



**BOARD OF TRUSTEES  
Notice of Regular Meeting**

Wednesday, March 12, 2025 | 1:00 p.m.  
District Board Room  
Student and Administrative Services Building  
[Non-interactive Zoom Link](#)

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*Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.*

**AGENDA**

**Call to Order**

- Mr. William McGinnis, President
- Mr. John Blacklock, Vice President
- Mr. John Nock, Clerk
- Mr. Mike Boeger
- Mr. John Dahlmeier
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. Liam Eller, Student Trustee

**Pledge of Allegiance to the Flag**

Page

**1. Agenda Approval**

**2. Communications from the Public - Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting. In accordance with BP 2350 Speakers, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

### 3. Approval of Consent Agenda

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion.

3.1	<a href="#">Approval of Minutes of Regular Meeting 2-12-25</a> 	6 - 11
3.2	<a href="#">Approval of Minutes of Special Meeting 2-28-25</a> 	12
3.3	<a href="#">Approval of Warrants</a> 	13
3.4	<a href="#">Ratification of Contracts</a>  <a href="#">Contracts Ratification Report</a> 	14 - 17
3.5	<a href="#">Approval of Fall 2024 Curriculum Activity</a>  <a href="#">Fall 2024 Curriculum Activity - Courses</a>  <a href="#">Fall 2024 Curriculum Activity - Programs</a> 	18 - 21
3.6	<a href="#">Approval of New Courses</a> 	22 - 23
3.7	<a href="#">Approval of New Program: AA-T in Social Work and Human Services</a> 	24 - 27
3.8	<a href="#">Approval of New Program: Certificate of Achievement in Cal-GETC</a> 	28 - 32
3.9	<a href="#">Approval of Out-of-State Student Travel: Ashland, OR</a> 	33
3.10	<a href="#">Approval of Out-of-State Student Travel: Chicago, IL</a> 	34
3.11	<a href="#">Appointment of Measure J Citizens' Bond Oversight Committee Members</a> 	35
3.12	<a href="#">Approval of Quarterly Financial Status Report for the Second Quarter Ending December 31, 2024</a>  <a href="#">2024-2025 Q2 General Ledger Transactions</a> 	36 - 39
3.13	<a href="#">Probationary Faculty First and Second Year Recommendations, 2025-2026</a> 	40
3.14	<a href="#">Approval and/or Ratification of Personnel Actions</a>  <b>Academic Employees</b> <i>Temporary employments</i> <b>Classified Employees</b>	41 - 42

*Reclassification*

**Temporary Employees**

*Substitutes, short-term/seasonal, professional experts, and volunteers*




**4. Reports**

- 4.1 Academic Senate President's Report
- 4.2 Classified Senate President's Report
- 4.3 Student Senate President's Report
- 4.4 Student Trustee Comments
- 4.5 Vice President Report
- 4.6 Superintendent/President's Report
- 4.7 Board Comments

**5. Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a “Public Comment” card and submit it to the Board’s Executive Assistant **prior** to the start of open session. In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.


**6. Contracts**

- 6.1 [Approval of Contracts](#)  43 - 44  
[Contracts Approval Report March 2025](#) 
- 6.2 [Approval of Contract Amendment #1 to Rainforest QA, Inc., for Information Technology Services utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A](#)  45 - 46

**7. Labor Relations**

- 7.1 [Public Hearing and Adoption of the District and the Butte College Police Officer’s Association Initial Proposals for the Collective Bargaining Agreement 2025-28](#)  47 - 49

## 8. Administration

- 8.1 [California Community College Trustees \(CCCT\) Board Member Election](#) 

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## 9. Future Dates

04/9/2025	Regular Meeting	Main Campus	1:00 p.m.
05/21/2025	Regular Meeting	Main Campus	1:00 p.m.
06/25/2025	Board Retreat	Main Campus	9:00 a.m.
06/25/2025	Regular Meeting	Main Campus	3:00 p.m.

## 10. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

### **Pursuant to Government Code Section 54957:**

- 10.1 EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

### **Pursuant to Government Code Section 54957.6:**

- 10.2 CONFERENCE WITH LABOR NEGOTIATOR  
Name of Agency Negotiator: Chris Little  
Name of Organization Representing Employees: BCPOA

### **Pursuant to Government Code Section 54956.95:**

- 10.3 LIABILITY CLAIM – Update on claim against the District  
Claimant: Donald Finkbiner  
Agency: Butte-Glenn Community College District
- 10.4 LIABILITY CLAIM – Update on claim against the District  
Claimant: Susan Dawson  
Agency: Butte-Glenn Community College District

- 10.5 LIABILITY CLAIM – Update on claim against the District  
Claimant: Martin, et al. vs. CCC, et al.  
Agency: Butte-Glenn Community College District
- 10.6 LIABILITY CLAIM – Update on claim against the District  
Claimant: Shawn Smith  
Agency: Butte-Glenn Community College District

**Pursuant to Government Code Section 54956.9**

- 10.7 ANTICIPATED LITIGATION  
Significant Exposure to Litigation Pursuant to Paragraph (1) or (2) of  
Subdivision (d) of Section 54956.9  
1 potential case

**11. Adjournment**

- 11.1 Adjourn Meeting

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For Information concerning this Agenda, please contact:  
Butte College President’s Office  
3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



## MINUTES OF REGULAR MEETING

February 12, 2025 | 1:00 P.M.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, February 12, 2025, at 1:00 p.m., in the District Board Room at Butte College in Oroville, California.

**Board Members Present** Mr. William McGinnis, President  
Mr. John Blacklock, Vice President  
Mr. John Nock, Clerk  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. Rick Krepelka  
Mr. Eugene Massa  
Mr. Liam Eller, Student Trustee

**Board Members Absent**  
**Staff Members Present**

Ms. Virginia L. Guleff, Superintendent/President  
Mr. Erik Shearer, Vice President  
Ms. Imelda Simos-Valdez, Vice President  
Ms. Jessica Snelling, Vice President  
Dr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees

**Guests** None

### **Pledge of Allegiance**

Board Clerk Nock led the Pledge of Allegiance.

### 1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Board Clerk Nock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

## 2. **Communications from the Public – Consent Agenda**

There were no public comments.

## 3. **Approval of Consent Agenda, Items 3.1-3.9**

It was moved by Trustee Dahlmeier, seconded by Board Vice President Blacklock, to remove item 3.5 from the consent agenda for discussion and to approve the balance.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

## 4. **Reports**

### Academic Senate President's Report – Jess Vickery

Academic Senate President Vickery reported that the Academic Senate has continued its shared governance work, including approving the charter and bylaws for the Sabbatical and Professional Advancement Committee, appointing members to committees, and providing input on administrative procedures.

### Classified Senate President's Report – Chris Westbay

Classified Senate President Westbay reported that the Classified Senate also continues to work on administrative procedures. He noted that the emeritus nomination process will start this week, with two former employees qualifying for consideration. Classified Senate President Westbay reported that Classified Senate is holding a bake sale tomorrow and continues to work on planning its April 18 tailgate party in support of athletics.

### Student Senate President's Report – Mercedes Cortez-Nava

Student Senate President Cortez-Nava reported that Student Senate has filled several vacant positions and continues to work on updating their governance documents. The body has also approved updates to their elections and procedures documents. Student Senate President Cortez-Nava reported that Student Senate recognized the concerns of students impacted by immigration policies and purchased "Know Your Rights" cards. She concluded by reporting that during Welcome Week, the Senate provide welcome kits to 250 students to help them feel supported.

### Student Trustee Comments – Liam Eller

Student Trustee Eller reported that Welcome Week was successful, providing an inclusive and supportive atmosphere for students. He noted that there's been increased concern about the potential presence of ICE in California, adding that the college has been diligent about addressing concerns but supporting students remains essential.

### Vice President's Report – Imelda Simos-Valdez

Vice President Simos-Valdez provided a series of highlights from the fall 2024 semester. More than \$19 million in federal aid was disbursed and 650 students benefited from the College Promise scholarship. Reg2Go has already netted more than 1,200 applications and the program is ongoing. The Roadrunner Hub received more than 7,000 visits last semester.

Vice President Simos-Valdez reported that spring Welcome Week activities, particularly the Ask Me booths, were very successful in connecting students to staff and resources. She concluded by inviting the board to a series of upcoming events. A high school counselor conference is scheduled

for March 27. The Big Time will be held May 1. The Spring Carnival is May 14. Commencement will be held May 30.

#### Superintendent/President's Report – Virginia Guleff

Superintendent/President Guleff reported on events she participated in since the last board meeting. She attended a Wheelhouse convening at UC Davis, concluding the professional development series with CEOs from around the state. She noted that she appreciates the close connectivity among the members of the cohort. She reported that she also met with the mayor of Oroville and discussed transportation as well as a potential Butte College presence in Oroville. Superintendent/President Guleff also reported that she conducted training on participatory governance for the MSC Association. She also attended the Butte County Farm Bureau Annual Dinner and Boys & Girls Club Gala with Butte College colleagues. She concluded by expressing pride in the college for its dedication to putting students first.

