



NOTICE OF REGULAR MEETING

December 14, 2022 | 1:00 p.m.

District Board Room
Student and Administrative Service Building

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Elie Wyllie, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Appointment and Oath of Office of Nominees in Lieu of Election, November 2, 2022, Election

The Board will take action to appoint Michael Boeger, Trustee Area 4; John Blacklock, Trustee Area 5; and John Nock, Trustee Area 6, to Governing Board terms of office, effective at noon on December 9, 2022. Superintendent/President Virginia L. Guleff will administer the Oaths of Office.

3. Annual Reorganization of Governing Board Action 22-8370

- 3.1 Election of President
- 3.2 Election of Vice President
- 3.3 Election of Clerk
- 3.4 Appointment of Trustee to Foundation Board

4. Board Committee Appointments

- 4.1 Board Self-Evaluation Revision
- 4.2 Evaluation of the Superintendent/President
- 4.3 Board Policy Review
- 4.4 Audit Committee

5. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

6. **Approval of Consent Agenda**

Approval of Minutes November 16, 2022	Action	
Approval of Warrants	Action	22-8371
Ratification of Contracts	Action	22-8372
Quarterly Financial Status Report for the Quarter Ended: September 30, 2022	Action	22-8373
Donation of District Personal Property: Miscellaneous Electronic Equipment	Action	22-8374
Approval of Out of State Student Travel – Washington D.C.	Action	22-8375
Approval and/or Ratification of Personnel Actions	Action	22-8376
<u>Management</u>		
<i>Employments and working out of class</i>		
<u>Academic</u>		
<i>Employments</i>		
<u>Classified Employees</u>		
<i>Employments</i>		
<u>Temporary Employees</u>		
<i>Substitutes, short-term/seasonal, and professional experts</i>		

7. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

8. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

9. **Contracts**

Approval of Contracts	Action	22-8377
Approval of Contract to Purchase Security Operation Center (SOC) Services from Black Hills Information Security, LLC utilizing CMAS Number 3-22-11-1027	Action	22-8378
Approval of Contract Award for Request for Proposals for Electronic Information Resources for California Community Colleges Libraries	Action	22-8379
Approval of Contract Award for Design-Build Contract for the Butte College Science Building Project to Modern Building Company – Clark/Sullivan Construction	Action	22-8380

10. **Administration**

Revision of Board Policy 1200: Mission Statement	Information	22-8381
Approval of Board Meeting Schedule for 2023 and 2024	Action	22-8382

11. **Future Dates**

January 25, 2023*	Special Retreat	Main Campus	9:00 a.m.
January 25, 2023*	Regular Meeting	Main Campus	3:00 p.m.
February 15, 2023*	Regular Meeting	Main Campus	1:00 p.m.

*Pending Board Approval

12. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President

Pursuant to Government Code Section 54956.95:

- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- d. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District
- e. LIABILITY CLAIM
Claimant: Martin, et al. vs. CCC, et al.
Agency: Butte-Glenn Community College District

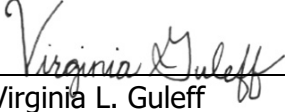
13. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Annual Reorganization of the Governing Board	Item No: 22-8370 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Annually, it is the obligation of the Board of Trustees to elect a new slate of officers for the upcoming year.

Recommendation

It is recommended that the Board of Trustees elect the following officers for 2023:

- Board President
- Board Vice President
- Clerk of the Board

It is recommended that the Board appoint a Trustee to the Foundation Board.



MINUTES OF REGULAR MEETING

November 16, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, November 16, 2022 at 1:00 PM, in the District Board Room at Butte College in Oroville, California

Board Members Present Ms. Julie Boss, President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Elie Wyllie, Student Trustee

Board Member Absent Mr. Rick Krepelka, Vice President

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Mr. Andy Suleski, Asst Superintendent/Vice President
Mr. Erik Shearer, Interim Vice President
Ms. Shannon McCollum, Chief of Staff
Mr. Jess Vickery, Academic Senate President
Mr. Chris Westbay, Classified Senate President
Various staff also in attendance

Guests John Nock, community member

Pledge of Allegiance to the Flag

Board President Julie Boss led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Blacklock, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

2. **Communications from the Public – Consent Agenda Items**

There were no public comments.

3. **Approval of Consent Agenda, Item 22-8354 to 22-8360**

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, to approve the consent agenda as presented.

Motion carried unanimously. Student Trustee – aye.

4. **Information Reports**

Academic Senate President's Report – Jess Vickery

Mr. Vickery noted the committee Academic Senate created to address the implementation of AB928 is continuing their work. He also noted the senate reviewed the revised mission statement.

Classified Senate President's Report – Chris Westbay

Mr. Westbay stated Classified Senate's FriendsGiving cookbook sold out and they are on their second printing. He noted Classified Senate is giving away a tree on Giving Tuesday. They will also continue their tradition of giving away coffee and scantrons to students during finals week.

Student Trustee Comment – Elie Wyllie

Ms. Wyllie thanked the campus for the Camp Fire remembrance event. She gave a summary of the Students of Color Retreat as well as the football game honoring Veterans. She noted there are 21 days left of the semester and students are registering for spring classes.

Superintendent/President's Report – Virginia L. Guleff

Ms. Guleff stated the Trustees were given a summary on District Reserves, CASA project, evaluations, and a media summary. Ms. Guleff gave a summary on her work with the Foundation which included attending a conference with Foundation staff, working on the fundraising plan, and the Giving Tuesday video. She participated in the Agribusiness Bus Tour and the CEO Fiscal Forward session. She stated the campus is working on revising the Mission Statement and highlighted the good work of the Ag department and their students. Ms. Guleff let the Trustees know about events on campus like the Native American Heritage month, Veteran's Day Celebration, and the Butte College Skate Night. Ms. Guleff acknowledged Trustee Boss's dedication and commitment to Butte College. She presented Ms. Boss with custom art of Butte College as this is Ms. Boss's last meeting.

Board Comments

Trustee Dahlmeier stated this is the most canned food donations they've received. He reminded everyone that especially during the holidays to have compassion. Trustee Blacklock attended the CCLC conference as well as the Camp Fire remembrance. He thanked Trustee Boss for her time on the Board. Trustee Boeger stated the food donations show that Butte College really puts students first. Trustee Massa stated it was pleasure working with Trustee Boss and he's sorry to see Glenn County losing a second trustee. Trustee McGinnis state Trustee Boss showed grace and professionalism throughout the redistricting process. He stated he participated on a panel discussion at the CCLC Conference about IEPI. Trustee Boss updated the Board on Foundation matters. She stated she attend the Veterans Day event and congratulated the FFA Students. She thanked the College for the opportunity to serve on the Board as this was her last meeting.

5. Communications from the Public

There were no public comments.

6. Contracts

Approval of Contracts, Item 22-8361

It was moved by Trustee Blacklock, seconded by Trustee Boeger, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Servers from Dell Marketing, L.P. utilizing California Participating Addendum No. 7-15-70-34-003, Item 22-8362

It was moved by Trustee Dahlmeier, seconded by Trustee Massa, to approve the purchase of the required servers from Dell Technologies, utilizing California Participating Addendum No. 7-15-70-34-003, per the terms of the contract, in the amount not to exceed \$126,000.00 and authorize District staff to execute the necessary contract documents related to the purchase of the required servers from Dell Technologies in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Smart Classroom Technology Equipment from One Diversified, LLC utilizing University of California Purchasing Agreement #2019.001433, Item 22-8363

It was moved by Trustee Massa, seconded by Trustee McGinnis, to approve the purchase of the required smart classroom technology equipment from One Diversified, LLC, utilizing University of California Purchasing Agreement #2019.001433, per the terms of the contract, during the term of December 1, 2022 through June 30, 2023, in the amount not to exceed \$950,000.00 and authorize District staff to

execute the necessary contract documents related to the purchase of smart classroom technology equipment from One Diversified, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Splunk Enterprise License from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36, Item 22-8364

