



## NOTICE OF REGULAR MEETING

November 16, 2022 | 1:00 p.m.

District Board Room  
Student and Administrative Service Building

---

*Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.*

### AGENDA

#### Call to Order

- Ms. Julie Boss, President
- Mr. Rick Krepelka, Vice President
- Mr. Eugene Massa, Clerk
- Mr. John Blacklock
- Mr. Mike Boeger
- Mr. John Dahlmeier
- Mr. William McGinnis
- Ms. Elie Wyllie, Student Trustee

#### Pledge of Allegiance to the Flag

#### 1. Agenda Approval

---

#### 2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

#### 3. Approval of Consent Agenda

---

Approval of Minutes October 12, 2022	Action	
Approval of Special Meeting Minutes October 14-15, 2022	Action	
Approval of Warrants	Action	22-8354
Ratification of Contracts	Action	22-8355
Authorization to Destroy Class 3 – Disposable Records	Action	22-8356
Donation of District Personal Property: Misc. Electronic Equip.	Action	22-8357
Adoption of Board Criteria for 2023-2024 Budget Development	Action	22-8358
Faculty Using Accumulated Load Bank	Action	22-8359
Approval and/or Ratification of Personnel Actions	Action	22-8360
<u>Management</u>		
<u>Employments</u>		
<u>Academic</u>		
<i>Employments of at-will and temporary assignments</i>		
<u>Classified Employees</u>		
<i>Employments, reclassification, working out of class, and temporary increases</i>		
<u>Temporary Employees</u>		
<i>Substitutes, professional experts, and interns/volunteers</i>		

#### 4. **Information-Reports**

---

Academic Senate President's Report  
Classified Senate President's Report  
Student Trustee Comments  
Superintendent/President's Report  
Board Comments

#### 5. **Communications from the Public**

---

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

#### 6. **Contracts**

---

Approval of Contracts	Action	22-8361
Approval of Contract to Purchase Servers from Dell Marketing, L.P. utilizing California Participating Addendum No. 7-15-70-34-003	Action	22-8362
Approval of Contract to Purchase Smart Classroom Technology Equipment from One Diversified, LLC utilizing University of California Purchasing Agreement #2019.001433	Action	22-8363
Approval of Contract to Purchase Splunk Enterprise License from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36	Action	22-8364
Approval of Contract to Purchase Spirion Data Loss Prevention Solution Support and Maintenance from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36	Action	22-8365
Approval of Contract to Purchase Enterprise Content Management (ECM) Solution from Softdocs SC, LLC utilizing Foundation for California Community Colleges Agreement No. 00005903	Action	22-8366

#### 7. **Student Services**

---

Approval of the 2022-2025 Student Equity Plan	Action	22-8367
---	--------	---------

#### 8. **Administration**

---

Approval of 2022-2023 Board Goals	Action	22-8368
Review of Board Meeting Schedule for 2023 and 2024	Information	22-8369

#### 9. **Future Dates**

---

December 14, 2022	Regular Meeting	Main Campus	1:00 p.m.
January 25, 2023*	Special Retreat	Main Campus	9:00 a.m.
January 25, 2023*	Regular Meeting	Main Campus	3:00 p.m.
February 15, 2023*	Regular Meeting	Main Campus	1:00 p.m.

\*Pending Board Approval

#### 10. **Closed Session**

---

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Superintendent/President

Pursuant to Government Code Section 54956.95:

- c. LIABILITY CLAIM – Update on claims filed against the District  
Claimant: Susan Dawson  
Agency: Butte-Glenn Community College District
- d. LIABILITY CLAIM – Update on claims filed against the District  
Claimant: Donald Finkbiner  
Agency: Butte-Glenn Community College District

## 11. **Adjournment**

For Information concerning this Agenda, please contact:  
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484  
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.  
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



## MINUTES OF REGULAR MEETING

October 12, 2022

---

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, October 12, 2022 at 1:00 PM, in the District Board Room at Butte College in Oroville, California

**Board Members Present** Ms. Julie Boss, President  
Mr. Rick Krepelka, Vice President  
Mr. Gene Massa, Clerk  
Mr. John Blacklock  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. William McGinnis  
Ms. Elie Wyllie, Student Trustee

**Board Member Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Andy Suleski, Asst Superintendent/Vice President  
Mr. Erik Shearer, Interim Vice President  
Ms. Shannon McCollum, Chief of Staff  
Mr. Jess Vickery, Academic Senate President  
Mr. Chris Westbay, Classified Senate President  
Various staff also in attendance

**Guests** John Nock, community member

### **Pledge of Allegiance to the Flag**

Trustee Blacklock led the Pledge of Allegiance to the Flag.

#### 1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

#### 2. **Introduction of New Faculty**

Superintendent/President Guleff stated there are 6 new faculty. She introduced Vice President Erik Shearer to welcome the new faculty in Instruction. Ms. Guleff introduced Dean Tammera Shinar to welcome the new faculty in Student Services. Board President Boss recessed the meeting for 10 minutes.

#### 3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

#### 4. **Approval of Consent Agenda, Item 22-8343 to 22-8348**

It was moved by Trustee Dahlmeier, seconded by Trustee Blacklock, to approve the consent agenda as presented. Trustee Boeger asked for an amendment to the Sept 14, 2022 minutes under item number 22-8341: 2022-2023 Final Budget to note that Trustee Krepelka seconded the motion to pay for the planetarium with District funds and also add that this motion did not pass.

Motion to approve the Consent Agenda with the amended minutes carried unanimously. Student Trustee – aye.

## 5. **Information Reports**

### **Academic Senate President's Report** – Jess Vickery

Mr. Vickery noted Academic Senate created a committee to address the implementation of AB928. He also noted an advisory committee for Dual Enrollment was also created.

### **Classified Senate President's Report** – Chris Westbay

Mr. Westbay stated Classified Senate created a committee to update the Classified Hiring Guidelines. A team was also created to update the Mission Statement. He requested people submit recipes for their FriendsGiving Recipe book.

### **Student Trustee Comment** – Elie Wyllie

Ms. Wyllie reported on upcoming events which included a poem workshop, queer week, and the horticulture club plant sale. She let the Board know that students are settling into their school routine and excited to be back to a relatively normal in-person schedule and they appreciate the human interaction.

### **Superintendent/President's Report** – Virginia L. Guleff

Ms. Guleff stated Butte College was awarded a \$3 Million dollar Hispanic Serving Institution grant. This grant will help develop a Center for Access, Success and Achievement (CASA) center to better serve our Latinx and low-income students. President Guleff summarized conferences she attended including Guided Pathways Institute and Hispanic Association of Colleges and Universities (HACU). She gave an update on completion of evaluations, the upcoming CASE conference, and community collections made.

### **Board Comments**

Trustee Boss noted that students at the Glenn Center also have food and housing insecurities and services need to be offered at the Glenn Center for those students. Trustee Dahlmeier enjoyed the Community Event welcoming Superintendent/President Guleff. He stated it was well attended. Trustee Blacklock welcomed new faculty. Trustee Boeger stated it was good to see more students on campus. Trustee Krepelka stated the Board Retreat is on Friday and Saturday. He encouraged his fellow Trustees not to start with "no" or "can't" as those mean "won't." He's looking forward to open minded conversations. Trustee Massa challenged the Board and campus to contribute to the Holiday Food Drive. He also met with President Guleff in Willows to meet with local Glenn County representatives. Trustee McGinnis thanked the College for the additional EV parking. He is participating in the accreditation process for LA College and the process is simpler than in years past. Mr. McGinnis stated he received his Foundation Statement but there wasn't an explanation as to why there was a deficit in earnings. He asked for future statements explain this. Trustee Boss gave an update on the Foundation which included an audit and Gala updates.

## 6. **Communications from the Public**

There were no public comments.

## 7. **Contracts**

### **Approval of Contracts, Item 22-8349**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye.

### **Approval of Contract to Purchase Tenable Product from SHI International, Corp. utilizing California Participating Addendum Number 7-16-70-36, Item 22-8350**

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the purchase of the required Tenable.sc from SHI International, Corp. utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 21, 2022 through December 20, 2023, in the amount not to exceed \$293,285.36 and authorize District staff to execute the necessary contract documents related to the purchase of the required product from SHI International, Corp. in

accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye.

## 8. **Finance**

### **Board Criteria for 2023-2024 Budget Development, Item 22- 8351**

Ms. Guleff stated that this is the draft 2023-2024 budget criteria for Board review. VP Suleski stated changes can be seen on the draft criteria. The document has been reviewed by the President's Staff and the Planning & Budget Committee. The criteria with any recommended changes from the Trustees will return to the Board for approval at the November 16, 2022 meeting.

Trustee Boeger asked for the reason to change of the contingency reserve from 5% to 15%. VP Suleski stated this was a required change from the Chancellor's Office. Trustee Krepelka as for language to be added to increase efficiencies and processes. Trustee Blacklock stated the upcoming retreat might lead to additional items being added. Trustee Krepelka noted that cyber security is a real issue. This Board has a responsibility to protect the District.

## 9. **Student Services**

### **Open for Public Comment and Approval: College and Career Access Pathways (CCAP) appendix: Long Valley Charter School 2022-2023, Item 22-8352**

Board President Boss opened the meeting for public comment on the College and Career Access Pathway Appendices. Hearing no public comments, the session was closed at 2:29 p.m.

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the proposed CCAP Appendix which identifies dual enrollment course details for the 2022/2023 school year at Long Valley Charter School.

Motion carried unanimously. Student Trustee – aye.

### **Review of the 2022-2025 Student Equity Plan, Item 22-8353**

Superintendent/President Guleff stated the 2022-2025 Student Equity Plan is being presented for review. The plan will return for approval at the November Board of Trustees meeting.

Trustee Blacklock stated he was pleased to see the level of detail and quantifiable data. He asked that "Trustee" be added to the section on employee training.

## 10. **Closed Session**

Board President Boss reported the following action was taken during Closed Session, in accordance with Government Code section 54956.95:

The Board of Trustees by unanimous vote rejected the liability claim of claimant Lisa Bernal-Wood by Operation of Law due to passage of time.

