to the unrestricted general fund of 2% per year of the total unrestricted expenditure budget from non-general fund sources.
- **Projections.** The District will make reasonable and sound projections for all the District’s sources of revenue and student access, equity and success data elements.

B. Operating Expense Standards

- **Total Salaries and Benefits.** Total salary and benefit costs should not exceed 87% of total expenditures. The budget will provide a mechanical approach to project step, column and longevity salary increases, medical rate increases and STRS and PERS pension rate increases.
- **Fifty Percent Law.** The District’s financial plan will meet the **Fifty Percent (50%) Law**, specifically, at least 50% of the current expense of education is allocated to instructional salaries and benefits.
- **Full-Time Faculty Obligation Number.** The District will maintain a robust number of full-time faculty, with a goal to provide more consistent and high-quality education to students. The **Full-Time Faculty Obligation Number (FON)** is a regulatory requirement, specifying the minimum number of full-time faculty that the District must employ.
- **Other Expense items.** The operating budget will include inflationary and pricing increases which will be documented and itemized in the Budget Projection assumptions.

C. Reserve Standards

- **General Fund Reserve.** The reserve is to be used for unanticipated changes in expenditures or revenues as well as to provide capital to pursue opportunities. Reserve funds are crucial to address unpredictable expense. For example, if the costs of maintaining the District’s existing services exceed monthly revenue projections, the reserves become the safety net in uncertain times.

- **Minimum Reserve.** As per Administrative Procedure 6305, the minimum reserve requirement will equal 15% of the Unrestricted General fund with a target to achieve 25%.
- The District will maintain a minimum of two (2.0) months of reserves per Total General Fund Expenditures (Unrestricted + Restricted) with a target to achieve three (3.0) months due to the significant liability of Grant funded programs.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Donation of District Personal Property: Miscellaneous Electronic Equipment
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District’s Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District’s Board Policy 6550 and held in the District’s best interests. The Computers for Classrooms has agreed to accept this property.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District’s personal property.

EXHIBIT A

Board Meeting Date: November 12, 2025

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
BETWEEN DECEMBER 17, 2007 THROUGH OCTOBER 16, 2020

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status	Inservice Date
522908	PRINTER	Donate	12/17/2007
523644	PRINTER	Donate	12/18/2008
524919	PRINTER	Donate	4/26/2010
524938	PRINTER	Donate	4/27/2010
527773	MONITOR	Donate	5/28/2014
531712	TABLET COMPUTER	Donate	11/13/2015
530821	COMPUTER TOWER	Donate	5/16/2016
530926	COMPUTER TOWER	Donate	5/19/2016
530140	TABLET COMPUTER	Donate	1/9/2017
532397	NOTEBOOK COMPUTER	Donate	11/27/2017
532987	COMPUTER TOWER	Donate	5/2/2018
533137	COMPUTER TOWER	Donate	5/22/2018
533163	COMPUTER TOWER	Donate	5/24/2018
533269	NOTEBOOK COMPUTER	Donate	5/31/2018
533270	NOTEBOOK COMPUTER	Donate	5/31/2018
533273	NOTEBOOK COMPUTER	Donate	5/31/2018
533271	NOTEBOOK COMPUTER	Donate	5/31/2018
533268	NOTEBOOK COMPUTER	Donate	5/31/2018
533272	NOTEBOOK COMPUTER	Donate	5/31/2018
533818	COMPUTER TOWER	Donate	10/4/2018
533823	COMPUTER TOWER	Donate	10/8/2018
534456	NOTEBOOK COMPUTER	Donate	5/14/2019
534551	COMPUTER TOWER	Donate	6/10/2019
534561	COMPUTER TOWER	Donate	6/10/2019
534541	COMPUTER TOWER	Donate	6/10/2019
534529	COMPUTER TOWER	Donate	6/10/2019
534975	TABLET COMPUTER	Donate	3/10/2020
535911	TABLET COMPUTER	Donate	10/16/2020

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Approval of the 2025-28 Student Equity Plan
Category:	Student Services
Submitted By:	Imelda Simos-Valdez, Vice President for Student Services
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

In 2018–19, the California Community Colleges Chancellor’s Office (CCCCO) consolidated four existing programs (Student Equity, Basic Skills Initiative, Student Success and Support Program, and Noncredit Student Success and Support Program) into a single initiative: the Student Equity and Achievement (SEA) Program. The SEA Program is charged with maintaining a Student Equity Plan, providing matriculation services, ensuring every student has an educational plan, and implementing AB 705.