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve the purchase of the required Splunk Enterprise license from SHI International Corporation, utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 27, 2022 through December 26, 2023, in the amount not to exceed \$281,685.60 and authorize District staff to execute the necessary contract documents related to the purchase of Splunk Enterprise license from SHI International Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Spirion Data Loss Prevention Solution Support and Maintenance from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36, Item 22-8365

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve the purchase of the required Spirion DLP solution maintenance and support from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 10, 2022 through December 9, 2023, in the amount not to exceed \$146,029.31 and authorize District staff to execute the necessary contract documents related to the purchase of Spirion DLP solution maintenance and support from SHI International Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

Approval of Contract to Purchase Enterprise Content Management (ECM) Solution from Softdocs SC, LLC utilizing Foundation for California Community Colleges Agreement No. 00005903, Item 22-8366

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the purchase of the required software application hosting subscription and services from Softdocs SC, LLC, utilizing Foundation for California Community Colleges Master Services Agreement, Agreement No. 00005903, per the terms of the contract, for the term of November 30, 2022 through November 29, 2027, in the amount not to exceed \$834,716.00 and authorize District staff to execute the necessary contract documents related to the purchase of the software application hosting subscription and services from Softdocs SC, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

7. **Student Services**

Approval of the 2022-2025 Student Equity Plan, Item 22-8367

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the 2022-2025 Student Equity Plan.

Motion carried unanimously. Student Trustee – aye.

8. **Administration**

Approval of 2022-2023 Board Goals, Item 22-8368

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the 2022-2023 Board Goals. Trustee McGinnis stated the Board had the best discussions in developing these goals. Trustee Boeger asked to change the first goal from "sustaining current funding" to "maximizing funding."

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the 2022-2023 Board Goals with the amendment suggested by Trustee Boeger.

Motion carried unanimously. Student Trustee – aye.

Review of Board Meeting Schedule for 2023 and 2024, Item 22-8369

Superintendent/President Guleff stated the Board Meeting Schedule for 2023 and 2024 is presented as an information item and will be brought back to the Board for approved at the Annual Organizational Meeting in December.

9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

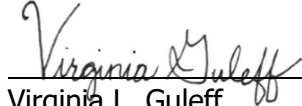
Board President Boss reported there was no reportable action.

10. **Adjournment**

Board President Boss adjourned the meeting at 2:16 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of Warrants	Item No: 22-8371 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  _____ Virginia L. Guleff Superintendent/President

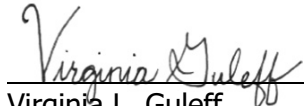
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of October 31, 2022 to November 29, 2022.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	688054 - 688896	\$ 7,227,200.74
Payroll	526957 – 527074	\$ 4,178,445.74
Financial Aid	371441 – 372462	\$ 830,536.08

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Ratification of Contracts	Item No: 22-8372 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of November 2022. The Superintendent/President or Assistant Superintendent/Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
November 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/9/22	12/9/22	Paradise Alliance Church	Facility Rental for Law Enforcement Academy Graduation	(\$1,320.00)	Unrestricted General	Public Safety Education & Training	Shearer
7/1/22	6/30/23	Chabot-Las Positas Community College District	California Early Childhood Mentor Program	\$26,265.00	Restricted General	Education, Child & Family Studies	Shearer
10/28/22	10/28/22	Advanced Timing	Official Timer for Cross Country	(\$500.00)	Unrestricted General	Athletics	Shearer
12/9/22	12/9/22	Elizabeth Quivey	Baggiping Services for Fire Academy Graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Shearer
11/8/22	12/15/22	Isabella K. Saavedra	Art Exhibition & Loan Agreement	\$0.00	N/A	Arts	Shearer
11/21/22	11/21/22	Mary E. Mansfield	Basic Life Support Training & Certification	(\$729.30)	Restricted General	Student Health Clinic	Zuniga
10/1/22	10/1/22	Momoe Takamatsu	Athletic Trainer	(\$350.00)	Unrestricted General	Athletics	Shearer
11/15/22	11/15/22	Sonya Nzingha Rene Dugas	Diversity Speaker Series Workshop "How to Support Black Students Through Their Journey and Beyond"	(\$3,500.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
1/12/23	1/12/23	Rebecca Gutierrez Keeton	Teaching First Generation College Student Workshop	(\$300.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
11/5/22	12/7/22	Naija Said dba The Women Empowerment Ventures, LLC	Navigating and Building Bridges of Success with STEM Program	(\$4,500.00)	Restricted General	MESA	Shearer
11/18/22	11/19/22	Mt. Lassen Motor Transit, Inc.	Charter Bus for student trip to Merced & Berkeley	(\$5,238.90)	Restricted General	Multicultural Programs & Services	Zuniga
12/19/22	12/19/22	Bus-Man Holiday Tours	Charter Bus for student trip to CSU Chico	(\$800.00)	Restricted General	TRIO	Zuniga
10/1/22	6/30/23	Shasta Tehama Trinity Joint Community College District	Rising Scholars Program Support	(\$10,000.00)	Restricted General	Professional Development	Shearer
8/22/22	5/26/23	Oroville Union High School District Las Plumas High School	Revised College & Career Access Pathways Partnership Appendix	(\$7,300.00)	Restricted General	School Relations	Zuniga
8/22/22	12/16/22	Paradise Unified School District	College & Career Access Pathways Partnership Appendix	(\$1,000.00)	Restricted General	School Relations	Gitau
11/1/22	6/30/25	Paradise Unified School District	College Connection Program	\$120/student/year Program Costs \$300/student/year Books	Restricted General	School Relations	Gitau
7/1/22	6/30/23	Safe Food Alliance	Food Safety Training	(\$12,000.00)	Restricted General	Contract Education	Shearer
11/1/22	6/30/23	Butte County Department of Employment and Social Services	Employee Training	\$6,500.00	Restricted General	Contract Education	Shearer
11/7/22	12/31/23	Mountain G Enterprises	PG&E Utility Line Clearance Arborist Training Project	(\$73,230.00)	Restricted General	Contract Education	Suleski
11/10/22	12/31/23	Tasha Forks	Business Consulting, Training, Outreach, and Recruitment	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
12/7/22	12/8/22	Sacramento Hotel Partners, LLC dba Embassy Suites by Hilton Sacramento Riverfront Promenade	NFNRC Regional Meeting Venue	(\$10,000.00)	Restricted General	North Far North Regional Consortium	Shearer
11/8/22	6/30/24	Shasta Tehama Trinity Joint Community College District	Regional Collaboration and Coordination Grant Subaward Term extension	\$0.00	Restricted General	North Far North Regional Consortium	Shearer
11/7/22	6/30/23	Shasta Tehama Trinity Joint Community College District	Strong Workforce Program Allocation Projects in Common Centers of Excellence	(\$15,169.00)	Restricted General	North Far North Regional Consortium	Shearer
11/16/22	11/15/27	Kaplan North America, LLC	Kaplan Nursing Complete Program NCLEX-RN and NCLEX-PN Licenses (Student Pay)	\$0.00	N/A	Nursing	Shearer
1/1/23	12/31/23	Community College League of California	Library Databases Subscription Orders	(\$49,479.00)	Unrestricted General	Library	Shearer
11/1/22	Upon Payment	Foundation for California Community Colleges	Systemwide Technology Access Resource Tools for Education Order Form for Proctorio products	(\$6,750.00)	Unrestricted General	Nursing	Suleski
7/1/22	6/30/23	Proctorio, Inc.	Proctorio Software License	\$0.00	Unrestricted General	Nursing	Suleski
10/19/22	10/18/23	Adobe, Inc.	Acrobat Sign for Enterprise Software License	(\$7,875.00)	Restricted General	CCC Technology Center	Suleski

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

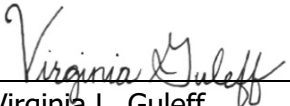
Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

