



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

August 10, 2022 | 1:00 p.m.

Butte College Glenn County Center
1366 Cortina Drive, Orland, CA

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

3. Approval of Consent Agenda

Approval of Minutes June 29, 2022 (Special)	Action	
Approval of Minutes June 29, 2022	Action	
Approval of Warrants	Action	22-8319
Ratification of Contracts	Action	22-8320
Awarded Grants during the Quarter ending June 30, 2022	Information	22-8321
Approval of Use of Alcohol for Athletic Fundraising Events	Action	22-8322
Approval and/or Ratification of Personnel Actions	Action	22-8323

Management

Reclassification, reassignment, and working out-of-class

Academic

Employments and assignments

Classified

Employments, working out-of-class, temp and permanent increases

Temporary Employees

Substitutes, short term/seasonal, and Professional experts

4. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Superintendent/President's Report
Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

6. **Contracts**

Approval of Contracts	Action	22-8324
Approval of Contract to Purchase Information Technology Goods and Services from Rainforest QA, Inc. utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A	Action	22-8325

7. **Human Resources**

Consider/Approve Amended Employment Contract for: Assistant Superintendent/Vice President for Administration	Action	22-8326
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8. **Instruction**

Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Partnership Agreement with Inspire School of Arts & Sciences and Princeton Joint Unified School District beginning July 1, 2022 and ending on June 30, 2025.	Action	22-8327
Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Las Plumas, Oroville, Orland, Paradise, Pleasant Valley, and Willows High Schools.	Action	22-8328

9. **Administration**

Approval of Response to 2021-2022 Grand Jury Report	Action	22-8329
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10. **Future Dates**

September 14, 2022	Regular Meeting	Main Campus	1:00 p.m.
October 12, 2022	Regular Meeting	Main Campus	1:00 p.m.

11. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District

- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

12. Adjournment

For Information concerning this Agenda, please contact:

Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.

Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL RETREAT MEETING

June 29, 2022

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 29, 2022 at 9:00 AM, in the Board Room at Butte College in Oroville, California.

Board Members Present Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Shannon McCollum, Chief of Staff

Guests None

Trustee Massa led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the agenda as presented.
Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Discussion Items**

Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

Student Performance Indicators – Vice President Stoup presented on student performance indicators. He described the completion pipeline for students and addressed retention rates from high school, completing the application, first year success, and fall-to-spring persistence. Recommendations are to capitalize on the steady increase in student applications, focus on persistence strategies post COVID, and maintain the commitment to close equity gaps.

2022-2023 Budget – Vice President Suleski discussed the collective bargaining agreements for CSEA and BCPOA that are on the agenda for approval later today. He also discussed the Governor's May revise budget proposal and what differs from the January proposal which includes a 14% increase in

the budget as well as funding to address: climate change, COVID-19, homelessness, crime, and transforming public education.

Campus Improvements – Vice President Suleski updated the Board on Measure J, series A completion projects. He stated what was in progress for Series B and discussed the issuance of Series C which covers the majority of building the new science building.

4. **Review of Board Self-Evaluation**

The Board discussed the results of the self-evaluation survey with Dr. Yaqub. Overall, it was a positive evaluation. No concerns were discussed. Dr. Yaqub concluded the discussion with updating the Board on her completed goals as well as the completed Board goals to conclude the 2021-2022 year and before her retirement.

5. **Trustees and Superintendent/President Planning Discussion**

The Board discussed with Vice President Guleff what the future goals of the Board and the President would be in the new fiscal year, as Ms. Guleff takes over as President. It was agreed and an in-depth planning retreat is needed.

6. **Adjournment**

Board President Boss adjourned the meeting at 2:41 PM.



MINUTES OF REGULAR MEETING

June 29, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 29, 2022 at 3:00 PM, in the District Board Room at Butte College in Oroville, California

Board Members Present Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Shannon McCollum, Chief of Staff
Mr. Jess Vickery, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Various staff also in attendance

Guests None

Pledge of Allegiance to the Flag

Trustee Krepelka led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried unanimously.

2. **Measure J**

2021 – 2022 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report, Item 22-8299

Dr. Yaqub noted this update is an informational item and introduced the Chair of the Citizens' Bond Oversight Committee, Tom Lando. Mr. Lando updated the Board on the activities of the Citizens' Bond Oversight Committee during the fiscal year 2021-2022. Dr. Yaqub introduced Vice President Andy Suleski who reported that the District expended all of Series A \$43,273 and \$16,019 of Series B and stated Series C was recently issued. The combination of the remaining amount of Series B combined with Series C will be used to build the new science building.

3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

4. **Approval of Consent Agenda, Item 22-8300 to 22-8308**

Board President Boss provided an oral summary of the contract terms and compensation items for Interim Vice President of Instruction, Item 22-8307.

It was moved by Trustee McGinnis, seconded by Trustee Dahlmeier, to approve the consent agenda as presented.

Motion carried unanimously.

5. **Information Reports**

Academic Senate President's Report – Jess Vickery

Mr. Vickery introduced himself as the new Academic Senate President.

Classified Senate President's Report – Peter Dahl

Mr. Dahl stated Classified Professional Day had about 150 participants, which is about half of the staff on campus. It was a positive event. He noted this was his last meeting due to his upcoming retirement. He introduced Chris Westbay as the incoming Classified Senate President. The Board thanked Mr. Dahl for his many years of service to the District as well as his years of service to Classified Senate.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub thanked the Board for their guidance for the past seven years and stated this was her last report and meeting as she would officially be retired in 2 days. She gave a history of her time as President which started with the passing of Measure J, celebration of the college's 50th anniversary, launching the Butte College Promise Scholarship, starting the Cosmetology program, the Camp Wild Fire, new buildings because of the bond, the pandemic, and the upcoming new Glenn County Center. She thanked faculty and staff for their work the past seven years. She thanked the Board for always putting student first.

Board Comments

Trustee Dahlmeier wished Dr. Yaqub and Mr. Dahl the best. Trustee Blacklock stated he attended Commencement as well as other celebrations. It was great to see students being successful and moving forward. He thanked Dr. Yaqub for her leadership. Trustee Boeger stated this is a beautiful place to work. Trustee Krepelka stated Dr. Yaqub faced so many different challenges and was the perfect person for the job. Trustee Massa stated Dr. Yaqub's only employment was a Butte College and that is quite a feat to spend 37 years at one organization. Trustee McGinnis stated he attended Sutter High School's graduation and there are multiple students coming to Butte. He congratulated staff for making this a wonderful institution. Trustee Boss stated the Glenn Center Ribbon Cutting is on August 10 where a memorial for Fred Perez will be unveiled.

6. **Communications from the Public**

There were no public comments.

7. **Contracts**

Approval of Contracts, Item 22-8309

It was moved by Trustee Blacklock, seconded by Trustee Krepelka, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously.

Approval of Contract Award for Bid Restroom Renovation Project, Item 22-8310

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the award of contract for the Request for Formal Bid Proposals Restroom Renovation Project to D. H. Slater & Son, Inc., of Chico, CA, as the lowest responsive responsible bidder in the amount of \$558,800.00, which equals the Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the

award of contract for the Restroom Renovation Project to D. H. Slater & Son, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously.

8. **Finance/Facilities**

Adoption of the 2022-2023 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2022-2023 Budget, Item 22-8311

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to adopt the 2022-2023 Tentative Budget, the 2022-2023 Gann Limit Worksheet and the EPA Spending Determination Report.

Trustee Boeger thanked VP Suleski and his staff for the hard work putting the District in a good financial position. Trustee McGinnis noted that in the 90's the District went through tight financial times and it's important to keep a large reserve.

Motion carried unanimously.

The Board of Trustees announced that the proposed 2022-2023 Final Budget will be available for public inspection beginning September 9, 2022 at the Office of the Vice President for Administration; and a public hearing will be held at 1:00 p.m. at the Board meeting on September 14, 2022, to be followed by the adoption of the 2022-2023 Final Budget.

Authorization to Submit Five-Year Construction Plan, Item 22-8312

It was moved by Trustee Krepelka, seconded by Trustee Blacklock, to authorize Administration to submit the 2024-2028 Five-Year Construction Plan.

Motion carried unanimously.

9. **Human Resources**

Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022, Item 22-8313

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022.

Motion carried unanimously.

10. **Labor Relations**

Approval of the 2022-2025 CSEA Collective Bargaining Agreement, Item 22-8314

It was moved by Trustee Dahlmeier, seconded by Trustee Krepelka, to approve the CSEA 2022-2025 Collective Bargaining Agreement.

Motion carried unanimously.

Approval of the 2022-2025 BCPOA Collective Bargaining Agreement, Item 22-8315

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the BCPOA 2022-2025 Collective Bargaining Agreement.

Motion carried unanimously.