#### Board Comments

Trustee Krepelka reported that he's been thinking about sustainability and wind generation opportunities, which seem to have potential for the Glenn County Center. He added that he enjoyed the Butte College commercial during the Super Bowl. Trustee Boeger noted that he's glad to see the replacement of old solar panels. He emphasized the importance of enrollment growth to the college and expressed concern about how Glenn County handled their tax shortfall. Board Vice President Blacklock indicated that the board supports safe spaces for students and encouraged the college to stay focused on keeping this institution a safe place for students. Board Clerk Nock reported that attendees at the Butte County Farm Bureau Annual Dinner appreciated Butte College's presence at the event, where it was announced that the Farm Bureau will rename its Butte College Foundation scholarship in honor of Doug Bentz. He concluded by encouraging people to purchase tickets for the March 8 Butte College Foundation Spring Gala. Trustee Massa reported that the NorCal Crawlers' February 22 poker run in Butte Meadows will raise funds for the Butte College Veterans Center. He also reported that he heard several regional college presidents speak at the Colusa County Farm Show breakfast, so he suggested that they invite someone from Butte College to participate next year. Board President McGinnis reported that 8<sup>th</sup> grade students in Chico attended a career day event in Orland yesterday. He noted that he's also been reading about wind turbines.

#### **Approval of Out-of-State Student Travel to Michigan, Item 3.5**

Trustee Boeger indicated that while it's standard procedure, he's concerned that the cost of the out-of-state student travel isn't indicated on the request. He recommended that requests include a "not to exceed limit" either in total or per student.

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve out-of-state student travel to Michigan as requested with an upper limit of \$20,000.

The board discussed whether it needs to approve the dollar amount, which has already been approved within the budget. Travel outside the state is what requires board approval. Board President McGinnis requested that future requests include the number of students and approved budget amount.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

## 5. **Communications from the Public**

There were no public comments.

## 6. **Contracts**

### **Approval of Contracts, Item 6.1**

It was moved by Board Vice President Blacklock, seconded by Board Clerk Nock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting contingent upon available funding and successful completion of negotiation of terms with the contractors.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

### **Approval of Contract Award for Bid Relocation of Two Modular Classroom Buildings & Relocation & Modifications to 1 Modular Administration Building & 1 Shade Structure Project, No. 240660, Item 6.2**

It was moved by Trustee Massa, seconded by Trustee Dahlmeier, to approve the contract award for bid relocation of two modular classroom buildings and relocation and modification to 1 modular administration building and one shade structure, project no. 240660, in accordance with Board Policy 6340.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

## 7. **Finance**

### **Authorization to Increase Nonresident Tuition Fee for 2025-26, Item 7.1**

It was moved by Trustee Krepelka, seconded by Board Vice President Blacklock, to approve the authorization to increase the nonresident tuition fee to \$340 per unit for 2025-2026.

Vice President Snelling explained that Butte College is working toward the \$400 statewide average nonresident tuition fee. The college increased the fee by 12% last year. This year's proposed increase was based on the cost-of-living adjustment.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: Trustee McGinnis

Abstentions: None

Absent: None

### **Authorization to Increase Student Transportation Fees for 2025-26, Item 7.2**

It was moved by Board Vice President Blacklock, seconded by Trustee Krepelka, to approve the

authorization to increase the student transportation fee to \$88 for students enrolled in 6 or more units for 2025-2026.

The trustees discussed how increasing student transportation fees impacts students and how to balance cost with ensuring access. A more holistic perspective on transportation was recommended, as well as a focus on sustainability.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Dahlmeier, Krepelka, and Massa

Nos: Trustee Boeger

Abstentions: None

Absent: None

### **Authorization to Increase Student Health Services Fees for 2025-26, Item 7.3**

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier, to approve the authorization to increase the student health services fee for full- and part-time students to \$27 per semester for 2025-2026.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

### **Approval of Resolution No. 826 for Grant with United States Department of Agriculture for the Rural Business Development Grant Program for Fiscal Year 2025, Item 7.4**

It was moved by Trustee Krepelka, seconded by Board Clerk Nock, to approve resolution 826 for grant with United States Department of Agriculture for the Rural Business Development Grant Program for Fiscal Year 2025.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

## **8. Labor Relations**

### **Initial Proposals from the Butte College Police Officers' Association to the Butte-Glenn Community College District and the District to BCPOA for the Collective Bargaining Agreement 2025-28, Item 8.1**

Board President McGinnis indicated that item 8.1, initial proposals from the Butte College Police Officers' Association to the Butte-Glenn Community College District and the District to BCPOA for the collective bargaining agreement 2025-28, is for information only. There was no discussion.

## **9. Administration**

### **Adoption of Board Policies, Item 9.1**

It was moved by Board Vice President Blacklock, seconded by Trustee Dahlmeier, to approve the board policies as submitted.

Board President McGinnis indicated that the Board Policy Committee worked on these policies with administration based on the Community College League of California's recommendations.

Motion carried by the following roll call vote:

Ayes: Trustees Eller (advisory vote), McGinnis, Blacklock, Nock, Boeger, Dahlmeier, Krepelka, and Massa

Nos: None

Abstentions: None

Absent: None

#### **10. Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action.

#### **11. Adjournment**

Board President McGinnis adjourned the meeting at 2:46 p.m.



## MINUTES OF SPECIAL MEETING

February 28, 2025 | 9:00 A.M.

District Board Room  
Student and Administrative Services Building

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The Board of Trustees of the Butte-Glenn Community College District met on Friday, February 28, 2025, at 9:00 a.m., in the District Board Room at Butte College in Oroville, California.

- Board Members Present** Mr. William McGinnis, President  
Mr. John Blacklock, Vice President  
Mr. John Nock, Clerk  
Mr. Mike Boeger  
Mr. Rick Krepelka  
Mr. Eugene Massa
- Board Members Absent** Mr. John Dahlmeier  
Mr. Liam Eller, Student Trustee
- Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Ms. Melissa Cafferata-Ainsworth, Executive Assistant to the President & Board of Trustees
- Guests** None

### Pledge of Allegiance

Trustee Massa led the Pledge of Allegiance.

### 1. Agenda Approval

It was moved by Trustee Boeger, seconded by Board Clerk Nock, to approve the agenda as presented.

Motion carried unanimously.

### 2. Communications from the Public

There were no public comments.

### 3. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

Board President McGinnis reported that the Board took no reportable action.

### 4. Adjournment

Board President McGinnis adjourned the meeting at 10:15 a.m.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Warrants
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of February 1, 2025 to February 28, 2025.

<b>Type of Warrant</b>	<b>Quantity of Checks</b>	<b>Total</b>
Vendor	933	\$6,164,138
Payroll	83	\$4,304,621
Financial Aid	2,630	\$5,571,571

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Ratification of Contracts
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Pursuant to Board Policy 6340, the Board of Trustees has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

**Status**

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of February 2025. The Superintendent/President or Vice President for Administrative Services has executed the necessary documents.