November 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
10/21/22	7/6/23	Momentive Inc	Survey Monkey Subscription License	(\$638.63)	Restricted General	CCC Technology Center	Suleski
11/7/22	Upon Payment	SHI International Corporation	Checkmarx Software Subscription	(\$28,119.42)	Restricted General	CCC Technology Center	Suleski
12/7/22	12/6/23	Checkmarx Ltd.	Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
11/14/22	Upon Payment	SHI International Corporation	JetBrains Software Subscription	(\$3,645.07)	Restricted General	CCC Technology Center	Suleski
12/5/22	12/4/23	JetBrains Americas, Inc.	Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
11/3/22	Upon Payment	SHI International Corporation	Palo Alto Networks Software Subscription	(\$3,822.44)	Restricted General	CCC Technology Center	Suleski
Upon Download	One Year	Palo Alto Networks, Inc.	Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
11/24/22	Upon Payment	SHI International Corporation	Splunk Enterprise Software	(\$281,685.60)	Restricted General	CCC Technology Center	Suleski
12/27/22	12/26/23	Splunk, Inc.	Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
11/30/22	11/29/23	Zendesk, Inc.	Helpdesk Services Subscription	(\$2,352.00)	Restricted General	CCC Technology Center	Suleski
3/21/23	3/21/23	Mary Mansfield	First Aid/CPR Training	(\$1,140.00)	Various	Facilities Planning & Management	Suleski
11/1/22	1/31/23	North Valley Tree Services	Removal of five Eucalyptus trees between Math Building and Campus Center	(\$14,400.00)	Restricted General	Facilities Planning & Management	Suleski
12/8/22	6/30/23	Northstate Earth and Water, Inc.	Repair Pavement at Skid Pan Apron	(\$59,385.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
1/3/23	1/31/23	Northstate Earth and Water, Inc.	Pump STP Digester	(\$51,796.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
12/1/22	12/31/22	Santos Excavating, Inc.	Prep Site for Asphalt Paving at Public Service Training Ground	(\$58,000.00)	Restricted General	Facilities Planning & Management	Suleski
12/19/22	1/13/23	World Telecom and Surveillance, Inc.	Learning Resource Center Fiber Upgrade	(\$59,787.00)	Restricted General	Facilities Planning & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$32,765.00			
			TOTAL EXPENSE CONTRACTS	(\$779,962.36)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Quarterly Financial Status Report for the Quarter Ended September 30, 2022	Item No: 22-8373 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

Status

The Quarterly Financial Status Report for the quarter ended September 30, 2022 indicates that the District is financially stable and details the following:

- 29% of the total estimated revenue has been charged or received (22% unrestricted).
- 19% of the total expected expenditures have been expended (21% unrestricted).
- Total general fund reserves is 14.6% of total expenditures (46.6% of unrestricted expenditures).

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended September 30, 2022.

Butte-Glenn Community College District Revenue/Expenditures As of September 30, 2022	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 1st Quarter Revised	Restricted Fund 12 1st Quarter Revised	Fund 11 12 Combined 1st Quarter Revised	Actuals To Date Combined	
REVENUE						
Beginning Balance	\$33,527,913			\$33,527,913		
8110 Forest Reserve	-	-	-	-	-	
8121 College Work Study - Admin	12,560	12,560	-	12,560	-	
8122 College Work Study - Wages	218,913	-	218,913	218,913	-	
8123 College Work Study - Job Devel.	27,575	27,575	-	27,575	-	
8124 College Work Study - Comm. Service	16,478	-	16,478	16,478	-	
8136 Foster Care	133,829	-	107,337	107,337	-	
8140 Transitional Assistance to Needy Families (TANF)	11,285	-	11,285	11,285	-	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	13,117	13,117	-	13,117	-	
8152 Pell Grant - Admin.	40,000	40,000	-	40,000	-	
8160 Veterans' Attendance Allowance	28,386	-	28,386	28,386	28,386	
8170 Perkins	798,960	-	1,175,298	1,175,298	186,647	
8173 US Dept of Ed. TRIO	803,776	-	803,776	803,776	93,095	
8194 Small Business Development	263,483	-	155,952	155,952	37,117	
8197 US Dept Ed/OPE	222,839	-	-	-	-	
8198 Higher Education Emergency Relief Fund (HEERF)	13,088,247	-	15,177,812	15,177,812	243,959	
8199 Other Federal Revenue	668,065	-	668,065	668,065	10,711	
8100 TOTAL FEDERAL REVENUE	16,347,513	93,252	18,363,302	18,456,554	599,915	3%
8612 State General Apportionment	49,484,046	49,484,046	-	49,484,046	13,236,768	
8613 Full Time Faculty Hiring	1,476,958	1,476,958	-	1,476,958	413,548	
8614 Part-Time Faculty Compensation	223,712	223,712	-	223,712	66,670	
8615 Enrollment Fee Admin.	128,800	128,800	-	128,800	27,489	
8618 COVID-19 Discretionary Block Grant	7,379,361	-	7,379,361	7,379,361	-	
8619 Prior Year Corrections (Apportionment)	-	-	-	-	-	
8620 Student Equity and Achievement	8,031,920	-	7,669,920	7,669,920	4,756,111	
8621 CalWorks	393,205	-	393,205	393,205	92,497	
8622 Extended Opportunity Programs and Services (EOPS)	1,606,872	-	1,606,471	1,606,471	1,253,472	
8623 Cooperative Agency Resources and Education (CARE)	850,762	-	850,762	850,762	508,868	
8624 Disabled Student Services and Programs (DSPS)	958,816	-	1,175,939	1,175,939	950,247	
8626 Telecommunications	14,000,000	-	14,000,000	14,000,000	13,000,000	
8626 TTIP/CENIC	4,707,389	-	4,707,389	4,707,389	3,011,304	
8627 Student Financial Aid Admin.	618,067	-	441,298	441,298	128,642	
8629 Scheduled Maintenance and Instructional Equipment	10,274,216	-	10,274,216	10,274,216	6,823	
8630 Education Protection Account	14,129,315	14,129,315	-	14,129,315	4,003,988	
8630 Undocumented Resources Liason Program	111,706	-	117,607	117,607	45,973	
8631 Transitional Assistance to Needy Families (TANF)	60,039	-	60,039	60,039	-	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	226,000	-	169,722	169,722	91,526	
8634 Classified Professional Development	59,123	-	58,461	58,461	58,461	
8635 Equal Employment Opportunity (EEO)	152,268	-	256,605	256,605	208,153	
8636 Foster Care Grant	317,713	-	348,239	348,239	58,905	
8638 Technology Center	26,528,502	-	31,701,090	31,701,090	518,856	
8640 Veterans Resource Center	22,316	-	352,533	352,533	281,666	
8642 CA College Promise	948,667	-	948,667	948,667	397,677	
8643 Student Success Completion	4,903,347	-	7,274,915	7,274,915	5,203,347	
8644 Financial Aid Technology	61,918	-	217,348	217,348	138,646	
8646 Early Action Emergency Financial Aid	1,149,494	-	2,298,988	2,298,988	321,858	
8646 Retention & Enrollment Outreach	1,770,976	-	1,770,976	1,770,976	685,361	
8649 LGBTQ+	-	-	98,247	98,247	-	
8653 Adult Education Block Grant	217,404	-	2,699,031	2,699,031	910,588	
8654 College Homeless Pilot	1,530,675	-	1,530,675	1,530,675	1,026,674	
8657 Economic Development	2,629,421	-	3,504,600	3,504,600	982,164	
8658 Strong Workforce Program	53,829,464	-	58,486,760	58,486,760	18,278,935	
8671 Homeowners' Exemptions Taxes	56,866	56,866	-	56,866	-	
8672 Timber Yield Tax	64,397	64,397	-	64,397	-	
8681 State Lottery Proceeds	2,367,324	1,692,429	674,895	2,367,324	69,399	
8683 Mandated Costs	308,660	308,660	-	308,660	-	
8690 Guided Pathways	459,740	-	756,896	756,896	684,773	
8692 STRS On Behalf	1,806,711	1,605,759	200,952	1,806,711	-	
8693 Innovation Award	590,000	-	590,000	590,000	578,093	
8699 Other State Revenue	1,698,402	-	3,380,404	3,380,404	3,338,997	
8600 TOTAL STATE REVENUE	216,134,572	69,170,942	165,996,211	235,167,153	75,336,479	32%

