



NOTICE OF REGULAR MEETING

June 29, 2022 | 3:00 p.m.

District Board Room
Student and Administrative Service Building, Oroville, CA

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Measure J

2021-22 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report	Information	22-8299
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3. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

4. Approval of Consent Agenda

Approval of Minutes May 19, 2021	Action	
Approval of Warrants	Action	22-8300
Ratification of Contracts	Action	22-8301
Quarterly Financial Status Report for the Quarter Ended March 31, 2022	Action	22-8302
Faculty Using Accumulated Load Bank	Action	22-8303
Ratification of Out of State Student Travel to Philadelphia, PA	Action	22-8304
Donation of District Personal Property: Miscellaneous Electronic Equipment	Action	22-8305
Appointment of Measure J Citizens' Bond Oversight Committee Members	Action	22-8306
Approval of Employment of Interim Vice President of Instruction	Action	22-8307

Approval and/or Ratification of Personnel Actions	Action	22-8308
<u>Management</u>		
<i>Employments and working out-of-class</i>		
<u>Academic Employees</u>		
<i>Employments and voluntary reassignments</i>		
<u>Classified Employees</u>		
<i>Employments, voluntary reassignments, working out of class, and permanent increases</i>		
<u>Temporary Employees</u>		
<i>Substitutes, Short Term/Seasonal, and Professional Expert</i>		

5. Information-Reports

Academic Senate President's Report
 Classified Senate President's Report
 Superintendent/President's Report
 Board Comments

6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

7. Contracts

Approval of Contracts	Action	22-8309
Approval of Contract Award for Bid Restroom Renovation Project	Action	22-8310

8. Finance/Facilities

Adoption of the 2022-2023 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2022-2023 Budget	Action	22-8311
Authorization to Submit Five-Year Construction Plan	Action	22-8312

9. Human Resources

Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022	Action	22-8313
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10. Labor Relations

Approval of the 2022-2025 CSEA Collective Bargaining Agreement	Action	22-8314
Approval of the 2022-2025 BCPOA Collective Bargaining Agreement	Action	22-8315

11. Administration

Adoption of Revisions and Rescission of Board Policies	Action	22-8316
Adoption of Resolution No. 811: Specifications of the Election Order	Action	22-8317
Approval of Presidential Emeritus	Action	22-8318

12. Future Dates

August 10, 2022	Regular Meeting	Glenn Center	1:00 p.m.
September 14, 2022	Regular Meeting	Main Campus	1:00 p.m.
October 12, 2022	Regular Meeting	Main Campus	1:00 p.m.

13. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

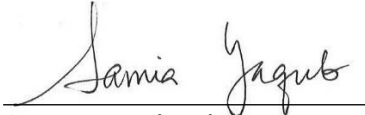
- b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

14. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: 2021-2022 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report	Item No: 22-8299 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In November 2016, the voters of the Butte-Glenn Community College District approved Measure J – a \$190 million general obligation bond measure under the provision of Proposition 39 to fund facilities construction and improvements. As required by Proposition 39, the Butte-Glenn Community College District Board of Trustees convened a Citizens' Bond Oversight Committee to oversee the expenditure of bond funds and to keep the public informed of the progress of the Measure J bond projects.

Also, Government Code Section 53411 requires that the chief fiscal officer of the issuing local agency file a report with its governing board at least annually to provide: 1.) the amount of bond proceeds collected and expended during the applicable reporting period, and 2.) the status of any project required or authorized to be funded as identified in a statement indicating the specific purposes of the bond.

Status

The attached Measure J Citizens' Bond Oversight Committee Report reflects the activities of the Citizens' Bond Oversight Committee during the fiscal year 2021-2022. This report documents the Committee's efforts to provide the review of bond expenditures that is mandated by Proposition 39 for the period of July 1, 2021 through June 30, 2022. The Committee was chaired by Mr. Tom Lando. Other members of the Committee include: Mr. Gilbert Houston, Vice Chair; Mr. Mike Boss, Ms. Trish Dunlap, Ms. Sarah Houston, Mr. Orval Hughes, and Mr. John Nock.

This report will be presented by Mr. Tom Lando.

The District issued the Series A bonds for \$42M in April 2017. As of June 30, 2021, the District expended all of the Series A bond proceeds. The District issued Series B bonds in the amount of \$49.5M in July 2019. To date, approximately \$16M of the bond proceeds have been expended. The District issued Series C bonds for \$50M in June 2022 to provide enough funding for the new Science building. As of June 30, 2022, 19 projects have been completed and 12 projects are in progress. The attached report identifies the current status of the projects required or authorized to be funded by Measure J.

Andrew Suleski, Vice President for Administration will present the Annual Status Report.

Scenario Village Ribbon Cutting, November 2021



Scenario Village



Mathematics Building

Statement of Compliance

This report is submitted to the Board of Trustees annually. As part of the report the Citizens' Bond Oversight Committee certifies compliance with the following provisions:

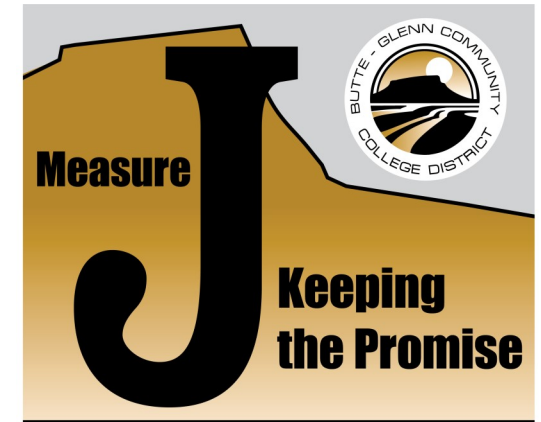
The Committee advises that, to the best of its knowledge, the Butte-Glenn Community College District is in compliance with the requirements in Article XIII A, Section 1(b)(3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure J and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section 1(b)(3)(a) of the California Constitution.

Respectfully Submitted:

Tom Lando,
Chair Measure J
Citizens' Bond Oversight Committee

Submitted to the
Butte-Glenn Community College District
Board of Trustees
June 29, 2022

Annual Report to the Board of Trustees



2021-22 Citizens' Bond Oversight Committee

Mr. Tom Lando, Chair
Mr. Gilbert Houston,
Vice Chair
Mr. Mike Boss
Ms. Trish Dunlap
Mr. Orval Hughes
Ms. Sarah Houston
Mr. John Nock

Summary of the Citizens' Bond Oversight Committee 2021-22 Proceedings and Activities

Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act, Government Code §54950 et seq.

Overview

It is the charge of the Measure J Citizens' Bond Oversight Committee to monitor the expenditures of the Measure J General Obligation Bonds funds and report to the public on the Butte-Glenn Community College District's compliance with Proposition 39. It is the Committee's role to: 1.) Receive and review the annual independent performance and financial audits; 2.) Review the Bond expenditures to ensure that Bond proceeds are spent on qualified projects; 3.) Inspect college facilities and grounds where Bond proceeds are being spent; 4.) Review District's efforts to cost effectively implement the program; and 5.) Participate in the preparation of an annual report to the Board of Trustees. The following is a summary of the proceedings and activities conducted by the Committee during the 2021-22 fiscal year to meet its obligations.

Meeting—October 20, 2021

• Construction Projects Update

Kim Jones provided an update on the Measure J Series B projects. The Technology Building remodel began in March 2021 with a projected completion date of March 2022. Program will be moved into the remodeled building which will become the Mathematics Building. The building will be open in August 2022. The PSTC Scenario Village is completed and we will have a Ribbon Cutting on November 17, 2021. An RFQ for Design Build was issued in September 2021 for the Science Building. We anticipate that construction will begin in September 2022. COVID –19 continues to impact construction with labor shortages, material shortages and cost escalations.

• Recruitment of Measure J Committee Members

Andy reminded the committee that we are always looking for new members and asked them to reach out to people they know who might be interested in serving on the committee.

Meeting—May 25, 2022

• Construction Projects Update

Kim Jones provided an update on projects in Series B. The Technology remodel, now known as Mathematics will be completed this month with classes beginning in August 2022. The underground storage tank was completed in February 2022. Planning for Science is underway and a Design Build team was selected in February 2022. Construction is set to begin in January 2023 with classes beginning in August 2025. Series C, in the amount of \$50,000,000, will be issued in June 2022. Series C will focus on Science, Physical Science remodel, IT upgrades and continued infrastructure upgrades.

• 2020-21 Annual Audit

Jim Nicholas provided a review of the 2020-21 Annual Audit and Performance Reports. These are required for a Proposition 39 general obliga-

tion bond to ensure that the revenue is expended only on the projects presented to the voters in the bond language. Based on the independent audit, the District is in compliance.

• Citizens' Bond Oversight Committee Annual Report to the Board of Trustees

The Committee reviewed the Annual Report to the Board of Trustees and approved the draft report to be presented to the Trustees at their June 29, 2022 meeting.

• Recruitment of Measure J Committee Members

Education Code 15282 states that members may serve no more than three consecutive 2 year terms. Ms. Dunlap and Mr. Lando will reach that limit on June 30, 2022. We wish to thank them for their continued service and commitment to the students and would invite them to reapply in 2024.

We have received applications for appointment from Ms. Collen Cecil from the Butte County Farm Bureau and Mr. Fred Sherman retired Vice Chancellor & CTO from Foothill-DeAnza CCD. New members will be presented to the Board of Trustees for appointment at the June 29, 2022 meeting for terms commencing on July 1, 2022.

Terms for the other members of the Committee will expire on June 30, 2023. If members know of anyone who would be interested in serving on the committee, we would ask they direct them to the application available on the [Measure J](#) website or contact [Kim McCall](#) for an application.

• 2022-23 Meeting Dates

The Committee set the following dates:

October 19, 2022 2:00 p.m.

February 22, 2023 2:00 p.m.

May 31, 2023 2:00 p.m.

		Revised/ Allocated Interest	Project	Prior Years	2021-2022	Prior Years	2021-2022	TOTAL	
Measure J Project	Measure J \$\$\$	Measure J Budget	Budget	Series A Expended	Series A Expended/Encumb.	Series B Expended	Series B Expended/Encumb.	EXPENDED/ ENCUMBERED	Status
Welding Building	\$ 23,000,000	\$ -	\$ 23,000,000	\$23,007,101				\$ 23,007,101	Complete
Skyway Center Remodel	\$ 5,000,000		\$ 2,500,000	\$ 2,500,001				\$ 2,500,001	Complete
Athletics	\$ 12,000,000		\$ -						
Field House/Press box									
Series A			\$ 7,500,000	\$ 8,262,102				\$ 8,262,102	Complete
Series B			\$ 3,000,000			\$ 2,999,999		\$ 2,999,999	Complete
Facilities Infrastructure	\$ 21,700,000		\$ -						
Utility Infrastructure (and Walkway Lighting)									
Series A		\$ 852,679	\$ 5,050,264	\$ 4,446,047	\$ 413,881			\$ 4,859,928	Complete
Campus Drive Repairs									Complete
Underground Storage Tank Replacement									Complete
Series B		\$ 701,736	\$ 6,701,736			\$ 4,439,201	\$ 1,687,685	\$ 6,126,886	In Progress
Storm Drain Repair - Lot 4/East side of Campus									In Progress
Fire Alarm Repair/Replacements									In Progress
Campus Center HVAC Ducting Replacement									Complete
Backflow Valve Replacements									Complete
ADA Deficiency Repairs/Upgrades									In Progress
STP Equipment Repairs/Replacement									In Progress
Roadway/Parking Lot Repairs/Refurbish									Complete
Campus Drive Repaving									Complete
Irrigation Failures									Complete
Electrical Infrastructure Repairs									In Progress
Roofing Systems Repairs/Replacements									Complete
Underground Storage Tank Replacement									Complete
Gym Concession ADA/Electrical/Fire									In Progress
Mechanize Ag Classroom - ADA Deficiencies									In Progress
Underground Infrastructure for New Science									In Progress
Demolition of Old Auto/Out Buildings									In Progress
Paving/ADA Construction		\$ -	\$ 2,800,000	\$ 2,044,483				\$ 2,044,483	
Athletic Parking Lot/Service Road									Complete
IT Upgrades	\$ 11,000,000	\$ -							
Series A			\$ 2,000,000	\$ 2,000,000				\$ 2,000,000	Complete
Series B			\$ 2,500,000			\$ 1,176,177	\$ 235,794	\$ 1,411,971	In progress
Science Building	\$ 73,000,000								
Series B			\$ 32,000,000			\$ 136,976	\$ 685,046	\$ 822,021	In progress
Life Science Remodel	\$ 10,000,000		\$ -					\$ -	
Physical Science Remodel	\$ 10,000,000		\$ -					\$ -	
Technology Building Remodel	\$ 6,800,000		\$ 5,000,000			\$ 2,064,707	\$ 1,597,182	\$ 3,661,889	Complete
Scenario Village -	\$ 1,000,000		\$ -						
Series A		\$ 600,000	\$ 600,000	\$ 123,471	\$ 476,529			\$ 600,000	Complete
Series B			\$ 1,000,000			\$ 974,931	\$ 22,053	\$ 996,984	Complete
Law Enforcement Training Center	\$ 16,000,000							\$ -	
Remove Portables	\$ 500,000							\$ -	
Totals (Series A Issuance - \$42,000,000)	\$ 190,000,000	\$ 2,154,415	\$ 43,447,849	\$42,383,204	\$ 890,410			\$ 43,273,614	
(Series B Issuance - \$49,500,000)			\$ 50,201,736			\$ 11,791,991	\$ 4,227,759	\$ 16,019,751	
(Series C Issuance - \$50,000,000)			\$ 50,000,000					\$ -	
(Remaining Authorization - \$48,500,000)									



MINUTES OF REGULAR MEETING

May 18, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, May 18, 2022 at 1:00 PM, in the District Board Room at Butte College in Oroville, California

Board Members Present Ms. Julie Boss, President
Mr. Gene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis
Ms. Margarita Vasquez, Student Trustee

Board Member Absent Mr. Rick Krepelka, Vice President

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Shannon McCollum, Chief of Staff
Dr. Robert White, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Ms. Monica Brown, Director, Student Equity and Achievement
Ms. Kim Jones, Director, Facilities Planning & Mgmt
Mr. Chris Little, Executive Director, Human Resources
Various staff also in attendance

Guests None

Pledge of Allegiance to the Flag

Trustee Dahlmeier led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

2. **Spotlight Presentation**

Dr. Yaqub welcomed Monica Brown, Director of Student Equity and Achievement to present to the Board of Trustees. Ms. Brown shared the equity metrics: successful enrollment, completion of transfer-level math and English in the first year, retention from primary term to secondary term, completion, and transfer. She stated there is a summer planning team consisting of about 20 employees to create the equity plan with race consciousness in mind.

3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

4. **Approval of Consent Agenda, Item 22-8284 to 22-8292**

Trustee Boeger congratulated Fran Babich on her retirement and acknowledged her long tenure at Butte. Trustee McGinnis stated there was a typo on BP 3550. He also noted that Trustee Blacklock and he are in the process of combining BP2900 with BP7330 and these policies will be brought back to the Board for review in June.

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to approve the consent agenda as amended.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

5. **Information Reports**

Academic Senate President's Report – Robert White

Dr. White noted the outgoing senators and stated the election for next year's senators ends tonight. He also discussed what staff is doing to abide by AB928.

Classified Senate President's Report – Peter Dahl

Mr. Dahl stated Classified Senate elected a new executive board. They also received a presentation on Title IX.

Student Trustee Comment – Margarita Vasquez

Ms. Vasquez updated the Board on events on campus which included Asian Pacific Islander month, Earth Day festival, and a job fair. The Associated Students added additional board members in the hopes of engaging more students.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub thanked Student Trustee Vasquez for her year of service and presented her with a gift. She congratulated the Softball Team for winning the super regionals and noted they've made it farther than any team since 2004. Dr. Yaqub updated the Board on the Athletic Awards Banquet, the EOPS Banquet, and the MESA Transfer Reception. The Campaign for College Opportunity recognized Butte College as one of 40 California Community College at the inaugural Excellence in Placement award ceremony. This event honors college campuses that have successfully implemented AB 705. She also noted this is our first Commencement since 2019 and more than 250 students will participate.