**Recommendation**

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**February 2025**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
4/1/25	4/1/25	Matthew J. Boger	"Unlikely Allies" Presentation for U in Butte: Uncover, Uplift, Unite Event	(\$500.00)	Restricted General	Inclusion Diversity Equity & Anti-Racism	Guleff
12/20/25	12/20/25	NorCal Services for Deaf and Hard of Hearing	Sign Language Interpreting Services for Nursing Pinning Ceremony	(\$810.00)	Restricted General	Inclusion Diversity Equity & Anti-Racism	Guleff
4/1/25	4/1/25	Stonewall Alliance of Chico	Safe Zone Training	(\$168.83)	Restricted General	Inclusion Diversity Equity & Anti-Racism	Guleff
1/6/25	1/6/25	Chasing Butterflies Photography	Photography Services for Women's Softball Team	(\$349.00)	Foundation Agency Account	Athletics	Shearer
1/1/25	5/29/26	Amplified L&D, LLC	Training Guides Design for Utility Vegetation Management Pre-Inspector Training	(\$15,500.00)	Restricted General	Contract Education	Shearer
9/27/24	6/30/25	Butte County Behavioral Health	Employee Training Amendment to Contract Price	\$26,025.00	Restricted General	Contract Education	Shearer
2/6/25	3/31/25	Butte County Department of Employment and Social Services	Employee Training	\$13,175.00	Restricted General	Contract Education	Shearer
2/25/25	12/31/25	Butte County Department of Human Resources	Employee Training	\$47,925.00	Restricted General	Contract Education	Shearer
2/19/25	7/23/25	Butte County Fire Safe Council	Employer Participation Agreement Employment Training Panel (ETP) Project	\$0.00	Restricted General	Contract Education	Shearer
2/12/25	2/12/25	Butte County Superior Court	Employee Training	\$3,600.00	Restricted General	Contract Education	Shearer
2/19/25	7/23/25	Chico Housing Action Team	Employer Participation Agreement Employment Training Panel (ETP) Project	\$0.00	Restricted General	Contract Education	Shearer
1/27/25	5/23/25	Butte County Office of Education	College & Career Access Pathways Partnership Appendix <i>Revised</i>	(\$1,700.00)	Unrestricted General	Dual Enrollment	Shearer
3/1/25	2/28/26	CourseMaven, Inc. DBA DualEnroll.com	DualEnroll Software Annual License	(\$25,200.00)	Unrestricted General	Dual Enrollment	Shearer
1/27/25	5/23/25	Willows Unified School District	College & Career Access Pathways Partnership Appendix <i>Revised</i>	(\$6,200.00)	Unrestricted General	Dual Enrollment	Shearer
1/1/25	1/1/26	Campus Credit, LLC	CATEMA System License	(\$1,800.00)	Unrestricted General	Dual Enrollment	Shearer
2/1/25	6/30/25	Art Cota	Facilitation and Coordination of 2025 Fire Tech Summit	(\$4,800.00)	Restricted General	North Far North Regional Consortium	Shearer
5/1/25	5/1/25	Gold Miners Inn	2025 Fire Summit Meet & Greet Venue	(\$1,500.00)	Restricted General	North Far North Regional Consortium	Shearer
2/10/25	6/30/26	Los Rios Community College District	Strong Workforce Program Projects In Common CTE Programs Support	(\$122,423.00)	Restricted General	North Far North Regional Consortium	Shearer
1/22/25	1/22/25	Wilgus Fire Control, Inc.	Fire Extinguisher Training	(\$700.00)	Unrestricted General	Physical Science	Shearer
2/13/25	9/30/25	Cal Poly Humboldt Sponsored Programs Foundation	CalOSBA Technical Assistance Program (TAP) 2024-25 Amendment to Budget	\$15,000.00	Restricted General	Small Business Development Center	Shearer
2/17/25	12/31/25	Redding Direct, LLC	Business Consulting, Training and Outreach	(\$15,000.00)	Restricted General	Small Business Development Center	Shearer
Date of Activation	3 years	Vernier Software & Technology, Inc.	Graphical Analysis Pro Scientific Software	(\$299.00)	Unrestricted General	STEM	Shearer
10/1/24	9/30/27	Chico State Enterprises	CalFresh Outreach Program	\$481,430.00	Restricted General	Basic Needs Resource Center	Simos-Valdez
1/24/25	1/23/28	American Qi Acupuncture	Work Experience Education Program	\$0.00	N/A	Career Center	Simos-Valdez
2/19/25	Until Terminated	Chico Chamber of Commerce	ButteWORKs Work-Study Program	\$0.00	N/A	Career Center	Simos-Valdez
2/11/25	5/31/25	Chico Chamber of Commerce	ButteWORKs Work-Study Program Addendum for Intern Assignment	(\$5,930.58)	Restricted General	Career Center	Simos-Valdez
1/30/25	1/29/28	Mangrove Medical Group	Work Experience Education Program	\$0.00	N/A	Career Center	Simos-Valdez
3/18/25	3/19/25	Hyatt Place Los Ang Glendale	Southern California College Tour Student Lodging	(\$4,300.00)	Restricted General	CASA	Simos-Valdez

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**February 2025**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
2/3/25	12/31/25	KyJay, LLC	Light to Inspire Trainings Amendment to Term	\$0.00	Restricted General	CASA	Simos-Valdez
2/19/25	2/19/25	Blush Photo Booth Co.	Photo Booth for EOPS 55th Birthday Event	(\$550.00)	Restricted General	EOPS	Simos-Valdez
3/18/25	3/19/25	Bus-Man Holiday Tours	Charter Transportation for Central Valley Colleges Campus Visits	(\$4,300.00)	Restricted General	EOPS	Simos-Valdez
2/19/25	2/19/25	Eclectic Sound DJ's	Silent Disco and DJ Services for EOPS 55th Birthday Event	(\$400.00)	Restricted General	EOPS	Simos-Valdez
7/1/25	6/30/26	Ellucian Company, LLC	StudentForms with CampusMetrics and AutoReconciliation Cloud Software	(\$66,268.00)	Unrestricted General	Financial Aid	Simos-Valdez
1/21/25	1/24/25	Diego Miranda	Artwork Design for T-Shirt for Center Welcomes and Future Projects	(\$430.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
3/12/25	3/12/25	Dream Chase Media, LLC	Filmmaker Jordan Thierry In Person Q&A and Special Documentary Screening of "Grandma's Roses"	(\$2,250.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
2/24/25	2/24/25	Hector Enriquez	Photo Booth for Spring Bienvenida Event	(\$250.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
1/21/25	1/24/25	Hector Sanchez	Artwork Design for T-Shirt for Center Welcomes and Future Projects	(\$430.00)	Restricted General	Student Belonging & Empowerment	Simos-Valdez
3/4/25	3/4/25	Outsmart ADHD, LLC	Keynote Presentation and Workshop on the Imposter Syndrome	(\$6,300.00)	Various	Student Belonging & Empowerment	Simos-Valdez
2/26/25	2/26/25	UndocuScholars, LLC	Webinar Presentation	(\$1,000.00)	Various	Student Belonging & Empowerment	Simos-Valdez
Initial Performance Date	Until Terminated	Binder, Malter, Harris & Rome-Banks, LLP	Legal Services Retainer	(\$5,000.00) Additional Hours at Hourly Rates+Expenses	Unrestricted General	Administrative Services	Snelling
2/1/25	1/31/26	Gartner, Inc.	IT Leadership Team Leader, IT Leadership Team Cross Function Member, and Technical Professionals Higher Education Licenses	(\$114,300.00)	Restricted General	CCC Technology Center	Snelling
12/27/24	12/26/25	InterVision Systems, LLC	Splunk Cloud Subscription	(\$373,526.55)	Restricted General	CCC Technology Center	Snelling
2/1/25	6/30/25	Ledgent Technology & Engineering	Information Technology Professional Services for Targeting System-Wide Fraud Prevention Efforts Amendment to Fees	(\$1,500,000.00)	Restricted General	CCC Technology Center	Snelling
1/30/25	6/30/25	Pariveda Solutions	Information Technology Consulting Services to Develop and Deploy a Modernized Fraud Identification Solution Amendment to Term and Scope of Work	(\$500,000.00)	Restricted General	CCC Technology Center	Snelling
3/1/25	2/28/26	Pluralsight	Learning Management System and Content Library License	(\$4,520.00)	Restricted General	CCC Technology Center	Snelling
2/3/25	Upon Payment	SHI International Corporation	Ivanti Neurons for Mobile MDM Gold Subscription	(\$1,342.50)	Restricted General	CCC Technology Center	Snelling
2/28/25	2/27/26	Ivanti, Inc.	Ivanti Neurons for Mobile MDM Software License	\$0.00	Restricted General	CCC Technology Center	Snelling
2/19/25	Upon Payment	SHI International Corporation	PortSwigger Burp Suite Professional Subscription	(\$989.86)	Restricted General	CCC Technology Center	Snelling
2/24/25	2/24/26	PortSwigger, Ltd.	Burp Suite License	\$0.00	Restricted General	CCC Technology Center	Snelling
3/17/25	3/21/25	Buttes Electric	Electrical Receptacle Installation in Glenn County Center Room 125	(\$6,891.00)	Restricted General	Facilities Planning & Management	Snelling
2/3/25	12/31/25	David Hurd	Inspector Services for Glenn County Center LVN Modulars Move Project	(\$12,000.00)	Capital	Facilities Planning & Management	Snelling

**Butte-Glenn Community College District**

**CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Vice President for Administrative Services

**February 2025**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
2/18/25	7/3/25	JPB Designs, Inc.	Relocation of Three Modular Buildings from Main Campus to Glenn County Center for Classroom and Administrative Office Space for the Licensed Vocational Nurse (LVN) Program	(\$1,017,000.00)	Capital	Facilities Planning & Management	Snelling
3/1/25	2/28/28	Beacon Technologies, Inc.	Website Hosting Services	(\$31,536.00)	Unrestricted General	Information Technology	Snelling
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$587,155.00</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$3,856,464.32)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Fall 2024 Curriculum Activity
<b>Category:</b>	Office of Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Board Policy 4020 – Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The district will be reporting all curriculum activity (courses and programs) to the Board twice a year. Fall activity will be reported the following Spring; Spring activity will be reported the following Fall. Attached is the Fall 2024 curriculum activity.

**Status**

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Vice President of Instruction concurs with these approvals.

**Recommendation**

It is recommended that the Board of Trustees approve the Fall 2024 curriculum activity as described in the attached.

