



NOTICE OF REGULAR MEETING

January 25, 2023 | 3:00 p.m.

District Board Room
Student and Administrative Service Building

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Mr. Rick Krepelka, President
Mr. Eugene Massa, Vice President
Mr. Mike Boeger, Clerk
Mr. John Blacklock
Mr. John Dahlmeier
Mr. William McGinnis
Mr. John Nock
Ms. Elie Wyllie, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

3. Approval of Consent Agenda

Approval of Minutes December 14, 2022	Action	
Approval of Warrants	Action	23-8383
Ratification of Contracts	Action	23-8384
Awarded Grants during the Quarter Ending Dec 31, 2022	Information	23-8385
Approval of Accelerated Track Nursing Programs	Action	23-8386
Approval of Faculty Using Accumulated Load Bank	Action	23-8387
Approval and/or Ratification of Personnel Actions	Action	23-8388
<u>Management</u>		
<i>Employments and working Out-of-class</i>		
<u>Academic Employees</u>		
<i>Employments</i>		
<u>Classified Employees</u>		
<i>Employments</i>		
<u>Temporary Employees</u>		
<i>Substitutes, professional experts, and short-term/seasonal</i>		

4. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board in accordance with *BP2350 Speakers*. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

6. **Contracts**

Approval of Contracts	Action	23-8389
Approval of Contract to Purchase Proofpoint Enterprise from ePlus Technology, Inc. utilizing California Multiple Award Schedule CMAS Number 3-15-70-1633AG	Action	23-8390
Approval of Contract to Purchase Storage Area Network from Hewlett Packard Enterprise Company utilizing California Participating Addendum Number 7-20-70-47-04	Action	23-8391
Approval of Contract to Purchase Firewalls from Palo Alto Networks, Inc. utilizing California Participating Addendum Number 7-20-70-47-06	Action	23-8392
Approval of Contract to Purchase Equipment from Peterson CAT utilizing Sourcewell Contract Number 032119-CAT	Action	23-8393
Adoption of Resolution 814: State of California Application for Eligibility State and Federal Surplus Property Program	Action	23-8394
Adoption of Resolution 815: Contract with California Department of Education for the California State Preschool Program 2023-2024	Action	23-8395

7. **Finance**

Acceptance of 2021-2022 Independent Audit Report and Measure J Financial and Performance Audit Reports	Action	23-8396
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8. **Administration**

Approval of Revision of Board Policy 1200: Mission Statement	Action	23-8397
Approval of 2022-2023 Superintendent/President Goals	Action	23-8398

9. **Future Dates**

February 15, 2023	Regular Meeting	Main Campus	1:00 p.m.
March 8, 2023	Regular Meeting	Glenn Center	1:00 p.m.
April 12, 2023	Regular Meeting	Main Campus	1:00 p.m.

10. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President

Pursuant to Government Code Section 54956.95:

- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- d. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District
- e. LIABILITY CLAIM
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District

11. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF REGULAR MEETING

December 14, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, December 14, 2022 at 1:00 PM, in the District Board Room at Butte College in Oroville, California

Board Members Present Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Elie Wyllie, Student Trustee

Board Member Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Andy Suleski, Asst Superintendent/Vice President
Mr. Erik Shearer, Interim Vice President
Ms. Shannon McCollum, Chief of Staff
Mr. Jess Vickery, Academic Senate President
Mr. Chris Westbay, Classified Senate President
Various staff also in attendance

Guests John Nock, community member
Jennie Blevins, Chico ER Reporter

Pledge of Allegiance to the Flag

Trustee Massa led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

2. **Appointment and Oath of Office of Nominees in Lieu of Election, November 2, 2022, General Election**

Superintendent/President Virginia Guleff administered the Oath of Office to Michael Boeger, Trustee Area 4; John Blacklock, Trustee Area 5; and John Nock, Trustee Area 6, who were appointed in lieu of election to the Governing Board.

3. **Annual Reorganization of Governing Board, Item 22-8370**

- 3.1 Election of President – a unanimous ballot was cast for Mr. Krepelka
- 3.2 Election of Vice President – a unanimous ballot was cast for Mr. Massa
- 3.3 Election of Clerk – a unanimous ballot was cast for Mr. Boeger
- 3.4 Appointment of Trustee to Foundation – Mr. Krepelka

4. **Board Committee Appointments**

Board President Krepelka made the following Board Committee appointments:

- 4.1 Board Self-Evaluation – Trustees McGinnis (Chair), Dahlmeier, and Nock
- 4.2 Evaluation of the Superintendent/President – Trustees Dahlmeier (Chair), Krepelka, and Blacklock
- 4.3 Board Policy Review – Trustees McGinnis (Chair) and Blacklock
- 4.4 Audit Committee – Trustees Boeger (Chair), Massa, and Krepelka

5. **Communications from the Public – Consent Agenda Items**

There were no public comments.

6. **Approval of Consent Agenda, Item 22-8371 to 22-8376**

It was moved by Trustee McGinnis, seconded by Trustee Dahlmeier, to approve the consent agenda as presented.

Motion carried unanimously. Student Trustee – aye.

7. **Information Reports**

Academic Senate President's Report – Jess Vickery

Mr. Vickery stated the Distance Education Committee of the Academic Senate, is updating their bylaws. He also noted that a symbol will be on course descriptions to indicate a low-cost course.

Classified Senate President's Report – Chris Westbay

Mr. Westbay stated Classified Senate gave out coffee and scantrons for final week. Associated Students contributed snacks and the First-Generation Program gave out breakfast sandwiches. Classified Senate is looking for emeritus nominations and three employees are taking advantage of the Classified Employee Scholarship.

Student Trustee Comment – Elie Wyllie

Ms. Wyllie gave a summary of past events which included Reg Fest Breakfast and club meetings.

Superintendent/President's Report – Virginia L. Guleff

Ms. Guleff introduced and welcomed Brad Zuniga as the Interim VP of Student Services. Ms. Guleff gave an update on enrollment which included an audit of past enrollment numbers where additional, uncounted, FTES was discovered. The internal counting system has been corrected so FTES isn't missed in the future. She gave an update on the progress to completing evaluations and stated there are now only 28% past due. The events Ms. Guleff attended included the CCLC Conference, holiday events at Rotary, the Butte College Foundation, and Oroville Parade of Lights. Ms. Guleff congratulated the five students in the Music Department for being selected for the Music Association of California Community College Honor Band.

Board Comments

Trustee Blacklock attended the CCLC conference and stated it was good to connect with colleagues from other colleges. Trustee Boeger also attended the CCLC conference and stated there are rapid changes with online classes. Trustee Massa congratulated Orland High School on their state football championship. Trustee Dahlmeier stated it was great to represent Butte College at the CCLC conference. Trustee McGinnis learned the term "race lighting" at the CCLC conference. He's also working with Contra Costa and Napa colleges on an IEPI visit. He's glad Butte College's administration and staff work so well together. Trustee Nock stated he's excited to be a Trustee at Butte College and to join an effective organization. Trustee Krepelka stated the Foundation received \$63,000 from Giving Tuesday.

8. **Communications from the Public**

There were no public comments.

9. Contracts

Approval of Contracts, Item 22-8377

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Security Operation Center (SOC) Services from Black Hills Information Security, LLC utilizing CMAS Number 3-22-11-1027, Item 22-8378

It was moved by Trustee Massa, seconded by Trustee Dahlmeier, to approve the purchase of the required Security Operations Center services from Black Hills Information Security, LLC, utilizing CMAS Number 3-22-11-1027, per the terms of the CMAS contract, for the term of February 1, 2023 through June 30, 2025, in the amount not to exceed \$7,911,386.00 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Black Hills Information Security, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract Award for Request for Proposals for Electronic Information Resources for California Community Colleges Libraries, Item 22-8379

It was moved by Student Trustee Wyllie seconded by Trustee Dahlmeier, to approve the award of the contract for the Request for Proposals #CCCTC-22-01 Electronic Information Resources for California Community College Libraries to EBSCO Information Services, LLC in the amount not to exceed \$4,900,000.00 and for the term of January 1, 2023 through December 31, 2027 and authorize District staff to execute necessary contract documents related to the award of the contract for the Request for Proposals #CCCTC-22-01 Electronic Information Resources for California Community College Libraries to EBSCO Information Services, LLC prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract Award for Design-Build Contract for the Butte College Science Building Project to Modern Building Company – Clark/Sullivan Construction, Item 22-8380

It was moved by Trustee Dahlmeier, seconded by Trustee McGinnis, to approve the award of the Agreement for Design and Construction Services for the Butte College Science Building to Modern Building Company – Clark/Sullivan Construction, of Chico, CA, as the Design-Build Entity submitting the Best Value proposal for a Guaranteed Maximum Price of \$73,261,029, which includes \$68,078,289 for the Science Building and \$5,182,740 for the planetarium and authorize District staff to execute necessary contract documents related to the award of contract for the Butte College Science Building to Modern Building Company – Clark/Sullivan Construction prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously. Student Trustee – aye.