11. **Administration**

Adoption of Revisions and Rescission of Board Policies, Item 22-8316

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to adopt the revisions to Board Policies 2100: Board Elections and BP 7330: Disease Management and Prevention and rescind BP 2900: COVID Vaccination – Employees.

Trustee McGinnis stated he met with Trustee Blacklock and Chief of Staff McCollum to work on these revisions. The changes were also submitted to legal counsel for review.

Motion carried unanimously.

Adoption of Resolution No. 811: Specifications of the Election Order, Item 22-8317

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to adopt Resolution No. 811: Specifications of the Election Order as presented.

Motion carried by the following roll call vote:

Ayes – Trustees McGinnis, Blacklock, Boeger, Boss, Dahlmeier, Krepelka, and Massa

Abstain – none

Nos – none

Absent – none

Approval of Presidential Emeritus, Item 22-8318

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, to grant President Emeritus status to Dr. Samia Yaqub.

Motion carried unanimously.

There was a standing ovation. Carrie Monlux, Chair of the Management Association, thanked Dr. Yaqub for her 21 years as an MSC member and presented her with a gift.

12. **Closed Session**

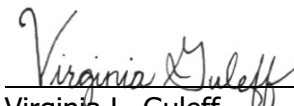
There was no closed session.

13. **Adjournment**

Board President Boss adjourned the meeting at 3:45 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval of Warrants	Item No: 22-8319 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Virginia L. Guleff Superintendent/President

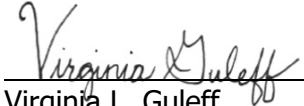
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of June 14, 2022 to July 21, 2022.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	684030 - 684987	\$ 14,036,859.86
Payroll	526676 – 526719	\$ 3,339,661.69
Financial Aid	362900 – 363472	\$ 597,815.17

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Ratification of Contracts	Item No: 22-8320 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the months of June and July 2022. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/4/22	8/5/22	Paradise Performance Arts Center	Facility Rental for Fish and Wildlife Academy Graduation	(\$2,000.00)	Unrestricted General	Public Safety Education and Training Center	Shearer
6/14/22	8/31/22	Oroville Hospital	Affiliation Agreement term extended	\$0.00	N/A	Health Occupations	Guleff
7/1/22	6/30/24	North Valley Development Services	Clinical Experience Agreement	\$0.00	N/A	Nursing	Guleff
6/1/22	6/30/22	PPL, Inc.	Consulting Services	(\$22,748.00)	Unrestricted General	Office of Instruction	Guleff
7/7/22	6/30/23	Foundation for California Community Colleges	REACH Initiative Services	\$25,000.00	Restricted General	Guided Pathways	Guleff
7/1/22	6/30/23	Liebert Cassidy Whitmore	Training and Consulting Services	(\$3,510.00)	Unrestricted General	Human Resources	Suleski
8/19/22	8/19/22	NLYB Solutions, Inc.	EEO Implicit Bias Training	(\$2,500.00)	Restricted General	Human Resources	Suleski
6/13/22	6/30/23	Wim McSpadden	Consulting Services of MIS data collection methods and reporting systems	(\$22,500.00)	Unrestricted General	Institutional Effectiveness	Stoup
6/1/22	8/11/22	CE Educational Tours, LLC	Southern California College Tours	(\$28,838.00)	Restricted General	TRIO Student Support Services	Gitau
6/15/22	5/31/23	Scrip-Safe Holdings, LLC	Diploma Production	(\$8,000.00)	Unrestricted General	Vice President for Student Services	Gitau
7/1/22	6/30/23	Virtual VRI	Virtual Remote Real Time Captioning and Virtual Remote Sign Language Services	(\$75,000.00)	Restricted General	Disabled Students Programs & Services	Gitau
8/9/22	8/9/22	Santy Gray	Facilitation of Cultural Competence Training at Team Retreat	(\$300.00)	Restricted General	Multicultural Programs & Services	Gitau
8/5/22	8/5/22	Caleb Cox	Bagpiping for Law Enforcement Graduation	(\$150.00)	Unrestricted General	Public Safety Education and Training Center	Shearer
7/19/22	6/30/23	Foundation for California Community Colleges	Youth Empowerment Strategies for Success Independent Living Program	\$22,500.00	Restricted General	Inspiring Scholars	Gitau
7/1/22	6/30/23	ARC of Butte County	Instructional Service Agreement to provide Community Partners in Education Courses	(\$100,000.00)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Sycamore Glen	Instructional Service Agreement to provide Health Aging & Living Courses	(\$14,000.00)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Work Training Center for the Handicapped, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(\$182,000.00)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Mains'l Services, Inc.	Instructional Service Agreement to provide Community Partners in Education Courses	(\$50,000.00)	Unrestricted General	Special Programs	Guleff
6/6/22	6/15/22	Mendocino-Lake Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$15,000.00)	Restricted General	Contract Education	Guleff
6/6/22	6/15/22	Shasta-Tehama-Trinity Joint Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$33,666.00)	Restricted General	Contract Education	Guleff
6/6/22	6/15/22	Mt. San Antonio College	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Guleff
Upon Signature	6/15/22	San Joaquin Delta College	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Guleff
6/6/22	6/15/22	Siskiyou Joint Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$25,166.00)	Restricted General	Contract Education	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
Upon Signature	6/15/22	College of the Redwoods	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Guleff
Upon Signature	6/15/22	Allan Hancock Joint Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$8,500.00)	Restricted General	Contract Education	Guleff
6/1/22	6/30/22	SpaceData, LLC	TrackPoint Database Programming Services	(\$600.00)	Restricted General	Contract Education	Guleff
6/14/22	6/30/23	Durham Recreation & Park District	Memorandum of Understanding for Use of Facilities to conduct Utility Line Clearance Training	\$0.00	N/A	Contract Education	Guleff
6/6/22	12/31/22	North Valley Community Foundation	Community Resiliency Model (CRM) Training amendment extending term	\$0.00	Restricted General	Contract Education	Guleff
7/13/22	9/30/22	Davey Tree Surgery Company	Utility Line Clearance Arborist Training	(\$49,100.00)	Restricted General	Contract Education	Shearer
6/23/22	9/30/22	Mt. San Antonio College	CE TAP resources and technical services transition for ETP Collaborative	\$20,000.00	Restricted General	Contract Education	Guleff
Upon Signature	6/30/22	Jamie Grettum	Training, Design & Development of Leadership and Communication Training	(\$1,437.50)	Restricted General	Contract Education	Guleff
1/1/22	12/31/22	Humboldt State University Sponsored Programs Foundation	Subaward Agreement SBDC 2022 Project	(\$154,375.00)	Restricted General	Small Business Development Center	Guleff
6/14/22	8/15/22	Blue Beyond Consulting, Inc.	NFN Retreat Facilitation	(\$25,000.00)	Restricted General	North Far North Regional Consortium	Guleff
7/1/22	6/30/23	Codestorm	Regional CTE Website Support and Maintenance	(\$8,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/15/22	12/31/23	College of the Siskiyous	Strong Workforce Program Projects In Common Marketing	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/15/22	12/31/23	College of the Siskiyous	Strong Workforce Program Allocation	(\$459,393.00)	Restricted General	North Far North Regional Consortium	Guleff
6/6/22	6/30/24	Davis Joint Unified - Da Vinci Charter School	K-12 Strong Workforce Program Grant	(\$503,622.00)	Restricted General	North Far North Regional Consortium	Guleff
6/15/22	12/31/23	Feather River College	Strong Workforce Program Projects In Common Marketing	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
7/24/22	7/27/22	Hyatt Centric-Downtown Sacramento	NFNRC Retreat	(\$35,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/22/22	12/31/23	Lake Tahoe Community College District	Strong Workforce Program Allocation Agreement	(\$315,561.00)	Restricted General	North Far North Regional Consortium	Guleff
6/22/22	12/31/23	Los Rios Community College District	Strong Workforce Program Allocation 2021-2022	(\$4,823,962.00)	Restricted General	North Far North Regional Consortium	Guleff
7/13/22	6/30/23	Los Rios Community College District	Strong Workforce Program Projects In Common Center of Excellence	(\$175,000.00)	Restricted General	North Far North Regional Consortium	Guleff
7/13/22	6/30/23	Los Rios Community College District	Strong Workforce Program Projects In Common NetLabs	(\$269,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/22/22	6/30/23	Shasta-Tehama-Trinity Community College District	Strong Workforce Program Allocation Agreement for Director of Employer Partnerships	(\$175,000.00)	Restricted General	North Far North Regional Consortium	Guleff
7/13/22	12/31/23	Sierra Joint Community College District	Strong Workforce Program Allocation	(\$1,160,444.00)	Restricted General	North Far North Regional Consortium	Guleff
7/1/22	6/30/23	WestEd	Career Portal Project Management Services	(\$46,125.00)	Restricted General	North Far North Regional Consortium	Shearer
5/24/22	6/30/23	Etudes, Inc	CourseEval HQ and Adjust-All HQ license and support services	(\$5,700.00)	Unrestricted General	Technology Mediated Instruction	Shearer

