



BOARD OF TRUSTEES
Notice of Regular Meeting

Wednesday, June 25, 2025 | 3:00 p.m.
District Board Room
Student and Administrative Services Building
[Non-interactive Zoom Link](#)

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

AGENDA

Call to Order

- Mr. William McGinnis, President
- Mr. John Blacklock, Vice President
- Mr. John Nock, Clerk
- Mr. Mike Boeger
- Mr. John Dahlmeier
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. Liam Eller, Student Trustee

Pledge of Allegiance to the Flag

Page










1. Agenda Approval

2. Communications from the Public - Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

3. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

3.1	Approval of Minutes of Regular Meeting 5-21-2025 	7 - 11
3.2	Approval of Warrants 	12
3.3	Ratification of Contracts  Contracts Ratification Report 	13 - 19
3.4	Approval of New Courses 	20 - 21
3.5	Approval of New Program - AS in Concrete Industry Technician 	22 - 26
3.6	Approval of New Program - Certificate of Achievement in Concrete Industry Technician 	27 - 30
3.7	Approval of Quarterly Financial Status Report for the Quarter Ending March 31, 2025  Quarterly Financial Status Report (Financial Report for Fiscal Year 2024-2025, Quarter 3) 	31 - 34
3.8	Appointment of Measure J Citizens' Bond Oversight Committee Members 	35
3.9	Approval and/or Ratification of Personnel Actions  Management <i>Employments</i> Academic Employees <i>Employments, temporary employments</i> Classified Employees <i>Employments, out of class assignments, voluntary transfers, placement on 39-month list, reinstatement from 39-month list, temporary increases</i> Temporary Employees <i>Substitutes, short-term/seasonal, professional experts, volunteers</i>	36 - 41

4. Reports

4.1	Academic Senate President's Report
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- 4.2 Classified Senate President's Report
- 4.3 Student Senate President's Report
- 4.4 Student Trustee Comments
- 4.5 Superintendent/President's Report
- 4.6 Board Comments

5. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.



6. Contracts

- 6.1 [Approval of Contracts](#)  42 - 43
[Contracts Approval Report June 2025](#) 
- 6.2 [Approval of Contract to Purchase Ellucian Smart Plan and Ellucian Award from Ellucian Company LLC utilizing Foundation for California Community Colleges Cooperative Agreement Number 00004497](#)  44 - 45
- 6.3 [Approval of Contract Amendment #1 to JK Architecture Engineering for Architectural Services for the Agriculture/Natural Resources Building Remodel Project](#)  46 - 47
- 6.4 [Approval of Contract to Purchase Information Technology Consulting Services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, Supplement Number 1](#)  48 - 49
- 6.5 [Approval of Contract to Purchase Information Technology Consulting Services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001](#)  50 - 51
- 6.6 [Approval of Contract to Purchase Information Technology](#) 52 - 53







[Consulting Services from Patricio Systems LLC utilizing California Multiple Award Schedule CMAS Number 3-21-07-1028](#) 

- 6.7 [Approval of Contract Award for Request for Proposals RFP No. CCCTC-24-01 California Community Colleges New Student Application System to Liaison International](#)  54 - 55
- 6.8 [Approval of Contract Award for Request for Proposals RFP No. 2024-25-02 Exclusive Pouring and Beverage Vending Services to PepsiCo](#)  56 - 57
- 6.9 [Approval to Award Design-Build Construction Contract for the Butte College Cosmetology and Barbering Building Project to DH Slater & Son](#)  58 - 59



7. Human Resources

- 7.1 [Adoption of Resolution No. 827: For the Reduction of Classified Employee Services](#) 
[Resolution 827](#)  60 - 61

8. Finance

- 8.1 [Adoption of the 2025-2026 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2025-2026 Budget](#)  62
- 8.2 [Adoption of Resolution No. 828: Resolution Authorizing the Issuance and Sale of Election of 2016 General Obligation Bonds, Series D, in an Aggregate Principal Amount Not to Exceed \\$48,500,000 and Approving Related Documents and Actions](#) 
[Resolution 828](#)  63 - 94
- 8.3 [Adoption of Resolution No. 829: Resolution Requesting the Board of Supervisors of Butte County to Establish a Tax Rate for Bonds of Butte-Glenn Community College District Expected to Be Sold During Fiscal Year 2025-26 and Authorizing Necessary Actions in Connection Therewith](#) 
[Resolution 829](#)  95 - 99
- 8.4 [Authorization to Submit Five-Year Construction Plan](#)  100 - 101

9. Labor Relations

- 9.1 [Approval of the 2025-28 BCPOA Collective Bargaining Agreement](#) 
[Summary of All Tentative Agreements Between BCPOA and District for Collective Bargaining Agreement July 1, 2025 - June 30, 2028](#) 

102 - 106

10. Future Dates

08/13/2025	Regular Meeting	Glenn County Center	1:00 p.m.
09/10/2025	Regular Meeting	Main Campus	1:00 p.m.
10/08/2025	Regular Meeting	Main Campus	1:00 p.m.

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54956.9

- 11.1 ANTICIPATED LITIGATION Significant Exposure to Litigation Pursuant to Paragraph (1) or (2) of Subdivision (d) of Section 54956.9
2 potential cases

Pursuant to Government Code Section 54957:

- 11.2 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54957.6:

- 11.3 CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Chris Little
Name of Organization Representing Employees: CSEA

Pursuant to Government Code Section 54956.95:

- 11.4 LIABILITY CLAIM – Update on claim against the District

Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District

Pursuant to Government Code Section 54957:

11.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President

12. Adjournment

12.1 Adjourn Meeting

For Information concerning this Agenda, please contact:
Butte College President's Office
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF REGULAR MEETING

May 21, 2025 | 1:00 p.m.

District Board Room
Student and Administrative Services Building

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, May 21, 2025, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

Board Members Present	Mr. William McGinnis, President Mr. John Blacklock, Vice President Mr. John Nock, Clerk Mr. Mike Boeger Mr. John Dahlmeier Mr. Rick Krepelka Mr. Eugene Massa
Board Members Absent	Mr. Liam Eller, Student Trustee
Staff Members Present	Ms. Virginia L. Guleff, Superintendent/President Mr. Erik Shearer, Vice President Ms. Imelda Simos-Valdez, Vice President Ms. Jessica Snelling, Vice President Dr. Jess Vickery, Academic Senate President Mr. Chris Westbay, Classified Senate President Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees
Guests	None

Pledge of Allegiance

Trustee Krepelka led the Pledge of Allegiance.

1. Agenda Approval

Trustee Boeger requested that Ratification of Contracts, item 3.4, be moved to the regular agenda. It was moved by Trustee Krepelka, seconded by Board Clerk Nock, to approve the agenda as amended.

Motion carried unanimously.

2. Communications from the Public – Consent Agenda

There were no public comments.

3. Approval of Consent Agenda, Items 3.1-3.3 and Items 3.5-3.10

It was moved by Board Vice President Blacklock, seconded by Trustee Boeger, to approve the consent agenda other than item 3.4.

Motion carried unanimously.

4. **Reports**

Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that since the last board meeting, the Senate approved restricting student access to Canvas course shells prior to the start of the semester to address concerns that faculty might assign work for students before the start of the term, which is not allowed by education code. The Academic Senate also approved the revised final exam schedule proposed by the office of instruction, beginning with the fall 2025 term. The new schedule matches final exam meeting times with the days and times the class meets during the term, and faculty will be allowed to use one to two of these class meetings to hold their final exam (or meaningful educational activity). Academic Senate President Vickery concluded that the Senate also approved proposed revisions to syllabus requirements to help ensure that students in all courses will have access to the information they need at the start of the term.

Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Classified Senate has been reviewing administrative procedures. They also have their coffee and Scantron giveaway scheduled for three days of finals week in coordination with Proud to be First Gen and the Roadrunner Hub. He praised Janet Guill for her organization of the event. Classified Senate President Westbay reported that Classified Professionals Day is scheduled for June 5, when elections will also be held. He concluded that the Senate has created an ad hoc committee to look at Butte College's policies and procedures related to complaints.

Student Senate President's Report – Mercedes Cortez-Nava

Student Senate President Cortez-Nava reported that Student Senate created a new subcommittee to strengthen connections between student body and Student Senate. They also held their annual elections; more than 200 students voted for the new executive board. Student Senate President Cortez-Nava expressed gratitude for the opportunity to represent students at board meetings this year.

Student Trustee Comments – Mercedes Cortez-Nava

In Student Trustee Eller's absence, Student Senate President Cortez-Nava read remarks he prepared. Student Trustee Eller thanked the board for their patience and support. He noted that serving as a student trustee was a rewarding experience during which he learned a great deal and he expressed appreciation for the mentorship and growth that the role provided. Student Trustee Eller's remarks concluded by introducing Jared Smith, next year's student trustee.

Vice President's Report – Mel Simos-Valdez

Vice President Simos-Valdez reported that 1,349 students will graduate with 1,699 degrees next week. More than 400 students registered to participate in commencement. This year's graduates range in age from 17 to 78. Vice President Simos-Valdez also reported on campus events, including the Big Time, which welcomed more than 1,000 community members to campus, and a variety of graduation celebrations for various student groups such as EOPS and Inspiring Scholars.

Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff congratulated Student Senate President Cortez-Nava for her successful term as Student Senate president and expressed appreciation for the time and effort she put into representing students in a variety of venues.

Superintendent/President Guleff reported on the many events she attended since the last board meeting. The Butte College Annual Awards Ceremony and Retirement Luncheon were highlights that recognized the longevity and efforts of college employees. She also attended the Book in Common launch with Chico State President Steve Perez, as well as joining him on the platform at one of their commencement ceremonies. He'll do the same for Butte College.

Superintendent/President Guleff reported that she was invited by First Partner Jennifer Newsom's office to attend an Earth Day event at the Chico State farm, where the governor spoke. Finally, she attended the local Athletics Hall of Fame Banquet where retiree Fran Babich and former student Larry Allen were recognized along with current student-athletes.

Superintendent/President Guleff concluded her report by noting that she recently met with Senator Dahle's and Assemblyperson Gallagher's representatives on various issues. She also met with Congressperson LaMalfa's representative about fraudulent student applications, which Butte College is doing an outstanding job of managing, and potential changes to Pell grants that would negatively impact students.

Board Comments

Trustee Massa reported that he attended the Community College League of California (CCLC) Trustee Conference earlier this month and attended sessions about federal changes, which were very informative. Board Clerk Nock thanked Student Senate President Cortez-Nava, Student Trustee Eller, and Student Senate Foundation Representative Garrett Fernandez for their service, noting that having students actively participate in governance processes is important. He added that at the CCLC conference he attended a session about onboarding student trustees that discussed the importance of mentorship. Trustee Krepelka reported that he also attended the CCLC conference where it was interesting to hear how college are addressing financial issues. He added that he also attended a Board Finance and Audit Committee meeting. Trustee Boeger reported that he also attended the committee meeting and reviewed the governor's May revised budget. Trustee Dahlmeier reported that he recently attended the dedication of a new tennis facility at Los Plumas High School where there's a plaque dedicated to a former Butte College student and coach who attended the school. Board Vice President Blacklock reported that he also attended the CCLC conference and appreciated the keynote speech by an economist who discussed the declining population and how it will impact the ability to meet workforce needs, which will have a big impact on education. He also thanked Student Senate President Cortez-Nava for her service. Board President McGinnis reported that he took a Butte College food and nutrition course this semester, as well as participated in an IEPI visit to the San Diego Community College District focused on participatory governance. He concluded by suggesting looking at financial redistribution amongst the community colleges due to differences in property taxes.

5. Communications from the Public

There were no public comments.

6. Ratification of Contracts, Item 3.4

Trustee Boeger asked for an explanation of the Blackbelt Help contract. CCC Tech Center Executive Director Jennifer Coleman responded that the contract for the entire system needs to be increased for services that support combatting fraudulent applications.

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the ratification of contracts.

Motion carried unanimously.

7. Contracts

Approval of Contracts, Item 6.1

It was moved by Board Clerk Nock, seconded by Board Vice President Blacklock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried unanimously.

Approval of Contract Award for Bid Agriculture and Natural Resources Renovation Project No. 240110, Item 6.2

It was moved by Trustee Massa, seconded by Board Clerk Nock, to approve the contract award for bid for agriculture and natural resources renovation project no. 240110 in accordance with Board Policy 6340.

Motion carried unanimously.

Approval of Contract Amendment #1 to Experis US LLC to Purchase Information Technology Consulting Services utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028 Supplement No. 1, Item 6.3

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier, to approve contract amendment #1 to Experis US LLC to purchase information technology consulting services utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028 Supplement No. 1, in accordance with Board Policy 6340.

Motion carried unanimously.

Approval of Contract to Purchase Information Technology Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-22-06-1030, Item 6.4

It was moved by Trustee Krepelka, seconded by Board Vice President Blacklock, to approve the contract to purchase information technology services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-22-06-1030 in accordance with Board Policy 6340.

Motion carried unanimously.

Approval of Contract to Purchase Information Technology Consulting Services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J, item 6.5

It was moved by Trustee Krepelka, seconded by Trustee Boeger, to purchase information technology consulting services from InterVision Systems, LLC utilizing California Multiple Award Schedule CMAS Number 3-18-70-2281J in accordance with Board Policy 6340.

Motion carried unanimously.

Approval of Contract to Purchase Information Technology Consulting Services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035, item 6.6

It was moved by Board Clerk Nock, seconded by Trustee Krepelka, to purchase information technology consulting services from Pariveda Solutions, Inc. utilizing California Multiple Award Schedule CMAS Number 3-23-01-1035 in accordance with Board Policy 6340.

Motion carried unanimously.

8. Labor Relations

Approval of the 2025-2027 PFA/CWA Collective Bargaining Agreement, Item 7.1

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve the 2025-2027 PFA/CWA collective bargaining agreement.

Motion carried unanimously.

Public Hearing and Adoption of the District and the California School Employees Association Chapter No. 511 Initial Proposals for the Collective Bargaining Agreement 2025-28 Item 7.2

Board President McGinnis opened the public hearing on the District and the California School Employees Association Chapter No. 511 initial proposals for the collective bargaining agreement 2025-2028. Hearing no comment, he closed the public hearing.

It was moved by Trustee Massa, seconded by Board Clerk Nock, to adopt the District and the California School Employees Association Chapter No. 511 initial proposals for the collective bargaining agreement 2025-2028.

Motion carried unanimously.

9. Administration

Approval of Emeritus Recommendations, 2024-2025, Item 8.1

It was moved by Trustee Boeger, seconded by Board Clerk Nock, to approve the emeritus recommendations for 2024-2025.

Motion carried unanimously.

Approval of Administrative Procedure 2745, Item 8.2

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve Administrative Procedure 2745.

Motion carried unanimously.

10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action.

11. Adjournment

Board President McGinnis adjourned the meeting at 4:18 p.m.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Warrants
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of May 1, 2025, to May 31, 2025.

Type of Warrant	Quantity of Checks	Total
Vendor	948	\$11,080,731
Payroll	111	\$5,310,220
Financial Aid	446	\$682,425