Curriculum Consent Agenda Date	Course	Title	Major/Minor/ Delete	Course #/Subject	Title change	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Materials	Assignments	MIS Code	Ped Cap
10.7.24	AJLE 1	Crisis Intervention Training	Delete														
10.7.24	AJLE 130	Law Enforcement Academy; Basic/State Parks Emphasis	Major			x	x					x		x			
10.21.24	ANTH 2H	Honors Physical Anthropology	Delete														
12.16.24	ANTH 4	Cultural Anthropology	Minor										x	x	x		
10.21.24	ANTH 4H	Honors Cultural Anthropology	Delete														
12.2.24	ANTH 13	Magic, Witchcraft and Religion	Major							x	x	x	x	x	x		
12.16.24	ANTH 14	Introduction to Linguistic Anthropology	Minor										x	x	x		
12.16.24	ANTH 16	Introduction to Archaeology	Major	x									x	x	x		
12.16.24	ANTH 18	World Cultures	Minor										x	x	x		
10.21.24	ANTH 34	Native Americans Today	Delete														
10.21.24	ART 2H	Honors Prehistoric to Gothic Art History Survey	Delete														
10.21.24	ART 4H	Honors Renaissance to Contemporary	Delete														
12.2.24	AUT 32	Smog Inspection	Delete														
10.21.24	BCIS 12	Business Writing Skills	Delete														
10.21.24	BIOL 9H	Honors Current Issues Biology	Delete														
12.16.24	CDF 20	Curriculum for Children with Special Needs	Delete														
12.16.24	CDF 59	Anti-Bias Curriculum in Early Childhood	Delete														
10.21.24	CDF 62	Creative Art Activities for Children	Delete														
12.16.24	CDF 78	Early Childhood Education Practicum	Minor					x						x			
10.21.24	CLP 101	Career, Education and Life Choices	Minor								x			x			
10.7.24	CLP 300	Career Development	Delete														
10.7.24	CLP 334	Workforce Readiness Strategies	Delete														
10.21.24	CMST 2H	Honors Public Speaking	Delete														
12.2.24	CMST 4	Small Group Communication	Major							x	x	x	x	x	x		
12.2.24	CMST 10	Interpersonal Communication	Major							x	x	x	x	x	x		
10.21.24	CNST 50	Construction Cost Estimating II	Delete														
12.16.24	CSCI 22	Discrete Structures	Minor					x									
12.2.24	DRAM 2	Introduction to Theatre	Major	x						x	x	x	x	x	x		
12.2.24	DRAM 8	Acting I	Major	x									x	x	x		x
12.2.24	DRAM 9	Acting II	Major	x							x		x	x	x		x
12.2.24	DRAM 10	Rehearsal and Performance in Production: Musical	Major	x			x	x	x	x	x	x	x	x	x	x	x
10.7.24	DRAM 11	Youth Outreach Theatre	Delete														
12.2.24	DRAM 12	Rehearsal and Performance in Production	Major	x			x	x		x		x	x	x	x	x	
12.2.24	DRAM 14	Technical Theatre in Production	Major	x			x			x	x	x	x	x	x	x	
12.16.24	DRAM 14	Technical Theatre in Production	Major														x
12.2.24	DRAM 15	Introduction to Stage Costume	Major	x			x			x		x	x	x	x	x	x
10.7.24	DRAM 19	Choreography for Performance	Delete														
12.16.24	DRAM 20	Stagecraft	Major														x
12.2.24	DRAM 21	Introduction to Theatre Design	Major				x			x	x	x	x	x	x		
12.16.24	DRAM 21	Introduction to Theatre Design	Major														x
12.2.24	DRAM 22	Introduction to Stage Lighting	Major				x					x	x	x	x		
12.16.24	DRAM 22	Introduction to Stage Lighting	Major														x
12.16.24	DRAM 23	Introduction to Stage Makeup	Major														x
11.4.24	DSPS 204	Fundamentals of Reading	Minor								x	x	x	x	x		
11.4.24	DSPS 206	Fundamentals of Math	Minor								x	x	x	x	x		
11.4.24	DSPS 207	Fundamentals of College	Minor					x		x	x	x	x	x	x	x	
11.4.24	DSPS 210	Adaptive Computer Lab	Minor							x		x			x		
10.21.24	ECON 20H	Honors Econ History of U.S.	Delete														
10.7.24	EDUC 10	Critical Skills for College Success	Minor								x	x	x	x	x		
12.2.24	EDUC 302	High School Equivalency Exam Preparation	Major							x			x	x		x	
12.2.24	EMS 111	Emergency Medical Technician	Minor									x		x			x
10.21.24	ENGL 53H	Honors World Literature	Delete														
12.2.24	ENGR 2	Programming and Problem-Solving in MATLAB	Major					x									
12.2.24	ENGR 3	Plane Surveying I	Major					x									

12.2.24	ETHS 1	Introduction to Ethnic Studies	Major								x	x	x		x	x	x	x
10.21.24	FREN 1	First Semester French	Delete															
10.21.24	FREN 2	Second Semester French	Delete															
10.21.24	FREN 95	Special Studies-FREN	Delete															
10.21.24	GEOG 100	Review for ESRI Certification	Delete															
10.21.24	HAL 300	Cooking for Wellness	Delete															
10.7.24	HLTH 10	Leisure for Healthy Living	Delete															
10.21.24	HON 11	Honors Capstone	Delete															
10.21.24	HON 95	Special Studies-HON	Delete															
10.7.24	HUM 17	Comparative European Studies	Delete															
10.7.24	HUM 22	Greco-Roman Cultures	Delete															
10.7.24	HUM 95	Special Studies-HUM	Delete															
10.21.24	ITAL 2	Second Semester Italian	Delete															
10.21.24	ITAL 101	Intermediate Conversatl Italian	Delete															
10.7.24	KIN 50	Stability Ball Fitness	Delete															
12.2.24	MATH 31	Analytic Geometry and Calculus II	Major					x										
12.2.24	MATH 42	Linear Algebra	Major					x										
10.21.24	MSP 52	Portfolio Design & Production	Delete															
10.7.24	MUS 89	Jazz Composition & Arranging	Minor												x			
12.2.24	PHYS 21	College Physics I	Major					x							x			
12.2.24	PHYS 41	Physics for Scientists and Engineers I	Major					x										
10.21.24	PSC 30H	Honors Introductory Astronomy	Delete															
10.21.24	PSY 1H	Honors Principles of Psych	Delete															
10.21.24	SOC 30H	Honors Sociology of Inequality	Delete															
12.2.24	WLD 20	Beginning Welding	Minor												x			x
12.2.24	WLD 21	Intermediate Welding	Minor															x
12.2.24	WLD 22	Oxyacetylene Welding and Flame Cutting	Minor															x
12.2.24	WLD 24	Shielded Metal Arc Welding (Stick Electrode)	Minor															x
12.2.24	WLD 25	Fabrication Practicums	Minor															x
12.2.24	WLD 26	Symbol Reading, Blue Print Interpretation and Computations	Minor															x
12.2.24	WLD 28	Mig and Tig Arc Welding	Minor															x
12.2.24	WLD 30	Heavy Plate Welding	Minor															x
12.2.24	WLD 32	Integrated Welding Applications	Minor															x
12.2.24	WLD 34	Pipe and Tube Welding	Minor															x
12.2.24	WLD 36	Welder Qualification	Minor															x
12.2.24	WLD 40	Welding Equipment Maintenance and Service	Minor															x
12.2.24	WLD 42	Introduction to Welding Inspection	Minor															x
12.2.24	WLD 56	Welding Industry Employment Preparation	Minor															x

Curriculum Consent Agenda Date	Type	Program	Title Change	Major/Minor/Delete	New Units	Existing Units	Core Requirements	Electives	PLOs	2 YR CE Review
10.21.24	2 YR CE	Accounting		Review						x
12.16.24	AS	Agriculture and Natural Resources		Delete						
12.16.24	CA	Agriculture Business		Major	25-26	22	x			
12.2.24	2 YR CE	Automotive Technology		Review						x
12.16.24	CERT	Child and Family Studies		Delete						
12.16.24	AS	Childhood Development		Delete						
12.2.24	AS	Diesel Technology		Minor	56	59	x		x	
12.2.24	CA	Diesel Technology		Minor	56	59	x			
12.16.24	AS	Early Childhood Education		Delete						
10.7.24	AS	Engineering		Delete						
12.2.24	CA	Firefighter Academy I and II		Minor					x	
12.2.24	AS	Health Occupations Preparation		Minor	33	24-38	x			
10.7.24	CA	Honors		Delete						
12.16.24	CA	Plant Protection		Minor				x		
12.2.24	AS	Respiratory Care		Minor	57	21	x			
10.7.24	AS	Social and Behavioral Science		Delete						
12.2.24	AA-T	Theatre Arts		Minor			x	x	x	
12.2.24	CERT	Theatre Arts		Delete						

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of New Courses
<b>Category:</b>	Office of Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

The courses described in the attached fall under a new subject, SWHS – Social Work and Human Services.

SWHS 1 and SWHS 2 are transfer-level courses designed to align with and meet the requirements for students to be accepted directly into the Social Work program at CSU, Chico. These courses will be added to the new AA-T in Social Work.

**Status**

The appropriate instructional area on campus and the Curriculum Committee have approved the attached courses.

**Recommendation**

It is recommended that the Board of Trustees approve the new courses as described in the attached.