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2022

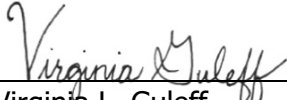
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/2/22	7/1/23	Citrix Systems, Inc.	Citrix Virtual Applications and Desktops	(\$24,242.40)	Unrestricted General	Information Technology	Stoup
7/1/22	6/30/23	Hyland, LLC	Perceptive Content/HE Standard Bundle	(\$44,446.92)	Unrestricted General	Information Technology	Stoup
7/6/22	7/5/23	ePlus Technology, Inc.	UPS Coverage	(\$5,901.98)	Unrestricted General	Information Technology	Stoup
6/15/22	upon payment	ComputerLand of Silicon Valley	VMware Carbon Black	(\$15,000.00)	Unrestricted General	Information Technology	Stoup
5/20/22	6/30/23	Vmware, Inc.	Software License	\$0.00	Unrestricted General	Information Technology	Stoup
6/15/22	12/30/22	Amplify Professional Services, Inc.	IT Project Management Consulting Services for Electronic Imaging System Project	(\$96,000.00)	Measure J	Information Technology	Stoup
8/1/22	7/31/23	Maverick Networks, Inc.	Phone System Maintenance Agreement	(\$22,902.00)	Unrestricted General	Information Technology	Stoup
6/13/22	6/30/22	Spartacus 5	Webmaster Monthly Retainer	(\$6,400.00)	Unrestricted General	Information Technology	Stoup
7/1/22	7/20/23	Bio-key International, Inc.	PortalGuard Software License	(\$4,000.00)	Unrestricted General	Information Technology	Suleski
7/1/22	6/30/23	Faronics Corporation	Deep Freeze KIT NA EDU Maintenance Renewal	(\$4,095.00)	Unrestricted General	Information Technology	Suleski
9/6/22	9/5/23	Comm One, LLC	Call Accounting Software Technical Support	(\$495.00)	Unrestricted General	Information Technology	Stoup
7/20/22	Upon Payment	ePlus Technology, Inc.	NVIDIA RTX VWS Subscription License	(\$4,186.40)	Unrestricted General	Information Technology	Stoup
8/31/22	8/30/23	Nvidia Corporation	vGPU Software License	\$0.00	Unrestricted General	Information Technology	Stoup
6/6/22	6/30/22	BlackBeltHelp	Helpdesk Services amendment to increase not-to-exceed payment for quarters 3 and 4	(\$400,000.00)	Restricted General	CCC Technology Center	Stoup
6/21/22	8/31/22	BlackBeltHelp	Helpdesk Services amendment to extend term and increase fee	Est. (\$189,000.00)	Restricted General	CCC Technology Center	Stoup
5/18/22	6/30/23	CENIC Broadband Initiatives LLC	100 Gigabit Ethernet Backbone Services amendment to increase monthly fee 2022-23	(\$139,560.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Experis US, Inc.	IT Consulting Services	(\$10,352,994.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Foundation for California Community Colleges	Public Relations and Marketing Services	(\$150,000.00)	Restricted General	CCC Technology Center	Stoup
7/23/22	7/22/23	GoTo Technologies USA, Inc.	LastPass Enterprise (Seats) Software	(\$4,680.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Intervision Systems, LLC	Amazon Web Services	(\$1,550,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Intervision Systems, LLC	Managed Services Provider for DevOps Services	(\$3,473,769.65)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	IPQualityScore, LLC	Enterprise Student Application Filtering Software	(\$99,000.00)	Restricted General	CCC Technology Center	Stoup
5/6/22	5/5/23	Momentive Inc FKA Survey Monkey Inc	Survey Monkey Subscription License	(\$576.00)	Restricted General	CCC Technology Center	Stoup
7/7/22	7/6/23	Momentive, Inc. FKA Survey Monkey, Inc.	Survey Monkey Subscription License	(\$2,221.11)	Restricted General	CCC Technology Center	Stoup

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	Qualtrics, LLC	Base CoreXM Software License	(\$4,000.00)	Restricted General	CCC Technology Center	Stoup
9/15/22	9/14/23	Ray Morgan Company	Laserfiche Support and Software License and PROIT Software Purchase Agreement	(\$3,527.50)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Utah State University (WebAIM)	Accessibility Training Program Online Course and Customized Virtual Training	(\$95,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Vanilla Forums, ULC	Software Services Subscription	(\$51,574.32)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	XAP Corporation	eTranscript California Operations and Maintenance	(\$671,117.00)	Restricted General	CCC Technology Center	Stoup
6/27/22	6/26/23	Zendesk, Inc.	OpenCCC Helpdesk Support Subscription	(\$47,975.45)	Restricted General	CCC Technology Center	Stoup
6/15/22	Upon Payment	SHI International Corporation	Atlassian Jira and Confluence Software	(\$23,105.99)	Restricted General	CCC Technology Center	Stoup
8/22/22	8/22/23	Atlassian Pty Ltd	Jira and Confluence Software License	\$0.00	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	ACCO Engineered Systems, Inc.	Annual Boiler Inspections	(\$9,816.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/22	6/30/23	ACCO Engineered Systems, Inc.	Annual Chiller Inspections	(\$12,610.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/22	9/30/22	Allcom Plumbing Inc.	Touchless Bottle Filler Installation at Arts, MC, Gym, KAPC, SC, SAS, EH, BE, Welding, WLR	(\$59,470.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Boberg Hardwood Floors, Inc.	Annual Gym Floor Refinish	(\$9,425.00)	Unrestricted General	Facilities Planning & Management	Suleski
12/19/22	1/20/23	California Renovation Carpet One	Replace Carpet in Chico Center Rooms 220, 223, 225, 226, 227, 228, 229	(\$10,159.25)	Scheduled Maintenance	Facilities Planning & Management	Suleski
6/29/22	6/29/22	Gary Bergeron	Tent Rental Setup and Tear Down	(\$200.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/22	12/31/22	Grimes Heating & Air, Inc.	Gym Concession Ductwork for Proper Ventilation	(\$4,200.00)	Restricted General	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Higgins Pest & Weed	Glenn Center Annual Weed Control Program	(\$5,200.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/22	6/30/23	Higgins Pest & Weed	District Pest Control Program	(\$9,600.00)	Unrestricted General	Facilities Planning & Management	Suleski
Upon Signature	3/13/22	United Building Contractors, Inc.	Technology Remodel Project Change Order #21 for existing main switchboard to remain, adding caulking at the east & west exterior joints between wall and soffits, and added step striping at existing south stairs	\$4,251.41	Measure J/Capital	Facilities Planning & Management	Suleski
6/1/22	8/10/22	Santos Excavating, Inc.	Storm Drain Outfall Repairs Project	(\$97,750.00)	Measure J	Facilities Planning & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$71,751.41			
			TOTAL EXPENSE CONTRACTS	(\$26,447,398.47)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Awarded Grants during the Quarter Ending June 30, 2022	Item No: 22-8321 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Grants Research and Development	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 3280, the Board will be informed about all grants received by the District. The Superintendent/President has set procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

Status

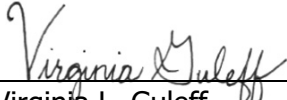
The attached Grant Awards Report represents grants awarded to the District during the following quarter: 4/1/2022 – 6/30/2022. The Superintendent/President or Vice President for Administration has executed the necessary grant agreement documents.

**Butte-Glenn Community College District
Grant Awards Report**

Grant Performance Period Start Date	Grant Performance Period End Date	Funding Agency	Grant Award Purpose	Amount Awarded	Originated by: District Department	Approved by: District Administrator
7/1/2021	6/30/2022	BOG, California Community Colleges Chancellor's Office - 6870 - Grantor Rancho Santiago CCD - Fiscal Agent	Grant Agreement No. GFA0001 Institutional Effectiveness Division. California Community Colleges - CA Conservation Corp Partnership	\$582,960.00	Instruction	Shearer
			Total Awards for Quarter: 4/1/2022 - 6/30/2022	\$582,960.00		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval of Use of Alcohol for Athletic Fundraising Events	Item No: 22-8322 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Erik Shearer Interim Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Board Policy 3560 provides that "The Superintendent/President or designee is authorized to enact procedure as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fundraising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with District procedures." Administrative Procedure 3560 provides that "only under certain circumstances is the possession, consumption, sale or use of alcohol permitted on campus."