Board Comments

Trustee McGinnis asked for an update of the Glenn Center. Ms. Jones stated the Glenn Center is on schedule to open for Fall 2022 and stated there is a delay in getting technology into the classroom. Trustee Massa noted the lack of water is causing major issues across the state including not being able to produce electricity due to the low water levels at lakes and dams. Solar panels are becoming more important. Trustee Dahlmeier was glad to see all the graduates at Commencement. Trustee Blacklock stated a lack of water and fire danger greatly impact this area as well as our students. He extended his appreciation to Trustee Massa and his report. Trustee Boeger noted the state has a surplus in funding and hopes they will invest more in our county. He also asked administration to look at where we can invest to attract more students. Trustee Boss attended multiple program graduation celebrations as well as the retirement luncheon. She stated it was nice to see celebrations in person. She also noted the Foundation received a clean audit report.

6. **Communications from the Public**

There were no public comments.

7. **Contracts**

Approval of Contracts, Item 22-8293

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

Approval of Contract to Purchase Technology Professional Services from Experis US, Inc. utilizing CMAS Number 3-21-05-1008, Item 22-8294

It was moved by Trustee McGinnis, seconded by Trustee Dahlmeier, approve the purchase of the required information technology professional services from Experis US, Inc., utilizing CMAS Number 3-21-05-1008, per the terms of the CMAS contract, for the term of July 1, 2022 through June 30, 2023, in the amount not to exceed \$10,352,994 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Experis, US, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

Approval of Contract to Purchase Information Technology Goods and Services from InterVision Systems, LLC utilizing CMAS Number 3-18-70-2281L, Item 22-8295

It was moved by Trustee Dahlmeier, seconded by Trustee Blacklock, to approve the purchase of the required information technology goods and services from InterVision Systems, LLC, utilizing CMAS Number 3-18-70-2281L, per the terms of the CMAS, for the term of July 1, 2022 through June 30, 2023, in the amount not to exceed \$1,790,000 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from InterVision Systems, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

Approval of Contract to Purchase Information Technology Professional Services from InterVision Systems, LLC utilizing CMAS Number 3-18-70-2281J, Item 22-8296

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the purchase of the required information technology consulting services from InterVision Systems LLC, utilizing CMAS Number 3-18-70-2281J, per the terms of the CMAS contract, for the term of July 1, 2022 through June 30, 2023, in the amount not to exceed \$3,573,130 and authorize District staff to execute the necessary contract documents related to the purchase of information technology consulting services from InterVision Systems, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

8. **Human Resources**

Consider/Approve Amended Employment Contract for: Vice President for Student Services, Item 22-8297

Board President Boss provided an oral summary of the contract terms and compensation items for Vice President for Student Services.

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve amended employment contract for the Vice President for Student Services.

Motion carried by the following roll call vote:

Ayes – Trustees Boss, Massa, Blacklock, Boeger, Dahlmeier, and McGinnis

Abstain – none

Nos – none

Absent – Krepelka

9. **Administration**

Approval of Emeritus Recommendations, 2021-2022, Item 22-8298

It was moved by Trustee Blacklock, seconded by Trustee Massa, to grant emeritus status to Tim Calhoon, Claire Lawson, Ruth Ann McKalip, Trudy Old, and Mike Station.

Motion carried unanimously. Student Trustee – aye. Trustee Krepelka was not present for the vote.

10. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District met in closed session under authority of Government Code Section 54954.5.

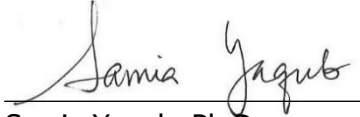
Board President Boss reported there was no reportable action.

11. **Adjournment**

Board President Boss adjourned the meeting at 2:52 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of Warrants	Item No: 22-8300 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

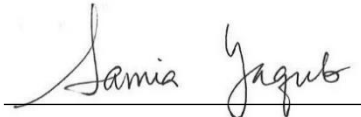
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of May 1, 2022 to June 13, 2022.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	682739 - 684029	\$ 15,909,080.13
Payroll	526340 – 526675	\$ 5,473,704.24
Financial Aid	362175 – 362899	\$ 651,444.05

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Ratification of Contracts	Item No: 22-8301 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of May 2022. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
May 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/6/22	5/6/23	Willows Post Acute	Clinical Experience Agreement	\$0.00	N/A	Nursing	Guleff
7/1/22	6/30/25	Home and Healthcare Management	Clinical Experience Agreement	\$0.00	N/A	Nursing	Guleff
6/11/22	6/10/23	Chico Unified School District	Field Experience Partnership Agreement for Introduction to Education Program	\$0.00	N/A	Family & Community Services	Guleff
8/17/22	Until Terminated	Corning Union Elementary School District	Field Experience Partnership Agreement for Introduction to Education Program	\$0.00	N/A	Family & Community Services	Guleff
8/17/22	Until Terminated	Live Oak Unified School District	Field Experience Partnership Agreement for Introduction to Education Program	\$0.00	N/A	Family & Community Services	Guleff
8/17/22	Until Terminated	Princeton Joint Unified School District	Field Experience Partnership Agreement for Introduction to Education Program	\$0.00	N/A	Family & Community Services	Guleff
5/4/22	Until Terminated	Feather River Tribal Health, Inc.	Career Work Experience Education Agreement	\$0.00	N/A	Job Placement & Cooperative Education	Gitau
5/25/22	Until Terminated	Chico Art Center	Community Services Federal Work Study Program Off Campus Project Agreement	Expense based on compensation to student (wage/hour)	Restricted General	Job Placement & Cooperative Education	Gitau
5/28/22	5/28/22	Danielle Collier	Singing the Black National Anthem for Black Graduation	(\$150.00)	Restricted General	Student Equity	Gitau
5/27/22	5/27/22	Ezequiel Bauza	LatinX Graduation Entertainment	(\$1,650.00)	Restricted General	Student Equity	Gitau
1/17/22	5/3/22	Dave Silverstein	Statistician for baseball	(\$1,500.00)	Unrestricted General	Athletics	Guleff
9/1/21	12/4/21	Dave Silverstein	Statistician for football	(\$1,500.00)	Unrestricted General	Athletics	Guleff
5/10/22	5/10/22	Snapshots PhotoBooth	Photobooth for End of the Year Student Celebration event	(\$500.00)	Fiduciary	Student Life	Gitau
5/10/22	5/10/22	La Flor de Michoacan Paeteria y Neveria	Catering for End of the Year Student Celebration event	(\$345.00)	Fiduciary	Student Life	Gitau
5/31/22	5/31/22	Chico Catering Company	Catering for Classified Day	(\$2,737.02)	Unrestricted General	Professional Development	Guleff
5/27/22	5/27/22	NorCal Services for Deaf and Hard of Hearing	Commencement Sign Language Interpreting	(\$1,000.00)	Unrestricted General	Student Services	Gitau
6/1/22	5/31/27	Maxient LLC	Internet based system for managing student conduct records and Maxient Network	(\$41,000.00)	Restricted General	Title IX	Gitau
5/18/22	6/30/23	Regents of the University of California, Davis	Transfer Opportunity Program Agreement	(\$7,000.00)	Restricted General	Transfer Counseling Center	Gitau
4/21/22	5/11/22	MC2 Design Group, Inc.	1st Gen table covering with logo	(\$526.08)	Unrestricted General	IDEA Office	Yaqub
5/6/22	6/30/23	Career America, LLC dba Ocelot	Addendum 2 for adding Campaigns and Live Chat	(\$9,375.00)	Restricted General	Financial Aid Office	Gitau
5/3/22	6/30/22	Virtual VRI	Virtual Remote Sign Language Services and Virtual Remote Real Time Captioning Services	(\$40,000.00)	Unrestricted General	Disabled Students Programs & Services	Gitau
5/10/22	Until Terminated	NorCal Services for Deaf and Hard of Hearing	Classroom access services for eligible DSPS hearing impaired students	(\$5,000.00)	Unrestricted General	Disabled Students Programs & Services	Gitau
7/1/22	6/30/24	Otter.ai Inc.	Otter Business Subscription	(\$82,560.00)	Restricted General	Disabled Students Programs & Services	Gitau
6/21/22	6/29/22	Deer Park Counseling & Consulting	BC Helping Academy Facilitation	(\$5,000.00)	Restricted General	Student Health Center	Gitau
5/4/22	Until Terminated	Community College League of California	Library Consortium Membership Agreement	\$0.00	N/A	Library	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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May 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	Community College League of California	New York Times Library Subscription	(\$2,204.00)	Unrestricted General	Library	Guleff
7/1/22	6/30/23	California Vocations Inc.	Instructional Service Agreement for Community Partners in Education Courses	(\$50,000.00)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Chico Ventures LLC dba Prestige Assisted Living	Instructional Service Agreement for Healthy Aging and Living Courses	(\$14,000.00)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Westmont Living dba The Terraces	Instructional Service Agreement for Healthy Aging and Living Courses	(\$13,649.80)	Unrestricted General	Special Programs	Guleff
7/1/22	6/30/23	Milestone dba Windchime	Instructional Service Agreement for Healthy Aging and Living Courses	(\$14,000.00)	Unrestricted General	Special Programs	Guleff
6/10/22	6/30/23	Foundation for California Community Colleges	College Sponsored Ambassador Program Services	(\$11,000.00)	Restricted General	Student Health Clinic	Gitau
Upon Installation	Upon Cancellation	SonoBat	SonoBat30 North America Suite perpetual license	(\$1,655.04)	Unrestricted General	STEM Biology	Guleff
Upon Access	Until Cancelled	Kahoot ASA	Kahoot! Services and Platform	\$0.00	N/A	STEM Chemistry	Guleff
3/14/22	9/30/22	Regents of the University of California, UC San Diego	Promoting STEM Preparation at California Community Colleges Using Low-Cost Programmable Micro-Computers	(\$10,000.00)	Restricted General	Mathematics, Engineering, and Science Achievement	Guleff
7/31/22	7/30/23	Plagix LLC	Unicheck License	(\$9,750.00)	Unrestricted General	Technology Mediated Instruction	Guleff
7/1/22	6/30/23	Commission on Peace Officer Standards and Training	EVOC Training Services for Peace Officers	\$75,000.00	Unrestricted General	Public Safety Education and Training Center	Guleff
5/18/22	5/18/22	Corning Ford	2022 Ford F650	(\$78,781.47)	Unrestricted General	Agriculture	Guleff
6/6/22	6/17/22	Santa Rosa Junior College	Use of Facility for Utility Vegetation Management Pre Inspector Training Delivery	\$0.00	N/A	Contract Education	Guleff
5/13/22	6/15/22	Cerritos Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Guleff
4/1/22	6/30/23	Chabin Concepts Inc.	Supporting the Statewide Report for UpSkill California	(\$4,500.00)	Restricted General	Contract Education	Guleff
5/4/22	6/30/22	Chico Rehabilitation Hospital LLC dba California Park Rehabilitation Hospital	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$48,400.00)	Restricted General	Contract Education	Guleff
5/15/22	5/15/23	Chico State University, Chico, Professional Development Department	Leadership Development Trainings (40)	\$16,550.00	Restricted General	Contract Education	Guleff
Upon Signature	3/1/22	ClockShark LLC	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$1,850.00)	Restricted General	Contract Education	Guleff
5/18/22	6/15/22	Lake Tahoe Community College District	California Community Colleges - California Conservation Corps Partnership Project	(\$33,666.00)	Restricted General	Contract Education	Guleff
4/25/22	12/31/23	Mountain G. Enterprises	PG&E Utility Line Clearance Arborist Training Project	(\$73,255.00)	Restricted General	Contract Education	Guleff
5/13/22	6/15/22	San Luis Obispo County Community College District (Cuesta)	California Community Colleges - California Conservation Corps Partnership Project	(\$17,000.00)	Restricted General	Contract Education	Guleff
7/1/21	6/30/22	Tanya Hanrihan	California Community Colleges - California Conservation Corps Partnership Project	(\$95,000.00)	Restricted General	Contract Education	Guleff
5/9/22	5/13/22	TWI Consultants dba TWI Institute	TWIST Job Relations Trainer Development	(\$5,250.00)	Restricted General	Contract Education	Guleff
4/1/22	6/15/22	California Conservation Corps Foundation	California Community Colleges - California Conservation Corps Partnership Project	(\$70,000.00)	Restricted General	Contract Education	Guleff
5/13/22	6/30/23	Los Rios Community College District	Regional Collaboration and Coordination Grant funding to support hiring Assistant Directors (3) of Employer Partnerships	(\$1,200,600.00)	Restricted General	North Far North Regional Consortium	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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May 2022

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/12/22	6/30/24	Fort Sage Unified School District	K12 Strong Workforce Program Grant	(\$22,412.00)	Restricted General	North Far North Regional Consortium	Guleff
5/18/22	6/30/24	Nevada County Office of Education	K12 Strong Workforce Program Grant	(\$129,492.00)	Restricted General	North Far North Regional Consortium	Guleff
5/18/22	6/30/24	Placer Union High School District	K12 Strong Workforce Program Grant	(\$141,201.00)	Restricted General	North Far North Regional Consortium	Guleff
5/6/22	6/30/24	Plumas Unified School District	K12 Strong Workforce Program Grant	(\$37,250.00)	Restricted General	North Far North Regional Consortium	Guleff
5/18/22	6/30/24	San Juan Unified School District	K12 Strong Workforce Program Grant	(\$577,798.00)	Restricted General	North Far North Regional Consortium	Guleff
5/12/22	6/30/24	Yolo County ROP	K12 Strong Workforce Program Grant	(\$59,076.00)	Restricted General	North Far North Regional Consortium	Guleff
5/13/22	6/30/24	Yuba County Office of Education	K12 Strong Workforce Program Grant	(\$186,991.00)	Restricted General	North Far North Regional Consortium	Guleff
5/6/22	12/31/23	College of the Redwoods	Strong Workforce Program Allocation	(\$881,302.00)	Restricted General	North Far North Regional Consortium	Guleff
5/13/22	12/31/23	Lassen Community College District	Strong Workforce Program Allocation	(\$317,692.00)	Restricted General	North Far North Regional Consortium	Guleff
5/12/22	12/31/23	Mendocino-Lake Community College District	Strong Workforce Program Allocation	(\$591,506.00)	Restricted General	North Far North Regional Consortium	Guleff
5/13/22	12/31/23	Shasta Tehama Trinity Community College District	Strong Workforce Program Allocation	(\$1,378,856.00)	Restricted General	North Far North Regional Consortium	Guleff
5/10/22	12/31/23	Woodland Community College	Strong Workforce Program Allocation	(\$454,111.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	6/30/24	Woodland Joint Unified School District	K-12 Strong Workforce Program Grant	(\$457,600.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	6/30/24	River Delta Joint Unified School District	K-12 Strong Workforce Program Grant	(\$375,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	6/30/24	Siskiyou Co. Office of Education	K-12 Strong Workforce Program Grant	(\$664,366.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	6/30/24	Oroville Union High	K-12 Strong Workforce Program Grant	(\$497,491.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	6/30/23	Tahoe-Truckee Unified School District	K-12 Strong Workforce Program Grant	(\$874,672.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Lake Tahoe Community College District	Strong Workforce Program Allocation Projects in Common Marketing Investment	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Shasta-Tehama-Trinity Community College District	Strong Workforce Program Allocation Projects in Common Restorative Justice Project	(\$125,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Shasta-Tehama-Trinity Community College District	Strong Workforce Program Allocation Projects in Common Centers of Excellence	(\$215,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Shasta-Tehama-Trinity Community College District	Strong Workforce Program Allocation Projects in Common Marketing Investment	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	College of the Redwoods	Strong Workforce Program Allocation Projects in Common Marketing Investment	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Mendocino-Lake Community College District	Strong Workforce Program Allocation Projects in Common Marketing Investment	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/27/22	12/31/23	Lassen Community College District	Strong Workforce Program Allocation Projects in Common Marketing Investment	(\$40,000.00)	Restricted General	North Far North Regional Consortium	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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May 2022