Butte-Glenn Community College District	Final Budget	Unrestricted	Restricted	Fund 11 12	Actuals	
Revenue/Expenditures	Fund 11 12	Fund 11	Fund 12	Combined	To Date	
As of September 30, 2022	Combined	1st Quarter	1st Quarter	1st Quarter	Combined	
		Revised	Revised	Revised		
8811 Secured Taxes	17,436,029	17,436,029	-	17,436,029	-	
8812 Supplemental Roll Taxes	288,254	288,254	-	288,254	-	
8813 Unsecured Taxes	1,062,491	1,062,491	-	1,062,491	-	
8816 Prior Year Taxes	47,652	47,652	-	47,652	-	
8817 Educational Revenue Augmentaion Fund (ERAF)	(3,236,517)	(3,236,517)	-	(3,236,517)	-	
8818 Redevelopment - Local	1,553,556	1,553,556	-	1,553,556	-	
8819 Redevelopment - Residual	-	-	-	-	-	
8829 Gifts and Contributions	4,000	-	4,000	4,000	288	
8831 Contract Instructional Services	49,225	-	224,225	224,225	-	
8839 Contract Education	3,465,345	-	3,517,665	3,517,665	1,885,120	
8840 Sales and commissions	47,500	47,500	-	47,500	1,221	
8842 Sale of Equipment and Supplies	45,000	-	46,500	46,500	8,721	
8859 Other Rentals and Leases	28,202	13,000	15,202	28,202	5,102	
8861 Interest	1,200,000	1,200,000	-	1,200,000	-	
8872 Community Service Classes	107,109	-	107,109	107,109	8,725	
8874 Enrollment Fees	2,789,469	2,789,469	-	2,789,469	1,785,612	
8876 Health Service Fees	377,500	-	377,500	377,500	225,729	
8877 Material Fees	220,000	179,685	-	179,685	179,459	
8879 Student Records/ID Card	63,859	63,859	-	63,859	9,849	
8880 Non-Resident Student Fees	1,484,048	1,484,048	-	1,484,048	992,275	
8881 Transportation Fees	565,630	-	565,630	565,630	395,480	
8882 Audit Fees	2,000	2,000	-	2,000	1,515	
8885 Other Student Fees & Charges	10,000	10,000	-	10,000	7,832	
8886 Technology Access Fee	-	-	-	-	45,392	
8888 Library Charges	10,000	-	10,000	10,000	18,799	
8893 Prior Year Outlawed Warrants	28,000	28,000	-	28,000	1,752	
8894 Workers Comp. Reimbursements	28,000	28,000	-	28,000	4,321	
8896 Safety Credits	20,000	-	31,528	31,528	-	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	-	
8899 Other Local Revenue	1,122,443	50,000	1,244,647	1,294,647	1,196,254	
8800 TOTAL LOCAL REVENUE	28,838,795	23,067,026	6,144,006	29,211,032	6,773,446	23%
8980 Incoming Transfers	3,513,597	2,200,000	1,313,597	3,513,597	-	
8000 TOTAL REVENUE	264,834,477	94,531,220	191,817,116	286,348,336	82,709,840	29%
TOTAL REVENUE AND						
BEGINNING BALANCE	\$298,362,390			\$319,876,249		

Apportionment Summary:

Includes General Apportionment, Education Protection Account, Property taxes, and 98% Enrollment Fees

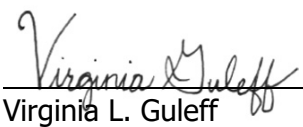
83,619,769	83,619,769	83,619,769
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Butte-Glenn Community College District Revenue/Expenditures As of September 30, 2022	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 1st Quarter Revised	Restricted Fund 12 1st Quarter Revised	Fund 11 12 Combined 1st Quarter Revised	Actuals To Date Combined	
EXPENSES						
1100 Instruction, Regular	17,457,307	16,520,857	305,535	16,826,392	3,495,717	
1200 Non-instruction, Regular	8,511,115	6,315,033	1,980,271	8,295,304	2,110,813	
1300 Instruction, Non-regular	8,723,653	8,542,699	38,146	8,580,845	1,722,351	
1400 Non-instruction, Non-regular	1,034,410	783,984	1,129,744	1,913,728	488,083	
1000 TOTAL ACADEMIC SALARIES	35,726,485	32,162,573	3,453,696	35,616,269	7,816,964	22%
2100 Non-instruction, Regular	28,010,090	15,558,252	13,003,968	28,562,220	6,290,955	
2200 Instructional Aids, Regular	1,727,330	1,473,032	276,078	1,749,110	365,197	
2300 Non-instruction, Non-regular	1,143,612	508,648	1,366,450	1,875,098	508,014	
2400 Instructional Aids, Non-regular	437,502	368,523	450,144	818,667	124,819	
2000 TOTAL CLASSIFIED SALARIES	31,318,534	17,908,455	15,096,640	33,005,095	7,288,985	22%
3100 STRS (State Teachers Retirement)	8,633,963	7,778,483	862,687	8,641,170	968,558	
3200 PERS (Public Employees Retirement)	7,594,193	4,407,020	3,377,091	7,784,111	1,738,669	
3300 OASDI (Old Age, Survivors & Disability)	2,851,365	1,812,050	1,150,026	2,962,076	704,037	
3400 Health, Dental, & Life Insurance	13,419,911	9,793,559	3,696,743	13,490,302	2,644,116	
3500 State Unemployment Insurance	431,050	324,347	114,254	438,601	100,775	
3600 Workers' Compensation Insurance	974,047	733,437	265,745	999,182	219,506	
3700 Alternate Retirement Plan	-	506	1,474	1,980	1,486	
3900 Income Protection Insurance	283,842	203,390	88,706	292,096	51,747	
3000 TOTAL EMPLOYEE BENEFITS	34,188,371	25,052,792	9,556,726	34,609,518	6,428,894	19%
4200 Duplicating Supplies	65,141	42,461	25,242	67,703	8,820	
4300 Supplies, Instructional	874,753	774,526	757,629	1,532,155	82,358	
4500 Supplies, Non-instructional	11,246,371	372,868	12,147,939	12,520,807	202,231	
4000 TOTAL SUPPLIES	12,186,265	1,189,855	12,930,810	14,120,665	293,409	2%
5100 Personal Services & Consultants	82,217,845	1,772,089	76,428,146	78,200,235	20,516,436	
5200 Travel, Conference & Mileage	947,109	572,590	1,217,985	1,790,575	178,261	
5300 Dues & Memberships	855,956	163,843	450,318	614,161	341,086	
5400 Insurance	833,668	811,000	22,668	833,668	462,954	
5500 Utilities & Housekeeping Services	1,053,292	1,058,816	20,483	1,079,299	147,963	
5600 Rents, Leases & Repairs	2,547,612	2,535,853	4,056,965	6,592,818	3,003,071	
5700 Legal, Election & Audit	551,079	551,079	9,000	560,079	46,605	
5800 Other Services & Expenses	30,132,053	(23,420)	31,389,674	31,366,254	812,200	
5000 OTHER OPERATING EXPENSES	119,138,614	7,441,850	113,595,239	121,037,089	25,508,576	21%
TOTAL 1000-5000	232,558,269	83,755,525	154,633,111	238,388,636	47,336,828	20%
6100 Site Improvements	42,420	27,286	642,500	669,786	-	
6200 Buildings	136,790	25,367	4,233,225	4,258,592	379,236	
6300 Library Books	213,789	203,789	10,000	213,789	86,317	
6400 Equipment	1,918,170	696,622	4,672,410	5,369,032	231,058	
6500 Lease Purchase Agreements	99,375	87,221	-	87,221	9,714	
6600 Capitalized Equipment	11,975	-	1,630,949	1,630,949	13,275	
6000 TOTAL CAPITAL EXPENSES	2,422,519	1,040,285	11,189,084	12,229,369	719,600	6%
1000 - 6000 TOTAL EXPENDITURES	234,980,788	84,795,810	165,822,195	250,618,005	48,056,428	19%
7100 Debt Retirement	1,164,945	1,164,945	-	1,164,945	-	
7300 Interfund Transfers	12,592,277	1,283,993	11,131,493	12,415,486	83,000	
7400 Other Transfers	-	-	2,521,179	2,521,179	-	
7500 Student Financial Aid	6,992,665	-	10,563,727	10,563,727	4,934,047	
7600 Other Payments to Students	1,900,602	83,272	1,778,522	1,861,794	306,764	
7000 TOTAL OTHER OUTGO	22,650,489	2,532,210	25,994,921	28,527,131	5,323,811	19%