10. Administration

Revision of Board Policy 1200: Mission Statement, Item 22-8381

Superintendent/President Guleff presented the draft Mission Statement for Board review. She stated the revision of the statement was conducted by a College Council work group and has been approved by all constituency groups as well as the President's Leadership Team. There was a general discussion on how mission statements are developed for higher educational institutions and how the Mission Statement drives the College. A committee of Trustee Krepelka (chair), Boeger, and Nock to discuss the Mission Statement further was suggested. The Mission Statement will be brought back to the Board at a later meeting with any suggested changes.

Approval of Board Meeting Schedule for 2023 and 2024, Item 22-8382

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve the Board Meeting Schedule for 2023 and 2024.

Motion carried unanimously. Student Trustee – aye.

2023		
Date	Location	Time
January 25, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 8, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
April 12, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 17, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 28, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 9, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 13, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
October 11, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 13, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
2024		
Date	Location	Time
January 24, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 13, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
April 17, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 15, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 26, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 11, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
October 16, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 13, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 11, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

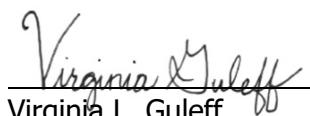
Board President Krepelka reported there was no reportable action.

12. Adjournment

Board President Krepelka adjourned the meeting at 3:24 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Warrants	Item No: 23-8383 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

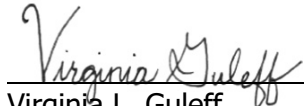
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of November 30, 2022 to January 8, 2023.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	688897 - 689908	\$ 11,162,541.24
Payroll	527075 – 527193	\$ 7,494,150.21
Financial Aid	372463 – 372659	\$ 296,228.79

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Ratification of Contracts	Item No: 23-8384 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of December 2022. The Superintendent/President or Assistant Superintendent/Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
December 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/16/22	6/30/23	Chico Unified School District	Facilities Use Agreement	Expense based on Use	Unrestricted General	Athletics	Shearer
12/12/22	12/11/24	Compansol Computer Analysis & Solutions	Blumen Online Support Software Extension	(\$3,780.00)	Restricted General	TRIO SSS	Zuniga
12/8/22	6/30/23	Conner Wenzel	Safe Zone Trainings (2)	(\$1,250.00)	Restricted General	Multicultural Programs & Services	Zuniga
12/1/22	6/30/23	Creative Imaging	Photography Services	(\$5,000.00)	Unrestricted General	Public Relations	Guleff
12/15/22	12/15/22	Daniel David Bruns	Live Stream Services of RN Pinning Ceremony	(\$300.00)	Restricted General	Nursing	Shearer
11/17/22	11/17/22	Isabella Saavedra	Artist Reception Presentation	(\$1,300.00)	Fiduciary	Arts	Shearer
11/10/22	6/30/23	Marie McSpadden	Audit Scheduling Systems Services amending contract Term and Fees	(\$65,000.00)	Unrestricted General	Office of Instruction	Shearer
4/4/23	4/4/23	Matika Wilbur Photography	"Changing the Way We See Native America: Dismantling Native American Stereotypes" Keynote Presentation for Decolonize event	(\$10,500.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
4/5/23	4/5/23	Mia Mingus	"Transformative Justice" workshop for Decolonize event	(\$3,000.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
12/15/22	6/30/23	Motimatic, PBC	Student Conversions Amendment to Work and Fee Schedule	\$0.00	Restricted General	Enrollment Services	Zuniga
7/1/22	12/31/23	NorCal Services for Deaf & Hard of Hearing	Services for Deaf and Hard of Hearing	Expense based on Services Provided per Fee Schedule	Unrestricted General	Human Resources	Suleski
2/1/23	1/31/27	The JED Foundation	JED Campus Program Supporting Student Emotional Well-Being	(\$36,500.00)	Restricted General	Student Health Clinic	Zuniga
8/22/22	5/26/23	Durham Unified School District	College & Career Access Pathways Partnership Appendix	(\$2,600.00)	Restricted General	School Relations	Zuniga
8/22/22	5/26/23	Oroville Union High School District - Oroville High School	College & Career Access Pathways Partnership Appendix	(\$3,600.00)	Restricted General	School Relations	Zuniga
8/22/22	5/16/23	Willows Unified School District	College & Career Access Pathways Partnership Appendix	(\$4,900.00)	Restricted General	School Relations	Zuniga
12/7/22	6/15/23	Allan Hancock Joint Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$8,500.00)	Restricted General	Contract Education	Shearer
11/23/22	4/28/23	Arbor Global, LLC	Utility Line Clearance Pre-Inspector Pilot Training Project	(\$36,000.00)	Restricted General	Contract Education	Shearer
12/13/22	6/15/23	Cerritos Community College	California Conservation Corps Partnership Initiative	(\$40,000.00)	Restricted General	Contract Education	Shearer
10/31/22	6/30/23	Davey Tree Surgery Company	PG&E Tree Crew Training and Certification Program	(\$95,400.00)	Restricted General	Contract Education	Shearer
11/7/22	6/30/23	El Camino Community College District	PG&E Tree Crew Training and Certification Program	(\$40,250.00)	Restricted General	Contract Education	Shearer
1/16/23	2/15/23	El Camino Community College District	Data Collection and Analysis ETP and MEC Colleges	(\$5,000.00)	Restricted General	Contract Education	Shearer
12/14/22	6/15/23	California Conservation Corps Foundation	California Community Colleges - California Conservation Corps Partnership Project	(\$7,111.00)	Restricted General	Contract Education	Shearer
12/16/22	6/15/23	Gloria Merck	California Community Colleges - California Conservation Corps Partnership Project	(\$15,000.00)	Restricted General	Contract Education	Shearer
12/7/22	6/15/23	Lake Tahoe Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$40,000.00)	Restricted General	Contract Education	Shearer
12/7/22	6/15/23	Marketing Action, Inc.	California Community Colleges - California Conservation Corps Partnership Project	(\$15,000.00)	Restricted General	Contract Education	Shearer
10/14/22	6/30/24	Reanette A. Fillmer, CLT Coaching, LLC	Training, Design, and Development for Human Resources, Communication, and Employee Development	(\$10,000.00)	Restricted General	Contract Education	Shearer
12/21/22	6/15/23	San Bernardino Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$15,000.00)	Restricted General	Contract Education	Shearer
12/7/22	6/15/23	San Diego College of Continuing Education Foundation	California Community Colleges - California Conservation Corps Partnership Project	(\$20,000.00)	Restricted General	Contract Education	Shearer
12/7/22	6/15/23	San Joaquin Delta College	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Shearer
9/1/22	9/30/22	Santa Clarita Community College District	Upskill/CE Tap Website Migration	(\$5,000.00)	Restricted General	Contract Education	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

December 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/7/22	6/15/23	Shasta Tehama Trinity Joint Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Shearer
12/16/22	6/15/23	Tanya Hanrihan	California Community Colleges and California Conservation Corps Partnership Project Consultant	(\$105,000.00)	Restricted General	Contract Education	Shearer
1/1/23	12/31/23	Active Human Capital Group	Business Trainings	(\$1,500.00)	Restricted General	Small Business Development Center	Shearer
10/1/22	9/30/23	Humboldt State University Sponsored Programs Foundation	GO-BIZ Capital Infusion Project (CIP) 2022-23	\$50,000.00	Restricted General	Small Business Development Center	Shearer
1/1/23	12/31/23	Ibis Business Solutions, LLC	Business Consulting, Training, Outreach, and Marketing	(\$10,000.00)	Restricted General	Small Business Development Center	Shearer
1/1/23	12/31/23	Paradise Ridge Chamber of Commerce	Business Consulting, Training, Outreach, and Marketing	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
1/1/23	12/31/23	Paul V. Scholl/Messenger Publishing Group	Marketing, Promotion, and Facility Rental	(\$4,000.00)	Restricted General	Small Business Development Center	Shearer
1/1/23	12/31/23	Ronn Van Dusen	Business Consulting and Trainings	(\$65,000.00)	Restricted General	Small Business Development Center	Shearer
1/1/23	12/31/23	Stephen P. Kay	Business Consulting and Trainings	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
12/19/22	9/30/23	Butte County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Feather River Community College District	Strong Workforce Program K14 Technical Assistance Provider	(\$225,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Humboldt County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/15/22	12/31/23	Interact Communications	Strong Workforce Success Stories for Community Colleges and K-12	(\$80,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Long Valley Charter dba Thompson Peak Charter	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
1/1/22	6/30/24	Los Rios Community College District	Regional Coordination and Collaboration Subaward Amendment to Term and Invoicing	\$0.00	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Placer Union High School District	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Plumas Charter School	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Shasta County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/19/22	9/30/23	Siskiyou County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	North Far North Regional Consortium	Shearer
3/5/23	3/8/23	The Murieta Inn and Spa	Venue for North Far North Regional Consortium Regional Summit	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/1/22	6/30/23	WestEd	Career Portal Project Management Services Amendment to Fees/Payments and Method/Time of Payment	(\$50,000.00)	Restricted General	North Far North Regional Consortium	Shearer
12/21/22	6/30/23	Butte County Office of Education	California Adult Education Program Allocation	(\$206,968.00)	Restricted General	Career & Technical Education	Shearer
12/21/22	6/30/23	Glenn County Office of Education	California Adult Education Program Allocation	(\$546,702.00)	Restricted General	Career & Technical Education	Shearer
12/21/22	6/30/23	Hamilton Unified School District	California Adult Education Program Allocation	(\$232,032.00)	Restricted General	Career & Technical Education	Shearer