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Ratification of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of May 2025. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
1/27/25	6/30/25	California State University, Chico - Tehama Group Communications	Digital DEI Newsletter, U in Butte	(\$450.00)	Restricted General	Inclusion Diversity Equity & Anti-Racism	Guleff
6/2/25	6/2/25	Evan Shearer Photography	Photography and Videography Services for Science Building	(\$700.00)	Unrestricted General	President's Office	Guleff
5/23/25	6/2/25	Evan Shearer Photography	Photography and Videography Services for Science Building Amendment to Fees	(\$250.00)	Unrestricted General	President's Office	Guleff
4/18/25	4/18/25	Advanced Timing	Official Timer for Track & Field	(\$1,375.00)	Unrestricted General	Athletics	Shearer
5/2/25	5/3/25	Advanced Timing	Timing Services and Meet Management for NorCal Trials/Finals	(\$8,986.00)	Unrestricted General	Athletics	Shearer
4/18/25	4/18/25	Alexander Strauss	Athletic Training Services	(\$180.00)	Unrestricted General	Athletics	Shearer
1/17/25	4/25/25	David Silverstein	Administrative Conference Work for Baseball	(\$300.00)	Unrestricted General	Athletics	Shearer
7/1/24	6/30/25	Butte County Office of Education	California State Preschool Program (CSPP) Quality Improvement Block Grant	\$4,500.00	Restricted General	Child Development Center	Shearer
5/1/25	6/30/26	Abernathy-VMservices, LLC	EOVM Project Management Enhanced PI Training Project	(\$13,240.00)	Restricted General	Contract Education	Shearer
2/24/25	8/30/25	ArborMetrics Solutions, LLC	EOVM Project Management Enhanced PI Training Project	(\$13,340.00)	Restricted General	Contract Education	Shearer
7/1/25	12/31/25	Butte County Department of Employment and Social Services	Employee Training	\$9,625.00	Restricted General	Contract Education	Shearer
3/10/25	5/16/26	Catalyst Arborist Services, LLC	California Resilient Careers in Forestry Project Amendment to Fees and Budget	(\$84,800.00)	Restricted General	Contract Education	Shearer
2/20/25	5/29/26	College of the Sequoias	California Resilient Careers in Forestry Project Amendment to Fees, Statement of Work, and Budget	\$25,732.00	Restricted General	Contract Education	Shearer
5/2/25	6/30/25	Desiree Saddler, Saddler Consulting Group	Training Delivery Services Amendment to Scope of Services	\$0.00	Restricted General	Contract Education	Shearer
6/1/24	5/29/26	El Camino Community College District	California Resilient Careers in Forestry Project	(\$90,112.00)	Restricted General	Contract Education	Shearer
2/1/25	6/30/26	Emiliano Jimenez Consulting, LLC	EOVM Project Management Enhanced PI Training Project	(\$103,648.00)	Restricted General	Contract Education	Shearer
5/1/25	12/31/25	Eocene Environmental Group of the West, Inc.	Utility Line Clearance Pre-Inspector and Arborist Program	(\$10,700.00)	Restricted General	Contract Education	Shearer
2/24/25	6/30/26	Eocene Environmental Group of the West, Inc.	EOVM Project Management Enhanced PI Training Project	(\$24,480.00)	Restricted General	Contract Education	Shearer
3/20/25	5/29/26	International Arborist Institute	California Resilient Careers in Forestry Project	(\$100,000.00)	Restricted General	Contract Education	Shearer
5/1/25	12/31/25	International Arborist Institute	Utility Line Clearance Pre-Inspector and Arborist Program	(\$74,250.00)	Restricted General	Contract Education	Shearer
3/3/25	5/29/26	Los Rios Community College District	California Resilient Careers in Forestry Project Amendment to Fees, Statement of Work, and Budget	\$4,688.00	Restricted General	Contract Education	Shearer
4/1/25	5/31/26	Mountain F. Enterprises, Inc.	California Resilient Careers in Forestry Project Amendment to Fees	(360,471.00)	Restricted General	Contract Education	Shearer
2/24/25	6/30/26	Mountain F. Enterprises, Inc.	EOVM Project Management Enhanced PI Training Project	(\$21,600.00)	Restricted General	Contract Education	Shearer
4/21/25	6/30/25	Net Controls, LLC	Training Delivery Services Amendment to Fees and Scope of Services	(\$6,000.00)	Restricted General	Contract Education	Shearer
7/1/25	6/30/26	Net Controls, LLC	Training Delivery Services	(\$18,000.00)	Restricted General	Contract Education	Shearer
5/1/25	12/31/25	Rancho Tree Service, LLC	Utility Line Clearance Pre-Inspector and Arborist Program	(\$4,800.00)	Restricted General	Contract Education	Shearer
2/24/25	6/30/26	Rancho Tree Service, LLC	EOVM Project Management Enhanced PI Training Project	(\$11,140.00)	Restricted General	Contract Education	Shearer
2/1/25	8/31/26	Chico State Enterprises	CA Employment Development Department CA Jobs First - Catalyst Program in the North State Region Funding for Butte College State Approved Electrician Trainee Program Development and Implementation	\$248,867.00	Restricted General	Economic Workforce Development	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
6/11/25	6/10/30	Chico Unified School District	Field Experience for Introduction to Education Program	\$0.00	N/A	Family and Community Services	Shearer
4/21/25	6/15/25	Senta Burton Consulting	Resource Family Applicants Workshops	(\$2,400.00)	Restricted General	Foster/Kinship Care Education Program	Shearer
4/25/25	6/30/26	The Research and Planning Group for California Community Colleges dba The RP Group	Direct Calculus Placement Project	\$0.00	N/A	Institutional Research	Shearer
5/1/25	5/1/25	La Familia Restaurant	Catering Services for MESA Awards Banquet	(\$3,496.00)	Restricted General	MESA	Shearer
5/8/25	5/8/25	Bradley Martin	Guest Artist with the Symphonic Band Rhapsody in Blue	(\$500.00)	Foundation Agency Account	Music	Shearer
5/27/25	12/31/27	Butte County ROP	K-12 Strong Workforce Program Grant	(\$602,762.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	California Heritage Youthbuild Academy II	K-12 Strong Workforce Program Grant	(500,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/8/25	12/31/27	Chico Unified School District	K-12 Strong Workforce Program Grant	(\$165,883.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Corning Union High School District	K-12 Strong Workforce Program Grant	(1,245,852.00)	Restricted General	North Far North Regional Consortium	Shearer
5/12/25	6/30/26	Feather River Community College District	Strong Workforce Program Regional Allocation	(\$279,767.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Folsom-Cordova Unified School District	K-12 Strong Workforce Program Grant	(308,997.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Fortuna Union High School District	K-12 Strong Workforce Program Grant	(581,613.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Gateway Unified School District	K-12 Strong Workforce Program Grant	(174,652.00)	Restricted General	North Far North Regional Consortium	Shearer
5/12/25	12/31/27	Golden Eagle Charter School	K-12 Strong Workforce Program Grant	(\$80,340.00)	Restricted General	North Far North Regional Consortium	Shearer
2/2/26	2/3/26	Hilton Sacramento Arden West	Career Compass Summit	(\$11,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Lake Tahoe Unified School District	K-12 Strong Workforce Program Grant	(737,628.00)	Restricted General	North Far North Regional Consortium	Shearer
5/8/25	12/31/27	Lakeport Unified School District	K-12 Strong Workforce Program Grant	(\$639,856.00)	Restricted General	North Far North Regional Consortium	Shearer
5/8/25	6/30/26	Lassen Community College District	Strong Workforce Program Allocation Projects In Common CTE Staff Professional Development	(\$10,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Los Molinos Unified School District	K-12 Strong Workforce Program Grant	(240,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	6/30/26	Los Rios Community College District	Strong Workforce Program Regional Allocation	(\$3,796,014.00)	Restricted General	North Far North Regional Consortium	Shearer
5/1/25	6/30/26	Purpose Impact Communications	Student Program Success Stories and Ecosystem Narratives	(\$60,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Red Bluff Joint Union High School District	K-12 Strong Workforce Program Grant	(900,818.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Roseville Joint Union High School District	K-12 Strong Workforce Program Grant	(1,794,637.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Sacramento City Unified School District	K-12 Strong Workforce Program Grant	(926,364.00)	Restricted General	North Far North Regional Consortium	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/8/25	12/31/27	Sacramento County Office of Education	Strong Workforce Program Regional Allocation	(\$1,262,725.00)	Restricted General	North Far North Regional Consortium	Shearer
5/6/25	6/30/26	Shasta-Tehama-Trinity Joint Community College District	Strong Workforce Program Projects In Common Center of Excellence	(\$250,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/7/25	6/30/27	Shasta View Academy	K-12 Strong Workforce Program Grant	(\$36,679.00)	Restricted General	North Far North Regional Consortium	Shearer
2/4/26	2/6/26	Sheraton Redding Hotel at the Sundial Bridge	Career Compass Summit	(\$21,000.00)	Restricted General	North Far North Regional Consortium	Shearer
5/8/25	6/30/26	Siskiyou Joint Community College District	Strong Workforce Program Regional Allocation	(\$337,769.00)	Restricted General	North Far North Regional Consortium	Shearer
5/8/25	6/30/27	Tree of Life International Charter School	K-12 Strong Workforce Program Grant	(\$140,755.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Twin Rivers Unified School District	K-12 Strong Workforce Program Grant	(317,581.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Western Placer Unified School District	K-12 Strong Workforce Program Grant	(241,500.00)	Restricted General	North Far North Regional Consortium	Shearer
5/7/25	12/31/27	Wheatland Union High School District	K-12 Strong Workforce Program Grant	(\$1,704,237.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Williams Unified School District	K-12 Strong Workforce Program Grant	(193,400.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Winters Joint Unified School District	K-12 Strong Workforce Program Grant	(\$968,477.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	6/30/26	Yuba Community College District - Woodland Community College	Strong Workforce Program Regional Allocation	(\$355,088.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Woodland Joint Unified School District	K-12 Strong Workforce Program Grant	(192,940.00)	Restricted General	North Far North Regional Consortium	Shearer
5/27/25	12/31/27	Yuba Environmental Science Charter Academy	K-12 Strong Workforce Program Grant	(250,000.00)	Restricted General	North Far North Regional Consortium	Shearer
7/1/25	6/30/27	Chico Christian Preschool and Infant Center	Clinical Experience	\$0.00	N/A	Nursing	Shearer
5/1/25	6/30/26	Enloe Medical Center	Clinical Internship Agreement Amendment to Recitals	\$0.00	N/A	Nursing	Shearer
7/1/25	6/30/27	Glenn Medical Center	Clinical Experience	\$0.00	N/A	Nursing	Shearer
7/1/25	6/30/28	Orchard Hospital	Clinical Experience	\$0.00	N/A	Nursing	Shearer
6/5/25	6/5/25	Daniel L. Newlon	Mobile Video Game Trailer for Classified Professionals Day Event	(\$900.00)	Unrestricted General	Professional Development	Shearer
6/5/25	6/5/25	Durham Recreation & Park District	Venue for Classified Professionals Day Event	(\$400.00)	Unrestricted General	Professional Development	Shearer
6/5/25	6/5/25	Soulfull Catering (Daniel Rodrigues)	Catering Services for Classified Professionals Day Event	(\$3,062.50)	Unrestricted General	Professional Development	Shearer
5/2/25	5/2/25	Brendan Duffey	Keynote Speaker on the Recording Arts Industry	(\$300.00)	Foundation Agency Account	Recording Arts	Shearer
4/1/25	7/30/30	Sutter Valley Hospitals	Student Experiences Agreement Amendment Extending Term	\$0.00	N/A	Respiratory Therapy	Shearer
5/19/25	12/31/25	Araceli Gutierrez Marketing and Consulting, LLC	Business Consulting, Training, and Outreach	(\$7,000.00)	Restricted General	Small Business Development Center	Shearer
7/1/25	6/30/26	ARC of Butte County	Instructional Service Agreement to provide Community Partners in Education Courses	(\$87,640.00)	Unrestricted General	Special Programs	Shearer
7/1/25	6/30/26	California Vocations, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(\$25,120.00)	Unrestricted General	Special Programs	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/25	6/30/26	Mains'l Services, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(\$70,960.00)	Unrestricted General	Special Programs	Shearer
4/19/25	4/19/25	La Familia Restaurant	Catering Services for Black Family Day Event	(\$957.03)	Restricted General	BLAC Center	Simos-Valdez
5/7/25	5/6/28	Pacific Coast Producers	Work Experience Education Program	\$0.00	N/A	Career Center	Simos-Valdez
4/1/25	4/30/25	Ingyin Aung	International Program Marketing Projects	(\$560.00)	Unrestricted General	International Student Program	Simos-Valdez
4/1/25	4/30/25	Lenny Dupouyet	International Program Marketing Projects	(\$560.00)	Unrestricted General	International Student Program	Simos-Valdez
5/9/25	5/9/25	Nhat Hoang Vo	Photography Services for International Program End of Semester Celebration	(\$480.00)	Unrestricted General	International Student Program	Simos-Valdez
4/1/25	4/30/25	Rafael Viana Ongaratto	International Program Marketing Projects	(\$560.00)	Unrestricted General	International Student Program	Simos-Valdez
5/1/25	5/1/25	Chunn Carrillo	Dance Group for Big Time Event	(\$750.00)	Restricted General	Native American Center	Simos-Valdez
5/16/25	5/16/25	Marcella Bone	Native American Stoles for Graduating Students	(\$1,920.00)	Restricted General	Native American Center	Simos-Valdez
5/17/25	5/17/25	Adrianna's Bakery	Catering Services for Lavender Graduation Event	(\$288.00)	Restricted General	Queer Resource Center	Simos-Valdez
5/17/25	5/17/25	Canute Bernard	DJ and Audio Services for Lavendar Graduation Event	(\$500.00)	Restricted General	Queer Resource Center	Simos-Valdez
5/17/25	5/17/25	Dee Thao	Photography Services for Lavendar Graduation Event	(\$360.00)	Restricted General	Queer Resource Center	Simos-Valdez
5/17/25	5/17/25	PB & Jimmy's	Catering Services for Lavendar Graduation Event	(\$1,514.24)	Restricted General	Queer Resource Center	Simos-Valdez
5/24/25	5/24/25	Alejandro Montes Martinez	Balloon Arch Decoration for LatinX Graduation Event	(\$332.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	Alexandre Licea	Musical Performance for Festival de Nuestras Voces Event	(\$400.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/23/25	5/27/25	Chico Party Rentals	Equipment Rental for LatinX Graduation Event	(\$878.49)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/22/25	5/22/25	Dee Thao	Photography Services for Asian Pacific Islander Graduation Celebration Event	(\$360.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	Hector Mariscal	Activities Equipment for Festival de Nuestras Voces Event	(\$510.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/22/25	5/22/25	Hmong Cultural Center of Butte County	Dance Performance for Asian Pacific Islander Graduation Celebration Event	(\$200.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	In Tents Events	Tents for Festival de Nuestras Voces Event	(\$600.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	Jose Alaramirano	Musical Performance for Festival de Nuestras Voces Event	(\$700.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	Jose Quintero	Catering Services for Festival de Nuestras Voces Event	(\$2,598.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	La Familia Restaurant	Catering Services for Festival de Nuestras Voces Event	(\$2,289.33)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/24/25	5/24/25	Las Monarcas, LLC	Catering Services for LatinX Graduation Event	(\$6,758.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/24/25	5/24/25	Odilon Hernandez	Mariachi Performance for LatinX Graduation Event	(\$1,950.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services
May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/7/25	5/7/25	Prieto, LLC	Keynote Performance for Festival de Nuestras Voces Event	(\$6,000.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/22/25	5/22/25	Roots Catering	Catering Services for Asian Pacific Islander Graduation Celebration Event	(\$1,971.96)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/24/25	5/24/25	Salvador Ochoa	Photography Services for LatinX Graduation Event	(\$800.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/21/25	5/21/25	Soulfull Catering (Daniel Rodrigues)	Catering Services for Black Student Graduation Celebration Event	(\$1,964.31)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/7/25	5/7/25	Veronica Martinez	Catering Services for Festival de Nuestras Voces Event	(\$1,300.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
5/14/25	5/14/25	Spun Cotton Candy	Food Vendor for Spring Carnival Event	(\$1,250.00)	Fiduciary	Student Life	Simos-Valdez
5/30/25	5/30/25	Eclectic Sound DJs	DJ Services for Post Commencement Reception	(\$700.00)	Unrestricted General	Student Services	Simos-Valdez
5/30/25	5/30/25	Enloe Medical Center	Standby Ambulance Services for Commencement Ceremony	(\$800.00)	Unrestricted General	Student Services	Simos-Valdez
5/30/25	5/30/25	North State Audio Visual, Inc.	Commercial Sound Services for Commencement Ceremony	(\$2,550.00)	Unrestricted General	Student Services	Simos-Valdez
5/16/25	5/16/25	La Familia Restaurant	Catering Services for DREAM Graduation Celebration Event	(\$1,868.18)	Restricted General	UndocuCenter	Simos-Valdez
5/13/25	5/18/25	42nd District Agricultural Association/Glenn County Fair	Outreach and Recruitment Tabling	(\$450.00)	Unrestricted General	Welcome Center	Simos-Valdez
5/1/25	6/30/25	Albourn & Associates, LLC	Translation of Print Materials for Recruitment and Outreach	(\$450.00)	Unrestricted General	Welcome Center	Simos-Valdez
5/21/25	6/30/25	Albourn & Associates, LLC	Translation of Print Materials for Recruitment and Outreach Amendment to Fees	(\$60.00)	Restricted General	Welcome Center	Simos-Valdez
8/1/25	8/8/25	Ampla Health	Outreach and Recruitment at National Health Center Week Event	\$0.00	N/A	Welcome Center	Simos-Valdez
5/13/25	Upon Payment	SHI International Corporation	Xray Test Management for Jira App	(\$1,838.17)	Restricted General	CCC Technology Center	Snelling
5/18/25	10/26/25	Atlassian Pty Ltd	Jira App License	\$0.00	Restricted General	CCC Technology Center	Snelling
5/22/25	Upon Payment	SHI International Corporation	DataCore SANSymphony Annual Support	(\$4,920.14)	Restricted General	CCC Technology Center	Snelling
7/1/25	6/30/26	DataCore Software Corporation	DataCore SANSymphony Annual Support License	\$0.00	Restricted General	CCC Technology Center	Snelling
5/13/25	Upon Payment	SHI International Corporation	TIBCO Jaspersoft Software	(\$57,191.93)	Restricted General	CCC Technology Center	Snelling
7/1/25	6/30/26	TIBCO Software, Inc.	Jaspersoft Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
7/1/25	6/30/26	Qualtrics, LLC	CoreXM DesignXM Users and DesignXM Responses Academic Research User License	(\$3,360.00)	Restricted General	CCC Technology Center	Snelling
4/27/25	4/26/26	Slack Technologies, LLC, a Salesforce Company	Pro Annual Plan Start Subscription	(\$1,710.69)	Restricted General	CCC Technology Center	Snelling
5/28/25	2/6/26	South Orange County Community College District	Reimbursement for Equipment and Deployment of 5GB CENIC Internet2 Cloud Connect Handoff to AWS	\$2,885.62	Restricted General	CCC Technology Center	Snelling
7/1/25	6/30/26	Strategic Data Command, Inc.	Information Security Professional Services	(\$114,000.00)	Restricted General	CCC Technology Center	Snelling
4/24/25	8/28/25	Zendesk, Inc.	ZenDesk Suite Professional Subscription Amendment to Number of Licenses	(\$480.16)	Restricted General	CCC Technology Center	Snelling

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

May 2025

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
6/5/25	6/5/25	Mikila Hemstalk	Massage Therapists for Classified Professionals Day Event	(\$300.00)	Unrestricted General	Classified Senate	Snelling
6/5/25	6/5/25	Two by Two Ranch and Petting Zoo	Petting Zoo for Classified Professionals Day Event	(\$250.00)	Unrestricted General	Classified Senate	Snelling
6/1/25	6/30/25	Artisans Choice Painting and Remodel	Interior Painting of Student Health Clinic	(\$22,892.00)	Unrestricted General	Facilities Planning & Management	Snelling
6/1/25	7/30/25	Artisans Choice Painting and Remodel	Interior Painting of Environmental Horticulture Room 107	(\$7,491.00)	Measure J	Facilities Planning & Management	Snelling
6/2/25	7/31/25	Artisans Choice Painting and Remodel	Exterior Painting of AHPS Southeast Facing Wall	(\$73,811.00)	Measure J	Facilities Planning & Management	Snelling
6/2/25	6/30/25	Buttes Electric	Electrical and AV Pathways Installation to Environmental Horticulture Room 107	(\$7,960.00)	Restricted General	Facilities Planning & Management	Snelling
6/2/25	6/30/25	Clean Cabling, LLC	Cable Installation in Environmental Horticulture Room 107	(\$3,600.00)	Restricted General	Facilities Planning & Management	Snelling
6/2/25	6/30/25	Martin Construction	Cabinets and Countertops Installation in Environmental Horticulture Room 107	(\$9,740.00)	Restricted General	Facilities Planning & Management	Snelling
3/1/25	6/30/25	North Sierra Consultants	Project Consultation for LVN Modularity Move Project	(\$60,599.00)	Capital	Facilities Planning & Management	Snelling
3/1/25	6/30/25	North Sierra Consultants	Project Consultation for Agriculture and Natural Resources Remodel Project	(\$47,091.00)	Measure J	Facilities Planning & Management	Snelling
3/1/25	6/30/25	North Sierra Consultants	Project Consultation for Cosmetology and Barbering Center and Chico Science Lab Project	(\$55,881.50)	Capital	Facilities Planning & Management	Snelling
5/5/25	12/31/25	NV5	Geological and Geotechnical Engineering Services for Science Building - Cosmetology and Barbering Building Project	(\$9,985.00)	Capital	Facilities Planning & Management	Snelling
5/23/25	5/22/30 or Until Terminated	Record Xpress of California, LLC	Shredding Services for District	Expense based on use of Services and Fee Schedule Est. (\$30,000)/year	Unrestricted General	Facilities Planning & Management	Snelling
5/23/25	Upon Payment	ePlus Technology, Inc.	HPE Aruba Central Service and Support	(\$62,339.18)	Unrestricted General	Information Technology	Snelling
Upon Download	One Year	Hewlett Packard Enterprise Company	HPE Aruba Central License	\$0.00	Unrestricted General	Information Technology	Snelling
5/17/25	5/17/26	Faxback, Inc.	FaxBack Software Annual Support and Annual Hardware Support	(\$747.00)	Unrestricted General	Information Technology	Snelling
8/1/25	7/31/26	Maverick Networks, Inc.	Mitel Phone System Maintenance and Support	(\$28,600.00)	Unrestricted General	Information Technology	Snelling
4/30/25	4/30/26	SolarWinds Worldwide, LLC	Orion Platform Annual Maintenance and License	(\$15,530.00)	Unrestricted General	Information Technology	Snelling
5/19/25	5/19/26	SolarWinds Worldwide, LLC	Legacy SolarWinds SQL Sentry Maintenance	(\$2,808.15)	Unrestricted General	Information Technology	Snelling
			TOTAL REVENUE CONTRACTS	\$296,297.62			
			TOTAL EXPENSE CONTRACTS	(\$21,118,249.96)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of New Courses
Category:	Office of Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The courses described in the attached have been developed by various departments to upgrade their present curriculum.

MUS 330 and MUS 340 are noncredit courses designed for older adults to build community interest in the music program.

NSG 53 is a transferable course that meets the Board of Registered Nursing (BRN) regulation 30-unit degree option requirement. This course will be added to the Certificate of Achievement in Accelerated Track Registered Nursing: LVN to ADN.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

Recommendation

It is recommended that the Board of Trustees approve the new courses as described in the attached.

MUSIC (MUS)

MUS 330 - Voice I

Transfer Status: NT

Unit(s): 0.00

Contact Hours: 8.50 Lecture/25.50 Lab

Course Description:

This course introduces students to fundamental vocal techniques, emphasizing essential skills in tone production, breath control, posture, and pronunciation through the study of diverse vocal literature. Students will practice solo performance skills and basic musicianship throughout the semester. This course is intended for older adults. Unlimited repeats. Ungraded.

MUS 340 - Piano I

Transfer Status: NT

Unit(s): 0.00

Contact Hours: 8.50 Lecture/25.50 Lab

Course Description:

A first-level introductory course in piano, open to both music and non-music majors. This course provides instruction in elementary music-reading and beginning keyboard skills, including basic piano technique, major and minor five-finger patterns, major scales, keyboard harmony, and sight-reading through beginning piano repertoire. This course is intended for older adults. Unlimited repeats. Ungraded.

NURSING (NSG)

NSG 53 - Accelerated Track Clinical Medical/Surgical II (30 Unit Option)

Transfer Status: CSU

Prerequisite: Admission to Accelerated Track Registered Nursing Program

Unit(s): 0.50

Contact Hours: 8.50 Lecture

Course Description:

This course is designed for students receiving a 30 unit option only. The 30 unit option is a certificate only and will not receive a degree. Approval for taking this course is made with the Nursing Department Chair. This course addresses the nursing of adult clients with acute and chronic illnesses. Common chronic and acute illnesses, adaptation to, and acute episodes of these illnesses in the acute hospital setting are covered. Physical assessment of the adult, normal development and physiology, nutrition, pharmacology, sexuality, cultural factors, and prevention and early detection measures appropriate to the various nursing problems are discussed. Nursing process to promote adaptation is stressed throughout the course. Topics include cardiovascular disorders. Graded only.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of a New Program
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The Associate in Science in Concrete Industry Technician is designed to assist students who want to learn the necessary skills that are used in the concrete industry and aggregate production in the real world, as well as assisting those students who want to transfer by helping them with hands-on skills and software they will use as a concrete industry professional.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached program.

Recommendation

It is recommended that the Board of Trustees approve the new program as described in the attached.

**Butte College
Associate of Science
Concrete Industry Technician**

1. Statement of Program Goals and Objectives

This program is designed to assist students who want to learn the necessary skills that are used in the concrete industry and aggregate production in the real world, as well as assisting those students who want to transfer by helping them with hands-on skills and software they will use as a concrete industry professional.

Upon successful completion of the program, students will be able to:

- Describe how concrete is produced.
- Relate various sectors of the concrete industry and career opportunities.
- Perform quantity take off for steel, formwork, and concrete.
- Perform length, mass, area, and volume unit conversions.
- Recognize and explain concrete and construction equipment and tools and their usage.

1. Catalog Description

The Associate in Science in Concrete Industry Technician (CIT) program is a business-intensive program which develops solid management skills that can be used in any industry, but it has been developed specifically for the concrete industry. The program gives students entering the concrete work force an advantage since they gain valuable industry experience early in their careers.

The program includes a series of required business courses such as finance, marketing, management and business law. The concrete-specific courses teach the fundamentals of concrete, properties and testing, concrete construction, and more. All program courses emphasize problem solving, quality assurance and customer satisfaction. This program also aligns with CSU, Chico’s Concrete Industry Management major.

3. Program Requirements

Requirements	Dept. Name/ #	Title	Units	Sequence
Required	CNST 1	Introduction to Construction	3	Yr 1 – Fall
Required	CNST 5	Plans, Specifications, & Surveying	3	Yr 1 - Fall
Required	ECON 4	Principles of Microeconomics	3	Yr 1 - Spring
Required	CNST 20	Foundations & Concrete Structures	3	Yr 2 - Fall
Required	ACCT 2	Financial Accounting	4	Yr 2 - Fall
Required	ACCT 4	Managerial Accounting	4	Yr 2 - Spring

Required	BUS 8	Introduction to Business Law	3	Yr 2 – Spring
Required	CHEM 51	Elementary Inorganic Chemistry	5	
Required	GEOL 32	Physical Geology with Lab	4	
Required	STAT C1000 or STAT C1000E	Introduction to Statistics Introduction to Statistics	4	
Required: Choose one Precalculus Option	MATH 20 and MATH 26	Trigonometry College Algebra	3 4	
	OR MATH 20 and MATH 26s	Trigonometry College Algebra with Support	3 4	
	OR MATH 28	Precalculus	4	
	OR MATH 28s	Precalculus with Support	4	
	PHYS 21 or PHYS 41	College Physics I Physics for Scientists and Engineers I	4 4	

	Butte GE	Cal-GETC
Major Total	44-47 Units	44-47 Units
General Education	21 Units	34 Units
Double Counts	9 units	10 units
Electives	1-4Units	-11 to -8 Units
Degree Total	60 Units	68 to 71 Units

**Please note when we submit this degree to the state for approval, we will calculate double count units which may increase the number of elective units need to reach 60 units.*

Proposed Sequence: See above.