Butte-Glenn Community College District Revenue/Expenditures As of September 30, 2022	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 1st Quarter Revised	Restricted Fund 12 1st Quarter Revised	Fund 11 12 Combined 1st Quarter Revised	Actuals To Date Combined	
TOTAL EXPENDITURES	257,631,277	87,328,020	191,817,116	279,145,136	53,380,239	19%
Reserves:						
9710 Reserve for Contingencies	12,881,564			13,957,257		
9721 Reserve for Facilities	7,000,000			7,000,000		
9728 Reserve for Budget Planning	20,849,549			19,773,856		
Total Reserves	40,731,113			40,731,113		
TOTAL EXPENDITURES AND ENDING BALANCE	298,362,390			319,876,249		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Donation of District Personal Property: Miscellaneous Electronic Equipment	Item No: 22-8374 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  <hr style="width: 100%; border: 0.5px solid black;"/> Virginia L. Guleff Superintendent/President

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District’s Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District’s Board Policy 6550 and held in the District’s best interests. The Computers for Classrooms has agreed to accept this property.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District’s personal property.

EXHIBIT A

Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
529355	COMPUTER TOWER	DONATE
531220	COMPUTER TOWER	DONATE
531239	COMPUTER TOWER	DONATE
531244	COMPUTER TOWER	DONATE
531234	COMPUTER TOWER	DONATE
531230	COMPUTER TOWER	DONATE
531194	COMPUTER TOWER	DONATE
531225	COMPUTER TOWER	DONATE
531174	COMPUTER TOWER	DONATE
531200	COMPUTER TOWER	DONATE
531180	COMPUTER TOWER	DONATE
531177	COMPUTER TOWER	DONATE
531186	COMPUTER TOWER	DONATE
531192	COMPUTER TOWER	DONATE
531183	COMPUTER TOWER	DONATE
531168	COMPUTER TOWER	DONATE
531178	COMPUTER TOWER	DONATE
531221	COMPUTER TOWER	DONATE
531206	COMPUTER TOWER	DONATE
531203	COMPUTER TOWER	DONATE
531169	COMPUTER TOWER	DONATE
531195	COMPUTER TOWER	DONATE
531162	COMPUTER TOWER	DONATE
524705	COMPUTER TOWER	DONATE
524710	COMPUTER TOWER	DONATE
522534	COMPUTER TOWER	DONATE
534538	COMPUTER TOWER	DONATE
531164	COMPUTER TOWER	DONATE
531240	COMPUTER TOWER	DONATE
531163	COMPUTER TOWER	DONATE
531229	COMPUTER TOWER	DONATE
531224	COMPUTER TOWER	DONATE
531175	COMPUTER TOWER	DONATE
531191	COMPUTER TOWER	DONATE
529561	COMPUTER TOWER	DONATE
533490	COMPUTER TOWER	DONATE
533478	COMPUTER TOWER	DONATE
528694	COMPUTER TOWER	DONATE
522208	COMPUTER TOWER	DONATE
530783	COMPUTER TOWER	DONATE

EXHIBIT A
Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
531176	COMPUTER TOWER	DONATE
531208	COMPUTER TOWER	DONATE
531211	COMPUTER TOWER	DONATE
531182	COMPUTER TOWER	DONATE
531241	COMPUTER TOWER	DONATE
531196	COMPUTER TOWER	DONATE
531181	COMPUTER TOWER	DONATE
529549	COMPUTER TOWER	DONATE
530481	COMPUTER TOWER	DONATE
527571	COMPUTER TOWER	DONATE
528795	COMPUTER TOWER	DONATE
528333	COMPUTER TOWER	DONATE
529851	COMPUTER TOWER	DONATE
529970	COMPUTER TOWER	DONATE
529968	COMPUTER TOWER	DONATE
526788	COMPUTER TOWER	DONATE
526763	COMPUTER TOWER	DONATE
531428	COMPUTER TOWER	DONATE
530751	COMPUTER TOWER	DONATE
530478	COMPUTER TOWER	DONATE
529668	COMPUTER TOWER	DONATE
529421	COMPUTER TOWER	DONATE
528904	COMPUTER TOWER	DONATE
530609	COMPUTER TOWER	DONATE
531127	COMPUTER TOWER	DONATE
530750	COMPUTER TOWER	DONATE
529911	COMPUTER TOWER	DONATE
530700	COMPUTER TOWER	DONATE
530913	COMPUTER TOWER	DONATE
528968	COMPUTER TOWER	DONATE
528991	COMPUTER TOWER	DONATE
528981	COMPUTER TOWER	DONATE
528543	COMPUTER TOWER	DONATE
528557	COMPUTER TOWER	DONATE
528538	COMPUTER TOWER	DONATE
526777	COMPUTER TOWER	DONATE
524306	COMPUTER TOWER	DONATE
526977	COMPUTER TOWER	DONATE
527901	COMPUTER TOWER	DONATE
531125	COMPUTER TOWER	DONATE

EXHIBIT A
Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
529618	COMPUTER TOWER	DONATE
531120	COMPUTER TOWER	DONATE
531118	COMPUTER TOWER	DONATE
530752	COMPUTER TOWER	DONATE
529757	COMPUTER TOWER	DONATE
529560	COMPUTER TOWER	DONATE
529560	COMPUTER TOWER	DONATE
531008	COMPUTER TOWER	DONATE
533074	COMPUTER TOWER	DONATE
533066	COMPUTER TOWER	DONATE
533077	COMPUTER TOWER	DONATE
533072	COMPUTER TOWER	DONATE
533071	COMPUTER TOWER	DONATE
532046	COMPUTER TOWER	DONATE
533075	COMPUTER TOWER	DONATE
533070	COMPUTER TOWER	DONATE
529859	COMPUTER TOWER	DONATE
529767	COMPUTER TOWER	DONATE
531135	COMPUTER TOWER	DONATE
528853	COMPUTER TOWER	DONATE
530181	COMPUTER TOWER	DONATE
530903	COMPUTER TOWER	DONATE
529669	COMPUTER TOWER	DONATE
528075	COMPUTER TOWER	DONATE
528077	COMPUTER TOWER	DONATE
528076	COMPUTER TOWER	DONATE
533117	COMPUTER TOWER	DONATE
533118	COMPUTER TOWER	DONATE
533111	COMPUTER TOWER	DONATE
533115	COMPUTER TOWER	DONATE
533119	COMPUTER TOWER	DONATE
533120	COMPUTER TOWER	DONATE
528208	COMPUTER TOWER	DONATE
527825	COMPUTER TOWER	DONATE
529353	COMPUTER TOWER	DONATE
528855	COMPUTER TOWER	DONATE
534453	COMPUTER TOWER	DONATE
525041	COMPUTER TOWER	DONATE
524411	COMPUTER TOWER	DONATE
524468	COMPUTER TOWER	DONATE

