



NOTICE OF REGULAR MEETING

September 14, 2022 | 1:00 p.m.

District Board Room
Student and Administrative Service Building, Oroville, CA

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Elie Wyllie, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

3. Approval of Consent Agenda

Approval of Minutes August 10, 2022	Action	
Approval of Warrants	Action	22-8330
Ratification of Contracts	Action	22-8331
Authorization to Destroy Class 3 – Disposable Records	Action	22-8332
Donation of District Personal Property: Miscellaneous Electronic Equipment	Action	22-8333
Approval of Spring 2022 Curriculum Activity	Action	22-8334
Approval of Out of State Student Travel – Reno, NV	Action	22-8335
Approval and/or Ratification of Personnel Actions	Action	22-8336

Management

Reclassifications, Employments, reassignments, and working out-of-class

Academic

Employments and assignments

Classified Employees

Employments, working out-of-class, reclassification, and temporary increases

Temporary Employees

Substitutes, short term/seasonal, professional experts, and interns/volunteers

Information-Reports

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

4. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

5. **Contracts**

Approval of Contracts	Action	22-8337
Approval of Contract to Purchase Adobe Sign and Adobe Creative Cloud Suite Products from Adobe Inc. utilizing Foundation for California Community Colleges Adobe Contract Number 00901776	Action	22-8338
Approval of Contract Award for Request for Proposals No. 2022-01 Advertising, Marketing & Graphic Design Services	Action	22-8339

6. **Finance**

Resolution 813: Establishing the Fiscal Year 2022-23 Appropriations Limit (GANN Limit)	Action	22-8340
Public Hearing and Adoption of 2022-2023 Final Budget	Action	22-8341

7. **Student Services**

Open for Public Comment and Approval: REVISED College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, Durham, Las Plumas, Orland, Oroville, Paradise, and Willows High Schools.	Action	22-8342
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8. **Future Dates**

October 12, 2022	Regular Meeting	Main Campus	1:00 p.m.
November 16, 2022	Regular Meeting	Main Campus	1:00 p.m.
December 14, 2022	Regular Meeting	Main Campus	1:00 p.m.

9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District

- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

10. Adjournment

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF REGULAR MEETING

August 10, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, August 10, 2022 at 1:00 PM, at the Butte College Glenn Center, 1366 Cortina Drive, Orland, California

Board Members Present Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Board Member Absent None

Staff Members Present Ms. Virginia L. Guleff, Superintendent/President
Dr. Peter Gitau, Vice President
Mr. Andy Suleski, Vice President
Mr. Erik Shearer, Interim Vice President
Ms. Shannon McCollum, Chief of Staff
Various staff also in attendance

Guests None

Pledge of Allegiance to the Flag

Trustee McGinnis led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Krepelka, seconded by Trustee Blacklock, to approve the agenda as presented.
Motion carried unanimously.

2. **Communications from the Public – Consent Agenda Items**

There were no public comments.

3. **Approval of Consent Agenda, Item 22-8319 to 22-8323**

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the consent agenda as presented.

Motion carried unanimously.

4. **Information Reports**

Academic Senate President's Report – Jess Vickery

No one from Academic Senate was available

Classified Senate President's Report – Chris Westbay

No one from Classified Senate was available

Superintendent/President's Report –Virginia L. Guleff

Ms. Guleff updated the Board on her organizational restructuring plans due to the resignation of VP Stoup. She stated the theme for Institute Day was "Return to Process" and she outlined a number of

the topics. Ms. Guleff also gave an update on enrollment numbers, progress on employee performance evaluations, and the events and organizations she is participating in which include Chico Rotary and Chico Chamber of Commerce. She noted her accomplishments her first month as president which included attending the New CEO conference, meetings with Butte County Chief Administrative Officer, Andy Pickett, and attending the Paradise Ribbon Cutting.

Board Comments

Trustee Dahlmeier stated the new Glenn County facility is an exciting opportunity for Butte College as well as the community. Trustee Blacklock stated former Glenn County Trustee, Fred Perez, is with us in spirit. Trustee Massa noted the science classes at the new Glenn Center have filled already. Trustee McGinnis stated he's looking forward to the Board Planning retreat to discuss the future direction of Butte College. Trustee Boeger congratulated staff for building this new building with operating expenses and not bond dollars. This is a wonderful opportunity for the Glenn County community. Trustee Boss stated she met people of all ages at the ribbon cutting for the new Glenn Center, who want to take classes. This was a special day honoring Fred Perez.

5. **Communications from the Public**

There were no public comments.

6. **Contracts**

Approval of Contracts, Item 22-8324

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously.

Approval of Contract to Purchase Information Technology Goods and Services from Rainforest QA, Inc. utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A, Item 22-8325

It was moved by Trustee Krepelka, seconded by Trustee Massa, approve the purchase of the required information technology goods and services from Rainforest QA, Inc., utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A, per the terms of the CMAS contract, for the term of November 3, 2022 through November 2, 2023, in the amount not to exceed \$350,000.00 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Rainforest QA, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

7. **Human Resources**

Consider/Approve Amended Employment Contract for Assistant Superintendent/Vice President for Administration, Item 22-8326

Board President Boss provided an oral summary of the contract term and compensation items.

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve the employment contract for the Assistant Superintendent/Vice President for Administration.

Motion carried by the following roll call vote:

Ayes – Trustees Boss, Blacklock, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis

Abstain – none

Nos – none

Absent – none

8. **Instruction**

Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Partnership Agreement with Inspire School of Arts & Sciences and Princeton Joint Unified School District beginning July 1, 2022 and ending on June 30, 2025, Item 22-8327

Board President Boss opened the meeting for public comment on the College and Career Access Pathway Agreements. Hearing no public comments, the session was closed.

It was moved by Trustee Massa, seconded by Trustee Krepelka, to approve the proposed College and Career Access Pathways (CCAP) Partnership Agreement between Butte Glenn Community College District and Inspire School of Arts & Sciences and Princeton Joint Unified School District beginning on July 1, 2022 and ending on June 30, 2025.

Motion carried unanimously.

Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Las Plumas, Oroville, Orland, Paradise, Pleasant Valley, and Willows High Schools, Item 22-8328

Board President Boss opened the meeting for public comment on the College and Career Access Pathway Appendices. Hearing no public comments, the session was closed.

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the proposed CCAP Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Las Plumas, Oroville, Orland, Paradise, Pleasant Valley, and Willows High Schools.

Motion carried unanimously.

9. **Administration**

Approval of Response to 2021-2022 Grand Jury Report, Item 22-8329

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve the Response to 2021-2022 Grand Jury Report.

Trustee Blacklock stated only five students were interviewed unbeknownst to the college. No one at the college administration was contacted nor were they interviewed. The District was surprised by this report. Trustee Boeger stated our program exceeds the requirement. We offer exceptional services, and he doesn't agree with the Grand Jury's report.

Motion carried unanimously.

10. **Closed Session**

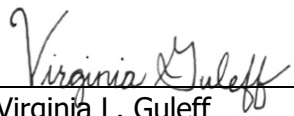
There was no closed session.

11. **Adjournment**

Board President Boss adjourned the meeting at 1:34 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval of Warrants	Item No: 22-8330 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

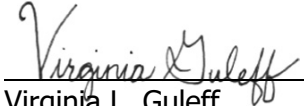
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of July 22, 2022 to August 28, 2022.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	684988 - 685876	\$ 20,040,992.90
Payroll	526720 – 526767	\$ 3,331,612.45
Financial Aid	363473 – 366269	\$ 3,077,077.04

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Ratification of Contracts	Item No: 22-8331 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of August 2022. The Superintendent/President or Assistant Superintendent/Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

**Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
July and August 2022**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/4/22	8/4/22	Diamond Hotel	Facilities Use for Deans/Directors Retreat	(\$435.00)	Unrestricted General	Office of Instruction	Shearer
8/5/22	8/5/22	Almendra Winery & Distillery, Inc.	Rental for Fish & Wildlife Academy Graduation Dinner	(\$2,550.00)	Foundation Agency Account	Public Safety Education & Training	Shearer
7/1/22	6/30/25	Oroville Hospital	Clinical Experience	\$0.00	N/A	Nursing	Shearer
8/22/22	9/29/22	Dave Smallhouse	Amorphous: A Career in Art Glass Exhibit	\$0.00	N/A	Arts	Shearer
1/23/23	5/12/23	David Silverstein	Statistician for Baseball	(\$1,500.00)	Unrestricted General	Athletics	Shearer
9/3/22	12/10/22	David Silverstein	Statistician for Football	(\$1,500.00)	Unrestricted General	Athletics	Shearer
8/15/22	8/15/22	Conner Wenzel	Safe Zone 2.0 Training	(\$225.00)	Restricted General	Multicultural Programs & Services	Gitau
8/10/22	8/10/22	Penny Thundershield	Design and Productions of traditional Native American apparel (five skirts)	(\$425.00)	Restricted General	Multicultural Programs & Services	Gitau
7/1/22	12/31/22	Marie McSpadden	Consulting Services to audit scheduling systems	(\$65,000.00)	Unrestricted General	Office of Instruction	Shearer
6/13/22	6/30/23	Wim McSpadden	Consulting Services of MIS data collection methods and reporting systems	(\$53,900.00)	Unrestricted General	Office of Instruction	Shearer
9/1/22	12/31/22	Ian Symmonds & Associates	Research and Consulting Services for Strategic Enrollment Management Assessment & Integrated Plan	(\$35,000.00)	Restricted General	VP Student Services	Gitau
7/15/22	10/30/22	Senta Burton Consulting	Foster Care Trainings	(\$5,000.00)	Restricted General	Foster Care and Kinship Education	Gitau
7/1/22	6/30/23	Foundation for California Community Colleges	Student Ambassador Program <i>Revised since 6/29/22 Contracts Ratification Report</i>	\$7,500.00	Restricted General	Student Health Center	Gitau
8/18/22	8/18/22	Eclectic Sound Djs	DJ for Roadrunner Rush Welcome Event	(\$300.00)	Restricted General	Orientation	Gitau
8/18/22	8/18/22	Snapshots Photobooth	Photobus for Roadrunner Rush Event	(\$600.00)	Restricted General	Orientation	Gitau
8/22/22	8/23/22	Tender Loving Coffee	Beverage Mobile Trailer for Fall 2022 Student Welcome	(\$1,000.00)	Fiduciary	Student Life	Gitau
7/27/22	7/27/22	Bus-Man Holiday Tours	Charter Bus for student trip to San Francisco	(\$3,380.43)	Restricted General	TRIO SSS	Gitau
9/30/22	12/10/22	First Responder EMS, Inc	Medical standby service for football games	(\$3,000.00)	Unrestricted General	Athletics	Shearer
8/19/22	8/1/23	Choice/American Library Association	Choice Reviews Subscription	(\$668.00)	Unrestricted General	Library	Shearer
upon signature	6/30/23	Glenn County Health & Human Services Agency	Foster and Kinship Care Program Collaboration	\$0.00	N/A	Foster Care and Kinship Education	Gitau
8/2/22	8/2/27	California State University, Chico	Student Placement Agreement	\$0.00	N/A	VP Administration	Suleski
8/16/22	6/30/23	Grand River Solutions, Inc.	Title IX Consulting Services	(\$30,000.00)	Unrestricted General	Title IX	Gitau
8/12/22	Until Terminated	Stripe, Inc.	Stripe Payment Processing Platform	Fees based on transactions	Foundation Agency Account	Business Services	Suleski
8/18/22	Until Terminated	Square	Square Payment Processing Platform	Fees based on transactions	Various	Business Services	Suleski
Upon Payment	One Year	Piazza Technologies, Inc.	Piazza Instructor License	(\$1,137.00)	Unrestricted General	Computer Science	Shearer
Upon Payment	One Year	Flowlab, LLC	Flowlab Education Subscription	(\$144.00)	Unrestricted General	Computer Science	Shearer
7/1/22	6/30/23	Virtual VRI	Virtual Remote Sign Language and Real Time Captioning Services <i>Revised since 08/10/22 Contracts Ratification Report</i>	(\$50,000.00)	Unrestricted General	Disabled Students Programs & Services	Gitau
6/24/22	6/30/23	Strata Information Group, Inc.	Colleague Slate CRM Consulting Support	(\$17,160.00)	Restricted General	Financial Aid	Gitau
1/25/22	6/30/22	Strata Information Group, Inc.	Colleague Consulting Support Slate CRM Implementation	(\$17,160.00)	Restricted General	Financial Aid	Gitau
8/1/22	7/31/23	DocuSign, Inc.	eSignature Business Pro Edition and Support	(\$4,700.00)	Restricted General	School Relations	Gitau
8/16/22	6/30/23	Motimatic, PBC	Motimatic's Messaging Platform to provide marketing services	(\$50,000.00)	Restricted General	Student Services	Gitau
7/1/22	6/30/23	Governmentjobs.com, Inc. dba NEOGOV	Insight Subscription and Candidate Text Messaging Services	(\$13,606.60)	Restricted General	Human Resources	Suleski
9/1/22	5/1/23	PPL, Inc.	Vice President for Instruction Recruitment Services	(\$27,000.00)	Unrestricted General	President	Guleff