The Board of Trustees by unanimous vote rejected the liability claim of claimant Mario Vela.

## 11. **Adjournment**

Board President Boss adjourned the meeting at 3:35 PM.



## MINUTES OF PLANNING RETREAT MEETING

October 14-15, 2022

The Board of Trustees of the Butte-Glenn Community College District met in special session on Friday, October 14 at 9am and concluded Saturday, October 15, 2022 at Courtyard by Marriott, 2481 Carmichael Drive, Chico, California.

**Board Members Present** Ms. Julie Boss, President  
Mr. Rick Krepelka, Vice President  
Mr. Gene Massa, Clerk  
Mr. John Blacklock (arrived 11:30am Oct 14)  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. William McGinnis  
Ms. Elie Wyllie, Student Trustee (arrived 1pm Oct 14)

**Board Member Absent** None

**Staff Members Present** Ms. Virginia L. Guleff, Superintendent/President  
Mr. Andy Suleski, Asst Superintendent/VP (arrived 9am Oct 15)  
Dr. Peter Gitau, Vice President (arrived 9am Oct 15)  
Ms. Shannon McCollum, Chief of Staff

**Guests** Pam Walker, PPL Inc  
Jim Riggs, PPL Inc

Trustee Dahlmeier led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented.  
Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Board Planning Retreat**

Superintendent/President Guleff introduced Pam Walker and Jim Riggs from PPL, who would be conducting the two-day retreat. Ms. Walker and Mr. Riggs gave a history and background of their careers and experience. The Trustees then introduced themselves.

**Superintendent/President Board Relationship**

Establish effective communication with individual Board members and the Board as a whole. There was a discussion on how and when the Trustees would like communications sent to them which included serious legal matters, serious personnel issues, and notable achievements. There was an agreement Trustees would, when possible, receive the information before it showed up in the news. Discussions were had about communication with employees and Vice Presidents. Noted distinctions of what can be

communicated within emails was also addressed. Requests to utilize Trustees' strengths and insights to support the President and require more Board involvement by creating a Board Finance Committee.

#### Review of finding from Trustees and Executive Staff interviews

Discussion on how to lead and create needed change. Need to be innovative; push the College forward; don't be afraid to bring forward new, bold ideas; and assess where the College is and where it needs to go. Suggestions to offer more online education for high school students, offer more classes for what current students need and not what's been done in the past, and offer night and weekend classes for non-traditional students. Trustees noted they don't want to be told "can't" as that means "won't." Look into a new slogan from "BC Pride" to "BC Can." Need to research and get data from internal and external community needs to support change. Trustees have high expectation for change over the next few years and they need to support those expectations. Reward good areas and focus on what can be improved.

Discussions on how the Trustees and the College need to be very visible and involved outside the College and in the community. Trustees and the Superintendent/President need to be visible and active at regional and state level areas. Present at conferences, seek out speaking opportunities, be a part of state-wide and regional boards/taskforces, help the Superintendent/President become a sought-after CEO. Trustees need to take advantage of professional development opportunities. Encourage the Superintendent/President build a strong network with other college presidents throughout the region and state. Discussion on how the Trustees and the District can focus on continuous improvements at all levels. Trustees need to support the Superintendent/President in building a strong Leadership Team and establish trust throughout the college.

#### Board Priorities and Goal Building

Discussions on how to build back enrollment. Discussed the optimal and realistic size of Butte College. We keep focusing on 10,000 FTES, but maybe that isn't the right size for Butte College now. Look at program offerings while evaluating sustainable and stable funding. Look at setting goals on enrollment and opportunities outside of what is currently looked at: tribal communities and expanding waitlisted programs such as nursing, welding, cosmetology, etc. Look at night and weekend programs so an individual can keep their current job while leaning a new career path. Develop new program that the community needs. We've been asked about accounting, insurance, as well as dental hygienist programs but nothing has been developed. Need to listen to the business community as to what is needed. Look at transfer agreements with college outside of our area, like Idaho and Nevada. Need to conduct a "needs" analysis of our service area.

Considerations on how to improve the organizational and operational efficiency of the District. Engage outside experts to see how to improve efficiencies. Need to encourage spending to accomplish this. Foundation needs to be more connected to the community and getting the Butte College name out there. What is happening to the Century Club and how is this being handled? Need to advance and maintain a supportive environment for everyone at the college. Strengthen the organizational culture, climate, and human capital development. Increase emphasis and action on EDI.

Recessed the meeting at 4:02 on Friday, October 14.

Saturday, October 15: Started second part of retreat with Vice Presidents. Discussion of building enrollments continued. Summarized discussion topics for Vice Presidents from previous day. Conversations of foundational issues with the Butte College Foundation. The Foundation needs to be given clear direction of their goal. Look at creating an ad hoc committee to make clearer to the Foundation their role within Butte College. Some feel the Foundation is only about scholarships, but they should serve a bigger role for the College and be more inclusive of other areas of the College. They are not their own entity, and they serve the District.

4. **Closed Session**

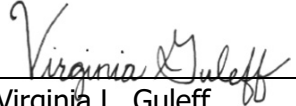
The Board of Trustees met in closed session in accordance with Government Code section 54957. There was no reportable action.

5. **Adjournment**

Board President Boss adjourned the meeting at 12:18 PM.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Warrants	<b>Item No:</b> 22-8354 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Finance	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

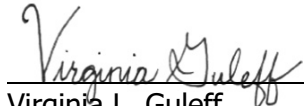
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of September 26, 2022 to October 30, 2022.

<b>Type of Warrant</b>	<b>Check/Voucher Sequence</b>	<b>Total</b>
Vendor	686914 - 688053	\$ 10,046,192.04
Payroll	526855 – 526956	\$ 4,090,831.58
Financial Aid	368249 – 371440	\$ 4,259,643.62

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Ratification of Contracts	<b>Item No:</b> 22-8355 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

**Status**

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of October 2022. The Superintendent/President or Assistant Superintendent/Vice President for Administration has executed the necessary documents.

**Recommendation**

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

**October 2022**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
2/23/23	2/23/23	Chico Women's Club	Diversity Speaker Series Venue	(\$290.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
11/3/22	11/3/22	FunLand/Cal Skate Chico	Butte College Skating Night Venue Additional fee (\$7.00)/skater over 75 skaters	(\$525.00)	Foundation Agency Account	Office of the President	Guleff
10/14/22	10/15/22	IM Chico 1 Opco, LLC dba Courtyard Chico	Board Retreat Venue	(\$697.78)	Unrestricted General	Office of the President	Guleff
11/4/22	11/6/22	Sutter County Superintendent of Schools	Students of Color Retreat Venue	(\$10,875.00)	Restricted General	Multicultural Programs & Services	Gitau
9/29/22	Until Terminated	Florence, Inc.	Career Work Experience Education Agreement	\$0.00	N/A	Career Center	Gitau
9/29/22	Until Terminated	COE Orchard Equipment, Inc.	Field Experience Partnership Agreement	\$0.00	N/A	Welding and Manufacturing	Shearer
9/29/22	Until Terminated	Metal Works	Field Experience Partnership Agreement	\$0.00	N/A	Welding and Manufacturing	Shearer
9/29/22	Until Terminated	Norfield, Inc.	Field Experience Partnership Agreement	\$0.00	N/A	Welding and Manufacturing	Shearer
9/29/22	Until Terminated	PBM Supply & MFG, Inc.	Field Experience Partnership Agreement	\$0.00	N/A	Welding and Manufacturing	Shearer
9/29/22	Until Terminated	Thomas Welding & Manufacturing Co.	Field Experience Partnership Agreement	\$0.00	N/A	Welding and Manufacturing	Shearer
11/4/22	11/6/22	Christopher Jordan Martinez	Students of Color Retreat Mentor	(\$350.00)	Fiduciary	Multicultural Programs & Services	Gitau
11/1/22	11/5/22	Colijia Feliz	Children Sexually Exploited Commercially (CSEC) Training	(\$550.00)	Restricted General	Foster Kinship Care Education	Gitau
9/1/22	12/1/22	Conner Wenzel	Safe Zone Trainings	(\$1,350.00)	Restricted General	Multicultural Programs & Services	Gitau
10/28/22	10/28/22	David Gomez	Reg2Go High School Counseling Breakfast Catering	(\$600.00)	Restricted General	Orientation	Gitau
10/3/22	11/3/22	Elizabeth Lee	Piecing it Together Art Exhibit	\$0.00	N/A	Arts	Shearer
10/27/22	10/27/22	Elizabeth Lee	Artist Reception Presentation	(\$1,000.00)	Fiduciary	Student Life	Gitau
10/11/22	10/11/22	Emma Schutz Fort	National Coming Out Day Sharing Circle Facilitation	(\$200.00)	Restricted General	Multicultural Programs & Services	Gitau
2/22/23	2/22/23	Jessica Salgado	Diversity Speaker Series	(\$11,200.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
11/1/22	11/1/22	Joshua Fredenburg	Self-Care Presentation	(\$5,500.00)	Restricted General	Multicultural Programs & Services	Gitau
10/7/22	10/27/22	Alex Mansoor	Official Timer for Cross Country	(\$1,000.00)	Unrestricted General	Athletics	Shearer
9/9/22	9/9/22	Kristin Olson	Athletic Trainer	(\$300.00)	Unrestricted General	Athletics	Shearer
9/28/22	9/28/22	Shelby Aubert	Athletic Trainer	(\$540.00)	Unrestricted General	Athletics	Shearer
11/1/22	11/1/22	Linda S. Fitz Gibbon	Ceramics Presentation	(\$500.00)	Fiduciary	Student Life	Gitau
10/20/22	10/20/22	Self-Work by Me	"UndocuHustle 101" Workshop Facilitation	(\$750.00)	Fiduciary	Multicultural Programs & Services	Gitau
11/1/22	5/1/23	Helen & Company Advertising, Inc.	Bus wrap advertising on Glenn Ride	(\$2,824.41)	Unrestricted General	Marketing	Gitau
12/16/22	12/16/22	Deer Park Counseling & Consulting	BC Helping Academy	(\$1,500.00)	Restricted General	Student Health Center	Gitau
9/23/22	12/2/22	California State University, Chico - Tehama Group Communications	Newsletter - U in Butte	(\$450.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
3/3/23	3/3/23	Love and Justice Consulting, LLC	Diversity Speaker Series	(\$5,500.00)	Restricted General	Inclusion, Diversity Equity & Anti-Racism	Guleff
10/1/22	9/30/23	Meltwater News US, Inc.	Media Monitoring Services	(\$5,000.00)	Unrestricted General	President's Office	Guleff