Status

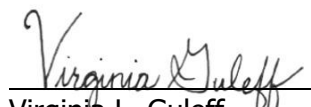
The Butte College Athletics Department will hold a Hall of Fame banquet on September 16, 2022, to induct former student-athletes into the Butte College Hall of Fame. The Athletics Department will also hold the annual Crab Feed Fundraiser on January 28, 2023, to raise money to support the Athletic Department.

Recommendation

It is recommended that the Board of Trustees give approval for the Butte College Athletics Department to include alcohol as part of the Hall of Fame induction activity as well as the Crab Feed Fundraiser.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval and/or Ratification of Personnel Actions	Item No: 22-8323 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Reclassification of Position – Krista Collett
From: Manager, Glenn Center Operations (MSC 5)
To: Supervisor, Glenn Center Operations (MSC 9)
Effective: July 1, 2022
2. Permanent Voluntary Reassignment (Transfer to a Vacant Position) – Dorrie Watson
From: Scheduling and Curriculum Analyst – MSC-10
To: Supervisor, Chico Center of Operations – MSC-9
Effective: July 1, 2022
3. Employee working Out-of-Class, Supervisor, Student Services (Welcome Center) – Malcom Dixon
Effective: July 1, 2022 – June 30, 2023

Academic*

4. Employment of Full-Time, Tenure Track, Nursing (LVN) Instructor– William (Liam) Luden
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
5. Employment of Full-Time, Temporary, Non-Tenure Track, Cosmetology Instructor – Hilda Chavez
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
6. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Nursing Instructor – Diane Wagster Penne
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023

7. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Nursing (LVN) Instructor – Michelle August
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
8. Assignment as Paramedic Program Director (20%) – James Cuneo
Effective: Academic Year 2022-2023
9. Assignment as Respiratory Therapy Program Director (20%) – Donna Davis
Effective: Academic Year 2022-2023
10. Assignment as Nursing Assistant Program Director (25%) – Lynda Gomes
Effective: Academic Year 2022-2023
11. Assignment as Director of Clinical Education for Respiratory Therapy (20%) – Gina Maclean
Effective: Academic Year 2022-2023
12. Assignment as Nursing Program Director (100%) – James Cuneo
Effective: Academic Year 2022-2023
13. Assignment as Honda PACT Coordinator (20%) – Doug Conrad
Effective: Academic Year 2022-2023
14. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Paradise Unified School District) – Douglas Carroll
Effective: July 18, 2022 - June 30, 2023
15. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Paradise Unified School District) – Janel Murphy
Effective: July 1, 2022 - June 30, 2023
16. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Jon Andrew, Scott Farquhar, Michael Peck, Tammara Taylor
Effective: July 1, 2022 - June 30, 2023
17. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Victoria Prickett, Traci Torres
Effective: July 1, 2022 - June 30, 2023
18. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter School) – Julie Emmons, Leslie Rubi
Effective: July 1, 2022 - June 30, 2023
19. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Inspire School of Arts & Sciences) – James White
Effective: July 1, 2022 - June 30, 2023

20. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Biggs Unified School District) – Stephen Boyes, Adam Sharrock
Effective: July 1, 2022 - June 30, 2023
21. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Rutheai (Steve) Allard, Robert Schofield
Effective: July 1, 2022 - June 30, 2023
22. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Karsten Anderson, Laura LaFayette
Effective: July 1, 2022 - June 30, 2023
23. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Hamilton Unified School District) – Janice Lohse
Effective: July 1, 2022 - June 30, 2023
24. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Dawna Keolanui
Effective: July 6, 2022 - June 30, 2023
25. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Paradise Unified School District) – Douglas Carroll
Effective: July 18, 2022 - June 30, 2023
26. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Kim Shaughnessy, Mai Xiong
Effective: July 1, 2022 – June 30, 2023
27. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Mains'l) – Sean Green
Effective: July 1, 2022 – June 30, 2023
28. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Westmont Living – The Terraces) – Lisa Holeman
Effective: July 1, 2022 – June 30, 2023
29. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Milestone dba Windchime) – Theresa Hughes
Effective: July 1, 2022 – June 30, 2023
30. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Sycamore Glen) – Karen Cresswell
Effective: July 1, 2022 – June 30, 2023
31. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – CA Department of Fish and Wildlife) – Kristy Emershy
Effective: July 7, 2022 – December 31, 2025

32. Employment of Temporary Academic Employees (Instructors and Student Development)
Part-Time Faculty recommended for employment effective Summer Session 2022 – David Marsh,
Jubal Raymond

Classified Employees*

33. Employment of Student Success Specialist (ESL) – Krista Collett
Full-time, 40 hours per week, 10 months per year
Salary: CSEA – 25
Effective: August 1, 2022
34. Employment of Grounds Technician, Sr. (FPM) – Miguel Garcia
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 21
Effective: August 2, 2022
35. Employment of Print and Mail Assistant – Jordan Yang
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 18
Effective: August 1, 2022
36. Employment of Administrative Secretary II (FPM) – Savannah Wagner
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 21
Effective: August 1, 2022
37. Employee working Out-of-Class, System Administrator (IT) – Levi Tamagni
Effective: July 1, 2022 – June 30, 2023
38. Employee working Out-of-Class, Data Network/Telecommunications Systems Specialist (IT) – Joshua Bordelon
Effective: July 1, 2022 – June 30, 2023
39. Employee working Out-of-Class, Administrative Secretary to the Dean (Health, Kinesiology & Athletics) – Kathy Todd
Effective: July 1, 2022 – June 30, 2023
40. Employee working Out-of-Class, Transportation Mechanic II (FPM) – Christopher Schoof
Effective: July 1, 2022 – August 12, 2022
41. Temporary Increase from 24 hours to 40 hours, Administrative Secretary II (A&R) – Eve Cha
Effective: July 1, 2022 – June 30, 2023
42. Temporary Increase from 25 hours to 40 hours, Children’s Program Specialist Assistant – Alma Cardenas
Effective: August 22, 2022 - May 26, 2023
43. Permanent Increase from 10 months to 12 months, Grounds Technician I (FPM) – Greg Bujor
Effective: July 1, 2022
44. Permanent Increase from 20 hours, 11 months to 40 hours, 12 months, Custodian I (FPM) – Michael Prior
Effective: July 1, 2022

45. Permanent Increase from 37 hours to 40 hours, Laboratory Technician-Horticulture – Heather Wren
Effective: July 1, 2022
46. Permanent Increase from 36 hours to 40 hours, Agricultural Farm Technician – Michael Walters
Effective: July 1, 2022

Temporary Employees*

47. Substitutes

- Library Media Tech – Veronica Leon
Salary: \$23.25 per hour 7/1/22 – 12/31/22
- Administrative Secretary, Grants (Contract Ed) – Nola Lee
Salary: \$31.25 per hour 7/1/22 – 12/31/22
- Account Clerk I (Contract Ed) – Kyle Riordan
Salary: \$18.25 per hour 7/1/22 – 6/30/23
- Recruitment & Outreach Technician (Welcome Center) – Kimani Davis II
Salary: \$25.50 per hour 7/1/22 – 6/30/23
- IA-Reading & Writing (Center for Academic Success) – Rae Morrison
Salary: \$27.00 per hour 7/1/22 – 7/30/22

48. Short Term/Seasonal

- Grant Manager Basic Skills (Guided Pathways) – Amanda Montgomery
Salary: \$45.75 per hour 7/1/22 – 12/31/22
- Assistant Athletic Trainer – Janet Guill
Salary: \$29.75 per hour 7/1/22 – 6/30/23
- Financial Aid/Veterans Assistant II – Benny Hawthorne, Claire Yang
Salary: \$23.75 per hour 7/1/22 – 6/30/23
- Information Technology Support Specialist (IT) – Eric Schell
Salary: \$25.25 per hour 7/1/22 – 6/30/23
- Special Projects (HR) – Angela Bell
Salary: \$40.50 per hour 7/1/22 – 6/30/23
- Communication Planner (IE/SSS) – Allan Bee
Salary: \$55.00 per hour 7/1/22 – 6/30/23
- Student Services Assistant (CHC) – Claudia Godinez
Salary: \$20.25 per hour 6/27/22 – 6/30/22
- Program Director (CDC) – Julie VanderEyck
Salary: \$45.50 per hour 7/4/22 – 7/28/22