4. Master Planning

Starting this program is driven by local industry and CSU Chico showing a tremendous demand for students trained in concrete industry management programs. Our service area not to mention the whole State of California does not have any concrete industry management programs at the community college level, the only 4-year program on the West coast is at CSU Chico. The need for construction workforce development was here before the devastating effects of the Camp Fire. There was an inadequate construction workforce before the fire and now the need is amplified significantly.

The Mission of the Butte-Glenn Community College District is to “provide quality education, services and workforce training to students who aspire to become productive members of a diverse, sustainable and global society.” This Program is the epitome of workforce training for an individual who wishes to become productive within our community and beyond as construction is global.

At a time when the state has recognized the need to bolster Career Education this program along with the Construction Technician Program, Construction Management Program, HVACR Program, and Heavy Equipment Operator Program at Butte College will address the local shortfall in skilled trades education. The three programs will afford students the ability to choose which career pathway best serves their interest. Because the Programs are all within the construction industry over time they will allow for some crossover of Faculty, facilities, students, and other resources.

5. Enrollment and Completer Projections

		2022-2023		2023-2024	
CB01: Course Department Number	CB02: Course Title	Annual # Sections	Annual Enrollment Total	Annual # Sections	Annual Enrollment Total
CNST 1	Introduction to Construction	1	36	1	48
CNST 5	Plans, Specifications, & Surveying	1	14	1	9
ECON 4	Principles of Microeconomics	14	422	18	505
CNST 20	Foundations & Concrete Structures	1	11	1	7
ACCT 2	Financial Accounting	13	330	15	364
ACCT 4	Managerial Accounting	8	179	8	195
BUS 8	Introduction to Business Law	10	302	10	318
CHEM 51	Elementary Inorganic Chemistry	16	309	16	336
GEOL 32	Physical Geology with Lab	5	89	5	77
STAT C1000	Introduction to Statistics	61	1484	58	1379
STAT C1000E	Introduction to Statistics			8	139
MATH 20	Trigonometry	15	300	16	347
MATH 26	College Algebra	20	319	15	289
MATH 26S	College Algebra with Support			4	52
MATH 28	Precalculus	4	65	1	11
MATH 28S	Precalculus with Support			1	9
PHYS 21	College Physics I	6	88	6	115
PHYS 41	Physics for Scientists and Engineers I	4	80	6	123

It is anticipated that we will have 10 completers per year.

6. Place of Program in Curriculum/Similar Programs

Program will be housed within the CNST Department along with CM and The Technician Program

7. Similar Programs at Other Colleges in Service Area

Chico State has a CIM Program, no other CCC has articulation agreements with them. The other four CIM Programs in the US are all back east (South Dakota, New Jersey, Tennessee, and Texas).

ADDITIONAL SUPPORTING DOCUMENTATION – CTE

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of a New Program
Category:	Instruction
Submitted By:	Erik Shearer, Assistant Superintendent/Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

The Certificate of Achievement in Concrete Industry Technician designed to assist students who want to learn the necessary skills that are used in the concrete industry and aggregate production in the real world, as well as assisting those students who want to transfer by helping them with hands-on skills and software they will use as a concrete industry professional.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached program.

Recommendation

It is recommended that the Board of Trustees approve the new program as described in the attached.

**Butte College
Certificate of Achievement
Concrete Industry Technician**

1. Statement of Program Goals and Objectives

This program is designed to assist students who want to learn the necessary skills that are used in the concrete industry and aggregate production in the real world, as well as assisting those students who want to transfer by helping them with hands-on skills and software they will use as a concrete industry professional.

Upon successful completion of the program, students will be able to:

- Describe how concrete is produced.
- Relate various sectors of the concrete industry and career opportunities.
- Perform quantity take off for steel, formwork, and concrete.
- Perform length, mass, area, and volume unit conversions.
- Recognize and explain concrete and construction equipment and tools and their usage.

2. Catalog Description

The Certificate of Achievement in Concrete Industry Technician (CIT) program is a business-intensive program which develops solid management skills that can be used in any industry, but it has been developed specifically for the concrete industry. The program gives students entering the concrete work force an advantage since they gain valuable industry experience early in their careers.

The program includes a series of required business courses such as finance, marketing, management and business law. The concrete-specific courses teach the fundamentals of concrete, properties and testing, concrete construction, and more. All program courses emphasize problem solving, quality assurance and customer satisfaction.

3. Program Requirements

Requirements	Dept. Name/ #	Title	Units	Sequence
Required	CNST 1	Introduction to Construction	3.0	Yr 1 – Fall
Required	CNST 5	Plans, Specifications, & Surveying	3.0	Yr 1 - Fall
Required	CNST 10	Principles and Applications of Concrete	4.0	Yr 1 - Spring
Required	CNST 20	Foundations & Concrete Structures	3.0	Yr 2 - Fall
Required	ACCT 2	Financial Accounting	4.0	Yr 2 - Fall
Required	ACCT 4	Managerial Accounting	4.0	Yr 2 - Spring
Required	BUS 8	Introduction to Business Law	3.0	Yr 2 – Spring

Proposed Sequence: See above.

4. Master Planning

Starting this program is driven by local industry and CSU Chico showing a tremendous demand for students trained in concrete industry management programs. Our service area not to mention the whole State of California does not have any concrete industry management programs at the community college level, the only 4-year program on the West coast is at CSU Chico. The need for construction workforce development was here before the devastating effects of the Camp Fire. There was an inadequate construction workforce before the fire and now the need is amplified significantly.

The Mission of the Butte-Glenn Community College District is to “provide quality education, services and workforce training to students who aspire to become productive members of a diverse, sustainable and global society.” This Program is the epitome of workforce training for an individual who wishes to become productive within our community and beyond as construction is global.

At a time when the state has recognized the need to bolster Career Education this program along with the Construction Technician Program, Construction Management Program, HVACR Program, and Heavy Equipment Operator Program at Butte College will address the local shortfall in skilled trades education. The three programs will afford students the ability to choose which career pathway best serves their interest. Because the Programs are all within the construction industry over time they will allow for some crossover of Faculty, facilities, students, and other resources.

5. Enrollment and Completer Projections

		2022-2023		2023-2024	
CB01: Course Department Number	CB02: Course Title	Annual # Sections	Annual Enrollment Total	Annual # Sections	Annual Enrollment Total
CNST 1	Introduction to Construction	1	36	1	48
CNST 5	Plans, Specifications, & Surveying	1	14	1	9
ECON 4	Principles of Microeconomics	14	422	18	505
CNST 10	Properties & Applications of Concrete	1	13	1	6
CNST 20	Foundations & Concrete Structures	1	11	1	7
ACCT 2	Financial Accounting	13	330	15	364
ACCT 4	Managerial Accounting	8	179	8	195
BUS 8	Introduction to Business Law	10	302	10	318

It is anticipated that we will have 10 completers per year.

6. Place of Program in Curriculum/Similar Programs

Program will be housed within the CNST Department along with CM and The Technician Program

7. Similar Programs at Other Colleges in Service Area

Chico State has a CIM Program, no other CCC has articulation agreements with them. The other four CIM Programs in the US are all back east (South Dakota, New Jersey, Tennessee, and Texas).

ADDITIONAL SUPPORTING DOCUMENTATION – CTE

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Quarterly Financial Status Report for the Quarter Ending March 31, 2025
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

Status

The Quarterly Financial Status Report presents financial information through the quarter ending March 31, 2025, and indicates the District is financially stable and details the following:

- \$70.9 million/66.5% of the total budgeted unrestricted revenue has been received
- The District’s expenditures are \$72.7 million/68.6% of the total projected annual spend

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ending March 31, 2025.

QUARTERLY FINANCIAL STATUS REPORT
(Financial Report for Fiscal Year 2024-2025, Quarter: 3)

District: BUTTE

District Code: 110

I, the District Chief Business Officer, hereby certify that the information in the Quarterly Financial Status Report (CCFS-311Q) is prepared in accordance with Title 5, Section 58310 and is accurate and complete to the best of my knowledge.

Chief Business Officer: Jessica Snelling

Electronic Certification Date: Monday, May 12, 2025

Contact: Shann Pustejovsky Accounting Supervisor

(530) 895-2248 Ext: pustejovskysh@butte.edu

The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the application. No further action is required by the district.

Fiscal Year: 2024

Quarter Ended: 3

As of June 30 for the fiscal year specified

Line	Description	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024	Projected 2024-2025
I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
A.	Revenues:				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	81,078,036	93,769,644	106,503,399	104,532,169
A.2	Other Financing Sources (Object 8900)	0	1,467,088	1,475,542	1,500,000
A.3	Total Unrestricted Revenue (A.1 + A.2)	81,078,036	95,236,732	107,978,941	106,032,169
B.	Expenditures:				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	72,219,201	80,255,605	89,241,482	98,060,226
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,278,012	9,502,951	11,439,939	7,808,490
B.3	Total Unrestricted Expenditures (B.1 + B.2)	81,497,213	89,758,556	100,681,421	105,868,716
C.	Revenues Over(Under) Expenditures (A.3 - B.3)	(419,177)	5,478,176	7,297,520	163,453
D.	Fund Balance, Beginning	33,947,097	33,527,920	39,006,096	46,303,616
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	Adjusted Fund Balance, Beginning (D + D.1)	33,947,097	33,527,920	39,006,096	46,303,616
E.	Fund Balance, Ending (C. + D.2)	33,527,920	39,006,096	46,303,616	46,467,069
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	41.1%	43.5%	46.0%	43.9%

As of the specified quarter ended for each fiscal year

Line	Description	2021-2022	2022-2023	2023-2024	2024-2025
II. Total General Fund Cash Balance (Unrestricted and Restricted)					
H.1	Cash, excluding borrowed funds	99,082,363	119,113,272	120,423,824	139,642,578
H.2	Cash, borrowed funds only	0	0	0	0
H.3	Total Cash (H.1+ H.2)	99,082,363	119,113,272	120,423,824	139,642,578

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
III. Unrestricted General Fund Revenue, Expenditure and Fund Balance:					
I.	Revenues:				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	103,662,769	104,532,169	70,924,888	67.8%
I.2	Other Financing Sources (Object 8900)	2,200,000	2,200,000	0	0.0%
I.3	Total Unrestricted Revenue (I.1 + I.2)	105,862,769	106,732,169	70,924,888	66.5%
J.	Expenditures:				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	97,613,766	98,060,226	70,759,539	72.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,793,816	7,808,490	1,914,994	24.5%
J.3	Total Unrestricted Expenditures (J.1 + J.2)	105,407,582	105,868,716	72,674,533	68.6%
K.	Revenues Over(Under) Expenditures (I.3 - J.3)	455,187	863,453	(1,749,645)	
L.	Fund Balance, Beginning	46,303,616	46,303,616	46,303,616	
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	Adjusted Fund Balance, Beginning (L + L.1)	46,303,616	46,303,616	46,303,616	
M.	Fund Balance, Ending (K. + L.2)	46,758,803	47,167,069	44,553,971	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	44.4%	44.6%		

IV. Has the district settled any employee contracts during this quarter?

NO

V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?

NO

If yes, list events and their financial ramifications.

VI. Does the district have significant fiscal problems that must be addressed?

This Year?

NO

If yes, what are the problems and what actions will be taken?

Next Year?

NO

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Appointment of Measure J Citizens' Bond Oversight Committee Members
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Consent

Background

In compliance with Proposition 39, the Board of Trustees appointed an independent Measure J Citizens' Bond Oversight Committee on March 22, 2017, to inform the public concerning the District's expenditure of revenues received from the sale of Measure J bonds authorized by voters in the November 8, 2016 general election. The Citizens' Bond Oversight Committee shall consist of at least seven members each to serve for a term of two years without compensation and for no more than three consecutive terms. The Citizens' Bond Oversight Committee shall be comprised as follows: (1) One member shall be active in a business organization representing the business community located within the district; (2) One member shall be active in a senior citizens' organization; (3) One member shall be active in a bona fide taxpayers' organization; (4) One member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government; (5) One member shall be active in the support and organization of a community college such as a member of an advisory council or foundation; and (6) Two members shall be at-large community members.

Status

In order to maintain compliance with the statutory requirements for committee membership, the Board must appoint new members to a 2-year term. The proposed appointee meets the statutory requirements for membership.

Recommendation

It is recommended the Board of Trustees appoint the following people to serve a 2-year term on the Measure J Citizens' Bond Oversight Committee commencing July 1, 2025, through June 30, 2027.

Business/Community Representatives
Ian MacMillan, Member at Large

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval and/or Ratification of Personnel Actions
Category:	Human Resources
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Action
Agenda Section:	Consent

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employee working Out-of-Class, Supervisor, Accounts Payable (Business Services) – Arlinda Black
Effective: July 1, 2025 – October 1, 2025
2. Employment of Dean, Kinesiology & Athletics – Robert Bishop III
Full-time, 40 hours per week, 12 months per year
Salary: MSC – 26
Effective: July 21, 2025

Academic*

3. Employment of Full-Time, Tenure Track, LVN Instructor – Annie Connelly
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2025
4. Employment of Full-Time, Tenure Track, Nursing Instructor – Kristin Sinha
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2025
5. Employment of Full-Time, Tenure Track, Nursing Instructor – Kelley Skinner
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2025
6. Employment of Full-Time, Tenure Track, Automotive Technology Instructor – Daniel Mullen
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2025

7. Employment of Full-Time, Tenure Track, Automotive Technology Instructor – Andrew Peterson
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2025
8. Employment of Full-Time, Tenure Track, English Instructor – Nickolas Wilson
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2025
9. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Spring Semester 2025 – Henry Brown, William Hack, Michael Healy, Jeremy Hollingshead, Tajinder Pooni, Joel Schmid
10. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Summer Session 2025 – See Attachment "A"

Classified Employees*

11. Employment of Shipping/Receiving & Mail Services (FPM) – Hunter Ackerman
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 18
 Effective: July 1, 2025
12. Employment of Systems Administrator (IT) – Matthew Roak
 Full-time, 40 hours per week, 12 months per year
 Salary: CSEA – 48
 Effective: June 1, 2025
13. Voluntary Transfer of Position – Ulysess Garcia-Rueda
 From: Special Programs Clerk (CSEA 18)
 To: Admissions and Records Technician II (CSEA 18)
 Effective: June 1, 2025
14. Voluntary Transfer of Position – Tasha Spirk
 From: Administrative Secretary, Grants (CSEA 25)
 To: Administrative Secretary – Non Instructional (CSEA 24)
 Effective: June 1, 2025
15. Employee working Out-of-Class, Student Success Specialist (ESL, English) – Claudia Godinez
 Effective: June 1, 2025 – June 30, 2025
16. Employee working Out-of-Class, Student Success Specialist (ESL, English) – Claudia Godinez
 Effective: July 1, 2025 – May 30, 2026
17. Amended: Placement on 39 Month Re-Employment List, Administrative Secretary III (DSPS) – Sarah Langley
 Effective: May 6, 2025
18. Reinstatement from 39 Month Re-Employment List, Administrative Secretary III (DSPS) – Sarah Langley
 Effective: June 2, 2025

19. Temporary Increase from 11 months to 12 months Administrative Secretary Grants (DHHSI, CASA) – Kelly Osborne Effective: July 1, 2025 – July 31, 2025
20. Temporary Increase from 20 hours per week to 24 hours per week Instructional Aide – Reading & Writing (CAS) – Larisa Perkins Orta Effective: April 1, 2025 – May 30, 2025
21. Employee working Out-of-Class, Administrative Secretary Office Coordinator (Student Health Clinic) – Melanie Henriques Effective: July 1, 2025 – June 30, 2026

Temporary Employees*

22. Substitutes

Bus Operator (FPM) – Judy Plaster, Connie Smart
Salary: \$26.00** per hour 7/1/25 – 6/30/26

23. Short Term/Seasonal

Administrative Secretary III (DSPS) – Andrea Blaylock
Salary: \$27.25** per hour 7/1/25 – 6/30/26

Administrative Secretary III (Cosmetology) – Debra Baker
Salary: \$27.25** per hour 8/1/25 – 6/30/26

Financial Aid/Veterans Assistant, II (Financial Aid) – Jenna Griffith
Salary: \$25.25 per hour 5/1/25 – 6/30/25

Financial Aid/Veterans Assistant, II (Financial Aid) – Anthony Prasad
Salary: \$25.25 per hour 5/14/25 – 5/30/25

Support Center Representative (Student Services) – Anthony Prasad
Salary: \$23.50 per hour 6/2/25 – 6/30/25

Support Center Representative (Student Services) – Anthony Prasad
Salary: \$23.50** per hour 7/1/25 – 6/30/26

Information Technology Support Specialist (IT) – Brenna McBride
Salary: \$29.25** per hour 7/1/25 – 12/31/25

Information Security Officer (CCCTC) – Justin Gatewood
Salary: \$76.25** per hour 7/1/25 – 9/30/25

Support Center Representative (Student Services) – Eliska Medley
Salary: \$23.50** per hour 7/1/25 – 6/30/26

Instructional Assistant – Reading & Writing (CAS) – Astrid Johnson-Krause
Salary: \$28.25 per hour 6/9/25 – 6/30/25

Instructional Assistant – Reading & Writing (CAS) – Astrid Johnson-Krause
Salary: \$28.25** per hour 7/1/25 – 7/17/25

Student Services Assistant (Glenn Center) – Cayden Ramirez
Salary: \$23.50 per hour 5/27/25 – 6/30/25

Student Services Assistant (Glenn Center) – Cayden Ramirez
Salary: \$23.50** per hour 7/1/25 – 5/30/26

Program Administrator, Grants (Industrial Technology & Agriculture) – Megan Gaddis
Salary: \$34.75 per hour 5/19/25 – 6/30/25

Executive Director, North Far North Consortium (NRNRC) – Jennifer Macarthy
Salary: \$62.00** per hour 7/1/25 – 6/30/26

Children’s Program Specialist Assistant (CDC) – Stella Brodie, Laurie Dobbs
Salary: \$21.25** per hour 8/15/25 – 5/30/26

Director, Fiscal Services (Business Office) – Andrea Hennig-Hance
Salary: \$75.25** per hour 7/1/25 – 6/30/26

Special Programs Clerk (International Student Program) – Victoria Villaseñor
Salary: \$23.50** per hour 7/1/25 – 6/30/26

Program Administrator, Grants (Industrial Technology & Agriculture) – Megan Gaddis

Salary: \$34.75** per hour 7/1/25 – 6/30/26

Administrative Secretary Office Coordinator (Welcome Center) – Audra Jones

Salary: \$29.25** per hour 7/1/25 – 6/30/26

Administrative Secretary – Non Instructional (SBE) – Raishawna Pollard

Salary: \$27.75** per hour 7/1/25 – 6/30/26

24. **Professional Expert**

Doctor – Richard Turner

Salary: \$140 per hour 7/1/25 – 6/30/26

EMT – Madelene Hohenstein, Kirsten Slusser

Salary: \$25.00 per hour 6/1/25 – 6/30/25

EMT – Emilee Baugh, Andrew Daugherty, Anaiya Hauer, Zachary Hamilton, Madelene Hohenstein, McKenzie Gorman, Tyler Likins, Isabella Mercado, Lindsey Piper, Andy Puser, Courtney Silva, Kirsten Slusser, Braeden Taylor

Salary: \$25.00 per hour 7/1/25 – 6/30/26

Manipulative Skills Assistant – Douglas Brownfield, Nicolo DiStefano, Emily Erwin, Stephen Francois, Tyler Henry, Melissa Jennelle-Maxey, Marc Reed, Alexandra Smith

Salary: \$26.00 per hour 7/1/25 – 6/30/26

Nursing – Brad Beecham, Keith Blevins, Darla Castaneda, Twinkal Dayal, Amy Evans, Jean Hicks, Cheryl Hogan, Nichole Jolly, Julius Lantican, Taylor Larson, Maipang Lee, Adrianna Medina, Cassandra Minetti, Kendra Pittenger, Ashlee Rothenwander, Joshua Schultz, Roxanne Silva, Barinder Singh, John Michael Underwood, Kelly Williamson, Tanya Wortham

Salary: \$45.00 per hour 7/1/25 – 6/30/26

25. **Volunteer**

Volunteer (Athletics) – Stephanie Cardenas

Volunteer (DSPS) – Katherine Geyer

26. **Retirements/Resignations**

Resignation, Support Center Representative (Student Services) – Karen Acker

Effective – May 27, 2025

Resignation, Executive Director, North Far North Consortium (NFNRC) – Blaine Smith

Effective – August 1, 2025

Resignation, Welding Instructor – Russell Pitter

Effective – August 1, 2025

Resignation, Systems Administrator (IT) – Dane Mutters

Effective – July 1, 2025

Resignation, Student Success Specialist (CASA) – Cecilia Romero-Robles

Effective – June 27, 2025

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Subject to change pending 2025-26 COLA

Attachment "A"

Abele, Claire
Alexander, Jesse
Alexis, Jared
Allen, Ian
Alling, Jeremy
Anderson, Heidi
Anderson, Tiffani
Appel, Rolfe
Ashba, Tammy
Austin, Vera
Azevedo, Daniel
Bailey, Leonard
Bass, Mark
Bejerano, Pamela
Bell, James
Bellanich, Denise
Berman, Lisa
Besoain, Benjamin
Bianchini, Elizabeth
Bland, Randi
Boian, Jeffrey
Booth, Lillian
Bootman, Scott
Boyd, Steve
Boyer, Robert
Brandow, Sean
Bromley, Kyleen
Brown, Robert
Buchanan, Mary
Butler, Brett
Buzan, Melinda
Byard, Gregory
Calkins, Matthew
Cantwell, Gary
Cardinet, Matthew
Carlisle, Andrei
Cavaness, Linda
Chamness, Justin
Chavez, Mark
Chin, Fiona
Collins, Susan
Conlan, Lance