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

December 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/21/22	6/30/23	Oroville Union High School District	California Adult Education Program Allocation	(\$1,287,964.00)	Restricted General	Career & Technical Education	Shearer
12/21/22	6/30/23	Paradise Unified School District	California Adult Education Program Allocation	(\$123,586.00)	Restricted General	Career & Technical Education	Shearer
10/1/22	9/30/23	Prolaunch Pty, Ltd.	ProHelp Enterprise Cloud-based Software	(\$1,500.00)	Unrestricted General	Technology Mediated Instruction	Shearer
12/12/22	12/11/27	Softdocs SC, LLC	Softdocs Electronic Content Management Solution	(\$834,716.00)	Restricted General	Information Technology	Suleski
1/1/23	12/31/27	EBSCO Information Services, LLC	Electronic Information Resources for California Community College Libraries	(\$4,900,000.00)	Restricted General	CCC Technology Center	Suleski
12/14/22	Upon Payment	SHI International Corporation	Ivanti MobileIron Software	(\$1,605.00)	Restricted General	CCC Technology Center	Suleski
2/28/23	2/27/24	Ivanti Software, Inc.	MobileIron Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
12/14/22	Upon Payment	SHI International Corporation	PortSwigger Burp Suite Professional Software	(\$929.42)	Restricted General	CCC Technology Center	Suleski
2/24/23	2/24/24	PortSwigger, Ltd.	Burp Suite Professional Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
12/14/22	Upon Payment	SHI International Corporation	Smartsheet for Education Software plus Pro Support	(\$11,606.40)	Restricted General	CCC Technology Center	Suleski
2/27/23	2/26/24	Smartsheet, Inc.	Smartsheet Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
12/5/22	Upon Payment	SHI International Corporation	Spirion Support & Maintenance	(\$146,029.31)	Restricted General	CCC Technology Center	Suleski
12/10/22	12/9/23	Spirion, LLC	Spirion Software License Support & Maintenance	\$0.00	Restricted General	CCC Technology Center	Suleski
1/1/23	6/30/23	Wilder Interpreting Services	Interpreting Services for Zoom Meetings	(\$7,740.00)	Restricted General	CCC Technology Center	Suleski
11/28/22	6/30/23	Allcom Plumbing, Inc.	Installation of Touchless Water Fountain Bottle Fillers at various buildings	(\$52,920.00)	Restricted General	Facilities, Planning, & Management	Suleski
11/28/22	2/1/23	Allen Electrical Contracting	Outdoor Lighting at CHC Flag Pole	(\$9,069.00)	Restricted General	Facilities, Planning, & Management	Suleski
12/13/22	1/30/23	Allen Electrical Contracting	Electrical Installation at Skyway Center Automotive area	(\$7,190.75)	Restricted General	Facilities, Planning, & Management	Suleski
6/14/23	6/30/23	California Renovation Carpet One	Carpet Replacement in Allied Health Public Service Center Rooms 249-253	(\$9,014.35)	Scheduled Maintenance	Facilities, Planning, & Management	Suleski
1/3/23	1/31/23	California Renovation Carpet One	Carpet Replacement in Allied Health Public Service Center Rooms 200-207, 228, 210, 242-248	(\$21,398.72)	Scheduled Maintenance	Facilities, Planning, & Management	Suleski
12/1/22	1/20/23	D.H. Slater and Son, Inc.	Playfield Restroom Flooring Replacement	(\$22,967.00)	Scheduled Maintenance	Facilities, Planning, & Management	Suleski
12/1/22	2/3/23	Harrison Drywall	Assessment Office Remodel	(\$17,409.00)	Capital	Facilities, Planning, & Management	Suleski
12/19/22	2/28/23	Martin Construction	Assessment Office Remodel	(\$57,190.00)	Capital	Facilities, Planning, & Management	Suleski
1/18/23	1/18/23	Mary Mansfield	First Aid/CPR Training for Bus Drivers	(\$1,235.00)	Restricted General	Facilities, Planning, & Management	Suleski
1/18/23	1/18/23	Mary Mansfield	First Aid/CPR Training for Police Officers	(\$805.00)	Unrestricted General	Facilities, Planning, & Management	Suleski

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

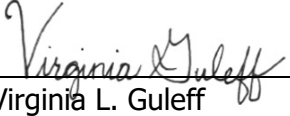
Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

December 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/19/22	3/30/23	McClelland Air Conditioning, Inc.	Swing Space C RTU Replacement	(\$34,433.00)	Restricted General	Facilities, Planning, & Management	Suleski
12/5/22	3/30/23	McClelland Air Conditioning, Inc.	Swing Space A RTU Replacement	(\$34,301.00)	Restricted General	Facilities, Planning, & Management	Suleski
12/5/22	8/30/23	Miller Glass, Inc.	Chico Center Front Window Counter Shield	(\$7,068.84)	Restricted General	Facilities, Planning, & Management	Suleski
12/15/22	5/1/25	Modern Building Clark/Sullivan Joint Venture	Science Building and Planetarium Construction	(\$73,261,029.00)	Measure J	Facilities, Planning, & Management	Suleski
11/17/22	5/31/23	Modern Building, Inc.	Pre-Engineered/Fabricated Metal Storage Building	(\$193,832.00)	Restricted General	Facilities, Planning, & Management	Suleski
12/1/22	2/28/23	Northern California Fence	Fencing at Glenn Center	(\$48,200.00)	Capital	Facilities, Planning, & Management	Suleski
1/20/23	1/27/23	Northstate Earth and Water, Inc.	Slurry Seal Asphalt at Skid Pan	(\$16,611.00)	Scheduled Maintenance	Facilities, Planning, & Management	Suleski
2/16/23	5/31/25	NV5	Project Commissioning Services for New Science Building	(\$127,000.00)	Measure J	Facilities, Planning, & Management	Suleski
11/28/22	8/1/23	Santos Excavating, Inc.	Site Work for Placement of Future Sign at Glenn Center	(\$22,250.00)	Capital	Facilities, Planning, & Management	Suleski
1/2/23	2/28/23	Santos Excavating, Inc.	Asphalt at Fire Engine Garage Area	(\$53,820.00)	Restricted General	Facilities, Planning, & Management	Suleski
12/5/22	Until Complete	Trane U.S., Inc.	Letter of Interest for Trane Comprehensive Solutions Program	\$0.00	N/A	Facilities, Planning, & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$50,000.00			
			TOTAL EXPENSE CONTRACTS	(\$84,323,612.79)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Awarded Grants during the Quarter Ending December 31, 2022	Item No: 23-8385 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Grants Research and Development	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 3280, the Board will be informed about all grants received by the District. The Superintendent/President has set procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

Status

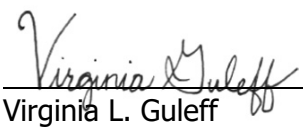
The attached Grant Awards Report represents grants awarded to the District during the following quarter: 10/1/2022 – 12/31/2022. The Superintendent/President or Assistant Superintendent/Vice President for Administration has executed the necessary grant agreement documents.

**Butte-Glenn Community College District
Grant Awards Report**

Grant Performance Period Start Date	Grant Performance Period End Date	Funding Agency	Grant Award Purpose	Amount Awarded	Originated by: District Department	Approved by: District Administrator
7/1/2022	6/30/2023	CCCCO, on Behalf of the CCC Board of Governors -6870, Grantor Rancho Santiago CCD, Fiscal Agent	Division: Institutional Effectiveness Project: California Community Colleges - California Conservation Corps Partnership FY 2022-23 Grant Agreement # GFA0012	\$620,000.00	Instruction	Shearer
			Total Awards for Quarter: 10/1/2022 - 12/31/2022	\$620,000.00		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Accelerated Track Nursing Programs	Item No: 23-8386 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Erik Shearer Interim Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

As of October 2021, there are over 700 qualified applicants in the lottery for the Registered Nurse Associate Degree program. It is taking approximately 8 semesters for an applicant to be accepted into and start the program. The new Accelerated RN Associate Degree program would accept 40 students each calendar year and addresses all elements of the Student-Centered Funding Formula: Financial Aid, Completion and FTES generation.

The Nursing Department wishes to start three Accelerated Track Nursing Programs: Associate of Science in Accelerated Track Registered Nursing, Associate of Science in Accelerated Track Registered Nursing: LVN to ADN, and a Certificate of Achievement in Accelerated Track Registered Nursing: LVN to ADN.

Status

The appropriate instructional areas on campus and the Curriculum Committee have approved the attached Associate of Science in Accelerated Track Registered Nursing, Associate of Science in Accelerated Track Registered Nursing: LVN to ADN, and a Certificate of Achievement in Accelerated Track Registered Nursing: LVN to ADN.