EXHIBIT A
Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
524701	COMPUTER TOWER	DONATE
524709	COMPUTER TOWER	DONATE
528474	DATA STORAGE ARRAY	DONATE
528732	DIGITAL VIDEO RECORDER	DONATE
528731	DIGITAL VIDEO RECORDER	DONATE
526906	DOCUMENT CAMERA	DONATE
526929	HARD DRIVE ARRAY	DONATE
527088	HYBRID ARRAYS	DONATE
527163	HYBRID ARRAYS	DONATE
527164	HYBRID ARRAYS	DONATE
529065	INTERACTIVE PEN DISPLAY	DONATE
526234	INTERACTIVE PEN DISPLAY	DONATE
526233	INTERACTIVE PEN DISPLAY	DONATE
526235	INTERACTIVE PEN DISPLAY	DONATE
529069	INTERACTIVE PEN DISPLAY	DONATE
525764	MONITOR	DONATE
524891	MONITOR	DONATE
523690	MONITOR	DONATE
525869	MONITOR	DONATE
523595	MONITOR	DONATE
523777	MONITOR	DONATE
530498	MONITOR	DONATE
522055	MONITOR	DONATE
522899	MONITOR	DONATE
522063	MONITOR	DONATE
524756	MONITOR	DONATE
526305	NETBOOK COMPUTER	DONATE
526306	NETBOOK COMPUTER	DONATE
526313	NETBOOK COMPUTER	DONATE
526311	NETBOOK COMPUTER	DONATE
526295	NETBOOK COMPUTER	DONATE
526317	NETBOOK COMPUTER	DONATE
526315	NETBOOK COMPUTER	DONATE
526323	NETBOOK COMPUTER	DONATE
526320	NETBOOK COMPUTER	DONATE
526324	NETBOOK COMPUTER	DONATE
526299	NETBOOK COMPUTER	DONATE
526310	NETBOOK COMPUTER	DONATE
526296	NETBOOK COMPUTER	DONATE
526292	NETBOOK COMPUTER	DONATE

EXHIBIT A

Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
526304	NETBOOK COMPUTER	DONATE
526307	NETBOOK COMPUTER	DONATE
526290	NETBOOK COMPUTER	DONATE
526325	NETBOOK COMPUTER	DONATE
526308	NETBOOK COMPUTER	DONATE
526303	NETBOOK COMPUTER	DONATE
526321	NETBOOK COMPUTER	DONATE
526289	NETBOOK COMPUTER	DONATE
526297	NETBOOK COMPUTER	DONATE
526312	NETBOOK COMPUTER	DONATE
526314	NETBOOK COMPUTER	DONATE
526318	NETBOOK COMPUTER	DONATE
526309	NETBOOK COMPUTER	DONATE
526293	NETBOOK COMPUTER	DONATE
526302	NETBOOK COMPUTER	DONATE
526298	NETBOOK COMPUTER	DONATE
526319	NETBOOK COMPUTER	DONATE
526291	NETBOOK COMPUTER	DONATE
526322	NETBOOK COMPUTER	DONATE
526294	NETBOOK COMPUTER	DONATE
529285	NOTEBOOK COMPUTER	DONATE
522581	NOTEBOOK COMPUTER	DONATE
531601	NOTEBOOK COMPUTER	DONATE
532195	NOTEBOOK COMPUTER	DONATE
528764	NOTEBOOK COMPUTER	DONATE
524833	NOTEBOOK COMPUTER	DONATE
531975	NOTEBOOK COMPUTER	DONATE
530641	NOTEBOOK COMPUTER	DONATE
530451	NOTEBOOK COMPUTER	DONATE
531393	NOTEBOOK COMPUTER	DONATE
527949	NOTEBOOK COMPUTER	DONATE
522582	NOTEBOOK COMPUTER	DONATE
529286	NOTEBOOK COMPUTER	DONATE
529287	NOTEBOOK COMPUTER	DONATE
530324	NOTEBOOK COMPUTER	DONATE
532194	NOTEBOOK COMPUTER	DONATE
531884	NOTEBOOK COMPUTER	DONATE
531771	NOTEBOOK COMPUTER	DONATE
528102	NOTEBOOK COMPUTER	DONATE
531392	NOTEBOOK COMPUTER	DONATE

EXHIBIT A

Board Meeting Date: DECEMBER 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
530508	NOTEBOOK COMPUTER	DONATE
532198	NOTEBOOK COMPUTER	DONATE
524845	NOTEBOOK COMPUTER	DONATE
530801	NOTEBOOK COMPUTER	DONATE
530802	NOTEBOOK COMPUTER	DONATE
524421	NOTEBOOK COMPUTER	DONATE
532329	NOTEBOOK COMPUTER	DONATE
528101	NOTEBOOK COMPUTER	DONATE
524841	NOTEBOOK COMPUTER	DONATE
532123	NOTEBOOK COMPUTER	DONATE
536205	NOTEBOOK COMPUTER	DONATE
532197	NOTEBOOK COMPUTER	DONATE
532191	NOTEBOOK COMPUTER	DONATE
525134	OVERHEAD PROJECTOR	DONATE
522737	PRINTER	DONATE
524218	PROJECTOR	DONATE
524597	PROJECTOR	DONATE
528661	PROJECTOR	DONATE
528662	PROJECTOR	DONATE
524170	RAID SUBSYSTEM	DONATE
523124	RAID SUBSYSTEM	DONATE
523125	RAID SUBSYSTEM	DONATE
523965	RAID SUBSYSTEM	DONATE
524039	REDUNDANT POWER SUPPLY	DONATE
532569	ROUTER	DONATE
503984	SCANNER ENGINE DIAGNOSTIC	DONATE
533619	SERVER	DONATE
533617	SERVER	DONATE
533616	SERVER	DONATE
523075	SERVER	DONATE
522957	SERVER	DONATE
533618	SERVER	DONATE
523076	SERVER	DONATE
531269	SERVER	DONATE
533614	SERVER	DONATE
533615	SERVER	DONATE
531268	SERVER	DONATE
524089	SERVER	DONATE
522199	SERVER	DONATE
528644	SERVER	DONATE

EXHIBIT A
Board Meeting Date: DECEMBER 14, 2022

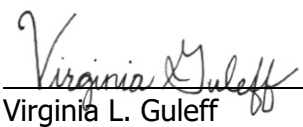
DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN
JANUARY 1, 1998 TO FEBRUARY 17, 2021

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
531270	SERVER	DONATE
532480	SERVER	DONATE
531273	SERVER	DONATE
531271	SERVER	DONATE
531272	SERVER	DONATE
524090	SERVER	DONATE
524138	SERVER	DONATE
522841	SERVER	DONATE
526157	SERVER	DONATE
527086	STORAGE ARRAY	DONATE
528481	SWITCH	DONATE
522813	SWITCH	DONATE
522732	SWITCH	DONATE
524035	SWITCH	DONATE
527667	TABLET COMPUTER	DONATE
529290	TABLET COMPUTER	DONATE
532375	TABLET COMPUTER	DONATE
532301	TABLET COMPUTER	DONATE
529027	TOUCH PANEL	DONATE
522866	TV/DVD COMBO	DONATE

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of Out of State Student Travel – Washington, D.C.	Item No: 22-8375 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Erik Shearer Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

In August 2022, Efren Cruz, a MESA student, applied to be accepted as a Fellow in the Dwight D. Eisenhower Transportation Fellowship Program (DDETFP). Efren is majoring in Civil Engineering and the focus of his research will be “High Speed Rail Materials and Methods in Construction.” In previous years, the DDETFP announced the Fellows in June; but same as 2021, due to changes in leadership and priority the FHWA, the successful candidates’ names have not as of this date been released. Efren Cruz is the only applicant from Butte College.

The DDETFP is a prestigious nationally competitive fellowship program that only a few community college students have the privilege of submitting applications for consideration. Students who attend the Transportation Board Annual Meeting will participate in workshops, receive mentoring, and network with students, professionals, and industry representatives.

Status

If chosen, Efren is required to attend the annual Transportation Board Annual Meeting in Washington D.C. from January 8th – 13th, 2023, as a condition of his award. In addition, he will receive a stipend to conduct his research for the remainder of the academic year in the amount of \$5,000. He will also be required to set aside the cost of travel as a requirement of the Fellowship, thus travel to Washington D.C. will be paid using his DDETFP stipend.