Consiglio, Michael
Cowell, Jean
Crosby, Nandi
Daly, Jennifer
Davidson, Ryan
Davila, Christian
Davison, Bryce
Demaggio, Julie
Deromedi, Lia
Dorsett, Maggi
Downs, Jordan
Drysdale, Jodi
Duggins, Michael
Duitsman, Stan
Dunning, Melissa
Ensslin, Teresa
Farris, Brent
Fay, Casey
Fedrizzi, Victor
Feingold, Rick
Figaratto, Daniel
Fontana, Elyse
Frank, Lanae
Frawley, Susan
Fuchs, Erick
Gates, Andrew
Gee, Travis
Gerstenkorn, David
Giusti, Ashley
Gordon, Scott
Goyen, Mary
Griffin, Victoria
Grimes, Ruth
Gsell, Ryan
Gust, Karen
Haasl, David
Hack, William
Hames, John
Hanley, Kevin
Hannah, Michael
Harrington, Jeffrey
Hart, Daniel
Hartley, Laurel
Hayes, Timothy

Hays, Jonathan
Henrick, Meredith
Hight, Susan
Hindman, Darrell
Hollingshead, Jeremy
Hood, Robert
Huffman, Robin
Hughes, Gary
Imsdahl, Mark
Jackson, Melinda
Jones, Gregory
Kaialau, Andrea
Keen, Phillip
Kelleher, John
Kelso, John
Kieselbach, Tanya
Knowlton, Sarah
Kutil, Devin
Laczko, Kaitlyn
Langston, Derek
Larson, Tiffany
Latham-Fairchild, Caroline
Lefkowitz, Todd
Locatelli, Daniel
Lowe, Deanna
Lowery, Katherine
Lunel, Ezra
Maletic, Stephen
Maready, Aaron
Marshall, Bryan
Marshall, Sheri
Marshall, Vincent
Martin, Jack
Martin, John
Maxey, Justin
Meneley, Chris
Meyer, Nancy
Mitchell, Ryon
Moore, Jeffery
Moore, Ty
Morales, Lisa
Mullen, Daniel
Murphy, Mark

Murphy, Michael
Nakamura, Ayako
Neufeld, Megan
Noxon, Justin
Oelrichs, Amy
O'Hern, Casey
Openshaw, Mollie
Ortiz, Antoinette
Parrott, James
Parsons, Michelle
Peloso, Dominick
Person, Johnny
Peter, Eric
Peterson, Sue
Piazza, Jason
Pilakowski, Michael
Reese, Norman
Reinhardt, Dennis
Reizgevicute, Agne
Richardson, Robert
Roady, Caroline
Robinson, Joanne
Rodriguez, Jesus
Rose, Dakota
Rubinoff, Ryan
Sachs, Christian
Saldano, Jordan
Sanchez, Gloria
Sandberg, Ross
Sansoni, Vincent
Schmid, Joel
Schwyzler, Cedric
Sederquist, Janessa
Seghieri, Richard
Simmons, Jesseca
Singleton, Valerie
Smith, Eva
Smith, Kenneth
Smith, Olav
Solano, Stephen
Spencer, Errin
Steffen, Nathan
Stelzner, Charles
Strahan, Lori

Sturgeon, Christopher
Sutton, Bethany
Tange, Mark
Taylor, Amelia
Teagarden, Katherine
Teixeira, Katharina
Thapa, Mahendra
Thomas, Phillip
Thomas, William
Thompson, Daniel
Townsend, Brandon
Uebelhardt, Cody
Valdes, Jarrod
Van Der Linde, Juaune
Vancil, Christian
Vasquez, Crystal
Walker, Chadwick
Wall, Timothy
Walsh, Kevin
Walton, Tayler
Ward, Jacob
Wasche, Katherine
Watson, Ryan
Welton, David
Westwood, Lisa
Wicks, Michael
Williams, Dacia
Williams, Lisa
Wilson, Nickolas
Wines, Jason
Winzenz, Thaddaeus
Wise, George
Wright, Aaron
Wright, Joshua
Wright, Kathline
York, Kevin
Ziegenmeyer, Logan

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contracts
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administrative Services or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$114,800.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or Vice President for Administrative Services to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/25	6/30/26	Fort Bragg Unified School District	Strong Workforce Program K12 Pathway Coordinator	(140,000.00)	Restricted General	North Far North Regional Consortium	Shearer
7/1/25	6/30/26	Work Training Center for the Handicapped, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(200,000.00)	Unrestricted General	Special Programs	Shearer
7/1/25	6/30/26	Marie McSpadden	Consulting Services for Curriculum and Scheduling Legislation Compliance and Projects Support	(130,000.00)	Restricted General	Office of Instruction	Shearer
3/1/25	6/30/25	North Sierra Consultants	Project Management and Consultation Services for Science Building Construction	(125,794.50)	Measure J	Facilities Planning & Management	Snelling
7/1/25	6/30/26	North Sierra Consultants	Project Management and Consultation Services for Cosmetology and Barbering Center and Science Building at Chico Center	(414,805.00)	Capital	Facilities Planning & Management	Snelling
7/1/25	6/30/26	North Sierra Consultants	Project Management and Consultation Services for Agriculture and Natural Resources	(311,360.00)	Measure J	Facilities Planning & Management	Snelling
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$1,321,959.50)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract to Purchase Ellucian Smart Plan and Ellucian Award from Ellucian Company LLC utilizing Foundation for California Community Colleges Cooperative Agreement Number 00004497
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Student Services Department requires information technology goods and services to provide degree audit and awarding to students. Funding will be allocated from the Vice President for Student Services operating budget.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Cooperative Agreement Number 00004497, as a source to purchase the required Ellucian Smart Plan and Ellucian Award cloud software from Ellucian Company LLC, as needed during the term August 1, 2025 through June 20, 2030, in the amount not to exceed \$521,547. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of Ellucian Smart Plan and Ellucian Award from Ellucian Company LLC, utilizing Foundation for California Community Colleges Cooperative Agreement Number 00004497, per the terms of the FCCC contract, for the term of August 1, 2025 through June 20, 2030, in the amount not to exceed \$521,547.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Ellucian Smart Plan and Ellucian Award from Ellucian Company LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract Amendment #1 to JK Architecture Engineering for Architectural Services for the Agriculture/Natural Resources Building Remodel Project
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s Facilities Planning and Management Department requires JK Architecture Engineering to provide architectural services for the Agriculture/Natural Resources Building Remodel Project (previously referred to as the Physical Science Building Remodel Project). Funding will be allocated from the Measure J bond funds.

On October 11, 2023, the Board approved a contract to engage JK Architecture Engineering to provide architectural and related services for the pre-construction phase of the project and on November 6, 2023, the District entered into a Project Assignment Amendment with JK Architecture Engineering in the amount not to exceed \$539,000 and for the term October 11, 2023 through December 31, 2026, for the programming, preliminary plans, and working drawings phases of the project.

JK Architecture Engineering initially provided a comprehensive proposal for the project, but the district contracted with JK Architecture Engineering for a specific portion of that proposal, the pre-constructions services. The district intended to engage JK Architecture Engineering for construction administration services after a successful bidding process was completed for the project pursuant to the original proposal.

Status

District staff recommends Contract Amendment #1 to the original contract with JK Architecture Engineering to increase the contract amount by \$210,000 for additional services pursuant to the original contract for the construction administration phase of the project. The Contract Amendment #1 provides for a total fee sum not to exceed \$749,000. The additional services are necessary to move the project through construction completion and closeout activities.

Recommendation

It is recommended that the Board of Trustees approve the Contract Amendment #1 to the original contract with JK Architecture Engineering increasing the contract amount by \$210,000 to provide the additional architectural services for the construction administration phase of the project for a total fee amount not to exceed \$749,000 for the term October 11, 2023 through December 31, 2026.

Board approval is contingent upon available funding and the successful completion of the negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of architectural services from JK Architecture Engineering in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028, Supplement Number 1
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide specialized technical and engineering expertise for a variety of projects. Funding will be allocated from the Student Enrollment, Data Management, Systemwide Infrastructure & Services, ReImagine Apply, and COCI CCN grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-22-10-1028 Supplement No. 1, as a source to purchase the required information technology consulting services from Experis US LLC as needed during the term July 1, 2025 through June 30, 2026, in the amount not to exceed \$13,000,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Experis US LLC utilizing California Multiple Award Schedule CMAS Number 3-22-10-1028 Supplement No. 1, for the term of July 1, 2025 through June 30, 2026, in the amount not to exceed \$13,000,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from Experis US LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center Department requires information technology consulting services to provide a solution for targeting system-wide fraud prevention efforts. Funding will be allocated from Student Enrollment, Data Management, Systemwide Infrastructure & Services, ReImagine Apply, and COCI CCN grants, and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends the use of the awarded California Multiple Award Schedule CMAS Number 3-25-05-1001 as a source to purchase the required information technology consulting services from Roth Staffing Companies, L.P. doing business as Ledgent Technology as needed during the term of July 1, 2025 through June 30, 2026, in the amount not to exceed \$1,800,000. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology consulting services from Roth Staffing Companies, L.P. doing business as Ledgent Technology utilizing California Multiple Award Schedule CMAS Number 3-25-05-1001, per the terms of the CMAS contract, for the term of July 1, 2025 through June 30, 2026, in the amount not to exceed \$1,800,000.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Roth Staffing Companies, L.P. doing business as Ledgent Technology in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract to Purchase Information Technology Consulting Services from Patricio Systems LLC utilizing California Multiple Award Schedule CMAS Number 3-21-07-1028
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

The District’s California Community Colleges Technology Center requires information technology professional consulting services to provide a solution for targeting system-wide fraud prevention efforts and addressing additional cybersecurity needs. Funding will be allocated from the Student Enrollment, Data Management, and systemwide Infrastructure grants and the Integrated Technology Program apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes California Multiple Award Schedules (CMAS) agreements. CMAS offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff proposes the use of the awarded California Multiple Award Schedule CMAS Number 3-21-07-1028, as a source to purchase the required information technology professional consulting services from Patricio Systems, LLC as needed during the term of July 1, 2025, through June 30, 2026, in the amount not to exceed \$142,002. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the referenced CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve a contract to purchase the required information technology professional consulting services from Patricio Systems LLC utilizing the California Multiple Award Schedule CMAS Number 3-21-07-1028, per the terms of the CMAS contract, for the term of July 1, 2025 through June 30, 2026, in the amount not to exceed \$142,002.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Patricio Systems LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract Award for Request for Proposals RFP No. CCCTC-24-01 California Community Colleges New Student Application System to Liaison International
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

On October 31, 2024, the District released Request for Proposal RFP No. CCCTC-24-01 California Community Colleges New Student Application System to seek proposals for the purpose of providing a new student-centered application system along with the development of a supporting system architecture for prospective and returning students to use when seeking to enroll in a California community college. This initiative is focused on enhancing students’ experience, supporting equitable access to community college programs and courses, improving student data accuracy, and protecting against fraud.

Under Education Code 81645, the governing board of any community college district may contract with a party who has submitted one of the three lowest responsible competitive proposals or competitive bids for the acquisition, procurement, or maintenance of electronic data processing systems and equipment, electronic telecommunications equipment, supporting software, and related materials, goods, and services, in accordance with procedures and criteria established by the governing board.

Status

Ten firms submitted proposals by the submittal deadline date as follows:

FIRM NAME	PROPOSAL VALUE (5-year total cost)
Liaison International	\$34,000,000
Ellucian	\$33,100,000*
Servio Consulting	\$40,400,000
Kennedy & Company	\$42,400,000
Unicon	\$23,800,000*
Carahsoft	\$65,900,000
Civitas	\$29,600,000*
Anthology	\$67,300,000
Element451	\$69,100,000*
Technolutions	[not submitted]*

*Non-Responsive Proposal

Five proposals submitted were deemed non-responsive as the proposals did not comply with all terms, conditions, and performance requirements of the RFP.

A proposal evaluation team considered the qualifications, experience, technical approach, and cost in the evaluation of the responsive proposals and selected four firms to invite to participate in interviews.

Upon completion of the due diligence review, the evaluation team determined that Liaison International is the best qualified to perform the consulting services and an award of contract to Liaison International is in the best interest of the District.

District staff recommends the award of contract to Liaison International in the amount not to exceed \$14,000,000 for the term of August 1, 2025, through June 30, 2027.

Recommendation

It is recommended that the Board of Trustees approve the award of a contract for the Request for Proposals RFP No. CCCTC-24-01 California Community Colleges New Student Application System to Liaison International in the amount not to exceed \$14,000,000 and for the term of August 1, 2025, through June 30, 2027.

Board approval is contingent upon available funding and upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of a contract for the Request for Proposals RFP No. CCCTC-24-01 California Community Colleges New Student Application System to Liaison International prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of Contract Award for Request for Proposals RFP No. 2024-25-02 Exclusive Pouring and Beverage Vending Services to PepsiCo
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

On April 9, 2025, the District released Request for Proposals 2024-25-02 Exclusive Pouring & Beverage Vending Services (RFP), inviting vendors to submit their qualifications and proposals to provide beverage pouring and vending services as needed for the District.

One vendor submitted a proposal by the submittal deadline date. PepsiCo submitted a responsive and responsible proposal that offers the following:

5 Year Financial Summary of Support

Annual Partnership Support	\$35,000
Annual Flex Support	\$4,000
Annual Scholarship Support	\$3,000
Annual Athletic Support	\$3,000
Annual Marketing Support	\$1,500
Annual Gatorade Sideline Support	\$1,500
Annual Sustainability Support	\$500
Annual Product Donation Support	\$1,500
Estimated 5 Year Vending Commission @ 25% Revenue	\$11,800
Estimated 5 Year Bottle/Can Rebates Revenue	\$39,000

Product Retail Pricing increase capped at 5% annually.

A proposal evaluation team composed of staff from Dining Services and Kinesiology Departments considered the qualifications, experience, technical approach, and cost in the evaluation of the responsive proposal.

Status

PepsiCo has a clear understanding of the District's objectives, has demonstrated the importance of providing quality products and service to ensure the District's needs are met, and offers a commitment to support district-sponsored programs and students. Upon completion of the District's due diligence review staff determined that an award of a contract for RFP 2024-25-02 Exclusive Pouring & Beverage Vending Services to PepsiCo would serve the District's best interests.

The district's annual spend on cost of goods sold by the district are projected at \$125,000 annually.

Recommendation

It is recommended that the Board of Trustees approve the award of a contract for the Request for Proposals RFP No. 2024-25-02 Exclusive Pouring & Beverage Vending Services to PepsiCo to purchase goods and service as required for the term of September 1, 2025, through August 31, 2030.

Board approval is contingent upon available funding and upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of the contract to PepsiCo prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval to Award Design-Build Construction Contract for the Butte College Cosmetology and Barbering Building Project to DH Slater & Son
Category:	Contracts
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

On November 15, 2023, the Board of Trustees adopted Resolution No. 819 which authorized District staff to utilize the design-build process under Education Code §81700 et seq. to procure design and construction services for the Butte College Cosmetology and Barbering Building Project ("Project").

The Project is intended to provide a new building for the Cosmetology and Barbering programs replacing an existing non-Field Act approved leased space at 2201 Pillsbury Road in Chico with a Department of the State Architect approved permanent building on the Chico Center Campus. The building will be approximately 23,500 outside gross square feet and approximately 21,000 assignable gross square feet. The building will include three dedicated cosmetology/barbering labs, an esthetician lab, a manicure/pedicure lab, one classroom, several faculty offices and dedicated storage, product dispensary and laundry room along with space for a science lab with adjoining technical support space and a large training/meeting room.

On June 26, 2024, the Board of Trustees approved the award of the Design-Build Pre-Construction Services Agreement to DH Slater & Son as the Design-Build Entity, which included Pre-Construction Services, Project Programming Phase, Existing Site Work Construction Documents, Building Schematic Design Development and Construction Documents, and Guaranteed Maximum Price (GMP) Proposal.

Per the Pre-Construction Services Agreement, at the conclusion of Pre-Construction Services and after obtaining Division of State Architect (DSA) approval of the Site Design Documents and the Building Design Documents for the Project, the DBE is to provide district staff and the Consulting Construction Manager a proposed GMP for completing construction design administration for construction and to construct, commission and closeout the Project in accordance with the DA approved Construction Documents.

Status

The following adjustments to the scope of the project were updated:

- Meeting room removed; Science lab relocated to the north side of Chico Center to avoid PG&E high-voltage lines.

- Science lab enlarged by 500 sq ft (to ~5,800 sq ft), boosting capacity from 24 to 34 students.
- Stockroom expanded by 300 sq ft, four dedicated faculty offices and related support spaces added.
- 55 parking stalls displaced near Chico Center are fully replaced beside the new Cosmetology & Barbering building.

The total project budget is estimated to be \$27,200,000. DSA approval of the Project Building Design Documents is imminent. To meet the district's schedule for Project delivery, in advance of DSA approving the Building Design Documents, the DBE submitted a proposed GMP to district staff and the Consulting Construction Manager for the Construction Phase Services in the amount of \$22,574,869.

After reviewing the DBE's GMP, district staff and Consulting Construction Manager finalized negotiations with DBE for a GMP in the amount of \$22,574,869, which is recommend for approval by district staff and Construction CM.

Recommendation

It is recommended that the Board of Trustees approve the award of an Agreement for Design-Build Construction Services for the Butte College Cosmetology and Barbering Building Project to DH Slater & Son of Chico, CA, for a Guaranteed Maximum Price of \$22,574,869.

Board approval is also contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for the Cosmetology and Barbering Building Project to DH Slater & Son prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Adoption of Resolution No. 827: For the Reduction of Classified Employee Services
Category:	Human Resources
Submitted By:	Virginia L. Guleff, Superintendent/President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Education Code Sections 88014, 88017, 88117 and 88127 authorize a district to layoff classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice. The District has been notified that grant funding for TRIO has been reduced and specific work is no longer required. The District is required to serve notice not less than 60 days to classified employees who may be affected by layoff.

Status

- 1.0 FTE Grant Manager will be eliminated effective September 1, 2025
- 1.0 FTE Retention Specialist will be eliminated effective September 1, 2025
- 1.0 FTE Retention Specialist will be eliminated effective September 1, 2025
- 1.0 FTE Administrative Secretary Grants will be eliminated effective September 1, 2025

Recommendation

It is recommended that the Board adopt Resolution No. 827 authorizing the Superintendent/President, or designee, to affect the layoff notice required by law and to inform the employee of their displacement rights, if any, and their rehire rights.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

June 25, 2025

RESOLUTION NO. 827

RESOLUTION FOR THE REDUCTION OF CLASSIFIED SCHOOL SERVICES FOR THE 2025-2026 SCHOOL YEAR

WHEREAS, Education Code sections 88014, 88017, 88117 and 88127 authorize the district to layoff classified employees for lack of work and/or lack of funds upon sixty (60) days prior notice; and

WHEREAS, due to a lack of work and/or a lack of funds, certain services now being provided by the district must be reduced for the upcoming school year;

NOW, THEREFORE, BE IT RESOLVED that as of the 31st day of August 2025, the following positions be eliminated:

Grant Manager	12 months, 40 hours/1.0 FTE
Retention Specialist	12 months, 40 hours/1.0 FTE
Retention Specialist	12 months, 40 hours/1.0 FTE
Administrative Secretary Grants	12 months, 40 hours/1.0 FTE

BE IT FURTHER RESOLVED that the District Superintendent or designee is authorized and directed to give notice of termination of employment to the affected employee(s) of this District pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reduction or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the District Superintendent/President or designee is authorized and directed to take any other actions necessary to carry out this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the Board of Trustees of the Butte-Glenn Community College District on the **25th day of June 2025** by the following vote:

AYES:
NOES:
ABSENT:

SO ORDERED:

William McGinnis
President, Board of Trustees

ATTEST:

Virginia L. Guleff, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Adoption of the 2025-2026 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2025-2026 Budget
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

State law requires that on or before the first day of July, the District adopt a Tentative Budget for the ensuing fiscal year. The Tentative Budget is developed in accordance with the Chancellor’s Office budget calendar and the District’s participatory governance process. The Tentative Budget is a continuation of the budget development process and incorporates revenue assumptions, college and program allocations and reductions, and expenditure estimates for all funding sources.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1 until such time as a Final Budget is adopted by the Board of Trustees. Changes to this budget will be reflected in the Final Budget which is expected to be presented in September for approval by the Board of Trustees.

Status

The Tentative Budget for 2025-2026 is attached for the Board’s review and consideration. Members of the public may review the document in the Office of the Vice President for Administrative Services

The Tentative Budget outlines the District’s budget strategy, process, and current recommendations. The Gann Limit has been calculated and the District is well below its appropriations limit. Proposition 30 requires the Board of Trustees annually approve the Education Protection Account (EPA) Spending Determination Report, therefore, it is included in the 2025-2026 Tentative Budget.

Recommendation

It is recommended that the Board of Trustees adopt the 2025-2026 Tentative Budget, the 2025-2026 Gann Limit Worksheet and the EPA Spending Determination Report.

It is also recommended that the Board of Trustees announce that the proposed 2025-2026 Final Budget will be available for public inspection beginning September 5, 2025 in the Office of the Vice President for Administrative Services; and a public hearing will be held at 1:00 p.m. at the Board meeting on September 10, 2025, to be followed by the adoption of the 2025-2026 Final Budget.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Adoption of Resolution No. 828: Resolution Authorizing the Issuance and Sale of Election of 2016 General Obligation Bonds, Series D, in an Aggregate Principal Amount Not to Exceed \$48,500,000 and Approving Related Documents and Actions
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

Measure J was approved by District voters on November 8, 2016, authorizing general obligation bonds in an amount up to \$190,000,000. The District has previously issued three series of bonds under Measure J.