In December 2024, the CCCCCO released the 2025–28 Student Equity (SE) Plan template, which all colleges are required to complete. This updated framework emphasizes that equity planning is not simply a compliance exercise but an ongoing, transformative process. As the CCCCCO explains: “Our vision for this next [planning] cycle transcends mere regulatory requirements or templates. It represents a dynamic, ongoing process aimed at addressing systemic inequities and fostering transformational change. We should approach this plan as a continuous journey of improvement, rather than a static document. Our sustained and amplified efforts are crucial to the success of this plan, its proposed strategies for action and possibilities for student equity.”

Along with the template, the CCCCCO provided college-level equity data in five key outcome metrics: successful enrollment, completion of transfer-level math and English in the first year, persistence from primary to secondary term, attainment of a Vision for Success goal (certificate or degree), and transfer. At Butte College, the SEA Director collaborated with the Student Equity and Achievement Advisory Committee (SEAPAC) and other campus stakeholders to develop the 2025–28 Student Equity Plan (attached).

Status

The 2025–28 Student Equity Plan was presented to all major constituent groups (Academic Senate, Classified Senate, Management/Supervisory/Confidential (MSC), and Student Senate) at their regular meetings. In September 2025, both Academic Senate and Classified Senate formally approved the SE Plan, while MSC and Student Senate provided feedback and expressed support. The Plan was presented to the Board of Trustees for initial review at the October 2025 Board meeting. The final, approved SE Plan must be submitted to the CCCCCO by November 30, 2025.

Recommendation

It is recommended that the Board of Trustees approve the 2025-28 Student Equity Plan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Adoption of Resolution No. 833 Approval to Utilize Design-Build Contract for Butte College Indoor Shooting Range Building Project
Category:	Administration
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

California Education Code §§ 81700 - 81709 enables community college districts to use a design-build procurement process for building community college facilities. A community college governing board may enter into a design-build contract for both the design and construction of a community college facility if the expenditure exceeds \$2,500,000, if after evaluation of the traditional design, bid, and build process of the community college facility construction and of the design-build process in a public meeting, the governing board makes written findings that use of the design-build process on the specific project under consideration will accomplish one or more of the following objectives: reduce comparable project costs, expedite the project's completion, or provide features not achievable through the traditional design-bid-build method.

The proposed Butte College Indoor Shooting Range Project will establish a new Department of the State Architect (DSA) approved facility at the Public Safety Training Center. The approximately 17,500-square-foot building will include 12 handgun lanes, 9 rifle lanes, a Cadet Mat Room, a Classroom, and an Armory storage and workroom. The total project budget is \$19.2 million, with an estimated \$16 million allocated for design and construction.

Status

Resolution No. 833 documents findings, approves the use of a design-build contract for the Project, and authorizes District staff to issue a Request for Qualifications (RFQ) to assess prospective design-build entities and to issue a Request for Proposal (RFP) to the design-build entities submitting the three (3) highest scored responses to the RFQ for selection of the design-build entity to design and construct the Project.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 833 approving the use of a design-build contract for the Butte College Indoor Shooting Range Building Project.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

November 12, 2025

RESOLUTION NO. 833
APPROVAL TO USE A DESIGN-BUILD CONTRACT FOR THE BUTTE COLLEGE INDOOR SHOOTING RANGE BUILDING PROJECT ("PROJECT")

WHEREAS, applicable law relating to the design and construction of community college works of improvement typically require the use of a process commonly described as design-bid-build and separate contracts with separate entities for preparation of design documents and for construction of the work of improvement.

WHEREAS, Education Code §§ 81700 et seq. ("Design-Build Laws") authorizes community college districts to utilize the design-build procurement process to design and construct works of improvement, subject to compliance with requirements of the Design-Build Laws, including use thereof only if the expenditures necessary to complete a design-build project exceeds \$2,500,000.

WHEREAS, under the design-build process, in lieu of contracting with separate entities for design and construction of works of improvement, the design and construction of a project are procured from a single entity.

WHEREAS, Education Code § 81702 empowers the District's governing board to approve the use of a design-build contract for the design and construction of a District facility, after evaluation of the traditional design, bid, and build process of District facility construction and of the design-build process in a public meeting, the governing board makes written findings that the use of the design-build process on the specific project under consideration will reduce comparable project costs, expedite the project's completion, or provide features not achievable through the traditional design-bid-build method.