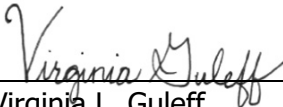
No District funds will be used for travel to Washington D.C. for the student.

Recommendation

It is recommended the Board authorize out of state travel to Washington D.C., from January 8th through January 13th, 2022, for Efren Cruz to attend the Transportation Board Annual Meeting accompanied by John Dahlgren, Interim MESA Program Director.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval and/or Ratification of Personnel Actions	Item No: 22-8376 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Chief Technology Officer, CCCTC – Julia Arreguy
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 26
Effective: January 3, 2023
2. Employee working Out-of-Class, Interim Vice President for Student Services – Brad Zuniga
Effective: November 8, 2022 – June 30, 2023
3. Employee working Out-of-Class, Program Coordinator, Marketing – Natalie Windt
Effective: August 15, 2022 – December 30, 2022
4. Employee working Out-of-Class, Director Statewide Programs (CCCTC) – Jane Linder
Effective: November 1, 2022 – June 30, 2023

Academic*

5. Employment of Full-Time, Temporary, Non-Tenure Track, Counselor – Natalie Mathrole
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: November 21, 2022 – June 30, 2023
6. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Fall Semester 2022 - Justin Chamness, Michael Duggins, Phillip Keen, Daniel Locatelli, Ryon Mitchell, Desislava Pedeva-Fazlic

Classified Employees*

7. Employment of Assistant Athletic Trainer – Janet Guill
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 31

- Effective: December 1, 2022
8. Employment of Custodian I – Asa Needham
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 14
Effective: December 1, 2022
 9. Employment of Media Production Specialist III – Quinn Winchell
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 30
Effective: January 3, 2023
 10. Employment of Information Technology Support Specialist – Todd Zwald, Eric Shell
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: December 1, 2022

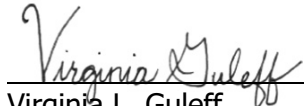
Temporary Employees*

11. **Substitutes**
Administrative Secretary to the Dean (Instruction) – Debra Baker
Salary: \$26.75 per hour 11/7/22 – 1/17/23
12. **Short Term/Seasonal**
Student Success Specialist – Jennifer Haney
Salary: \$25.50 per hour 11/08/22 – 6/30/23
Admin Secretary Grants (CCCTC) – Madlynne Schott
Salary: \$25.50 per hour 3/1/23 – 6/30/23
Associate Dean, Student Services – Karen Micalizio
Salary: \$68.59 per hour 11/1/22 – 6/30/23
13. **Professional Expert**
Sign Language Interpreting Services (ASL) – Joye McCormick
Salary: \$42.00 per hour 10/21/22 – 10/21/22
Crime Scene Actor – Macie Dentone
Salary: \$15.00 per hour 11/17/22 – 6/30/23
14. **Retirements/Resignations**
Resignation, Vice President, Student Services – Peter Gitau Ngatia
Effective: November 30, 2022
Resignation, Instructional Aide – Anna Scholl
Effective: December 17, 2022
Retirement, Counselor – Sandra Hayano-Lavin
Effective: December 17, 2022
Retirement, Administration of Justice Instructor – Lori Koehnen
Effective: June 1, 2023

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of Contracts	Item No: 22-8377 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Assistant Superintendent/Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$99,100.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/24	Los Rios Community College District	Strong Workforce Program Regional Allocation	(\$5,388,798.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Sierra College	Strong Workforce Program Regional Allocation	(\$1,421,937.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Feather River Community College District	Strong Workforce Program Regional Allocation	(\$320,189.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Lake Tahoe Community College District	Strong Workforce Program Regional Allocation	(\$301,154.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Lassen Community College District	Strong Workforce Program Regional Allocation	(\$292,197.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Mendocino-Lake Community College District	Strong Workforce Program Regional Allocation	(\$628,096.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	College of the Redwoods	Strong Workforce Program Regional Allocation	(\$819,558.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Shasta-Tehama-Trinity Joint Community College District	Strong Workforce Program Regional Allocation	(\$1,308,851.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	College of the Siskiyou	Strong Workforce Program Regional Allocation	(\$379,531.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Yuba Community College District	Strong Workforce Program Regional Allocation	(\$669,740.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	6/30/24	Woodland Community College	Strong Workforce Program Regional Allocation	(\$446,494.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Plumas Charter School	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Long Valley Charter	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Sacramento County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Mendocino County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Shasta County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Placer Union High School District	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Yolo County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Butte County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Humboldt County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Siskiyou County Office of Education	Strong Workforce Program K12 Pathway Coordinator	(\$130,000.00)	Restricted General	Strong Workforce Program	Shearer
7/1/22	9/30/23	Feather River Community College	Strong Workforce Program K14 Technical Assistance Provider	(\$225,000.00)	Restricted General	Strong Workforce Program	Shearer
12/14/22	Upon Payment	iWorx Systems, Inc.	Physiology Teaching Kits	(\$102,484.16)	Restricted General	Biology	Shearer

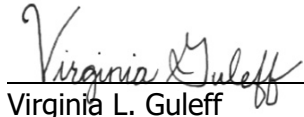
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/22	6/15/23	Tanya Hanrihan	California Community Colleges and California Conservation Corps Partnership Project Consultant	(\$105,000.00)	Restricted General	Contract Education	Shearer
Upon Execution	9/30/26	Foundation for the California Community Colleges	Economic Development Administration Good Jobs Challenge California Resilient Careers In Forestry Project	\$5,300,494.21	Restricted General	Contract Education	Shearer
			TOTAL REVENUE CONTRACTS	\$5,300,494.21			
			TOTAL EXPENSE CONTRACTS	(\$13,709,029.16)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of Contract to Purchase Security Operation Center (SOC) Services from Black Hills Information Security, LLC utilizing CMAS Number 3-22-11-1027	Item No: 22-8378 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The District’s California Community Colleges Technology Center (CCCTC) Department requires Security Operation Center (SOC) services for the California Community Colleges. Funding will be allocated from the Shared Infrastructure Program (SIP) Grant.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division establishes multiple award agreements. California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the awarded CMAS Number 3-22-11-1027, as a source to purchase the required SOC services from Black Hills Information Security, LLC, as needed during the term February 1, 2023 through June 30, 2025, in the amount not to exceed \$7,911,386.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS contract best meets the needs of the District.

Recommendation

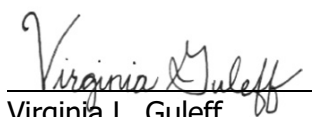
It is recommended that the Board of Trustees approve the purchase of the required Security Operations Center services from Black Hills Information Security, LLC, utilizing CMAS Number 3-22-11-1027, per the terms of the CMAS contract, for the term of February 1, 2023 through June 30, 2025, in the amount not to exceed \$7,911,386.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Black Hills Information Security, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of Contract Award for Request for Proposals for Electronic Information Resources for California Community Colleges Libraries	Item No: 22-8379 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

On September 30, 2022, the District’s California Community Colleges Technology Center (CCCTC) released Request for Proposals (RFP) #CCCTC-22-01 Electronic Information Resources for California Community College Libraries, inviting interested vendors to submit their qualifications and proposals to provide online content such as database suites with full-text magazines, journals, and newspapers with access to the acquired systems and database resources being made available to all students, college employees, library staff, faculty, district employees, and library walk-ins at each of the 116 California Community Colleges.

This project is funded by the California Community Colleges Chancellor’s Office and has an estimated cost of \$5,000,000 over a five-year period.

Under Education Code 81645, the governing board of any community college district may contract with a party who has submitted one of the three lowest responsible competitive proposals or competitive bids for the acquisition, procurement, or maintenance of electronic data processing systems and equipment, electronic telecommunications equipment, supporting software, and related materials, goods, and services, in accordance with procedures and criteria established by the governing board.