## **SOCIAL WORK AND HUMAN SERVICES (SWHS)**

### **SWHS 1 - Introduction to Social Work and Human Services**

Transfer Status: CSU

Unit(s): 3.00

Contact Hours: 51.00 Lecture

An introductory overview of the social welfare and societal institutions in the U.S. that structure the provision of social services. The course presents a historical perspective on the development of U.S. social work and human services. Special attention is given to the current service delivery systems, their policies and procedures, and the tasks of culturally responsive social workers and human service workers within those settings.

### **SWHS 2 - Social Work and Human Services Seminar/Field Experience**

Transfer Status: CSU

Unit(s): 3.00

Contact Hours: 34.00 Lecture/51.00 Lab

This course provides the student who is participating in a supervised field experience in a community organization, agency, or institution with a weekly class meeting that provides the academic elements to the experiential course offering. Students will develop skills that would facilitate gaining employment in the human services field. This course offers the student a supervised field experience in a community organization, agency, or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. Students will observe, practice, and develop skills that would facilitate gaining employment in the human services field. Lab hours include structured field experience in a social work or human services setting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of a New Program
<b>Category:</b>	Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

The Social Work and Human Services Area of Emphasis TMC is designed to prepare a student for transfer and for work in the human services field. The core courses are intended to ensure that students are well-prepared for transfer to the CSU and have a foundational understanding of work in the social work and human services. The List A courses offer colleges the ability to further tailor their degrees to prepare students for transfer or for work.

**Status**

The appropriate instructional area on campus and the Curriculum Committee have approved the attached program.

**Recommendation**

It is recommended that the Board of Trustees approve the new programs as described in the attached.

**Butte College**  
**AA-T Degree**  
**Social Work and Human Services**

**1. Statement of Program Goals and Objectives**

The Social Work and Human Services Area of Emphasis TMC is designed to prepare a student for transfer and for work in the human services field. The core courses are intended to ensure that students are well-prepared for transfer to the CSU and have a foundational understanding of work in the social work and human services. The List A courses offer colleges the ability to further tailor their degrees to prepare students for transfer or for work.

A student who completes the AA-T in Social Work and Human Services will be able to:

- Professional Identity: Students will conduct themselves in a professional manner in their field service.
- Ethical Practice: Students will apply social work ethical principles to guide their professional practice.
- Critical Thinking: Students will employ critical thinking to inform and communicate professional judgments.
- Diversity and Difference: Students will actively participate in learning about and appreciating the various backgrounds, perspectives, and identities present within their community, actively seeking to understand and respect differences.
- Human Rights and Social Justice: Students will apply research informed practices to their field service.
- Research-Informed Practice: Students will engage in research-informed practice and practice-informed research.
- Human Behavior Knowledge: Students will apply knowledge of human behavior and the social environment.
- Policy Practice: Students will engage in field service to advance social and economic well-being for all clients and work to deliver effective social work services in all work settings.
- Practice Contexts: Students will respond to contexts that shape practice.
- Engagement, Assessment, Intervention, and Evaluation: Students will engage, assess, intervene, and evaluate with individuals, families, groups, organizations, and communities.

## 2. Catalog Description

The Associate in Arts in Social Work and Human Services for Transfer degree is intended for students who plan to complete a bachelor's degree in Social Work at a CSU campus. Students completing this degree are guaranteed admission to the CSU system, but not to a particular campus or major. Students transferring to a CSU campus that does accept this degree will be required to complete no more than 60 units after transfer to earn a bachelor's degree. This degree may not be the best option for students intending to transfer to a particular CSU campus or to a university or college that is not part of the CSU system. In all cases, students should consult with a counselor for more information on university admission and transfer requirements.

The AA-T in Social Work and Human Services requires students to meet both of the following:

- (1) Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following
  - (A) California State University General Education-Breadth Requirements or CALGETC.
  - (B) A minimum of 28 semester units or 42 quarter units in a major or area of emphasis, as determined by the community college district.
- (2) Obtainment of a minimum grade point average of 2.0.

Students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

----- **END OF CCCC REQUIRED NARRATIVE** -----

## Major Requirements

<b>Required Core</b>		
SWHS 1	Introduction to Social Work	3
SWHS 2	Social Work Seminar and Social Work Field Service	3
SOC 2	Principles of Sociology	3
PSYC C1000	Introduction to Psychology	3
STAT C1000	Introduction to Statistics	4
<b>Or</b>		
STAT C1000E	Introduction to Statistics	4
BIOL 20	Human Anatomy	4
<b>Or</b>		
BIOL 21	Human Physiology	4
<b>Or</b>		
BIOL 2	Introduction to Human Biology	3
ECON 2	Principles of Macroeconomics	3
<b>Or</b>		
ECON 4	Principles of Microeconomics	3
<b>List A: Select two</b>		
AJ 2	Administration of Justice	3
ANTH 4	Cultural Anthropology	3
CDF 12	Child, Family, and Community	3
CDF 14	Child Growth and Development	3
CMST 9	Intercultural Communication	3
ENGL C1001	Critical Thinking and Writing	3
ETHS 1	Introduction to Ethnic Studies	3
HIST 8	United States History to 1877	3
HIST 10	United States History 1877 to Present	3
HLTH 40	Drugs, Health, and Society	3
PSY 6	Abnormal Psychology	3
PSY 15	Lifespan Psychology	3
SOC 4	Modern Social Problems	3
SOC 20	Introduction to Race and Ethnicity	3
SOC 30	Sociology of Inequality	3

<b>Major Total:</b>	28-29	
<b>Double-Counted GE-CALGETC:</b>	16	
<b>GE-CALGETC:</b>	34-36 Units	
<b>Electives (CSU Transferable):</b>	11-14	
<b>Degree Total:</b>	60 Units	

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of a New Program
<b>Category:</b>	Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

The goal of this certificate of achievement is to provide a clear indication of Cal-GETC completion for students in order to protect their student rights. Since Cal-GETC is a new concept and is not being implemented statewide until Fall 25, it is difficult to say what the future of catalog rights will hold for those attending college during these transitional years. Having this certificate of achievement will be a potential safeguard for those who stop short of transfer and/or degree completion; they will have the flexibility to resume their studies down the line with documentation that they had already completed lower-division GE requirements. This may shorten their time to transfer and lead to increased ADT completion.

This is important for equity purposes for adult learners. Many people drop out of school due to financial or personal hardships and are put at a disadvantage when they return to college in later years. They have lost their catalog rights and may have to re-take areas of GE that they had already completed. This certificate may prevent future returning students from having to accrue excess units and aide them in the timely completion of their degree and transfer goals.

Another benefit is that it will provide a credential to list on a resume if they do not complete a degree or transfer after all. It will also capture the work that students are already doing on our campus so that we can track completers of transfer GE. We have never had a singular, curricular mechanism by which to track this information in the past.

**Status**

The appropriate instructional area on campus and the Curriculum Committee have approved the attached program.

**Recommendation**

It is recommended that the Board of Trustees approve the new programs as described in the attached.

# **Butte College Certificate of Achievement Cal-GETC**

## **1. Statement of Program Goals and Objectives**

The goal of this certificate of achievement is to provide a clear indication of Cal-GETC completion for students in order to protect their student rights. Since Cal-GETC is a new concept and is not being implemented statewide until Fall 25, it is difficult to say what the future of catalog rights will hold for those attending college during these transitional years. Having this certificate of achievement will be a potential safeguard for those who stop short of transfer and/or degree completion; they will have the flexibility to resume their studies down the line with documentation that they had already completed lower-division GE requirements. This may shorten their time to transfer and lead to increased ADT completion.

This is important for equity purposes for adult learners. Many people drop out of school due to financial or personal hardships and are put at a disadvantage when they return to college in later years. They have lost their catalog rights and may have to re-take areas of GE that they had already completed. This certificate may prevent future returning students from having to accrue excess units and aide them in the timely completion of their degree and transfer goals.

Another benefit is that it will provide a credential to list on a resume if they do not complete a degree or transfer after all. It will also capture the work that students are already doing on our campus so that we can track completers of transfer GE. We have never had a singular, curricular mechanism by which to track this information in the past.

Upon successful completion of the program, students will be able to:

- Communicate effectively, both verbally and in writing.
- Critically analyze and solve problems using the appropriate technique for the issue at hand, including appropriate use of logic, mathematics, multi-disciplinary, and cultural considerations where applicable.
- Synthesize the perspectives and approaches of the physical, biological, social and behavioral sciences.
- Discuss the power and limits of these methods of inquiry and individual, ethical, and societal responsibilities.

## **2. Catalog Description**

Cal-GETC is the California General Education Transfer Curriculum. It is the single transfer-GE pathway for the state from any California Community College to a California State University (CSU) or University of California (UC) as of Fall 2025. This certificate verifies completion of all Cal-GETC areas and fulfills the lower-division general education requirements to graduate from either the CSU or UC campus. See the Cal-GETC GE Guide in the Butte College catalog for a complete list of course options. All courses used for certification must be a C or higher (C- is not accepted unless valued at a 2.0 or higher on a 4.0 GPA scale).