49. Professional Expert

- Manipulative Skills Assistant – Mary Barker, Melissa Jennelle-Maxey, Heath Rasmussen, Alexandra Smith, Mark Reed
Salary: \$23.75 per hour 7/1/22 – 6/30/23
- Manipulative Skills/Evaluator – Matthew Bohlin, Grant Ferguson, Michael Healy, Derek Langston, Jake Mille, James Schnitzius
Salary: \$15.00/\$16.75 per hour 7/1/22 – 6/30/23
- Crime Scene Actor – Kevin Ballment, Aidan Bess, Anthony Carrillo, Edward Garcia, Joangy Gonzalez, Aleigha Jones, Ian Lerch, Shelly Lerch, Martha Medina-Barajas, Alexandra Smith, Carson Smith, Riley Smith, Kayla Von Seggern
Salary: \$15.00 per hour 7/1/22 – 6/30/23
- EMT/Paramedic – Abigail Curran, Jonathan Taylor, William Perkins, Noah Woodard, Willow Allen, Kelly Ewing
Salary: \$15.00 per hour 7/1/22 – 6/30/23
- Registered Nurse – Christina Brown, Kelly Williamson
Salary: \$45.00 per hour 8/1/22 – 6/30/23

Registered Nurse – Roxanne Silva, Grace Nowell, Gina Munoz, Rebecca Grube, Maipangtxua Lee, Barinder Singh

Salary: \$45.00 per hour 8/15/22 – 6/23/23

EMT – Craig Damien

Salary: \$15.00 per hour 8/22/22 – 6/30/23

Sign Language Interpreter (HR) – Adelaide Harth

Salary: \$47.00 per hour 8/1/22 – 6/23/23

50. **Retirements/Resignations**

Resignation, VP, Institutional Effectiveness – Gregory Stoup

Effective: July 11, 2022

Resignation, Program Manager (CCCTC) – Warren Whitmore

Effective: July 16, 2022

Resignation, Research Analyst – Sarah Tyler

Effective: July 22, 2022

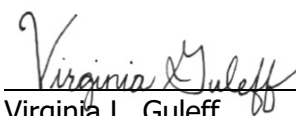
Retirement, Director, Career & Academic Assessment Center – Eric Hoiland

Effective: September 5, 2022

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval of Contracts	Item No: 22-8324 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$99,100.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

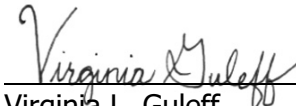
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	12/31/23	Los Rios Community College District	Strong Workforce Program Allocation to support Marketing	(\$160,000.00)	Restricted General	North Far North Regional Consortium	Shearer
8/11/22	6/30/23	Academy Trained	PG&E Utility Line Clearance Arborist Training Project	(\$274,000.00)	Restricted General	Contract Education	Shearer
8/11/22	12/31/23	Mountain G. Enterprises	Utility Line Clearance Pre-Inspector Training and Development Project	(\$163,385.00)	Restricted General	Contract Education	Shearer
7/1/22	6/30/23	Palomar College	Subaward Agreement pursuant to Shared Infrastructure Grant Agreement Work Plan for video on demand/streaming video, event coverage, video conferencing, e-conferencing, CCC Confer, and Online Teaching Conference event services <i>Revised since 4/13/22 Contracts Approval Report</i>	(\$4,012,500.00)	Restricted General	CCC Technology Center	Suleski
7/1/22	6/30/23	Shirah Builders	Project Consultation for Capital and Bond Projects	(\$265,000.00)	Various	Facilities Planning and Management	Suleski
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$4,874,885.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval of Contract to Purchase Information Technology Goods and Services from Rainforest QA, Inc. utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A	Item No: 22-8325 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The California Community Colleges Technology Center requires information technology goods and services to provide software quality assurance services for development of new software systems and features for a variety of projects. Funding will be allocated from the Shared Infrastructure, Data Services, and Core Applications grants, and ITP Apportionment.

Public Contract Code Sections 10298 and 10299 provides that the Director of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for goods, information technology goods and services, and authorizes state and local agencies to contract with suppliers awarded those contracts without further competitive bidding.

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable and competitive. The use of CMAS is optional and available to state and local government agencies.

Status

District staff recommends use of the awarded CMAS Number 3-18-70-3509A, as a source to purchase the required information technology goods and services from Rainforest QA, Inc., as needed during the term November 3, 2022 through November 2, 2023, in the amount not to exceed \$350,000.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS contract best meets the needs of the District.

Recommendation

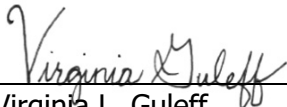
It is recommended that the Board of Trustees approve the purchase of the required information technology goods and services from Rainforest QA, Inc., utilizing California Multiple Award Schedule CMAS Number 3-18-70-3509A, per the terms of the CMAS contract, for the term of November 3, 2022 through November 2, 2023, in the amount not to exceed \$350,000.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Rainforest QA, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Consider/Approve Employment Contract for: Assistant Superintendent/Vice President for Administration	Item No: 22-8326 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

SB 1436 requires an oral summary of compensation to be approved for a local agency executive. A local agency executive includes persons who are outside of a union, are not classified employees, and who meet any one of the following:

1. The person is the chief executive officer, a deputy chief executive officer, or an assistant chief executive officer of the local agency,
2. The person is the head of a department of a local agency, or
3. The person's position within the local agency is held by an employment contract between the local agency and that person.

Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

Status

The Superintendent/President and the Assistant Superintendent/Vice President for Administration have reached agreement on an employment contract.

Recommendation

Following the oral statement, it is recommended that the Board of Trustees approve the employment contract for the Assistant Superintendent/Vice President for Administration.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR ADMINISTRATIVE EMPLOYMENT
2022-2024 ACADEMIC YEAR**

This Agreement for Administrative Employment ("Agreement") is made between the Butte-Glenn Community College District ("District") and Andrew Suleski ("Administrator").

RECITALS

A. District desires to hire Administrator in the position of Assistant Superintendent/Vice President for Administration, and Administrator hereby accepts such employment on the terms and conditions set forth in this Agreement.

B. Administrator represents and warrants that Administrator possesses the minimum qualifications for the position as established by state law and District policy.

C. Administrator acknowledges that this position is a management position as a Classified Administrator in accordance with Education Code sections 72411 and 87002. Administrator acknowledges that Administrator serves at the pleasure of the Governing Board and that Administrator does not possess a property interest in this position.

AGREEMENT

1. **Duties.** Administrator agrees to satisfactorily perform the duties of the position as described in the relevant job description, if any, and as requested by the President and/or the Governing Board.
2. **Evaluation.** Administrator shall be evaluated by the President in the manner and in accordance with the timelines established by the President. Any failure to complete these evaluation procedures, or to complete them in a timely manner, shall not extend this Agreement or have any other impact on this Agreement.
3. **Salary.** Administrator shall be compensated for services rendered in accordance with the Executive salary schedule as that schedule may change from time-to-time. For the 2022-2023 academic year, the parties acknowledge that Administrator's annual salary shall be at Range 2, Step F, currently \$259,956.57 (two hundred fifty-nine thousand, nine hundred fifty-six dollars and fifty-seven cents). The administrator will continue to receive longevity. The administrator shall also receive a cost-of-living adjustment (COLA) to the salary equal to the percentage received by District employees for the 2023-2024 academic year and each year thereafter. The Board reserves the right not to grant compensation increases or to award a different compensation increase if in its sole discretion the Board determines that fiscal conditions warrant that change.
4. **Fringe Benefits.** Administrator shall receive the same health and welfare benefits afforded to other management employees. These benefits shall not be considered vested and may be changed from time to time for administrators and management employees.
5. **Expense Reimbursement.** District shall reimburse Administrator for actual and necessary expenses incurred within the course and scope of Administrator's employment, including mileage expenses, so long as such expenses are consistent with this Agreement and District policy.
6. **Automobile Expenses.** The Assistant Superintendent/Vice President for Administration is required to have a vehicle available at all times to exercise the powers and to perform the duties of the position. In order to reimburse the Assistant Superintendent/Vice President for Administration for this vehicle requirement, the Assistant Superintendent/Vice President for Administration shall receive a vehicle allowance of \$6,599.52 per year payable in twelve (12) monthly payments. This allowance will be increased each year by the same cost-of-living adjustment (COLA) percentage received by District employees. In addition, the Assistant Superintendent/Vice President for Administration shall be entitled

to reimbursement for reasonable transportation expenses incurred for travel outside the District in accordance with the terms of this Agreement and Board policy. This allowance **will not** be considered as creditable compensation under the Assistant Superintendent/Vice President for Administration's respective retirement system. The Assistant Superintendent/Vice President for Administration shall provide the District a Certificate of Insurance annually showing the District is named as an additional insured under the Assistant Superintendent/Vice President for Administration's personal automobile insurance policy.

