



## NOTICE OF REGULAR MEETING

March 9, 2022 | 1:00 p.m.

Butte College Skyway Center  
2480 Notre Dame Blvd. Chico, CA

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*Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.*

### AGENDA

#### Call to Order

Ms. Julie Boss, President  
Mr. Rick Krepelka, Vice President  
Mr. Eugene Massa, Clerk  
Mr. John Blacklock  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. William McGinnis  
Ms. Margarita Vasquez, Student Trustee

#### Pledge of Allegiance to the Flag

#### 1. Agenda Approval

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#### 2. Communications from the Public – Consent Agenda

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This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

#### 3. Approval of Consent Agenda

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Approval of Minutes February 16, 2022	Action	
Approval of Minutes February 25, 2022 (Special)	Action	
Approval of Warrants	Action	22-8252
Ratification of Contracts	Action	22-8253
Quarterly Financial Status Report for the Quarter Ended December 31, 2021	Action	22-8254
Donation of District Personal Property: Miscellaneous Electronic Equipment	Action	22-8255
Approval of Certificate of Achievement in Project Management	Action	22-8256
Approval of New Courses	Action	22-8257
Approval of Fall 2021 Curriculum Activity: Course and Program Modifications	Action	22-8258
Approval of Out of State Student Travel – St. Charles, MO	Action	22-8259
Approval of Out of State Student Travel – Portland, OR	Action	22-8260
Probationary Faculty First and Second Year Recommendations, 2021-2022	Action	22-8261

Approval and/or Ratification of Personnel Actions	Action	22-8262
<u>Management</u>		
<u>Employment</u>		
<u>Academic</u>		
<u>Employments</u>		
<u>Temporary Employees</u>		
<u>Professional experts</u>		

4. **Information-Reports**

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Academic Senate President's Report  
 Classified Senate President's Report  
 Student Trustee Comments  
 Superintendent/President's Report  
 Board Comments

5. **Communications from the Public**

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At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

6. **Contracts**

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Approval of Contract to Purchase Information Technology Services from Veridion Security, Inc. Utilizing California Multiple Award Schedule Number 3-18-70-3410B	Action	22-8263
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7. **Administration**

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California Community College Trustees (CCCT) – Board Member Election	Action	22-8264
Approval to Change the Location of the August and September 2022 Meetings of the Board of Trustees	Action	22-8265
Request to Rescind Resolutions 778 and 789 Authorizing the Superintendent/President Emergency Authority due to Fire and Public Health	Action	22-8266

8. **Future Dates**

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April 13, 2022	Regular Meeting	Main Campus	1:00 p.m.
May 18, 2022	Regular Meeting	Main Campus	1:00 p.m.
May 27, 2022	Commencement	Main Campus	7:00 p.m.

9. **Closed Session**

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The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. PUBLIC EMPLOYEE EMPLOYMENT  
    Superintendent/President
- b. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- c. LIABILITY CLAIM – Update on claims filed against the District  
    Claimant: Susan Dawson  
    Agency: Butte-Glenn Community College District

- d. LIABILITY CLAIM – Update on claims filed against the District  
Claimant: Donald Finkbiner  
Agency: Butte-Glenn Community College District

## 10. **Adjournment**

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For Information concerning this Agenda, please contact:  
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484  
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.  
Meetings are held in wheelchair accessible locations.  
Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



## MINUTES OF REGULAR MEETING

February 16, 2022

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The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, February 16, 2022 at 1:00 PM, in the Butte College Glenn County Center in Orland, California.

**Board Members Present** Ms. Julie Boss, President  
Mr. Rick Krepelka, Vice President  
Mr. Eugene Massa, Clerk  
Mr. John Blacklock  
Mr. Mike Boeger  
Mr. John Dahlmeier  
Mr. William McGinnis  
Ms. Margarita Vasquez, Student Trustee

**Board Member Absent** None

**Staff Members Present** Dr. Samia Yaqub, Superintendent/President  
Ms. Shannon McCollum, Executive Assistant to the President and the Board of Trustees  
Ms. Virginia Guleff, Vice President  
Dr. Peter Gitau, Vice President  
Mr. Greg Stoup, Vice President  
Mr. Andy Suleski, Vice President  
Dr. Robert White, Academic Senate President  
Mr. Peter Dahl, Classified Senate President  
Ms. Kam Bull, Dean of Instruction  
Mr. Casey Carlson, Chief of Police  
Ms. Lisa DeLaby, Director Institutional Advancement  
Mr. Jordan Frazer, Director Student Health Clinic  
Ms. Kim Jones, Director Facilities Planning & Management  
Mr. David Shippen, Director Statewide Programs, Tech Center