Status

Resolution No. 828 authorizes the final series of Measure J bonds to be issued as current interest bonds through a negotiated sale and approves in form the Bond Purchase Agreement and Preliminary Official Statement as are set forth in attachments to the resolution.

There is no fiscal impact to the District's General Fund resulting from the issuance of the Bonds.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 828: Resolution Authorizing the Issuance and Sale of Election of 2016 General Obligation Bonds, Series D, in an Aggregate Principal Amount Not to Exceed \$48,500,000 and Approving Related Documents and Actions.

**BOARD OF TRUSTEES
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 828

**AUTHORIZING THE ISSUANCE AND SALE OF
ELECTION OF 2016 GENERAL OBLIGATION BONDS, SERIES D,
IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED
\$48,500,000 AND APPROVING RELATED DOCUMENTS AND ACTIONS**

WHEREAS, the Butte-Glenn Community College District (the “District”) is a community college district located within Butte County (the “County”) and Glenn County (“Glenn County” and, together with the County, the “Counties”), State of California (the “State”), and is organized and operating pursuant to the Constitution and laws of the State; and

WHEREAS, an election was duly and regularly held in the District on November 8, 2016, in accordance with Section 1(b)(3) of Article XIII A of the California Constitution, for the purpose of submitting a bond measure designated Measure J (the “Bond Measure”) to the qualified electors of the District, authorizing the issuance of general obligation bonds of the District in the aggregate principal amount of \$190,000,000, and the requisite 55% of the votes cast were in favor of the Bond Measure; and

WHEREAS, the abbreviated form of the Bond Measure is:

“To upgrade classrooms to improve safety and prepare students/ veterans for university transfer/careers, such as nursing, welding, emergency response, by upgrading aging classrooms/ technology, removing asbestos/ unsafe gas lines, improving water conservation, electrical wiring, security, constructing science, welding, public safety, Veterans facilities, and repairing, acquiring, constructing property, facilities/ equipment, shall Butte-Glenn Community College District issue \$190,000,000 in bonds at legal rates, requiring independent audits, citizen oversight, all funds spent locally”

WHEREAS, the Board of Trustees (the “Board”) is authorized to provide for the issuance and sale of any series of Bonds under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code (the “Bond Law”); and

WHEREAS, on April 6, 2017, the District issued its Election of 2016 General Obligation Bonds, Series A, in the aggregate principal amount of \$42,000,000, pursuant to the Bond Measure and the Bond Law; and

WHEREAS, on July 11, 2019, the District issued its Election of 2016 General Obligation Bonds, Series B, in the aggregate denominational amount of \$49,500,000, pursuant to the Bond Measure and the Bond Law; and

WHEREAS, on June 16, 2022, the District issued its Election of 2016 General Obligation Bonds, Series C, in the aggregate principal amount of \$50,000,000, pursuant to the Bond Measure and the Bond Law; and

WHEREAS, the District wishes at this time to initiate proceedings for the issuance of a fourth and final series of bonds under the Bond Law in the aggregate principal amount of not to exceed \$48,500,000 to be designated “Butte-Glenn Community College District Election of 2016 General Obligation Bonds, Series D” (the “Bonds”), in one or more series, on a Federally tax-exempt or taxable basis, as provided in this Resolution for the purpose of providing financing for projects which are authorized under the Bond Measure;

WHEREAS, as required by Government Code Section 5852.1, attached hereto as Appendix B is certain financial information relating to the Bonds that has been obtained by the Board and is hereby disclosed and made public; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Butte-Glenn Community College District as follows:

ARTICLE I

DEFINITIONS; AUTHORITY

SECTION 1.01. *Definitions.* The terms defined in this Section 1.01, as used and capitalized herein, shall, for all purposes of this Resolution, have the meanings given them below, unless the context clearly requires some other meaning. Any capitalized terms defined in the recitals of this Resolution and not otherwise defined in this Section shall have the respective meanings given such terms in the recitals.

“Authorized Investments” means the County Investment Pool, the Local Agency Investment Fund of the California State Treasurer, any investments authorized pursuant to Sections 53601 and 53635 of the Government Code or other investment products (provided that such products comply with the requirements of Section 148 of the Tax Code). Except for investments in the County Investment Pool, the County Treasurer shall assume no responsibility in the reporting, reconciling and monitoring in the investment of proceeds related to the Bonds.

“Board” means the Board of Trustees of the District.

“Bond Counsel” means (a) the firm of Jones Hall, A Professional Law Corporation, or (b) any other attorney or firm of attorneys nationally recognized for expertise in rendering opinions as to the legality and tax status of securities issued by public entities.

“Bond Law” means Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the Government Code, commencing with Section 53506 of said Code, as in effect on the date of adoption hereof and as amended hereafter.

“Bond Measure” means the Bond Measure submitted to and approved by more than the requisite 55% of the voters on November 8, 2016, under which the issuance of the Bonds has been authorized.

“Bond Purchase Agreement” means the Bond Purchase Agreement between the District and the Underwriter, under which the Underwriter agree to purchase the Bonds and pay the purchase price therefor.

“Bonds” means Butte-Glenn Community College District General Obligation Bonds, Election of 2016, Series D, issued and at any time Outstanding under this Resolution.

“Building Fund” means the fund established and held by the County Treasurer under Section 3.03.

“Closing Date” means the date upon which there is a delivery of the Bonds in exchange for the amount representing the purchase price of the Bonds by the Underwriter.

“Continuing Disclosure Certificate” means the Continuing Disclosure Certificate which is executed and delivered by a District Representative on the Closing Date.

“Costs of Issuance” means all items of expense directly or indirectly payable by or reimbursable to the District and related to the authorization, issuance, sale and delivery of the Bonds, including but not limited to the costs of preparation and reproduction of documents, printing expenses, filing and recording fees, initial fees and charges of the Paying Agent and its counsel, legal fees and charges, fees and disbursements of consultants and professionals, the Municipal Advisor, rating agency fees, premium for municipal bond insurance (if any) and any other cost, charge or fee in connection with the original issuance and sale of the Bonds.

“County” means the County of Butte, a political subdivision of the State of California, duly organized and existing under the Constitution and laws of the State of California.

“County Treasurer” means the Butte County Treasurer-Tax Collector, or any authorized deputy thereof.

“Debt Service Fund” means the account established and held by the County Treasurer under Section 4.02.

“Depository” means (a) initially, DTC, and (b) any other Securities Depository acting as Depository under Section 2.09.

“Depository System Participant” means any participant in the Depository’s book-entry system.

“District” means the Butte-Glenn Community College District, a community college district organized under the Constitution and laws of the State of California, and any successor thereto.

“District Representative” means the President of the Board, the Vice President of the Board, the Clerk of the Board, the President of the District, the Vice President, Administrative Services of the District, or such officer’s written designee, or any other person authorized by resolution of the Board of Trustees of the District to act on behalf of the District with respect to this Resolution and the Bonds.

“DTC” means The Depository Trust Company, New York, New York, and its successors and assigns.

“Education Code” means the Education Code of the State of California, as in effect on the Closing Date.

“Federal Securities” means United States Treasury notes, bonds, bills or certificates of indebtedness, or any other obligations the timely payment of which is directly or indirectly guaranteed by the faith and credit of the United States of America.

“Government Code” means the Government Code of the State of California, as in effect on the Closing Date.

“Interest Payment Dates” means February 1 and August 1 in each year during the term of such Bond, commencing on the date set forth in the Bond Purchase Agreement, provided, however, that such dates are subject to modification as provided in the Bond Purchase Agreement.

“Municipal Advisor” means Isom Advisors, a Division of Urban Futures, Inc., as municipal advisor to the District in connection with the issuance and sale of the Bonds.

“Office” means the office or offices of the Paying Agent for the payment of the Bonds and the administration of its duties hereunder, as such office or offices are identified in a written notice filed with the District by the Paying Agent.

“Outstanding,” when used as of any particular time with reference to Bonds, means all Bonds except: (a) Bonds theretofore canceled by the Paying Agent or surrendered to the Paying Agent for cancellation; (b) Bonds paid or deemed to have been paid within the meaning of Section 9.02; and (c) Bonds in lieu of or in substitution for which other Bonds have been authorized, executed, issued and delivered by the District under this Resolution.

“Owner”, whenever used herein with respect to a Bond, means the person in whose name the ownership of such Bond is registered on the Registration Books.

“Paying Agent” means any bank, trust company, national banking association or other entity appointed as paying agent for the Bonds in the manner provided in Article VI of this Resolution, initially The Bank of New York Mellon Trust Company, N.A.

“Record Date” means the 15th calendar day of the month preceding an Interest Payment Date, whether or not such day is a business day.

“Registration Books” means the records maintained by the Paying Agent for the registration of ownership and registration of transfer of the Bonds under Section 2.08.

“Resolution” means this Resolution, as originally adopted by the Board and including all amendments hereto and supplements hereof which are duly adopted by the Board from time to time in accordance herewith.

“Securities Depositories” means DTC; and, in accordance with then current guidelines of the Securities and Exchange Commission, such other addresses and/or such other securities depositories as the District may designate in a Written Request of the District delivered to the Paying Agent.

“Tax Code” means the Internal Revenue Code of 1986 as in effect on the Closing Date or (except as otherwise referenced herein) as it may be amended to apply to obligations issued on the Closing Date, together with applicable proposed, temporary and final regulations promulgated, and applicable official public guidance published, under said Code.

“Underwriter” means RBC Capital Markets, LLC, as original purchaser of the Bonds upon the negotiated sale thereof, as designated pursuant to Section 3.01.

“Written Request of the District” means an instrument in writing signed by a District Representative or by any other officer of the District duly authorized by the District and listed on a Written Request of the District for that purpose.

SECTION 1.02. *Interpretation.*

(a) Unless the context otherwise indicates, words expressed in the singular include the plural and vice versa and the use of the neuter, masculine, or feminine gender is for convenience only and include the neuter, masculine or feminine gender, as appropriate.

(b) Headings of articles and sections herein and the table of contents hereof are solely for convenience of reference, do not constitute a part hereof and shall not affect the meaning, construction or effect hereof.

(c) All references herein to “Articles,” “Sections” and other subdivisions are to the corresponding Articles, Sections or subdivisions of this Resolution; the words “herein,” “hereof,” “hereby,” “hereunder” and other words of similar import refer to this Resolution as a whole and not to any particular Article, Section or subdivision hereof.

(d) Whenever the term “may” is used herein with respect to an action by one of the parties hereto, such action shall be discretionary and the party who “may” take such action shall be under no obligation to do so.

SECTION 1.03. *Authority for this Resolution; Findings.* This Resolution is entered into under the provisions of the Bond Law. The Board hereby certifies that all of the things, conditions and acts required to exist, to have happened or to have been performed precedent to and in the issuance of the Bonds do exist, have happened or have been performed in due and regular time and manner as required by the laws of the State of California, and that the amount of the Bonds, together with all other indebtedness of the District, does not exceed any limit prescribed by any laws of the State of California.

ARTICLE II

THE BONDS

SECTION 2.01. *Authorization.* The Board hereby authorizes the issuance of the Bonds in an aggregate principal amount not to exceed \$48,500,000 under and subject to the terms of Article XIII A, Section 1 paragraph (b) of the California Constitution, the Bond Law and this Resolution, for the purpose of raising money for the acquisition or improvement of educational facilities and equipment in accordance with the Bond Measure and to pay Costs of Issuance. This Resolution constitutes a continuing agreement between the District and the Owners of all of the Bonds issued or to be issued hereunder and then Outstanding to secure the full and final payment of principal thereof and interest and premium, if any, on all Bonds, subject to the covenants, agreements, provisions and conditions herein contained. The Bonds shall be issued as current Interest bonds, in one or more series, as shall be determined by a District Representative, and shall be designated the "Butte-Glenn Community College District Election of 2016 General Obligation Bonds, Series D," together with any further designations as may be identified in the Bond Purchase Agreement.

The Bonds shall be issued on a tax-exempt basis; provided, however, if legal considerations require that a portion of the Bonds authorized hereunder be issued as a separate series or maturity on a federally taxable basis, a District Representative is authorized to make such designations, which shall be reflected in the Bond Purchase Agreement.

SECTION 2.02. *Terms of Bonds.*

(a) Terms of Bonds. The Bonds will be issued as fully registered bonds, without coupons, in the denomination of \$5,000 each or any integral multiple thereof, but in an amount not to exceed the aggregate principal amount of Bonds maturing in the year of maturity of the Bond for which the denomination is specified. Bonds will be lettered and numbered as the Paying Agent may prescribe. The Bonds will be dated as of the Closing Date.

Interest on the Bonds is payable semiannually on each Interest Payment Date. Each Bond will bear interest from the Interest Payment Date next preceding the date of registration and authentication thereof unless (i) it is authenticated as of an Interest Payment Date, in which event it will bear interest from such date, or (ii) it is authenticated prior to an Interest Payment Date and after the close of business on the Record Date preceding such Interest Payment Date, in which event it will bear interest from such Interest Payment Date, or (iii) it is authenticated prior to the first Record Date, in which event it will bear interest from the Closing Date. Notwithstanding the foregoing, if interest on any Bond is in default at the time of authentication thereof, such Bond will bear interest from the Interest Payment Date to which interest has previously been paid or made available for payment thereon.

(b) Maturities; Basis of Interest Calculation. The Bonds will mature on August 1 (unless otherwise provided in the Bond Purchase Agreement) in the years and in the amounts, and will bear interest at the rates, as determined upon the sale thereof. Interest on the Bonds shall be calculated on the basis of a 360-day year comprised of twelve 30-day months. The final maturity of the Bonds shall not exceed the legal limit identified in

the Bond Law, and if the final maturity is more than thirty years after the Closing Date, a District Representative familiar with the projects to be financed with proceeds of the Bonds is authorized and directed to execute a certification confirming that the useful life of the facilities to be financed with the proceeds of the Bonds which mature more than thirty years after the Closing Date exceeds the final maturity date of said Bonds.

(c) CUSIP Identification Numbers. CUSIP identification numbers will be imprinted on the Bonds, but such numbers do not constitute a part of the contract evidenced by the Bonds and any error or omission with respect thereto will not constitute cause for refusal of any purchaser to accept delivery of and pay for the Bonds. In addition, failure on the part of the District to use such CUSIP numbers in any notice to Owners of the Bonds will not constitute an event of default or any violation of the District's contract with such Owners and will not impair the effectiveness of any such notice.

(d) Payment. Interest on the Bonds (including the final interest payment upon maturity or redemption) is payable by check, draft or wire of the Paying Agent mailed by first-class mail to the Owner thereof (which will be DTC so long as the Bonds are held in the book-entry system of DTC) at such Owner's address as it appears on the Registration Books at the close of business on the preceding Record Date; except that at the written request of the Owner of at least \$1,000,000 aggregate principal amount of the Bonds, which written request is on file with the Paying Agent as of any Record Date, interest on such Bonds will be paid on the succeeding Interest Payment Date to such account as will be specified in such written request. Principal of and premium (if any) on the Bonds is payable in lawful money of the United States of America upon presentation and surrender at the Office of the Paying Agent. The provisions of this subsection are subject in all respects to the provisions of Section 2.09 relating to the payment of Bonds which are held in the book-entry system of DTC.

(e) Provisions of Bond Purchase Agreement to Control. Notwithstanding the foregoing provisions of this Section and the following provisions of Section 2.03, any of the terms of the Bonds may be established or modified under the Bond Purchase Agreement. In the event of a conflict or inconsistency between this Resolution and the Bond Purchase Agreement relating to the terms of the Bonds, the provisions of the Bond Purchase Agreement will be controlling.

SECTION 2.03. *Redemption of Bonds.*

(a) Optional Redemption Dates and Prices. The Bonds are subject to redemption prior to maturity, at the option of the District, in whole or in part among maturities on such basis as designated by the District and by lot within a maturity, from any available source of funds, on the dates and at the respective redemption prices as set forth in the Bond Purchase Agreement.

(b) Mandatory Sinking Fund Redemption. If the Bond Purchase Agreement specifies that any one or more maturities of the Bonds are term bonds which are subject to mandatory sinking fund redemption, each such maturity of Bonds shall be subject to such mandatory sinking fund redemption on August 1 (unless otherwise provided in the Resolution) in each of the years and in the respective principal amounts as set forth in the Bond Purchase Agreement, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption. If any such term bonds are redeemed under the provisions of

the preceding clause (a), the total amount of all future payments under this subsection (b) with respect to such term bonds shall be reduced by the aggregate principal amount of such term bonds so redeemed, to be allocated among such payments on a pro rata basis in integral multiples of \$5,000 (or on such other basis as the District may determined) as set forth in written notice given by the District to the Paying Agent.

(c) Selection of Bonds for Redemption. Whenever less than all of the Outstanding Bonds of any one maturity are designated for redemption, the Paying Agent shall select the Outstanding Bonds of such maturity to be redeemed by lot in any manner deemed fair by the Paying Agent. For purposes of such selection, each Bond will be deemed to consist of individual bonds of \$5,000 portions. The Bonds may all be separately redeemed.

(d) Redemption Procedure. The Paying Agent will cause notice of any redemption to be mailed, first class mail, postage prepaid, at least 20 days but not more than 60 days prior to the date fixed for redemption, to the respective Owners of any Bonds designated for redemption, at their addresses appearing on the Registration Books. Such notice may be a conditional notice of redemption and subject to rescission as set forth in (e) below. Such mailing is not a condition precedent to such redemption and the failure to mail or to receive any such notice or any defect in any notice so mailed will not affect the validity or sufficiency of the proceedings for the redemption of such Bonds. In addition, the Paying Agent will give notice of redemption by telecopy or certified, registered or overnight mail to the Municipal Securities Rulemaking Board and each of the Securities Depositories at least two days prior to such mailing to the Bond Owners.

Such notice shall state the redemption date and the redemption price and, if less than all of the then Outstanding Bonds are to be called for redemption, shall designate the serial numbers of the Bonds to be redeemed by giving the individual number of each Bond or by stating that all Bonds between two stated numbers, both inclusive, or by stating that all of the Bonds of one or more maturities have been called for redemption, and shall require that such Bonds be then surrendered at the Office of the Paying Agent for redemption at the said redemption price, giving notice also that further interest on such Bonds will not accrue from and after the redemption date. Any notice of optional redemption of the Bonds may state that it is conditional, in which case it shall make reference to the right of the District to rescind the notice as set forth in subsection (e) of this Section.

Upon surrender of Bonds redeemed in part only, the District shall execute and the Paying Agent shall authenticate and deliver to the Owner thereof, at the expense of the District, a new Bond or Bonds, of the same maturity, of authorized denominations in aggregate principal amount equal to the unredeemed portion of the Bond or Bonds.

From and after the date fixed for redemption, if notice of such redemption has been duly given and funds available for the payment of the principal of and interest (and premium, if any) on the Bonds so called for redemption have been duly provided, the Bonds called for redemption will cease to be entitled to any benefit under this Resolution other than the right to receive payment of the redemption price, and no interest will accrue thereon on or after the redemption date specified in the notice. The Paying Agent will cancel all Bonds redeemed under this Section and will furnish a certificate of cancellation to the District.

Notwithstanding the foregoing provisions of this subsection, so long as the Bonds are held in the book-entry system the provisions of Section 2.09 shall govern the procedures for giving notice of redemption of the Bonds, if and to the extent the provisions of this Section are in conflict or inconsistent with the provisions of Section 2.09.

(e) Right to Rescind Notice of Redemption. The District has the right to rescind any notice of the optional redemption of Bonds under subsection (a) of this Section by written notice to the Paying Agent on or prior to the dated fixed for redemption. Any notice of redemption shall be cancelled and annulled if for any reason funds will not be or are not available on the date fixed for redemption for the payment in full of the Bonds then called for redemption. The District and the Paying Agent shall have no liability to the Bond Owners or any other party related to or arising from such rescission of redemption. The Paying Agent shall mail notice of such rescission of redemption in the same manner as the original notice of redemption was sent under subsection (c) of this Section.

SECTION 2.04. *Form of Bonds.* The Bonds, the form of the Paying Agent's certificate of authentication and registration and the form of assignment to appear thereon will be substantially in the forms, respectively, with necessary or appropriate variations, omissions and insertions, as permitted or required by this Resolution and the Bond Purchase Agreement, as are set forth in Appendix A attached hereto.

SECTION 2.05. *Execution of Bonds.* The Bonds shall be signed by the facsimile signature of the President of the Board or other District Representative and shall be attested by the facsimile signature of the Clerk of the Board, or other District Representative. No Bond shall be valid or obligatory for any purpose or entitled to any security or benefit under this Resolution unless and until the certificate of authentication printed on such Bond is signed by the Paying Agent as authenticating agent.

The Bonds shall be in substantially the form attached hereto as Appendix A and incorporated herein by this reference, allowing those officials executing the Bonds to make the insertions and deletions necessary to conform the Bonds to this Resolution and the Bond Purchase Agreement.

Only those Bonds bearing a certificate of authentication and registration in the form set forth in Appendix A attached hereto, executed and dated by the Paying Agent, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution, and such certificate of the Paying Agent is conclusive evidence that the Bonds so registered have been duly authenticated, registered and delivered hereunder and are entitled to the benefits of this Resolution.

SECTION 2.06. *Transfer of Bonds.* Subject to Section 2.10, any Bond may, in accordance with its terms, be transferred, upon the Registration Books, by the person in whose name it is registered, in person or by his duly authorized representative, upon surrender of such Bond for cancellation at the Office at the Paying Agent, accompanied by delivery of a written instrument of transfer in a form approved by the Paying Agent, duly executed. The District may charge a reasonable sum for each new Bond issued upon any transfer.