**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

**Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
July and August 2022**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	Abernathy-VM Services, LLC	PG&E Tree Crew Training and Certification Program	\$0.00	Restricted General	Contract Education	Shearer
7/1/22	8/19/22	Academy Trained	PG&E Tree Crew Training and Certification Program	(\$68,200.00)	Restricted General	Contract Education	Shearer
6/25/22	12/31/22	Arbor Global , LLC	Utility Line Clearance Pre-Inspector Training and Development Project	(\$30,675.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	ArborWorks, Inc.	PG&E Tree Crew Training and Certification Program	(\$235,000.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Catalyst Arborist Services, LLC	PG&E Tree Crew Training and Certification Program	(\$58,500.00)	Restricted General	Contract Education	Shearer
7/1/22	6/20/23	College of Sequoias	PG&E Tree Crew Training and Certification Program	(\$233,331.00)	Restricted General	Contract Education	Shearer
8/12/22	9/30/22	Davey Tree Surgery Company	PG&E Tree Crew Training and Certification Program	(\$3,900.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/24	Design, Process, Management, Group Corp	Continuous Improvement and Practical Project Management Trainings	(\$74,800.00)	Restricted General	Contract Education	Shearer
5/10/22	6/30/23	Kern Community College District	PG&E Tree Crew Training and Certification Program	(\$5,500.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Mountain F. Enterprises, Inc.	PG&E Tree Crew Training and Certification Program	(\$5,500.00)	Restricted General	Contract Education	Shearer
5/31/22	5/30/24	Mountain F. Enterprises, Inc.	CA Employment Training Panel Contract Administrative Services	Revenue = 13% on ETP Payment Earned	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	San Bernardino Community College District	PG&E Tree Crew Training and Certification Program	(\$96,632.00)	Restricted General	Contract Education	Shearer
7/1/22	12/31/22	San Diego College of Continuing Education Foundation	PG&E Tree Crew Training and Certification Program	(\$29,000.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	SpaceData, LLC	Initial Setup of TrackPoint 2.0 Services	(\$5,000.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	SpaceData, LLC	TrackPoint Trainee Management for PG&E Project	(\$30,000.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	The Original Mowbray's Tree Service, Inc.	PG&E Tree Crew Training and Certification Program	(\$87,700.00)	Restricted General	Contract Education	Shearer
8/15/22	12/31/22	The Regents of the University of California Agriculture and Natural Resources	Research and Design Wood Decay Fungi Training	(\$39,769.00)	Restricted General	Contract Education	Shearer
8/16/22	6/30/23	Voyage Creative Agency	Capture video for Utility Line Clearance Arborist Training Project	(\$5,000.00)	Restricted General	Contract Education	Shearer
7/27/22	12/31/22	Ronn Van Dusen	Business Consulting and Training	(\$15,000.00)	Restricted General	Small Business Development Center	Shearer
8/15/22	12/31/22	Marlena Sparkman	Business Consulting and Training	(\$5,000.00)	Restricted General	Small Business Development Center	Shearer
7/1/22	6/30/23	City of Chico	Community Development Block Grant Funds Economic Development Activity	\$50,000.00	Restricted General	Small Business Development Center	Shearer
8/1/22	12/31/22	Codestorm	Regional CTE Website Upgrades	(\$47,000.00)	Restricted General	North Far North Regional Consortium	Shearer
8/25/22	12/31/23	Feather River Community College District	Strong Workforce Program Allocation	(\$368,832.00)	Restricted General	North Far North Regional Consortium	Shearer
8/25/22	12/31/22	Long Valley Charter dba Thompson Peak Charter	K-12 Pathway Coordinator Grant	(\$65,000.00)	Restricted General	North Far North Regional Consortium	Shearer
8/15/22	12/31/23	Los Rios Community College District	Strong Workforce Program Projects In Common Marketing	(\$160,000.00)	Restricted General	North Far North Regional Consortium	Shearer
7/1/22	6/30/23	Pacific Sky	Website Maintenance & Support	(\$6,000.00)	Restricted General	North Far North Regional Consortium	Shearer
8/25/22	6/30/24	Sacramento County ROP	K-12 Strong Workforce Program Grant	(\$1,000,000.00)	Restricted General	North Far North Regional Consortium	Shearer
9/13/22	9/14/22	Sheraton Redding Hotel at Sundial Bridge	NFNRC Regional Meeting	Est. (\$7,298.00)	Restricted General	North Far North Regional Consortium	Shearer
8/1/22	12/31/23	Sierra College	Strong Workforce Program Projects In Common Marketing	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Shearer
8/1/22	12/31/23	Woodland Community College	Strong Workforce Program Projects In Common Marketing	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Shearer

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
July and August 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/25/22	12/31/23	Yuba Community College District	Strong Workforce Program Projects In Common Marketing	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Shearer
7/1/22	6/30/23	California Security Services, Inc. DBA Elite Universal Security	Private Patrol Services	(\$66,182.88)	Unrestricted General	Police	Gitau
6/14/22	7/1/22	Amplify Professional Services, Inc.	Webmaster Services	(\$2,737.00)	Unrestricted General	Information Technology	Suleski
8/2/22	upon payment	ComputerLand of Silicon Valley	VMWare Vsphere and Vcenter Basic Support Coverage	(\$2,275.00)	Unrestricted General	Information Technology	Suleski
8/19/22	8/18/23	VMWare, Inc.	VMWare Vsphere and Vcenter License	\$0.00	Unrestricted General	Information Technology	Suleski
Upon Payment	One Year	GitHub, Inc.	Code Sharing Software	(\$220.00)	Unrestricted General	Information Technology	Suleski
7/15/22	7/14/23	ITC Systems	Printer On Support and License	(\$945.00)	Unrestricted General	Information Technology	Suleski
9/1/22	8/31/23	Modern Campus USA, Inc.	Omni CMS Saas, Support, Emergency Alerts, and CMS Search	(\$49,375.00)	Unrestricted General	Information Technology	Suleski
5/1/22	6/30/22	Spartacus 5	Webmaster Services <i>Revised since 08/10/22 Contracts Ratification Report</i>	(\$6,008.00)	Unrestricted General	Information Technology	Suleski
9/15/22	9/15/24	Kurzweil Education, Inc.	Kurzweil Education Software Web Subscription License	\$0.00	N/A	CCC Technology Center	Suleski
9/15/22	9/15/24	Cambium Learning, Inc.	Cabmium Learning Web Site	\$0.00	N/A	CCC Technology Center	Suleski
9/1/22	8/31/23	HelpSystems, LLC	Cobalt Strike License Subscription	(\$2,672.89)	Restricted General	CCC Technology Center	Suleski
9/1/22	8/31/23	L-Soft International, Inc.	ListPlex Mailing List Hosting Services	(\$6,950.00)	Restricted General	CCC Technology Center	Suleski
9/1/22	8/30/23	Palomar College / CCC TechConnect	ConferZoom License	(\$2,618.00)	Restricted General	CCC Technology Center	Suleski
8/21/22	8/21/23	Passages Technology, LLC	Milestones PM+ and Lookup Helper Subscription	(\$3,360.00)	Restricted General	CCC Technology Center	Suleski
8/15/22	8/15/23	RFPPPIO, Inc.	RFP360 Subscription License and Services	(\$3,000.00)	Restricted General	CCC Technology Center	Suleski
9/1/22	8/31/23	Salesforce, Inc.	Sales Cloud Enterprise Edition	(\$13,824.00)	Restricted General	CCC Technology Center	Suleski
8/29/22	8/28/23	Zendesk, Inc.	OpenCCC Helpdesk Support Subscription <i>Revised since 08/10/22 Contracts Ratification Report</i>	(\$47,975.45)	Restricted General	CCC Technology Center	Suleski
9/10/22	9/9/23	Zendesk, Inc.	IT Helpdesk Support Services	(\$2,352.00)	Restricted General	CCC Technology Center	Suleski
7/1/22	6/30/23	Aramark Uniform Services	Service Agreements for Custodial and Transportation	(\$13,933.92)	Unrestricted General	Facilities Planning & Management	Suleski
5/23/23	8/31/23	Artisans Choice Painting & More	Paint Men's Locker Room Interior Rooms	(\$57,129.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
5/23/23	8/31/23	Artisans Choice Painting & More	Paint Women's Locker Room Interior Rooms	(\$56,318.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Best Window Cleaning Service	Window Cleaning at Chico Center, Student and Administrative Services, Learning Resource Center, and Allied Health/Public Services Center North and South	(\$12,200.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Cal West Concrete Cutting, Inc.	Exterior Wall Cutting at Gym Concession	(\$3,515.00)	Measure J	Facilities Planning & Management	Suleski

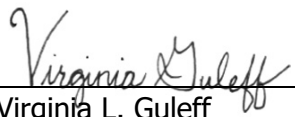
**Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT**