Cal-GETC is not advisable for all transfer students and is dependent on factors like major and catalog rights. Students should consult with a counselor to determine the appropriate general education option for their transfer goal.

### 3. Program Requirements

Requirements	Dept. Name/ #	Name	Units	Sequence
Area 1A English Composition	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring
Area 1B Critical Thinking and Composition	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall
Area 1C Oral Communication	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 2 Mathematical Concepts and Quantitative Reasoning	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring
Area 3A Arts	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 3B Humanities	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 4 Social and Behavioral Sciences (from 2 disciplines)	To be determined annually by Cal-GETC Review Process		6	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 5A Physical Science	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 5B Biological Science	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 5C Laboratory	To be determined annually by Cal-GETC Review Process		1	Yr 1, Fall/Spring Yr 2, Fall/Spring
Area 6 Ethnic Studies	To be determined annually by Cal-GETC Review Process		3	Yr 1, Fall/Spring Yr 2, Fall/Spring

Proposed Sequence:

Year 1, Fall = 9 units

Year 1, Spring = 9 units

Year 2, Fall = 9 units

Year 2, Spring = 7 units

TOTAL UNITS: 34 units

### 4. Master Planning

This program fits with Butte College's mission statement in several ways. It is beneficial to future returning students and their timely completion of degree and transfer goals, attesting to the fact that we are a "student-ready" college that is committed to equity. It is a transfer pathway that leads to students building their "curiosity and critical thinking" by experiencing a well-rounded combination of courses that introduce students to various disciplines and ways of viewing the world. Likewise, this certificate fits with our institution's strategic plan under Goal 1 of Enhancing a Culture of Completion

and Goal Achievement and with objective 1.2 that we will “Ensure students understand their options for educational goals and that the college provides a clear pathway for reaching their chosen goal.” This program makes GE certification requirements very explicit and directs students to advising on how to apply this certificate to their transfer goals. Lastly, this fits with the vision 2030 goal of having 70% of Californians aged 25-64 having a bachelor’s degree, associate’s degree, or certificate, since this C.A. is specifically a building block towards the eventual completion of a bachelor’s degree.

### **5. Enrollment and Completer Projections**

It is predicted that approximately 600 students per year will qualify for this certificate of achievement. This is based on looking at completion rates for our combined AA-T and AS-T programs over the last 5 years, combined with an anticipated 50 completers annually based on the number of students who typically obtain IGETC certification annually as per the Transfer Counseling Center. The discrepancy between 600 students and the 80 anticipated C.A.’s to be awarded annually are due to the fact that not all students will apply for the certificate even if they qualify. They may instead apply for the ADT which serves as a GE certification.

### **6. Place of Program in Curriculum/Similar Programs**

This program is not replacing any existing programs in our inventory. It is a supplement to our current Associate Degrees for Transfer (ADTs) as it will provide proof of completion of Cal-GETC, which will be required for those graduating with an ADT who do not have catalog rights prior to Fall 2025.

The related programs we current offer are the ADTs in: Administration of Justice; Agriculture Business; Agriculture Plant Science; Anthropology; Art History; Biology; Business Administration; Child and Adolescent Development; Communication Studies; Computer Science; Early Childhood Education; Economics; Elementary Teacher Education; English; Film, Television and Electronic Media; Geography; Geology; History; Journalism; Kinesiology; Mathematics; Music; Nutrition and Dietetics; Philosophy; Physics; Political Science; Psychology; Public Health Science; Sociology; Spanish; Studio Arts; Theatre Arts.

### **7. Similar Programs at Other Colleges in Service Area**

Since transfer students virtually everywhere in California will potentially benefit from a certification of Cal-GETC completion, there is no concern about redundancy of programs. In our service area, Lassen, College of the Redwoods, American River, and Folsom Lake have comparable certificates of achievement.

There are many existing certificates of achievement in general education patterns statewide, including:

- Las Positas College, C.A. IGETC and C.A. CSU General Education Breadth
- Evergreen Valley College, C.A. IGETC and C.A. CSU GE-Breadth
- Fresno City College, C.A. IGETC Breadth and C.A. CSU-GE Breadth
- Skyline College:
  - C.A. University Transfer – Option 1: California State University General Education
  - C.A. University Transfer - Option 2: Intersegmental General Education Transfer Curriculum for CSU (IGETC/CSU)
  - C.A. University Transfer – Option 3: Intersegmental General Education Transfer Curriculum for UC (IGETC/CSU)
  - C.A. University Transfer – Option 4: Intersegmental General Education Transfer Curriculum for STEM (CSU)
- Lassen College, C.A. California State University General Education and C.A. in Intersegmental General Education Transfer Curriculum
- College of the Redwoods, C.A. California State University General Education Breadth

- American River College, C.A. CSU General Education and C.A. Intersegmental General Education Transfer (IGETC)
- Folsom Lake College, C.A. General Education Certificate and C.A. Intersegmental General Education Transfer Curriculum (IGETC) Certificate

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Out-of-State Student Travel – Ashland, OR
<b>Category:</b>	Student Services
<b>Submitted By:</b>	Imelda Simos-Valdez, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

The Butte College Gender & Sexuality Alliance (GSA) advisor Cristina Dahl will take up to 15 students to Ashland, OR, to participate in the Oregon Shakespeare Festival (OSF) theater experience May 24-25, 2025. Participants will attend four live theater performances as well as tour Ashland. This optional travel will provide an excellent opportunity for team building and experiential learning.

**Status**

The event is open to all Butte College GSA students. All students who attend will be in good standing with Butte College and the Butte College GSA club.

Travel expenses will be paid through Lavender grant, identity-based clubs SEA funding, and Butte College Associated Students (BCAS) funding. The current cost estimate is \$5,500.

**Recommendation**

It is recommended the Board authorize out of state travel to Ashland, OR, from May 24-25, 2025, for up to 15 students to attend the Annual Oregon Shakespeare Festival.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Out-of-State Student Travel – Chicago, IL
<b>Category:</b>	Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

The Butte College Math, Engineering, Science, Achievement (MESA) program retention specialist Luis Gonzalez will take one staff member and four students to Chicago, IL, to participate in the National Society of Black Engineers (NSBE) Annual Convention, March 5-9, 2025. Participants will have many workshops to choose from, including engineering competitions, career fairs, interview prep, panel discussions, the opportunity to earn TPC Certifications (such as Six-Sigma), and a chance to meet professionals in key industries.

**Status**

The opportunity was presented to all MESA students who were willing to become NSBE members and able to flex their academic schedules around the trip. All students were determined to be in be in good standing with Butte College and Butte College MESA.

Travel expenses will be paid through the MESA funds. The current cost estimate for the trip is \$13,000.

**Recommendation**

It is recommended the Board authorize out of state travel to Chicago, IL, from March 5-9, 2025, for up to 4 students to attend the Annual Convention of the NSBE.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Appointment of Measure J Citizens' Bond Oversight Committee Members
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

In compliance with Proposition 39, the Board of Trustees appointed an independent Measure J Citizens' Bond Oversight Committee on March 22, 2017 to inform the public concerning the District's expenditure of revenues received from the sale of Measure J bonds authorized by voters in the November 8, 2016 general election. The Citizens' Bond Oversight Committee shall consist of at least seven members each to serve for a term of two years without compensation and for no more than three consecutive terms. The Citizens' Bond Oversight Committee shall be comprised as follows: (1) One member shall be active in a business organization representing the business community located within the district; (2) One member shall be active in a senior citizens' organization; (3) One member shall be active in a bona fide taxpayers' organization; (4) One member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government; (5) One member shall be active in the support and organization of a community college such as a member of an advisory council or foundation; and (6) Two members shall be at-large community members.

**Status**

In order to maintain compliance with the statutory requirements for committee membership, the Board must appoint new members to a 2-year term. The proposed appointees meet the statutory requirements for membership.

**Recommendation**

It is recommended the Board of Trustees appoint the following people to serve a 2-year term on the Measure J Citizens' Bond Oversight Committee commencing March 12, 2025 - March 12, 2027.

***Business/Community Representatives***

- 1. Bob Kratochvil**, Member at Large
- 2. Colleen Cecil**, Business Organization

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Quarterly Financial Status Report for the Second Quarter Ending December 31, 2024
<b>Category:</b>	Finance
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

**Status**

The Quarterly Financial Status Report presents financial information through the second quarter ending December 31, 2024, and indicates the District is financially stable and details the following:

- \$52.3 million/49.4% of the total budgeted unrestricted revenue has been received
- The District’s expenditures are \$47.6 million/45.5% of the total projected annual spend

**Recommendation**

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the second quarter ending December 31, 2024.

**QUARTERLY FINANCIAL STATUS REPORT**  
(Financial Report for Fiscal Year 2024-2025, Quarter: 2)

**District:** BUTTE

**District Code:** 110

I, the District Chief Business Officer, hereby certify that the information in the Quarterly Financial Status Report (CCFS-311Q) is prepared in accordance with Title 5, Section 58310 and is accurate and complete to the best of my knowledge.