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

**October 2022**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
10/1/22	6/30/23	PPL, Inc.	Strategic Plan Development and Implementation	(\$31,600.00)	Unrestricted General	President's Office	Guleff
9/1/22	5/31/23	PPL, Inc.	Superintendent-President Coaching	(\$13,140.00)	Unrestricted General	President's Office	Guleff
8/22/22	12/16/22	Long Valley Charter School	College & Career Access Pathways Partnership Agreement Appendix	(\$500.00)	Restricted General	School Relations	Gitau
8/22/22	5/26/23	Biggs Unified School District	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$2,600.00)	Restricted General	School Relations	Gitau
8/22/22	5/26/23	Chico Unified School District	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$6,100.00)	Restricted General	School Relations	Gitau
8/22/22	12/16/22	Durham Unified School District	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$3,000.00)	Restricted General	School Relations	Gitau
8/22/22	5/26/23	Oroville Union High School District Las Plumas High School	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$7,300.00)	Restricted General	School Relations	Gitau
8/22/22	12/16/22	Oroville Union High School District Oroville Union High School	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$3,200.00)	Restricted General	School Relations	Gitau
8/22/22	5/26/23	Orland Unified School District	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$3,900.00)	Restricted General	School Relations	Gitau
8/22/22	5/26/23	Willows Unified School District	Revised College & Career Access Pathways Partnership Agreement Appendix	(\$4,900.00)	Restricted General	School Relations	Gitau
7/1/22	6/30/23	Lassen Community College District	Dual Enrollment Courses in LCCD's boundaries	\$0.00	N/A	School Relations	Gitau
9/26/22	12/31/22	Academy Trained	PG&E Tree Crew Training and Certification Program	(\$91,441.00)	Restricted General	Contract Education	Shearer
10/1/22	6/30/23	Butte County Department of Employment and Social Services	Education Services and Workforce Training	\$8,220.00	Restricted General	Contract Education	Shearer
11/1/22	10/31/25	California Department of Water Resources	Education Services and Workforce Training	\$149,000.00	Restricted General	Contract Education	Shearer
10/1/22	9/30/23	California Manufacturing Technology Consulting (CMTCC)	Subrecipient Agreement for Hollings Manufacturing Extension Partnership to provide consulting, customized on-site training, and consortia or group delivery services and trainings to emerging and existing manufacturing establishments in California Manufacturing Region 1 District's Cost Share	\$110,000.00  (\$110,000.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Margaret Schmidt Business Solutions	Training and Development Conflict Resolution, Workload Management, Empathy and Motivating Others, and DDI Courses	(\$3,000.00)	Restricted General	Contract Education	Shearer
10/7/22	6/30/23	Margaret Schmidt Business Solutions	Trainings Special Project Management and DDI Courses	(\$500.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Morgan Massie	Training, Design, and Development	(\$8,400.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Mwanaisha A. Sims	DEIA Trainings	(\$1,200.00)	Restricted General	Contract Education	Shearer
10/17/22	6/30/23	Wright Tree Service, Inc.	PG&E Tree Crew Training and Certification Program	(\$130,000.00)	Restricted General	Contract Education	Shearer
10/17/22	12/31/23	Amy Velazquez	Business Consulting and Training	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
10/17/22	12/31/23	Chico State Enterprises	ServSafe Food Safety Training and Certification	(\$8,960.00)	Restricted General	Small Business Development Center	Shearer
10/17/22	12/31/23	David Christopher Thompson	Business Consulting and Training	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
9/12/22	12/31/22	Messenger Publishing Group	Promotional and Marketing services, and facility rental to host trainings and services	(\$2,000.00)	Restricted General	Small Business Development Center	Shearer
9/29/22	9/28/23	Claris International, Inc.	FileMaker Pro Software License	(\$2,565.00)	Unrestricted General	Information Technology	Suleski
12/20/22	Upon Payment	ePlus Technology, Inc.	Customer Terms and Conditions for Products and/or Services	(\$4,389.57)	Unrestricted General	Information Technology	Suleski

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

**October 2022**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
12/20/22	12/19/23	Schneider Electric	UPS Service Plans	\$0.00	Unrestricted General	Information Technology	Suleski
10/18/22	Upon Payment	Foundation for California Community Colleges	Systemwide Technology Access Resource Tools for Education Order Form for ESRI	(\$2,750.00)	Unrestricted General	Information Technology	Suleski
7/1/22	6/30/23	Environmental Systems Research Institute, Inc.	Products Subscription License	\$0.00	Unrestricted General	Information Technology	Suleski
1/1/23	12/31/23	Chancellor's Office California Community Colleges	Letter of Agreement to Establish Fiduciary Responsibility for InCommon Federation Participation Agreement Subscription Fees	(\$451,000.00)	Restricted General	CCC Technology Center	Suleski
10/2/22	10/2/23	Docker, Inc.	Docker Software Seats License	(\$300.00)	Restricted General	CCC Technology Center	Suleski
7/1/22	6/30/23	Palomar College	Subaward Agreement pursuant to Shared Infrastructure Grant Agreement Work Plan for video on demand/streaming video, event coverage, video conferencing, e-conferencing, CCC Confer, and Online Teaching Conference event services	(\$4,012,500.00)	Restricted General	CCC Technology Center	Suleski
11/3/22	11/2/23	Rainforest QA, Inc.	Rainforest Platform to provide Software Quality Assurance services to the CCC	(\$350,000.00)	Restricted General	CCC Technology Center	Suleski
9/22/22	9/21/23	Subtitle Horse	Shire Software License	(\$29,900.00)	Restricted General	CCC Technology Center	Suleski
10/3/22	Upon Payment	SHI International Corporation	Atlassian Bitbucket Software	(\$2,079.00)	Restricted General	CCC Technology Center	Suleski
11/1/22	10/31/23	Atlassian Pty Ltd	Bitbucket Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
10/13/22	Upon Payment	SHI International, Corp.	Lucidchart Education Software	(\$2,223.00)	Restricted General	CCC Technology Center	Suleski
1/10/23	1/9/24	Lucid Software Inc.	Lucidchart Education Premium Terms of Service	\$0.00	Restricted General	CCC Technology Center	Suleski
10/10/22	Upon Payment	SHI International Corporation	GlobalProtect Subscription and Premium Support	(\$2,837.56)	Restricted General	CCC Technology Center	Suleski
1/23/23	1/23/24	Palo Alto Networks, Inc.	GlobalProtect Subscription Terms of Use	\$0.00	Restricted General	CCC Technology Center	Suleski
10/21/22	Upon Payment	SHI International Corporation	PlexTrac Software	(\$7,230.60)	Restricted General	CCC Technology Center	Suleski
1/29/23	1/28/24	PlexTrac, LLC	PlexTrac Purple Team Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
10/21/22	Upon Payment	SHI International Corporation	Tenable.sc Software	(\$293,285.36)	Restricted General	CCC Technology Center	Suleski
12/21/22	12/20/23	Tenable, Inc.	Tenable.sc Software Subscription License	\$0.00	Restricted General	CCC Technology Center	Suleski
10/23/22	Upon Payment	SHI International Corporation	JAWS Software	(\$4,979.17)	Restricted General	CCC Technology Center	Suleski
10/31/22	Until Terminated	Freedom Scientific, Inc.	JAWS Software License	\$0.00	Restricted General	CCC Technology Center	Suleski
11/1/22	10/31/23	World In Sign, LLC	Virtual American Sign Language (ASL) Services	(\$5,800.00)	Restricted General	CCC Technology Center	Suleski
11/11/22	1/31/23	Artisans Choice Painting and More	Painting Services for Media Center Rooms 145, 124, and 139 remodel	(\$10,000.00)	Capital	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District  
CONTRACTS RATIFICATION REPORT**

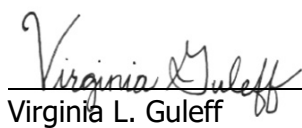
Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration

**October 2022**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
10/24/22	10/24/22	Auburn Ford	Purchase of Ford Transit	(\$29,134.03)	Capital	Facilities Planning & Management	Suleski
10/11/22	10/14/22	Dawson Landscaping	Gravel at Shooting Range	(\$17,000.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
9/26/22	12/31/22	Door System Design, Inc. dba The Door Company	Arts Smoke Curtain Repair	(\$11,528.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
8/1/22	12/31/22	Door System Design, Inc. dba The Door Company	Men's Locker Room Entry Doors Replacement	(\$6,233.00)	Restricted General	Facilities Planning & Management	Suleski
10/17/22	12/31/22	Joseph Corron Electric	Sewer Treatment Plant Blower Motors Replacement	(\$14,981.01)	Scheduled Maintenance	Facilities Planning & Management	Suleski
11/1/22	12/31/22	McClelland Air Conditioning, Inc.	Replace Bus Shop Heaters	(\$11,581.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
9/21/22	6/30/23	NorthStar Engineering	Engineer Services for Outdoor Seating Project	(\$77,500.00)	Restricted General	Facilities Planning & Management	Suleski
10/3/22	12/31/22	Rock Creek Construction, Inc.	Outdoor Seating at Glenn Center	(\$10,000.00)	Restricted General	Facilities Planning & Management	Suleski
11/1/22	3/31/23	Rock Creek Construction, Inc.	Outdoor Seating Pad by Physical Science	(\$17,400.00)	Restricted General	Facilities Planning & Management	Suleski
10/10/22	3/31/23	Rock Creek Construction, Inc.	Outdoor Seating Pad by SAS Solar Panels	(\$20,355.00)	Restricted General	Facilities Planning & Management	Suleski
9/28/22	10/12/22	Santos Excavating, Inc.	Shed Demolition and Storage Building Prep	(\$13,200.00)	Restricted General	Facilities Planning & Management	Suleski
10/3/22	10/13/22	Santos Excavating, Inc.	Install Drainage	(\$13,650.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
10/13/22	11/30/22	Santos Excavating, Inc.	Install Retaining Wall	(\$44,415.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
11/14/22	12/31/22	Santos Excavating, Inc.	Reconfigure Waste Disposal Ponds	(\$59,800.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
9/19/22	12/31/22	Sierra Range Electric	Provide Power and Pathways for Fire Alarm Upgrade in Gym	(\$36,049.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
10/1/22	1/1/23	Sierra Range Electric	Provide Data and Electrical Services for Media Center Rooms 124, 139, and 145 remodel	(\$23,574.00)	Capital	Facilities Planning & Management	Suleski
9/26/22	12/31/22	Sierra Range Electric	Energy Efficient Lighting Replacement	(\$10,734.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
10/10/22	11/11/25	United Parcel Service of America, Inc.	Express Courier, Overnight & Ground Delivery Logistics Services for Shipping and Bookstore	(\$22,500.00)	Unrestricted General	Facilities Planning & Management	Suleski
10/1/22	1/1/23	Vasquez Mechanical, Inc.	Plumbing Services for Media Center 145, 139, and 124 remodel	(\$18,900.00)	Capital	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Voltage Specialists	Annual Fire Testing	(\$69,377.00)	Unrestricted General	Facilities Planning & Management	Suleski
10/24/22	6/30/23	Voltage Specialists	Connect Welding Powder Booth to Fire Alarm System	(\$46,755.00)	Restricted General	Facilities Planning & Management	Suleski
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$267,220.00</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$6,249,748.49)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Authorization to Destroy Class 3 – Disposable Records	<b>Item No:</b> 22-8356 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Administration	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

Title 5 of the California Code of Regulations Subchapter 2.5 Sections 59020 - 59033 allows for the classification, retention and destruction of district records.

**Status**

Title 5, commencing with Section 59025 allows for the destruction of Class 3 – Disposable Records that have been retained for at least three fiscal years after the year in which they were originally created. In accordance with Board Policy 3310 and Administrative Procedure 3310, a list of records recommended for destruction must be submitted to the Board of Trustees to specify that the identified records are to be destroyed. No records included on the attached list are in conflict with applicable laws, regulations or District procedures.

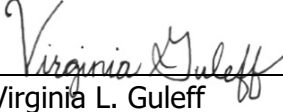
**Recommendation**

It is recommended that the Board authorize the destruction of records as listed in accordance with Administrative Procedure 3310.



**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Donation of District Personal Property: Miscellaneous Electronic Equipment	<b>Item No:</b> 22-8357 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Finance	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

**Status**

The District’s Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District’s Board Policy 6550 and held in the District’s best interests. The Computers for Classrooms has agreed to accept this property.

**Recommendation**

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District’s personal property.