**Contracts Signed by the Superintendent/President or Assistant Superintendent/Vice President for Administration
July and August 2022**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	1/13/23	D.H. Slater and Son, Inc.	Restroom Renovation Project	(\$558,800.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
7/1/22	7/31/22	Dawson Landscape	Landscape for Glenn Center	(\$15,105.33)	Capital	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Door System Design Inc dba The Door Company	Install Electric Operator to service door in Facilities Building	(\$13,896.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Door System Design Inc dba The Door Company	Install Electric Operator to service door in Welding Building	(\$13,896.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	9/1/23	Eagle Architects	Architect Services for Mechanized Agriculture Portables Move Project	(\$58,830.00)	Measure J	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Higgins Pest & Weed	District Annual Weed Control Program	(\$44,100.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/20/22	09/31/22	Jessee Heating and Air Conditioning	Install Lift Bay Doors in Transportation Shop	(\$17,726.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	8/30/22	Martin Construction	Renovation of Gym Concession	(\$57,948.00)	Measure J	Facilities Planning & Management	Suleski
7/18/22	8/20/22	McClelland Air Conditioning, Inc.	Provide duct work for welding laser table	(\$5,000.00)	Restricted General	Facilities Planning & Management	Suleski
8/1/22	8/30/22	Miller Glass, Inc.	Gym Concession Renovation Service Window	(\$25,740.92)	Measure J	Facilities Planning & Management	Suleski
7/1/22	6/30/23	North Valley Water Management	Waste Water Treatment Plant Equipment Repair	(\$24,848.81)	Scheduled Maintenance	Facilities Planning & Management	Suleski
7/19/22	9/1/22	NV5	Laboratory of Record Service for Soil Sampling at Fire Range Project	(\$4,950.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Shirah Builders	Project Consultation	(\$265,000.00)	Various	Facilities Planning & Management	Suleski
7/18/22	9/30/22	Sierra Range Electric	Electrical to Power Welding Laser Cube Equipment	(\$59,636.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Sierra Range Electric	Gym Concession Electrical Work	(\$10,175.00)	Measure J	Facilities Planning & Management	Suleski
7/1/22	6/30/23	TK Elevator Corporation	Annual Elevator Inspections	(\$39,912.00)	Unrestricted General	Facilities Planning & Management	Suleski
8/10/22	12/31/22	United Building Contractors, Inc.	Gas Line for Welding Equipment	(\$3,531.80)	Restricted General	Facilities Planning & Management	Suleski
7/5/22	Until Terminated	Vista La Mesa LLC	Easement for Ingress, Egress, Public Utilities and Pipeline Maintenance Agreement	\$0.00	N/A	Facilities Planning & Management	Suleski
8/1/22	Until Terminated	Vista La Mesa LLC	Glenn County Center Escrow Closing MOU	\$0.00	N/A	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Voltage Specialists	Mechanized Agriculture Portables fire alarm system shop drawings and submittals	(\$4,700.00)	Measure J	Facilities Planning & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$57,500.00			
			TOTAL EXPENSE CONTRACTS	(\$4,758,117.03)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Authorization to Destroy Class 3 – Disposable Records	Item No: 22-8332 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Title 5 of the California Code of Regulations Subchapter 2.5 Sections 59020 - 59033 allows for the classification, retention and destruction of district records.

Status

Title 5, commencing with Section 59025 allows for the destruction of Class 3 – Disposable Records that have been retained for at least three fiscal years after the year in which they were originally created. In accordance with Board Policy 3310 and Administrative Procedure 3310, a list of records recommended for destruction must be submitted to the Board of Trustees to specify that the identified records are to be destroyed. No records included on the attached list are in conflict with applicable laws, regulations or District procedures.

Recommendation

It is recommended that the Board authorize the destruction of records as listed in accordance with Administrative Procedure 3310.

DISPOSABLE RECORDS DESTRUCTION INVENTORY

Board of Trustees
September 14, 2022

Box #	Fiscal Yr	Dept.	Description	Destroy Date
22-1	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-2	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-3	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-4	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-5	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-6	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-7	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-8	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-9	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-10	2018-2019	A&R	Class 3 Scanned Documents	8/1/2022
22-11	2013-2016	A&R	Business/Budget/Payroll	8/1/2022
22-12	2015-2017	A&R	Business/Budget/Payroll	8/1/2022
22-13	2017-2019	A&R	Scanned Official Transcripts	8/1/2022
22-14	2018-2019	A&R	Scanned Official Transcripts	8/1/2022
22-15	2016-2019	A&R	Loss of Priority Reg. Appeals	8/1/2022
22-16	2018	A&R	Add/Drop Enrollment Cards	8/1/2022
22-17	2018	A&R	Add/Drop Enrollment Cards	8/1/2022
22-18	2018	A&R	Add/Drop Enrollment Cards	8/1/2022
22-19	2018	A&R	Add/Drop Enrollment Cards	8/1/2022
22-20	2015-2019	A&R	Add/Drop Enrollment Cards	8/1/2022
22-21	2014-2017	A&R	Appeal Loss of Priority Registration	8/1/2022
1	2015-2016	Business Office	Accounts Payable (Am-As)	8/1/2022
2	2015-2016	Business Office	COTOP 2015 (Hi-Rz)	8/1/2022
3	2014-2015	Business Office	PAYROLL (Inactive Wage Garnishments- SUI Claims)	8/1/2022
4	2015-2016	Business Office	Vendor Check Registers (12/2015 - 4/2016)	8/1/2022
5	2015-2016	Business Office	SAR (3/2016-4/2016)	8/1/2022
6	2009-2010	Business Office	Student Refund (WI 2010- SP 2010)	8/1/2022
7	2015-2016	Business Office	A/P - BUTTE College (C)-Bz	8/1/2022
8	2015-2016	Business Office	CLEARING ACCT BANK RECONS (Fd 03, 11, 12, 33, 34) B of A& Wells Fargo (7/15 -1/16)	8/1/2022
9	2015-2016	Business Office	A/P -DELL MARKETING (NOV. -JUNE) - Dz	8/1/2022
10	2015-2016	Business Office	A/P - (Ber - Butte College Bookstore)	8/1/2022
11	2015-2016	Business Office	A/P (Cenj -Cor)	8/1/2022
12	2015-2016	Business Office	A/P - (L)	8/1/2022
13	2015-2016	Business Office	Vendor Check Registers (7/2015 - 11/2015)	8/1/2022
14	2015-2016	Business Office	A/P (Ph- Raw)	8/1/2022
15	2015-2016	Business Office	A/P (Roe-Scr)	8/1/2022
16	2015-2016	Business Office	A/P (Mci-Mil)	8/1/2022
17	2015-2016	Business Office	A/P (W)	8/1/2022
18	2015-2016	Business Office	A/P (Xyz)	8/1/2022
19	2015-2016	Business Office	A/P (U-V)	8/1/2022
20	2015-2016	Business Office	A/P (Red-Rod)	8/1/2022
21	2015-2016	Business Office	A/P (Ta-Ty)	8/1/2022
22	2015-2016	Business Office	A/P (Sd-Smo)	8/1/2022
23	2015-2016	Business Office	A/P (M-Mch)	8/1/2022
24	2015-2016	Business Office	A/P (Sn -Sy)	8/1/2022
25	2015-2016	Business Office	A/P (US Bank - (3/2016 - 5/2016) PINKS	8/1/2022

DISPOSABLE RECORDS DESTRUCTION INVENTORY

Board of Trustees
September 14, 2022

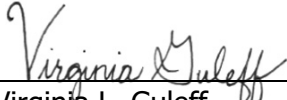
Box #	Fiscal Yr	Dept.	Description	Destroy Date
26	2015-2016	Business Office	SAR (11/16/2015- 01/15/2016)	8/1/2022
27	2015-2016	Business Office	Deposits A/P Reporst - Voided Checks/Journal Entries - Payden&Rygel	8/1/2022
28	2015-2016	Business Office	Foundation (7/1-6/30) & BANK REC+FUND & 20000-22113+23002-23236	8/1/2022
29	2015-2016	Business Office	A/R - Old Student Refunds (Processed after 7/1/15 (Spring 2003- Spring 2015)	8/1/2022
30	2015-2016	Business Office	Foundation (25000-25662)	8/1/2022
31	2015-2016	Business Office	COTOP 2015 (A-Hi)	8/1/2022
32	2015-2016	Business Office	SAR (Jan. 16 2016 -Feb 2016)	8/1/2022
33	2015-2016	Business Office	A/P - (Gj-Hec)	8/1/2022
34	2015-2016	Business Office	A/P - (Hed-I)	8/1/2022
35	2015-2016	Business Office	Purchse orders regular (P42037-P43989)	8/1/2022
36	2015-2016	Business Office	A/P - Cos-Dell Marketing (July -Oct.)	8/1/2022
37	2015-2016	Business Office	A/P - (E-Fec)	8/1/2022
38	2015-2016	Business Office	A/P (At-Beq)	8/1/2022
39	2015-2016	Business Office	A/P (C-Ceni)	8/1/2022
40	2015-2016	Business Office	A/P - TRAVEL GOLDEN ROD	8/1/2022
41	2015-2016	Business Office	A/P (Fed-Gi)	8/1/2022
42	2009	Business Office	Monthly Registration & Balance sheets (04/2009-06/2009) 6 of 6	8/1/2022
43	2014-2016	Business Office	A/R - SAR (JUNE 2015 - JULY 2015)	8/1/2022
44	2015-2016	Business Office	A/R - SAR (9/2015-11/2015)	8/1/2022
45	2014-2016	Business Office	Cash In County (ACCT 19110) - (1/15-5/16)	8/1/2022
46	2015-2016	Business Office	(May 2016-JUNE 2016)	8/1/2022
47	2015-2016	Business Office	FOUNDATION (26100-26695)	8/1/2022
48	2015-2016	Business Office	Journals	8/1/2022
49	2015-2016	Business Office	A/R -SAR - (Aug 2015-Sept.12 2015)	8/1/2022
50	2014-2015	Business Office	COTOP (q-z)	8/1/2022
51	1991-1992	Business Office	Financial Records	8/1/2022
52	2014-2015	Business Office	COTOP (A-Ha)	8/1/2022
75	2014-2015	Business Office	COTOP (Ha-p)	8/1/2022
79	2015-2016	Business Office	Purchase Orders Open B20988-B24664	8/1/2022
80	2012-2013	Business Office	NC Payroll Calc. Registers (PPGS, BVRP, EHUP, Etc.)	8/1/2022
81	2015-2016	Business Office	A/P (A-AL)	8/1/2022
82	2013-2016	Business Office	ATR Deposits Receipts (JEs) - (1/2014-6/2016)	8/1/2022
83	2000-2016	Business Office	NSF Checks - Bankruptcy	8/1/2022
85	2008-09	Business Office	C-Transfers	8/1/2022
89	2013	Business Office	SAR (6/2013-12/2013)	8/1/2022
90	2015-2016	Business Office	A/P (Mim-Mz)	8/1/2022
91	2015-2016	Business Office	A/P -(J-K)	8/1/2022
92	2015-2016	Business Office	A/P (Pa -PG&E)	8/1/2022
93	2015-2016	Business Office	A/P - US BANK (June PY -Sept. 15)	8/1/2022
94	2015-2016	Business Office	US BANK (Oct. 15 - Feb. 16)	8/1/2022
95	2015-2016	Business Office	A/P - Office depot	8/1/2022
96	2015-2016	Business Office	COTOP 2015(S-Zz)	8/1/2022
97	2015-2016	Business Office	A/P (N-0)	8/1/2022