**Chief Business Officer:** Jessica Snelling

**Electronic Certification Date:** Thursday, February 13, 2025

Contact: Shann Pustejovsky Accounting Supervisor

(530) 895-2248 Ext: pustejovskysh@butte.edu

**The Chancellor's Office no longer requires a report to be submitted electronically (PDF) or by mail, as districts certify through the application. No further action is required by the district.**

Fiscal Year: 2024

Quarter Ended: 2

As of June 30 for the fiscal year specified

Line	Description	Actual 2021-2022	Actual 2022-2023	Actual 2023-2024	Projected 2024-2025
<b>I. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
A.	<b>Revenues:</b>				
A.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	81,078,036	93,769,644	106,503,399	103,662,769
A.2	Other Financing Sources (Object 8900)	0	1,467,088	1,475,542	2,200,000
A.3	<b>Total Unrestricted Revenue (A.1 + A.2)</b>	81,078,036	95,236,732	107,978,941	105,862,769
B.	<b>Expenditures:</b>				
B.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	72,219,201	80,255,605	89,241,482	96,912,114
B.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	9,278,012	9,502,951	11,439,939	7,793,816
B.3	<b>Total Unrestricted Expenditures (B.1 + B.2)</b>	81,497,213	89,758,556	100,681,421	104,705,930
C.	<b>Revenues Over(Under) Expenditures (A.3 - B.3)</b>	(419,177)	5,478,176	7,297,520	1,156,839
D.	<b>Fund Balance, Beginning</b>	33,947,097	33,527,920	39,006,096	46,303,616
D.1	Prior Year Adjustments + (-)	0	0	0	0
D.2	<b>Adjusted Fund Balance, Beginning (D + D.1)</b>	33,947,097	33,527,920	39,006,096	46,303,616
E.	<b>Fund Balance, Ending (C. + D.2)</b>	33,527,920	39,006,096	46,303,616	47,460,455
F.1	Percentage of GF Fund Balance to GF Expenditures (E. / B.3)	41.1%	43.5%	46.0%	45.3%

As of the specified quarter ended for each fiscal year

Line	Description	2021-2022	2022-2023	2023-2024	2024-2025
<b>II. Total General Fund Cash Balance (Unrestricted and Restricted)</b>					
H.1	Cash, excluding borrowed funds	90,440,980	94,042,161	105,837,831	127,159,571
H.2	Cash, borrowed funds only	0	0	0	0
H.3	Total Cash (H.1+ H.2)	90,440,980	94,042,161	105,837,831	127,159,571

Line	Description	Adopted Budget (Col. 1)	Annual Current Budget (Col. 2)	Year-to-Date Actuals (Col. 3)	Percentage (Col. 3/Col. 2)
<b>III. Unrestricted General Fund Revenue, Expenditure and Fund Balance:</b>					
I.	<b>Revenues:</b>				
I.1	Unrestricted General Fund Revenues (Objects 8100, 8600, 8800)	103,662,769	103,662,769	52,340,262	50.5%
I.2	Other Financing Sources (Object 8900)	2,200,000	2,200,000	0	0.0%
I.3	<b>Total Unrestricted Revenue (I.1 + I.2)</b>	105,862,769	105,862,769	52,340,262	49.4%
J.	<b>Expenditures:</b>				
J.1	Unrestricted General Fund Expenditures (Objects 1000-6000)	96,912,114	96,912,114	45,715,488	47.2%
J.2	Other Outgo (Objects 7100, 7200, 7300, 7400, 7500, 7600)	7,793,816	7,793,816	1,914,476	24.6%
J.3	<b>Total Unrestricted Expenditures (J.1 + J.2)</b>	104,705,930	104,705,930	47,629,964	45.5%
K.	<b>Revenues Over(Under) Expenditures (I.3 - J.3)</b>	1,156,839	1,156,839	4,710,298	
L.	<b>Fund Balance, Beginning</b>	46,303,616	46,303,616	46,303,616	
L.1	Prior Year Adjustments + (-)	0	0	0	
L.2	<b>Adjusted Fund Balance, Beginning (L + L.1)</b>	46,303,616	46,303,616	46,303,616	
M.	<b>Fund Balance, Ending (K. + L.2)</b>	47,460,455	47,460,455	51,013,914	
N.	Percentage of GF Fund Balance to GF Expenditures (M. / J.3)	45.3%	45.3%		

**IV. Has the district settled any employee contracts during this quarter?**

**NO**

**V. Did the district have significant events for the quarter (include incurrence of long-term debt, settlement of audit findings or legal suits, significant differences in budgeted revenues or expenditures, borrowing of funds (TRANS), issuance of COPs, etc.)?**

**NO**

If yes, list events and their financial ramifications.

**VI. Does the district have significant fiscal problems that must be addressed?**

**This Year?**

**NO**

If yes, what are the problems and what actions will be taken?

**Next Year?**

**NO**

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Probationary Faculty First and Second Year Recommendations, 2025-2026
<b>Category:</b>	Office of Instruction
<b>Submitted By:</b>	Erik Shearer, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Background**

Evaluations for probationary, tenure-track faculty listed below were submitted by each Evaluation Team to the Sabbatical and Professional Advancement (SPA) Committee with recommendations regarding each individual faculty member’s employment status for the next year. The SPA Committee submitted its recommendation to the Superintendent/President.

Upon review of these recommendations, the Superintendent, in accordance with Education Code Sections 87607-87609, makes recommendations to the Governing Board regarding continued employment of probationary faculty members, and the Board acts at its discretion.

**Status**

The Superintendent/President has reviewed the recommendations of the SPA Committee and forwards the following recommendations to the Board of Trustees.

**Recommendation**

It is recommended that the following first-year, first contract, probationary faculty members be granted a one-year second probationary contract for 2025-2026.

Bonnie Baxter, Teresa Carrasco, Cristin Frazer, Edward Jackson, Steven Niedbala, Amber Noel-Camacho, Mark Scholl, Melody Struthers, Carlos Vasquez, and Emilie Wilson.

The BCEA contract provides that at the conclusion of the second year, a faculty member is offered a contract for years three and four. It is recommended that the following second-year, second contract, probationary faculty members be granted a two-year third probationary contract for years 2025-2026 and 2026-2027.

Hesam Abedini, Alonzo Campos, Devin Flesher, Corey Gruber, Jessica Jackson, Esther Kim, Amanda Larson, Natalie Mathrole, Melissa Melendrez, Jared Parker, Jubal Raymond, Robin Sinclear, Pablo Suarez, and Marcu Wade.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval and/or Ratification of Personnel Actions
<b>Category:</b>	Human Resources
<b>Submitted By:</b>	Virginia L. Guleff, Superintendent/President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Consent

**Recommendation**

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

**Management\***

**Academic\***

1. Employment of Full-Time, Temporary, Non-Tenure Track, Child Development Family Instructor – Kimberly Nelms  
 Status: Temporary  
 Salary: Placement on the Academic Salary Schedule as determined by education and experience  
 Effective: January 27, 2025 – May 30, 2025
2. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Spring Semester 2025 – Tonia Fridrich, David Gerstenkorn, Mary Goyen, Carly Hines

**Classified Employees\***

3. Reclassification of Position – Sylvia Cuadros-Ayala  
 From: Call Center Representative  
 To: Support Center Representative  
 Effective: February 1, 2025

**Temporary Employees\***

4. **Substitutes**  
Custodian I – Shawn Atherton  
 Salary: \$21.25 per hour 2/1/25 – 6/30/25  
Custodian I – Billy Thao  
 Salary: \$21.25 per hour 2/11/25 – 6/30/25  
Custodian I – Bernard Arthur  
 Salary: \$21.25 per hour 2/12/25 – 6/30/25  
Administrative Secretary II (Admissions & Records) – Bao Thao  
 Salary: \$25.25 per hour 2/15/25 – 6/30/25

5. **Short Term/Seasonal**

Information Security Officer (CCCTC) – Justin Gatewood

Salary: \$76.25 per hour 2/15/25 – 6/30/25

Special Programs Clerk (International Student Program) – Victoria Villaseñor

Salary: \$23.50 per hour 2/10/25 – 6/30/25

Lab Technician (Health Occupations) – Rachael Golie

Salary: \$26.00 per hour 2/24/25 – 6/30/25

Industrial Technology Programs Equipment Mechanic II (ITP & Agriculture) – Isaac Fairbanks

Salary: \$26.00 per hour 2/24/25 – 6/30/25

6. **Professional Expert**

EMT – Lindsey Piper

Salary: \$25.00 per hour 1/22/25 – 6/30/25

EMT – Andrew Daugherty

Salary: \$25.00 per hour 1/21/25 – 6/30/25

Manipulative Skill/Evaluator – Samuel Allmon

Salary: \$16.50/16.75 per hour 2/6/25 – 6/30/25

Crime Scene Actors – Kobe Kenney

Salary: \$16.50 per hour 1/23/25 – 6/30/25

Crime Scene Actors – Alyssa Libby

Salary: \$16.50 per hour 2/13/25 – 6/30/25

7. **Volunteer**

Volunteer (Art) – Danielle Drouet

Volunteer (DSPS) – James Tompkins

Volunteer (Athletics) – Rielly Brannan

8. **Retirements/Resignations**

Resignation, Student Services Assistant (Chico Center) – Alexis Eggleston

Effective – March 7, 2025

Retirement, Agricultural Engineer Instructor – Bruce Enyeart

Effective – June 5, 2025

Retirement, Admissions and Records Technician Senior – Marilyn Maghetti

Effective – March 1, 2025

\*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Contracts
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administrative Services or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding process and approval by the Board.