WHEREAS, District staff has identified a District work of improvement commonly described as the Butte College Indoor Shooting Range Building Project ("Project") as being suitable for the design-build procurement process.

WHEREAS, The Project will provide a new Department of the State Architect approved facility at the Butte College Public Safety Training Center. The facility will be approximately 17,500 gross square feet and will include 12 lanes for handguns and 9 lanes for rifles, (1) Cadet Mat Room, (1) Classroom, and an armory storage and workroom.

WHEREAS, The design and construction budget is estimated at \$16,000,000 and the total project budget is estimated at \$19,200,000, which includes soft costs and contingency funds.

WHEREAS, Education Code § 81703 requires the District to prepare a request for proposal setting forth the scope of the Project, including performance specifications, and further requires that any Project performance specifications and plans shall be prepared by a design professional duly licensed or registered in this state to perform the services required by the Field Act (Education Code § 81130 et seq.).

WHEREAS, Education Code § 81705 strongly encourages the District's governing board to retain the

services of a California licensed and registered architect or structural engineer throughout the course of the Project in order to ensure compliance with Education Code §§ 81700 et seq.

WHEREAS, the District must retain a California licensed and registered architect or structural engineer to assist the District in the development of performance specifications/requirements, preliminary plans or building layouts and other Project criteria necessary for design and construction of the Project under the design-build process ("Bridging Documents").

WHEREAS, Education Code § 81703(c)(2)(A) prohibits the architectural firm, engineering firm, construction manager, contractor, subcontractor, consultant, or individual retained by the district's governing board directly or indirectly before the award of the Project to assist in the planning of the Project, including, but not necessarily limited to, the development criteria or preparation of the request for proposal, from being eligible to participate in the competition with the design-build entity or to perform work on the Project as a subcontractor.

WHEREAS, the District further intends to retain required Project observations and construction materials tests/inspections during Project construction as required by the Field Act.

WHEREAS, District staff has evaluated the relative benefits of utilizing the design-build process rather than the design-bid-build process for design and construction of the Project.

WHEREAS, the design-build process expedites Project completion by the design-build entity's ("DBE") development of design documents through direct collaborative efforts of design professionals, the DBE and the DBE's subcontractors to incorporate the best, most current, and more efficient construction methods, details and materials, without impairing Project functional, operational or aesthetic requirements established by the District.

WHEREAS, Project completion by the design-build process is further accelerated by subcontractors and others retained by the DBE by completing activities, such as preparation of shop drawings and placement of orders for materials and equipment, earlier than under the design-bid-build process.

WHEREAS, there is continuing cost volatility occurring in construction marketplace labor, materials and equipment, which generally affect all marketplace costs (i.e., general inflationary factors, extraordinary petroleum costs, etc.) and cost volatility which specifically affects the construction industry marketplace (i.e., wood, concrete, structural steel, steel rebar, etc.).

WHEREAS, construction cost volatility factors erode the extent, scope and/or quality of physical facilities/improvements, which can be constructed within a fixed construction budget and/or require increases to a fixed construction budget in order to achieve the planned extent, scope and quality of the physical facilities/improvements of a project.

WHEREAS, achieving an earlier Project completion date will commensurately reduce the District's exposure to construction marketplace cost volatility by shortening the time that the District can be affected by any labor cost increases, material shortages or escalating material costs.

WHEREAS, unlike the design-bid-build process, the design-build process allows both design services and construction services to be provided by a single DBE thereby enhancing the District's ability to reduce Project costs by receiving and incorporating input from the DBE regarding cost-saving changes during the design process.

WHEREAS, unlike the design-bid-build process, the design-build contract will have a Guaranteed

Maximum Price ("GMP"), rather than a lump sum, fixed price. The GMP provides the District with the protection of a ceiling of costs on the GMP price, but if the Project is completed for an amount less than the GMP price, the cost savings accrue to the District. For a lump sum, fixed price, if the work is completed for less than the lump sum, fixed price, the contractor generally retains the unexpended portion of the lump sum price.

WHEREAS, the District is receiving and incorporating cost saving input from the DBE during the design process will also allow the District to manage Project scope and construction costs to ensure that the Project is completed within the Project budget and to avoid substantial delays by identifying and implementing value engineering changes after the design documents have been completed.