DISPOSABLE RECORDS DESTRUCTION INVENTORYBoard of Trustees
September 14, 2022

Box #	Fiscal Yr	Dept.	Description	Destroy Date
98	2005	Business Office	Monthly Registration & Balance sheets (May & June 05)	8/1/2022
99	2014-2015	Business Office	A/R - SAR (Dec 2014 - Jan 2015)	8/1/2022
100	2014-2015	Business Office	A/R - SAR (APRIL 2015 - MAY 2015)	8/1/2022
101	2015-2016	Business Office	Foundation Deposits (July-June)	8/1/2022
102	1981-1992	Business Office	Microfiche General Ledger	8/1/2022
103	2014-2015	Business Office	A/P (Chico Rent -Culle)	8/1/2022
76	2014-2015	Business Office	A/R -SAR -(Feb. 2015 -March. 2015)	8/1/2022
77	2014-2015	Business Office	Journal & Budget Transfers	8/1/2022
78	2015-2016	Business Office	Student Refund Fall 2015	8/1/2022
84	2015-2016	Business Office	Invoices	8/1/2022
86	2014	Business Office	SAR (Feb-Dec 2014)	8/1/2022
87	2013-2014	Business Office	Invoices 9/2013-10/2014	8/1/2022
88	2013	Business Office	SAR (1/2013-5/2013)	8/1/2022
89	1994-1995	Foundation	Financial Records	8/1/2022
90	1993-1994	Foundation	Financial Records	8/1/2022
91	1992-1993	Foundation	Financial Records	8/1/2022
92	1995-1996	Foundation	Financial Records	8/1/2022
93	1995-2010	Foundation	Tax Info. & 1096,1098, 1099 & Purchase Orders & Foundation Grants	8/1/2022
94	1990-1991	Foundation	Financial Records	8/1/2022
95	1988-1991	Foundation	Financial Records	8/1/2022
96	1994-1995	Foundation	Financial Records	8/1/2022
D1	2017-18	HR	Recruitment files	8/1/2022
D2	2017-18	HR	Recruitment files	8/1/2022
D3	2017-18	HR	Recruitment files	8/1/2022
D4	2017-18	HR	Recruitment files	8/1/2022
D5	2017-18	HR	Recruitment files	8/1/2022
D6	2017-18	HR	Recruitment files	8/1/2022
D7	2017-18	HR	Recruitment files	8/1/2022
D8	2017-18	HR	Recruitment files	8/1/2022
D9	2017-18	HR	Recruitment files	8/1/2022
D10	2017-18	HR	Recruitment files	8/1/2022
D11	2017-18	HR	Recruitment files	8/1/2022

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Donation of District Personal Property: Miscellaneous Electronic Equipment	Item No: 22-8333 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District’s Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District’s Board Policy 6550 and held in the District’s best interests. The Computers for Classrooms has agreed to accept this property.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District’s personal property.

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
525719	CAMERA	DONATE
525720	CAMERA	DONATE
529849	COMPUTER TOWER	DONATE
529878	COMPUTER TOWER	DONATE
529813	COMPUTER TOWER	DONATE
529390	COMPUTER TOWER	DONATE
529814	COMPUTER TOWER	DONATE
529899	COMPUTER TOWER	DONATE
527019	COMPUTER TOWER	DONATE
528951	COMPUTER TOWER	DONATE
527001	COMPUTER TOWER	DONATE
528963	COMPUTER TOWER	DONATE
528556	COMPUTER TOWER	DONATE
528952	COMPUTER TOWER	DONATE
527008	COMPUTER TOWER	DONATE
528970	COMPUTER TOWER	DONATE
528973	COMPUTER TOWER	DONATE
528969	COMPUTER TOWER	DONATE
528976	COMPUTER TOWER	DONATE
528959	COMPUTER TOWER	DONATE
528972	COMPUTER TOWER	DONATE
528986	COMPUTER TOWER	DONATE
527020	COMPUTER TOWER	DONATE
528999	COMPUTER TOWER	DONATE
528993	COMPUTER TOWER	DONATE
528956	COMPUTER TOWER	DONATE
528978	COMPUTER TOWER	DONATE
527016	COMPUTER TOWER	DONATE
527006	COMPUTER TOWER	DONATE
528989	COMPUTER TOWER	DONATE
527011	COMPUTER TOWER	DONATE
528961	COMPUTER TOWER	DONATE
529000	COMPUTER TOWER	DONATE
528967	COMPUTER TOWER	DONATE
528965	COMPUTER TOWER	DONATE
527014	COMPUTER TOWER	DONATE
528974	COMPUTER TOWER	DONATE
528957	COMPUTER TOWER	DONATE
528984	COMPUTER TOWER	DONATE
528975	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
527007	COMPUTER TOWER	DONATE
528971	COMPUTER TOWER	DONATE
528949	COMPUTER TOWER	DONATE
528996	COMPUTER TOWER	DONATE
527012	COMPUTER TOWER	DONATE
528960	COMPUTER TOWER	DONATE
528958	COMPUTER TOWER	DONATE
528953	COMPUTER TOWER	DONATE
531859	COMPUTER TOWER	DONATE
531831	COMPUTER TOWER	DONATE
531832	COMPUTER TOWER	DONATE
526922	COMPUTER TOWER	DONATE
531830	COMPUTER TOWER	DONATE
525590	COMPUTER TOWER	DONATE
527707	COMPUTER TOWER	DONATE
529527	COMPUTER TOWER	DONATE
527754	COMPUTER TOWER	DONATE
531046	COMPUTER TOWER	DONATE
531019	COMPUTER TOWER	DONATE
531037	COMPUTER TOWER	DONATE
531039	COMPUTER TOWER	DONATE
531020	COMPUTER TOWER	DONATE
531040	COMPUTER TOWER	DONATE
531029	COMPUTER TOWER	DONATE
531013	COMPUTER TOWER	DONATE
531036	COMPUTER TOWER	DONATE
531035	COMPUTER TOWER	DONATE
531015	COMPUTER TOWER	DONATE
531034	COMPUTER TOWER	DONATE
531027	COMPUTER TOWER	DONATE
531022	COMPUTER TOWER	DONATE
531026	COMPUTER TOWER	DONATE
531030	COMPUTER TOWER	DONATE
531041	COMPUTER TOWER	DONATE
531028	COMPUTER TOWER	DONATE
531043	COMPUTER TOWER	DONATE
531021	COMPUTER TOWER	DONATE
531012	COMPUTER TOWER	DONATE
531038	COMPUTER TOWER	DONATE
531033	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
531016	COMPUTER TOWER	DONATE
531031	COMPUTER TOWER	DONATE
531050	COMPUTER TOWER	DONATE
531048	COMPUTER TOWER	DONATE
531025	COMPUTER TOWER	DONATE
531042	COMPUTER TOWER	DONATE
531018	COMPUTER TOWER	DONATE
531014	COMPUTER TOWER	DONATE
531047	COMPUTER TOWER	DONATE
531017	COMPUTER TOWER	DONATE
531023	COMPUTER TOWER	DONATE
531044	COMPUTER TOWER	DONATE
529882	COMPUTER TOWER	DONATE
529873	COMPUTER TOWER	DONATE
529202	COMPUTER TOWER	DONATE
529847	COMPUTER TOWER	DONATE
526141	COMPUTER TOWER	DONATE
527289	COMPUTER TOWER	DONATE
527314	COMPUTER TOWER	DONATE
527320	COMPUTER TOWER	DONATE
527315	COMPUTER TOWER	DONATE
527322	COMPUTER TOWER	DONATE
527318	COMPUTER TOWER	DONATE
527321	COMPUTER TOWER	DONATE
527820	COMPUTER TOWER	DONATE
527316	COMPUTER TOWER	DONATE
527817	COMPUTER TOWER	DONATE
529937	COMPUTER TOWER	DONATE
529938	COMPUTER TOWER	DONATE
529936	COMPUTER TOWER	DONATE
529931	COMPUTER TOWER	DONATE
529934	COMPUTER TOWER	DONATE
529559	COMPUTER TOWER	DONATE
529939	COMPUTER TOWER	DONATE
529933	COMPUTER TOWER	DONATE
529935	COMPUTER TOWER	DONATE
529930	COMPUTER TOWER	DONATE
509917	COMPUTER TOWER	DONATE
531055	COMPUTER TOWER	DONATE
531030	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
531386	DOCUMENT CAMERA	DONATE
515373	DVD PLAYER	DONATE
525918	MONITOR	DONATE
526921	MONITOR	DONATE
526172	MONITOR	DONATE
526166	MONITOR	DONATE
524820	MONITOR	DONATE
528803	MONITOR	DONATE
512079	MONITOR	DONATE
512115	MONITOR	DONATE
512608	MONITOR	DONATE
524319	MONITOR	DONATE
503789	MONITOR	DONATE
511623	MONITOR	DONATE
523506	MONITOR	DONATE
520583	MONITOR	DONATE
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520578	MONITOR	DONATE
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520594	MONITOR	DONATE
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520597	MONITOR	DONATE
520615	MONITOR	DONATE
520617	MONITOR	DONATE
520602	MONITOR	DONATE
520625	MONITOR	DONATE
520603	MONITOR	DONATE
520626	MONITOR	DONATE
520599	MONITOR	DONATE
520428	MONITOR	DONATE
520424	MONITOR	DONATE
520430	MONITOR	DONATE
520616	MONITOR	DONATE
520601	MONITOR	DONATE
520598	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
520600	MONITOR	DONATE
520620	MONITOR	DONATE
520419	MONITOR	DONATE
520627	MONITOR	DONATE
520618	MONITOR	DONATE
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520563	MONITOR	DONATE
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520427	MONITOR	DONATE
520561	MONITOR	DONATE
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520570	MONITOR	DONATE
525929	MONITOR	DONATE
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525931	MONITOR	DONATE
525936	MONITOR	DONATE
525978	MONITOR	DONATE
525943	MONITOR	DONATE
525933	MONITOR	DONATE
525944	MONITOR	DONATE
525938	MONITOR	DONATE
523941	MONITOR	DONATE
525947	MONITOR	DONATE
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525874	MONITOR	DONATE
525921	MONITOR	DONATE
525968	MONITOR	DONATE
525959	MONITOR	DONATE
525960	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
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523509	MONITOR	DONATE
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523170	MONITOR	DONATE
523167	MONITOR	DONATE
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523166	MONITOR	DONATE
523507	MONITOR	DONATE
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523179	MONITOR	DONATE
523497	MONITOR	DONATE
524670	MONITOR	DONATE
523157	MONITOR	DONATE
523173	MONITOR	DONATE
523161	MONITOR	DONATE
523172	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
523513	MONITOR	DONATE
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520604	MONITOR	DONATE
520408	MONITOR	DONATE
520622	MONITOR	DONATE
520400	MONITOR	DONATE
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520387	MONITOR	DONATE
520402	MONITOR	DONATE
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520384	MONITOR	DONATE
520390	MONITOR	DONATE
520388	MONITOR	DONATE
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520406	MONITOR	DONATE
520404	MONITOR	DONATE
520409	MONITOR	DONATE
520407	MONITOR	DONATE
520410	MONITOR	DONATE
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520405	MONITOR	DONATE
520401	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: September 14, 2022

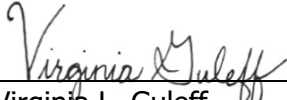
DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN
JANUARY 1, 1995 TO SEPTEMBER 27, 2017

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
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520313	MONITOR	DONATE
520314	MONITOR	DONATE
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523292	MONITOR	DONATE
523297	MONITOR	DONATE
523293	MONITOR	DONATE
523305	MONITOR	DONATE
523302	MONITOR	DONATE
523295	MONITOR	DONATE
523298	MONITOR	DONATE
529184	NOTEBOOK COMPUTER	DONATE
527305	NOTEBOOK COMPUTER	DONATE
532309	NOTEBOOK COMPUTER	DONATE
526329	PRINTER	DONATE
521548	PRINTER	DONATE
528509	PROJECTOR	DONATE
530512	SCANNER	DONATE
524663	SPEAKER	DONATE
503543	STITCHER BOOKLET MAKER	DONATE
526139	SWITCH	DONATE
512510	TABBER	DONATE
513950	TELEVISION	DONATE
507761	TELEVISION	DONATE
513387	TELEVISION	DONATE
513386	TELEVISION	DONATE
504203	TELEVISION	DONATE
504204	TELEVISION	DONATE
520080	VCR	DONATE
513277	VCR	DONATE
512493	VCR	DONATE
513276	VCR	DONATE
512649	VCR	DONATE
520699	VCR	DONATE
504857	VIDEO CONFERENCING	DONATE
504858	VIDEO CONFERENCING	DONATE

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval of Spring 2022 Curriculum Activity	Item No: 22-8334 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Office of Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Erik Shearer Interim Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Board Policy 4020 – Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The district will be reporting all curriculum activity (courses and programs) to the Board twice a year. Fall activity will be reported the following Spring; Spring activity will be reported the following Fall. Attached is the Spring 2022 curriculum activity.