Recommendation

It is recommended that the Board of Trustees approve the new Associate of Science in Accelerated Track Registered Nursing, Associate of Science in Accelerated Track Registered Nursing: LVN to ADN, and a Certificate of Achievement in Accelerated Track Registered Nursing: LVN to ADN.

Butte College
Associate of Science
Accelerated Track Registered Nursing

1. Statement of Program Goals and Objectives

Upon successful completion of the program, the student will be able to:

1. Adhere to standards of professional practice and practice within legal, ethical and regulatory framework.
2. Demonstrate effective verbal, non-verbal, and written communication using compassion and cultural awareness resulting in trusting relationships.
3. Provide comprehensive assessments with a holistic view of the client using the functional health assessment.
4. Demonstrate evidenced-based practice and the use of critical thinking based on the nursing process to provide the foundation for appropriate clinical decision making.
5. Adapt care when providing nursing interventions to assist the clients in achieving desired outcomes.
6. Develop individualized teaching plan based on assessed needs.
7. Demonstrate decision-making coordination with the client, significant support person(s) and members of the healthcare team.
8. Demonstrate effective management through gathering information, planning, and directing in collaboration with the healthcare team to assist the client to move toward positive outcomes in an efficient and cost-effective manner.

2. Catalog Description

The Associate Degree in Accelerated Track Registered Nursing program prepares the student for licensure as an RN at the Associate Degree Nursing (ADN) level. The three-semester program provides theory and clinical content required for registered nursing licensure. Upon completion of the degree, the student will be eligible for the national/state licensure examination for registered nursing.

A registered nurse can seek employment in a variety of settings: acute care hospital, community/home health care, skilled and long-term care, clinics, physician offices and any number of private industries that interface with healthcare delivery. A national shortage of registered nurse is predicted for the next two decades.

3. Program Requirements

Admission to the Program:

Students are admitted by application only. Contact the Nursing Department or visit www.butte.edu/healthoccupations for application dates and materials.

General Requirements:

1. 12th grade education or equivalent
2. Age 17 years or older

All non-nursing coursework required for graduation must be completed prior to admission into the program.

Admission to the program is based on the following point system:

- TEAS
 - 25 points for composite score of 80 or better
 - 15 points for composite score of 75 or better
 - 5 points for composite score of 70 or better
- Human Anatomy, Human Physiology and Microbiology GPA (after first time taking it)
 - 25 points for an overall GPA of 4.0
 - 15 points for overall GPA of 3.5 or better
 - 5 points for an overall GPA of 3.0 or better
- Healthcare experience

- 25 points for 1800 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
- 15 points for 1000 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
- 5 points for 500 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
- Local residence or near a northern California Critical Access Hospital resident
 - 25 points for living within Butte, Glenn, Tehama, or Plumas Counties in California

Total Possible Points - 100

The top 48 applicants with the highest points will be admitted.

Applicants that have failed more than once from any nursing program (LVN and/or RN) are ineligible to apply.

Persons with substance abuse issues or with conviction of crimes substantially related to the practice nursing may not be granted a license by the California Board of Registered Nursing. Fingerprints are a required part of the application for licensure. Records that are expunged or sealed, and juvenile records will be accessed and reviewed.

Completion of all prerequisite courses (prerequisites may not be in progress at the time of application).

Prerequisites Prior to Admission		36.0 – 39.0 units
BIOL 15	Introduction to Microbiology	4.0
BIOL 20	Human Anatomy	4.0
BIOL 21	Human Physiology	4.0
Math Competency		3.0 – 5.0
PSY 1	Principles of Psychology	3.0
Select one		
FN 2	Nutrition	3.0
or FN 50	Nutrition and Diet Therapy	4.0
ENGL 2		
	Reading and Composition	4.0
or ENGL 3	Reading and Composition Intensive	4.0
Select one		
CMST 2	Public Speaking	3.0
CMST 2H	Honors Public Speaking	3.0
CMST 4	Small Group Communication	3.0
CMST 10	Interpersonal Communication	3.0
Select one		
ANTH 4	Cultural Anthropology	3.0
ANTH 4H	Honors Cultural Anthropology	3.0
SOC 2	Principles of Sociology	3.0
SOC 4	Modern Social Problems	3.0
Humanities GE Requirement for AS Degree		3.0
KIN	2 units of KIN activity	2.0
Program Sequencing		36.0

Spring Semester

NSG 1	Accelerated Track Foundation of Practice	1.0
NSG 2	Accelerated Track Pharmacology I	1.0
NSG 3	Accelerated Track Medical Surgical Nursing IA	1.5
NSG 4	Accelerated Track Medical Surgical Nursing IB	2.5
NSG 5	Accelerated Track Foundations Clinical	2.0
NSG 6	Accelerated Track Clinical I	4.0

Summer Semester

NSG 7	Accelerated Track Normal/Advanced OB Nursing	1.5
NSG 8	Accelerated Track Normal and Advanced Pediatric Nursing	1.5
NSG 9	Accelerated Track Mental Health/Psychiatric Nursing	1.5
NSG 10	Accelerated Track Advanced Medical Surgical Nursing II	0.5
NSG 11	Accelerated Track Clinical Obstetrics and Pediatric Nursing Clinical	2.0
NSG 12	Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing	4.0

Fall Semester

NSG 13	Accelerated Track Associate Degree Nursing Capstone	0.5
NSG 14	Accelerated Track Gerontology/Community Based Nursing	1.5
NSG 15	Accelerated Track Pharmacology II	1.0
NSG 16	Accelerated Track Advanced Medical Surgical Nursing III	4.0
NSG 17	Accelerated Track Clinical I	6.0

Requirements	Dept. Name/ #	Title	Units	Sequence
AT RN 1 st semester	NSG 1	AT Foundation of Practice	1.0	Yr 1, Spring
	NSG 2	AT Pharmacology I	1.0	Yr 1, Spring
	NSG 3	AT Medical Surgical Nursing IA	1.5	Yr 1, Spring
	NSG 4	AT Medical Surgical Nursing IB	2.5	Yr 1, Spring
	NSG 5	AT Foundations Clinical	2.0	Yr 1, Spring
	NSG 6	AT Clinical I	4.0	Yr 1, Spring
AT RN 2 nd semester	NSG 7	AT Normal/Advanced OB Nursing	1.5	Yr 1, Summer
	NSG 8	AT Normal and Advanced Pediatric Nursing	1.5	Yr 1, Summer
	NSG 9	AT Mental Health/Psychiatric Nursing	1.5	Yr 1, Summer
	NSG 10	AT Advanced Medical Surgical Nursing II	0.5	Yr 1, Summer
	NSG 11	AT Clinical Obstetrics and Pediatric Nursing Clinical	2	Yr 1, Summer
	NSG 12	AT Clinical Medical/Surgical II and Mental Health Nursing	4	Yr 1, Summer
AT RN 3 rd semester	NSG 13	AT Associate Degree Nursing Capstone	0.5	Yr 2, Fall
	NSG 14	AT Gerontology/Community Based Nursing	1.5	Yr 2, Fall
	NSG 15	AT Pharmacology II	1.0	Yr 2, Fall
	NSG 16	AT Advanced Medical Surgical Nursing III	4.0	Yr 2, Fall
	NSG 17	AT Clinical III	6.0	Yr 2, Fall

Required Major Total: 36 units

Completion of local GE Pattern: 21 units

Transferable electives: 3 units

TOTAL UNITS: 60

Proposed Major Sequence:

Year 1, Spring = 12 units

Year 1, Summer = 11 units

Year 2, Fall = 13 units

TOTAL UNITS: 36

Butte College
Associate of Science
Accelerated Track Registered Nursing: LVN to ADN

1. Statement of Program Goals and Objectives

Upon successful completion of the program, the student will be able to:

1. Adhere to standards of professional practice and practice within legal, ethical and regulatory framework.
2. Demonstrate effective verbal, non-verbal, and written communication using compassion and cultural awareness resulting in trusting relationships.
3. Provide comprehensive assessments with a holistic view of the client using the functional health assessment.
4. Demonstrate evidenced-based practice and the use of critical thinking based on the nursing process to provide the foundation for appropriate clinical decision making.
5. Adapt care when providing nursing interventions to assist the clients in achieving desired outcomes.
6. Develop individualized teaching plan based on assessed needs.
7. Demonstrate decision-making coordination with the client, significant support person(s) and members of the healthcare team.
8. Demonstrate effective management through gathering information, planning, and directing in collaboration with the healthcare team to assist the client to move toward positive outcomes in an efficient and cost-effective manner.

2. Catalog Description

The Associate Degree in Accelerated Track Registered Nursing: LVN to ADN program is a state approved program which provides the courses necessary for a Licensed Vocational Nurse to apply for licensure as a Registered Nurse. This program relies on vocational nursing training and prerequisite classes to count as some of the first and second semester courses of the program.

A registered nurse can seek employment in a variety of settings: acute care hospital, community/home health care, skilled and long-term care, clinics, physician offices and any number of private industries that interface with healthcare delivery. A national shortage of registered nurse is predicted for the next two decades.

3. Program Requirements

Admission to the Program:

Students are admitted by application only. Contact the Nursing Department or visit www.butte.edu/healthoccupations for application dates and materials.