**Guests** Mr. Doug Yoakam, National Demographics Corporation  
Mr. David Shirah, Shirah Builders  
Mr. Derek Labrecque, JK Architecture Engineering  
Mr. James Seegert, Modern Builders  
Mr. Ted Foor, Clark/Sullivan Construction

### **Pledge of Allegiance to the Flag**

Trustee Massa led the Pledge of Allegiance to the Flag.

### 1. **Agenda Approval**

It was moved by Trustee Dahlmeier, seconded by Trustee Blacklock, to approve the agenda as presented.

Motion carried unanimously. Student Trustee – aye.

## 2. **Election of Board Members**

### **Second Public Hearing Regarding Proposed Composition of By-Trustee Area Maps, Pursuant Elections Code section 10010, subdivision (a)(2), Item 22-8237**

Dr. Yaqub stated the District's Board of Trustees is currently elected under a hybrid "at-large" election system, where trustees who reside in trustee-areas are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms. On April 14, 2021, the Board adopted Resolution Number 799 declaring its intent to transition from at-large hybrid elections to by-trustee area Board elections, where each Board member must reside within the designated trustee area boundary and is elected only by the voters in that trustee area.

Dr. Yaqub introduced Doug Yoakam from National Demographic Corporation who presented information on the revisions to the multiple trustee-area boundary map options. Mr. Yoakam went over the two maps the Trustees requested revisions on at the January meeting.

Board President Boss opened the meeting up for the hearing. There were no comments, and the hearing was closed at 1:08pm.

Trustee Boeger stated he preferred the original 101C or revised 101C map. He feels this would better ensure a trustee that lives in Glenn County. Trustee McGinnis prefers 101C Revised as that map better represents Glenn County. He requested to hear from the two current Glenn County Trustees. Trustee Massa stated he also prefers 101C Revised as this keeps Chico together and keeps Glenn County whole. He also stated map 101B Revised splits up Durham Unified School District. Trustee Dahlmeier would prefer to keep Durham whole.

There was a general discussion about election sequencing and changing the election years that trustees in certain districts would be elected. Consensus was to keep the election sequencing the way it currently is.

Trustee Boss stated it is in the best interest of Glenn County to have one Glenn County Trustee instead of splitting Glenn County in half and potentially having no Trustee living in Glenn County. She stated she is willing to support map 101C Revised to keep Glenn County whole, even though that leaves her without a seat.

Board President Boss directed staff to bring Proposed Map 101C Revised back to the Board for approval and to keep the election sequencing as it currently stands.

## 3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

## 4. **Approval of Consent Agenda, Item 22-8238 to 22-8245**

Trustee Boeger moved to pull items 22-8241, 22-8242, and 22-8243 from the Consent Agenda for further discussion. Trustees Dahlmeier seconded.

Motion to pull items 22-8241, 22-8242, and 22-8243 for further discussion from the consent agenda carried unanimously. Student Trustee – aye.

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the consent agenda as amended. Motion carried unanimously. Student Trustee – aye.

### **Authorization to Increase Student Health Services Fees for 2022-2023, Item 22-8241**

It was moved by Trustee Krepelka, seconded by Trustee Blacklock, to approve the increase in the mandatory student health fee for full and part-time students to \$23.00 per semester and \$19.00 for all students during the summer beginning with the Fall session of 2022.

Trustee Boeger does not agree with any increases. Trustee Krepelka stated the \$1 increase, to \$23 a semester is a great price for health benefits.

Motion carried by majority. Trustee Boeger – No. Student Trustee – aye.

### **Authorization to Increase Nonresident Tuition Fee for 2022-2023, Item 22-8242**

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to establish the nonresident tuition fee at \$295 per unit for the 2022-2023 academic year.

Student Trustee Vasquez stated she disagrees with this increase because international students already have multiple regulations, and this might prevent attendance. Trustee McGinnis stated the current fee is \$270 and this is a \$25 per unit increase. Trustee Krepelka stated this is potentially \$400 per student, per semester and the college doesn't get apportionment. Trustee Blacklock asked what the potential annual revenue would be. VP Suleski stated around \$140,000 a year. Trustee Krepelka stated nonresidents bring diversity to Butte College. This adds to the value of the student experience.