Status

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Vice President of Instruction concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the Spring 2022 curriculum activity as described in the attached.

Spring 2022 Curriculum Course Modifications

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	MIS Code	Ped Cap
3.21.22	AB 22	Agriculture Economics	Minor								x		x				
3.21.22	AGS 104B	Organic Farm Techniques	Delete														
5.2.22	ANTH 17	Intro to Linguistics	Delete														
5.2.22	ART 11	Intermediate Drawing	Delete														
3.21.22	ART 39	Business-Graphic Design	Delete														
5.2.22	ART 9	3-D Foundation	Minor										x	x	x		
3.21.22	AUT 41	Specialized Automotive Electronics and Microcomputers	Delete														
3.21.22	AUT 42	Advanced Specialized Automotive Electronics and Microcomputers	Delete														
5.2.22	BIOL 30	Anatomical Preparations	Minor										x	x			
3.21.22	BIOL 41	Cell and Molecular Biology	Major					x									
5.2.22	BIOL 42	Organismal Biology	Minor											x			
3.21.22	BIOL 42	Organismal Biology	Major					x									
3.21.22	BIOL 43	Ecology and Evolution	Major					x									
5.2.22	BUS 66	Retail Management	Delete														
5.2.22	CDF 131	ECE Mentor Teacher Sem	Delete														
5.2.22	CDF 133	Director Mentor Seminar	Delete														
5.2.22	CDF 40	Observation and Assessment	Minor					x									
4.18.22	CERT	Home Health Aide	Delete														
5.2.22	CHEM 1	General Chemistry I	Minor									x	x	x			
5.2.22	CHEM 1	General Chemistry I	Major					x									
3.21.22	CHEM 1	General Chemistry I	Major					x									
5.2.22	CHEM 11	Introduction to Chemistry	Minor								x			x			
4.18.22	CHEM 110	Introductory Chemistry	Delete														
5.2.22	CHEM 2	General Chemistry II	Minor									x	x	x			
5.2.22	CHEM 21	Organic Chemistry I	Minor							x			x	x			
5.2.22	CHEM 22	Organic Chemistry II	Minor							x			x	x			
5.2.22	CHEM 51	Elementary Inorganic Chemistry	Minor					x					x	x			
12.6.21	COS 100	Introduction to Cosmetology	Delete														
12.6.21	COS 101	Cosmetology I	Delete														
12.6.21	COS 102	Cosmetology II	Delete														
12.6.21	COS 103	Cosmetology III	Delete														
12.6.21	COS 104	Cosmetology IV	Delete														

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	MIS Code	Ped Cap
12.6.21	COS 105	Cosmetology V	Delete														
12.6.21	COS 106	Cosmetology VI	Delete														
5.2.22	CSCI 10	Computer Architecture and Organization	Minor											x			
5.2.22	CSCI 2	Business and Computer Information Systems	Minor							x	x	x		x			
5.2.22	CSCI 20	Programming and Algorithms I	Minor											x			
5.2.22	CSCI 21	Programming and Algorithms II	Minor											x			
5.2.22	CSCI 22	Discrete Structures	Major				x					x	x				
5.2.22	CSCI 23	Systems Analysis and Design	Minor											x			
5.2.22	CSCI 25	Linux 1	Minor							x				x			
5.2.22	CSCI 26	Linux 2, System Administration	Minor							x				x			
5.2.22	CSCI 31	Web Development I	Minor							x	x	x		x	x		
5.2.22	CSCI 36	Programming Project	Minor											x			
5.2.22	CSCI 4	Introduction to Programming Concepts and Methodologies	Minor											x			
4.4.22	CSCI 48	Cisco Networks Level 1 and 2	Delete														
5.2.22	CSCI 49	PCs and Peripherals/A+	Minor							x	x	x	x	x			
2.28.22	CSCI 53	Cisco Networks Level 2	Delete														
4.4.22	CSCI 56	Cisco Networks Level 3 & 4, Scaling and Connecting	Delete														
5.2.22	CSCI 65	Microsoft SQL Database Administration	Minor							x	x	x		x			
5.2.22	CSL 34	Group Experience	Delete														
5.2.22	DRAM 100	Intro to Professional Theatre	Delete														
3.21.22	DRAM 4	Creative Drama - Children	Delete														
5.2.22	ECON 2	Principles of Macroeconomics	Major					x									
5.2.22	ECON 4	Principles of Microeconomics	Major					x									
3.21.22	EDUC 100	On Course for Student Success	Delete														
3.21.22	EDUC 20	Tutoring Methods	Delete														
5.2.22	ENGL 10	British Literature II	Major					x									
5.2.22	ENGL 118	Accelerated Composition Workshop, I and II	Delete														
5.2.22	ENGL 119	Composition Workshop II	Delete														
3.21.22	ENGL 14	U.S. Literature I	Minor					x			x		x	x			
3.21.22	ENGL 16	U.S. Literature II	Minor					x			x		x	x			
5.2.22	ENGL 2	Reading and Composition	Major					x									
3.21.22	ENGL 20	Introduction to Poetry	Minor								x		x	x			
5.2.22	ENGL 215	Foundations of Writing	Delete														
5.2.22	ENGL 217	Basic Writing Skills	Delete														

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	MIS Code	Ped Cap
5.2.22	ENGL 218	Accelerated Reading and Writing	Delete														
5.2.22	ENGL 219	Composition Workshop I	Delete														
5.2.22	ENGL 3	Reading and Composition Intensive	Major					x									
3.21.22	ENGL 45	Latino Literature	Delete														
3.21.22	ENGL 8	British Literature I	Minor					x			x		x	x			
5.2.22	ENGR 1	Introduction to Engineering	Minor							x				x			x
5.2.22	ENGR 17	Electrical Circuits and Devices	Minor								x			x			
5.2.22	ENGR 3	Plane Surveying I	Minor											x			
5.2.22	ENGR 45	Materials Science	Minor										x	x	x		
5.2.22	ENGR 8	Statics	Minor								x		x	x			x
3.21.22	ESL 354	Training-Specific VESL	Delete														
4.18.22	FSC 201E	Confined Space Rescue Operations	Delete														
3.21.22	FSC 203Z	Fire and Safety Training Orient	Delete														
5.2.22	GEOG 22	Remote Sensing/Spatial Analys	Delete														
3.21.22	GEOL 32	Physical Geology with Lab	Minor							x		x		x			
3.21.22	HIST 20	History of the Middle East	Major		x					x	x	x	x	x	x		
3.21.22	HLTH 20	Health Issues-Athletics	Delete														
3.21.22	IDST 12	Success in Online Learning	Delete														
3.21.22	ITEC 55	Introduction to Industrial Trades	Major			x	x				x	x	x	x			x
4.18.22	KIN 10	Personal Fitness Training Practicum	Delete														
3.21.22	KIN 36	Gentle Aerobics and Movement	Delete														
3.21.22	KIN 76	Aikido	Delete														
3.21.22	LATN 3	Third Semester Latin	Delete														
3.21.22	MATH 108	Beginning Algebra	Delete														
4.18.22	MATH 11	Math for Liberal Arts	Minor											x			
3.21.22	MATH 11	Math for Liberal Arts	Major					x									
3.21.22	MATH 110	Geometry	Delete														
5.2.22	MATH 116	Accelerated Algebra	Delete														
3.21.22	MATH 118	Pre-Statistics and Pre-Liberal Arts Math	Delete														
3.21.22	MATH 12	Mathematics for Business Decisions (Finite Mathematics)	Major					x									
5.2.22	MATH 124	Intermediate Algebra	Delete														
3.21.22	MATH 13	Survey of Calculus	Major					x									
3.21.22	MATH 17	Investigative Introductory Statistics	Major					x									
4.18.22	MATH 18	Introduction to Statistics	Minor											x			

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	MIS Code	Ped Cap
3.21.22	MATH 18	Introduction to Statistics	Major					x									
5.2.22	MATH 18s	Introduction to Statistics with Support	Major	x	x					x	x	x	x	x			
3.21.22	MATH 20	Trigonometry	Major					x									
3.21.22	MATH 216	Basic Math	Delete														
3.21.22	MATH 217	Pre-Algebra	Delete														
4.18.22	MATH 26	College Algebra	Minor											x			
3.21.22	MATH 26	College Algebra	Major					x									
4.18.22	MATH 30	Analytic Geometry and Calculus I	Minor										x				
5.2.22	MATH 318	Math Foundations	Minor							x	x	x		x			
3.21.22	MATH 4	Concepts in Mathematics for Teachers I	Major					x									
4.18.22	MATH 40	Differential Equations	Minor											x			
3.21.22	MATH 5	Concepts in Mathematics for Teachers II	Major					x									
4.18.22	MATH 7	Formal Logic and Writing	Minor											x			
5.2.22	MSP 30	Introduction to Digital Art	Minor											x	x		
2.28.22	MUS 10	Music Theory I	Delete														
2.28.22	MUS 11	Musicianship I	Delete														
2.28.22	MUS 12	Music Theory II	Delete														
2.28.22	MUS 13	Musicianship II	Delete														
2.28.22	MUS 14	Music Theory III	Delete														
2.28.22	MUS 15	Musicianship III	Delete														
2.28.22	MUS 16	Music Theory IV	Delete														
2.28.22	MUS 17	Musicianship IV	Delete														
3.21.22	MUS 88	Applied Music	Major			x	x				x						
4.18.22	NSG 103	Home Health Aide for the CNA	Delete														
4.18.22	OLS 330	Experiential Voc. Training	Delete														
5.2.22	OLS 351	Industrial Wood Working	Delete														
5.2.22	OLS 352	Janitorial Services	Delete														
5.2.22	OLS 353	Landscaping Services	Delete														
4.18.22	OLS 354	Commercial Sewing	Delete														
5.2.22	OLS 355	Recycling	Delete														
3.21.22	PSC 10	Introduction to Environmental Science	Minor							x	x	x	x	x			
5.2.22	PSC 12	PSC 12 - Concepts in Physical Science	Minor					x					x	x			
5.2.22	PSC 30	Introductory Astronomy	Minor										x		x		
3.21.22	PSC 50	Introduction to Weather	Minor								x						