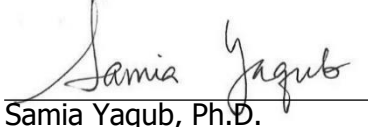
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
Upon Installation	Until Terminated	Office Timeline LLC	Timeline Software	(\$596.00)	Restricted General	North Far North Regional Consortium	Guleff
9/2/22	9/2/23	Dais, Inc., dba Regroup	Mass Notification Subscription	(\$11,182.00)	Unrestricted General	Information Technology	Stoup
1/1/22	1/1/23	SolarWinds Worldwide, LLC	SolarWinds Web Help Desk per Technician License-Annual Maintenance	(\$4,060.00)	Unrestricted General	Information Technology	Stoup
5/4/22	6/30/22	Deloitte Consulting LLP	Technology Master Plan Development Project	(\$18,000.00)	Unrestricted General	Information Technology	Stoup
5/2/22	Upon Payment	ePlus Technology, Inc.	Aruba Hardware and Device License	(\$19,159.35)	Unrestricted General	Information Technology	Stoup
Upon Receipt	One Year	Hewlett Packard Enterprise Company	Aruba End User License Agreement	\$0.00	Unrestricted General	Information Technology	Stoup
5/2/22	Upon Payment	ePlus Technology, Inc.	Palo Alto Standard Support Renewal; Hardware, Advanced Threat Prevention Subscription & Premium Support; and Software NGFW Credits	(\$70,495.46)	Unrestricted General	Information Technology	Stoup
6/19/22	6/19/23	Palo Alto Networks, Inc.	End User Agreement	\$0.00	Unrestricted General	Information Technology	Stoup
6/5/22	6/30/23	ITC Systems	GoPrint Support and License and Hardware Return to Depot	(\$7,305.00)	Unrestricted General	Information Technology	Stoup
Upon Receipt	One Year	Real VNC	VNC Connect Enterprise Device Access 1000 Computers	(\$3,094.49)	Unrestricted General	Information Technology	Stoup
5/15/22	6/30/22	Superior California Office Equipment	Onsite printer repair and maintenance services	(\$3,500.00)	Unrestricted General	Information Technology	Stoup
7/1/22	6/30/23	Superior California Office Equipment	Onsite printer repair and maintenance services	(\$3,500.00)	Unrestricted General	Information Technology	Stoup
7/1/22	6/30/23	enChoice, Inc.	Kofax Software Maintenance and Support	(\$3,099.53)	Unrestricted General	Information Technology	Stoup
7/1/22	6/30/23	Kofax, Inc.	Kofax Software License	\$0.00	Unrestricted General	Information Technology	Stoup
5/13/22	Upon Payment	SHI International Corporation	Adobe Acrobat Pro DC for Teams Subscription	(\$1,175.10)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Adobe, Inc.	Adobe Acrobat Pro DC for Teams Subscription Terms of Use	\$0.00	Restricted General	CCC Technology Center	Stoup
5/1/22	6/30/23	Cabrillo College	10gb Broadband Connectivity Equipment Grant	(\$50,000.00)	Restricted General	CCC Technology Center	Stoup
5/6/22	6/30/23	Palomar College	TechConnect Services	\$0.00	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Ray Morgan Company	Copier Maintenance	(\$381.69)	Restricted General	CCC Technology Center	Stoup
4/27/22	4/26/23	Slack Technologies, LLC	Slack License	(\$1,099.31)	Restricted General	CCC Technology Center	Stoup
5/6/22	Upon Payment	SHI International Corporation	Tibco Jaspersoft Software	(\$61,615.49)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Tibco Software Inc.	Tibco Jaspersoft Software License	\$0.00	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Vanilla Forums Inc.	Vanilla Communities (2) Subscriptions	(\$49,118.40)	Restricted General	CCC Technology Center	Stoup

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	Veridion Security, Inc.	Security Consultants	(\$1,175,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/22	6/30/23	Sunset Services	Grade 3 Operator for the Waste Water Treatment Plant	(\$30,340.00)	Unrestricted General	Facilities Planning & Management	Suleski
5/1/22	6/30/22	TriPath	Ceiling Microphones in Board Room	(\$5,949.37)	Unrestricted General	Facilities Planning & Management	Suleski
5/2/22	6/30/22	California Renovation Carpet One	Replace Carpet in Chico Center Lobby	(\$2,793.69)	Scheduled Maintenance	Facilities Planning & Management	Suleski
11/1/21	10/31/26	CA Department of Water Resources	Rifle Range Lease Extension	(\$6,000.00)	Unrestricted General	Facilities Planning & Management	Suleski
4/18/22	6/30/22	Artisans Choice Painting & More	Sealant for murals	(\$4,139.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$91,550.00			
			TOTAL EXPENSE CONTRACTS	(\$11,689,824.29)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Quarterly Financial Status Report for the Quarter Ended March 31, 2022	Item No: 22-8302 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Facilities	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor's Office.

The Chancellor's Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

Status

The Quarterly Financial Status Report for the quarter ended March 31, 2022, indicates that the District is financially stable and details the following:

58% of the total estimated revenue has been charged or received (69% unrestricted).

57% of the total expected expenditures have been expended (69% unrestricted).

The Reserve for Contingency is 5% of total expenditures.

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2022.

Butte-Glenn Community College District
Revenue/Expenditures
As of March 31, 2022

	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
REVENUE						
Beginning Balance	\$33,500,422			\$33,947,091		
8110 Forest Reserve	-	-	-	-	-	
8121 College Work Study - Admin	12,560	12,560	-	12,560	2,196	
8122 College Work Study - Wages	218,252	-	218,252	218,252	40,713	
8123 College Work Study - Job Devel.	27,575	27,575	-	27,575	26,494	
8124 College Work Study - Comm. Service	20,388	-	20,388	20,388	3,206	
8131 Adult Education	-	-	-	-	-	
8136 Foster Care	133,829	-	133,829	133,829	85,372	
8140 Transitional Assistance to Needy Families (TANF)	11,285	-	11,285	11,285	8,464	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	13,117	13,117	-	13,117	8,028	
8152 Pell Grant - Admin.	40,000	40,000	-	40,000	18,750	
8160 Veterans' Attendance Allowance	12,166	-	12,166	12,166	12,166	
8170 Perkins	777,886	-	1,898,129	1,898,129	328,325	
8174 VTEA - Tech Prep.	42,483	-	-	-	293,384	
8173 US Dept of Ed. TRIO	391,178	-	284,867	284,867	146,949	
8194 Small Business Development	272,130	-	348,993	348,993	179,290	
8197 US Dept Ed/OPE	1,772,658	-	1,655,313	1,655,313	1,503,374	
8198 Higher Education Emergency Relief Fund (HEERF)	23,774,631	-	24,692,265	24,692,265	4,153,946	
8199 Other Federal Revenue	555,718	-	1,225,803	1,225,803	193,753	
8100 TOTAL FEDERAL REVENUE	28,075,856	93,252	30,501,290	30,594,542	7,004,410	23%
8612 State General Apportionment	43,978,723	43,978,723	-	43,978,723	27,227,310	
8613 Full Time Faculty Hiring	1,436,693	1,436,693	-	1,436,693	1,122,488	
8614 Part-Time Faculty Compensation	223,712	223,712	-	223,712	167,636	
8615 Enrollment Fee Admin.	128,800	128,800	-	128,800	97,888	
8619 Prior Year Corrections (Apportionment)	250,199	250,199	-	250,199	250,199	
8620 Student Equity and Achievement	5,662,264	-	7,818,469	7,818,469	3,717,008	
8621 CalWorks	419,894	-	419,894	419,894	264,884	
8622 Extended Opportunity Programs and Services (EOPS)	1,581,453	-	1,847,601	1,847,601	1,217,921	
8623 Cooperative Agency Resources and Education (CARE)	850,762	-	1,310,299	1,310,299	696,797	
8624 Disabled Student Services and Programs (DSPS)	833,109	-	1,249,024	1,249,024	503,090	
8626 Telecommunications	13,000,000	-	25,070,401	25,070,401	7,854,401	
8626 TTIP/CENIC	1,600,000	-	1,600,000	1,600,000	1,600,000	
8627 Student Financial Aid Admin.	562,259	-	421,968	421,968	325,774	
8629 Scheduled Maintenance and Instructional Equipment	5,282,059	-	5,282,059	5,282,059	4,014,363	
8630 Education Protection Account	8,088,984	8,088,984	-	8,088,984	9,792,116	
8630 Undocumented Resources Liason Program	99,492	-	249,162	249,162	95,792	
8631 Transitional Assistance to Needy Families (TANF)	60,410	-	60,410	60,410	14,370	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	104,612	-	160,968	160,968	75,000	
8634 Classified Professional Development	82,225	-	65,012	65,012	65,012	
8635 Equal Employment Opportunity (EEO)	66,445	-	113,445	113,445	113,445	
8636 Foster Care Grant	207,798	-	258,452	258,452	157,926	
8638 Technology Center	10,662,066	-	10,792,508	10,792,508	9,067,711	
8640 Veterans Resource Center	92,004	-	315,562	315,562	58,651	
8642 CA College Promise	834,929	-	946,938	946,938	746,554	
8643 Student Success Completion	2,531,779	-	2,831,779	2,831,779	2,831,779	
8644 Financial Aid Technology	47,442	-	200,403	200,403	30,418	
8645 CARES Act-State Block Grant	-	-	39,355	39,355	39,355	
8646 Early Action Emergency Financial Aid	749,386	-	749,386	749,386	279,144	
8646 Retention & Enrollment Outreach	975,000	-	958,346	958,346	679,202	
8653 Adult Education Block Grant	2,329,276	-	2,483,730	2,483,730	1,980,987	
8654 College Homeless Pilot	1,545,204	-	1,576,058	1,576,058	700,000	
8657 Economic Development	945,247	-	1,252,168	1,252,168	729,299	
8658 Strong Workforce Program	30,088,764	-	35,751,643	35,751,643	25,751,643	
8659 Other Categorical Programs	-	-	-	-	-	
8671 Homeowners' Exemptions Taxes	220,429	220,429	-	220,429	44,206	
8672 Timber Yield Tax	48,726	48,726	-	48,726	60,433	
8681 State Lottery Proceeds	2,118,132	1,567,833	550,299	2,118,132	1,773,145	
8683 Mandated Costs	308,660	308,660	-	308,660	308,660	
8690 Guided Pathways	147,226	-	147,226	147,226	147,226	
8692 STRS On Behalf	1,806,711	1,605,759	200,952	1,806,711	-	
8693 Innovation Award	745,591	-	991,182	991,182	154,765	
8699 Other State Revenue	375,095	50,000	1,188,762	1,238,762	392,370	
8600 TOTAL STATE REVENUE	141,091,560	57,908,518	106,903,461	164,811,979	105,148,968	64%

8811 Secured Taxes	15,878,211	15,878,211	-	15,878,211	10,095,673	
8812 Supplemental Roll Taxes	198,149	198,149	-	198,149	200,151	
8813 Unsecured Taxes	894,688	894,688	-	894,688	986,834	
8816 Prior Year Taxes	24,768	24,768	-	24,768	35,536	
8817 Educational Revenue Augmentaion Fund (ERAF)	(2,647,308)	(2,647,308)	-	(2,647,308)	(1,115,469)	
8818 Redevelopment - Local	1,731,831	1,731,831	-	1,731,831	1,365,313	
8819 Redevelopment - Residual	-	-	-	-	-	
8829 Gifts and Contributions	4,000	-	4,800	4,800	4,000	
8831 Contract Instructional Services	49,225	-	49,225	49,225	-	
8839 Contract Education	2,422,959	-	6,795,395	6,795,395	2,808,077	
8840 Sales and commissions	47,500	47,500	-	47,500	9,130	
8842 Sale of Equipment and Supplies	52,500	-	54,000	54,000	42,347	
8859 Other Rentals and Leases	28,202	13,000	17,679	30,679	19,602	
8861 Interest	1,200,000	1,200,000	-	1,200,000	403,029	
8872 Community Service Classes	103,423	-	103,423	103,423	103,423	
8874 Enrollment Fees	2,853,616	2,853,616	-	2,853,616	2,581,298	
8876 Health Service Fees	350,000	-	350,000	350,000	350,000	
8877 Material Fees	220,000	187,128	-	187,128	184,608	
8879 Student Records/ID Card	63,859	63,859	-	63,859	37,009	
8880 Non-Resident Student Fees	1,484,048	1,484,048	-	1,484,048	1,523,690	
8881 Transportation Fees	1,038,043	-	1,038,043	1,038,043	557,073	
8882 Audit Fees	2,000	2,000	-	2,000	870	
8885 Other Student Fees & Charges	10,000	10,000	-	10,000	10,236	
8886 Technology Access Fee	370,500	370,500	-	370,500	363,376	
8888 Library Charges	10,000	-	10,000	10,000	10,000	
8893 Prior Year Outlawed Warrants	28,000	28,000	-	28,000	12,014	
8894 Workers Comp. Reimbursements	28,000	28,000	-	28,000	36,084	
8896 Safety Credits	20,000	-	29,000	29,000	-	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	-	
8899 Other Local Revenue	985,378	50,032	2,173,955	2,223,987	506,192	
8800 TOTAL LOCAL REVENUE	27,471,592	22,438,022	10,625,520	33,063,542	21,130,096	64%
8980 Incoming Transfers	2,890,662	2,200,000	690,662	2,890,662	-	
8000 TOTAL REVENUE	199,529,670	82,639,792	148,720,933	231,360,725	133,283,474	58%
TOTAL REVENUE AND						
BEGINNING BALANCE		\$233,030,092		\$265,307,816		

Apportionment Summary:

Includes General Apportionment, Education Protection Account, Property taxes, and 98% Enrollment Fees

71,213,745

71,213,745

71,213,745

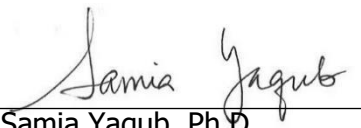
EXPENSES

1100 Instruction, Regular	16,437,182	15,321,637	1,839,174	17,160,811	13,522,143	
1200 Non-instruction, Regular	8,274,437	6,076,354	2,354,414	8,430,768	6,172,418	
1300 Instruction, Non-regular	8,161,786	7,958,590	62,256	8,020,846	5,319,831	
1400 Non-instruction, Non-regular	1,002,542	808,658	8,877,418	9,686,076	1,680,728	
1000 TOTAL ACADEMIC SALARIES	33,875,947	30,165,239	13,133,262	43,298,501	26,695,120	62%
2100 Non-instruction, Regular	26,161,367	14,207,815	12,901,212	27,109,027	18,469,819	
2200 Instructional Aids, Regular	1,581,419	1,302,708	205,927	1,508,635	1,201,402	
2300 Non-instruction, Non-regular	1,159,744	500,561	1,299,702	1,800,263	1,393,740	
2400 Instructional Aids, Non-regular	501,749	369,874	211,754	581,628	504,560	
2000 TOTAL CLASSIFIED SALARIES	29,404,279	16,380,958	14,618,595	30,999,553	21,569,521	70%
3100 STRS (State Teachers Retirement)	7,542,713	6,725,527	1,146,812	7,872,339	3,251,709	
3200 PERS (Public Employees Retirement)	6,406,887	3,682,794	2,936,746	6,619,540	4,695,291	
3300 OASDI (Old Age, Survivors & Disability)	2,674,531	1,670,683	1,126,242	2,796,925	2,073,045	
3400 Health, Dental, & Life Insurance	13,743,132	9,916,241	3,913,942	13,830,183	8,241,884	
3450 Retiree Benefits Normal Cost	1,049,743	724,932	366,092	1,091,024	637,367	
3500 State Unemployment Insurance	406,202	302,071	132,315	434,386	301,550	
3600 Workers' Compensation Insurance	919,187	683,810	289,717	973,527	664,502	
3700 Alternate Retirement Plan	-	-	3,854	3,854	8,555	
3900 Income Protection Insurance	267,265	189,507	98,393	287,900	189,098	
3000 TOTAL EMPLOYEE BENEFITS	33,009,660	23,895,565	10,014,113	33,909,678	20,063,001	59%
4200 Duplicating Supplies	65,191	46,488	30,675	77,163	17,990	
4300 Supplies, Instructional	784,395	766,833	490,772	1,257,605	629,021	
4500 Supplies, Non-instructional	3,104,818	210,437	4,334,152	4,544,589	749,313	
4000 TOTAL SUPPLIES	3,954,404	1,023,758	4,855,599	5,879,357	1,396,324	24%
5100 Personal Services & Consultants	48,448,274	1,557,106	54,029,824	55,586,930	32,797,124	
5200 Travel, Conference & Mileage	702,742	390,879	1,020,231	1,411,110	327,335	
5300 Dues & Memberships	78,055	129,467	411,478	540,945	449,293	
5400 Insurance	891,335	868,667	22,668	891,335	772,623	
5500 Utilities & Housekeeping Services	866,991	954,990	18,416	973,406	529,904	
5600 Rents, Leases & Repairs	2,411,770	2,314,881	3,082,695	5,397,576	4,095,501	
5700 Legal, Election & Audit	221,079	424,579	9,000	433,579	280,151	
5800 Other Services & Expenses	26,947,354	(386,176)	17,948,927	17,562,751	7,683,761	
5000 OTHER OPERATING EXPENSES	80,567,600	6,254,393	76,543,239	82,797,632	46,935,692	57%
TOTAL 1000-5000	180,811,890	77,719,913	119,164,808	196,884,721	116,659,658	59%
6100 Site Improvements	820,078	17,506	962,312	979,818	965,411	
6200 Buildings	56,552	26,854	2,668,454	2,695,308	824,565	
6300 Library Books	213,789	203,789	10,000	213,789	169,680	
6400 Equipment	526,960	593,086	5,127,926	5,721,012	1,143,416	
6500 Lease Purchase Agreements	99,375	83,726	-	83,726	23,885	
6600 Capitalized Equipment	47,332	139,699	1,402,045	1,541,744	887,543	
6000 TOTAL CAPITAL EXPENSES	1,764,086	1,064,660	10,170,737	11,235,397	4,014,500	36%
1000 - 6000 TOTAL EXPENDITURES	182,575,976	78,784,573	129,335,545	208,120,118	120,674,158	58%
7100 Debt Retirement	963,323	963,323	-	963,323	259,149	
7300 Interfund Transfers	7,530,794	247,833	7,261,217	7,509,050	1,278,230	
7400 Other Transfers	-	-	2,249,578	2,249,578	1,699,684	
7500 Student Financial Aid	4,745,565	-	5,630,618	5,630,618	4,154,569	
7600 Other Payments to Students	1,153,271	83,322	4,243,975	4,327,297	1,685,858	
7000 TOTAL OTHER OUTGO	14,392,953	1,294,478	19,385,388	20,679,866	9,077,490	44%