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
530160	COMPUTER TOWER	DONATE
527002	COMPUTER TOWER	DONATE
528985	COMPUTER TOWER	DONATE
528954	COMPUTER TOWER	DONATE
525986	COMPUTER TOWER	DONATE
528987	COMPUTER TOWER	DONATE
528964	COMPUTER TOWER	DONATE
528992	COMPUTER TOWER	DONATE
528550	COMPUTER TOWER	DONATE
525824	COMPUTER TOWER	DONATE
525820	COMPUTER TOWER	DONATE
525905	COMPUTER TOWER	DONATE
525819	COMPUTER TOWER	DONATE
527682	COMPUTER TOWER	DONATE
525823	COMPUTER TOWER	DONATE
525826	COMPUTER TOWER	DONATE
525544	COMPUTER TOWER	DONATE
523355	COMPUTER TOWER	DONATE
525098	COMPUTER TOWER	DONATE
527826	COMPUTER TOWER	DONATE
527828	COMPUTER TOWER	DONATE
527832	COMPUTER TOWER	DONATE
527823	COMPUTER TOWER	DONATE
527302	COMPUTER TOWER	DONATE
527809	COMPUTER TOWER	DONATE
529249	COMPUTER TOWER	DONATE
530466	COMPUTER TOWER	DONATE
531427	COMPUTER TOWER	DONATE
527827	COMPUTER TOWER	DONATE
527824	COMPUTER TOWER	DONATE
527835	COMPUTER TOWER	DONATE
527818	COMPUTER TOWER	DONATE
527830	COMPUTER TOWER	DONATE
524714	COMPUTER TOWER	DONATE
527821	COMPUTER TOWER	DONATE
527319	COMPUTER TOWER	DONATE
527813	COMPUTER TOWER	DONATE
524190	COMPUTER TOWER	DONATE
529865	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
529858	COMPUTER TOWER	DONATE
529919	COMPUTER TOWER	DONATE
530186	COMPUTER TOWER	DONATE
531498	COMPUTER TOWER	DONATE
530462	COMPUTER TOWER	DONATE
529839	COMPUTER TOWER	DONATE
529887	COMPUTER TOWER	DONATE
529826	COMPUTER TOWER	DONATE
529834	COMPUTER TOWER	DONATE
530902	COMPUTER TOWER	DONATE
529841	COMPUTER TOWER	DONATE
529844	COMPUTER TOWER	DONATE
531132	COMPUTER TOWER	DONATE
531664	COMPUTER TOWER	DONATE
529838	COMPUTER TOWER	DONATE
530774	COMPUTER TOWER	DONATE
529857	COMPUTER TOWER	DONATE
525822	COMPUTER TOWER	DONATE
531383	COMPUTER TOWER	DONATE
529827	COMPUTER TOWER	DONATE
529971	COMPUTER TOWER	DONATE
531380	COMPUTER TOWER	DONATE
530469	COMPUTER TOWER	DONATE
531688	COMPUTER TOWER	DONATE
532070	COMPUTER TOWER	DONATE
533069	COMPUTER TOWER	DONATE
529907	COMPUTER TOWER	DONATE
525825	COMPUTER TOWER	DONATE
525888	COMPUTER TOWER	DONATE
529915	COMPUTER TOWER	DONATE
529885	COMPUTER TOWER	DONATE
529853	COMPUTER TOWER	DONATE
529837	COMPUTER TOWER	DONATE
529845	COMPUTER TOWER	DONATE
529664	COMPUTER TOWER	DONATE
529908	COMPUTER TOWER	DONATE
529884	COMPUTER TOWER	DONATE
529811	COMPUTER TOWER	DONATE
527313	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
530178	COMPUTER TOWER	DONATE
530475	COMPUTER TOWER	DONATE
530474	COMPUTER TOWER	DONATE
530461	COMPUTER TOWER	DONATE
530428	COMPUTER TOWER	DONATE
531425	COMPUTER TOWER	DONATE
531126	COMPUTER TOWER	DONATE
529426	COMPUTER TOWER	DONATE
531910	COMPUTER TOWER	DONATE
530426	COMPUTER TOWER	DONATE
531912	COMPUTER TOWER	DONATE
531914	COMPUTER TOWER	DONATE
527812	COMPUTER TOWER	DONATE
527815	COMPUTER TOWER	DONATE
527808	COMPUTER TOWER	DONATE
527810	COMPUTER TOWER	DONATE
527822	COMPUTER TOWER	DONATE
529116	COMPUTER TOWER	DONATE
527831	COMPUTER TOWER	DONATE
525105	COMPUTER TOWER	DONATE
529487	COMPUTER TOWER	DONATE
529846	COMPUTER TOWER	DONATE
529824	COMPUTER TOWER	DONATE
529798	COMPUTER TOWER	DONATE
525801	COMPUTER TOWER	DONATE
527807	COMPUTER TOWER	DONATE
529856	COMPUTER TOWER	DONATE
529830	COMPUTER TOWER	DONATE
527814	COMPUTER TOWER	DONATE
530907	COMPUTER TOWER	DONATE
529836	COMPUTER TOWER	DONATE
529870	COMPUTER TOWER	DONATE
529854	COMPUTER TOWER	DONATE
525830	COMPUTER TOWER	DONATE
524713	COMPUTER TOWER	DONATE
531680	COMPUTER TOWER	DONATE
530136	COMPUTER TOWER	DONATE
529713	COMPUTER TOWER	DONATE
528676	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
525119	COMPUTER TOWER	DONATE
525120	COMPUTER TOWER	DONATE
525110	COMPUTER TOWER	DONATE
528842	COMPUTER TOWER	DONATE
528495	COMPUTER TOWER	DONATE
528798	COMPUTER TOWER	DONATE
524685	COMPUTER TOWER	DONATE
524130	COMPUTER TOWER	DONATE
524129	COMPUTER TOWER	DONATE
524125	COMPUTER TOWER	DONATE
524124	COMPUTER TOWER	DONATE
524686	COMPUTER TOWER	DONATE
524128	COMPUTER TOWER	DONATE
524135	COMPUTER TOWER	DONATE
524684	COMPUTER TOWER	DONATE
524126	COMPUTER TOWER	DONATE
524127	COMPUTER TOWER	DONATE
527343	COMPUTER TOWER	DONATE
526185	COMPUTER TOWER	DONATE
523337	COMPUTER TOWER	DONATE
530182	COMPUTER TOWER	DONATE
522538	COMPUTER TOWER	DONATE
525117	COMPUTER TOWER	DONATE
529889	COMPUTER TOWER	DONATE
526700	COMPUTER TOWER	DONATE
528893	COMPUTER TOWER	DONATE
527298	COMPUTER TOWER	DONATE
530796	COMPUTER TOWER	DONATE
531173	COMPUTER TOWER	DONATE
531009	COMPUTER TOWER	DONATE
531222	COMPUTER TOWER	DONATE
531179	COMPUTER TOWER	DONATE
531245	COMPUTER TOWER	DONATE
531236	COMPUTER TOWER	DONATE
531213	COMPUTER TOWER	DONATE
531207	COMPUTER TOWER	DONATE
531233	COMPUTER TOWER	DONATE
531238	COMPUTER TOWER	DONATE
531232	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
531210	COMPUTER TOWER	DONATE
531223	COMPUTER TOWER	DONATE
531243	COMPUTER TOWER	DONATE
531197	COMPUTER TOWER	DONATE
531184	COMPUTER TOWER	DONATE
531002	COMPUTER TOWER	DONATE
531005	COMPUTER TOWER	DONATE
531171	COMPUTER TOWER	DONATE
525851	COMPUTER TOWER	DONATE
530616	COMPUTER TOWER	DONATE
528695	COMPUTER TOWER	DONATE
527063	COMPUTER TOWER	DONATE
528911	COMPUTER TOWER	DONATE
532072	COMPUTER TOWER	DONATE
525357	COMPUTER TOWER	DONATE
533067	COMPUTER TOWER	DONATE
527692	COMPUTER TOWER	DONATE
529300	COMPUTER TOWER	DONATE
528128	COMPUTER TOWER	DONATE
527819	COMPUTER TOWER	DONATE
526473	COMPUTER TOWER	DONATE
533073	COMPUTER TOWER	DONATE
523342	COMPUTER TOWER	DONATE
531740	COMPUTER TOWER	DONATE
525402	COMPUTER TOWER	DONATE
533076	COMPUTER TOWER	DONATE
527800	COMPUTER TOWER	DONATE
529800	COMPUTER TOWER	DONATE
531911	COMPUTER TOWER	DONATE
530202	COMPUTER TOWER	DONATE
530166	COMPUTER TOWER	DONATE
529825	COMPUTER TOWER	DONATE
533068	COMPUTER TOWER	DONATE
527563	COMPUTER TOWER	DONATE
528884	COMPUTER TOWER	DONATE
528888	COMPUTER TOWER	DONATE
528896	COMPUTER TOWER	DONATE
528883	COMPUTER TOWER	DONATE
528887	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
531745	COMPUTER TOWER	DONATE
531744	COMPUTER TOWER	DONATE
529548	COMPUTER TOWER	DONATE
523918	COMPUTER TOWER	DONATE
528889	COMPUTER TOWER	DONATE
528903	COMPUTER TOWER	DONATE
528898	COMPUTER TOWER	DONATE
529886	COMPUTER TOWER	DONATE
526184	COMPUTER TOWER	DONATE
525736	COMPUTER TOWER	DONATE
529804	COMPUTER TOWER	DONATE
529803	COMPUTER TOWER	DONATE
529917	COMPUTER TOWER	DONATE
533500	COMPUTER TOWER	DONATE
533507	COMPUTER TOWER	DONATE
533503	COMPUTER TOWER	DONATE
533508	COMPUTER TOWER	DONATE
533513	COMPUTER TOWER	DONATE
531004	COMPUTER TOWER	DONATE
531190	COMPUTER TOWER	DONATE
531166	COMPUTER TOWER	DONATE
531202	COMPUTER TOWER	DONATE
531188	COMPUTER TOWER	DONATE
531001	COMPUTER TOWER	DONATE
530994	COMPUTER TOWER	DONATE
530998	COMPUTER TOWER	DONATE
531000	COMPUTER TOWER	DONATE
530999	COMPUTER TOWER	DONATE
530996	COMPUTER TOWER	DONATE
531007	COMPUTER TOWER	DONATE
531010	COMPUTER TOWER	DONATE
531217	COMPUTER TOWER	DONATE
531219	COMPUTER TOWER	DONATE
531242	COMPUTER TOWER	DONATE
531231	COMPUTER TOWER	DONATE
531228	COMPUTER TOWER	DONATE
531165	COMPUTER TOWER	DONATE
531170	COMPUTER TOWER	DONATE
531218	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
531214	COMPUTER TOWER	DONATE
531172	COMPUTER TOWER	DONATE
531212	COMPUTER TOWER	DONATE
531226	COMPUTER TOWER	DONATE
531204	COMPUTER TOWER	DONATE
525584	COMPUTER TOWER	DONATE
525605	COMPUTER TOWER	DONATE
531747	COMPUTER TOWER	DONATE
525547	COMPUTER TOWER	DONATE
532048	COMPUTER TOWER	DONATE
525585	COMPUTER TOWER	DONATE
534258	COMPUTER TOWER	DONATE
527907	COMPUTER TOWER	DONATE
531476	COMPUTER TOWER	DONATE
531187	COMPUTER TOWER	DONATE
531198	COMPUTER TOWER	DONATE
531205	COMPUTER TOWER	DONATE
531201	COMPUTER TOWER	DONATE
531209	COMPUTER TOWER	DONATE
527780	COMPUTER TOWER	DONATE
528992	COMPUTER TOWER	DONATE
528964	COMPUTER TOWER	DONATE
528997	COMPUTER TOWER	DONATE
528962	COMPUTER TOWER	DONATE
523962	COMPUTER TOWER	DONATE
523414	COMPUTER TOWER	DONATE
527277	COMPUTER TOWER	DONATE
531455	COMPUTER TOWER	DONATE
530668	COMPUTER TOWER	DONATE
530024	COMPUTER TOWER	DONATE
530028	COMPUTER TOWER	DONATE
529895	COMPUTER TOWER	DONATE
530022	COMPUTER TOWER	DONATE
530019	COMPUTER TOWER	DONATE
530025	COMPUTER TOWER	DONATE
530018	COMPUTER TOWER	DONATE
530020	COMPUTER TOWER	DONATE
527573	COMPUTER TOWER	DONATE
527566	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
530027	COMPUTER TOWER	DONATE
530026	COMPUTER TOWER	DONATE
530611	COMPUTER TOWER	DONATE
525833	COMPUTER TOWER	DONATE
526847	COMPUTER TOWER	DONATE
530185	COMPUTER TOWER	DONATE
533626	COMPUTER TOWER	DONATE
533754	COMPUTER TOWER	DONATE
528078	COMPUTER TOWER	DONATE
529932	COMPUTER TOWER	DONATE
523640	COMPUTER TOWER	DONATE
524872	COMPUTER TOWER	DONATE
531460	COMPUTER TOWER	DONATE
533596	COMPUTER TOWER	DONATE
527575	COMPUTER TOWER	DONATE
529405	COMPUTER TOWER	DONATE
529714	COMPUTER TOWER	DONATE
529820	COMPUTER TOWER	DONATE
533497	COMPUTER TOWER	DONATE
531457	COMPUTER TOWER	DONATE
526287	COMPUTER TOWER	DONATE
530483	COMPUTER TOWER	DONATE
529359	COMPUTER TOWER	DONATE
530023	COMPUTER TOWER	DONATE
530180	COMPUTER TOWER	DONATE
530183	COMPUTER TOWER	DONATE
530017	COMPUTER TOWER	DONATE
528059	DESKTOP VISUALIZER	DONATE
521833	DVD RECORDER	DONATE
533158	INTERACTIVE PANEL	DONATE
523686	INTERACTIVE PANEL	DONATE
527267	INTERACTIVE PANEL	DONATE
527263	INTERACTIVE PANEL	DONATE
526398	INTERACTIVE PEN DISPLAY	DONATE
526251	INTERACTIVE PEN DISPLAY	DONATE
527262	INTERACTIVE PEN DISPLAY	DONATE
527264	INTERACTIVE PEN DISPLAY	DONATE
527345	INTERACTIVE TOUCH MONITOR	DONATE
525973	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
526281	MONITOR	DONATE
525956	MONITOR	DONATE
525873	MONITOR	DONATE
525877	MONITOR	DONATE
521479	MONITOR	DONATE
523771	MONITOR	DONATE
525950	MONITOR	DONATE
526052	MONITOR	DONATE
525948	MONITOR	DONATE
527331	MONITOR	DONATE
528252	MONITOR	DONATE
522465	MONITOR	DONATE
522467	MONITOR	DONATE
524759	MONITOR	DONATE
525436	MONITOR	DONATE
522889	MONITOR	DONATE
525373	MONITOR	DONATE
526021	MONITOR	DONATE
523446	MONITOR	DONATE
525434	MONITOR	DONATE
522475	MONITOR	DONATE
525450	MONITOR	DONATE
526138	MONITOR	DONATE
522725	MONITOR	DONATE
525388	MONITOR	DONATE
526277	MONITOR	DONATE
526023	MONITOR	DONATE
523609	MONITOR	DONATE
526031	MONITOR	DONATE
522558	MONITOR	DONATE
523806	MONITOR	DONATE
522545	MONITOR	DONATE
522858	MONITOR	DONATE
525937	MONITOR	DONATE
524372	MONITOR	DONATE
522825	MONITOR	DONATE
523969	MONITOR	DONATE
522104	MONITOR	DONATE
526051	MONITOR	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
526032	MONITOR	DONATE
535195	MONITOR	DONATE
523739	MONITOR	DONATE
525340	MONITOR	DONATE
525453	MONITOR	DONATE
525477	MONITOR	DONATE
526171	MONITOR	DONATE
526036	MONITOR	DONATE
522189	MONITOR	DONATE
523490	MONITOR	DONATE
523784	MONITOR	DONATE
521955	MONITOR	DONATE
525446	MONITOR	DONATE
523449	MONITOR	DONATE
524584	MONITOR	DONATE
533252	MONITOR	DONATE
526280	MONITOR	DONATE
525687	MONITOR	DONATE
525485	MONITOR	DONATE
525683	MONITOR	DONATE
525448	MONITOR	DONATE
525691	MONITOR	DONATE
525480	MONITOR	DONATE
526049	MONITOR	DONATE
525871	MONITOR	DONATE
526052	MONITOR	DONATE
522719	MONITOR	DONATE
525948	MONITOR	DONATE
525950	MONITOR	DONATE
524737	MONITOR	DONATE
524734	MONITOR	DONATE
524752	MONITOR	DONATE
524757	MONITOR	DONATE
524744	MONITOR	DONATE
524736	MONITOR	DONATE
524761	MONITOR	DONATE
524735	MONITOR	DONATE
524755	MONITOR	DONATE
524758	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
524760	MONITOR	DONATE
524743	MONITOR	DONATE
524742	MONITOR	DONATE
524751	MONITOR	DONATE
524745	MONITOR	DONATE
524754	MONITOR	DONATE
524315	MONITOR	DONATE
523940	MONITOR	DONATE
525574	MONITOR	DONATE
525486	MONITOR	DONATE
525598	MONITOR	DONATE
525575	MONITOR	DONATE
524333	MONITOR	DONATE
524323	MONITOR	DONATE
524340	MONITOR	DONATE
525572	MONITOR	DONATE
524317	MONITOR	DONATE
524335	MONITOR	DONATE
524331	MONITOR	DONATE
524328	MONITOR	DONATE
524338	MONITOR	DONATE
525575	MONITOR	DONATE
525579	MONITOR	DONATE
524325	MONITOR	DONATE
525577	MONITOR	DONATE
525571	MONITOR	DONATE
524339	MONITOR	DONATE
524330	MONITOR	DONATE
525599	MONITOR	DONATE
525578	MONITOR	DONATE
524327	MONITOR	DONATE
525600	MONITOR	DONATE
524326	MONITOR	DONATE
524336	MONITOR	DONATE
524334	MONITOR	DONATE
524320	MONITOR	DONATE
525594	MONITOR	DONATE
524316	MONITOR	DONATE
524341	MONITOR	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
524322	MONITOR	DONATE
525597	MONITOR	DONATE
525570	MONITOR	DONATE
525596	MONITOR	DONATE
524318	MONITOR	DONATE
524337	MONITOR	DONATE
524329	MONITOR	DONATE
522477	MONITOR	DONATE
522471	MONITOR	DONATE
524771	MONITOR	DONATE
524739	MONITOR	DONATE
524733	MONITOR	DONATE
524746	MONITOR	DONATE
524772	MONITOR	DONATE
529469	MONITOR	DONATE
525594	MONITOR	DONATE
524322	MONITOR	DONATE
524329	MONITOR	DONATE
524318	MONITOR	DONATE
525596	MONITOR	DONATE
524316	MONITOR	DONATE
524341	MONITOR	DONATE
525597	MONITOR	DONATE
525570	MONITOR	DONATE
523930	NOTEBOOK COMPUTER	DONATE
526243	NOTEBOOK COMPUTER	DONATE
528105	NOTEBOOK COMPUTER	DONATE
526285	NOTEBOOK COMPUTER	DONATE
528201	NOTEBOOK COMPUTER	DONATE
528600	NOTEBOOK COMPUTER	DONATE
528912	NOTEBOOK COMPUTER	DONATE
524385	NOTEBOOK COMPUTER	DONATE
527584	NOTEBOOK COMPUTER	DONATE
528202	NOTEBOOK COMPUTER	DONATE
528205	NOTEBOOK COMPUTER	DONATE
524941	NOTEBOOK COMPUTER	DONATE
526316	NOTEBOOK COMPUTER	DONATE
524397	NOTEBOOK COMPUTER	DONATE
532313	NOTEBOOK COMPUTER	DONATE

## EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
531316	NOTEBOOK COMPUTER	DONATE
529485	NOTEBOOK COMPUTER	DONATE
530989	NOTEBOOK COMPUTER	DONATE
532958	NOTEBOOK COMPUTER	DONATE
532959	NOTEBOOK COMPUTER	DONATE
532251	NOTEBOOK COMPUTER	DONATE
532204	NOTEBOOK COMPUTER	DONATE
531672	NOTEBOOK COMPUTER	DONATE
531778	NOTEBOOK COMPUTER	DONATE
527620	NOTEBOOK COMPUTER	DONATE
528451	NOTEBOOK COMPUTER	DONATE
527801	NOTEBOOK COMPUTER	DONATE
527695	NOTEBOOK COMPUTER	DONATE
532063	NOTEBOOK COMPUTER	DONATE
523692	PRINTER	DONATE
523981	PRINTER	DONATE
523415	PRINTER	DONATE
522735	PRINTER	DONATE
522204	PRINTER	DONATE
528702	PRINTER	DONATE
524899	PRINTER	DONATE
524348	PRINTER	DONATE
523082	PRINTER	DONATE
525722	PROJECTOR	DONATE
529578	PROJECTOR	DONATE
530395	PROJECTOR	DONATE
524169	RAID SUBSYSTEM	DONATE
524032	SERVER	DONATE
526577	SWITCH	DONATE
531695	TABLET COMPUTER	DONATE
533172	TABLET COMPUTER	DONATE
522850	TABLET COMPUTER	DONATE
526573	TABLET COMPUTER	DONATE
529659	TABLET COMPUTER	DONATE
527160	TABLET COMPUTER	DONATE
529370	TABLET COMPUTER	DONATE
529362	TABLET COMPUTER	DONATE
526549	TABLET COMPUTER	DONATE
529747	TABLET COMPUTER	DONATE

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
529748	TABLET COMPUTER	DONATE
529746	TABLET COMPUTER	DONATE
529745	TABLET COMPUTER	DONATE
529743	TABLET COMPUTER	DONATE
529744	TABLET COMPUTER	DONATE
529739	TABLET COMPUTER	DONATE
529740	TABLET COMPUTER	DONATE
529741	TABLET COMPUTER	DONATE
529742	TABLET COMPUTER	DONATE
529731	TABLET COMPUTER	DONATE
529360	TABLET COMPUTER	DONATE
529364	TABLET COMPUTER	DONATE
529376	TABLET COMPUTER	DONATE
529379	TABLET COMPUTER	DONATE
529378	TABLET COMPUTER	DONATE
529389	TABLET COMPUTER	DONATE
529366	TABLET COMPUTER	DONATE
529385	TABLET COMPUTER	DONATE
529383	TABLET COMPUTER	DONATE
529361	TABLET COMPUTER	DONATE
529374	TABLET COMPUTER	DONATE
529387	TABLET COMPUTER	DONATE
529384	TABLET COMPUTER	DONATE
529367	TABLET COMPUTER	DONATE
529386	TABLET COMPUTER	DONATE
529375	TABLET COMPUTER	DONATE
529388	TABLET COMPUTER	DONATE
529380	TABLET COMPUTER	DONATE
529173	TABLET COMPUTER	DONATE
529164	TABLET COMPUTER	DONATE
533172	TABLET COMPUTER	DONATE
529375	TABLET COMPUTER	DONATE
529149	TABLET COMPUTER	DONATE
529150	TABLET COMPUTER	DONATE
529156	TABLET COMPUTER	DONATE
529159	TABLET COMPUTER	DONATE
529170	TABLET COMPUTER	DONATE
525005	TABLET COMPUTER	DONATE
525004	TABLET COMPUTER	DONATE

EXHIBIT A

Board Meeting Date: NOVEMBER 16, 2022

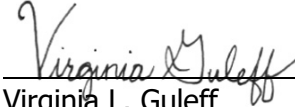
DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS  
MATERIALS PURCHASED BETWEEN DECEMBER 13, 2006 TO SEPTEMBER 19, 2018

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
527179	TABLET COMPUTER	DONATE
527840	UPS BATTERY	DONATE
527398	WEB APP FIREWALL	DONATE
527397	WEB APP FIREWALL	DONATE

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Adoption of Board Criteria for 2023-2024 Budget Development	<b>Item No:</b> 22-8358 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Finance	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski, Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

Each year the Board of Trustees adopts criteria to be used in the development of the District’s annual budget. The budget document will provide an assessment as to which criteria were or were not accommodated.

**Status**

Proposed changes to the 2023-2024 Budget Criteria recommended by the President’s Leadership Team and the Planning & Budget Committee were presented to the Board for information at the October 12, 2022 meeting.

**Recommendation**

It is recommended the Board of Trustees adopt the Budget Criteria for 2023-2024.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
**BUDGET CRITERIA**  
~~2022-23~~**2023-24**

The purposes of the District budget are to provide a) students a high quality, accessible learning-centered education; b) the resources and support needed to deliver effective instruction and services; c) the resources and support to facilitate the teaching-learning process; and d) the means to manage the district in an efficient and cost-effective way.

The criteria listed below are separated into categories that a) reflect philosophy; b) reflect legal, financial or statutory requirements; and c) act as procedural guides. Individual items are not listed in priority order either by category or within each category.

### **Philosophy**

We seek to develop a budget that:

- allocates resources to achieve goals established in the District's strategic initiatives and strategic direction as approved by the Board, and the Community Colleges System's Vision for Success and Roadmap for the Future;
- provides resources to help the District better focus on enhancing a culture of equity and inclusion;
- maximizes state apportionment revenue via emergency conditions allowance funding or actual Student Centered Funding Formula (SCFF) total computational revenue (TCR);
- provides adequate resources for continued improvement of equitable student outcomes and success;
- provides adequate resources and support for high quality, innovative instructional programs and services to students at all district sites;
- makes reasonable and sound projections for all the District's sources of revenue and student access, equity & success data elements;
- allocates resources to maximize revenue by optimizing enrollment, supplemental funding and completion;
- improves classroom productivity, i.e., weekly student contact hours per full-time faculty equivalent, to make progress toward meeting the contractual goal of WSCH per FTEF;
- includes funding necessary to implement high priority District and system-wide goals and Board policies;
- increases and/or maintains sufficient levels of institutional effectiveness while becoming more efficient and cost effective;
- secures additional funding to supplement state apportionment and support student access, equity, success and completion;
- maximizes the employment of full-time faculty by exceeding the annual faculty obligation number to provide a robust curriculum and instructional guidance, support and interactions essential to student success and completion;
- makes every reasonable attempt to avoid layoffs and/or hold them to a minimum should layoffs ever be necessary to ensure the long-term ~~run~~ viability of the institution;
- maintains technological currency and securityefficiency by updating ~~and replacing~~ equipment, services, and software, and staff training;
- funds District sustainability efforts such as recycling, solar power generation, landscaping, and mechanical system improvement to reduce the District's cost of utilities if the return on investment is reasonable;
- provides adequate resources to maintain existing and newly constructed buildings and grounds;
- provides resources to implement recommendations from the accrediting commission and make progress toward implementing accreditation planning agendas identified by the institution;
- maintains adequate District reserves in excess of ~~5%~~ 15% with a goalcontingency of approximately 25%;
- and provides flexibility to respond to emergency situations (e.g. Wildfires and 2019 COVID-19 pandemic).