General Requirements:

1. 12th grade education or equivalent
2. Current California vocational nursing license
3. 16 units of college level nursing credit from a vocational nursing program, including OB and Pediatrics, from a vocational or practical nursing program.
4. IV Therapy competency (Must verify IV certification through the BVNPT online license verification)

All non-nursing coursework required for graduation must be completed prior to admission into the program.

Admission to the program is based on the following point system:

- TEAS
 - 25 points for composite score of 80 or better
 - 15 points for composite score of 75 or better
 - 5 points for composite score of 70 or better
- Human Anatomy, Human Physiology and Microbiology GPA (after first time taking it)
 - 25 points for an overall GPA of 4.0
 - 15 points for overall GPA of 3.5 or better
 - 5 points for an overall GPA of 3.0 or better

- Healthcare experience
 - 25 points for 1800 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
 - 15 points for 1000 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
 - 5 points for 500 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
- Local residence or near a northern California Critical Access Hospital resident
 - 25 points for living within Butte, Glenn, Tehama or Plumas Counties in California

Total Possible Points - 100

The top 48 applicants with the highest points will be admitted.

Applicants that have failed more than once from any nursing program (LVN and/or RN) are ineligible to apply.

Persons with substance abuse issues or with conviction of crimes substantially related to the practice nursing may not be granted a license by the California Board of Registered Nursing. Fingerprints are a required part of the application for licensure. Records that are expunged or sealed, and juvenile records will be accessed and reviewed.

Completion of all prerequisite courses (prerequisites may not be in progress at the time of application).

Prerequisites Prior to Admission		36.0 – 39.0 units
BIOL 15	Introduction to Microbiology	4.0
BIOL 20	Human Anatomy	4.0
BIOL 21	Human Physiology	4.0
Math Competency		3.0 – 5.0
PSY 1	Principles of Psychology	3.0
Select one		
FN 2	Nutrition	3.0
Or FN 50	Nutrition and Diet Therapy	4.0
ENGL 2	Reading and Composition	4.0
Or ENGL 3	Reading and Composition Intensive	4.0
Select one		
CMST 2	Public Speaking	3.0
CMST 2H	Honors Public Speaking	3.0
CMST 4	Small Group Communication	3.0
CMST 10	Interpersonal Communication	3.0
Select one		
ANTH 4	Cultural Anthropology	3.0
ANTH 4H	Honors Cultural Anthropology	3.0
SOC 2	Principles of Sociology	3.0
SOC 4	Modern Social Problems	3.0
Humanities GE Requirement for AS Degree		3.0
KIN	2 units of KIN activity	2.0

Program Sequencing		28.5
Fall Semester		
NSG 51	Accelerated Track Transition to ADN Nursing I	1.5
NSG 52	Accelerated Track Transition to ADN Nursing II	1.5
Spring Semester		
NSG 4	Accelerated Track Medical Surgical Nursing IB	2.5
NSG 6	Accelerated Track Clinical I	4.0
Summer Semester		
NSG 9	Accelerated Track Mental Health/Psychiatric Nursing	1.5
NSG 10	Accelerated Track Advanced Medical Surgical Nursing II	0.5
NSG 12	Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing	4.0
Fall Semester		
NSG 13	Accelerated Track Associate Degree Nursing Capstone	0.5
NSG 14	Accelerated Track Gerontology/Community Based Nursing	1.5
NSG 15	Accelerated Track Pharmacology II	1.0
NSG 16	Accelerated Track Advanced Medical Surgical Nursing III	4.0
NSG 17	Accelerated Track Clinical III	6.0

Requirements	Dept. Name/#	Title	Units	Sequence
AT LVN to RN Transition	NSG 51	AT Transition to ADN Nursing I	1.5	Yr 1, Fall
	NSG 52	AT Transition to ADN Nursing II	1.5	Yr 1, Fall
AT RN 1 st semester	NSG 4	AT Medical Surgical Nursing IB	2.5	Yr 1, Spring
	NSG 6	AT Clinical I	4.0	Yr 1, Spring
AT RN 2 nd semester	NSG 9	AT Mental Health/Psychiatric Nursing	1.5	Yr 1, Summer
	NSG 10	AT Advanced Medical Surgical Nursing II	0.5	Yr 1, Summer
	NSG 12	AT Clinical Medical/Surgical II and Mental Health Nursing	4.0	Yr 1, Summer
AT RN 3 rd semester	NSG 13	AT Associate Degree Nursing Capstone	0.5	Yr 2, Fall
	NSG 14	AT Gerontology/Community Based Nursing	1.5	Yr 2, Fall
	NSG 15	AT Pharmacology II	1.0	Yr 2, Fall
	NSG 16	AT Advanced Medical Surgical Nursing III	4.0	Yr 2, Fall
	NSG 17	AT Clinical III	6.0	Yr 2, Fall

Required Major Total: 28.5 units
 Completion of local GE Pattern: 21 units
 Transferable electives: 10.5 units
 TOTAL UNITS: 60

Proposed Major Sequence:
 Year 1, Fall = 3 units
 Year 1, Spring = 6.5 units
 Year 1, Summer = 6 units
 Year 2, Fall = 13 units
 TOTAL UNITS: 28.5

Butte College
Certificate of Achievement
Accelerated Track Registered Nursing: LVN to ADN

1. Statement of Program Goals and Objectives

Upon successful completion of the program, the student will be able to:

1. Adhere to standards of professional practice and practice within legal, ethical and regulatory framework.
2. Demonstrate effective verbal, non-verbal, and written communication using compassion and cultural awareness resulting in trusting relationships.
3. Provide comprehensive assessments with a holistic view of the client using the functional health assessment.
4. Demonstrate evidenced-based practice and the use of critical thinking based on the nursing process to provide the foundation for appropriate clinical decision making.
5. Adapt care when providing nursing interventions to assist the clients in achieving desired outcomes.
6. Develop individualized teaching plan based on assessed needs.
7. Demonstrate decision-making coordination with the client, significant support person(s) and members of the healthcare team.
8. Demonstrate effective management through gathering information, planning, and directing in collaboration with the healthcare team to assist the client to move toward positive outcomes in an efficient and cost-effective manner.

2. Catalog Description

A 30-unit option is available. The Certificate of Achievement in Accelerated Track Registered Nursing: LVN to ADN program is a state approved program which provides the courses necessary for a Licensed Vocational Nurse to apply for licensure as a Registered Nurse. This program relies on vocational nursing training and prerequisite classes to count as some of the first and second semester courses of the program.

A registered nurse can seek employment in a variety of settings: acute care hospital, community/home health care, skilled and long-term care, clinics, physician offices and any number of private industries that interface with healthcare delivery. A national shortage of registered nurse is predicted for the next two decades.

3. Program Requirements

Admission to the Program:

Students are admitted by application only. Contact the Nursing Department or visit www.butte.edu/healthoccupations for application dates and materials.

General Requirements:

3. 12th grade education or equivalent
4. Current California vocational nursing license
5. 16 units of college level nursing credit from a vocational nursing program, including OB and Pediatrics, from a vocational or practical nursing program.
6. IV Therapy competency (Must verify IV certification through the BVNPT online license verification)

All non-nursing coursework required for graduation must be completed prior to admission into the program.

Admission to the program is based on the following point system:

- TEAS
 - 25 points for composite score of 80 or better
 - 15 points for composite score of 75 or better
 - 5 points for composite score of 70 or better
- Human Anatomy, Human Physiology and Microbiology GPA (after first time taking it)
 - 25 points for an overall GPA of 4.0
 - 15 points for overall GPA of 3.5 or better
 - 5 points for an overall GPA of 3.0 or better

- Healthcare experience
 - 25 points for 1800 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
 - 15 points for 1000 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
 - 5 points for 500 hours or more worked in the last 2 years as a CNA, EMT, LVN, Paramedic, Monitor Tech, Perinatal Tech, Surgery Tech, ED Tech, Patient Monitors, Patient Care Support Techs or Corpsman
- Local residence or near a northern California Critical Access Hospital resident
 - 25 points for living within Butte, Glenn, Tehama or Plumas Counties in California

Total Possible Points - 100

The top 48 applicants with the highest points will be admitted.

Applicants that have failed more than once from any nursing program (LVN and/or RN) are ineligible to apply.

Persons with substance abuse issues or with conviction of crimes substantially related to the practice nursing may not be granted a license by the California Board of Registered Nursing. Fingerprints are a required part of the application for licensure. Records that are expunged or sealed, and juvenile records will be accessed and reviewed.

Completion of all prerequisite courses (prerequisites may not be in progress at the time of application).