TOTAL EXPENDITURES	196,968,929	80,079,051	148,720,933	228,799,984	129,751,648	57%
Reserves:						
9710 Reserve for Contingencies	9,848,446			11,439,999		
9721 Reserve for Facilities	8,000,000			8,000,000		
9728 Reserve for Budget Planning	18,212,717			17,067,833		
Total Reserves	36,061,163			36,507,832		
TOTAL EXPENDITURES AND						
ENDING BALANCE	233,030,092			265,307,816		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Faculty Using Accumulated Load Bank	Item No: 22-8303 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

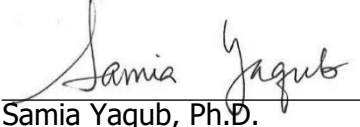
Recommendation

It is recommended that the Applications for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Kekaha, Lisa	English	Spring 2023	26.66
Senat, Simone	Art	Spring 2023	5.00
Stagner, Brenda	Food and Nutrition	Spring 2023	49.99
Wood, Kelly	Biological Sciences	Spring 2023	45.78

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Ratification of Out of State Student Travel to Philadelphia, PA	Item No: 22-8304 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The 2022 National Athletics Trainers Association 73rd Clinical Symposium and Athletics Trainers Expo will be held this year in Philadelphia, Pennsylvania. One of our Butte College Sports Medicine students will be attending this event from June 26 through July 2, 2022 accompanied by BC Athletic Trainer, Irene Contreras, ATC who is Health, Kinesiology, and Athletics faculty.

This symposium will offer various seminars and sessions that will cover current issues within the athletic training health profession, as well as the fulfillment of the required CEUs and professional development needed to keep current with the Board of Certification (BOC) requirements. The NATA Clinical Symposia is designed for all athletic trainers to gather in a common location to discuss current topics and techniques as they relate to sports medicine. During the week-long event, athletic trainers will be attending leadership workshops, general sessions that are topic specific, evaluation and rehabilitation technique workshops and meeting with colleagues to discuss changes in medical procedures and products within the profession. This is an opportunity for our students to network with staff and students from four-year accredited institutions to prepare for transfer.

Status

One Sports Medicine student will participate in conference workshops that include training on a variety of topics. Due to an error by an employee, this request was not submitted for Board approval in a timely matter. Since the error was not on the part of the student, Administration approved the request for student travel so that the student was not penalized.

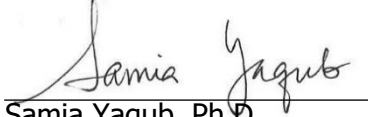
Student travel will be funded with auxiliary, grant, or categorical program funds.

Recommendation

It is recommended the Board ratify the out of state travel to Philadelphia, Pennsylvania, for one Sports Medicine student to attend the 2022 NATA Symposium, June 26th through July 2nd, 2022, accompanied by Irene Contreras.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Donation of District Personal Property: Miscellaneous Electronic Equipment	Item No: 22-8305 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District's Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District's Board Policy 6550 and held in the District's best interests. The Computers for Classrooms has agreed to accept this property.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District's personal property.

EXHIBIT A
Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
528760	COMPUTER TOWER	DONATE
527811	COMPUTER TOWER	DONATE
528988	COMPUTER TOWER	DONATE
526951	COMPUTER TOWER	DONATE
529522	COMPUTER TOWER	DONATE
527834	COMPUTER TOWER	DONATE
530790	COMPUTER TOWER	DONATE
529879	COMPUTER TOWER	DONATE
527658	COMPUTER TOWER	DONATE
527567	COMPUTER TOWER	DONATE
529905	COMPUTER TOWER	DONATE
528807	COMPUTER TOWER	DONATE
528852	COMPUTER TOWER	DONATE
527570	COMPUTER TOWER	DONATE
528673	COMPUTER TOWER	DONATE
528677	COMPUTER TOWER	DONATE
531426	COMPUTER TOWER	DONATE
526465	COMPUTER TOWER	DONATE
528130	COMPUTER TOWER	DONATE
530739	COMPUTER TOWER	DONATE
530036	COMPUTER TOWER	DONATE
529880	COMPUTER TOWER	DONATE
527574	COMPUTER TOWER	DONATE
530161	COMPUTER TOWER	DONATE
529903	COMPUTER TOWER	DONATE
529848	COMPUTER TOWER	DONATE
528809	COMPUTER TOWER	DONATE
528251	COMPUTER TOWER	DONATE
528846	COMPUTER TOWER	DONATE
524464	COMPUTER TOWER	DONATE
530680	COMPUTER TOWER	DONATE
531122	COMPUTER TOWER	DONATE
530647	COMPUTER TOWER	DONATE
524266	COMPUTER TOWER	DONATE
524870	COMPUTER TOWER	DONATE
529572	COMPUTER TOWER	DONATE
529766	COMPUTER TOWER	DONATE
529890	COMPUTER TOWER	DONATE
529751	COMPUTER TOWER	DONATE
529852	COMPUTER TOWER	DONATE
531362	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
530480	COMPUTER TOWER	DONATE
530607	COMPUTER TOWER	DONATE
528125	COMPUTER TOWER	DONATE
533471	COMPUTER TOWER	DONATE
520560	MONITOR	DONATE
520582	MONITOR	DONATE
520564	MONITOR	DONATE
520588	MONITOR	DONATE
520593	MONITOR	DONATE
520585	MONITOR	DONATE
520637	MONITOR	DONATE
520634	MONITOR	DONATE
520629	MONITOR	DONATE
520592	MONITOR	DONATE
520639	MONITOR	DONATE
520579	MONITOR	DONATE
534804	MONITOR	DONATE
520572	MONITOR	DONATE
520434	MONITOR	DONATE
520553	MONITOR	DONATE
520549	MONITOR	DONATE
520595	MONITOR	DONATE
520630	MONITOR	DONATE
520590	MONITOR	DONATE
520632	MONITOR	DONATE
520555	MONITOR	DONATE
520633	MONITOR	DONATE
520576	MONITOR	DONATE
520550	MONITOR	DONATE
527212	MONITOR	DONATE
527208	MONITOR	DONATE
526986	MONITOR	DONATE
525690	MONITOR	DONATE
512209	MONITOR	DONATE
527207	MONITOR	DONATE
525537	MONITOR	DONATE
522596	MONITOR	DONATE
527213	MONITOR	DONATE
527211	MONITOR	DONATE
525156	MONITOR	DONATE
520425	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
520640	MONITOR	DONATE
520291	MONITOR	DONATE
520638	MONITOR	DONATE
520432	MONITOR	DONATE
521397	MONITOR	DONATE
521088	MONITOR	DONATE
520569	MONITOR	DONATE
522339	MONITOR	DONATE
522464	MONITOR	DONATE
520552	MONITOR	DONATE
522341	MONITOR	DONATE
520413	MONITOR	DONATE
521043	MONITOR	DONATE
520299	MONITOR	DONATE
520304	MONITOR	DONATE
522348	MONITOR	DONATE
520285	MONITOR	DONATE
520587	MONITOR	DONATE
520558	MONITOR	DONATE
520571	MONITOR	DONATE
521081	MONITOR	DONATE
522466	MONITOR	DONATE
522353	MONITOR	DONATE
520292	MONITOR	DONATE
520636	MONITOR	DONATE
520280	MONITOR	DONATE
520631	MONITOR	DONATE
522349	MONITOR	DONATE
522354	MONITOR	DONATE
520420	MONITOR	DONATE
520551	MONITOR	DONATE
520416	MONITOR	DONATE
520071	MONITOR	DONATE
520422	MONITOR	DONATE
522357	MONITOR	DONATE
520628	MONITOR	DONATE
521074	MONITOR	DONATE
520287	MONITOR	DONATE
520299	MONITOR	DONATE
520293	MONITOR	DONATE
520288	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
521074	MONITOR	DONATE
520291	MONITOR	DONATE
520285	MONITOR	DONATE
522464	MONITOR	DONATE
520071	MONITOR	DONATE
526466	MONITOR	DONATE
522349	MONITOR	DONATE
521727	MONITOR	DONATE
520587	MONITOR	DONATE
520432	MONITOR	DONATE
520412	MONITOR	DONATE
520290	MONITOR	DONATE
522466	MONITOR	DONATE
520287	MONITOR	DONATE
520280	MONITOR	DONATE
520416	MONITOR	DONATE
520304	MONITOR	DONATE
520420	MONITOR	DONATE
520292	MONITOR	DONATE
520636	MONITOR	DONATE
521081	MONITOR	DONATE
520414	MONITOR	DONATE
520551	MONITOR	DONATE
520558	MONITOR	DONATE
520308	MONITOR	DONATE
520294	MONITOR	DONATE
520289	MONITOR	DONATE
520640	MONITOR	DONATE
520569	MONITOR	DONATE
520552	MONITOR	DONATE
520281	MONITOR	DONATE
525510	MONITOR	DONATE
520296	MONITOR	DONATE
513705	MONITOR	DONATE
520628	MONITOR	DONATE
520418	MONITOR	DONATE
520426	MONITOR	DONATE
520297	MONITOR	DONATE
521088	MONITOR	DONATE
525381	MONITOR	DONATE
520421	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
520411	MONITOR	DONATE
520422	MONITOR	DONATE
521506	MONITOR	DONATE
522341	MONITOR	DONATE
520631	MONITOR	DONATE
520413	MONITOR	DONATE
521397	MONITOR	DONATE
522354	MONITOR	DONATE
520571	MONITOR	DONATE
522348	MONITOR	DONATE
525386	MONITOR	DONATE
520429	MONITOR	DONATE
520575	MONITOR	DONATE
522353	MONITOR	DONATE
520417	MONITOR	DONATE
520298	MONITOR	DONATE
522357	MONITOR	DONATE
522339	MONITOR	DONATE
520423	MONITOR	DONATE
520425	MONITOR	DONATE
520638	MONITOR	DONATE
520282	MONITOR	DONATE
521043	MONITOR	DONATE
525385	MONITOR	DONATE
520283	MONITOR	DONATE
520554	MONITOR	DONATE
526201	NOTEBOOK COMPUTER	DONATE
526226	NOTEBOOK COMPUTER	DONATE
528099	NOTEBOOK COMPUTER	DONATE
526966	NOTEBOOK COMPUTER	DONATE
526213	NOTEBOOK COMPUTER	DONATE
526216	NOTEBOOK COMPUTER	DONATE
526205	NOTEBOOK COMPUTER	DONATE
526202	NOTEBOOK COMPUTER	DONATE
526211	NOTEBOOK COMPUTER	DONATE
526217	NOTEBOOK COMPUTER	DONATE
526219	NOTEBOOK COMPUTER	DONATE
526218	NOTEBOOK COMPUTER	DONATE
530088	NOTEBOOK COMPUTER	DONATE
526206	NOTEBOOK COMPUTER	DONATE
526203	NOTEBOOK COMPUTER	DONATE

EXHIBIT A
Board Meeting Date: June 29, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED BETWEEN AUGUST 21, 2003 TO FEBRUARY 20, 2018
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

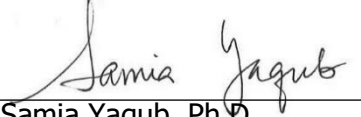
Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
526221	NOTEBOOK COMPUTER	DONATE
526225	NOTEBOOK COMPUTER	DONATE
526212	NOTEBOOK COMPUTER	DONATE
521992	NOTEBOOK COMPUTER	DONATE
522197	NOTEBOOK COMPUTER	DONATE
532585	NOTEBOOK COMPUTER	DONATE
528371	NOTEBOOK COMPUTER	DONATE
526208	NOTEBOOK COMPUTER	DONATE
530097	NOTEBOOK COMPUTER	DONATE
530092	NOTEBOOK COMPUTER	DONATE
530094	NOTEBOOK COMPUTER	DONATE
526223	NOTEBOOK COMPUTER	DONATE
526204	NOTEBOOK COMPUTER	DONATE
530093	NOTEBOOK COMPUTER	DONATE
526220	NOTEBOOK COMPUTER	DONATE
526210	NOTEBOOK COMPUTER	DONATE
526215	NOTEBOOK COMPUTER	DONATE
530110	NOTEBOOK COMPUTER	DONATE
526207	NOTEBOOK COMPUTER	DONATE
512427	NOTEBOOK COMPUTER	DONATE
522196	NOTEBOOK COMPUTER	DONATE
520051	NOTEBOOK COMPUTER	DONATE
527437	TABLET COMPUTER	DONATE
529274	TABLET COMPUTER	DONATE
531353	TABLET COMPUTER	DONATE
532278	TABLET COMPUTER	DONATE
40Q70K1	TABLET COMPUTER	DONATE
6ZWPQ51	TABLET COMPUTER	DONATE

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS
MATERIALS PURCHASED APRIL 12, 2021
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

536310	TABLET COMPUTER	DONATE
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Appointment of Measure J Citizens' Bond Oversight Committee Members	Item No: 22-8306 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In compliance with Proposition 39, the Board of Trustees appointed an independent Measure J Citizens' Bond Oversight Committee on March 22, 2017 to inform the public concerning the District's expenditure of revenues received from the sale of Measure J bonds authorized by voters in the November 8, 2016 general election. The Citizens' Bond Oversight Committee shall consist of at least seven members each to serve for a term of two years without compensation and for no more than two consecutive terms. The Citizens' Bond Oversight Committee shall be comprised as follows: (1) One member shall be active in a business organization representing the business community located within the district; (2) One member shall be active in a senior citizens' organization; (3) One member shall be active in a bona fide taxpayers' organization; (4) One member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government; (5) One member shall be active in the support and organization of a community college such as a member of an advisory council or foundation; and (6) Two members shall be at-large community members.

Status

In order to maintain compliance with the statutory requirements for committee membership, the Board must appoint new members to a 2-year term. The proposed appointees meet the statutory requirements for membership.