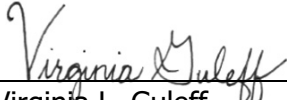
Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course #/Subject	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	MIS Code	Ped Cap
5.2.22	PSC 51	Weather Lab	Minor											X			X
5.2.22	READ 126	College Success Skills	Delete														
5.2.22	READ 127	Reading for College Success	Delete														
5.2.22	READ 2	Speed Reading	Delete														
3.21.22	READ 223	Strengthening Reading I	Delete														
5.2.22	READ 225	Strengthening Reading II	Delete														
3.21.22	RT 142	Neonatal and Pediatric Respiratory Care	Major				X					X	X	X			

Spring 2022 Curriculum Program Modifications

Curriculum Consent Agenda Date	Type	Program	New/Major/Minor/Delete	Title	New Units	Existing Units	Core Requirements	Electives	PLOs
5.2.22	AS	Business Information Worker	Major		29.5	27	x		x
5.2.22	CA	Business Information Worker	Major		29.5	30	x		x
4.4.22	AS	Cosmetology	Major		28.5	35	x		x
4.4.22	CA	Cosmetology	Major		28.5	35	x		x
5.2.22	AS	General Physics	Major	x					
4.18.22	AA-T	Music	Minor				x		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval of Out of State Student Travel – Reno, NV	Item No: 22-8335 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Student Life – Student Services	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Peter Gitau Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The annual Collegiate Agricultural Leaders (CAL) Conference is a leadership development conference for California community college agricultural students. This year, the conference will be held at the University of Nevada, Reno. The theme of the conference is "Agriculture in a Waterless Future". Students from the Ag Leadership Club will engage with thought-provoking speakers and workshops examining water resource limitations in agriculture. Students will also have opportunities to reflect on agricultural leadership today and learn strategies to be effective and productive leaders.

Status

Approximately 6 Butte College students will accompany faculty member, Jacob Vazquez, to represent the Butte College Ag Leadership Club and participate in the annual Collegiate Agricultural Leaders (CAL) Conference.


A.S. approved funds will be used for travel to Reno, NV for the attending club members and advisor.

Recommendation

It is recommended the Board authorize out of state travel to Reno, NV from October 7th - 8th, 2022, for members of the Butte College Ag Leadership club to attend the annual Collegiate Agricultural Leaders (CAL) Conference accompanied by Jacob Vazquez, Butte College Ag Instructor and Ag Leadership Club Advisor.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval and/or Ratification of Personnel Actions	Item No: 22-8336 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Reclassification of Position – Lisa DeLaby
 From: Director, Institutional Advancement (MSC 20)
 To: Executive Director, Foundation (MSC 19)
 Effective: August 15, 2022

2. Reclassification of Position – Kim McCall
 From: Administrative Assistant: Administration (MSC 9)
 To: Executive Assistant: Assistant Superintendent/Vice President for Administration (MSC 11)
 Effective: August 1, 2022

3. Employment of Program Coordinator, Grants (Basic Needs Resource Center) – Maisue Thao
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC 7
 Effective: September 1, 2022

4. Employment of Chief Technology Officer (IT) – Wayne Brandt
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC 26
 Effective: September 2, 2022

5. Voluntary Reassignment – Melissa Cafferata-Ainsworth
 From: Administrative Assistant – Student Services (MSC 9)
 To: Program Coordinator – Office of the President (MSC 7)
 Effective: August 8, 2022

6. Employee working Out-of-Class, Public Relations Officer – Christian Gutierrez
 Effective: August 15, 2022 – June 30, 2023

7. Employee working Out-of-Class, Supervisor, Glenn Center Operations – Connie Dickens
 Effective: August 1, 2022 – June 30, 2023

Academic*

8. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Advanced Manufacturing Instructor – Kelly Womack
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
9. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Environmental Horticulture Instructor – Madeline Christopher
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
10. Employment of Full-Time, Temporary, Non-Tenure Track, Agriculture Science Instructor – Geoffrey Koch
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: September 12, 2022 – May 26, 2023
11. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Drafting instructor – Phillip Manning
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
12. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Welding instructor – Joseph Gebbia
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
13. Assignment as Special Education (SPE)/Occupational Life Skills (OLS) Coordinator (5%) – Julie Nuzum
Effective: Academic Year 2022-2023
14. Assignment as CAS Chair – Level IV (20%) – Tina Day
Effective: Academic Year 2022-2023
15. Assignment as EOPS Counseling Coordinator (3.94%) – Llael Valle
Effective: Academic Year 2022-2023
16. Assignment as Chair of Counseling Services – Level III (30%) – Bobby Walden
Effective: Academic Year 2022-2023
17. Assignment as Transfer Center Counseling Coordinator (5%) – Steve St. Sin
Effective: Academic Year 2022-2023
18. Assignment as Program Director EMT (10%) – Mike A. Smith
Effective: Academic Year 2022-2023
19. Assignment as Nursing Program Director (100%) – Laurie Meyer
Effective: Academic Year 2022-2023
20. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Madelyn Vaca
Effective: August 1, 2022 – June 30, 2023

21. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Marco Paim, Julie Tooker
Effective: August 12, 2022 – June 30, 2023
22. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Kathleen Jones
Effective: August 12, 2022 – June 30, 2023
23. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Staci Alves
Effective: August 25, 2022 – June 30, 2023
24. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Elva Anderson
Effective: August 12, 2022 – June 30, 2023
25. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Melanie Castillo, Susan Chrisco
Effective: August 25, 2022 – June 30, 2023
26. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Hamilton Unified School District) – Ashley Hautala
Effective: August 12, 2022 – June 30, 2023
27. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Jim Scudmore
Effective: August 9, 2022 – June 30, 2023
28. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Devin Scouten
Effective: August 17, 2022 – June 30, 2023
29. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Stephen Connors
Effective: July 26, 2022 – June 30, 2023
30. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Vocations) – Jena Reynolds
Effective: July 28, 2022 – June 30, 2023
31. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Summer Session 2022 – Kim Scott
32. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Fall Semester 2022 – See Attachment "A".)

Classified Employees*

33. Employment of Instructional Technology Specialist (CCCTC) – Lauren Miller, Tom Siechert, Elisa Carrillo
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 38
Effective: September 1, 2022
34. Employment of Support Engineer (CCCTC) – Jason Smith
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 37
Effective: October 3, 2022
35. Employment of Administrative Secretary III (DSPS) – Sarah Williams
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 24
Effective: October 3, 2022
36. Employment of Programmer/Analyst (CCCTC) – Avinash Advani
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 48
Effective: October 3, 2022
37. Employment of Webmaster – Harry Saito
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 37
Effective: September 1, 2022
38. Employee working Out-of-Class, Athletic Eligibility Specialist (Athletics) – Amanda Matz
Effective: May 2, 2022 – June 30, 2022
39. Employee working Out-of-Class, Athletic Eligibility Specialist (Athletics) – Amanda Matz
Effective: July 1, 2022 – June 30, 2023
40. Employee working Out-of-Class, Administrative Secretary to the Dean (OI) – Erin Shimizu
Effective: July 8, 2022 – December 31, 2022
41. Employee working Out-of-Class, Administrative Secretary to the Dean (Career and Technical Education) – Hayley Lanam
Effective: July 1, 2022 – June 30, 2023
42. Temporary Increase from 20 hours to 40 hours, Instructional Aide – Caitlin Torres
Effective: August 22, 2022 – May 26, 2023
43. Temporary Increase from 20 hours to 40 hours, Instructional Aide – Kimberlynn Deter
Effective: August 8, 2022 – August 19, 2022

Temporary Employees*

44. Substitutes

- Student Services Assistant (CHC) – Claudia Godinez
Salary: \$21.50 per hour 7/1/22 – 7/31/22
Kinesiology Equipment Tech – Kenneth C Flores
Salary: \$22.00 per hour 8/1/22 – 5/31/23

Administrative Assistant, Student Services (VP for Student Services) – Amy Caldwell

Salary: \$37.00 per hour 8/8/22 – 6/30/23

Administrative Secretary II (Contract Ed) – Kimberly Larios

Salary: \$23.25 per hour 8/1/22 – 6/30/23

Administrative Secretary to the Dean (Student Enrollment Services) – Daniel Kenney

Salary: \$26.75 per hour 8/1/22 – 6/30/23

Administrative Secretary II (STEM) – Elise Theriault

Salary: \$23.25 per hour 8/18/22 – 6/30/23

Library Technician – Marie LoPresti

Salary: \$25.00 per hour 8/1/22 – 6/30/23

Custodian I – Jordan Yang

Salary: \$18.25 per hour 7/1/22 – 7/31/22

Community Service Officer – Justin Joslyn

Salary: \$19.75 per hour 7/1/22 – 6/30/23

45. **Short Term/Seasonal**

Student Success Specialist (IDEA) – Lorena Velazquez Magdaleno

Salary: \$25.50 per hour 9/1/22 – 4/29/23

Student Services Assistant (CHC) – Amilynn Herrera

Salary: \$21.50 per hour 8/4/22 – 6/30/23

46. **Professional Expert**

Mentor to Chief Technology Officer – Fred Sherman

Salary: \$87.25 per hour 9/1/22 – 12/31/22

Nursing – John Underwood, Victoria Price, Jennifer Bedene, Nichole Jolly, Ashley Ross, Amanda Garate, Tanya Wortham, Leah Lohmeier, Heidi Irby, Juan Sanchez, Lynsey Coopriider, Twinkal Dayal

Salary: \$45.00 per hour 8/15/22 – 6/23/2023

Crime Scene Actor – Chase Lefkowitz, Jeffrey Goulet

Salary: \$15.00 per hour 7/21/22 – 6/30/23

Business Systems (IT) – Shamima Islam

Salary: \$55.00 per hour 7/1/22 – 8/31/22

Manipulative Skills/Evaluator – Ricky Teasley, Garen Chobanian, Henry Whitney, Houston Pless, Austin Yount

Salary: \$15.00/\$16.75 per hour 8/11/22 – 6/30/23

EMT – Caleigh Silva

Salary: \$15.00 per hour 8/22/22 – 6/30/23

EMT – Autumn Martinelli

Salary: \$15.00 per hour 7/1/22 – 6/30/23

47. **Interns/Volunteers**

Intern – Paid (EOPS) – Yvonne Martin

Salary: \$16.00 per hour 7/1/22 – 12/25/22

Volunteer (Athletics) – Kevin York, Tim Milhorn, David Ohair, Mackenzie Mckeehan, Noah Iliff, Mark Taylor, Larry Smith, Kelvin Jeffrey, Kenneth Cole Flores, Ernie Rodriguez, Anne Ward, Claire Abele, Zachary Hanlon, Quinton Gago, Jacob Vazquez

48. **Retirements/Resignations**

Retirement, Computer Science Instructor – John Boyd Trolinger

Effective: December 17, 2022

Retirement, Mathematics Instructor – Lisa Duke

Effective: December 17, 2022

Retirement, Allied Health Instructor – Susan Craig

Effective: June 1, 2023

Retirement, Special Education/Occupational and Life Skills Coordinator – Julie Nuzum