7. **Holidays / Vacation / Sick Leave.** Administrator shall be entitled to 24 days of vacation per academic year, exclusive of paid holidays designated in Education Code sections 79020/79021 or any other holidays as specified by the District. After Administrator has accumulated fifty (50) unused vacation days, they shall not earn any additional vacation until they have reduced the number of accrued but unused vacation days below the fifty (50) day cap. Vacation shall accrue in monthly installments. Administrator shall be allocated twelve (12) days of sick leave annually which shall accrue from year to year.
8. **Work Year.** Administrator shall provide twelve (12) full and regular months of service to the District; holidays and vacation days are taken as non-duty days. To determine Administrator's daily rate of pay, the parties agree that the Administrator's annual base salary shall be divided by 260 work days.
9. **Term / Termination.** Administrator is hired **commencing August 1, 2022 through December 31, 2023**, and terminating at the earliest to occur of the following:
 - a. **Mutual Consent.** This Agreement may be terminated at any time by mutual consent of the Board or President and the Administrator.
 - b. **Non-Renewal of Agreement by District.** The Board may elect not to renew this Agreement effective June 30 of the current school year by providing 60 days notice to the Administrator in accordance with Education Code sections 72411 and 72411.5 or other applicable provisions of law.
 - c. **Termination for Cause.** The Board may terminate the Administrator for cause on any of the following grounds: (1) acts done in bad faith to the detriment of the District; (2) breach of this Agreement; (3) unsatisfactory performance; (4) refusal or failure to act in accordance with a specific provision of this Agreement or a directive or order of the Board or the Superintendent/President; (5) misconduct or dishonest behavior; (6) conviction of a crime involving dishonesty, breach of trust, physical or emotional harm to any person; or (7) for other conduct prejudicial to the District.

Notwithstanding Labor Code section 2924, the parties agree that the determination of cause shall be based on the Board's reasonable belief in the existence of good cause for termination. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties of the parties under this Agreement. If cause exists, the Superintendent/President shall meet with the Administrator and shall submit a written statement of the grounds for termination and copies of written documents the District reasonably believes support the termination. If the Administrator disputes the charges, the Administrator shall then be entitled to a conference before the Board in closed session. The Administrator and the Board shall each have the right to be represented by counsel at their own expense. The Administrator shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the Administrator believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all information presented, decides to terminate this Agreement, it shall provide the Administrator with a written decision and notice of termination. The decision of the Board shall be final.

The parties have acknowledged that Administrator possesses no property interest in Administrator's employment; accordingly, Administrator's conference before the Board shall be

deemed to provide Administrator with more due process of law than is required by law. The conference with the Board shall be the Administrator's exclusive right to any conference or hearing otherwise required by law. Administrator waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the Administrator's administrative remedies.

- d. **Termination without Cause.** The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon written notice to the Administrator. In consideration for the exercise of this right, the District shall pay to Administrator, if Administrator does not possess "retreat rights" to a faculty position, a sum equal to six (6) month's salary. At the discretion of the Superintendent/President, the District may pay up to six (6) months of District-paid health benefits to Administrator, if Administrator does not possess "retreat rights" to a faculty position. Payment of such benefits, if any, shall begin the month after the Board ratifies the termination of this Agreement. If Administrator possesses "retreat rights" to a faculty position, Administrator shall be entitled to a sum equal to one (1) month's salary.

This liquidated damage payment shall be made during the month following Administrator's termination, shall be subject to applicable payroll deductions, and shall be treated as compensation for state and federal tax purposes. Payments made pursuant to this termination without cause provision shall be considered as final settlement pay; accordingly, no payments made pursuant to this early termination provision shall constitute creditable service or creditable compensation for CalSTRS or CalPERS retirement purposes and no employer or employee contributions shall be made for retirement purposes.

The parties agree that any damages to Administrator that may result from the Board's early termination of this Agreement without cause cannot be readily ascertained. Accordingly, the parties agree that the payments made pursuant to this termination without cause provision, along with the District's agreement to provide health benefits, and possibly "retreat rights" to a faculty position, constitutes reasonable liquidated damages for the Administrator, fully compensates the Administrator for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that the District's completion of its obligations under this provision constitutes the Administrator's sole remedy to the fullest extent provided by law. Finally, the parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code section 53260 et seq.

- e. **Termination for Unlawful Fiscal Practices.** Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that Administrator engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may immediately terminate Administrator solely upon written notice to Administrator and Administrator shall not be entitled to any compensation of any nature, whether as cash, salary payments, health benefits, or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b).
- f. **Abuse of Office Provisions.** In accordance with Government Code section 53243 et. seq., and as a separate contractual obligation, should the Administrator receive a paid leave of absence or cash settlement if this Agreement is terminated with or without cause, such paid leave or cash settlement shall be fully reimbursed to the District by the Administrator if the Administrator is convicted of a crime involving an abuse of office or position. In addition, if the District funds the criminal defense of Administrator against charges involving abuse of office or position and the Administrator is then convicted of such charges, the Administrator shall fully reimburse the District all funds expended for Administrator's criminal defense.
- g. **Resignation.** If Administrator does not possess any "retreat rights" to a faculty position, Administrator may resign at any time with at least sixty (60) days advance written notice to the

Superintendent/President, unless the parties agree otherwise in writing to a shorter notice period. If Administrator possesses "retreat rights" and intends to exercise those rights by resigning from this administrative position and returning to a faculty position, Administrator may resign from this administrative position by providing at least ninety (90) days advance written notice to the Superintendent/President, given at least ninety (90) days prior to March 15th of the current academic year, unless the parties agree to a shorter notice period. If the Board in its discretion voluntarily allows retreat rights upon resignation pursuant to this paragraph, Administrator understands and acknowledges that their retreat rights may not conflict with or supersede the rights of other employees relative to layoff and/or retreat. If Administrator possesses "retreat rights" but does not intend to exercise those rights and intends to resign from District employment as an administrator and faculty member, Administrator may resign from District employment at any time with at least sixty (60) days advance written notice to the Superintendent/President, unless the parties agree otherwise in writing to a shorter notice period.

10. **Tax / Retirement / PERS or STRS Issues.** Notwithstanding any other provision of this Agreement, the District shall not be liable for any state or federal tax consequences or any retirement consequences of any nature as a result of this Agreement.
11. **Board Approval.** The effectiveness of this Agreement shall be contingent upon approval by the District's governing board as required by law.
12. **District Rules and Regulations.** This Agreement is intended by the parties to be the sole instrument governing the employment relationship between the parties unless a provision of law is specifically applicable to this Agreement or to the employment relationship. The District's policies, rules, and practices shall not be applicable to the Administrator or affect the employment relationship unless specifically referenced in this Agreement or District policy.
13. **No Assignment / Management Hours.** This is an agreement for personal services. The Administrator may not assign or transfer any rights granted or obligations assumed under this Agreement. The demands of the position of Administrator require more than eight (8) hours a day and/or forty (40) hours per work week. Administrator is not entitled to overtime compensation for hours worked in excess of eight (8) hours per day or forty (40) hours per week.
14. **Integration / Modification.** This Agreement contains the entire agreement of the parties and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only in a writing signed by both parties and authorized by Board action.
15. **Waiver.** No waiver of any default shall constitute a waiver of any other default or breach, whether of the same or other covenant or condition. No waiver, benefit, privilege, or service voluntarily given or performed by a party shall give the other party any contractual rights by custom, estoppel, or otherwise.
16. **Severability.** If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

By: _____
Superintendent/President

Dated: _____

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute dishonesty and breach of this Agreement and are grounds for termination of this Agreement for cause.

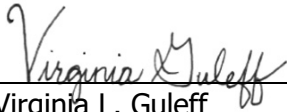
I have not entered into a contract of employment with the governing board of another school district or any other employer that will in any way conflict with the terms of this Employment Agreement.

Dated: _____

Andrew Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

<p>Subject: Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Partnership Agreement with Inspire School of Arts & Sciences and Princeton Joint Unified School District beginning July 1, 2022 and ending on June 30, 2025.</p>	<p>Item No: 22-8327 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Student Services</p>	<p>Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Peter Gitau Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

Assembly Bill 288 (AB 288) was enacted January 1, 2016, and added to the California Education Code Section 76004. Assembly Bill 30 was enacted November 18, 2019, and amended the California Education Code Section 76004.

AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) Partnership Agreement with the governing board of a California public school district consistent with Education Code Section 76004. CCAP partnerships are for the purpose of offering and expanding dual enrollment opportunities for “students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.”

As mandated by law, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement at an open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement. (Ed. Code, § 76004, subd. (b))

Status

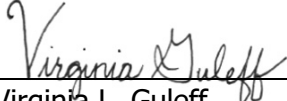
Butte-Glenn Community College District has developed College and Career Access Pathways (CCAP) Partnership Agreements to provide high school students the opportunity to earn college and high school credit simultaneously while gaining a jump start on post-secondary education. Dual enrollment will help students achieve college and career readiness ensuring a smooth transition from high school to college.