Recommendation

It is recommended the Board of Trustees appoint the following persons to serve a 2-year term on the Measure J Citizens' Bond Oversight Committee commencing July 1, 2022 – June 30, 2024:

Business/Community Representatives

Colleen Cecil, Business Organization – Butte County Farm Bureau
Richard Price, Member at Large

Senior Citizen's Organization Representative

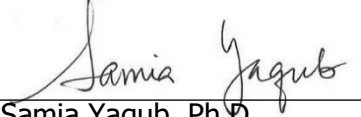
Fred Sherman, Military Officers Association of America

College Advisory Council or Foundation Representative

Stan Thompson, Butte College Foundation

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of Employment of Interim Vice President of Instruction	Item No: 22-8307 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

SB 1436 requires an oral summary of compensation to be approved for a local agency executive. A local agency executive includes persons who are outside of a union, are not classified employees, and who meet any one of the following:

1. The person is the chief executive officer, a deputy chief executive officer, or an assistant chief executive officer of the local agency,
2. The person is the head of a department of a local agency, or
3. The person's position within the local agency is held by an employment contract between the local agency and that person.

Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken.

Status

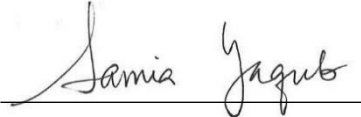
The Superintendent/President and Erik Shearer, the Interim Vice President of Instruction, have reached agreement on employment.

Recommendation

Following the oral statement, it is recommended that the Board of Trustees approve the employment of the Interim Vice President of Instruction.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval and/or Ratification of Personnel Actions	Item No: 22-8308 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Supervisor, Dining Services – Thomas Flesher
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC-9
 Effective: July 1, 2022

2. Employment of Interim Dean of Instruction (STEM) – Robert White
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC-26
 Effective: June 1, 2022 – June 30, 2023

3. Employee working Out-of-Class, Director, Financial Aid/Veterans Asst, Sr.– Jeannie Lybbert
 Effective: July 1, 2022 – June 30, 2023

4. Employee working Out-of-Class, Grant Manager (TRIO) – Yolanda Salazar-Garcia
 Effective: July 1, 2022 – June 30, 2023

5. Employee working Out-of-Class, Supervisor, Retention Specialist (Student Success Services) – Dawn Blackhorse
 Effective: July 1, 2022 – June 30, 2023

6. Employee working Out-of-Class, Retention Specialist (Student Success Services) – MaiSue Thao
 Effective: July 1, 2022 – June 30, 2023

7. Employee working Out-of-Class, Assistant Director Financial Aid & Veteran’s Services – Zariel Torres
 Effective: July 1, 2022 – June 30, 2023

8. Employee working Out-of-Class: Dean, Student Success – Rebecca Berner
 Effective: July 1, 2022 – June 30, 2023

Academic*

9. Employment of Full-Time, Tenure Track, Cosmetology Instructor– Katalin Miko
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
10. Employment of Full-Time, Tenure Track, Ethnic Studies Instructor – Isidoro Guzman
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
11. Employment of Full-Time, Tenure Track, Automotive Technology Instructor – Bradley Jenks, II
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
12. Employment of Full-Time, Tenure Track, Automotive Diesel Technology Instructor – Gary Harris
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
13. Employment of Full-Time, Tenure Track, Counselor – Flora Payne, Kelsey Harrington
Status: Probationary
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022
14. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Advanced Manufacturing Instructor – Nathan Basurto
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
15. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded, Construction Instructor – Brooke Kinner
Salary: Placement on the Academic Salary Schedule as determined by education and experience
Effective: August 1, 2022 – May 26, 2023
16. Voluntary Reassignment – Kelleen Galli
From: Nursing (LVN) Instructor
To: Nursing (RN) Instructor
Effective: August 1, 2022
17. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Marta Shaffer
Effective: July 1, 2022 – June 30, 2023
18. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte Charter School) – Nathan Collins
Effective: July 1, 2022 – June 30, 2023

19. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Paul Anderson, Jeanette Bradford, Amy Brown, Teah Cain, Christina Crabb, Elise Daniels, Pam Easter, Terrie Fry, Elise Gladu, Scott Hostettler-Lewis, Theresa Hughes, Anita Macias, Rosanne Whyte, Patty Willis
Effective: July 1, 2022 – June 30, 2023
20. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Nelson Corwin, Dino Fazlic, Angela Rathbun, Theresa Wycoff
Effective: July 1, 2022 – June 30, 2023
21. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Vocations) – Anita Wagner
Effective: July 1, 2022 – June 30, 2023
22. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Summer Session 2022 – See Attachment "A".)

Classified Employees*

23. Employment of Administrative Secretary, Non-Instructional (Business Contracts & Risk Management)
– Rebecca Belser
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 24
Effective: July 5, 2022
24. Employment of Student Services Assistant (Glenn Center) – Claudia Godinez
Part-time, 20 hours per week, 11 months per year
Salary: CSEA - 18
Effective: August 1, 2022
25. Voluntary Reassignment (Transfer to a Vacant Position) – Saffron Aguiar
From: Administrative Secretary Grants – CSEA-25
To: Administrative Secretary, Non-Instructional (Student Equity/Student Services) – CSEA-24
Effective: May 1, 2022
26. Employee working Out-of-Class, Library Technician Sr. – Jennifer Lasell
Effective: October 1, 2021 – June 30, 2023
27. Employee working Out-of-Class, Financial Aid/Veterans Asst, Sr.– Soua Vang
Effective: July 1, 2022 – December 31, 2022
28. Employee working Out-of-Class, Student Success Specialist (Dual Enrollment) – Mai Xiong
Effective: May 1, 2022 – June 30, 2022
29. Employee working Out-of-Class, Student Success Specialist (Dual Enrollment) – Mai Xiong
Effective: July 1, 2022 – June 30, 2023
30. Employee working Out-of-Class, Administrative Secretary III (HKA) – Amanda Matz
Effective: July 1, 2022 – June 30, 2023
31. Employee working Out-of-Class, Transportation Mechanic II (FPM) – Christopher Schoof
Effective: June 1, 2022 – June 30, 2022

32. Employee working Out-of-Class, Administrative Secretary to the Dean (Career and Technical Education) – Hayley Lanam
Effective: June 1, 2022 – June 30, 2022
33. Permanent Increase from 20 hours per week to 40 hours per week, Student Services Assistant (CHC)
– Martha Ventura Plasencia
Effective: May 1, 2022
34. Permanent Increase from 11 months to 12 months, Manager, Glenn Center Operations – Krista Collett
Effective: July 1, 2022
35. Permanent Increase from 9 months to 12 months, Food Services Assistant, II – Stephanie Fisher
Effective: June 5, 2022
36. Temporary Increase from 10 months to 11 months, Assistant Athletic Trainer – Irene Contreras
Effective: June 1, 2022
37. Temporary Increase from 20 hours to 40 hours, Custodian I – Michael Prior
Effective: May 27, 2022 – June 30, 2022

Temporary Employees*

38. Substitutes

Community Service Officer – Justin Joslyn
Salary: \$19.75 per hour 5/1/22 – 6/30/23

Bus Operator – Steve Suihkonen, Judy Plaster
Salary: \$20.25 per hour 7/1/22 – 6/30/23

Custodian I – Asa Needham
Salary: \$18.25 per hour 7/1/22 – 6/30/23

Children’s Program Specialist Assistant – Laurie Dobbs
Salary: \$18.25 per hour 8/22/22 – 5/26/23

Alternate Media Support Specialist (DSPS) – Aaron French
Salary: \$21.75 per hour 7/1/22 – 6/30/23

Admin Secretary Grants (CCCTC) – Madlynne Schott
Salary: \$24.00 per hour 7/1/22 – 2/28/23

IA-Reading & Writing (Center for Academic Success) – Rae Morrison
Salary: \$25.50 per hour 6/13/22 – 6/30/22

39. Short Term/Seasonal

Communication Planner (IE/SSS) – Allan Bee
Salary: \$55.00 per hour 7/1/22 – 6/30/23

Director Multicultural Programs & Services – Margaret Jennings-Severe
Salary: \$56.00 per hour 7/1/22 – 6/30/23

Student Success Specialist – Marqia Smith
Salary: \$24.00 per hour 7/1/22 – 6/30/23

Safe Place Advocate (Student Services) – Valerie Sanz
Salary: \$32.75 per hour 7/1/22 – 6/30/23

Children’s Program Specialist Assistant (CDC) – Stella Brodie
Salary: \$18.25 per hour 8/22/22 – 5/26/23

Special Programs Clerk (Student Services) – Shontia Thomas
Salary: \$20.25 per hour 7/1/22 – 6/30/23

Special Programs Clerk (Multicultural Programs and Services) – Sierra Mullett-Kennedy
Salary: \$20.25 per hour 7/1/22 – 6/30/23

40. **Professional Expert**

Mental Health Specialist – Karen Johnson

Salary: \$41.50 per hour 7/1/22 – 6/30/23

Manipulative Skills/Evaluator – Nathan Steil

Salary: \$15.00/\$16.75 per hour 4/28/22 – 6/30/22

Trainer for Foster & Kinship Care Education Program – Chelsea Cornell, Meka Klungvet-Morano

Salary: \$65.00 per hour 7/1/22 – 6/30/23

Trainer for Foster & Kinship Care Education Program – Lisa Jackson, Joyce Gonzales

Salary: \$55.00 per hour 7/1/22 – 6/30/23

Sign Language Interpreter (DSPS) – Christina Walborn

Salary: \$42.00 per hour 7/1/22 – 6/30/23

Sign Language Interpreting Services (HR) – Joye McCormick

Salary: \$42.00 per hour 8/1/22 – 6/30/23

Sign Language Interpreting Services (DSPS) – Joye McCormick

Salary: \$42.00 per hour 7/1/22 – 6/30/23

Medical Doctor (SHC) – Richard Turner

Salary: \$130.00 per hour 7/1/22 – 6/30/23

Test Proctor (SS Regional Testing) – Natalie Chavez

Salary: \$20.25 per hour 6/7/22 – 6/30/22

41. **Retirements/Resignations**

Retirement, Alternate Media Support Specialist – Bambi Mayfield

Effective: May 31, 2022

Resignation, Administrative Secretary to the Dean – Annie Revell

Effective: May 20, 2022

Resignation, Administrative Secretary to the Dean – Tessa St. John

Effective: June 1, 2022

Resignation, Welding Instructor – Kyle Lovelady

Effective: June 10, 2022

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

ATTACHMENT "A"

Aldridge, Billy
Alexander, Jesse
Ament, Derek
Anderson, Heidi
Anderson, Tiffani
Appel, Rolfe
Arteaga, Rachel
Asbury, Timothy
Azevedo, Daniel
Bailey, Leonard
Beck, Corinne
Beltran, Peggy
Bianchini, Elizabeth
Bokavich, Casey
Bond, Joseph
Booth, Lillian
Boothe, Todd
Bootman, Scott
Boyd, Steve
Brindley, Peter
Brown, Robert
Buckhout, Robert
Burke, John
Burks, Stacey
Buzan, Melinda
Calkins, Matthew
Candelaria, Kelly
Cardinet, Matthew
Carey, Margaret
Carlisle, Andrei
Carlson, Devon
Chavez, Mark
Conlan, Lance
Consiglio, Michael
Cooper, Andrew
Coulombe, Julie
Cowell, Jean
Crosby, Nandi
Davis, Adria
Davison, Bryce
Demaggio, Julie
Denton, Robert
Deromedi, Lia

Duitsman, Stan
Dunne, Anne
Durfee, Peter
Dyer, Jason
Eckrote, Robert
Edgmon, Michael
Ellis, Amanda
Ensslin, Teresa
Evaro, Heidi
Fairchild, Shelley
Fedrizzi, Victor
Ferro, Sam
Figaratto, Daniel
Frazer, Cristin
Fridrich, Tonia
Funk, Herbert
Furry, Ashley
Garcia, Timothy
Gebbia, Joseph
Gee, Travis
Gonzalez Iniguez, Jose
Gonzalez, Eduardo
Goyen, Mary
Griffin, Victoria
Grimes, Ruth
Gruber, Corey
Gsell, Ryan
Gust, Karen
Haasl, David
Hall, Steven
Hames, John
Hanley, Kevin
Hannah, Michael
Harr, Becky
Harrington, Steven
Harrison, Stephen
Hartley, Laurel
Hasek, Bruce
Hays, Jonathan
Higbee, Jarrod
Hindman, Darrell
Huffman, Robin
Hughes, Gary
Hutcheson, Donald

Jackson, Jessica
Johal, Rajdeep
Kelleher, John
Kelso, John
Kennedy, Joseph
Kettle, Christopher
Kidd, Carey
Kimple, Kevin
King, Cedric
King, Daniel
Knowlton, Sarah
Laczko, Kaitlyn
Lara, Jose
Larson, Tiffany
Lefkowitz, Todd
Llamas, Samuel
Lowe, Deanna
Main, David
Maletic, Stephen
Manning, Phillip
Marshall, Bryan
Marshall, Sheri
Martin, Jack
Martin, John
Marvier, Alexis
Mathrole, Natalie
Maxey, Justin
Meyer, Nancy
Minton, Douglas
Moore, Ty
Murphy, Mark
Murphy, Michael
Nelms, Kimberly
Newton, Tyler
Nicodemus, Christopher
O'Hern, Casey
O'Quin, Sharon
Oelrichs, Amy
Ortiz, Antoinette
Ozanne, Nick
Parrott, James
Peloso, Dominick
Perez, Jenna
Pershing, Jeffrey

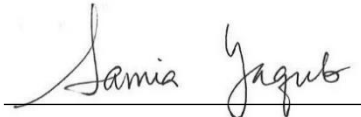
Person, Johnny
Peter, Eric
Peterson, Sue
Piazza, Jason
Pilakowski, Michael
Ping, Jean
Pollard, Jeremy
Portillo, Matthew
Rathbun, Chris
Reese, Norman
Reinhardt, Dennis
Reizgeviciute, Agne
Richardson, Robert
Robinson, Joanne
Rubinoff, Ryan
Sanchez, Gloria
Sandberg, Ross
Sanders, Allen
Sanfilippo, Dominic
Scholar, Gary
Schwyzzer, Cedric
Sederquist, Janessa
Seghieri, Richard
Smith, Eva
Smith, Kenneth
Smith, Olav
Spencer, Errin
St. Cin, Denise
Stevens, Belinda
Stone, Kathy
Strahan, Lori
Switzer, Charles
Teagarden, Katherine
Teja, David
Thomas, Crystal
Thomas, Michael
Thomas, William
Thompson, Daniel
Valdes, Jarrod
Wadsworth, Mark
Walker, Chadwick
Ward, Jacob
Watson, Ryan
Welton, David

Westwood, Lisa
White, Durl
Wicks, Michael
Wilkins, Valinda
Williams, Lisa
Willmann, Hans
Wilson, Lauren
Wines, Jason
Winton, Jason
Winzenz, Thaddaeus
York, Kevin
Ziegenmeyer, Logan
Zuppan, Shelby
Pershing, Jeffrey
Person, Johnny
Peter, Eric
Peterson, Sue
Piazza, Jason
Pilakowski, Michael
Ping, Jean
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Wilkins, Valinda
Williams, Lisa
Willmann, Hans
Wilson, Lauren
Wines, Jason
Winton, Jason
Winzenz, Thaddaeus
York, Kevin
Ziegenmeyer, Logan
Zuppan, Shelby

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of Contracts	Item No: 22-8309 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$99,100.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

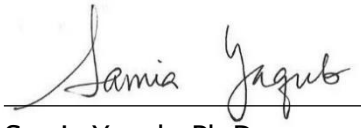
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/23	College of the Sequoias	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project amending Compensation and Term	(\$233,331.00)	Restricted General	Contract Education	Guleff
7/1/22	6/30/23	Los Rios Community College District	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project amending Compensation and Term	(\$142,199.00)	Restricted General	Contract Education	Guleff
7/1/22	6/30/23	ArborWorks, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project amending Compensation and Term	(\$235,000.00)	Restricted General	Contract Education	Guleff
7/1/22	6/30/23	Rancho Tree Service, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project amending Compensation and Term	(\$193,200.00)	Restricted General	Contract Education	Guleff
7/1/22	6/30/23	Academy Trained	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project amending Compensation and Term	(\$216,100.00)	Restricted General	Contract Education	Guleff
7/1/22	6/30/23	Consulting Services & Program Development for Emergency Response	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$250,200.00)	Restricted General	Contract Education	Guleff
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$1,270,030.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of Contract Award for Bid Restroom Renovation Project	Item No: 22-8310 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On April 6, 2022, and April 13, 2022, the District advertised a Request for Formal Bid Proposals for the Restroom Renovation Project. The project includes, but is not limited to, interior renovations to the restrooms in the Mechanized Agriculture, Horticulture, Business Education, and Facilities Planning and Maintenance buildings. The cost estimate for the project was approximately \$680,000.