Effective: July 1, 2023

Resignation, Chief Technology Officer (IT) – Chioma Ndubuisi

Effective: August 25, 2022

Resignation, Student Success Specialist – Tavona Lindo

Effective: August 27, 2022

Resignation, Associated Students and Student Activities Advisor – Kelly Munson

Effective: September 3, 2022

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

ATTACHMENT "A"

Adams, Nicole
Adamy, Hannah
Alexander, Jesse
Alexis, Jared
Ament, Derek
Anderson, Heidi
Anderson, Tiffani
Appel, Rolfe
Araiza, Billie
Armstrong, Elizabeth
Arteaga, Rachel
Asbury, Timothy
Ashba, Tammy
Azevedo, Daniel
Babka, Cary
Baca, John
Bailey, Leonard
Bantum, Camilla
Bartine, Kevin
Battles, Cheryl
Baum, Sarah
Bearden, Stacy
Beck, Corinne
Belmonte, Linda
Beltran, Peggy
Berg, Christopher
Berman, Lisa
Berry, Joannie
Bertagna, Steven
Bianchini, Elizabeth
Bills, Jeremiah
Bokavich, Casey
Bond, Joseph
Bonis, Andrea
Booth, Lillian
Boothe, Todd
Bootman, Scott
Bordin, Steven
Bordoli, Guy

Boyd, John
Boyd, Steve
Braten, James
Brindley, Peter
Bromley, Kyleen
Brown, Robert
Buckhout, Robert
Buckstead, Christine
Burke, John
Butler, Brett
Buzan, Melinda
Byard, Gregory
Calkins, Matthew
Camodeca, Michael
Campbell, Donald
Candelaria, Kelly
Cantrell, Heidi
Cardinet, Matthew
Carey, Margaret
Carlile, Amanda
Carlisle, Andrei
Carlson, Devon
Cavaness, Linda
Chavez, Mark
Chin, Fiona
Cleary, Francis
Coates, Stephen
Collins, Stephen
Conlan, Lance
Connolly, Brian
Consiglio, Michael
Cooke, Bradley
Cooper, Andrew
Correa, Steven
Cowell, Jean
Crosby, Nandi
Cuneo, Kira
Daly, Jennifer
Davidson, Ryan
Davila, Christian

Davis, Adria
Davis, Regina
Davison, Bryce
Demaggio, Julie
Denton, Robert
Deromedi, Lia
Devine, Shannon
Diamond, Nicole
Dineen, Leland
Doty, Kelly
Du, Kseniya
Duch, Andrew
Duitsman, Stan
Dunne, Anne
Dunning, Melissa
Duran-Roach, Australia
Durfield, Timothy
Dyer, Jason
Eagan, Travis
Edgmon, Michael
Edsill, Julia
Edson, Jeffrey
Efthymiou, Sarah
Ellis, Amanda
Ensslin, Teresa
Evaro, Heidi
Fairchild, Shelley
Fazlic, Dijana
Fedrizzi, Victor
Feingold, Rick
Fellers, Ryan
Ferreira, Anthony
Ferro, Sam
Figaratto, Daniel
Fisher, Amber
Flagg, Joseph
Flores, Sheena
Forsberg, Eric
Frank, Lanae
Frawley, Susan

Frazer, Cristin
Fridrich, Tonia
Fry, Brandon
Fuchs, Delina
Furry, Ashley
Galindo, Roseanna
Garcia, Timothy
Garner, David
Gee, Travis
Genna, Kristi
Gerrard, Jeremy
Gilmette, Edward
Givens, Teresa
Gonzalez Iniguez, Jose
Gonzalez, Eduardo
Gordon, Scott
Gregg, Kyle
Griffin, Michael
Grimes, Ruth
Grothe, Kerstin
Gruber, Corey
Gsell, Ryan
Gurlides, Despina
Gust, Karen
Haasl, David
Hall, Halie
Hall, Steven
Hames, John
Hanley, Kevin
Hannah, Michael
Haraughty, Gema
Hard, Keith
Harr, Becky
Harrington, Jeffrey
Harrington, Lori
Harrington, Steven
Harris, Eli
Harrison, Stephen
Hart, Daniel
Hart, Diane

Hartley, Laurel
Hasek, Bruce
Hatter, Amber
Hawkins, Zackary
Hayes, Billy
Hayes, Timothy
Hays, Jonathan
Heimbecher, Aaron
Herrera, Eric
Heston, Koby
Hicks, Bruce
Higbee, Jarrod
Hight, Susan
Hilderbrand, Suzanne
Hindman, Darrell
Hope, Martha
Howard, Sue
Huffman, Robin
Hughes, Gary
Hull, Patrick
Hutcheson, Donald
Jackson, Jessica
Johal, Rajdeep
Johnson, Amanda
Jones, Barbara
Keating, Michael
Kelleher, John
Kelly, Cameron
Kelly, Douglas
Kelso, John
Kennedy, Joseph
Kettle, Christopher
Kidd, Carey
Kieselbach, Tanya
Kimple, Kevin
King, Austin
King, Cedric
King, Daniel
Klein, John
Knowlton, Sarah

Kokinakes, Maxwell
Kongkeoviman, Bounpon
Kraemer, Finn
Krug, Susan
Krulder, Joseph
Kutil, Devin
Lambrigger, Taylor
Lara, Anthony
Larios Pelayo, Nancy
Larson, Tiffany
Lavin, Andrew
Lefkowitz, Todd
Lephart, Chris
Liebenberg, Ibe
Light, Pauline
Llamas, Samuel
Lowe, Deanna
Lucanic, James
Lucot Smith, Katherine
Lunel, Ezra
Lydon, Dean
Main, David
Maletic, Stephen
Marsh, David
Marshall, Bryan
Martin, Jack
Martin, John
Mathrole, Natalie
Mattos, Dustin
Maxey, Justin
McDonald, Leslie
McFadden, Greg
McJunkin, Shawn
McKenzie, Wendy
McMillin, Stella
Mendoza, Ruben
Meneley, Chris
Metroka, Wesley
Meyer, Nancy
Mickelson, Christopher

Minetaka, Shigemi
Minton, Douglas
Moore, Ty
Morris, Jason
Muelrath, Lani
Murphy, Mark
Murphy, Michael
Muster, Kevin
Nagai, Sanae
Nakamura, Ayako
Nako, Adam
Neher, Jeanine
Nelms, Kimberly
Nelson-Hall, Jena
Neufeld, Megan
Newton, Tyler
Nicodemus, Christopher
Nilsson, Sharon
Nissen, Karen
O'Hern, Casey
O'Quin, Sharon
Oelrichs, Amy
Ortiz, Antoinette
Ozanne, Nick
Paisley, Dustin
Park, Michael
Parrott, James
Parsons, Michelle
Patience, Hosanna
Peeler, Sean
Peldo, Curtis
Peloso, Dominick
Perez, Jenna
Person, Johnny
Peter, Eric
Peters, Mari
Peterson, Sue
Piazza, Jason
Pierce, Robert
Pilakowski, Michael

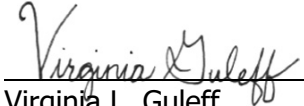
Ping, Jean
Pittman, David
Pollard, Jeremy
Portillo, Matthew
Pozzi, John
Rafalski, Jessica
Rathbun, Chris
Raymond, Jubal
Reese, Norman
Reinhardt, Dennis
Reizgeviците, Agne
Richardson, Robert
Rios, Albert
Robinson, Joanne
Robson, Devin
Rodriguez, Jesus
Roeder, Miriam
Rohrer, Judith
Ross, Stephen
Rubinoff, Ryan
Ruiz, David
Sanchez, Gloria
Sandberg, Ross
Sanders, Allen
Sanfilippo, Dominic
Schildhauer, Cynthia
Schleiger, Rachel
Schmidt, Rebecca
Scholar, Gary
Scholl, Mark
Schwyzler, Cedric
Scott, Kim
Scowcroft, Casson
Sederquist, Janessa
Seghieri, Richard
Shoemaker, Kaylee
Silliman, Miranda
Singleton, Valerie
Sinha, Kristin A
Sjolund, Garrett

Skaggs, Michael
Slater, Andrea
Smith, Brian
Smith, Eva
Smith, Kenneth
Smith, Olav
Smith-Peters, Bruce
Solano, Stephen
Spencer, Errin
Spirk, Stefan
St. Cin, Denise
Steffen, Nathan
Stevens, Belinda
Stevens, Robert
Stone, Kathy
Strahan, Lori
Switzer, Charles
Sylvia, Kathryn
Szczepanski, Catherine
Talley-Hoffmann, Laura
Tan, Huiyuan
Tange, Mark
Teagarden, Katherine
Teixeira, Katharina
Tello, Bernadette
Thomas, Brandy
Thomas, Crystal
Thomas, Michael
Thomas, William
Thompson, Daniel
Till, Jennifer
Tochterman, Alan
Townsley, Wesley
Traulsen, Andrew
Trider, Alicia
Vader, Bethany
Valdes, Jarrod
Van Der Linde, Juanne
Vela, Shanna

Vincent, Zu
Wade, Erin
Wadsworth, Mark
Walker, Chadwick
Ward, Jacob
Watson, Ryan
Welton, David
Wenger, Christopher
White, Durl
White, Jennifer
Wicks, Michael
Wilkins, Valinda
Williams, Dacia
Williams, Lisa
Willmann, Hans
Wilson, Lauren
Winchell, Quinn
Wines, Jason
Winton, Jason
Winzenz, Thaddaeus
Woodard, Tyler
Wright, Kathline
Wymore, Gretel
Xiong, Moua
York, Kevin
York, Stayce
Young, Peter
Zelinsky, Connor
Ziegenmeyer, Logan
Zuniga, Yvette
Zuppan, Shelby

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval of Contracts	Item No: 22-8337 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Assistant Superintendent/Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$99,100.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and successful completion of negotiation of terms with the contractor(s).

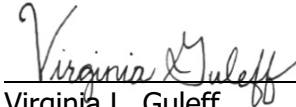
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	Butte County Office of Education	California Adult Education Program Allocation	(\$206,968.00)	Restricted General	Career & Technical Education	Shearer
7/1/22	6/30/23	Glenn County Office of Education	California Adult Education Program Allocation	(\$546,702.00)	Restricted General	Career & Technical Education	Shearer
7/1/22	6/30/23	Hamilton Unified School District	California Adult Education Program Allocation	(\$232,032.00)	Restricted General	Career & Technical Education	Shearer
7/1/22	6/30/23	Oroville Union High School District	California Adult Education Program Allocation	(\$1,287,964.00)	Restricted General	Career & Technical Education	Shearer
7/1/22	6/30/23	Paradise Unified School District	California Adult Education Program Allocation	(\$123,586.00)	Restricted General	Career & Technical Education	Shearer
11/1/22	10/31/25	Department of Water Resources	Education Services and Workforce Training	\$149,000.00	Restricted General	Contract Education	Shearer
			TOTAL REVENUE CONTRACTS	\$149,000.00			
			TOTAL EXPENSE CONTRACTS	(\$2,397,252.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

<p>Subject: Approval of Contract to Purchase Adobe Sign and Adobe Creative Cloud Suite Products from Adobe Inc. utilizing Foundation for California Community Colleges Adobe Contract Number 00901776</p>	<p>Item No: 22-8338 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Category: Contracts</p>	<p>Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Assistant Superintendent/ Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

The District's Information Technology Department requires Adobe Sign and Adobe Creative Cloud Suite products for faculty and staff. Funding will be allocated from the General Fund.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contracts on behalf of one or more community college districts and authorizes districts to participate in any such contract. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor's Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 73 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded Foundation for California Community Colleges Adobe Contract Number 00901776, as a source to purchase the required Adobe Sign and Adobe Creative Cloud Suite products from Adobe Inc., as needed during the term July 30, 2022 through July 29, 2025, in the amount not to exceed \$121,326.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this FCCC contract best meets the needs of the District.