### **Legal, Financial and Statutory Requirements**

We will develop a budget that:

- achieves and maintains ~~at least~~ a fifteen-five percent (~~5%~~ 15%) unrestrictedcontingency reserve sufficient to cover a minimum of 2 months General Fund operating expendituresin the General Fund;
- meets the fifty percent (50%) law, i.e., at least 50% of the current expense of education is allocated to instructional salary and benefits;
- provides for staffing levels required by the Board of Governors in relation to Title 5, Division 6, Chapter 4, Subchapter 3, Articles 1 and 2. This statute is designed to ensure that districts are making good faith attempts to achieve the long-term goal that seventy-five percent (75%) of instruction is provided by full-time faculty;
- includes reasonable provisions to cover all known or projected liabilities to the District (e.g., accumulated vacation, sick leave, retiree medical benefits, pension, etc.); and

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT**  
**BUDGET CRITERIA**  
~~2022-23~~**2023-24**

- meets all statutory and legally mandated income/expenditure requirements.

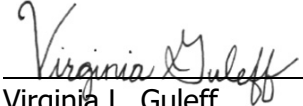
**Procedural Guides**

We will develop a budget that:

- is balanced;
- is based upon planning that reflects both current and long-term District needs and system-wide goals;
- makes steady progress toward correcting structural budget issues (e.g. declining revenue, rising costs, lack of ongoing dollars to cover ongoing expenses, etc.) through budget and enrollment strategies ~~and~~, collective bargaining, and service levels commensurate with funding;
- has had campus community involvement and consideration during preparation;
- includes all contractually negotiated costs and expenses;
- includes all known and projected increases in fixed costs; including step, column and longevity salary increases, medical rate increases and STRS & PERS pension rate increases;
- includes salaries and benefits that do not exceed 87% of total unrestricted budgeted expenditures;
- plans to address significant but unfunded items not included in the budget;
- highlights unusual items and/or provides information on substantive changes from previous budgets;
- limits annual non-trust transfer-in allocations to the unrestricted general fund of less than 2% per year of the total unrestricted expenditure budget from non-general fund sources;
- limits annual debt service payments by the unrestricted general fund to 5% of the total unrestricted expenditure budget where such funds do not have a matching revenue stream to off-set such costs; and
- creates time specific plans for the full funding of unfunded liabilities/obligations through specific trust funds and reserve accounts.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Faculty Using Accumulated Load Bank	<b>Item No:</b> 22-8359 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Instruction	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Erik Shearer Interim Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

**Status**

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

**Recommendation**

It is recommended that the Application for Use of Accumulated Banked Time be approved for:

**Instructor**  
Sarah McArthur

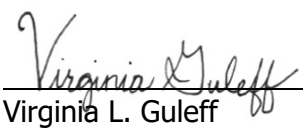
**Discipline**  
Chemistry

**Term Used**  
Spring 2023

**Load Used**  
23.69

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval and/or Ratification of Personnel Actions	<b>Item No:</b> 22-8360 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Human Resources	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Recommendation**

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

**Management\***

1. Employment of Director, Multicultural Programs and Services – Malcolm McLemore  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC - 19  
Effective: November 1, 2022
  
2. Employment of Interim Director, Career Services (Student Enrollment Services) – Brian Donnelly  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC - 19  
Effective: October 1, 2022 – June 30, 2023
  
3. Employment of Veteran’s Program Supervisor – Daniel Torres  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC - 9  
Effective: November 1, 2022
  
4. Employment of Mental Health Specialist – Karen Johnson  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC - 8  
Effective: November 1, 2022
  
5. Employment of Supervisor, EOPS & CARE – Mallory Holt  
Full-time, 40 hours per week, 12 months per year  
Salary: MSC - 11  
Effective: November 1, 2022

**Academic\***

6. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Samantha Muntiferling  
Effective: September 30, 2022 – June 30, 2023

7. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Taren Allen  
Effective: October 3, 2022 – June 30, 2023
8. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – West Upton  
Effective: October 11, 2022 – June 30, 2023
9. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Orland Unified School District) – Emily Lloyd  
Effective: October 11, 2022 – June 30, 2023
10. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Orland Unified School District) – Jennifer Ovtiz  
Effective: October 25, 2022 – June 30, 2023
11. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Teresa Gluesing  
Effective: October 18, 2022 – June 30, 2023
12. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Fall Semester 2022 - Casey Fay, Matthew Madden, Jaide McMillin, Victoria Price

**Classified Employees\***

13. Employment of Custodian II (FPM) – Dylan Bryant  
Full-time, 40 hours per week, 12 months per year  
Salary: CSEA - 18  
Effective: November 1, 2022
14. Employment of Student Success Specialist (Dual Enrollment) – Mai Xiong  
Full-time, 40 hours per week, 12 months per year  
Salary: CSEA - 25  
Effective: November 1, 2022
15. Employment of Administrative Secretary -Grants (Contract Education) – Karen Roush  
Full-time, 40 hours per week, 12 months per year  
Salary: CSEA - 25  
Effective: November 1, 2022
16. Employment of Data Network/Telecommunications System Specialist – Joshua Bordelon  
Full-time, 40 hours per week, 12 months per year  
Salary: CSEA - 40  
Effective: November 1, 2022
17. Reclassification of Position – Joshua Woodward  
From: Employment Technician  
To: Career Specialist  
Effective: November 1, 2022

18. Employee working Out-of-Class, Administrative Secretary to the Dean (Dean of Students) – Julie Aguiar  
Effective: November 1, 2022 – December 31, 2022
19. Temporary Increase from 20 hours to 40 hours, Student Services Assistant – Claudia Godinez  
Effective: October 17, 2022 – June 30, 2023
20. Temporary Increase from 20 hours to 40 hours, Instructional Aide (CBC) – Kimberlynn Deter  
Effective: October 22, 2022 – May 23, 2023
21. Temporary Increase from 24 hours to 40 hours, Special Programs Clerk (Foster Kinship Care Ed. Program) – Kristin Curry  
Effective: October 1, 2022 – March 31, 2023

### **Temporary Employees\***

#### **22. Substitutes**

- Administrative Secretary to the Dean (Instruction) – Debra Baker  
Salary: \$26.75 per hour 10/6/22 – 11/4/22
- Library Tech, Sr. – Michael Easter  
Salary: \$25.50 per hour 10/13/22 – 6/30/23
- Instructional Aide-Cosmo – Francisco Gonzalez-Hernandez  
Salary: \$21.00 per hour 10/24/22 – 11/22/22

#### **23. Professional Expert**

- Crime Scene Actor – Austin Wilson  
Salary: \$15.00 per hour 10/13/22 – 6/23/23
- Crime Scene Actor – Fnu Azeem  
Salary: \$15.00 per hour 10/13/22 – 6/30/23
- Nursing – Nancy Koloski-Lui  
Salary: \$45.00 per hour 10/17/22 – 6/23/23
- Nursing – Anne Ring  
Salary: \$45.00 per hour 10/10/22 – 6/23/23

#### **24. Interns/Volunteers**

- Volunteer (Athletics) – Grace Norlund

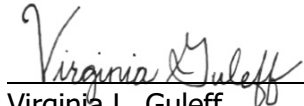
#### **25. Retirements/Resignations**

- Retirement, Program Assistant – Constance Grey-Lavin  
Effective: December 31, 2022
- Resignation, Support Center Representative – Sandyvel Gaona  
Effective: October 14, 2022
- Resignation, Library Technician, Sr. – Lucas Sarcona  
Effective: September 31, 2022

\*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Contracts	<b>Item No:</b> 22-8361 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Assistant Superintendent/Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

**Status**

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$99,100.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

**Recommendation**

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

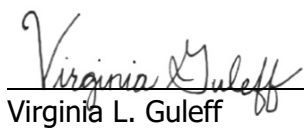
**Butte-Glenn Community College District**

**CONTRACTS APPROVAL REPORT**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
1/1/23	12/31/23	Humboldt State University Sponsored Programs Foundation	Subaward Agreement for SBDC 2023	\$158,000.00	Restricted General	Small Business Development Center	Shearer
10/1/22	9/30/23	Humboldt State University Sponsored Programs Foundation	Subaward Agreement for Go-Biz TAEP 2022-23	\$108,500.00	Restricted General	Small Business Development Center	Shearer
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$266,500.00</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>\$0.00</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Contract to Purchase Servers from Dell Marketing, L.P. utilizing California Participating Addendum No. 7-15-70-34-003	<b>Item No:</b> 22-8362 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

The District’s Information Technology Department requires servers to provide electronic services for the Chico Center student computer labs. Funding will be allocated from HEERF funds.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

**Status**

District staff recommends use of the California Participating Addendum No. 7-15-70-34-003 under the NASPO ValuePoint Cooperative Purchase Program Master Agreement No. MNWNC-108 with Dell Marketing, L.P., as a source to purchase three servers for the Chico Center Student Computer Lab Project from Dell Technologies in the amount not to exceed \$126,000.00. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing this California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

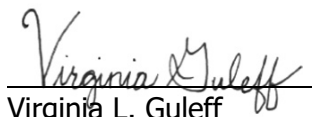
It is recommended that the Board of Trustees approve the purchase of the required servers from Dell Technologies, utilizing California Participating Addendum No. 7-15-70-34-003, per the terms of the contract, in the amount not to exceed \$126,000.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the required servers from Dell Technologies in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Contract to Purchase Smart Classroom Technology Equipment from One Diversified, LLC utilizing University of California Purchasing Agreement #2019.001433	<b>Item No:</b> 22-8363 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

The District’s Information Technology Department requires smart classroom technology equipment for the Chico Center Upgrade Project. Funding will be allocated from the HEERF funds.