Whenever any Bond or Bonds is surrendered for transfer, the District shall execute and the Paying Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. No transfer of Bonds shall be required to be made (a) 15 days

prior to the date established by the Paying Agent for selection of Bonds for redemption or (b) with respect to a Bond which has been selected for redemption.

SECTION 2.07. *Exchange of Bonds.* Bonds may be exchanged at the principal Office of the Paying Agent for a like aggregate principal amount of Bonds of authorized denominations and of the same maturity, together with a request for exchange signed by the owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent, together with a request for exchange signed by the owner or by a person legally empowered to do so in a form satisfactory to the Paying Agent. The District may charge a reasonable sum for each new Bond issued upon any exchange (except in the cases of any exchange of temporary Bonds for definitive Bonds). No exchange of Bonds is required to be made (a) 15 days prior to the date established by the Paying Agent for selection of Bonds for redemption or (b) with respect to a Bond after it has been selected for redemption.

SECTION 2.08. *Registration Books.* The Paying Agent shall keep or cause to be kept sufficient books for the registration and transfer of the Bonds, which shall at all times be open to inspection by the District upon reasonable notice; and, upon presentation for such purpose, the Paying Agent shall, under such reasonable regulations as it may prescribe, register or transfer or cause to be registered or transferred, on said books, Bonds as herein before provided.

SECTION 2.09. *Book-Entry System.* Except as provided below, DTC shall be the Owner of all of the Bonds, and the Bonds shall be registered in the name of Cede & Co. as nominee for DTC. The Bonds shall be initially executed and delivered in the form of a single fully registered Bond for each maturity date of the Bonds in the full aggregate principal amount of the Bonds maturing on such date. The Paying Agent and the District may treat DTC (or its nominee) as the sole and exclusive owner of the Bonds registered in its name for all purposes of this Resolution, and neither the Paying Agent nor the District shall be affected by any notice to the contrary. The Paying Agent and the District have no responsibility or obligation to any Depository System Participant, any person claiming a beneficial ownership interest in the Bonds under or through DTC or a Depository System Participant, or any other person which is not shown on the register of the District as being an owner, with respect to the accuracy of any records maintained by DTC or any Depository System Participant or the payment by DTC or any Depository System Participant by DTC or any Depository System Participant of any amount in respect of the principal or interest with respect to the Bonds. The District shall cause to be paid all principal and interest with respect to the Bonds only to DTC, and all such payments shall be valid and effective to fully satisfy and discharge the District's obligations with respect to the principal and interest with respect to the Bonds to the extent of the sum or sums so paid. Except under the conditions noted below, no person other than DTC shall receive a Bond. Upon delivery by DTC to the District of written notice to the effect that DTC has determined to substitute a new nominee in place of Cede & Co., the term "Cede & Co." in this Resolution shall refer to such new nominee of DTC.

If the District determines that it is in the best interest of the beneficial owners that they be able to obtain Bonds and delivers a written certificate to DTC and the District to that effect, DTC shall notify the Depository System Participants of the availability through DTC of Bonds. In such event, the District shall issue, transfer and exchange Bonds as requested by DTC and any other owners in appropriate amounts.

DTC may determine to discontinue providing its services with respect to the Bonds at any time by giving notice to the District and discharging its responsibilities with respect thereto under applicable law. Under such circumstances (if there is no successor securities depository), the District shall be obligated to deliver Bonds as described in this Resolution. Whenever DTC requests the District to do so, the District will cooperate with DTC in taking appropriate action after reasonable notice to (a) make available one or more separate Bonds evidencing the Bonds to any Depository System Participant having Bonds credited to its DTC account or (b) arrange for another securities depository to maintain custody of certificates evidencing the Bonds.

Notwithstanding any other provision of this Resolution to the contrary, so long as any Bond is registered in the name of Cede & Co., as nominee of DTC, all payments with respect to the principal and interest with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to DTC as provided as in the representation letter delivered on the date of issuance of the Bonds. The County, the District and the Paying Agent shall have no responsibility for transmitting payments to, communicating with, notifying, or otherwise dealing with any beneficial Owners of the Bonds, and none of the County, the District or the Paying Agent shall have any responsibility or obligation, legal or otherwise, to the beneficial Owners of the Bonds or to any other party, including DTC or its successor

Section 2.10. *Transfer Under Book-Entry System: Discontinuation of Book-Entry System.* Registered ownership of the Bonds, or any portion thereof, may not be transferred except as follows:

(i) To any successor of Cede & Co., as nominee of DTC, or its nominee, or to any substitute depository designated pursuant to clause (ii) of this section (a “substitute depository”); *provided that* any successor of Cede & Co., as nominee of DTC or substitute depository, shall be qualified under any applicable laws to provide the services proposed to be provided by it;

(ii) To any substitute depository not objected to by the District or the County, upon (1) the resignation of the DTC or its successor (or any substitute depository or its successor) from its functions as depository, or (2) a determination by the County (upon consultation with the District) to substitute another depository for The DTC (or its successor) because the DTC or its successor (or any substitute depository or its successor) is no longer able to carry out its functions as depository; provided, that any such substitute depository shall be qualified under any applicable laws to provide the services proposed to be provided by it; or

(iii) To any person upon (1) the resignation of DTC or its successor (or substitute depository or its successor) from its functions as depository, or (2) a determination by the County (upon consultation with the District) to remove DTC or its successor (or any substitute depository or its successor) from its functions as depository.

ARTICLE III

SALE OF BONDS; APPLICATION OF PROCEEDS

SECTION 3.01. *Sale of Bonds; Approval of Sale Documents.*

(a) Negotiated Sale of Bonds. Pursuant to Section 53508.7 of the Bond Law, the Board hereby authorizes the negotiated sale of the Bonds to an Underwriter. The Bonds shall be sold pursuant to the Bond Purchase Agreement in substantially the form on file with the Clerk of the Board with such changes therein, deletions therefrom and modifications thereto as a District Representative may approve, such approval to be conclusively evidenced by the execution and delivery of the Bond Purchase Agreement; provided that:

- (i) the rate of interest to be borne by the Bonds shall not exceed the maximum rate permitted by law and the final maturity shall not exceed the limits contained in the Bond Law;
- (ii) the Bonds shall have a ratio of total debt service to principal of not to exceed four to one; and
- (iii) the Underwriter's discount shall not exceed 0.40% of the principal amount of the Bonds.

The Board hereby authorizes a District Representative to execute and deliver the final form of the Bond Purchase Agreement in the name and on behalf of the District.

In accordance with Section 53508.7 of the Bond Law, the Board has determined to sell the Bonds at negotiated sale as it will provide more flexibility in the timing of the sale of the Bonds, permit the sale of the Bonds in a shorter period, allow the structure of the Bonds to fit the needs of particular purchasers, and provide the Underwriter more time to pre-market the Bonds, all of which will contribute to the District receiving the lowest overall costs of funds.

(b) Official Statement. The Board hereby approves, and hereby deems nearly final within the meaning of Rule 15c2-12 of the Securities Exchange Act of 1934, the Preliminary Official Statement describing the Bonds in substantially the form on file with the Clerk of the Board. A District Representative is hereby authorized to execute an appropriate certificate stating the Board's determination that the Preliminary Official Statement has been deemed nearly final within the meaning of such Rule. A District Representative is hereby authorized and directed to approve any changes in or additions to a final form of said Official Statement, and the execution thereof by a District Representative shall be conclusive evidence of his or her approval of any such changes and additions. The Board hereby authorizes the distribution of the Official Statement by the Underwriter. The final Official Statement shall be executed in the name and on behalf of the District by a District Representative.

(c) Actions to Close Bond Issuance. Each District Representative and any and all other officers of the District are each authorized and directed in the name and on behalf of the District to execute and deliver any and all certificates, requisitions, agreements,

notices, consents, warrants and other documents, which they or any of them might deem necessary or appropriate in order to consummate the lawful issuance, sale and delivery of the Bonds, including but not limited to the execution and delivery of a document with respect to the engagement of the Paying Agent appointed hereby, and an agreement facilitating the payment of Costs of Issuance. Whenever in this Resolution any officer of the District is authorized to execute or countersign any document or take any action, such execution, countersigning or action may be taken on behalf of such officer by any person designated by such officer to act on his or her behalf if such officer is absent or unavailable.

SECTION 3.02. *Application of Proceeds of Sale of Bonds.* The proceeds of the Bonds shall be wired to the County Treasurer on the Closing Date, and shall be applied by the County Treasurer as follows:

- (a) The portion of the proceeds representing the premium (if any) received by the District on the sale of the Bonds will be deposited in the Debt Service Fund established pursuant to Section 4.02.
- (b) All remaining proceeds received by the County Treasurer from the sale of the Bonds will be deposited in the Building Fund established pursuant to Section 3.03.

At the option of the District, a portion of the proceeds of the Bonds, including original issue premium generated on the Bonds, may be deposited with a custodian selected by the District, as provided in Section 15146(g) of the Education Code in order to facilitate the payment of Costs of Issuance. A District Representative is authorized to enter into an agreement with such fiscal agent to facilitate such payment. In addition, the Bond Purchase Agreement may provide that the Underwriter are obligated to pay certain Costs of Issuance and a District Representative is authorized to review and consent to a schedule of such costs.

SECTION 3.03. *Building Fund.* The County Treasurer shall create and maintain a fund designated as the "Butte-Glenn Community College District Election of 2016 General Obligation Bonds, Series D," into which the proceeds from the sale of the Bonds shall be deposited, to the extent required under Section 3.02(b). The County Treasurer shall maintain separate accounting for the proceeds of the Bonds, including all earnings received from the investment thereof. Amounts credited to the Building Fund for the Bonds shall be expended by the District solely for the financing of projects for which the Bond proceeds are authorized to be expended under the Bond Measure (which includes related Costs of Issuance). All interest and other gain arising from the investment of proceeds of the Bonds shall be retained in the Building Fund and used for the purposes thereof. At the Written Request of the District filed with the County Treasurer, any amounts remaining on deposit in the Building Fund and not needed for the purposes thereof shall be withdrawn from the Building Fund and transferred to the Debt Service Fund, to be applied to pay the principal of and interest on the Bonds.

If excess amounts remain on deposit in the Building Fund after payment in full of the Bonds, any such excess amounts shall be transferred to the general fund of the District, to be applied for the purposes for which the Bonds have been authorized or otherwise in accordance with the Bond Law.

SECTION 3.04. *Estimated Financing Costs.* The estimated costs of issuance associated with the bond sale are set forth on Appendix B hereto.

ARTICLE IV

SECURITY FOR THE BONDS; DEBT SERVICE FUND

SECTION 4.01. *Security for the Bonds.* The Bonds are general obligations of the District. The Board has the power to direct each of the Counties to levy *ad valorem* taxes upon all property within the District that is subject to taxation, without limitation of rate or amount, for the payment of the Bonds and the interest and redemption premium (if any) thereon, in accordance with and subject to Sections 15250 and 15252 of the Education Code. The District hereby directs each of the Counties to levy on all the taxable property in the District, in addition to all other taxes, a continuing direct and *ad valorem* tax annually during the period the Bonds are Outstanding in an amount sufficient to pay the principal of and interest on the Bonds when due, including the principal of any term Bonds upon the mandatory sinking fund redemption thereof under Section 2.03(b), which moneys when collected will be paid to the County Treasurer and placed in the Debt Service Fund.

The principal of and interest and redemption premium (if any) on Bonds do not constitute a debt of the Counties, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents or employees thereof. None of the Counties, the State of California, any of its political subdivisions nor any of the officers, agents or employees thereof are liable on the Bonds. In no event shall the principal of and interest and redemption premium (if any) on Bonds payable out of any funds or properties of the District other than *ad valorem* taxes levied on all taxable property in the District. The Bonds, including the interest thereon, are payable solely from taxes levied under Sections 15250 and 15252 of the Education Code.

SECTION 4.02. *Establishment of Debt Service Fund.* The District hereby directs the County Treasurer to establish, hold and maintain a fund to be known as the "Butte-Glenn Community College District Election of 2016 General Obligation Bonds, Series D", which the County Treasurer shall maintain as a separate account, distinct from all other funds of the County and the District. All taxes levied by the County, at the request of the District, for the payment of the principal of and interest and premium (if any) on the Bonds shall be deposited in the Debt Service Fund by the County promptly upon apportionment of said levy.

The Debt Service Fund is hereby pledged for the payment of the principal of and interest on the Bonds when and as the same become due, including the principal of any term Bonds required to be paid upon the mandatory sinking fund redemption thereof. Amounts in the Debt Service Fund shall be transferred by the County to the Paying Agent to the extent required to pay the principal of and interest and redemption premium (if any) on the Bonds when due. In addition, amounts on deposit in the Debt Service Fund shall be applied to pay the fees and expenses of the Paying Agent insofar as permitted by law, including specifically by Section 15232 of the Education Code.

SECTION 4.03. *Disbursements From Debt Service Fund.* The County Treasurer shall administer the Debt Service Fund and make disbursements therefrom in the manner set forth in this Section. The County Treasurer shall transfer amounts on deposit in the

Debt Service Fund, to the extent necessary to pay the principal of and interest on the Bonds when due and payable, to the Paying Agent which, in turn, shall pay such moneys to DTC to pay the principal of and interest on the Bonds. DTC will thereupon make payments of principal and interest on the Bonds to the DTC Participants who will thereupon make payments of principal and interest to the beneficial owners of the Bonds. Any moneys remaining in the Debt Service Fund after the Bonds and the interest thereon have been paid, or provision for such payment has been made, shall be transferred to the General Fund of the District, as provided in Section 15234 of the Education Code.

SECTION 4.04. *Pledge of Taxes.* The District hereby pledges all revenues from the property taxes collected from the levy by the Counties for the payment of the Bonds, and all amounts on deposit in the Debt Service Fund, to the payment of the principal and interest on the Bonds. This pledge shall be valid and binding from the date hereof for the benefit of the owners of the Bonds and successors thereto. The property taxes and amounts held in the Debt Service Fund shall be immediately subject to this pledge, and the pledge shall constitute a lien and security interest which shall immediately attach to the property taxes and amounts held in the interest and sinking fund to secure the payment of the Bonds and shall be effective, binding, and enforceable against the District, its successors, creditors and all others irrespective of whether those parties have notice of the pledge and without the need of any physical delivery, recordation, filing, or further act. This pledge constitutes an agreement between the District and Owners of the Bonds to provide security for the Bonds in addition to any statutory lien that may exist

SECTION. 4.05. *Investments.* All moneys held in any of the funds or accounts established with the County hereunder will be invested in Authorized Investments in accordance with the investment policies of the County, as such policies exist at the time of investment. Obligations purchased as an investment of moneys in any fund or account will be deemed to be part of such fund or account. All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder will be deposited in the fund or account from which such investment was made, and will be expended for the purposes thereof. The County Treasurer has no responsibility in the reporting, reconciling and monitoring of the investment of the proceeds of the Bonds.

All interest or gain derived from the investment of amounts in any of the funds or accounts established hereunder shall be deposited in the fund or account from which such investment was made, and shall be expended for the purposes thereof. The District covenants that all investments of amounts deposited in any fund or account created by or under this Resolution, or otherwise containing proceeds of the Bonds, shall be acquired and disposed of at the Fair Market Value thereof. For purposes of this Section, the term "Fair Market Value" shall mean, with respect to any investment, the price at which a willing buyer would purchase such investment from a willing seller in a bona fide, arm's length transaction (determined as of the date the contract to purchase or sell the investment becomes binding) if the investment is traded on an established securities market (within the meaning of Section 1273 of the Tax Code) and, otherwise, the term "Fair Market Value" means the acquisition price in a bona fide arm's length transaction (as described above) if (i) the investment is a certificate of deposit that is acquired in accordance with applicable regulations under the Tax Code, (ii) the investment is an agreement with specifically negotiated withdrawal or reinvestment provisions and a specifically negotiated interest rate (for example, a guaranteed investment contract, a forward supply contract or other investment agreement) that is acquired in accordance with applicable regulations under the Tax Code, or (iii) the investment is a United States Treasury Security - State and Local

Government Series that is acquired in accordance with applicable regulations of the United States Bureau of Public Debt.

ARTICLE V

OTHER COVENANTS OF THE DISTRICT

SECTION 5.01. *Punctual Payment.* The Board will direct each of the Counties to levy *ad valorem* taxes, as provided in Section 15250 of the Education Code, so as to enable the District to punctually pay, or cause to be paid, the principal of and interest on the Bonds, in conformity with the terms of the Bonds and of this Resolution. Nothing herein contained shall prevent the District from making advances of its own moneys howsoever derived to any of the uses or purposes permitted by law.

SECTION 5.02. *Books and Accounts; Financial Statements.* The District will keep, or cause to be kept, proper books of record and accounts, separate from all other records and accounts of the District in which complete and correct entries are made of all transactions relating to the expenditure of the proceeds of the Bonds. Such books of record and accounts shall at all times during business hours be subject to the inspection of the Paying Agent and the Owners of not less than 10% in aggregate principal amount of the Bonds then Outstanding, or their representatives authorized in writing.

SECTION 5.03. *Protection of Security and Rights of Bond Owners.* The District will preserve and protect the security of the Bonds and the rights of the Bond Owners, and will warrant and defend their rights against all claims and demands of all persons. Following the issuance of the Bonds by the District, the Bonds shall be incontestable by the District.

SECTION 5.04. *Tax Covenants.* It is intended that interest on the Bonds shall be issued as federally tax-exempt obligations under the Tax Code. However, a portion of the Bonds may be issued on a federally taxable basis in the event and to the extent required under the Tax Code in the opinion of Bond Counsel. The following provisions of this Section shall apply to those Refunding Bonds which are issued on a federally tax-exempt basis.

(a) Private Activity Bond Limitation. The District shall assure that the proceeds of the Bonds are not so used as to cause the Bonds to satisfy the private business tests of Section 141(b) of the Tax Code or the private loan financing test of Section 141(c) of the Tax Code.

(b) Federal Guarantee Prohibition. The District shall not take any action or permit or suffer any action to be taken if the result of the same would be to cause any of the Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Tax Code.

(c) No Arbitrage. The District shall not take, or permit or suffer to be taken by the Paying Agent or either of the Counties or otherwise, any action with respect to the proceeds of the Bonds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken, on the Closing Date would have caused the Bonds to be “arbitrage bonds” within the meaning of Section 148 of the Tax Code.

(d) Maintenance of Tax-Exemption. The District shall take all actions necessary to assure the exclusion of interest on the Bonds from the gross income of the Owners of the Bonds to the same extent as such interest is permitted to be excluded from gross income under the Tax Code as in effect on the Closing Date.

(e) Rebate of Excess Investment Earnings to United States. The District shall calculate or cause to be calculated excess investment earnings with respect to the Bonds which are required to be rebated to the United States of America under Section 148(f) of the Tax Code, and shall pay the full amount of such excess investment earnings to the United States of America in such amounts, at such times and in such manner as may be required under the Tax Code, if and to the extent such Section 148(f) is applicable to the Bonds. Such payments shall be made by the District from any source of legally available funds of the District. The District shall keep or cause to be kept, and retain or cause to be retained for a period of six years following the retirement of the Bonds, records of the determinations made under this subsection (e). In order to provide for the administration of this subsection (e), the District may provide for the employment of independent attorneys, accountants and consultants compensated on such reasonable basis as the District may deem appropriate.

SECTION 5.05. *Continuing Disclosure*. The District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, which shall be executed by a District Representative and delivered on the Closing Date. Notwithstanding any other provision of this Resolution, failure of the District to comply with the Continuing Disclosure Certificate does not constitute a default by the District hereunder or under the Bonds; however, any Participating Underwriter (as that term is defined in the Continuing Disclosure Certificate) or any holder or beneficial owner of the Bonds may, take such actions as may be necessary and appropriate to compel performance, including seeking mandate or specific performance by court order.

SECTION 5.06. *Further Assurances*. The District will adopt, make, execute and deliver any and all such further resolutions, instruments and assurances as may be reasonably necessary or proper to carry out the intention or to facilitate the performance of this Resolution, and for the better assuring and confirming unto the Owners of the Bonds of the rights and benefits provided in this Resolution.

ARTICLE VI

THE PAYING AGENT

SECTION 6.01. *Appointment of Paying Agent.* The Bank of New York Mellon Trust Company, N.A., is hereby appointed to act as the initial Paying Agent for the Bonds and, in such capacity, shall also act as registration agent and authentication agent for the Bonds. The Paying Agent undertakes to perform such duties, and only such duties, as are specifically set forth in this Resolution, and even during the continuance of an event of default with respect to the Bonds, no implied covenants or obligations shall be read into this Resolution against the Paying Agent. The Paying Agent shall signify its acceptance of the duties and obligations imposed upon it by the District by executing and delivering to the District an agreement to that effect, which a District Representative is hereby authorized and directed to execute.

The District may remove the Paying Agent initially appointed, and any successor thereto, and may appoint a successor or successors thereto, but any such successor, if not the County Treasurer shall be a bank or trust company doing business and having an office in the State of California, having a combined capital (exclusive of borrowed capital) and surplus of at least \$100,000,000, and subject to supervision or examination by federal or state authority. If such bank or trust company publishes a report of condition at least annually, under law or to the requirements of any supervising or examining authority above referred to, then for the purposes of this Section the combined capital and surplus of such bank or trust company shall be deemed to be its combined capital and surplus as set forth in its most recent report of condition so published.

The Paying Agent may at any time resign by giving written notice to the District and the Bond Owners of such resignation. Upon receiving notice of such resignation, the District shall promptly appoint a successor Paying Agent by an instrument in writing. Any resignation or removal of the Paying Agent and appointment of a successor Paying Agent will become effective upon acceptance of appointment by the successor Paying Agent.