Prerequisites Prior to Admission	8.0 units
BIOL 15 Introduction to Microbiology	4.0
BIOL 21 Human Physiology	4.0
 Program Sequencing	 22.0 units
 Spring Semester	
NSG 51 Accelerated Track Transition to ADN Nursing I	1.5
NSG 52 Accelerated Track Transition to ADN Nursing II	1.5
 Summer Semester	
NSG 9 Accelerated Track Mental Health/Psychiatric Nursing	1.5
NSG 10 Accelerated Track Advanced Medical Surgical Nursing II	0.5
NSG 12 Accelerated Track Clinical Medical/Surgical II and Mental Health Nursing	4.0
 Fall Semester	
NSG 13 Accelerated Track Associate Degree Nursing Capstone	0.5
NSG 14 Accelerated Track Gerontology/Community Based Nursing	1.5
NSG 15 Accelerated Track Pharmacology II	1.0
NSG 16 Accelerated Track Advanced Medical Surgical Nursing III	4.0
NSG 17 Accelerated Track Clinical III	6.0

Requirements	Dept. Name/ #	Title	Units	Sequence
AT LVN to ADN 1st semester	NSG 51	AT Transition to ADN Nursing I	1.5	Yr 1, Spring
	NSG 52	AT Transition to ADN Nursing II	1.5	Yr 1, Spring

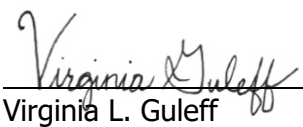
AT LVN to ADN 2 nd semester	NSG 9	AT Mental Health/Psychiatric Nursing	1.5	Yr 1, Summer
	NSG 10	AT Advanced Medical Surgical Nursing II	0.5	Yr 1, Summer
	NSG 12	AT Clinical Medical/Surgical II and Mental Health Nursing	4	Yr 1, Summer
AT LVN to ADN 3 rd semester	NSG 13	AT Associate Degree Nursing Capstone	0.5	Yr 2, Fall
	NSG 14	AT Gerontology/Community Based Nursing	1.5	Yr 2, Fall
	NSG 15	AT Pharmacology II	1.0	Yr 2, Fall
	NSG 16	AT Advanced Medical Surgical Nursing III	4.0	Yr 2, Fall
	NSG 17	AT Clinical III	6.0	Yr 2, Fall

Required Major Total: 22 units
TOTAL UNITS: 22

Proposed Major Sequence:
Year 1, Fall = 3 units
Year 1, Summer = 6 units
Year 2, Fall = 13 units
TOTAL UNITS: 22

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Faculty Using Accumulated Load Bank	Item No: 23-8387 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Erik Shearer Interim Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

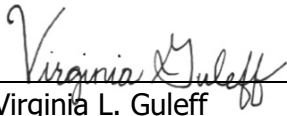
Recommendation

It is recommended that the Application for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Laurie Bowles	Nursing	Spring 2023	11.11
Nicole LaGrave	English	Fall 2023	44.56
Gary Lechner	Biology	Fall 2023	49.72
Alexandra Meier	Art	Fall 2023	48.68
Simone Senat	Art	Fall 2023	5.00
Michael Smith	EMS	Fall 2023	25.34
Heather Springer	English	Fall 2023	43.33
Teresa Ward	Reading	Fall 2023	25.00
Alexandra Meier	Art	Spring 2024	48.67
Teresa Ward	Reading	Spring 2024	25.00

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval and/or Ratification of Personnel Actions	Item No: 23-8388 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Interim Dean of Student Services – Robert Withrow-Clark
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 26
Effective: January 3, 2023 – June 30, 2023

2. Employment of Supervisor, Retention Specialist – Dawn Blackhorse
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 7
Effective: January 1, 2023

3. Employment of Director, Financial Aid & Veteran Services – Jeannie Lybbert
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 19
Effective: February 1, 2023

4. Employment of Grant Manager, TRIO Student Support Services – Yolanda Salazar-Garcia
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 12
Effective: February 1, 2023

5. Employee working Out-of-Class, Program Coordinator, Marketing – Natalie Windt
Effective: December 31, 2022 – June 30, 2023

6. Employee working Out-of-Class, Admin Assistant VP (Student Services) – Saffron Julie Aguiar
Effective: January 1, 2023 – March 1, 2023

Academic*

7. Employment of Full-Time, Tenure Track, Biology Instructor – Hannah Higuera
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2023
8. Employment of Full-Time, Temporary, Non-Tenure Track, Counselor – Jason Winton
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: January 9, 2023 – May 26, 2023
9. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Monica Rogers
Effective: December 16, 2022 – June 30, 2023
10. Employment of Temporary Academic Employees (Instructors and Student Development) Part-time faculty recommended for employment effective Winter Session 2023 – Attachment "A"

Classified Employees*

11. Employment of Administrative Secretary to the Dean (Dean of Students) – Rebecca Hansen
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: January 5, 2023
12. Employment of Administrative Secretary to the Dean (Dean of Instruction) – Hayley Lanam
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: February 1, 2023
13. Employment of Administrative Secretary to the Dean (Dean of Student Enrollment Services) – Daniel Kenney
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: January 3, 2023
14. Employment of Administrative Secretary - Grants (Contract Education) – Jennifer Haney
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 25
Effective: February 1, 2023
15. Employment of Athletic Eligibility Specialist – Amanda Matz
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 29
Effective: January 1, 2023
16. Employment of Kinesiology Equipment Technician – Kenneth Flores
Part-time, 20 hours per week, 10 months per year
Salary: CSEA - 19
Effective: January 3, 2023
17. Employment of Payroll Technician – Kim Broliar
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 30
Effective: February 1, 2023

Temporary Employees*

18. Substitutes

Instructional Aide-Cosmo – Francisco Gonzalez-Hernandez

Salary: \$21.00 per hour 11/22/22 – 12/15/22

Retention Specialist – Daniel Celis

Salary: \$30.25 per hour 1/3/23 – 6/30/23

Instructional Aide (EOPS) – Yvonne Martin

Salary: \$21.00 per hour 1/16/23 – 6/30/23

Administrative Secretary II (Student Life) – Shontia Thomas

Salary: \$23.35 per hour 1/11/23 – 6/30/23

19. Short Term/Seasonal

Director, Marketing and Advertising (Office of the President) – Brian Curtis

Salary: \$59.50 per hour 11/28/22 – 12/6/22

Chief Technology Officer (IT) – Fred Sherman

Salary: \$87.25 per hour 1/3/23 – 6/30/23

20. Professional Expert

Medical Doctor (Athletics) – Richard Turner

Salary: \$130.00 per hour 8/1/22 – 12/31/22

Crime Scene Actor – Ana Orozco-Velazquez

Salary: \$15.00 per hour 11/17/22 – 6/30/23

Music Accompanist – Erika Ray

Salary: \$35.00 per hour 1/23/23 – 6/30/23

Sign Language Interpreter (SS) – Joye McCormick

Salary: \$42.00 per hour 12/7/22 – 6/30/23

Nursing – Roxanne Palmquist

Salary: \$45.00 per hour 1/18/23 – 6/23/23

21. Retirements/Resignations

Resignation, Assistant Athletic Trainer – Irene Contreras

Effective: January 3, 2023

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

ATTACHMENT "A"

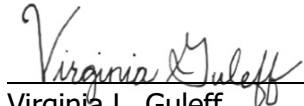
Aldridge, Billy
Alexis, Jared
Appel, Rolfe
Bell, James
Beltran, Peggy
Bokavich, Casey
Booth, Lillian
Bootman, Scott
Brindley, Peter
Butler, Brett
Calkins, Matthew
Candelaria, Kelly
Carlisle, Andrei
Carlson, Devon
Chin, Fiona
Conlan, Lance
Daly, Jennifer
Davison, Bryce
Doty, Kelly
Duch, Andrew
Duitsman, Stan
Dunne, Anne
Dyer, Jason
Ellis, Amanda
Evaro, Heidi
Fedrizzi, Victor
Ferro, Sam
Figaratto, Daniel
Frazer, Cristin
Fridrich, Tonia
Garcia, Timothy
Gascon, Joevic
Gee, Travis
Gilmette, Edward
Giusti, Ashley
Gonzalez Iniguez, Jose
Goyen, Mary
Hames, John
Hannah, Michael

Harrington, Steven
Hartley, Laurel
Hasek, Bruce
Hays, Jonathan
Heston, Koby
Hindman, Darrell
Hughes, Gary
Jackson, Jessica
Keen, Phillip
Kelleher, John
Kelso, John
Kimple, Kevin
King, Cedric
Kious, Randi
Kongkeoviman, Bounpon
Laczko, Kaitlyn
Larson, Tiffany
Lefkowitz, Todd
Lephart, Chris
Llamas, Samuel
Madden, Matthew
Main, David
Maletic, Stephen
Marshall, Bryan
Marshall, Sheri
Marvier, Alexis
Maxey, Justin
McJunkin, Shawn
Meneley, Chris
Mickelson, Christopher
Minton, Douglas
Mitchell, Ryon
Moore, Jolene
Mortimer, Brandon
Murphy, Michael
Neufeld, Megan
O'Hern, Casey
Oelrichs, Amy
Ortiz, Antoinette
Park, Angela

Parrott, James
Perez, Jenna
Person, Johnny
Peters, Mari
Peterson, Sue
Pilakowski, Michael
Reinhardt, Dennis
Richardson, Robert
Robinson, Joanne
Ross, Stephen
Rubinoff, Ryan
Sanfilippo, Dominic
Scholar, Gary
Schwyzer, Cedric
Sederquist, Janessa
Skaggs, Michael
Smith, Eva
Smith, Olav
Spencer, Ivy
St. Cin, Denise
Steffen, Nathan
Strahan, Lori
Teagarden, Katherine
Thomas, Michael
Thompson, Daniel
Townsley, Wesley
Ward, Jacob
Watson, Ryan
Welton, David
Wilkins, Valinda
Wilson, Emilie
York, Kevin
York, Stayce
Ziegenmeyer, Logan