WHEREAS, receiving input from the DBE during the design process will also allow the District to determine actual construction costs and the affordability of enhanced, innovative Project features (i.e. alternative materials or added improvements) at a time when the District is still able to modify the Project design to incorporate those features.

WHEREAS, the design-build process will incorporate design requirements to exceed Title 24 for the Project by utilizing energy efficient fixtures, designs to maximize energy efficiency, etc.

WHEREAS, the design-build process allows for the District to evaluate alternative solutions to the performance criteria to determine what will best serve the District's needs.

WHEREAS, the Project requires special use of weapons space that is unique to the community college learning environment. The DBE would assume responsibility for the design and the coordination of the specialized space and will be required to have specific expertise in this area of design to include the specialized equipment, lead recovery systems, proper ventilation systems, and sound absorption systems. Unlike the design-bid-build process, this time-consuming task would only be done once with a design-build process, which substantially reduces time and money.

WHEREAS, unlike the design-bid-build process, because the design-build process allows both design services and construction services to be provided by a single DBE, it is the DBE, rather than the District, which assumes the risk of design errors; therefore, the design-build process substantially reduces or eliminates the District's exposure to potential liability for additional construction costs arising out of deficiencies in the design documents.

NOW THEREFORE, the following Resolutions are adopted:

RESOLVED, that the Butte-Glenn Community College District Board of Trustees ("Board") finds that the utilization of the design-build process for the Project will reduce design and construction costs relative to the design-bid-build process.

FURTHER RESOLVED, that the Board finds that the utilization of the design-build process for the Project will expedite completion of Project design and construction relative to the design-bid-build process.

FURTHER RESOLVED, that the Board finds that the utilization of the design-build process for the Project will provide features not otherwise achievable through the design-bid-build process.

FURTHER RESOLVED, that the Board finds that design and construction of the Project by the design-build process is in the best interests of the District.

FURTHER RESOLVED, that District is authorized to procure design and construction of the Project by

the design-build process authorized under Education Code §§ 81700 et seq.

FURTHER RESOLVED, that District is authorized to retain the services of a California licensed and registered architect or structural engineer to assist the District in the development of the Bridging Documents and ensure compliance with Education Code §§ 81700 et seq. throughout the course of the Project.

FURTHER RESOLVED, that District staff is authorized to develop and issue a Request for Qualifications, and thereafter, a Request for Proposals for design-build services pursuant to Education Code § 81703 to design and construct the Project by the design-build process.

FURTHER RESOLVED, award of the design-build contract is subject to subsequent action of the Board, after completion of the Request for Proposals process.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on DATE, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

William McGinnis, President
Board of Trustees

ATTEST:

Virginia Guleff, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 12, 2025

Subject:	Proposed Revisions and Review of Board Policies
Category:	Administration
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Information
Agenda Section:	Regular

Background

The Board of Trustees Board Policy Review Committee met in October 2025 and reviewed the board policies listed below. Per BP 2410 Policy and Administrative Procedure proposed changes or additions shall be introduced not less than one meeting prior to the meeting at which action is recommended.

Board Policy	Title	Action
BP 2320	Special and Emergency Board Meetings	Revision
BP 2330	Quorum and Voting	Revision
BP 2340	Agendas	Revision
BP 2345	Public Participation at Board Meetings	Revision
BP 2350	Speakers	Revision
BP 2355	Decorum	Revision
BP 2360	Minutes	Revision
BP 2365	Recording	Revision
BP 2370	Distribution of Materials to the Board of Trustees	Rescind
BP 2410	Board Policy and Administrative Procedure	Revision
BP 2430	Delegation of Authority to Superintendent/President	Revision
BP 2431	CEO Selection	Revision
BP 2435	Evaluation of Superintendent/President	Revision

Status

The attached policies are submitted to the Board of Trustees for review. Any suggestions for change will be incorporated into the final versions which will be presented for adoption at the December 10, 2025, meeting.



BP 2320 Special and Emergency Board Meetings

References: Government Code Section 54956, 54956.5, and 54957;
Education Code Section 72129
Adopted: May 28, 2008
Last Revised: XXXX 2025
Last Reviewed: October 10, 2018

Special meetings may from time to time be called by the President of the Board or by a majority of the members of the Board. Notice of such meetings shawill be posted at least 24 hours before the time of the meeting, and shawill be noticed in accordance with Brown Act requirements. No business other than that included in the notice may be transacted or discussed.