Recommendation

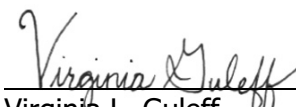
It is recommended that the Board of Trustees approve the purchase of the required Adobe Sign and Adobe Creative Cloud Suite products from Adobe Inc., utilizing Foundation for California Community Colleges Adobe Contract Number 00901776, per the terms of the FCCC contract, for the term of July 30, 2022 through July 29, 2025, in the amount not to exceed \$121,326.00.

Board approval is contingent upon available funding and successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Adobe Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Approval of Contract Award for Request for Proposals No. 2022-01 Advertising, Marketing & Graphic Design Services	Item No: 22-8339 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

On June 21, 2022, the District released Request for Proposal (RFP) No. 2022-01 Advertising, Marketing & Graphic Design Services. The purpose of the RFP was to seek proposals to provide advertising, marketing and graphic design consulting services.

For special services and advice in financial, economic, accounting, engineering, legal or administrative matters, districts may award contracts without engaging in a competitive bidding or proposal process per Government Code section 53060 and case law.

When the District needs to purchase services that are available through multiple sources and exceed the mandated bid limit threshold, the District will conduct a request for proposals when permitted by law or where competitive bidding is not required by statute. The District may negotiate with one or more of the highest ranking proposers based on preestablished evaluation criteria.

Status

Seven firms listed below submitted proposals by the submittal deadline date.

FIRM NAME

- 3 Fold Communications, LLC
- 25th Hour Communications
- Ellington Digital
- Englebrecht Advertising, LLC
- Graduate Communications
- Porter Co. Agency
- Robert Stemler Media, LLC.

A proposal evaluation team consisting of members representing Marketing, Instruction, Student Services and Economic and Workforce Development considered the qualifications, experience, technical approach, and cost in the evaluation of the responsive proposals and selected two firms to participate in interviews.

Based on evaluation of the proposals, qualifications, experience, fee proposal, and firm interviews, the proposal evaluation team recommends 25th Hour Communications to provide marketing, advertising and graphic design services for the term September 15, 2022 through September 15, 2023.

Recommendation

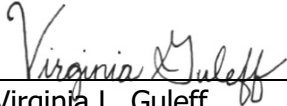
It is recommended that the Board of Trustees approve the award of the contract for the Request for Proposals (RFP) No. 2022-01 Advertising, Marketing & Graphic Design Services to 25th Hour Communications in the amount not to exceed \$500,000.00 and for the term of September 15, 2022 through September 15, 2023.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of the contract for the Request for Proposals (RFP) No. 2022-01 Advertising, Marketing & Graphic Design Services to 25th Hour Communications prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Resolution 813: Establishing the Fiscal Year 2022-2023 Appropriations Limit (GANN Limit)	Item No: 22-8340 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Established in 1979 with the passage of Proposition 4, the GANN Limit is intended to constrain the growth in state and local government spending.

The appropriations limit base was derived from an institutions appropriated budget in the 1978-1979 fiscal year, and was adjusted annually in accordance with inflationary allowances, as well as by population (FTES) increases. Beginning in 2021-2022, if a districts GANN Limit exceeds its revenue from taxes, the district must decrease its limit to equal its proceeds of taxes, this allows the state to increase its GANN Limit by an equal amount.

Status

Due to recent legislative updates to the GANN Limit, this is the first time the District is calculating the GANN Limit based upon an adjusted beginning balance.

Per Article XIII-B, the District’s calculated 2022-2023 Appropriations Limit is \$71,188,917. The District’s Calculated Appropriations Subject to Limit for the fiscal year is \$80,928,968, exceeding the Appropriations Limit by \$9,740,051.

Government Code 7902.1 requires a resolution be presented to the Board of Trustees to increase the GANN Limit since the Calculated Appropriations Subject to Limit exceeds the Appropriations Limit.

Recommendation

It is recommended the Board adopt Resolution 813: Establishing the Fiscal Year 2022-2023 Appropriations Limit (GANN Limit) of \$80,928,968.

CALIFORNIA COMMUNITY COLLEGES
GANN LIMIT WORKSHEET
2022-2023

DISTRICT NAME: Butte-Glenn Community College District DATE: August 29, 2022

I. 2022-2023 Appropriations Limit:		
A. 2021-2022 Appropriations Limit		\$ <u>68,457,402</u>
B. 2022-23 Price Factor:	1.0755	
C. Population Factor:		
1. 2020-2021 Second Period Actual FTES	<u>7,384</u>	
2. 2021-2022 Second Period Actual FTES	<u>7,140</u>	
3. 2022-2023 Population change factor	<u>0.9669</u>	
	(line C.2. divided by line C.1.)	
D. 2021-2022 Limit adjusted by inflation and population factors		\$ <u>71,188,917</u>
	(line A multiplied by line B and line C.3.)	
E. Adjustments to increase limit:		
1. Transfers in of financial responsibility	\$ <u>-</u>	
2. Temporary voter approved increases	<u>-</u>	
3. Total adjustments - increase		-
Sub-Total		\$ <u>71,188,917</u>
F. Adjustments to decrease limit:		
1. Transfers out of financial responsibility	\$ <u>-</u>	
2. Lapses of voter approved increases	<u>-</u>	
3. Total adjustments - decrease		(-)
G. 2022-2023 Appropriations Limit		\$ <u>71,188,917</u>

II. 2022-2023 APPROPRIATIONS SUBJECT TO LIMIT:		
A. State Aid (General Apportionment, Apprenticeship Allowance, and Education Protection Account tax revenue)		\$ <u>63,613,361</u>
B. State Subventions (Home Owners Property Tax Relief, Timber Yield tax, etc.)		<u>121,263</u>
C. Local Property taxes		<u>17,151,465</u>
D. Estimated excess Debt Service taxes		<u>0</u>
E. Estimated Parcel taxes, Square Foot taxes, etc.		<u>0</u>
F. Interest on proceeds of taxes		<u>42,879</u>
G. Local appropriations from taxes for unreimbursed State, court, and federal mandates		(<u>0</u>)
H. 2022-2023 Appropriations Subject to Limit		\$ <u>80,928,968</u>

III. **District is not within Appropriations Limit** -9,740,050

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

September 14, 2022

RESOLUTION 813

**ESTABLISHING APPROPRIATIONS LIMIT FOR 2022-2023
(Government Code Section 7910)**

In the matter of the Board of Trustees setting the District Appropriations Limit for Fiscal Year 2022-23 as required by Senate Bill 1352, Chapter 1205 of 1980;

WHEREAS, on November 6, 1979, the People of California passed Proposition 4, a constitutional amendment requiring appropriation limits for state and local government units; and

WHEREAS, Senate Bill 1352, Chapter 1205 of 1980, implements Proposition 4, and requires the Board of Trustees to establish by Resolution an appropriation limit each fiscal year beginning with 1980-1981; and

WHEREAS, the Board of Trustees has directed that the appropriations limit for Fiscal Year 2022-2023 be developed in accordance with the provisions of Senate Bill 1352; and

WHEREAS, California Government Code Section 7910 provides that the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit and make other necessary determinations for the following fiscal year pursuant to Article XIII B at a regularly scheduled meeting or noticed special meeting; and

WHEREAS, the Government Code 7902.1 provides that school and community college districts may increase their GANN Limits under specified circumstances; and

WHEREAS, the documentation used in determining the appropriations limit for Fiscal Year 2022-2023 are made in accord with applicable constitutional and statutory law;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby establish the Fiscal Year 2022-2023 appropriations limit of \$80,928,968.

AND, BE IT FURTHER RESOLVED, that this Board does provide public notice that the calculations and documentation of the GANN Limit for the 2022-2023 fiscal year includes an increase of \$9,740,051 pursuant to the provisions of Government Code Section 7902.1;

AND, BE IT FURTHER RESOLVED, that Districts are no longer required to request an increase to their Gann Limit through a letter to the State Department of Finance. Beginning with the 2022-2023 budget year, the Gann Limit worksheet and CCFS-311 Annual Budget and Financial Report will automatically populate districts correct prior year appropriations limit data. Districts will continue to report this information to the Chancellor's Office on the CCFS-311, due October 10th.

AND, BE IT FURTHER RESOLVED, that this Board does hereby declare that the appropriations in the Final Budget for the 2022-2023 fiscal year does not exceed the limitations imposed by Proposition 4.

PASSED AND ADOPTED THIS by the Board of Trustees of the Butte-Glenn Community College District on this 14th day of September 2022, by the following vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

Julie Boss,
President, Board of Trustees

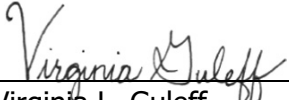
ATTEST:

I, Virginia L. Guleff, (secretary) of the Board of Trustees of the Butte-Glenn Community College District, hereby certify that the above is a true copy of a resolution passed by the Board of Trustees of the Butte-Glenn Community College District at a meeting of the Board held on September 14, 2022.

Virginia L. Guleff, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

Subject: Public Hearing and Adoption of 2022-2023 Final Budget	Item No: 22-8341 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Assistant Superintendent/ Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Status

Attached for the Board's review is a copy of the proposed 2022-2023 Final Budget for the Butte-Glenn Community College District. The document outlines the status of the State's and District's budgets.

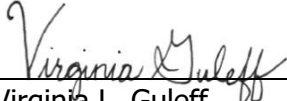
Recommendation

It is recommended that the Board of Trustees open the Public Hearing for the purpose of taking comments from the public regarding the proposed 2022-2023 Final Budget.

It is also recommended that the Board of Trustees adopt the attached 2022-2023 Final Budget for the Butte-Glenn Community College District following the public hearing.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

September 14, 2022

<p>Subject: Open for Public Comment and Approval: REVISED College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, Durham, Las Plumas, Orland, Oroville, Paradise, and Willows High Schools.</p>	<p>Item No: 22-8342 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Student Services</p>	<p>Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/></p>
<p>Submitted By: Peter Gitau Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

Assembly Bill 288 (AB 288) was enacted January 1, 2016, and added to the California Education Code Section 76004. Assembly Bill 30 was enacted November 18, 2019, which amended the California Education Code Section 76004.

AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) Partnership Agreement with the governing board of a California public school district consistent with Education Code Section 76004. CCAP partnerships are for the purpose of offering and expanding dual enrollment opportunities for “students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.”

As mandated by law, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement at an open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement. (Ed. Code, § 76004, subd. (b))

Status

Butte-Glenn Community College District has developed College and Career Access Pathways (CCAP) Partnership Agreements to provide high school students the opportunity to earn college and high school credit simultaneously while gaining a jump start on post-secondary education. Dual enrollment will help students achieve college and career readiness ensuring a smooth transition from high school to college.

Recommendation

It is recommended that the Board take comments from the public and approve the proposed REVISED CCAP Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, Durham, Las Plumas, Orland, Oroville, Paradise, and Willows High Schools.