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Contracts	Item No: 23-8389 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Assistant Superintendent/Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$109,300.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

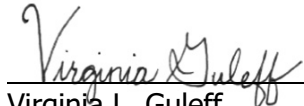
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
1/3/23	6/30/23	Academy Trained	PG&E Utility Line Clearance Arborist Training Project	(\$242,137.00)	Restricted General	Contract Education	Shearer
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$242,137.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

<p>Subject: Approval of Contract to Purchase Proofpoint Enterprise from ePlus Technology, Inc. utilizing California Multiple Award Schedule CMAS Number 3-15-70-1633AG</p>	<p>Item No: 23-8390 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Category: Contracts</p>	<p>Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Assistant Superintendent/ Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

The District’s Information Technologies Department requires Proofpoint Enterprise to provide an email security and threat prevention solution for the District’s email service. Funding will be allocated from the Information Technologies Department budget.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division establishes multiple award agreements. California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the California Multiple Award Schedule CMAS Number 3-15-70-1633AG, as a source to purchase the required Proofpoint Enterprise from ePlus Technology, Inc. for the term of March 13, 2023 through March 13, 2026, in the amount not to exceed \$135,225.01. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS Number 3-15-70-1633AG contract best meets the needs of the District.

Recommendation

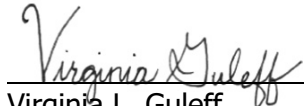
It is recommended that the Board of Trustees approve the purchase of the required Proofpoint Enterprise from ePlus Technology, Inc. utilizing California Multiple Award Schedule CMAS Number 3-15-70-1633AG, per the terms of the contract, for the term of March 13, 2023 through March 13, 2026, in the amount not to exceed \$135,225.01.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Proofpoint Enterprise from ePlus Technology, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Contract to Purchase Storage Area Network from Hewlett Packard Enterprise Company utilizing California Participating Addendum Number 7-20-70-47-04	Item No: 23-8391 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The District’s Information Technologies Department requires Storage Area Network (SAN) to provide software applications, web based services, Citrix student lab environments, and data and video file resources for students, faculty, and staff. Funding will be allocated from the HEERF Funding.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded California Participating Addendum Number 7-20-70-47-04 under the NASPO ValuePoint Master Agreement Number AR3288 with Hewlett Packard Enterprise Company as a source to purchase the required SAN from Hewlett Packard Enterprise Company through ePlus Technology, Inc., for a five-year subscription term, in the amount not to exceed \$384,788.51. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

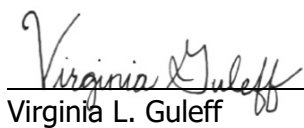
It is recommended that the Board of Trustees approve the purchase of the required Storage Area Network from Hewlett Packard Enterprise Company through ePlus Technology, Inc., utilizing California Participating Addendum Number 7-20-70-47-04, per the terms of the contract, for a five-year subscription term, in the amount not to exceed \$384,788.51.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the Storage Area Network from Hewlett Packard Enterprise Company in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Contract to Purchase Firewalls from Palo Alto Networks, Inc. utilizing California Participating Addendum Number 7-20-70-47-06	Item No: 23-8392 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The District’s Information Technologies Department requires Palo Alto Networks Firewalls to provide computer network data security for the District’s computer network. Funding will be allocated from the Higher Education Emergency Relief Fund (HEERF) funds.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded California Participating Addendum Number 7-20-70-47-06 under the NASPO ValuePoint Master Agreement Number AR3229 with Pal Alto Networks, Inc. as a source to purchase the required Firewalls from Palo Alto Networks, Inc. through ePlus Technology, Inc., for a one-year subscription term, in the amount not to exceed \$208,291.52. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

Recommendation

It is recommended that the Board of Trustees approve the purchase of the required Palo Alto Networks Firewalls from Palo Alto Networks, Inc. through ePlus Technology, Inc., utilizing California Participating

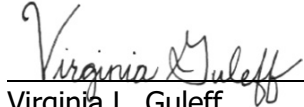
Addendum Number 7-20-70-47-06, per the terms of the contract, for a one-year subscription term, in the amount not to exceed \$208,291.52.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Firewalls from Palo Alto Networks, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Contract to Purchase Equipment from Peterson CAT utilizing Sourcewell Contract Number 032119-CAT	Item No: 23-8393 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The District’s Agriculture Engineering Technology Department requires an excavator and a wheel loader for instruction. Funding will be allocated from Strong Workforce Program.

Public Contract Code Section 20652 authorizes the governing board of any community college district without advertising for bids, and when that board has determined it to be in the best interests of the district, to contract for the lease or purchase of data-processing equipment, materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district through contracts between any public corporation or agency and a vendor (commonly referred to as “piggy-backing” contracts).

Status

District staff recommends use of the awarded Sourcewell Contract Number 032119-CAT with Caterpillar Inc., as a source to purchase a Caterpillar Model 310 Excavator and a Caterpillar Model 920 Wheel Loader from Peterson CAT, in the amount not to exceed \$339,780.10. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this Sourcewell contract best meets the needs of the District.

Recommendation

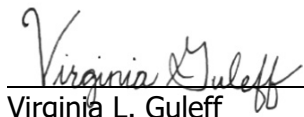
It is recommended that the Board of Trustees approve the purchase of the required excavator and wheel loader from Peterson CAT utilizing Sourcewell Contract Number 032119-CAT, per the terms of the Sourcewell contract, in the amount not to exceed \$339,780.10.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of excavator and wheel loader from Peterson CAT in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Adoption of Resolution 814: State of California Application for Eligibility State and Federal Surplus Property Program	Item No: 23-8394 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Education Code Section 81653 allows the governing board of a community college district to purchase from the federal government or any agency thereof any surplus property, as defined in the Surplus Property Act of 1944, in any amount needed for the operation of the district without taking estimates or advertising for bids.

The California Federal Surplus Personal Property Program (CFSP) administered by the State of California Department of General Services is responsible for obtaining federal surplus personal property for qualifying non-federal organizations within the State of California. The District is eligible to receive federal surplus personal property through the CFSP.

Status

The District must meet eligibility requirements and obtain approval to participate in the CFSP. The State of California Application for Eligibility State and Federal Surplus Property Program and a Board resolution is required to renew the District's participation in the CFSP. The required resolution identifies Kim Jones, James Carlson, Pete Huru, Don Robinson, and Don Beasley as individuals authorized to acquire surplus property through the CFSP.

Recommendation

It is recommended the Board adopt Resolution 814 authorizing the employees listed as representatives of the District to acquire surplus property under the California Federal Surplus Personal Property Program.

RESOLUTION # 814

BE IT RESOLVED by the Governing Board, and hereby ordered that the official(s) and/or employee(s) whose name(s), title(s), and signature(s) are listed below shall be and is (are) hereby authorized as our representative(s) to acquire surplus property through the auspices of the California State Agency for Surplus Property and accept responsibility for payment of incidental fees by the surplus property agency under the Terms and Conditions accompanying this form or listed on the reverse side of this form."

NAME (Print or Type)	TITLE	SIGNATURE*	E-MAIL ADDRESS
Kim Jones	Director, FPM		ioneski@butte.edu
James Carlson	Supervisor, Transportation		carlsonja@butte.edu
Pete Huru	Supervisor, Custodial		hurupe@butte.edu
Don Robinson	Dean, Instruction		robinsondo@butte.edu
Don Beasley	Director, Public Service Center		beasleydo@butte.edu

Note: All signatures must be in original form. No copied or stamped signatures

3. The above resolution was PASSED AND ADOPTED this 25 day of January, 2023, by the Governing Board of the:

Butte-Glenn Community College District by the following vote: AYES: _____; NOES: _____; ABSENT: _____
 Agency Name

Mike Boeger Clerk of the Governing Board known as Butte-Glenn Community College District

Do hereby certify that the foregoing is a full, true and correct resolution adopted by the governing board of the below named organization at the meeting thereof held at its regular place of meeting on this date and by the vote above stated, a copy of said resolution is on file in the principal office of the Governing Board.