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Emergency meetings may be called by the President of the Board when prompt action is needed because of actual or threatened disruption of public facilities under such circumstances as are permitted by the Brown Act, including work stoppage, crippling disasters, and other activity that severely impairs public health or safety.

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No closed session shawill be conducted during an emergency meeting, except as provided for in the Brown Act to discuss a dire emergency.

The Superintendent/President shawill be responsible to ensure that notice of such meetings is provided to the local news media as required by law.

See Administrative Procedure 2320



BP 2330 Quorum and Voting

References: Education Code Section 15266, 72000 subdivision (d)(3), [72023.5 subdivision \(a\)\(5\)](#), 81310 et seq., [81360](#), 81365, 81511, and 81432; Government Code Section 53094 and 54950 et seq. Code of Civil Procedure Section 1245.240

Adopted: May 28, 2008

Last Revised: October 10, 2018; October 16, 2019; [XXXX 2025](#)

Last Reviewed: October 10, 2018;

A quorum of the Board ~~sh~~will consist of a simple majority of its voting members. A meeting may be adjourned if less than a quorum is present.

[Pursuant to Education Code §7200\(d\)\(3\)](#) ~~Th~~e Board ~~sh~~will act by majority vote of all of the membership of the Board ~~present~~, except as noted below. The student trustee's advisory vote will be recorded but will not be included in determining quorum or the vote required to carry any measure. No action ~~sh~~will be taken by secret ballot. The Board will publicly report any action taken in open session and the vote or abstention of each individual member present.

The following actions require a two-thirds majority of all members of the Board:

- Resolution of intention to sell or lease real property (except where a unanimous vote is required);
- Resolution of intention to dedicate or convey an easement;
- Resolution authorizing and directing the execution and delivery of a deed;
- Action to declare the District exempt from the approval requirements of a planning commission or other local land use body;
- Appropriation of funds from an undistributed reserve;
- Resolution to condemn real property;
- Resolution to pursue the authorization and issuance of bonds pursuant to paragraph (3) of subdivision (b) of Section 1 of Article XIII A of the California Constitution and subdivision (b) of Section 18 of Article XVI of the California Constitution.

The following actions require a unanimous vote of all members of the Board:

- Resolution authorizing a sale or lease of District real property to the state, any county, city, or to any other school or community college district;
- Resolution authorizing lease of District property under a lease for the production of gas.

There are no administrative procedures for this policy.



BP 2340 Agendas

References: [Education Code Sections 72121 and 72121.5](#)
Government Code Sections 54950~~4~~ et seq. and [6250-7920.000](#) et seq.;
~~Education Code Sections 72121 and 72121.5~~

Adopted: December 10, 2008

Last Revised: October 10, 2018; June 2023; [XXXX 2025](#)

Last Reviewed: October 10, 2018

An agenda ~~sh~~awill be posted [in a location physically accessible 24 hours per day, adjacent to the place of meeting](#) as well as on the District’s website at least 72 hours prior to the meeting time for regular meetings. The agenda ~~sh~~awill include a brief description of each item of business to be transacted or discussed at the meeting. If requested, the agenda ~~sh~~awill be provided in appropriate alternative formats so as to be accessible to persons with a disability.

No business may be acted on or discussed which is not on the agenda, except when one or more of the following apply:

- a majority decides there is an “emergency situation” as defined for emergency meetings;
- two-thirds of the members (or all members if less than two-thirds are present) determine there is a need for immediate action and the need to take action came to the attention of the Board subsequent to the agenda being posted;
- an item appeared on the agenda of and was continued from a meeting held not more than five days earlier.

The order of business may be changed by consent of the Board.

The Superintendent/President, in consultation with the Board President, ~~sh~~awill develop agendas.

If requested by a member of the public, a copy of the agenda, or documents constituting the agenda packet, ~~sh~~awill be provided by mail or email. The Superintendent/President ~~sh~~awill establish administrative procedures that provide for public access to agenda information and reasonable annual fees for the service.

Members of the public may request matters directly related to the business of the District be placed on an agenda for a Board meeting, subject to approval by the Superintendent/President in consultation with Board President, by submitting a signed written summary of the item to the Superintendent/President. [The written summary must be signed by the initiator.](#) Agenda items submitted by members of the public must be received in the Office of the Superintendent/President two weeks prior to the regularly scheduled meeting. [If approved,](#) aAgenda items initiated by members of the public ~~sh~~awill be placed on the Board’s agenda following the items of business initiated by the Board and by staff. Any agenda item submitted by a member of the public and heard at a public meeting cannot be resubmitted before the expiration of a 90-day period following the initial submission. The Board reserves the right to

consider and take action in closed session on items submitted by members of the public as permitted or required by law.