Recommendation

It is recommended that the Board take comments from the public and approve the proposed College and Career Access Pathways (CCAP) Partnership Agreement between Butte Glenn Community College District and Inspire School of Arts & Sciences and Princeton Joint Unified School District beginning on July 1, 2022 and ending on June 30, 2025.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

<p>Subject: Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Las Plumas, Oroville, Orland, Paradise, Pleasant Valley, and Willows High Schools.</p>	<p>Item No: 22-8328 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Student Services</p>	<p>Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/></p>
<p>Submitted By: Peter Gitau Vice President</p>	<p>Approved By:  Virginia L. Guleff Superintendent/President</p>

Background

Assembly Bill 288 (AB 288) was enacted January 1, 2016 and added to the California Education Code Section 76004. Assembly Bill 30 was enacted November 18, 2019, which amended the California Education Code Section 76004.

AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) Partnership Agreement with the governing board of a California public school district consistent with Education Code Section 76004. CCAP partnerships are for the purpose of offering and expanding dual enrollment opportunities for “students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.”

As mandated by law, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement at an open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement. (Ed. Code, § 76004, subd. (b))

Status

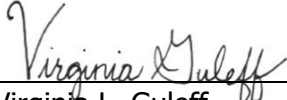
Butte-Glenn Community College District has developed College and Career Access Pathways (CCAP) Partnership Agreements to provide high school students the opportunity to earn college and high school credit simultaneously while gaining a jump start on post-secondary education. Dual enrollment will help students achieve college and career readiness ensuring a smooth transition from high school to college.

Recommendation

It is recommended that the Board take comments from the public and approve the proposed CCAP Appendix which identify dual enrollment course details for the 2022/23 school year at Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Las Plumas, Oroville, Orland, Paradise, Pleasant Valley, and Willows High Schools.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 10, 2022

Subject: Approval of Response to 2021-2022 Grand Jury Report	Item No: 22-8329 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Superintendent/President	Approved By:  Virginia L. Guleff Superintendent/President

Background

The Butte County Grand Jury (BCGJ) is mandated by Article 1, Section 23 of the California Constitution. It operates under Title 4 primarily Penal Code sections 888- 939.91, of the California Penal Code, Sections 3060-3074 of the California Government Code, and Section 17006 of the California Welfare and Institutions Code. All fifty-eight counties in California are required to have grand juries.

The BCGJ functions primarily as a “watchdog,” representing the citizens of the County in providing oversight of the operations of governmental entities within Butte County. Investigations may be conducted on public agencies, the administration, and affairs of any city within the county, or to examine books and records of redevelopment agencies.

Status

The Final Report of the 2021-2022 BCGJ was filed on June 20, 2022 and was released to the public on June 24, 2022. As stated in the Grand Jury Report, “The purpose of this report is to examine the operation of the Butte College Law Enforcement Academy (BCLEA) in terms of how well graduates are prepared for a career in law enforcement. The program is functioning well but could continue to implement improvements.” The report is attached.

Under California State law and in accordance with Penal Code Section 933, local government agencies, elected officials, and department heads (respondents) are required to respond in writing to BCGJ reports. The governing body of any agency that is a subject of the report has 90 days to submit a response, while elected officials and department heads have 60 days to respond. Respondents must state whether they agree or disagree with the BCGJ findings. Respondents must also state if recommendations will or will not be implemented, or they require further analysis. Respondents are required to explain disagreements with both findings and recommendations.

Staff, in consultation with legal counsel, have prepared a response to the 2021-2022 Grand Jury Report.

Recommendation

It is recommended the Board of Trustees approve the Response to 2021-2022 Grand Jury Report.



BUTTE COLLEGE

August 10, 2022

The Honorable Corie J. Caraway, Judge of the Superior Court
c/o Court Services
Superior Court of California, County of Butte
One Court Street
Oroville, CA 95965

Re: Response to the 2021-2022 Grand Jury Finding and Recommendations

Dear Judge Caraway,

Pursuant to 933 and 933.5 of the California Penal Code, we are responding to the findings and recommendations of the Butte County Grand Jury's 2021-2022 Final Report as it applies to the Butte-Glenn Community College District ("District"), as well as Don Beasley, Director of Butte College Law Enforcement Academy.

Butte College Law Enforcement Academy (BCLEA):

Responses to Findings:

F1. The BCLEA is a comprehensive and well-run program that follows the state mandated POST curriculum. BCLEA's classroom hours exceeds POST's minimum hourly requirement. It provides a vital function to law enforcement agencies and to graduates who go on to a career in law enforcement.

Response: Agree

F2. The Butte County Grand Jury (BCGJ) identified areas in which the BCLEA program needs more instruction and preparation:

- Additional and more realistic scenario training
- Additional emphasis on communication skills and how to defuse potentially volatile situations
- Additional training on search and seizure and the legal limits of officers
- How to effectively deal with the unsheltered population and individuals with mental health issues
- Training on Community Policing Techniques

Response: Partially Agree: The District provided instruction and preparation in the identified areas beyond legal requirements prior to receiving the BCGJ report. Below is a summary of instructional requirements and what is provided by the District:

- Minimum number of hours required for each academy presentation is 664 hours. Butte College exceeds the minimum, providing 925 hours.
- A minimum of 18 hours of scenario training is required by POST. Butte College exceeds the minimum, providing 30 hours of training.
- POST learning domain "Principled Policing in the Community" addresses community relations and communications with various stake holders. Hours for this learning domain were increased from 18 to 26. The additional 8 hours exclusively addresses escalations



BUTTE COLLEGE

- techniques. Further, the “Victimology/Crisis Intervention and Use of Force/De-Escalation” learning domains provide an additional 32 hours of training.
- The “People with Disabilities” learning domain provides 16 hours of specific training to address appropriate interactions with persons with mental health issues. Students participate in activities at assigned shelters and rehabilitation programs such as the Torres Shelter, Salvation Army, Jesus Center, etc.

F3. The Scenario Village is a Positive addition to BCLEA that enables instructors to create real life scenarios to better prepare students for experiences in the field.

Response: Agree

Responses to Recommendations:

R1. The Butte-Glenn Community College District Board of Trustees to institute a program whereby recently graduated and currently employed officers can provide anonymous feedback for changes/improvements to the program by June 30, 2023.

Response: The recommendation has already been implemented in part. Academy staff receives feedback and comments from the academy advisory board, which is comprised of executive-level law enforcement officers from Butte County and surrounding counties to solicit and implement improvements to the District’s programs. In 2017-2018, Academy staff received robust feedback for changes and improvements to the program from the academy advisory board regarding the topics identified in the BCGJ report, among others. After various meetings and discussions regarding the concerns, the District began to implement changes in response to the feedback provided and members of the academy advisory board have expressed satisfaction with the improvements and changes already implemented. These changes were made over time since 2017-18, including the period the BCGJ report was prepared.

Additionally, each student is required to provide feedback on each of the 41 learning domains presented in the course. The student feedback is submitted anonymously and reviewed by academy staff and the instructor of record. Both positive and negative comments are discussed with the instructor on how best to improve future instruction. Butte College will continue to use the feedback for changes/improvements received from the academy advisory board and from students to change and improve the program.

As noted above, this recommendation has been implemented in part. The feedback of graduated and currently employed officers is regularly received; however, it is not anonymous. Only student feedback is currently anonymous. After reflecting on the current process for feedback by graduates and employed officers, the District has respectfully determined that anonymous feedback is not necessitated as robust and timely feedback is provided through the advisory board of the program. The District will continue to monitor this situation and may determine in the future, based on consultation with the advisory board and others in the law enforcement community, that an anonymous feedback system should be implemented. Therefore, a portion of this recommendation will not currently be implemented.



BUTTE COLLEGE

R2. The Butte-Glenn Community College District Board of Trustees to conduct an internal review of the allotted time assigned to each Learning Domain to determine if more time and instruction can be redirected to the topics identified in F2 by June 30, 2023.

Response: The recommendation has already been implemented in previous programmatic reviews. As noted above, instruction time and instruction for the topics identified in F2 have already been reviewed and addressed by the District. The number of instructional minutes has been increased in some instances and, as a result of critical feedback from the academy advisory board, other changes to instruction have been successfully implemented. Additionally, POST conducts a Basic Course Certification Review every three years to confirm the District's compliance with applicable California Code of Regulations as administered by POST. The Board of Trustees will receive, review, and implement updates and changes stemming from POST reviews and from feedback received from the academy advisory board and students. Although the District does not perceive a need to review or adjust the allotted time for Learning Domains at this time, it will continue to keep this issue in the forefront and in the future, based on feedback about the effectiveness of the program, the District may determine to adjust the time allotted to a set of Learning Domains in the future.