Status

Five (5) firms submitted proposals by the submittal deadline date as follows:

<u>FIRM NAME</u>	<u>PROPOSAL VALUE</u>
EBSCO Information Services, LLC	\$4,900,000.00
Gale, A Cengage Group Company	\$4,414,567.00
Infobase Holdings, Inc.	\$3,412,000.00
ITHAKA d/b/a JSTOR	\$573,400.00
ProQuest LLC	\$7,169,632.00

A proposal evaluation team considered the qualifications, experience, technical approach, and cost in the evaluation of the five (5) proposals first deemed to be both responsive and responsible. The proposal evaluation team determined that one (1) firm did not meet the responsive and responsible thresholds. The proposal evaluation team selected three (3) firms with highest total proposal scores to invite to participate in interviews.

Upon completion of the due diligence review of qualifications, experience, technical approach, and cost, staff determined that EBSCO Information Services, LLC is the best qualified firm to perform the required services and an award of contract to EBSCO Information Services, LLC would serve the District's best interests as EBSCO has a clear understanding of the project objectives and has the most robust content suite available to meet the needs of all 116 colleges, and has proposed to provide the required services for a not to exceed amount of \$4,900,000.00 over a five-year period, which is fair and reasonable for the services to be provided.

Recommendation

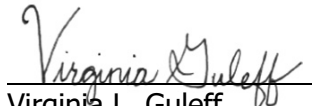
It is recommended that the Board of Trustees approve the award of the contract for the Request for Proposals #CCCTC-22-01 Electronic Information Resources for California Community College Libraries to EBSCO Information Services, LLC in the amount not to exceed \$4,900,000.00 and for the term of January 1, 2023 through December 31, 2027.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of the contract for the Request for Proposals #CCCTC-22-01 Electronic Information Resources for California Community College Libraries to EBSCO Information Services, LLC prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

<p>Subject: Approval of Contract Award for Design-Build Contract for the Butte College Science Building Project to Modern Building Company – Clark/Sullivan Construction</p>	<p>Item No: 22-8380 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Category: Contracts</p>	<p>Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Assistant Superintendent/ Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

District staff has completed the procurement process for selection of a design-build entity (“DBE”) to provide design and construction services for the Butte College Science Building Project (“Project”).

This procurement and contracting process was developed to:

1. Fix District costs for completing development of preliminary Project designs;
2. Shift burden and responsibility for completing development of preliminary Project designs from the District to the DBE;
3. Establish a process for the DBE and the District to determine the Guaranteed Maximum Price (“GMP”) for the DBE to complete the Project with a preliminary Design and Construction Budget of \$66,803,000;
4. Establish limits for Project site general conditions, Project support costs, mark-ups on direct costs of labor and materials during construction of the Project; and
5. Establish a process for the District to elect not to proceed with Project construction if the District and the successful DBE are unable to arrive at a mutually acceptable GMP.

Status

On September 15, 2021, the Board of Trustees adopted Resolution No. 804 which authorized District staff to utilize the design-build process under Education Code §81700 et seq. to procure design and construction services for the Project.

The Project will provide expanded learning spaces, classrooms and laboratories, for Life Sciences and Physical Sciences programs; faculty offices; and updated accessible restrooms; which will allow for increased course offerings.

The procurement process for the selection of a DBE to provide design and construction services was completed in two separate phases: (i) Request for Qualifications and (ii) Request for Proposals. The District advertised and issued the Request for Qualifications (“RFQ”) on September 16, 2021. There

were four responses to the RFQ and the two (2) highest scoring responses were invited to participate in the Request for Proposals (RFP) phase of the DBE procurement process.

District staff prepared and issued the RFP to Modern Building Company – Clark/Sullivan Construction, and Turner Construction – United Building Contractors, Inc. Each firm responding to the RFP was required to submit a Technical Proposal and a Price Proposal and to participate in an interview on January 6, 2022. Each component of the process included a point value to determine which contractor had the Best Value proposal for the District. District staff determined that Modern Building Company – Clark/Sullivan Construction submitted the Best Value proposal for the Project based on the scoring criteria in the RFP.

On February 16, 2022, the Board of Trustees approved to award the Pre-Construction Services Agreement to Modern Building Company – Clark/Sullivan Construction as the DBE in the amount of \$1,760,251.

After completion of obligations under the Pre-Construction Services Agreement, District staff and Modern Building Company – Clark/Sullivan Construction finalized the Project criteria and design and established a Guarantee Maximum Price (GMP) for completing the design and construction services for the Project per the requirements of the RFP project criteria. As per the February 16, 2022, Board agenda item, staff is required to bring a mutually acceptable GMP to the Board for approval and award to Modern Building Company – Clark/Sullivan Construction.

Although the final Project criteria and design of 67,811 gross square feet (GSF) meet the RFP minimum requirement of 66,404 GSF, the \$68,078,289 GMP exceeds the RFP target budget of \$66,803,000. The value-added cost to the GMP is the result of the District's need to modify the original design of approximately 37,000 square feet (SF) from basic lecture classrooms to be science laboratories. Other value-added criteria components include enhanced smart classroom technology to all rooms to allow for remote teaching and additional site-related improvements to provide better maintenance and student access to the building. The total cost for the Project including the Pre-Construction Services Agreement totals \$69,838,540. The total Project cost is within the Measure J allocated budget of \$73,000,000.

Additionally, funds of \$5,300,000 were allocated to design and construct a 2,400 SF planetarium as part of the Project. Modern Building Company – Clark/Sullivan Construction has agreed to provide design and construction services for the planetarium in accordance with the criteria and design developed and approved by the District for the GMP amount of \$5,182,740.

Recommendation

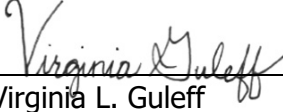
It is recommended that the Board of Trustees approve the award of the Agreement for Design and Construction Services for the Butte College Science Building to Modern Building Company – Clark/Sullivan Construction, of Chico, CA, as the Design-Build Entity submitting the Best Value proposal for a Guaranteed Maximum Price of \$73,261,029, which includes \$68,078,289 for the Science Building and \$5,182,740 for the planetarium.

Board approval is contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for the Butte College Science Building to Modern Building Company – Clark/Sullivan Construction prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Revision of Board Policy 1200: Mission Statement	Item No: 22-8381 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action Regular <input type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input checked="" type="checkbox"/> <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The college reviews its Mission Statement as part of its Multi-year Integrated Planning System (MIPS) and revises it when appropriate. This update was prompted by work undertaken during the recent accreditation cycle. The mission statement was last updated in 2017.

This Mission Statement revision was conducted by a College Council work group with representatives from administration, each constituent group, and the Board of Trustees. As part of this process the task force reviewed the requirements from the Accreditation Standards as well as draft language for new Accreditation Standards. All members of the college had the opportunity to review and discuss the draft Mission Statement, as well as contribute feedback via an online form. College Council reviewed and discussed the submitted feedback and revised the draft Mission Statement.

This draft Mission Statement is below:

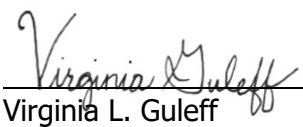
Butte College is a student-ready, rural community college that provides high-quality, accessible education and support. Our career and transfer pathways cultivate curiosity and critical thinking through instruction, workforce training, and the achievement of Associate degrees and certificates. Butte College is a Hispanic-Serving Institution that affirms its commitment to equity for the diverse, intersectional communities we serve.

Status

Leadership has reviewed and approved the draft Mission Statement. It is now submitted to the Board for first reading. This policy will be presented for approval at the January 2023 Board meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

December 14, 2022

Subject: Approval of the Board Meeting Schedule for 2023 and 2024	Item No: 22-8382 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Status

Every two years, it is the obligation of the Board of Trustees to designate the meeting schedule for the coming years.

2023		
Date	Location	Time
January 25, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 8, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
April 12, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 17, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 28, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 9, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 13, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
October 11, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 13, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
2024		
Date	Location	Time
January 24, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 13, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
April 17, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 15, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 26, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 11, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
October 16, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 13, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 11, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm

Recommendation

It is recommended that the Board of Trustees approve the Board Meeting Schedule for 2023 and 2024.