See Administrative Procedure 2340



BP 2345 Public Participation at Board Meetings

References: Education Code 72121.5;
Government Code Section 54954.3 and 54957.5
Adopted: December 10, 2008
Last Revised: October 10, 2018; ~~XXXX 2025~~
Last Reviewed: October 10, 2018

The Board ~~shall~~will provide opportunities for members of the general public to participate in the business of the Board. Members of the public may bring matters directly related to the business of the District to the attention of the Board in one of two ways:

1. There will be a time at each regularly scheduled board meeting for the general public to discuss items not on the agenda. Members wishing to present such items are requested to submit a written request at the beginning of the meeting to the Superintendent/President or President of the Board that summarizes the item and provides his or her name and organizational affiliation, if any. No action may be taken by the Board on such items.
2. Members of the public may request placement of items on the prepared agenda in accordance with Board Policy 2340 Agendas. A written summary of the item must be submitted to the Superintendent/President at least two weeks prior to the board meeting. ~~The summary must be signed by the initiator, contain his or her residence or business address and phone number, and organizational affiliation, if any.~~

Members of the public also may submit written communications to the Board on items on the agenda and/or speak to agenda items at the board meeting. Written communication regarding items on the Board's agenda should reach the Office of the President not later than the Monday preceding the meeting of the Board at which the matter concerned is to be before the Board. ~~All such written communications shall be dated and signed by the author, and shall contain the residence or business address and phone number of the author, and the author's organizational affiliation, if any.~~

If requested, writings that are public records ~~shall~~will be made available in appropriate alternative formats so as to be accessible to persons with a disability.

Claims for damages are not considered communications to the Board under this rule, but ~~shall~~will be submitted to the District in accordance with Board Policy 3810 Claims Against the District.

There are no administrative procedures for this policy.



BP 2350 Speakers

References: Government Code Sections 54950 et seq.†
Education Code Section 72121.5
Adopted: December 10, 2008
Last Revised: XXXX 2025
Last Reviewed: October 10, 2018

Persons may speak to the Board either on an agenda item or on other matters of interest to the public that are within the subject matter jurisdiction of the Board. Oral presentations relating to a matter on the agenda, including those on the consent agenda, ~~shall~~will be heard before a vote is called on the item. Persons wishing to speak to matters not on the agenda ~~shall~~will do so at the time designated at the meeting for public comment.

Those wishing to speak to the Board are subject to the following:

- The President of the Board may rule members of the public out of order if their remarks do not pertain to matters that are within the subject matter jurisdiction of the Board or if their remarks are unduly repetitive.
- Non-scheduled substitutes may not speak in place of scheduled speakers unless alternates have been submitted on the original request.
- A written request to address the Board ~~may~~ust be presented at the beginning of the meeting and may. ~~The request shall~~ include the person's name and name of the organization or group represented, if any, and a statement noting the agenda item or topic to be addressed.
- No member of the public may speak without being recognized by the President of the Board.
- Each speaker will be allowed a maximum of ~~three~~five minutes per topic; speakers using a translator will receive at least twice the allotted time, unless simultaneous translation equipment is provided by the District. Thirty~~Fifteen~~ minutes ~~sh~~awill be the maximum time allotment for public speakers on any one subject regardless of the number of speakers at any one board meeting. At the discretion of a majority of the Board, these time limits may be extended.
- Each speaker coming before the Board is limited to one presentation per specific agenda item before the Board, and to one presentation per meeting on non-agenda matters.

Employees who are members of a bargaining unit represented by an exclusive bargaining agent may address the Board under this policy;† but may not attempt to negotiate terms and conditions of their employment. This policy does not prohibit any employee from addressing a collective bargaining proposal pursuant to the public notice requirements of Government Code ~~Section §~~3547 and the policies of this Board implementing that section.

There are no administrative procedures for this policy.

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BP 2355 Decorum

References: Education Code Section 72121.5;
 Government Code Section 54954.3(b), 54957.9, and 54957.95
Adopted: December 10, 2008
Last Revised: XXXX 2025
Last Reviewed: October 10, 2018

In the event that any meeting is willfully interrupted by the actions of one or more persons so as to render the orderly conduct of the meeting unfeasible, the person(s) may be removed from the meeting room pursuant to Government Code §54957.95.