**Status**

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$114,800.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$220,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

**Recommendation**

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or Vice President for Administrative Services to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

**Butte-Glenn Community College District**

**CONTRACTS APPROVAL REPORT**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/ (Expense)</b>	<b>Funding Source</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
Upon Signature	7/1/29	currIQūnet	curriQūnet META SaaS Services <i>Pursuant to Sole Source Justification</i>	(\$168,781.00)	Unrestricted General	Information Technology	Snelling
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$0.00</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$168,781.00)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Approval of Contract Amendment #1 to Rainforest QA, Inc., for Information Technology Services utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A
<b>Category:</b>	Contracts
<b>Submitted By:</b>	Jessica Snelling, Vice President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The District’s California Community Colleges Technology Center requires information technology goods and services to provide software quality assurance services for development of new software systems and features for a variety of projects. Funding will be allocated from the Student Enrollment, Data Management, and Systemwide Infrastructure Program Grants, and Integrated Technology Program Apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services establishes multiple award agreements. California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable, and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

On October 16, 2024, the Board approved a contract to purchase the required information technology goods and services from Rainforest QA, Inc. and on October 31, 2024, the District entered into a contract with Rainforest QA, Inc. in the amount not to exceed \$250,000 for the term of November 3, 2024 through November 2, 2025. The increase is due to additional automated testing needed in support of the enhancement work for the Chancellor’s Office Curriculum Inventory (COCI) for Common Course Numbering. The CCTC secured new funding for an 18-month scope of work. With this support, additional developers were hired and QA testing resources secured, ensuring their needs are fully covered.

## **Status**

District staff recommends Contract Amendment #1 to the original contract with Rainforest QA, Inc. to increase the contract amount by \$250,000 to continue purchasing the required information technology goods and services. The Contract Amendment #1 provides for a total fee sum not to exceed \$500,000. Additional goods and services will focus on providing specialized technology resources for projects including the expansion of Chancellor's Office Curriculum Inventory (COCI) in support of Common Course Numbering efforts as well as support to Student Success Suite (SSS) which includes CCCApply.

District staff recommends the use of the awarded CMAS Number 3-18-70-3509A, as a source to purchase the required information technology goods and services from Rainforest QA, Inc. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the CMAS contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

## **Recommendation**

It is recommended that the Board of Trustees approve the Contract Amendment #1 to the original contract with Rainforest QA, Inc. to purchase the required information technology goods and services in the total fee amount not to exceed \$500,000, utilizing CMAS Number 3-18-70-3509A, per the terms of the contract.

Board approval is contingent upon available funding and the successful completion of the negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Rainforest QA, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	Public Hearing and Adoption of the District and the Butte College Police Officer's Association Initial Proposals for the Collective Bargaining Agreement 2025-28
<b>Category:</b>	Labor Relations
<b>Submitted By:</b>	Virginia L. Guleff, Superintendent/President
<b>Attachment:</b>	Yes
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Background**

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Police Officer's Association (BCPOA) expires on June 30, 2025.

Pursuant to Government Code §3547(a), the initial proposals for successor collective bargaining agreements by the BCEA and the District were presented to the Board on February 12, 2025.

**Status**

According to the Educational Employment Relations Act, the Board must provide an open hearing to allow the public to comment on initial proposals before negotiations begin.

**Recommendation**

It is recommended that the Board open a Public Hearing to allow public comment regarding the initial proposals from both parties.

It is further recommended that the Board of Trustees adopt the Initial Proposals between BCPOA and the District for the 2025-28 Collective Bargaining Agreement.

**DISTRICT INITIAL PROPOSAL TO BCPOA**

**FOR**

**JULY 1, 2025 – JUNE 30, 2028 COLLECTIVE BARGAINING AGREEMENT**

**Consider Incorporating the following MOU into the new 2025-2028 CBA agreed to after the close of the 2022-2025 CBA:**

- Revising Article 14 to add Permissive Reinstatement, May 16, 2023;

**Other proposals include:**

**Article VIII – new section.** Add language that a leave of up to one month may be approved by the Superintendent/President.

- Bereavement Leave. Article 8.1. Update language to conform with changes in law.

**Article XIII Employee Rights.**

- Article 13.3. Performance evaluation for sworn staff to remain at one (1) year, non-sworn probationary period to be six (6) months in accordance with Education Code. Performance evaluation interval to be set at three (3) and five (5) months for probationary period.

**Article IX Insurance Programs.**

- Article 9.5. Add language to permit adding dependents after retirement.

**Article XI.**

- Article 11.6. Add language to remove uniform allowance payments for employees on leave.

**Article XV Hours and Overtime.**

- Article 15.7. Overtime – modify language to expand overtime work period in accordance with the 7K exemption of the Fair Labor Standards Act.
- Article 15.11. Compensation for Shift Differential. Add language regarding shift differential and leave - when an employee goes out on leave, the shift differential is removed and defaults back to standard work schedule.

**Article XIX Duration/Reopeners of the Agreement.**

- The District proposes an agreement of at least three (3) years.

**Appendix A**

- Remove classification of Police Sergeant from unit and place in MSC in accordance with Education Code.

November 14, 2024

**Chris Littel,**  
**Executive Director, Human Resources**  
3536 Butte College Drive  
Oroville, Ca 95965

**RE: UPEC Initial Proposal for Successor Agreement - “Sunshine” Process**

Dear Mr. Little:

Pursuant to California Government Code Section 3547, the United Public Employees of California Local 792 (UPEC) hereby presents its Initial Proposal for a successor collective bargaining agreement. We intend to discuss and negotiate the following topics in the current contract:

1. Article 11 Salary - UPEC intends to negotiate equitable increases in compensation items.

UPEC intends to negotiate fair and equitable increases to the Uniform Allowance.

UPEC intends to codify and enhance the current Cell Phone Stipend.

2. Article 15 Hours and Overtime - UPEC intends to enhance other terms and conditions of employment, specifically Call-In/Call-Back time.
3. Article 19 Duration/Reopeners of the Agreement - Because this is a successor agreement, we intend to set a new duration for the collective bargaining agreement.

In order to comply with public notice requirements, please present UPEC’s Initial Proposal at the next scheduled School Board Meeting. After completion of public notice requirements by UPEC and the District, UPEC is prepared to meet and begin negotiations. I look forward to hearing from you so that we may set some mutually agreeable dates for the commencement of negotiations.

If there are any questions regarding this notice, please feel free to contact me at (530) 681-2285

Sincerely,



Ryan Friesen  
Labor Relations Representative

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 12, 2025**

<b>Subject:</b>	California Community College Trustees (CCCT) Board Member Election
<b>Category:</b>	Administration
<b>Submitted By:</b>	Virginia L. Guleff, Superintendent/President
<b>Attachment:</b>	No
<b>Type:</b>	Action
<b>Agenda Section:</b>	Regular

**Status**

Below is the list of candidates for the 2025 election of California Community College Trustees (CCCT) Board. The election will take place between March 10 and April 25. This year, there are four seats up for election with sixteen candidates and three incumbents running. Only one vote may be cast for any nominee or write-in candidate.

Biographical sketches of the candidates were sent to the Trustees and may be viewed by members of the public on the Community College League of California’s web site [here](#).

1. Rebecca Barrett, Contra Costa CCD
2. Anne Kepner, West Valley-Mission CCD
3. Carlos Guerrero, Santa Clarita CCD
4. Alejandra Gonzalez, Hartnell CCD
5. Jose Alcala, Riverside CCD\*
6. Ines De Luna, Napa Valley CCD\*
7. Dyana Delfin-Polk, Peralta CCD
8. Shin Liu, Cerritos CCD
9. Milton Richards, Yosemite CCD
10. Michael Rives, Antelope Valley CCD
11. Uduak-Joe Ntuk, Long Beach CCD
12. Gregory Hanna, Siskiyou Joint CCD
13. Mary Jane Sanchez-Fulton, Desert CCD
14. Julie Schorr, Grossmont-Cuyamaca CCD
15. Tammy Silver, Pasadena Area CCD\*
16. Carolyn Inmon, South Orange CCD

\*Incumbent

**Recommendation**

It is recommended that the Board of Trustees review the nominees for the CCCT Board and cast a single vote for up to four candidates.