Funding for this project will be allocated from the Scheduled Maintenance Funds.

Eight contractors attended the mandatory job walk on April 27, 2022. Three contractors submitted responsive bids by the bid due date on May 31, 2022.

Status

Recommendation of award of contract was predicated on the lowest responsive responsible bidder for the Bid Proposal Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results detailing the responsive bid(s) received is:

Bid Opening Results	
Contractor	Bid Proposal Amount
REM Construction	\$844,417.00
True Line Builders	\$840,000.00
D. H. Slater & Son, Inc.	\$558,800.00

Upon completion of District’s due diligence review, D. H. Slater & Son, Inc. is the lowest responsive responsible bidder for this project work and acceptance of the bid is in the best interest of the District.

Recommendation

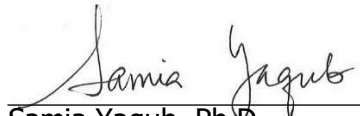
It is recommended that the Board of Trustees approve the award of contract for the Request for Formal Bid Proposals Restroom Renovation Project to D. H. Slater & Son, Inc., of Chico, CA, as the lowest responsive responsible bidder in the amount of \$558,800.00, which equals the Bid Proposal Amount.

Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for the Restroom Renovation Project to D. H. Slater & Son, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

<p>Subject: Adoption of the 2022-2023 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2022-2023 Budget</p>	<p>Item No: 22-8311 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Finance</p>	<p>Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Vice President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

State law requires that on or before the first day of July, the District adopt a Tentative Budget for the ensuing fiscal year. The Tentative Budget is developed in accordance with the Chancellor’s Office budget calendar and the District’s participatory governance process. The Tentative Budget is a continuation of the budget development process and incorporates revenue assumptions, college and program allocations and reductions, and expenditure estimates for all funding sources.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1st until such time as a Final Budget is adopted by the Board of Trustees. Due to uncertainties associated with the 2022-2023 state budget, both the revenue and expenditure budgets are likely to change. Changes to this budget will be reflected in the Final Budget which is expected to be presented in September for Board approval.

Status

The Tentative Budget for 2022-2023 is attached for the Board’s review and consideration. Members of the public may review the document in the Office of the Vice President for Administration.

The Tentative Budget outlines the District’s budget strategy, process, and current recommendations. The Gann Limit has been calculated and the District continues to remain well below its appropriations limit. Proposition 30 requires the Board of Trustees annually approve the Education Protection Account (EPA) Spending Determination Report, therefore, it is included in the 2022-23 Tentative Budget.

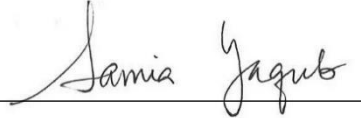
Recommendation

It is recommended that the Board of Trustees adopt the 2022-2023 Tentative Budget, the 2022-2023 Gann Limit Worksheet and the EPA Spending Determination Report.

It is also recommended that the Board of Trustees announce that the proposed 2022-2023 Final Budget will be available for public inspection beginning September 9, 2022 at the Office of the Vice President for Administration; and a public hearing will be held at 1:00 p.m. at the Board meeting on September 14, 2022, to be followed by the adoption of the 2022-2023 Final Budget.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Authorization to Submit Five-Year Construction Plan	Item No: 22-8312 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Annually the District submits its Five-Year Construction Plan to the Chancellor’s Office to provide a summary of current and proposed capital outlay projects. The Plan provides the Chancellor’s Office with a picture of the capital improvement needs and projects of the District, enabling the Chancellor’s Office to make informed decisions regarding project priorities for State funding. The criteria used by the Chancellor’s Office provide additional weighting to projects with a district contribution and to encourage districts to build to their capacity. The guidelines from the California Community Colleges Chancellor’s Office dictates that each District is limited to one (FPP) Final Project Proposal and one (IPP) Initial Project Proposal submission per site. Upon Board approval of the Plan, the information will be transcribed into a web-based format for submission to the Chancellor’s Office.

Status

This year the District will submit a Five-Year Construction Plan for the period 2024-2028. The following provides a summary of the information contained in the proposed 2024-2028 Five-Year Construction Plan.

- Approval for partial State funding for Technology Building Renovation. The total funds requested \$8,434,526. The State funds \$6,322,000 and District contribution \$2,112,526. This project will cycle off the Five Year Plan next year.
- Re-submission of an FPP to seek partial State funding for the \$73M new Science Building.
- Submission of an IPP for the Life Science Renovation. The total funds requested \$9,655,475. The State funds \$4,909,537,000 and District contribution \$4,745,938. The scope of the project will move several student services programs including veterans, Title IX, safe place, cultural center and support center out of temporary portables and consolidate the programs into the renovated Life Science building.

Shown below are our District’s Capacity/Load Ratios, based on current state enrollment projections.

Fiscal Year	Lecture	Lab	Office	Library	AV/TV
2023-2024	220%	180%	104%	155%	5%
2024-2025	213%	175%	102%	154%	5%
2025-2026	207%	170%	99%	153%	5%
2026-2027	208%	186%	102%	157%	29%
2027-2028	202%	181%	101%	156%	28%
2028-2029	201%	180%	100%	155%	28%
2029-2030	192%	171%	98%	154%	28%

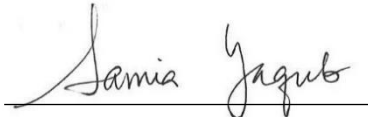
Note: 100% Capacity/Load Ratio means the District is built to capacity. A figure less than 100% means the District is under built and a figure greater than 100% means the District has excess capacity. Our cap/load ratios show we are overbuilt. This is the result of a decrease in enrollment and an increase in square footage.

Recommendation

It is recommended that the Board authorize Administration to submit the 2024-2028 Five-Year Construction Plan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022	Item No: 22-8313 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Butte-Glenn Community College District is required by the California Community Colleges Chancellor's office to certify the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form for Fiscal Year 2021-2022.

Status

The Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022 is hereby presented to the Board of Trustees at the June 29, 2022 meeting.

Recommendation

It is recommended that the Board of Trustees approve the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2021-2022.



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2021-2022

District Name: _____

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).
Yes

No
The district met at least 7 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes**
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)

No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: _____ Title: _____

Signature: _____ Date: _____

Chief Human Resources Officer

Name: _____ Title: _____

Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____

Name: _____ Title: ***President/Chair, Board of Trustees***

Signature: _____ Date: _____



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2021-2022

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district’s success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District’s EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

- Yes**
- No**

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor’s Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district’s Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2021-2022

Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1



To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Multiple Method #2



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2021-2022

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.

Multiple Method #3



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2021-2022

Does the District meet Method #4 (Focused outreach and publications)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Multiple Method #4



Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #5.

Multiple Method #5



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2021-2022

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Multiple Method #6



Does the District meet Method #7 (Professional development focused on diversity)?

Yes

No

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Multiple Method #7



Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Multiple Method #8



Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

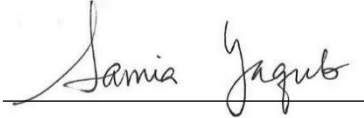
No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Multiple Method #9

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of the 2022-2025 CSEA Collective Bargaining Agreement	Item No: 22-8314 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Labor Relations	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Collective Bargaining Agreement between the District and the Butte College California Schools Employees Association, Chapter #511 (CSEA) expires on June 30, 2022.

Status

The District and CSEA reached a tentative agreement for a new three-year contract in May 2022 and the CSEA members voted to ratify the agreement in June 2022. The new three-year agreement will be for the term of July 1, 2022 – June 30, 2025.

Recommendation

It is recommended that the Board approve the CSEA 2022-2025 Collective Bargaining Agreement.

TENTATIVE AGREEMENT

The following memorializes the understanding of the Butte-Glenn Community College District, (hereinafter referred to as "District") and the California School Employees Association and its Butte College Chapter #511 (CSEA) regarding the July 1, 2022 – June 30, 2025 Collective Bargaining Agreement:

6.7 Requests for District Information

6.7.1 Per the provisions of Assembly Bill (AB) 119 (2017), sections 3555-3559 of the Government Code (GC), and the Public Records Act GC Section 6254.3 absent a waiver by CSEA, the District will (1) provide CSEA 10 days' notice of every orientation session absent an urgent critical unforeseen need, (2) provide CSEA with access to new hires during any orientation session, (3) provide CSEA with contact information on new hires within 30 days of hire or the first pay period of the month after the employee is hired, whichever is later, and (4) also provide CSEA with a list of all employees' names and contact information every 120 days.

6.9.4.1 The CSEA chapter President, or designee, shall be permitted one (1) hour per week to handle chapter business. This time can be cumulative but no more than three (3) hours can be taken at a time, provided that this time is taken at a time that least interferes with performing their job duties, after receiving permission of their direct supervisor.

8.1.2 Add stepparents and stepchildren to definition of "Member of the immediate family".

8.3. (Personal Necessity Leave):

8.3.6 Requests for personal necessity leave shall be submitted, to the unit member's immediate supervisor at least five (5) working days in advance of the effective dates of leave and documented on the employee's timesheet.

In those instances exempt from the advance approval provisions, requests shall be submitted as early as possible and not later than three (3) working days following the unit member's return to duty. In requesting personal necessity leaves, the unit member shall state dates of the absence, specific reasons for the request and an acceptable statement that the action or activity could not be accomplished during non-working periods.

8.3.3 Insert blank line to separate subsection from 8.3.2.

8.3.3.9 Up to 8 hours of Personal Necessity to look for employment after notification of layoff (see 18.7 Benefits After Layoff).

8.4.2 Compensation for Professional Growth

8.4.2.1 Course work or appropriate in-service training completed by a unit member shall be compensated for by a one-time payment of fifty dollars (\$50) per semester unit, to a maximum of one-hundred and fifty dollars (\$150) per semester. The unit member will be eligible for this compensation provided that the training has been deemed appropriate to the unit member's job category and/or is applicable to a relevant degree or related certificate and approved by the unit member's supervisor and the chief human resources officer. Failure to receive approval for course work or in-service training prior to completion may cause compensation payments to be delayed or denied.

8.7 Holiday Leaves

8.7.1.e Add "Juneteenth" holiday per MOU.

8.7.5 Unit members will be scheduled in accordance with the hours of operation for the building/department. Services are expected to be provided by unit members for each day of operation.

Where a holiday falls on a non-work day for a unit member working other than the standard work week defined in 15.3.1.1 and the holiday is one of those enumerated above, the unit member is not entitled to an additional day off with pay. When a holiday falls on a workday, unit members will receive the holiday off for the hours they were scheduled to work. For members required to work four 10-hour days when the holiday falls on their nonscheduled workday, the member's workweek will be modified to the standard workweek for that holiday week.

The standard workweek for the District is four 9's and a 4 (9 hours per day Monday through Thursday and 4 hours on Friday). If a holiday lands on Monday through Thursday, members will receive 9 hours off for the holiday. If a holiday lands on a Friday, members will receive 4 hours off for the holiday.

Members working other than the standard 4-9s and a 4 will receive the holiday off equal to the number of hours normally scheduled to work on that day of the week. For example:

	Monday	Tuesday	Wednesday	Thursday	Friday
Scheduled Hours	8	8	8	8	8
	8.5	8.5	8.5	8.5	6
	*9	9	9	9	4

*(Members working five 8's receive 8 hours off for a holiday; members working four 8.5s Monday through Thursday and 6 hours on Friday receive 8.5 hours off for holidays landing on Monday through Thursday, and 6 hours off for holidays landing on a Friday. *For members required to work four 10-hour days, the member's workweek will be modified to the standard workweek, four 9s and a 4, for that holiday week and will receive the holiday off for the hours of the modified schedule.)*

8.20. Campus Closures:

8.20.1 In the event of a non-emergency campus closure, for example a power shutoff when the physical campus is closed but the college is still open for virtual instruction, all employees will be responsible for continuing work and/or service via a remote modality if possible. Employees who choose not to work or are otherwise unavailable during a non-emergency campus closure, must follow the leave policies and procedures contained in this agreement.

8.20.2 In the event of an emergency campus closure beyond the district's control, such as extreme weather conditions, fire/smoke, flood, or as declared by local authorities to evacuate the physical campus and the college is closed for instruction, members designated as non-essential by the district may be sent home to work remotely, be provided an alternate work site, or placed on paid administrative leave. Members on paid administrative leave shall remain available during work hours to respond to all District communications.

8.20.3 Unit members deemed essential by the district-to-District operations may be required to report to work on the physical campus in response to the campus closure.

9. Move language to 9.1 Insurance Programs (General). Leave numbering as-is.

9.4. (Insurance Programs/General):

Add: 9.4.3. Part-time unit members temporarily (increased) to greater than 60% for twenty (20) or more consecutive working days will receive an increased District premium contribution based on their temporary expansion. When the temporary expansion is removed, the premium contribution will return to the previous level.

11.2.1 Indent this subsection.

11.6 Doctoral Stipend

To receive the doctor's degree stipend, the doctor's degree shall be earned, not honorary, from an institution recognized by either the Council on Post-Secondary Accreditation or on the International Accrediting Association list of recognized agencies published by the U.S. Department of Education, Division of Eligibility and Agency Evaluation.

Doctorate stipend shall be \$3,851.75 per year. This stipend will increase by the awarded COLA each year as funded.

12.5.4 Except in disciplinary cases, the District shall seek volunteers before implementing permanent involuntary transfers or permanent reassignments. Volunteers will be sought from within the department in which the assignment exists unless the District determines broader solicitation of volunteers is necessary. If there are no volunteers, the chief human resources officer will first consider District seniority in determining whether to transfer or reassign the most junior person in the affected class. Seniority may be deviated from if because of one or more of the following considerations transfer or reassignment of the least senior person does not meet District needs:

- effect on efficiency of operation
- special skills
- needs of the particular office or position
- number of people affected
- need for retraining
- personal well-being of those involved in the proposed transfer or reassignment
- staff relationships
- experience in the position or class
- an emergency or extraordinary circumstance

The chief human resources officer shall notify the unit member who has been identified for permanent transfer or permanent reassignment. If the permanent transfer or permanent reassignment is not based on seniority the chief human resources officer shall, upon request, provide the unit member with a written statement describing the criteria that were used in making the determination.

This section (12.5.4 regarding Volunteers) does not apply to temporary involuntary transfers and reassignments. Temporary involuntary transfers and reassignments may be initiated by management without the concurrence of the unit member as per section 12.5.1 of this agreement. 12.2 and 12.2.1 Remove indents.

15.5 Part-Time Assignments – When a part-time assignment is increased, the “incumbent” shall be offered the additional assignment. At the discretion of the District, this provision may not apply to unit members who have not successfully completed the probationary period or where an improvement plan is in place. If there are multiple part-time positions within the same department, the most senior member is the incumbent. If there is only one part-time position in the department, the member in that position is the incumbent. If

the incumbent declines the assignment, Human Resources will post the position for voluntary transfer or reassignment per section 12.4.1 prior to an external recruitment.