Respectfully submitted,

Virginia L. Guleff
Butte College Superintendent/President

Julie Boss
Butte College Board of Trustees President

BUTTE COLLEGE LAW ENFORCEMENT ACADEMY



Butte College

SUMMARY

Across the state, there are 20 police academies on community college campuses run in conjunction with the California Commission on Peace Officer Standards and Training (POST). The program at Butte College includes not only the Law Enforcement Academy, but also the Fire Fighter Academy, Fish and Wildlife Academy, and State Parks Law Enforcement Academy.

The purpose of this report is to examine the operation of the Butte College Law Enforcement Academy (BCLEA) in terms of how well graduates are prepared for a career in law enforcement. The program is functioning well but could continue to implement improvements.

GLOSSARY

BCGJ Butte County Grand Jury

BCLEA Butte College Law Enforcement Academy

POST California Commission on Peace Officers Standards and Training

BACKGROUND

Butte-Glenn Community College District, known as Butte College, offers two academies per year in January and July. Each program is 23 weeks long. Formerly, the recruits were self-sponsored; now there is a higher percentage sponsored by law enforcement agencies. Agencies do the hiring and screening, then send recruits to the academy for training.

The BCLEA has been presenting programs for over thirty years and has graduated over 5,000 students. The program is certified by POST, which requires law enforcement recruits to receive a minimum of 664 hours of training. The program at Butte College exceeds this requirement and offers approximately 900 hours of instruction in the 42 learning domains needed to enter the law enforcement career field. Recruits are enrolled in a Critical Skills course, as part of the curriculum, which includes techniques to ensure success in the academy program. Law enforcement agencies have the first option for enrollment, then Butte College fills the remaining

openings with unsponsored applicants. The cost for a California resident to attend the BCLEA is approximately \$5,500 which includes tuition, materials, uniforms, textbooks, ammunition, and facility use.

The BCLEA conforms to standards for certification by POST. Upon successful completion of the program, the student is eligible to apply for entry-level positions as a law enforcement officer anywhere in the State of California.

METHODOLOGY

- Tour of the Academy
- Interview with BCLEA administration
- Interview with recent Academy graduates currently employed at law enforcement agencies
- Documents:
 - Legislative Mandated Training - State of California
 - POST - Minimum Content and Hourly Requirements
 - Law Enforcement Academy Class Schedule
 - Chico Enterprise Record Newspaper (11/18/2021) - “Butte College Unveils New Training Site”

DISCUSSION

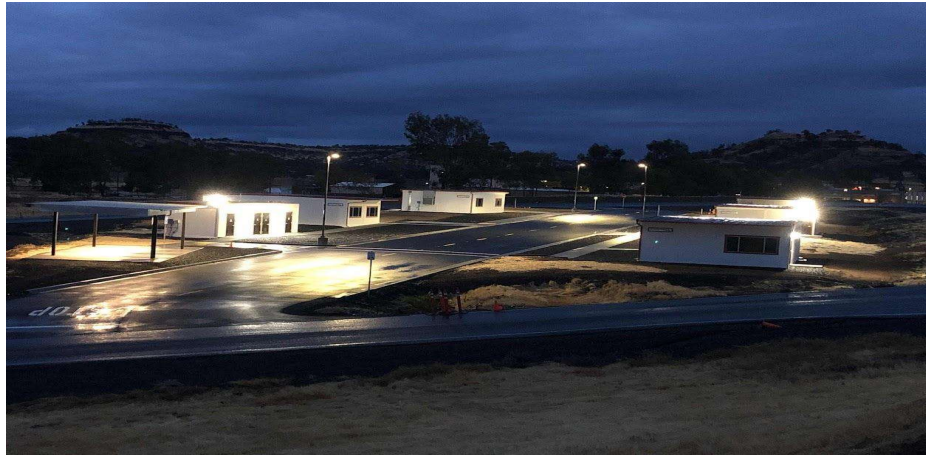
The BCLEA provides recruits to smaller Law Enforcement agencies who cannot afford to run their own academies. The Butte College program works closely with law enforcement agencies to try to meet their needs. The BCLEA Advisory Board is made up of local law enforcement leaders, a POST representative and is led by the Butte County District Attorney.

The curriculum is set and outlined by POST; however, the college regulates what is taught. POST and the Academy’s Curriculum Committee must certify the curriculum. POST provides the topics, but not how the course should be taught. Of the 42 Learning Domains taught, one is Principal Policing in the Community. Part of this course includes field trips in groups of six recruits to community agencies, such as the Torres Shelter. Other domains include Victimology and Crisis Intervention, Controlled Substances, Use of Force and De-escalation, Arrest and Control Training, Search and Seizure and How to Work with Individuals with Disabilities (including those with mental health issues).

POST is a required curriculum, but each law enforcement agency may have different practices and policies. Once in the field, recruits must review and follow their sponsoring agency’s policies and procedures. An example is Pursuit Policy - the Academy teaches the basics but tells recruits their agency policies may be different.

The Butte County Grand Jury (BCGJ) took a comprehensive tour of the Academy and facilities. Part of the tour included the newly constructed Scenario Village. The college unveiled the

Scenario Village to the public at a ribbon cutting on November 17, 2021. At that ceremony, the college president said “it is the only place in California that provides this type of training grounds. It is a place dedicated to real-life scenarios and it is especially important.”



Scenario Village

The Village consists of five structures plus restrooms. Three buildings have movable walls and black out shades for scenarios. Each building has a different orientation and function to provide recruits with a variety of real-life simulations, such as search and use of force scenarios.

Adjacent to the Scenario Village there is an Emergency Vehicle Operation Course with street and traffic lights which are manually controlled to create scenarios under varying conditions. The BCGJ observed students on the collision avoidance course set up with cones and traffic lights and on a skid pad flooded with water. These courses teach vehicle control techniques under various road and high-speed conditions. Local emergency responders use this course for bi-annual required refresher training. A firearms range completes the training facilities.

The BCGJ interviewed five recent graduates currently employed at different law enforcement agencies in the county. Questions focused on how well the training prepared them for their current positions, how well the POST curriculum aligned with law enforcement agencies policies and what suggestions they had to improve on the Academy training. Overall, graduates were satisfied with the basic training and skills received through BCLEA yet had concerns. Additional training was suggested in the following areas:

- Defensive tactics
- Handcuffing and control holds
- Communication skills, including ways to engage with people in a calm manner and diffuse situations
- Interaction with the unsheltered and those who have mental health issues
- Using a wider variety and number of scenarios
- Legality of search and seizure, use of force, and de-escalation techniques (including verbal commands and body language)
- Traffic stops due to the frequency of that type of contact with the public

- Community policing
- Preparation for real life experiences encountered. Training at the academy is controlled and the field is not. Simulations with student actors did not reflect real life

In summary, there were concerns that were mentioned by more than one interviewee:

- The academy is a controlled environment in which real life scenarios are difficult to portray. Officers want a wider variety of scenarios
- The need for more in-depth training on the legality of search and seizure
- The importance of communication skills
- How to work with persons with mental health issues and the unsheltered

FINDINGS

F1. The BCLEA is a comprehensive and well-run program that follows the state mandated POST curriculum. BCLEA’s classroom hours exceed POST's minimum hourly requirement. It provides a vital function to law enforcement agencies and to graduates who go on to a career in law enforcement.

F2. The BCGJ identified areas in which the BCLEA program needs more instruction and preparation:

- Additional and more realistic scenario training
- Additional emphasis on communication skills and how to defuse potentially volatile situations
- Additional training on search and seizure and the legal limits of officers
- How to effectively deal with the unsheltered population and individuals with mental health issues
- Training on Community Policing techniques

F3. The Scenario Village is a positive addition to BCLEA that enables instructors to create real life scenarios to better prepare students for experiences in the field.

RECOMMENDATIONS

R1. The Butte-Glenn Community College District Board of Trustees to institute a program whereby recently graduated and currently employed officers can provide anonymous feedback for changes/improvements to the program by June 30, 2023.

R2. The Butte-Glenn Community College District Board of Trustees to conduct an internal review of the allotted time assigned to each Learning Domain to determine if more time and instruction can be redirected to the topics identified in F2 by June 30, 2023.

REQUIRED RESPONSES

The following responses are required, pursuant to Penal Code sections 933 and 933.05:
From the following elected officials within 90 days:

- **Butte-Glenn Community College District Board of Trustees:** F1, F2, F3, F4, R1 and R2

INVITED RESPONSES

The Grand Jury invites the following response:
From the following governmental official within 60 days:

- **Director Butte College Law Enforcement Academy:** F1, F2, F3, F4, R1 and R2

The governing bodies indicated above should be aware that comment or response must be conducted subject to the notice, agenda, and open meeting requirements of the Brown Act.

Reports issued by the BCGJ do not identify individuals interviewed. Penal Code section 929 requires that reports of the BCGJ not contain the name of any person or facts leading to the identity of any person who provides information to the BCGJ.
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