Any bank, national association, federal savings association, or trust company into which the Paying Agent may be merged or converted or with which it may be consolidated or any bank, national association, federal savings association, or trust company resulting from any merger, conversion or consolidation to which it shall be a party or any bank, national association, federal savings association, or trust company to which the Paying Agent may sell or transfer all or substantially all of its corporate trust business, provided such bank, federal savings association, or trust company shall be eligible as described in this Section 6.01 shall be the successor to such Paying Agent, without the execution or filing of any paper or any further act, anything herein to the contrary notwithstanding.

SECTION 6.02. *Paying Agent May Hold Bonds.* The Paying Agent may become the owner of any of the Bonds in its own or any other capacity with the same rights it would have if it were not Paying Agent.

SECTION 6.03. *Liability of Paying Agent.* The recitals of facts, covenants and agreements herein and in the Bonds contained shall be taken as statements, covenants and agreements of the District, and the Paying Agent assumes no responsibility for the correctness of the same, nor makes any representations as to the validity or sufficiency of

this Resolution or of the Bonds, nor shall incur any responsibility in respect thereof, other than as set forth in this Resolution. The Paying Agent is not liable in connection with the performance of its duties hereunder, except for its own negligence or willful default.

In the absence of bad faith, the Paying Agent may conclusively rely, as to the truth of the statements and the correctness of the opinions expressed therein, upon certificates or opinions furnished to the Paying Agent and conforming to the requirements of this Resolution.

The Paying Agent is not liable for any error of judgment made in good faith by a responsible officer of its corporate trust department in the absence of the negligence of the Paying Agent.

No provision of this Resolution shall require the Paying Agent to expend or risk its own funds or otherwise incur any financial liability in the performance of any of its duties hereunder, or in the exercise of any of its rights or powers, if it has reasonable grounds for believing that repayment of such funds or adequate indemnity against such risk or liability is not reasonably assured to it.

The Paying Agent may execute any of the powers hereunder or perform any duties hereunder either directly or by or through agents or attorneys and the Paying Agent is not responsible for any misconduct or negligence on the part of any agent or attorney appointed with due care by it hereunder.

SECTION 6.04. *Notice to Paying Agent.* The Paying Agent may rely and shall be protected in acting or refraining from acting upon any notice, resolution, request, consent, order, certificate, report, warrant, bond or other paper or document believed by it to be genuine and to have been signed or presented by the proper party or proper parties. The Paying Agent may consult with counsel, who may be counsel to the District, with regard to legal questions, and the opinion of such counsel shall be full and complete authorization and protection in respect of any action taken or suffered by it hereunder in good faith and in accordance therewith.

Whenever in the administration of its duties under this Resolution the Paying Agent shall deem it necessary or desirable that a matter be proved or established prior to taking or suffering any action hereunder, such matter (unless other evidence in respect thereof be herein specifically prescribed) may, in the absence of bad faith on the part of the Paying Agent, be deemed to be conclusively proved and established by a certificate of the District, and such certificate shall be full warrant to the Paying Agent for any action taken or suffered under the provisions of this Resolution upon the faith thereof, but in its discretion the Paying Agent may, in lieu thereof, accept other evidence of such matter or may require such additional evidence as to it may seem reasonable.

SECTION 6.05. *Compensation; Indemnification.* The District shall pay to the Paying Agent from time to time reasonable compensation for all services rendered under this Resolution, and also all reasonable expenses, charges, counsel fees and other disbursements, including those of their attorneys, agents and employees, incurred in and about the performance of their powers and duties under this Resolution. The District further agrees to indemnify and save the Paying Agent harmless against any liabilities which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

ARTICLE VII

REMEDIES OF BOND OWNERS

SECTION 7.01. *Remedies of Bond Owners.* Any Bond Owner has the right, for the equal benefit and protection of all Bond Owners similarly situated:

- (a) by mandamus, suit, action or proceeding, to compel the District and its members, officers, agents or employees to perform each and every term, provision and covenant contained in this Resolution and in the Bonds, and to require the carrying out of any or all such covenants and agreements of the District and the fulfillment of all duties imposed upon it;
- (b) by suit, action or proceeding in equity, to enjoin any acts or things which are unlawful, or the violation of any of the Bond Owners' rights; or
- (c) upon the happening and continuation of any default by the District hereunder or under the Bonds, by suit, action or proceeding in any court of competent jurisdiction, to require the District and its members and employees to account as if it and they were the trustees of an express trust.

SECTION 7.02. *Remedies Not Exclusive.* No remedy herein conferred upon the Owners of Bonds is exclusive of any other remedy. Each and every remedy is cumulative and may be exercised in addition to every other remedy given hereunder or thereafter conferred on the Bond Owners.

SECTION 7.03. *Non-Waiver.* Nothing in this Article VII or in any other provision of this Resolution or in the Bonds, affects or impairs the obligation of the District, which is absolute and unconditional, to pay the principal of and interest on the Bonds to the respective Owners of the Bonds at the respective dates of maturity, as herein provided, or affects or impairs the right of action against the District, which is also absolute and unconditional, of such Owners to institute suit against the District to enforce such payment by virtue of the contract embodied in the Bonds.

A waiver of any default by any Bond Owner shall not affect any subsequent default or impair any rights or remedies on the subsequent default. No delay or omission of any Owner of any of the Bonds to exercise any right or power accruing upon any default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein, and every power and remedy conferred upon the Bond Owners by this Article VII may be enforced and exercised from time to time and as often as shall be deemed expedient by the Owners of the Bonds.

If a suit, action or proceeding to enforce any right or exercise any remedy be abandoned or determined adversely to the Bond Owners, the District and the Bond Owners shall be restored to their former positions, rights and remedies as if such suit, action or proceeding had not been brought or taken.

ARTICLE VIII

AMENDMENT OF THIS RESOLUTION

SECTION 8.01. *Amendments Effective Without Consent of the Owners.* The Board may amend this Resolution from time to time, without the consent of the Owners of the Bonds, for any one or more of the following purposes:

- (a) To add to the covenants and agreements of the District in this Resolution, other covenants and agreements to be observed by the District which are not contrary to or inconsistent with this Resolution as theretofore in effect;
- (b) To confirm, as further assurance, any pledge under, and to subject to any lien or pledge created or to be created by, this Resolution, of any moneys, securities or funds, or to establish any additional funds or accounts to be held under this Resolution;
- (c) To cure any ambiguity, supply any omission, substitute any party, or cure or correct any defect or inconsistent provision in this Resolution, in a manner which does not materially adversely affect the interests of the Bond Owners in the opinion of Bond Counsel filed with the District; or
- (d) To make such additions, deletions or modifications as may be necessary or desirable to assure exemption from federal income taxation of interest on the Tax-Exempt Bonds.

SECTION 8.02. *Amendments Effective With Consent of the Owners.* The Board may amend this Resolution from time to time for any purpose not set forth in Section 8.01, with the written consent of the Owners of a majority in aggregate principal amount of the Bonds Outstanding at the time such consent is given. Without the consent of all the Owners of such Bonds, no such modification or amendment shall permit (a) a change in the terms of maturity of the principal of any Outstanding Bonds or of any interest payable thereon or a reduction in the principal amount thereof or in the rate of interest thereon, (b) a reduction of the percentage of Bonds the consent of the Owners of which is required to effect any such modification or amendment, (c) a change in any of the provisions in Section 7.01 or (d) a reduction in the amount of moneys pledged for the repayment of the Bonds, and no right or obligation of any Paying Agent may be changed or modified without its written consent.

ARTICLE IX

MISCELLANEOUS

SECTION 9.01. *Benefits of Resolution Limited to Parties.* Nothing in this Resolution, expressed or implied, gives any person other than the District, the Counties, the Paying Agent and the Owners of the Bonds, any right, remedy, claim under or by reason of this Resolution. The covenants, stipulations, promises or agreements in this Resolution are for the sole and exclusive benefit of the Owners of the Bonds.

SECTION 9.02. *Defeasance of Bonds.*

(a) Discharge of Resolution. Any or all of the Bonds may be paid by the District in any of the following ways, provided that the District also pays or causes to be paid any other sums payable hereunder by the District:

- (i) by paying or causing to be paid the principal or redemption price of and interest on such Bonds, as and when the same become due and payable;
- (ii) by irrevocably depositing, in trust, at or before maturity, money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem such Bonds; or
- (iii) by delivering such Bonds to the Paying Agent for cancellation by it.

If the District pays all Outstanding Bonds and also pays or causes to be paid all other sums payable hereunder by the District, then and in that case, at the election of the District (evidenced by a certificate of a District Representative filed with the Paying Agent, signifying the intention of the District to discharge all such indebtedness and this Resolution), and notwithstanding that any Bonds have not been surrendered for payment, this Resolution and other assets made under this Resolution and all covenants, agreements and other obligations of the District under this Resolution shall cease, terminate, become void and be completely discharged and satisfied, except only as provided in Section 9.02(b). In such event, upon request of the District, the Paying Agent shall cause an accounting for such period or periods as may be requested by the District to be prepared and filed with the District and shall execute and deliver to the District all such instruments as may be necessary to evidence such discharge and satisfaction, and the Paying Agent shall pay over, transfer, assign or deliver to the District all moneys or securities or other property held by it under this Resolution which are not required for the payment or redemption of Bonds not theretofore surrendered for such payment or redemption.

(b) Discharge of Liability on Bonds. Upon the deposit, in trust, at or before maturity, of money or securities in the necessary amount (as provided in Section 9.02(c) hereof) to pay or redeem any Outstanding Bond (whether upon or prior to its maturity or the redemption date of such Bond), provided that, if such Bond is to be redeemed prior to maturity, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, then all liability of the District in respect of such Bond shall cease and be completely

discharged, except only that thereafter the Owner thereof shall be entitled only to payment of the principal of and interest on such Bond by the District, and the District shall remain liable for such payment, but only out of such money or securities deposited with the Paying Agent as aforesaid for such payment, provided further, however, that the provisions of Section 9.02(d) shall apply in all events.

The District may at any time surrender to the Paying Agent for cancellation by it any Bonds previously issued and delivered, which the District may have acquired in any manner whatsoever, and such Bonds, upon such surrender and cancellation, shall be deemed to be paid and retired.

(c) Deposit of Money or Securities with Paying Agent. Whenever in this Resolution it is provided or permitted that there be deposited with or held in trust by the Paying Agent or other escrow holder money or securities in the necessary amount to pay or redeem any Bonds, the money or securities so to be deposited or held may include money or securities held by the Paying Agent in the funds and accounts established under this Resolution and shall be:

- (i) lawful money of the United States of America in an amount equal to the principal amount of such Bonds and all unpaid interest thereon to maturity, except that, in the case of Bonds which are to be redeemed prior to maturity and in respect of which notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice, the amount to be deposited or held shall be the principal amount or redemption price of such Bonds and all unpaid interest thereon to the redemption date; or
- (ii) Federal Securities (not callable by the issuer thereof prior to maturity) the principal of and interest on which when due, in the opinion of a certified public accountant delivered to the District, will provide money sufficient to pay the principal or redemption price of and all unpaid interest to maturity, or to the redemption date, as the case may be, on the Bonds to be paid or redeemed, as such principal or redemption price and interest become due, provided that, in the case of Bonds which are to be redeemed prior to the maturity thereof, notice of such redemption has been given as provided in Section 2.03 or provision satisfactory to the Paying Agent has been made for the giving of such notice.

(d) Payment of Bonds After Discharge of Resolution. Notwithstanding any provisions of this Resolution and subject to the escheat laws of the State, any moneys held by the Paying Agent in trust for the payment of the principal or redemption price of, or interest on, any Bonds and remaining unclaimed for two years after the principal of all of the Bonds has become due and payable (whether at maturity or upon call for redemption or by acceleration as provided in this Resolution), if such moneys were so held at such date, or two years after the date of deposit of such moneys if deposited after said date when all of the Bonds became due and payable, shall, upon request of the District, be repaid to the District free from the trusts created by this Resolution, and all liability of the Paying Agent with respect to such moneys shall thereupon cease; *provided, however*, that before the repayment of such moneys to the District as aforesaid, the Paying Agent may

(at the cost of the District) first mail to the Owners of all Bonds which have not been paid at the addresses shown on the Registration Books a notice in such form as may be deemed appropriate by the Paying Agent, with respect to the Bonds so payable and not presented and with respect to the provisions relating to the repayment to the District of the moneys held for the payment thereof. Thereafter, the District shall remain liable to the Owners for payment of any amounts due on the Bonds, which amounts shall be deemed to be paid by the District from moneys remitted to it by the Paying Agent under this subsection (d).

SECTION 9.03. *Execution of Documents and Proof of Ownership by Bond Owners.* Any request, declaration or other instrument which this Resolution may require or permit to be executed by Bond Owners may be in one or more instruments of similar tenor, and shall be executed by Bond Owners in person or by their attorneys appointed in writing.

Except as otherwise herein expressly provided, the fact and date of the execution by any Bond Owner or his attorney of such request, declaration or other instrument, or of such writing appointing such attorney, may be proved by the certificate of any notary public or other officer authorized to take acknowledgments of deeds to be recorded in the state in which he purports to act, that the person signing such request, declaration or other instrument or writing acknowledged to him the execution thereof, or by an affidavit of a witness of such execution, duly sworn to before such notary public or other officer.

Except as otherwise herein expressly provided, the ownership of registered Bonds and the amount, maturity, number and date of holding the same shall be proved by the Registration Books.

Any request, declaration or other instrument or writing of the Owner of any Bond shall bind all future Owners of such Bond in respect of anything done or suffered to be done by the District or the Paying Agent in good faith and in accordance therewith.

SECTION 9.04. *Waiver of Personal Liability.* No Board member, officer, agent or employee of the District shall be individually or personally liable for the payment of the principal of or interest on the Bonds; but nothing herein contained shall relieve any such Board member, officer, agent or employee from the performance of any official duty provided by law.

SECTION 9.05. *Limited Duties of Counties; Indemnification.* The Counties (including its officers, agents and employees) shall undertake only those duties of the Counties, respectively, under this Resolution which are specifically set forth in this Resolution and in applicable provisions of the Bond Law and the Education Code, and even during the continuance of an event of default with respect to the Bonds, no implied covenants or obligations shall be read into this Resolution against the Counties (including its officers, agents and employees).

The District further agrees to indemnify, defend and save the Counties (including its officers, agents and employees) harmless against any and all liabilities, costs, expenses, damages and claims which it may incur in the exercise and performance of its powers and duties hereunder which are not due to its negligence or bad faith.

SECTION 9.06. *Destruction of Canceled Bonds.* Whenever in this Resolution provision is made for the surrender to the District of any Bonds which have been paid or

canceled under the provisions of this Resolution, a certificate of destruction duly executed by the Paying Agent shall be deemed to be the equivalent of the surrender of such canceled Bonds and the District shall be entitled to rely upon any statement of fact contained in any certificate with respect to the destruction of any such Bonds therein referred to.

SECTION 9.07. *Partial Invalidity.* If any section, paragraph, sentence, clause or phrase of this Resolution shall for any reason be held illegal or unenforceable, such holding shall not affect the validity of the remaining portions of this Resolution. The District hereby declares that it would have adopted this Resolution and each and every other section, paragraph, sentence, clause or phrase hereof and authorized the issue of the Bonds pursuant thereto irrespective of the fact that any one or more sections, paragraphs, sentences, clauses, or phrases of this Resolution may be held illegal, invalid or unenforceable. If, by reason of the judgment of any court, the District is rendered unable to perform its duties hereunder, all such duties and all of the rights and powers of the District hereunder shall be assumed by and vest in the chief financial officer of the District in trust for the benefit of the Bond Owners.

SECTION 9.08. *Effective Date of Resolution.* This Resolution shall take effect from and after the date of its passage and adoption.

* * * * *

PASSED AND ADOPTED on June 25, 2025, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees
Butte-Glenn Community College District

ATTEST:

Clerk of the Board of Trustees
Butte-Glenn Community College District

[INCLUDED IN FORM ONLY – NOT FOR EXECUTION]

APPENDIX A

FORM OF BOND

REGISTERED BOND NO. _____

\$_____

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
ELECTION OF 2016 GENERAL OBLIGATION BOND
SERIES D**

**INTEREST RATE
PER ANNUM:**

MATURITY DATE:

DATED DATE:

CUSIP:

REGISTERED OWNER:

PRINCIPAL AMOUNT: * _____ DOLLARS*****

The Butte-Glenn Community College District (the "District"), located in the County of Butte (the "County") and County of Glenn ("Glenn County" and, together with the County, the "Counties"), for value received, hereby promises to pay to the Registered Owner named above, or registered assigns, the principal amount on the Maturity Date, each as stated above, and interest thereon, calculated on a 30/360 day basis, until the principal amount is paid or provided for, at the Interest Rate stated above, such interest to be paid on February 1 and August 1 of each year, commencing _____, 20__ (each, an "Interest Payment Date"). This Bond will bear interest from the Interest Payment Date next preceding the date of authentication hereof, unless (a) it is authenticated as of an Interest Payment Date, in which event it will bear interest from such date, (b) it is authenticated prior to an Interest Payment Date and after the close of business on the 15th day of the month immediately preceding any interest payment date (whether or not such day is a business day ("Record Date") preceding such Interest Payment Date, in which event it will bear interest from such Interest Payment Date, or (c) it is authenticated on or before _____, 20__, in which event it shall bear interest from the Dated Date referred to above. Principal hereof is payable at the corporate trust office of the paying agent for the Bonds (the "Paying Agent"), initially The Bank of New York Mellon Trust Company, N.A., in Dallas, Texas. Interest hereon (including the final interest payment upon maturity) is payable by check or draft of the Paying Agent mailed by first-class mail to the Owner at the Owner's address as it appears on the registration books maintained by the Paying Agent as of the close of business on the Record Date, or at such other address as the Owner may have filed with the Paying Agent for that purpose.

Principal hereof is payable at the corporate trust office of the Paying Agent. Interest hereon (including the final interest payment upon maturity) is payable by check or draft of the Paying Agent mailed by first-class mail to the Owner at the Owner's address as it appears on the registration books maintained by the Paying Agent as of the close of business on the 15th day of the month next preceding such Interest Payment Date (the "Record Date"), or at such other address as the Owner may have filed with the Paying Agent for that purpose.

This Bond is one of a duly authorized issue of Bonds of the District designated as "Butte-Glenn Community College District Election of 2016 General Obligation Bonds, Series D" (the "Bonds"), in an aggregate principal amount of \$_____, all of like tenor and date (except for such variation, if any, as may be required to designate varying numbers, maturities, interest rates or redemption and other provisions) and all issued under the provisions of Article 4.5 of Chapter 3 of Part 1 of Division 2 of Title 5 of the California Government Code (the "Bond Law"), and under a Resolution of the Board of Trustees of the District adopted on June 26, 2024 (the "Resolution"), authorizing the issuance of the Bonds. The issuance of the Bonds has been authorized by the requisite 55% vote of the electors of the District cast at a bond election held on November 8, 2016, upon the question of issuing bonds in the amount of \$190,000,000.

All capitalized terms herein and not otherwise defined have the meaning given them in the Resolution. Reference is hereby made to the Resolution (copies of which are on file at the office of the Paying Agent) and the Bond Law for a description of the terms on which the Bonds are issued and the rights thereunder of the owners of the Bonds and the rights, duties and immunities of the Paying Agent and the rights and obligations of the District thereunder, to all of the provisions of which Resolution the Owner of this Bond, by acceptance hereof, assents and agrees.

The principal of and interest and redemption premium, if any, on this Bond does not constitute a debt of the Counties, the State of California, or any of its political subdivisions other than the District, or any of the officers, agents and employees thereof, and none of the Counties, the State of California, any of its political subdivisions, nor any of the officers, agents and employees thereof shall be liable hereon. In no event shall the principal of and interest and redemption premium, if any, on this Bond be payable out of any funds or properties of the District other than *ad valorem* taxes levied upon all taxable property in the District.

The Bonds of this issue are issuable only as fully registered Bonds in the denominations of \$5,000 or any integral multiple thereof. This Bond is exchangeable and transferable for Bonds of other authorized denominations at the principal corporate trust office of the Paying Agent, by the Registered Owner or by a person legally empowered to do so, upon presentation and surrender hereof to the Paying Agent, together with a request for exchange or an assignment signed by the Registered Owner or by a person legally empowered to do so, in a form satisfactory to the Paying Agent, all subject to the terms, limitations and conditions provided in the Resolution. Any tax or governmental charges shall be paid by the transferor. The District and the Paying Agent may deem and treat the Registered Owner as the absolute owner of this Bond for the purpose of receiving payment of or on account of principal or interest and for all other purposes, and neither the District nor the Paying Agent shall be affected by any notice to the contrary.

The Bonds maturing on or before August 1, 20__ are not subject to redemption prior to their respective stated maturities. The Bonds maturing on or after August 1, 20__ are subject to redemption prior to maturity as a whole, or in part among maturities on such basis as shall be designated by the District and by lot within a maturity, at the option of the District, from any available source of funds, on August 1, 20__ and on any date thereafter, at a redemption price equal to 100% of the principal amount of Bonds to be redeemed, together with interest thereon to the date fixed for redemption, without premium.

[If applicable:] The Bonds maturing on August 1, 20__ (the "Term Bonds") are also subject to mandatory sinking fund redemption on or before August 1 in the years, and in the amounts, as set forth in the following table, at a redemption price equal to 100% of the principal amount thereof to be redeemed (without premium), together with interest accrued thereon to the date fixed for redemption; *provided, however*, that if some but not all of the Term Bonds have been redeemed under the preceding paragraph, the aggregate principal amount of Term Bonds to be redeemed under this paragraph shall be reduced on a pro rata basis in integral multiples of \$5,000, or on such other basis as designated pursuant to written notice filed by the District with the Paying Agent.