- 15.3. (Workweek): *Add*: The workweek for all unit members shall be from Saturday at midnight, through midnight of the following Saturday. The workweek shall consist of forty (40) hours within the seven (7) day period.
- 15.8.2. (Designation of Overtime): *Remove reference to “chief human resources officer or designee” in section 15.8.2.2 and replace with “employee’s supervisor or manager”. Will read as follows:*
- 15.8.2.2 Full-time unit member, four (4) day workweek – Work performed in excess of ten (10) hours in one (1) day or forty (40) hours in a workweek shall be classified as overtime when approved in advance by the employee’s supervisor or manager.
- 15.8.3.1 (Compensatory Time Off for Overtime): *Add the following new language to:* 15.8.3.1. An employee may not accrue more than 240 hours of compensatory time off. Any employee who has accrued 240 hours of compensatory time off shall, for any additional overtime hours worked, be paid overtime compensation. (Per FLSA and Labor Code 204.3.)
- 15.10 Compensation for Call-In/Call-Back Time – *Replace this section with the following:*
- 15.10.1 Call-In Time – A unit member who is called in to work prior to their regular scheduled time shall be compensated for actual hours worked on a straight time or overtime basis as are other hours worked under this Agreement. A unit member who is called in to work on a day when the member is not scheduled to work shall be guaranteed two (2) hours work and shall be compensated on a straight time or overtime basis as are other hours worked under this Agreement.
- 15.10.2 Call-Back Time – A unit member who is called back to work after the completion of the member’s regular scheduled work assignment shall be guaranteed two (2) hours work and shall be compensated on a straight time or overtime basis as are other hours worked under this Agreement. Call-back pay shall not apply to hours contiguous with a member’s normal work shift.
- 15.11. Compensation for Shift Differential - *include definition for base pay*
- 15.11.1. *Add*: Shift differential is applied to both base pay (defined as compensation based on the member’s current pay range and step increment as shown on the current salary schedule) and longevity.
- 15.11.2. *Add*: Shift differential is applied to both base pay (defined as compensation based on the member’s current pay range and step increment as shown on the current salary schedule) and longevity.
- 15.11.3. *Add*: Shift differential is applied to both base pay (defined as compensation based on the member’s current pay range and step increment as shown on the current salary schedule) and longevity.
- Add language as 15.11.4*: Compensation for shift differential shall be paid only for hours worked on the defined shift. An employee who is assigned to and works fifty percent (50%) or more of their working days between the required hours shall receive the shift differential pay specified in this section.
- 15.12 Stand-by Time – *Replace with*: Unit members may be scheduled to stand-by at home or another location specified by the District for immediate work when called upon. All stand-by duty is working time and shall be considered as regular hours worked and compensated on a straight time or overtime basis as are other hours worked under this Agreement. The total regular work time plus stand-by time should not exceed two hours beyond the employee’s regular work shift.

- 15.15.1 Insert blank line to separate from header.
- 18.1.2 Class – Each of the different job titles included in Appendix D is a class. For a current list of job titles and class specifications, see the HR website.
- 18.3 Order of Layoffs – The unit member(s) with the least seniority in the class and higher classes shall be laid off first. (See Appendix F)
- 18.4 Bumping Rights
 - 18.4.2 If the unit member has seniority in more than one class of equal salary range, the unit member shall bump into the classification they most recently held.
 - 18.4.3 If the more senior unit member has a shorter workday or work year than the person to be bumped, the unit member must take the longer day or work year of the more junior employee or be laid off.
- 18.7.2 Unit members who have had a reduction in assigned time are entitled to have health, dental, vision and life insurance benefits paid in the same proportion as the amount paid prior to such reduction.
- 18.11 In the event of a future layoff of unit members, the District will notify CSEA of the proposed layoff no later than March 15 that the employee’s services will not be required for the ensuing year. In the event the proposed layoff is as a result of the expiration of a specially funded program, CSEA will be provide sixty (60) calendar days notice.
 - 18.11.1 Such notice shall indicate the layoff date and inform the unit member of his/her right to a hearing if applicable, displacement rights, if any, and reemployment rights.

**APPENDIX F EDUCATION CODE REFERENCES
(LAYOFFS)**

Below are listed the major Education Code references related to procedures and rights associated with layoffs. Consult the Education Code for a complete listing of layoff provisions.

EDUCATION CODE SECTION	
88001(g)	Definition
88003	Classified service in districts not incorporating the merit system
88005	Positions under various acts not requiring certification qualification: classification
88013	Rules and regulations of classified service
88014	Layoff and reemployment procedures; definitions
88017	Notice of layoff due to expiration of specially funded program or bona fide reduction or elimination of service; hearing procedures

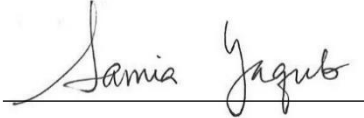
- 18.6.2 Change “wishes” to “wish”.
- 18.12 Change subtitle from “Benefits After Layoff” to “Student Employees”.
- 19.1 Remove District’s proposal.
- 20.3.1 Prior to instituting the disciplinary process, the Superintendent/President shall provide notice to the unit member stating the discipline being contemplated; the causes for the discipline; the facts substantiating the causes for discipline; and the opportunity to

present facts why the discipline should not be implemented either in person or in writing to a fact finder who has the authority to make a recommendation. The District will provide two (2) dates to schedule a meeting with the fact finder.

- 20.5.1 The hearing shall be conducted by the Board of Trustees, or a Board-appointed Hearing Officer (an Administrative Law Judge appointed through the California Office of Administrative Hearings or an internal Hearing Officer appointed by the Board), in accordance with all relevant provisions in the Education Code and District rules and regulations. The Board of Trustees may appoint an internal Hearing Officer at the request or concurrence of the unit member.
- 20.5.1.8 The Hearing Officer shall present a written recommendation to the Governing Board with a statement of findings as to the validity of the charges upon which the suspension/dismissal is being recommended.
- 21.1 This agreement between the Board and CSEA is effective July 1, 2022, and shall remain in full force and effect through the close of the workday on June 30, 2025.
- 21.2. Upon completion of the classification and compensation study being conducted by the District, the parties agree to reopen this agreement to negotiate its implementation.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of the 2022-2025 BCPOA Collective Bargaining Agreement	Item No: 22-8315 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Labor Relations	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Collective Bargaining Agreement between the District and the Butte College Police Officers Association (BCPOA) expires on June 30, 2022.

Status

The District and BCPOA reached a tentative agreement for a new three-year contract in June 2022 and the BCPOA members voted to ratify the agreement in June 2022. The new three-year agreement will be for the term of July 1, 2022 – June 30, 2025.

Recommendation

It is recommended that the Board approve the BCPOA 2022-2025 Collective Bargaining Agreement.

2022-2025
TENTATIVE AGREEMENT
Between the BUTTE GLENN COMMUNITY COLLEGE DISTRICT (District)
And the
BUTTE COLLEGE POLICE OFFICERS' ASSOCIATION (POA)

The following memorializes the understanding of the Butte-Glenn Community College District (hereinafter referred to as "District") and the Butte College Police Officers' Association (POA) regarding the July 1, 2022 – June 30, 2025 Collective Bargaining Agreement.

- 8.1.2 "Member of the immediate family," as used in this Section, means the mother, father, grandmother, grandfather, or grandchild of the unit member or of the unit member's spouse, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, sister, registered domestic partner, step parents, step children, or any relative living in the immediate household of the unit member.
- 8.3.4 Requests for personal necessity leave shall be submitted, on the employee's monthly timesheet, to the Chief of Police or appropriate management for approval at least five (5) working days in advance of the effective dates of leave. In those instances where advance notice is not possible or practical as determined by the Chief of Police or appropriate management, requests shall be submitted as early as possible and not later than three (3) working days following the unit member's return to duty. In requesting personal necessity leaves, the unit member shall state dates of the absence, specific reasons for the request and an acceptable statement that the action or activity could not be accomplished during non-working periods.
- 8.3.6 (New Section): Unit members who have been notified of layoff (and who have not selected reduction in assigned time or demotion in lieu of layoff) may use up to eight hours of available personal necessity leave in accordance with article 18.7 (Benefits After Layoff).
- 8.6.2 Unit members employed ~~five (5) days~~ forty (40) hours a per week for less than a full fiscal year are entitled to that proportion of twelve (12) days (96 hours) leave of absence for illness or injury as the number of months they are employed bears to twelve (12).
- 8.6.3 Unit members employed less than ~~five (5) days~~ forty (40) hours per week shall be entitled, for a fiscal year of service, to that proportion of twelve (12) days (96 hours) leave of absence for illness or injury as the number of days they are employed per week bears to five (5). When unit members are employed for less than a full fiscal year of service this and the preceding paragraph shall determine that proportion of leave of absence for illness or injury to which they are entitled.
- 8.8.1 Scheduled Holidays – The District agrees to provide all unit members with the following paid holidays.
- a. New Year's Day
 - b. Dr. Martin Luther King Jr. Day
 - c. Memorial Day
 - d. Independence Day
 - e. Labor Day
 - f. Juneteenth
 - g. Admissions Day (a floating holiday)

- h. Lincoln's Day and Washington's Day shall be granted and the dates set by the District for taking each holiday under this Agreement. The dates set for these holidays shall be established by the academic calendar.
- i. Veteran's Day
- j. Thanksgiving Day and the day following Thanksgiving.
- k. Christmas Day
- l. Unit members shall be provided during the winter recess period, a minimum of three (3) working days as holidays in addition to Christmas and New Year's Day. The designation of these days shall be determined by the District. Any exceptions shall be approved by the Vice President of Administration prior to December 1st.
- m. Unit members will receive two (2) additional paid holidays annually. These holidays will be determined by management based on the college Academic Calendar; they may vary by department where necessary for District operations. If due to District operations a department is unable to observe the floating holidays on the designated dates, the Chief of Police or appropriate management personnel shall schedule two alternate dates. The floating holidays must be observed no later than June 30th of the Academic Calendar.

8.22

(New Section) Catastrophic Leave Program - Catastrophic Leave is a leave of absence related to a serious health related condition of a regular employee (or immediate family member) who has exhausted all their own paid leave through a bona fide serious illness or accident. Catastrophic leave does not apply to such conditions as the flu, colds, and/or conditions requiring less than an absence of two weeks or to normal pregnancy and post-partum baby bonding.

The purpose of the Catastrophic Leave Program is to enable regular members to receive and donate leave credits (accrued sick, vacation, or compensatory time off (CTO)) to assist other members who have no leave and who will suffer a financial hardship due to prolonged illness or injury to themselves or a member of their immediate family.

Minimum leave donations must be at least eight (8) hours. Donations must be made in eight (8) hour increments. A maximum of five (5) months of accrued leave may be donated in accordance with the employee's work schedule. In no event may an employee receive and be paid for more hours than they would normally be scheduled to work.

The following conditions shall apply to Catastrophic Leave:

1. Catastrophic leave will be available only to employees who have exhausted their own paid leave through a bona fide serious illness or accident.
2. If an absence due to pregnancy is ordered in writing by the treating health care provider, such absence will qualify for catastrophic leave while the employee is incapacitated from work.
3. The leave program shall be administered by the Human Resources Department and Payroll Division.
4. Members must be in regular appointed positions to be eligible for catastrophic leave.
5. All donations are to be confidential, between the donating member, Human Resources Department and Payroll Division.
6. Members donating sick leave must have forty (40) hours of that leave available after making a donation.

7. Donating members must sign an authorization, including specifying the specific member to be a recipient of the donation. All donations are irrevocable.
8. Donations will be subject to applicable laws.
9. The availability of Catastrophic Leave shall not delay or prevent the College from taking action to medically separate or disability retire an employee.
10. Catastrophic Leave due to illness or injury of an immediate family member may require medical justification by a physician's statement as evidence that the presence of the member is necessary.
11. Catastrophic leave ends upon the member's return to the regular work schedule.
12. If additional leave and donations are needed after the member is returned to the regular schedule, a new application must be submitted.
13. If a member is returned to work on a part-time schedule and donations still exist for that individual, the appointing authority must submit notification to the Payroll Division that intermittent use is authorized.
14. Catastrophic Leave Donation forms will be processed on forms approved by the District in the order received. Once the requested number of donated hours are received, any remaining Catastrophic Leave Donation forms will be returned to the donating member(s).

9.4. (New Section): Unit members working less than sixty percent (60%) of full time that have their work hours temporarily increased by the District to more than sixty percent (60%) for more than twenty (20) consecutive work days shall receive an increased District premium contribution based on their temporary expansion. When the temporary expansion is removed, the premium contribution will return to the pro-rated ratio (see 9.4.1)

11.1.1 Salary Schedule

11.1.1 For the term of this agreement the BCPOA salary schedule shall be increased by the same percent granted to full-time faculty.

11.6.1 The annual uniform allowance will be \$1,000 paid as salary. This allowance will be paid monthly in equal amounts. This allowance will be prorated based on FTE of the position.

15.7.3.6 (New Section) "An employee may not accrue more than 480 hours of compensatory time off. Any employee who has accrued 480 hours of compensatory time off shall, for any additional overtime hours worked, be paid overtime compensation. (Per FLSA)."

15.10 Call In/Call Back Time.

15.10 Compensation for Call-In/Call-Back Time – *Replace this section with the following:*

15.10.1 Call-In Time – A unit member who is called in to work prior to their regular scheduled time shall be compensated for actual hours worked on a straight time or overtime basis as are other hours worked under this Agreement. A unit member who is called in to work on a day when the member is not scheduled to work shall be guaranteed two (2) hours work and shall be compensated on a straight time or overtime basis as are other hours worked under this Agreement.

15.10.2 Call-Back Time – A unit member who is called back to work after the completion of the member's regular scheduled work assignment shall be guaranteed two (2) hours work and shall be compensated on a straight time or overtime basis as are other hours worked

under this Agreement. Call-back pay shall not apply to hours contiguous with a member's normal work shift.

15.11 Compensation for Shift Differential

15.11.1 Unit members scheduled to work more than 4 hours between the hours of 7:00 p.m. and 6:00 a.m. will be paid an additional seven and one-half percent (7.5%) shift differential pay for the month, providing the assignment is one-half or more of the working days in the month. Shift differential pay is applied to base pay and longevity pay.

15.11.2 Unit members scheduled to work 4 hours between the hours of 7:00 p.m. and 6:00 a.m. will be paid an additional three and three quarters percent (3.75%) shift differential pay for the month, providing the assignment is one-half or more of the working days in the month. Shift differential pay is applied to base pay and longevity pay.

15.11.3 A three and three quarters percent (~~3~~^{3.75}%) split shift differential for the month shall be paid a unit member where a regularly scheduled shift is split and the total span of hours exceeds ten (10) hours (if an 8 hour shift) or twelve (12) hours (if a 10 hour shift) for a period of one-half or more of the working days in the month. Shift differential pay is applied to base pay and longevity pay.

17.1 The District reserves the right to contract out any work permitted by statute now being performed by unit members. No later than ninety (90) days prior to contracting out the work the District shall consult with BCPOA. The District shall attempt to reassign unit members affected by contracting out work.

17.2 Before contracting out work performed by classified employees the District must follow Education Code, Section 88003.1.

18.1 Definitions

18.1.2 Class – Each of the different job titles included in Appendix A is a class. For a current list of job titles and class specifications, see the HR website.

18.4 Bumping Rights

18.4.2 If the unit member has seniority in more than one class of equal salary range the unit member shall bump into the classification most recently held.

18.4.3 If the more senior unit member has a shorter workday or work year than the person to be bumped, the unit member must take the longer day or work year of the more junior employee or be laid off.

18.11 In the event of a future layoff of unit members, the District will notify BCPOA of the proposed layoff no later than March 15 that the employee's services will not be required for the ensuing year. In the event the proposed layoff is as a result of the expiration of a specially funded program, the BCPOA will be provided sixty (60) days calendar notice.

18.11.1. Such notice shall indicate the layoff date and inform the unit member of his/her rights to a hearing if applicable, displacement rights, if any, and reemployment rights.

APPENDIX C

EDUCATION CODE REFERENCES (LAYOFFS)

Education Code References Related to Reduction in Force (Layoffs) Article 18

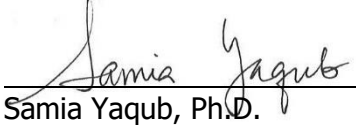
Below are listed the major Education Code references related to procedures and rights associated with layoffs. Consult the Education Code for a complete listing of layoff provisions.