The presiding officer will rule out of order:

- Remarks or discussion in public meetings on charges or complaints which the Board has scheduled to consider in closed session.
- Profanity, obscenity, and other offensive language.
- Disrupting, disturbing, impeding, or rendering infeasible the ordering conduct of the meeting.
- Physical violence and/or threats of physical violence directed towards any person or property.

Speakers who engage in such conduct may be removed from the podium and denied the opportunity to speak to the Board for the duration of the meeting.

Before removal for conduct other than an individual's use of force or a true threat of force, the President of the Board will make a warning that the behavior is disrupting the meeting and that failure to cease the behavior may result in the individual's removal. ~~request that the person(s) curtail the disruptive activity.~~ If the behavior continues, the person(s) may be removed by a ~~vote of~~ the Board President, based on a finding that the person is violating this policy, and that such activity is intentional and has substantially impaired the conduct of the meeting.

If order cannot be restored by the removal, in accordance with these rules, of individuals who are willfully interrupting the meeting, the Board President may order the meeting room cleared and may continue in session. The Board will only consider matters appearing on the agenda. Representatives of the press or other news media, except those participating in the disturbance, ~~shall~~ will be allowed to attend any session held pursuant to this rule.

There are no administrative procedures for this policy.



BP 2360 Minutes

References: Education Code Section 72121(a);
 Government Code Section 54957.5
Adopted: December 10, 2008
Last Revised: October 10, 2018; ~~XXXX~~ 2025
Last Reviewed: October 10, 2018

The Superintendent/President ~~shall~~will arrange for minutes to be taken of all meetings of the Board. The minutes ~~shall~~will record all actions taken by the Board and be kept in sufficient detail to show compliance with the law. The minutes ~~shall~~will be public records and ~~shall~~will be available to the public on the District's website once approved by the Board.

If requested, the minutes ~~sh~~awill be made available in appropriate alternative formats so as to be accessible to persons with a disability.

There are no administrative procedures for this policy.



BP 2365 Recording

References: [Education Code Section 72121\(a\)](#)
Government Code Sections [7920.000 et seq.](#), 54953.5 and 54953.6;
~~Education Code Section 72121(a)~~

Adopted: December 10, 2008

Last Revised: October 10, 2018; [XXXX 2025](#)

Last Reviewed: October 10, 2018

Any audio or video recording of an open and public Board meeting made by or at the direction of the Board ~~shall~~ be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code ~~Sections §§6250~~[7920.000](#), et seq. Any such recordings will be maintained in the Office of the Superintendent/President for at least thirty days following the taping or recording until the minutes of that Board meeting are approved.

Persons attending an open and public meeting of the Board may, at their own expense, record the proceedings with an audio or video tape recording or a still or motion picture camera, or may broadcast the proceedings. However, if the Board finds by a majority vote that the recording or broadcast cannot continue without noise, illumination, or obstruction of view that constitutes or would constitute a persistent disruption of the proceedings, any such person ~~shall~~ be directed by the President of the Board to stop.

There are no administrative procedures for this policy.



BP 2370 Distribution of Materials to the Board of Trustees

References:

Adopted: December 10, 2008

Last Revised:

Last Reviewed: October 10, 2018

All written material and documents delivered for distribution to the Board by a Butte College employee, committee, or constituent group acting in an official capacity shall be provided to the Board through the Superintendent/President.

Material for distribution shall be provided to the Board at an open session of the Board, or in the packet of materials provided to the Board prior to a regular or special meeting.

All material delivered to the Board shall be considered a public document unless said material is clearly covered by a specific exception contained in code.

There are no administrative procedures for this policy.



BP 2410 Board Policy and Administrative Procedure

References: Education Code Section 70902;
Accreditation Standard [IV.C.7, IV.D.4, I.B.7, and I.C.54.4](#)
Adopted: December 10, 2008
Last Revised: October 10, 2018; May 2023; [XXXX 2025](#)
Last Reviewed: October 10, 2018

Education Code ~~Section 5~~70902 establishes the policy-making authority of the Board. The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to, or amended by majority vote at any regular board meeting. Proposed changes or additions ~~sh~~awill be introduced not less than one meeting prior to the meeting at which action is recommended. In unusual circumstances, the Board may change, amend, or add to ~~B~~board ~~P~~policies at the same meeting at which they are introduced.

The Board ~~sh~~awill regularly ~~as~~essess its policies for effectiveness in fulfilling the District's Mission.