Sinking Fund Redemption Date (August 1)	Principal Amount To Be Redeemed
---	---------------------------------------

The Paying Agent shall give notice of the redemption of the Bonds at the expense of the District. Such notice shall specify: (a) that the Bonds or a designated portion thereof are to be redeemed, (b) the numbers and CUSIP numbers of the Bonds to be redeemed, (c) the date of notice and the date of redemption, (d) the place or places where the redemption will be made, and (e) descriptive information regarding the Bonds including the dated date, interest rate and stated maturity date. Such notice shall further state that on the specified date there shall become due and payable upon each Bond to be redeemed, the portion of the principal amount of such Bond to be redeemed, together with interest accrued to said date, the redemption premium, if any, and that from and after such date interest with respect thereto shall cease to accrue and be payable. Such notice may be conditional and subject to rescission as described in the Resolution.

Notice of redemption shall be by registered or otherwise secured mail or delivery service, postage prepaid, to a municipal registered securities depository and to a national information service that disseminates securities redemption notices and, by first class mail, postage prepaid, to the District and the respective Owners of any Bonds designated for redemption at their addresses appearing on the Bond registration books, in every case at least 30 days, but not more than 60 days, prior to the redemption date; provided that neither failure to receive such notice nor any defect in any notice so mailed shall affect the sufficiency of the proceedings for the redemption of such Bonds.

No transfers of bonds shall be required to be made (a) 15 days prior to the date established by the Paying Agent for selection of bonds for redemption or (b) with respect to a bond which has been selected for redemption.

CERTIFICATE OF AUTHENTICATION

This is one of the Bonds described in the within-mentioned Resolution.

Authentication Date:

**THE BANK OF NEW YORK MELLON TRUST
COMPANY, N.A.,
as Paying Agent**

Authorized Signatory

FORM OF ASSIGNMENT

For value received, the undersigned do(es) hereby sell, assign and transfer unto

(Name, Address and Tax Identification or Social Security Number of Assignee)

the within Bond and do(es) hereby irrevocably constitute and appoint _____
_____, attorney, to transfer the same on the registration books of the Bond
Registrar, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

Note: Signature(s) must be guaranteed by an
eligible guarantor institution.

Note: The signature(s) on this Assignment must
correspond with the name(s) as written on the face
of the within Bond in every particular without
alteration or enlargement or any change whatsoever.

APPENDIX B

REQUIRED DISCLOSURES PURSUANT TO GOVERNMENT CODE SECTION 5852.1

1. TIC: True Interest Cost of the Bonds: 5.11%.
2. Costs: Finance charge of the Bonds, being the sum of all fees and charges paid to third parties in the amount of approximately \$389,000, which consists of Underwriter's discount in the estimated amount of \$194,000, plus other costs of issuing the Bonds in the estimated amount of \$195,000.
3. Building Fund Deposit: Proceeds of the Bonds expected to be received by the District, net of proceeds for Costs of Issuance in (2) above to paid and capitalized interest charged to the principal amount of the Bonds: \$48,305,000.
4. Repayment: Total Payment Amount for the Bonds, being the sum of all debt service to be paid on the Bonds to final maturity: \$113,000,000.

**All amounts and percentages are estimates and are made in good faith by the District based on information available as of the date of adoption of this Resolution. Estimates assume a par amount of \$48,500,000 and include certain assumptions regarding interest rates available in the bond market at the time of pricing the Bonds.*

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Adoption of Resolution No. 829: Resolution Requesting the Board of Supervisors of Butte County to Establish a Tax Rate for Bonds of Butte-Glenn Community College District Expected to Be Sold During Fiscal Year 2025-26 and Authorizing Necessary Actions in Connection Therewith
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The District expects to issue the final series of bonds under Measure J in the fall of 2025, which, when issued, will require a tax levy on the 2025-26 tax rolls. The County will set tax rates for fiscal year 2025-26, before the financing is completed. As such, it is necessary for the District to adopt a resolution requesting the County to include an estimate of the tax rate needed to provide for payment of bonds which are not yet issued, but expected to be issued during fiscal year 2025-26.

Status

Resolution No. 829 requests the County to include said levy on the 2025-26 tax rolls to provide for payment of estimated principal and interest due on the bonds in that fiscal year.

There is no fiscal impact to the District’s General Fund resulting from the issuance of the Bonds.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 829: Resolution Requesting the Board of Supervisors of Butte County to Establish a Tax Rate for Bonds of Butte-Glenn Community College District Expected to Be Sold During Fiscal Year 2025-26 and Authorizing Necessary Actions in Connection Therewith.

**BOARD OF TRUSTEES
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**

RESOLUTION NO. 829

**REQUESTING THE BOARD OF SUPERVISORS OF BUTTE
COUNTY TO ESTABLISH A TAX RATE FOR BONDS OF
BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
EXPECTED TO BE SOLD DURING FISCAL YEAR 2025-26 AND
AUTHORIZING NECESSARY ACTIONS IN CONNECTION THEREWITH**

WHEREAS, this Board of Trustees (the “Board”) of the Butte-Glenn Community College District (the “District”), located in Butte County (the “County”), California, is authorized to, and intends to, issue the fourth and final series of bonds authorized by voters of the District on November 8, 2016 (“Measure J”); and

WHEREAS, the Board of Supervisors of the County (the “Board of Supervisors”) is required to take action approving a tax rate for payment of indebtedness of the District during fiscal year 2025-26, and it is the responsibility of the Tax Collector-Treasurer of the County to calculate the several tax rates for the Board of Supervisors’ action thereon; and

WHEREAS, this Board has determined that it may not be possible or advisable to sell the Measure J bonds in time to permit the Tax Collector-Treasurer, or other appropriate County official, of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on fiscal year 2025-26 property tax bills of taxpayers in the District; and

WHEREAS, the Education Code of the State of California provides that the Board of Supervisors of each county shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal and interest on bonds authorized by the electors of the District and not sold, and which the Board informs the Board of Supervisors in their belief will be sold after the setting of tax rates for fiscal year 2025-26, and further provides that said Board of Supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, this Board deems it necessary and desirable to issue the fourth and final series of the District’s Measure J bonds during fiscal year 2025-26, as authorized by the Education Code, and that the County levy a tax for payment on debt service estimated to come due on such bonds during fiscal year 2025-26, and believes that said bonds will be sold during said fiscal year

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Butte-Glenn Community College District as follows:

Section 1. Recitals. All of the above recitals are correct.

Section 2. Estimate of Tax Levy. the President of the District or the Vice President, Administrative Services of the District, or such other officer of the District as either may designate (each, an “Authorized District Representative”), are hereby authorized and directed to prepare an estimate of all payments of principal and interest which shall become due on a series of bonds of the

District expected to be sold after the making of the tax levy for fiscal year 2025-26, and to cause the debt service schedule so prepared to be provided to the Board of Supervisors of the County and to the officers of the County responsible for preparing the tax levy for bonds of the District and for levying said tax. The District estimates that the sale of its Measure J bonds shall be in an estimated amount of \$48,500,000, an amount within the District's authorized but unissued bond allowance, and shall be issued in or around September of 2025.

Section 3. Request to County to Levy Tax. The Board of Supervisors of the County is hereby requested, in accordance with Education Code Section 15252-15254, to adopt a tax rate for bonds of the District expected to be sold during fiscal year 2025-26, based upon the estimated debt service schedule attached as Exhibit A hereto, or as may be updated by an Authorized District Representative, and to levy a tax in fiscal year 2025-26 on all taxable property in the District sufficient to pay said estimated debt service. The proceeds of such tax shall be deposited into the debt service fund of the District established pursuant to the Education Code for bonds of the District.

Section 4. Application of Tax Proceeds. In the event that the bonds of the District are not sold during fiscal year 2025-26, or sold in such amount and on such terms that the proceeds of the tax requested in Section 3 hereof, or any portion thereof, are not required for payment of debt service due on the bonds, or payment of other outstanding bonds of the District payable from the debt service fund of the District, this Board hereby requests that the Controller-Treasurer, or other appropriate official of the County cause the remaining proceeds of the tax to be held in the debt service fund and applied to debt service on outstanding bonds of the District coming due in fiscal year 2026-27.

Section 5. Filing of Resolution. The Clerk of this Board is hereby authorized and directed to file forthwith a certified copy of this Resolution with the Clerk of the Board of Supervisors of the County, and to cause copies of this Resolution to be delivered to the Treasurer-Tax Collector of the County and the Auditor-Controller of the County.

Section 6. Further Authorization. The President of this Board, the Vice President of this Board, the Clerk of this Board, or any Authorized District Representative, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of the bonds of the District, which any of them necessary and desirable to accomplish the purpose hereof.

Section 7. Effective Date. This resolution shall take effect from and after its adoption.

* * * * *

PASSED AND ADOPTED on June 25, 2025, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board of Trustees
Butte-Glenn Community College District

ATTEST:

Clerk of the Board of Trustees
Butte-Glenn Community College District

EXHIBIT A

[to be attached]

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Authorization to Submit Five-Year Construction Plan
Category:	Finance
Submitted By:	Jessica Snelling, Vice President
Attachment:	No
Type:	Action
Agenda Section:	Regular

Background

Annually, the District submits its Five-Year Construction Plan to the Chancellor’s Office to provide a summary of current and proposed state funded capital outlay projects. The Plan provides the Chancellor’s Office with a picture of the capital improvement needs and projects of the District, enabling the Chancellor’s Office to make informed decisions regarding project priorities for State funding. The criteria used by the Chancellor’s Office provide additional weighting to projects with a district contribution and to encourage districts to build to their capacity. The guidelines from the California Community Colleges Chancellor’s Office dictates that each District is limited to one (FPP) Final Project Proposal and one (IPP) Initial Project Proposal submission per site. Upon Board approval of the Plan, it will be submitted to the Chancellor’s Office through their web-based FUSION portal.

Status

This year the District will submit a Five-Year Construction Plan for the period 2027-2031. The below provides a summary of the information contained in the proposed 2027-2028 Five-Year Construction Plan.

- Submission of an IPP for the Life Science Renovation. The total funds requested \$13,678,346. The State fund is \$6,952,255 and District contribution is \$6,726,091. The scope of the project will move several student services programs including veterans, safe place, cultural center and support center out of temporary portables and consolidate the programs into the renovated Life Science building.

Shown below are our District’s Capacity/Load Ratios, based on current state enrollment projections.

Fiscal Year	Lecture	Lab	Office	Library	AV/TV
2026-2027	274%	193%	110%	140%	4%
2027-2028	271%	190%	109%	140%	4%

2028-2029	267%	188%	108%	140%	4%
2029-2030	264%	186%	107%	140%	4%
2030-2031	261%	183%	106%	140%	4%
2031-2032	260%	183%	105%	139%	4%
2032-2033	254%	175%	106%	139%	4%

Note: 100% Capacity/Load Ratio means the District is built to capacity. A figure less than 100% means the District is under built and a figure greater than 100% means the District has excess capacity. Our cap/load ratios show we are overbuilt. This is the result of a decrease in enrollment and an increase in square footage.

Recommendation

It is recommended that the Board authorize Administration to submit the 2027-2031 Five-Year Construction Plan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 25, 2025

Subject:	Approval of the 2025-28 BCPOA Collective Bargaining Agreement
Category:	Labor Relations
Submitted By:	Virginia L. Guleff, Superintendent/ President
Attachment:	Yes
Type:	Action
Agenda Section:	Regular

Background

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Police Officer's Association (BCPOA) expires on June 30, 2025.

Status

The District and BCPOA reached a tentative agreement for a new contract in May 2025. BCPOA members voted to ratify the agreement in May 2025. The new agreement will be for the term of July 1, 2025 – June 30, 2028.

Recommendation

It is recommended that the Board approve the BCPOA 2025-28 Collective Bargaining Agreement.

**SUMMARY OF ALL
TENTATIVE AGREEMENTS BETWEEN BCPOA AND DISTRICT
FOR COLLECTIVE BARGAINING AGREEMENT**

July 1, 2025 – June 30, 2028

MOU 5/23 & TA 4/25 Article 14.5 Permissive Reinstatement

Add the section 14.5 regarding permissive reinstatement to read as follows:

14.5 Permissive Reinstatement – A regular employee who has completed their probationary period and after completing that probationary period voluntarily separates from the District in good standing may request to be reinstated to the position held at the time of separation. A request for reinstatement must be submitting within six (6) months of separation. Requests for reinstatement that are not submitted within six (6) months will not be considered.

14.5.1 "Good standing" is defined for purposes of this article as the employee providing at least two weeks (14 calendar days) advanced notice in writing prior to separation and receiving an overall performance evaluation rating of at least "Meets Standards" on their most recent performance evaluation.

14.5.2 Unused sick leave forfeited at the time of separation will be returned upon reinstatement. This provision does not apply to sick leave that was transferred to another institution. If sick leave was transferred to another employer, the reinstating employee may request to have available sick leave transferred to the District in accordance with applicable law and CalPERS requirements.

14.5.3 The reinstating employee shall be placed on the same step of the salary schedule as at the time of their separation from the District. The reinstating employee shall be eligible for longevity pay, salary step advancements, and vacation accrual rates as if the reinstating employee had not separated from the District.

14.5.4 A reinstating employee will be subject to a six (6) month probationary period.

14.5.5 Any request for reinstatement is subject to District approval.

14.5.6 Any request for reinstatement following CalPERS retirement is subject to CalPERS requirements.

8.1.1 Change from:

At the time of death of any member of a unit member's immediate family, the unit member shall be granted, without loss of salary or other benefits, leave of absence not to exceed three (3) working days or five (5) working days if out-of-state travel is required. Whenever a unit member has been named executor of the estate, or the travel one way exceeds 400 land miles, the five (5) days will be granted. Such absence will not be deducted from authorized absences or leaves.

To read as follows:

At the time of death of any member of a unit member's immediate family, the unit member shall be granted, without loss of salary or other benefits, leave of absence not to exceed three (3) working days. Additionally, unit members are entitled to two (2) days of unpaid leave or may supplement the bereavement leave with appropriate accrued leave.

If out-of-state travel is required, unit members shall be granted, without loss of salary, or other benefits, leave of absence not to exceed five (5) working days, at the time of death of any member of the unit member's immediate family. Whenever a unit member has been named executor of the estate, or the travel one way exceeds four hundred (400) land miles, the five (5) days will be granted. Such absence will not be deducted from authorized absences or leaves.

9.5.1 Add at the end of the first paragraph:

Eligible dependents covered at the date of retirement will continue to be covered so long as they remain eligible dependents. Any dependent added after retirement that results in a premium increase may be covered at the retiree's cost as permitted by the medical plan provider. Under such conditions the District agrees to pay medical benefits until and only until the retiree qualifies or would qualify for Medicare.

Create 3rd paragraph to read as follows:

Unit members participating in the fee waiver program in lieu medical insurance are not eligible for retiree medical contributions.

9.5.2 Add at the end of the sentence:

Retired unit members may purchase dental and/or vision coverage for themselves and eligible dependents upon retirement as long as there is no break in coverage.

11.6.1 Increase annual uniform allowance from \$1,000 to \$1,300.

11.6.4 Add section to read as follows:

If an officer is on paid leave due to being investigated for an allegation of misconduct (i.e. insubordination, violation of statute, policies or procedures) said employee will not receive the uniform allowance for the duration of the investigation. If the employee is exonerated the District will resume the uniform allowance upon the employee's return to work. This section does not apply to employees on approved medical leave or under investigation for an officer involved shooting where there is no allegation of misconduct.

13.3 Evaluation

13.3.1 – Add to the end of the paragraph "All unit members will be given the opportunity to submit a self-evaluation prior to each evaluation. If the unit member does not complete the self-evaluation, the evaluation may be completed by the unit member's supervisor."

13.3.2 – Change from:

Probationary Period – All unit members shall serve an initial probationary period of twelve (12) months. All promoted, reassigned or transferred unit members will serve an additional probationary period of twelve (12) months in the new classification.

To read as follows:

Probationary Period – Sworn unit members shall serve an initial probationary period of twelve (12) months. All promoted, reassigned or transferred sworn unit members will serve an additional probationary period of twelve (12) months in the new sworn classification.

13.3.3 – Move current 13.3.3 and its subsections to new 13.3.5 and remove wording that says "one-year".

13.3.5.1 – change "fourth" to "third" and "4th" to "3rd".

13.3.5.2 – change "eighth" to "fifth" and "8th" to "5th".

13.3.5.3 – add "for sworn staff only" to end of the sentence.

New 13.3.3 to read as follows:

Probationary period – Non-sworn unit members shall serve an initial probationary period of six (6) months. All promoted, reassigned or transferred non-sworn unit members will serve an additional probationary period of six (6) months in the new non-sworn classification.

13.3.4 – Move current 13.3.4 to new 13.3.6 and make the new 13.3.4 to read as follows:

Unit members moving from sworn status to non-sworn status will serve six (6) month probationary period. Unit members moving from non-sworn status to sworn status will serve a twelve (12) month probationary period.

Renumber 13.3.5 to 13.3.7

Renumber 13.3.6 to 13.3.8 – chance section from:

Employees are required to sign all formal written evaluations. Employees are not signing that they agree with the evaluation, but rather that they have seen the evaluation. Employees are to receive a copy of their evaluation and the original is to be placed in the employee's personnel file.

To read as follows:

If the unit member being evaluated feels that the evaluation is not accurate or fair in its findings and recommendation, the unit member may write a written response within ten (10) days and have that written response attached to the evaluation in the official file.

14.5 Add section to read as follows:

Permissive Reinstatement – A regular employee who has completed their probationary period and after completing that probationary period voluntarily separates from the District in good standing may request to be reinstated to the position held at the time of separation. A request for reinstatement must be submitted within six (6) months of separation. Requests for reinstatement that are not submitted within six (6) months will not be considered.

14.5.1 "Good standing" is defined for purposes of this article as the employee providing at least two weeks (14 calendar days) advanced notice in writing prior to separation and receiving an overall performance evaluation rating of at least "Meets Standards" on their most recent performance evaluation.

14.5.2 Unused sick leave forfeited at the time of separation will be returned upon reinstatement. This provision does not apply to sick leave that was transferred to another institution. If sick leave was transferred to another employer, the reinstating employee may request to have available sick leave transferred to the District in accordance with applicable law and CalPERS requirements.

14.5.3 The reinstating employee shall be placed on the same step of the salary schedule as at the time of their separation from the District. The reinstating employee shall be eligible for longevity pay, salary step advancements, and vacation accrual rates as if the reinstating employee had not separated from the District.

14.5.4 A reinstating employee will be subject to a six (6) month probationary period.

14.5.5 Any request for reinstatement is subject to District approval.

14.5.6 Any request for reinstatement following CalPERS retirement is subject to CalPERS requirements.

19.1 This agreement between the Board and BCPOA is effective July 1, 2025, and shall remain in full force and effect through the close of the workday on June 30, 2028.

19.2 Remove section.

Appendix A – update to read as follows:

CSO - NON-SWORN OFFICERS					
<i>2024-25 SALARY SCHEDULE (1.07% granted 07/01/2024)</i>					
RANGE	A	B	C	D	E
1	48,004.06	50,403.92	52,924.29	55,569.48	58,348.31
Add 2.82%	49,357.77	51,825.31	54,416.75	57,136.54	59,993.73
In accordance with Article 11.4.4, an additional two percent (2%) of base pay (Range 1) shall be paid for the possession of the POST Records Supervisor certificate for the classification of Community Service Officer.					
CSO, Senior - NON-SWORN OFFICERS					
<i>2024-25 SALARY SCHEDULE (1.07% granted 07/01/2024)</i>					
RANGE	A	B	C	D	E
1	52,804.46	55,444.30	58,216.72	61,126.43	64,183.14
Add 2.82%	54,293.55	57,007.83	59,858.43	62,850.20	65,993.10
In accordance with Article 11.4.4, an additional two percent (2%) of base pay (Range 1) shall be paid for the possession of the POST Records Supervisor certificate for the classification of Community Service Officer, Senior.					
POA - POLICE OFFICER					
<i>2024-25 SALARY SCHEDULE (1.07% granted 07/01/2024)</i>					
RANGE	A	B	C	D	E
1	64,765.11	68,328.14	71,889.29	75,452.40	79,013.50
2	66,060.39	69,694.73	73,327.09	76,961.44	80,593.80
3	67,355.70	71,061.30	74,764.87	78,470.51	82,174.09
4	68,651.00	72,427.86	76,202.67	79,979.54	83,754.35
1 add 5%	68,003.37	71,744.55	75,483.75	79,225.02	82,964.18
2 add 5%	69,363.41	73,179.47	76,993.44	80,809.51	84,623.49
3 add 5%	70,723.49	74,614.37	78,503.11	82,394.04	86,282.79
4 add 5%	72,083.55	76,049.25	80,012.80	83,978.52	87,942.07
POA - SERGEANT Moved to MSC					
<i>2024-25 SALARY SCHEDULE (1.07% granted 07/01/2024)</i>					
RANGE	A	B	C	D	E
1	75,512.45	79,664.19	83,821.85	87,973.58	92,123.36
2	77,022.70	81,257.46	85,498.27	89,733.07	93,965.83
3	78,532.96	82,850.76	87,174.71	91,492.51	95,808.30
4	80,043.21	84,444.04	88,851.15	93,252.01	97,650.77
In accordance with Article 11.4.1-3, an additional two percent (2%) of base pay (Range 1) shall be paid for each of the below POST certificates for the classification of Police Officer.					
Possession of a POST Intermediate Certification required for range 2.					
Possession of a POST Advanced Certification required for range 3.					
Possession of a POST Supervisory Certification required for range 4.					
Longevity increases will be awarded as follows:					
At completion of seven (7) full years - base plus 3%					
At completion of ten (10) full years - base plus 5%					
At completion of fifteen (15) full years - base plus 7%					
At completion of twenty (20) full years - base plus 9%					
*Post pay and longevity are each separately applied at base pay (Range1).					