EDUCATION CODE SECTION	
88001(g)	Definition
88003	Classified service in districts not incorporating the merit system
88005	Positions under various acts not requiring certification qualification: classification
88013	Rules and regulations of classified service
88014	Layoff and reemployment procedures; definitions
88017	Notice of layoff due to expiration of specially funded program or bona fide reduction or elimination of service; hearing procedures
88117	Reemployment and promotional examination preference of persons laid off; voluntary demotions or reduction in time
88127	Order of layoff and reemployment; length of service

- 19.1 This agreement between the Board and BCPOA is effective July June 1, 2022, and shall remain in full force and effect through the close of the workday on June 30, 2025.
- 19.2. The parties agree to reopen this agreement to negotiate the implementation of a classification and compensation study being conducted by the District.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Adoption of Revisions and Rescission of Board Policies	Item No: 22-8316 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District subscribes to the Community College League’s Policy and Procedure subscription service which was created to assist districts develop, revise, and adopt policies and procedures based on criteria that are legally required, legally advised, or suggested as good practice for boards and districts.

Status

Board Policy 2100: Board Elections, was revised to reflect the change from an At-Large to By-Trustee area elections system. The California Community College Board of Governors approved this change at their May 2022 meeting. Board Policy 2900: COVID Vaccination – Employees, is no longer needed. Additional language was added to Board Policy 7330: Disease Management and Prevention to continue to allow the District to protect employees from communicable diseases.

Recommendation

It is recommended that the Board of Trustees adopt the below Board Policies as proposed.

Board Policy	Title	Action
BP 2100	Board Elections	Revision
BP 2900	COVID Vaccination – Employees	Rescind
BP 7330	Disease Management and Prevention	Revision



BP 2100 Board Elections

References: Education Code Sections 5000 et seq. and 72036

Adopted: May 28, 2008

Last Revised: October 16, 2019; June 29, 2022

Last Reviewed: May 16, 2018

The term of office of each trustee shall be four years, commencing on the second Friday in December following the general election in November. Elections shall be held every two years, in even numbered years. Terms of trustees are staggered so that, as nearly as practical, one-half of the trustees shall be elected at each trustee election.

~~The Board of Trustees has provided for the election of trustees by trustee areas. The election of a board member residing in, and registered to vote in, the trustee area he or she seeks to represent shall be by the registered voters of the entire community college district.~~

~~• In Butte County, trustee areas will match the boundaries, to the extent possible, established for the Board of Supervisors' representative areas.~~

~~In Glenn County, Trustee Area 6 will be comprised of that portion of the Orland Joint Union High School District within Glenn County and the Hamilton Union High School District; Trustee Area 7 will be comprised of the Willows Unified School District and that portion of the Princeton Joint Unified District within Glenn County.~~

-

~~The Board of Trustees has provided for the election of trustees by trustee areas. The election of a Board member residing in and registered to vote in the trustee area they seek to represent shall be only by the registered voters of the same trustee areas. Effective May 2022 the trustee areas are:~~

~~Trustee Area 1 (Oroville):~~

~~Includes the Communities of Oroville, South Oroville, Wyandotte, Robinson Mills, and Hurlton. Generally, the Area is bordered by State Highway 70 on the west, Lake Oroville on the north, Robinson Mills on the east, and Ophir Road, Beaver Road, Railbridge Road, Rocky Honcut Creek and North Honcut Creek on the south.~~

~~Trustee Area 2 (West Chico):~~

~~Includes the west side of the City of Chico. Its borders are: West East Avenue, Guynn Avenue, and Lindo Channel on the north; Glenwood Avenue on the west; Bidwell Avenue, Via Los Arboles, Pomona Avenue, McIntosh Avenue, Dayton Road, and Little Chico Creek on the south; and State Highway 99, Lindo Channel, and Business Route 99 on the east.~~

Trustee Area 3 (East Chico, Bidwell Park and Upper Bidwell Park):

Includes the east side of the City of Chico. Its borders are: State Highway 99, Lindo Channel, and Business Route 99 on the west, East Avenue, State Highway 99, East Lassen Avenue, Ruby River Drive, Eaton Road, Upper Park Road, and Deer Creek Highway on the north, and Doe Mill Road and Deer Creek Highway on the south.

Trustee Area 4 (Gridley):

Includes the communities of Gridley, East Gridley, Biggs, Richvale, Thermalito, Palermo, and Honcut. Generally, the Area is bordered by the Butte County Line on the west, Nelson-Shipee Road and Cottonwood Road on the north, State Highway 70, Ophir Road, and Beaver Road on the east, Natchez Creek, South Honcut Creek, Wilson Creek, Honcut Creek and Luckehe Road on the south.

Trustee Area 5 (South Chico, Paradise, Magalia):

Includes the communities of Chapmantown, Stirling Junction, Paradise, Magalia, and Nimshew. Generally, its boundaries are Dayton Road and Little Chico Creek on the west; Deer Creek Highway, Doe Mill Road, Powellton Road on the north; Little West Fork Feather River and West Branch Feather River on the east.

Trustee Area 6 (rural Butte County):

Includes the communities of Dayton, Durham, Nelson, Concow, Yankee Hill, Stirling City, Cohasset, Richardson Springs, Forest Ranch and North Chico.

Trustee Area 7 (Glenn County and areas west of Chico):

Includes the entire portion of Glenn County along with the area west of Chico including the community of Nord. The Butte County borders are generally: On the west, the Butte County line, on the east, State Highway 99, Sycamore Creek, Abbott Circle, and Catherine court, Bay Avenue and Cussick Avenue, Henshaw Avenue, Guynn Avenue, Lindo Channel, Glenwood Avenue, Bidwell Avenue, Via Los Arboles, Pomona Avenue, McIntosh Avenue, and Dayton Road; and on the south, Willow Landing Road, and Dubock Slough.

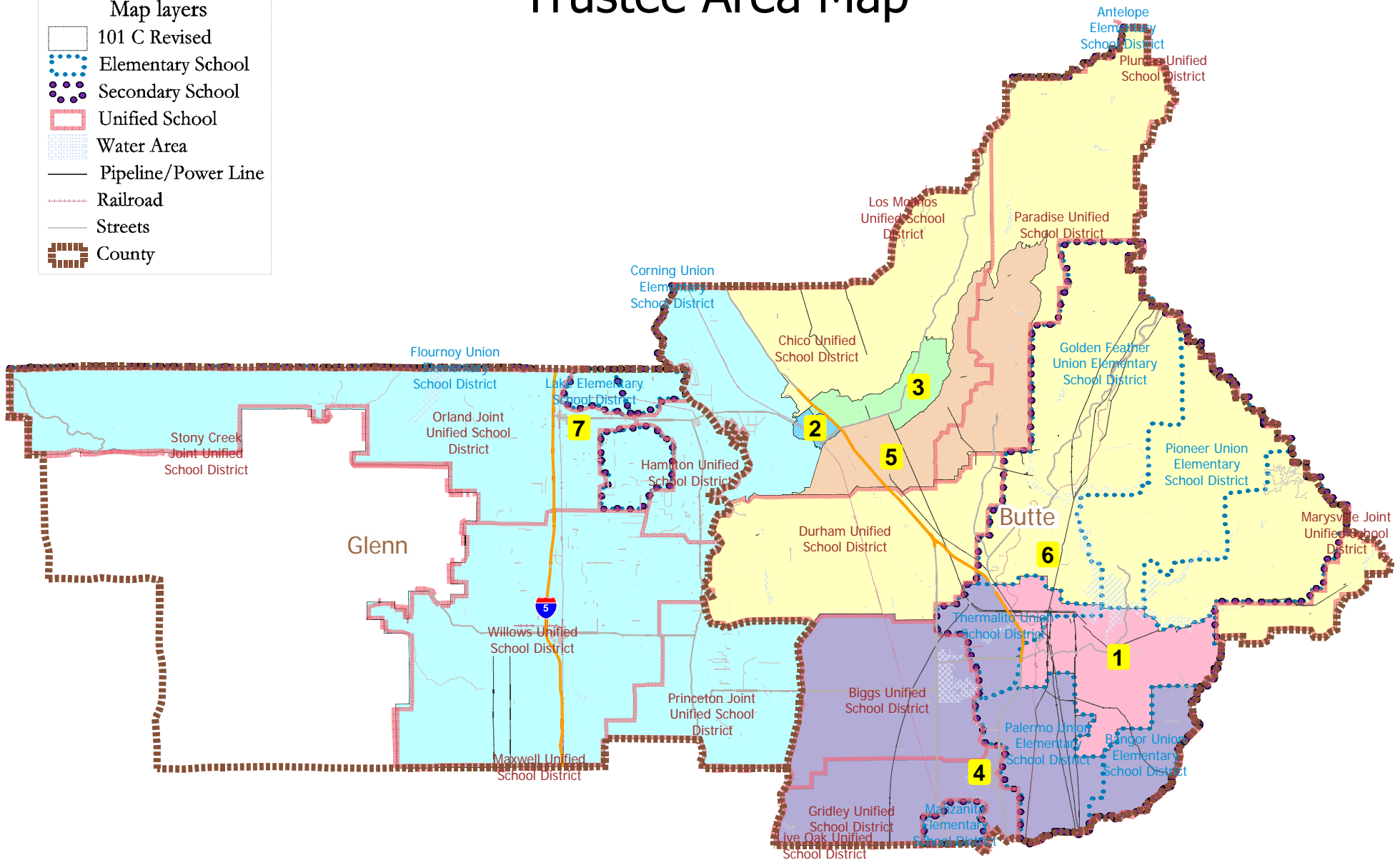
The Superintendent/President shall submit recommendations to the Board regarding adjustments to be made to the boundaries of each trustee area, if any adjustment is necessary, after each decennial federal census. The Superintendent/President shall submit the recommendation in time for the Board to act as required by law.

[See attached map](#)

See Administrative Procedure 2100

Butte-Glenn Community College District Trustee Area Map

Map layers	
	101 C Revised
	Elementary School
	Secondary School
	Unified School
	Water Area
	Pipeline/Power Line
	Railroad
	Streets
	County



Approved by Butte College Board of Trustees: Feb 25, 2022
 Approved by California Community Colleges Board of Governors May 23, 2022



BP 7330 Communicable Disease~~Disease~~ Management and Prevention

References: Education Code 70902, 76020, 76032, 76403, 87408, 87408.6, 87732, 88021
Regents of the University of California (2021) PERB Decision No. 2783-H; U.S.
Department of Justice Opinion 45 Op. O.L.C. (July 6, 2021)~~Education Code Sections~~
~~87408; 87408.6; 88021~~

Adopted: November 12, 2008

Last Revised: October 16, 2019, May 2021; June 2022

Last Reviewed: November 12, 2008

The Butte-Glenn Community College District (District) is committed to protecting the health and well-being of students, faculty, staff, administrators, and the communities it serves, as well as maintaining higher education access and attainment for students. As such, the District will implement health and safety procedures which will permit the safe delivery of educational services and other activities either in-person or on-line. The District embraces a comprehensive strategy designed to reduce the likelihood of transmission of any communicable disease, including but not limited to Tuberculosis and Covid-19 and its variants.

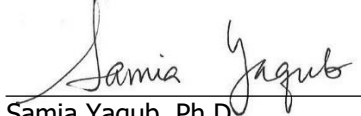
In furtherance of this commitment to providing a safe and healthy environment, the District shall implement procedures that include but are not limited to the following criteria:

- A. All newly hired employees must ~~show~~demonstrate that within the past 60 days they have submitted to a tuberculosis risk assessment and, if risk factors are present, been examined to determine that they are free from active tuberculosis. ~~If risk factors were present at the tuberculosis risk assessment, and an examination occurs, after the examination the employee shall provide the District with a certificate from the employee's examining physician showing that the employee was examined and found to be free from active tuberculosis.~~
- B. All newly hired employees shall have on file a medical certificate indicating freedom from communicable diseases causing the ~~unfitting the~~ employee to be unfit to instruct or associate with students, including tuberculosis. No academic employee shall commence service until such medical certificate has been provided to the District.
- C. ~~All employees shall be required to undergo an examination within four years of employment and every four years thereafter, to determine if they are free from tuberculosis.~~
- D. Employees who access on-site district/college services in person shall comply with applicable health and safety procedures required by law or adopted by the District including procedures for testing and/or vaccination.

See Administrative Procedure 7330: Communicable Diseases – Employees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Adoption of Resolution No. 811: Specifications of the Election Order	Item No: 22-8317 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Action must be taken on Resolution 811 in order to meet deadlines required for the November 8, 2022, Governing Board Elections, which the Butte County Superintendent of Schools will consolidate with the Butte County general election.

Status

The terms of three trustees of the Butte-Glenn Community College District areas 4, 5, and 6 will expire in November 2022.

Recommendation

It is recommended the Board adopt Resolution No. 811: Specifications of the Election Order as presented.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

June 29, 2022

RESOLUTION NO. 811

**SPECIFICATIONS OF THE ELECTION ORDER
(Education Code Sections 5000, 5304, and 5322)**

**Resolution Ordering Governing Board Member Election and Adopting
Specifications of the Election Order**

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of the Butte-Glenn Community College District, of Butte and Glenn counties;

WHEREAS, four members of the Governing Board of the Butte-Glenn Community College District are to be elected at the November 8, 2022 election;

WHEREAS, pursuant to the California Elections Code Sections 13307 – 13308, each candidate for elective office may prepare a Candidate’s Statement of Qualifications for inclusion in the voter’s pamphlet;

WHEREAS, Education Code Section 5304 provides that the Governing Board of a school district has the duty to resolve tie votes in governing board elections; and

WHEREAS, Education Code Section 5016 provides that the Governing Board may either call a runoff election or determine the winner or winners by lot;

BE IT THEREFORE RESOLVED, that the County Superintendent of Schools for Butte County call the election as ORDERED and in accordance with designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322;

Specification of the Election Order

The election shall be held on Tuesday, November 8, 2022.

The purpose of the election is to elect three members of the governing board to 4-year terms to fill seats in the following trustee areas:

Area 4 – Butte County

Area 5 – Butte County

Area 6 – Butte County

IT IS FURTHER ORDERED, that the clerk or secretary of the district shall deliver copies of this Resolution and Order to the Butte County Superintendent of Schools and the Butte County Office of Elections not less than 123 days prior to the date set for the election;

IT IS FURTHER ORDERED, that each candidate for a position on the Governing Board shall be required to pay his or her *pro rata* share of the cost of printing, handling, translating, and mailing of the candidate’s statement filed pursuant to California Elections Code § 13307 - 13307.5, in accordance with said section for the General Election to be held on November 8, 2022;

IT IS FURTHER ORDERED, that the limitation on the number of words that a candidate may use in his or her candidate’s statement shall be 200 words;

IT IS FURTHER ORDERED, that the District agrees to reimburse the Registrar of Voters for actual election costs incurred, such costs to be calculated by the method set forth in the County's current Election Cost Allocation Procedures; and

IT IS FURTHER ORDERED, that, in the event a tie vote makes it impossible to determine which of two or more candidates has been elected to the Governing Board, the winner or winners shall be determined by lot.

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the Butte-Glenn Community College District of Butte and Glenn counties, being the board authorized by law to make the designation therein contained, on June 29, 2022.

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

Eugene Massa
Clerk, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D.
Secretary, Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 29, 2022

Subject: Approval of Presidential Emeritus	Item No: 22-8318 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>

Background

Dr. Samia Yaqub has served as Butte College Superintendent/President since July 1, 2015. She has served the college for over 37 years. Her vision, leadership, and heart for Butte College have been truly exceptional. During her presidency, she provided pivotal leadership to help pass Measure J, a \$190 million bond measure in 2016. Her leadership during challenging years was unprecedented as she led the college during the Oroville Dam Incident, the Camp Fire, multiple Public Safety Power Shut offs, and the coronavirus pandemic. Additionally, Dr. Yaqub assisted in fundraising for the launch of the college’s unique Promise Scholarship which now offers free tuition and fees for two years to first-time, full-time students in the state. Under Dr. Yaqub’s direction, the college has grown its footprint and broke ground on a new Glenn Center facility that will open in Fall 2022. Dr. Yaqub has also been instrumental in leading diversity, equity, and inclusion initiatives, hiring the college’s first inclusion, diversity, equity, and anti-racism officer in January 2021.

Status

Vice Presidents Virginia Guleff, Andy Suleski, Peter Gitau, and Greg Stoup, along with the Management Association, respectfully submit the recommendation of Dr. Samia Yaqub as President Emeritus of Butte College.

- Samia Yaqub (1984-2022), Superintendent/President of Butte College

Recommendation

It is recommended that the Board of Trustees grant President Emeritus status to Dr. Samia Yaqub.