Public Contract Code Section 26053.5 authorizes community college districts to purchase materials, equipment, supplies, or services under the same terms and conditions as are specified in a contract lawfully awarded by the University of California or the California State University.

**Status**

District staff recommends use of the awarded University of California Purchasing Agreement #2019.001433 with One Diversified, LLC, as a source to purchase the required smart classroom technology equipment from One Diversified, LLC, as needed during the term December 1, 2022 through June 30, 2023, in the amount not to exceed \$950,000.00. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the University of California contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

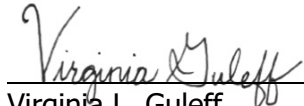
It is recommended that the Board of Trustees approve the purchase of the required smart classroom technology equipment from One Diversified, LLC, utilizing University of California Purchasing Agreement #2019.001433, per the terms of the contract, during the term of December 1, 2022 through June 30, 2023, in the amount not to exceed \$950,000.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of smart classroom technology equipment from One Diversified, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Contract to Purchase Splunk Enterprise License from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36	<b>Item No:</b> 22-8364 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

The District’s California Community Colleges Technology Center (CCCTC) Department requires Splunk Enterprise license for the Information Security Center. Funding will be allocated from the Shared Infrastructure Program grant.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

**Status**

District staff recommends use of the awarded California Participating Addendum Number 7-16-70-36 under the NASPO ValuePoint Master Price Agreement Number ADSP016-130651 with SHI International Corporation, as a source to purchase the required Splunk Enterprise license from SHI International Corporation, for the term December 27, 2022 through December 26, 2023, in the amount not to exceed \$281,685.60. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

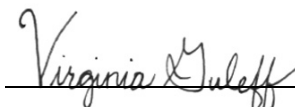
It is recommended that the Board of Trustees approve the purchase of the required Splunk Enterprise license from SHI International Corporation, utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 27, 2022 through December 26, 2023, in the amount not to exceed \$281,685.60.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Splunk Enterprise license from SHI International Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of Contract to Purchase Spirion Data Loss Prevention Solution Support and Maintenance from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36	<b>Item No:</b> 22-8365 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

The District’s California Community Colleges Technology Center (CCCTC) Department requires Spirion data loss prevention (DLP) solution maintenance and support for the Information Security Center. Funding will be allocated from the Shared Infrastructure Program grant.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

**Status**

District staff recommends use of the awarded California Participating Addendum Number 7-16-70-36 under the NASPO ValuePoint Master Price Agreement Number ADSP016-130651 with SHI International Corporation, as a source to purchase the required Spirion DLP solution maintenance and support from SHI International Corporation, for the term December 10, 2022 through December 9, 2023, in the amount not to exceed \$146,029.31. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the California Participating Addendum contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

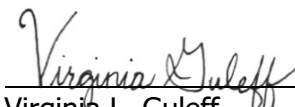
It is recommended that the Board of Trustees approve the purchase of the required Spirion DLP solution maintenance and support from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 10, 2022 through December 9, 2023, in the amount not to exceed \$146,029.31.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Spirion DLP solution maintenance and support from SHI International Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<p><b>Subject:</b> Approval of Contract to Purchase Enterprise Content Management (ECM) Solution from Softdocs SC, LLC utilizing Foundation for California Community Colleges Agreement No. 00005903</p>	<p><b>Item No:</b> 22-8366  <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p><b>Category:</b> Contracts</p>	<p><b>Action Regular</b> <input checked="" type="checkbox"/>  <b>Information Consent</b> <input type="checkbox"/></p>
<p><b>Submitted By:</b> Andrew Suleski Assistant Superintendent/ Vice President</p>	<p><b>Approved By:</b>  Virginia L. Guleff Superintendent/President</p>

**Background**

The District’s Information Technology Department requires software application hosting subscription and services for a district wide electronic document and process management, workflow, and image capturing project. Funding will be allocated from the Higher Education Emergency Relief Fund (HEERF).

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

**Status**

District staff recommends use of the awarded Foundation for California Community Colleges Master Services Agreement, Agreement No. 00005903, with Softdocs SC, LLC, as a source to purchase the required software application hosting subscription and services from Softdocs SC, LLC, as needed during the term November 30, 2022 through November 29, 2027, in the amount not to exceed \$834,716.00. District staff has reviewed the terms and conditions and finds that this purchase made from utilizing the FCCC contract will save administrative time and expense, deliver cost savings, and will be in the best interest of the District.

**Recommendation**

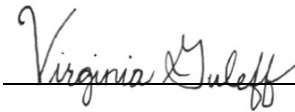
It is recommended that the Board of Trustees approve the purchase of the required software application hosting subscription and services from Softdocs SC, LLC, utilizing Foundation for California Community Colleges Master Services Agreement, Agreement No. 00005903, per the terms of the contract, for the term of November 30, 2022 through November 29, 2027, in the amount not to exceed \$834,716.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the software application hosting subscription and services from Softdocs SC, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of the 2022-2025 Student Equity Plan	<b>Item No:</b> 22-8367 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Student Services	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input checked="" type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Peter Gitau Vice President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

Beginning in the 2018-2019 academic year, the California Community College Chancellor’s Office (CCCCO) officially combined four existing campus programs: Student Equity (SE), Basic Skills Initiative (BSI), Student Success and Support Program (SSSP), and Non-Credit Student Success and Support Program (NC-SSSP). The new program is called Student Equity and Achievement (SEA) and is charged with the following responsibilities: maintain a Student Equity Plan, provide matriculation services, provide all students with an educational plan, and adopt AB 705.

In Spring 2022, the CCCCCO provided an updated Student Equity Plan template that each college is required to complete. This template has a primary focus on racial consciousness and racial equity for our students of color. The CCCCCO also provided student equity data to each college in the following five metrics to determine which sub-groups of students experience equity gaps in outcomes: successful enrollment, completion of transfer-level math and English in the first year, retention from primary term to secondary term, attainment of a Vision for Success goal, and transfer. The Student Equity and Achievement Director coordinated with SEAPAC and held a summer planning retreat in July 2022 with other campus stakeholders to develop Butte College’s 2022-25 Student Equity Plan.

**Status**

The 2022-2025 Student Equity Plan was presented to the following constituent groups at their regular meetings: Academic Senate, Associated Students, Classified Senate, and Management/Supervisory/Confidential (MSC). The Academic Senate and Classified Senate took formal action to approve the 2022-2025 Student Equity Plan, and Associated Students and MSC offered feedback and gave their support of the plan in September 2022.

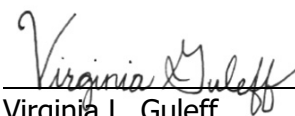
The 2022-2025 Student Equity Plan was presented to the Board of Trustees for initial review at the October 2022 meeting. The Plan returns as an action item for approval at the November Board of Trustees meeting. The deadline for submission to the CCCCCO with all approvals in place is November 30, 2022.

**Recommendation**

It is recommended that the Board of Trustees approve the 2022-2025 Student Equity Plan.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Approval of 2022-2023 Board Goals	<b>Item No:</b> 22-8368 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Administration	<b>Action Regular</b> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Superintendent/President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Background**

At the October 14-15, 2022 special session of the Board of Trustees, the Board discussed their goals for the academic year 2022-2023.

**Status**

The goals were compiled into a list to present to the Board for final approval.

**Recommendation**

The Superintendent/President recommends the Board of Trustees approve the enclosed 2022-2023 Board Goals.



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

**BOARD of Trustees**

## BOARD GOALS 2022-2023

Approved by the Board of Trustees: *Pending*

---

The Board of Trustees will:

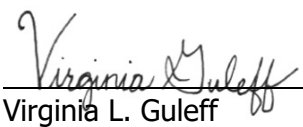
1. Develop a strategic enrollment plan that supports an optimal and realistic size for Butte College while sustaining current funding and serving the entire district.
2. Improve organizational and operational efficiency in all areas to strengthen institutional processes, using the elements of continuous quality improvement.
3. Strengthen institutional data collection, interpretation, reporting, availability, and analysis to improve organizational understanding and processes.
4. Increase community connections, partnerships, outreach, and the Foundation.
5. Support leadership in developing and advancing innovation.
6. Increase understanding of, appreciation for, emphasis in, and action on DEIA<sup>2</sup>.
7. Solidify a mutual approach for communication with Superintendent/President and encourage Board members to contribute their strengths, insights, and support.
8. Provide support for the new Superintendent/President in her professional development endeavors and encourage her to build a strong network with other community college presidents in the region and throughout the state.

---

*Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.*

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**November 16, 2022**

<b>Subject:</b> Review of the Board Meeting Schedule for 2023 and 2024	<b>Item No:</b> 22-8369 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Administration	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Superintendent/President	<b>Approved By:</b>  Virginia L. Guleff Superintendent/President

**Status**

Every two years, it is the obligation of the Board of Trustees to designate the meeting schedule for the coming years. This will be brought back to the Board for approved at the Annual Organizational Meeting in December.

<b>2023</b>		
<b>Date</b>	<b>Location</b>	<b>Time</b>
January 25, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 8, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
April 12, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 17, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 28, 2023	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 9, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 13, 2023	1366 Cortina Drive, Orland, CA 95963	1pm
October 11, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 15, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 13, 2023	3536 Butte Campus Drive, Oroville, CA 95965	1pm

<b>2024</b>		
<b>Date</b>	<b>Location</b>	<b>Time</b>
January 24, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 13, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
April 17, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 15, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 26, 2024	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 14, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 11, 2024	1366 Cortina Drive, Orland, CA 95963	1pm
October 16, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 13, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 11, 2024	3536 Butte Campus Drive, Oroville, CA 95965	1pm