Administrative procedures are to be issued by the Superintendent/President as statements of method to be used in implementing ~~B~~board ~~P~~policy. Such administrative procedures ~~sh~~awill be consistent with the intent of ~~B~~board ~~P~~policy, and may be revised as deemed necessary by the Superintendent/President.

The Superintendent/President ~~sh~~awill annually provide each member of the Board access to copies of the administrative procedures or any revisions since the last time they were provided. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

All policies and procedures ~~sh~~awill be readily available on the District's website in such a format that allows for reading and/or printing by District employees and the public.

See Administrative Procedure 2410



BP 2430 Delegation of Authority to Superintendent/President

References: Education Code Sections 70902(d), and 72400;
Accreditation Standards [IV.B.5, IV.C.12, and IV.D.14.5](#)
Adopted: June 24, 2009
Last Revised: April 17, 2019; [XXXX 2025](#)
Last Reviewed: April 17, 2019

The Board delegates to the Superintendent/President full responsibility, authority, and accountability for the operation of the district, college, and all associated facilities.

The Superintendent/President ensures the implementation of statutes, regulations, and Governing Board policies, and ensures that institutional practices are consistent with institutional mission and policies.

The Superintendent/President ~~sh~~awill be the professional advisor to the Board in policy formation.

The Superintendent/President is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the Superintendent/President will have the power to act, but such decisions will be subject to review by the Board. It is the duty of the Superintendent/President to inform the Board of such action and to recommend written board policy if one is required.

The Superintendent/President has authority to appoint an ~~A~~acting ~~P~~president to serve in ~~his/her~~their absence for up to 30 days without prior approval from the Board of Trustees.

There are no administrative procedures for this policy.



BP 2431 Superintendent/President (CEO) Selection

References: Title 5, Sections 53000 et seq.;
ACCJC Accreditation Standards ~~IV.B and IV.C.3~~ 4.5

Adopted: December 10, 2008

Last Revised: April 17, 2019; ~~XXXX~~ 2025

Last Reviewed: April 17, 2019

In the case of a Superintendent/President (CEO) vacancy, the Board ~~sh~~awill establish a search process to fill the vacancy. The process ~~sh~~awill be fair and open and comply with relevant regulations and appropriate Governing Board ~~P~~policies.

There are no administrative procedures for this policy.



BP 2435 Evaluation of Superintendent/President

References: ~~Accreditation Standard IV.C.3~~
Education Code Section 87663
~~Accreditation Standard 4.5~~

Adopted: April 22, 2009

Last Revised: April 17, 2019, May 2022; ~~XXXX 2025~~

Last Reviewed: April 17, 2019

The appointment of the Superintendent/President will be made by the Board of Trustees for a period of time agreed upon by the Board and the Superintendent/President. Three years will be considered a normal contract period for revised contracts subject to a favorable review by the Board of the Superintendent/President's performance. The initial contract period will be at the discretion of the Board of Trustees but will in no event exceed three years.

The Board ~~sh~~will conduct an evaluation of the Superintendent/President at least annually. Each year the President of the Board will appoint a committee of three Trustees to evaluate the performance of the Superintendent/President. These appointments will consist of the Board President, Vice President, and Immediate Past President. If the Immediate Past President is no longer on the Board, the Board will appoint a third committee member from the current Board members. The review should reflect the full spectrum of Board opinion. Such evaluation ~~sh~~will comply with any requirements set forth in the contract of employment with the Superintendent/President as well as this policy and associated procedures.

The Board ~~sh~~will evaluate the Superintendent/President using an evaluation process as described in Administrative Procedure 2435 Evaluation of Superintendent/President. The criteria for evaluation ~~sh~~will be based on Board procedures, the Superintendent/President's job description, and performance goals and objectives jointly developed by the Board and the Superintendent/President. The criteria for evaluation for the Superintendent/President ~~sh~~will also include performance goals and objectives related to the District's commitment to diversity, equity, inclusion, and anti-racism ~~success for all students.~~

A written report will be presented by the Board President for consideration by the full Board in closed session. The Superintendent/President will receive a copy of the final report and will be invited to discuss the report with the Board.

In the final year of the contract, the Board will follow this policy and associated procedures, and if the review is favorable, a new contract will be negotiated to begin at the conclusion of the final year. If the review is negative the Superintendent/President will be given a terminal year.

See Administrative Procedure 2435.