Signed by: _____

Butte-Glenn Community College District

Name of Organization

3536 Butte Campus Drive

Mailing Address

Oroville

City

95965

Zip Code

Butte

County

NOTE: ALL LOCAL GOVERNMENT & NON-PROFIT INCORPORATED ORGANIZATIONS HAVE A GOVERNING BOARD, THEREFORE COMPLETE ONLY SECTIONS "A" & "B". THE FOLLOWING SECTION "C" IS FOR STATE AGENCIES ONLY

2. AUTHORIZED this _____ day of _____, 20____, by: _____
 Signature of Administrative Officer

Printed Name of Chief Administrative Officer _____ Title _____

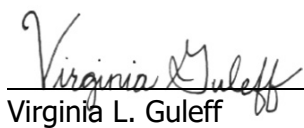
Organization Name _____ Street Address _____

City _____ ZIP Code _____ County _____

STATE OF CALIFORNIA AGENCIES ARE REQUIRED TO PROVIDE THEIR STATE BILLING CODE: _____

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Adoption of Resolution 815: Contract with California Department of Education for the California State Preschool Program 2023-2024	Item No: 23-2895 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The District’s Child Development Center intends to submit a Continued Funding Application Fiscal Year 2023-24 to the California Department of Education (CDE) to be considered for continued funding under the California State Preschool Program (CSPP). The state-funded program provides both part-day and full-day services that provides a core class curriculum that is developmentally, culturally, and linguistically appropriate for the children served. The program also provides meals and snacks to children, parent education, referrals to health and social services for families, and staff development opportunities to employees. The program is administered through local educational agencies, colleges, community-action agencies, and private nonprofit agencies.

Status

The District’s Child Development Center desires to be approved for continued funding to perform services under the CSPP. District staff recommends upon approval by CDE entering into a contract with the CDE for reimbursement in the amount of \$341,129.00 for the term July 1, 2023 through June 30, 2024.

A Board resolution is required to establish authority to enter and sign a contract with CDE for the 2023-2024 CSPP funding.

Recommendation

It is recommended that the Board of Trustees adopt Resolution 815 authorizing the District submit the Continued Funding Application Fiscal Year 2023-2024 in the amount of \$341,129.00 and for the term July 1, 2023 through June 30, 2024, authorizing a contract be made with CDE, and delegating District staff to execute the required contract documents and any future contract amendments to the contract prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

RESOLUTION 815

APPROVAL OF CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION

WHEREAS, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Education (CDE) for the fiscal year 2023-2024 California State Preschool Program (CSPP).

WHEREAS, the Butte-Glenn Community College District will submit a California State Preschool Program Continued Funding Application Fiscal Year 2023-2024, in the amount of \$341,129.00 for the term July 1, 2023 – June 30, 2024, for the purpose of providing childcare and development services under the CSPP.

WHEREAS, the Butte-Glenn Community College District will be required to enter into contract with the CDE upon approval of continued funding for 2023-2024.

WHEREAS, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract.

NOW THEREFORE BE IT RESOLVED, that the Butte-Glenn Community College District Board of Trustees authorizes the District to enter into a contract with the CDE for the CSPP for the term July 1, 2023 – June 30, 2024; and

BE IT FURTHER RESOLVED, that the Butte-Glenn Community College District Board of Trustees hereby designates Virginia Guleff and/or Andrew Suleski as its representatives to execute any necessary contract documents, including any future amendments to the contract, prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on January 25, 2023, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

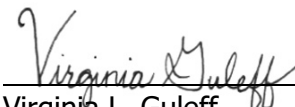
Rick Krepelka
President, Board of Trustees

ATTEST:

Virginia L. Guleff
Secretary, Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Acceptance of 2021-2022 Independent Audit Report and Measure J Financial and Performance Audit Reports	Item No: 23-8396 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Education Code Section 84040 requires the governing board of the district provide an annual audit of all funds, books, and accounts of the district. The annual financial audit prepared by the District’s external contract auditors complies with the California Community Colleges Budget and Accounting Manual, the California Code of Regulations Section 59100, and California Education Code Section 84040.

The primary objectives of the financial audit are: to determine the District’s accountability for revenues, the propriety of expenditures, the extent to which funds have been expended in accordance with prescribed federal and California laws and regulations; to determine whether the District’s financial statements are presented fairly in accordance with generally accepted accounting principles; and to recommend appropriate actions in any areas where internal control or compliance with applicable federal and California laws and regulations could be improved.

Proposition 39 requires the Governing Board of the District conduct annual independent financial and performance audits of the Measure J general obligation bonds to ensure that bond funds have been expended in compliance with the legal requirements of Proposition 39.

Status

The District’s Audit Committee consisting of Trustees Boeger, Krepelka and Massa, Superintendent/President Guleff, Assistant Superintendent/Vice President Suleski, Interim Vice Presidents Shearer and Zuniga and Business Services Director Nicholas met with the District’s auditors, Cossolias, Wilson, Dominguez, Leavitt on January 11, 2023, to review the District’s annual audit report and the Measure J financial and performance audits for the year ended June 30, 2022. The District received an unqualified, “clean”, opinion on the financial statements. All issues were addressed to the trustees in attendance.

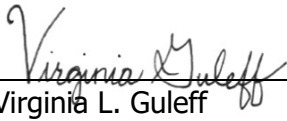
Attached for the Board’s review are the Butte-Glenn Community College District’s Financial Statements and Supplementary Information with Independent Auditors’ Report and Measure J Bond Funds Financial Statements including the Performance Audit report for the year ended June 30, 2022. Members of the public may review the audit report in the Office of the President.

Recommendation

It is recommended the Board of Trustees accept the Butte-Glenn Community College District’s independent audit report and the independent financial and performance audit reports of the Measure J general obligation bonds for the year ending June 30, 2022.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of Revision of Board Policy 1200: Mission Statement	Item No: 23-8397 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The college reviews its Mission Statement as part of its Multi-year Integrated Planning System (MIPS) and revises it when appropriate. This update was prompted by work undertaken during the recent accreditation cycle. The mission statement was last updated in 2017.

This Mission Statement revision was conducted by a College Council work group with representatives from administration, each constituent group, and the Board of Trustees. As part of this process the task force reviewed the requirements from the Accreditation Standards as well as draft language for new Accreditation Standards. All members of the college had the opportunity to review and discuss the draft Mission Statement, as well as contribute feedback via an online form. College Council reviewed and discussed the submitted feedback and revised the draft Mission Statement.

This draft Mission Statement is below:

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of Associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

Status

Leadership has reviewed and approved the draft Mission Statement. A Committee of Board of Trustees consisting of: Krepelka (Chair), Boeger, and Nock met on January 11, 2023 to discuss the Mission Statement with Superintendent/President Guleff. No changes were needed.

Recommendation

It is recommended the Board of Trustees approve the revision to Board Policy 1200: Mission Statement.



BP 1200 District Mission Statement

References: ACCJC Accreditation Standard I.A

Adopted: May 28, 2008

Last Revised: February 14, 2018; January 25, 2023

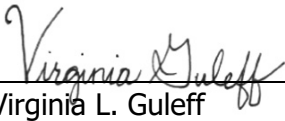
Last Reviewed: February 14, 2018; January 25, 2023

Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of Associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

The mission is evaluated by the Board of Trustees on a regular basis and revised when appropriate.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

January 25, 2023

Subject: Approval of 2022-2023 Superintendent/President Goals	Item No: 23-8398 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

At the October 14-15, 2022 special session of the Board of Trustees, the Board and the Superintendent discussed their goals for the academic year 2022-2023.

Status

Superintendent/President Guleff finalized the list of goals to present to the Board for final approval.

Recommendation

The Superintendent/President recommends the Board of Trustees approve the enclosed 2022-2023 Superintendent/President Goals.



Superintendent/President Goals 2022-2023

Approved by the Board of Trustees: *pending*

These goals are in alignment with the Board of Trustee Goals.

Board Goal 1: Develop a strategic enrollment plan that supports an optimal and realistic size for Butte College while maximizing funding and serving the entire district.

Goal 1: Support the development of a strategic enrollment management plan.

Goal 2: Develop recommendations for the Board of Trustees regarding future potential buildings and sites.

Board Goal 2: Improve organizational and operational efficiency in all areas to strengthen institutional processes, using the elements of continuous quality improvement.

Goal 3: Ensure adherence to the institutional calendar regarding the revision and updating of the mission statement, strategic planning, and other key institutional planning documents.

Goal 4: Address accreditation findings.

Goal 5: Support the review of college processes.

Board Goal 3: Strengthen institutional data collection, interpretation, reporting, availability, and analysis to improve organizational understanding and processes.

Goal 6: Ensure that college processes are functioning, sound, and accurate

Board Goal 4: Increase community connections, partnerships, outreach, and the Foundation

Goal 7: Orient Foundation to the college's new mission statement and strategic plan.

Goal 8: Represent Butte College to local community groups.

Board Goal 5: Support leadership in developing and advancing innovation

Goal 9: Support training for mid-level managers to build human capital and advance a supportive environment that embraces creativity

Goal 10: Develop a President's Council for Innovation

Board Goal 6: Increase understanding of, appreciation for, emphasis in, and action in DEIA2

Goal 11: Infuse DEIA2 throughout the Institutional Effectiveness Manual

Goal 12: Lead efforts to ensure DEIA2 is embedded in all college processes, including evaluation instruments, unit planning, program review and on-boarding processes

Board Goal 7: Solidify a mutual approach for communication with Superintendent/President and encourage Board members to contribute their strengths, insights, and support.

Goal 13: Ensure regular communication with the Board

Board Goal 8: Provide support for the new Superintendent/President in her professional development endeavors and encourage her to build a strong network with other community college presidents in the region and throughout the state

Goal 14: Seek out professional development opportunities for new community college presidents and build a strong network of support with other college presidents throughout the region and state.