Motion does not pass with a vote of 0-7. Student Trustee – no.

### **Authorization to Increase Student Transportation Fees for 2022-2023, Item 22-8243**

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to postpone this item until further information is available from staff.

Trustee Krepelka stated the District needs to look at other options. VP Suleski stated there hasn't been a transportation increase since 2016. This increase is to try to make the transportation system self-sustaining.

Trustee Krepelka withdrew his second to postpone this item. Motion failed.

It was moved by Trustee Krepelka, seconded by Trustee Blacklock, to increase the transportation fee to \$40 for Summer 2022 and \$78 for students taking 6.0 units or more beginning in the Fall 2022 and Spring 2023 semesters. It is also recommended that the fees for students taking less than 6 units be increased to \$22 for students taking .1 to 1.0 units and \$60 for students taking 1.1 to 5.9 units per semester.

Student Trustee Vasquez asked if the transportation fees pay for the parking lot maintenance. VP Suleski stated no, the fees only cover the actual buses. The increase will generate \$50,000 more in funding but \$300-400,000 is still needed to make system sustainable.

Motion does not pass with a vote of 2-5. Student Trustee – no.

## **5. Information Reports**

### **Academic Senate President's Report** – Robert White

Dr. White stated Academic Senate is continuing the work on the Meta Major project which groups disciplines together to help student chose a major. Faculty are in support of coming back into the classroom. Curriculum review is in process, and they are currently looking at mathematics.

### **Classified Senate President's Report** – Peter Dahl

Mr. Dahl stated Classified Senate can fund two people to attend the Classified Leadership Institute. They applied for additional funding from professional development. They were approved and can now send three more people. They are also creating a basket for the silent auction at the Spring Gala.

### **Student Trustee Comment** – Margarita Vasquez

Ms. Vasquez stated Associated Students is restructuring their election process. She gave an updated on the mural project, Decolonize Week, as well as Pink Shirt/Anti-Bully Day.

### **Superintendent/President's Report** – Dr. Samia Yaqub

Dr. Yaqub stated the next time the Board meets in Glenn County will be at the newly build Glenn Center in August. She gave an update on the building progress of the Glenn Center and it will be ready for classes Fall 2022. Dr. Yaqub stated Industrial Technologies programs partner with industry placing students in summer internships which have led to great job opportunities. She gave an update on cyber security continuing to make investments in security architecture at all our campus locations and in the infrastructure supporting our on-line operations. Other updates include Aspen Prize interviews, Accreditation visit, women's basketball, and the ACCCA Conference.

## **Board Comments**

Trustee McGinnis is taking an online class. The online resources are exceptional, and he wished he had these resources as student many years ago. Trustee Boeger stated the District needs to think of the future when purchasing items for the Science Building to make sure we stay current. Trustee Krepelka was happy to see that basketball games are now open to the public. Trustee Blacklock attended the Economic Forecast Conference and was surprised to learn that high school graduation rates are decreasing in Butte County but increasing in Glenn County. Trustee Massa stated there were issues with the livestream of the basketball games and staff was trying their best to rectify the issue. He is thankful to have Dr. Yaqub talk to the public when these issues arise. Board President Boss stated the Spring Gala tickets are sold out, but they are still accepting donations for the silent auctions. She requested Resolution 789, granting the Superintendent/President authorization to make decision to protect the safety of students and staff during a public health emergency, be rescinded at the next board meeting.

### **6. Communications from the Public – Items Not on the Agenda**

There were no public comments.

### **7. Contracts**

#### **Approval of Contracts, Item 22-8246**

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously. Student Trustee – aye.

#### **Approval to Award a Design-Build Pre-Construction Services Contract for the Butte College Science Building Project to Modern Building Clark/Sullivan Construction Joint Venture, Item 22-8247**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to award the Pre-Construction Services Agreement for the Project to Modern Building Clark/Sullivan Construction Joint Venture as the DBE submitting the Best Value proposal for the Project. Upon completion of obligations under the Pre-Construction Services Agreement, District staff and Modern Building Clark/Sullivan Construction Joint Venture will meet and confer to establish a GMP for Project construction. If a mutually acceptable GMP is established, subsequent action of the Board of Trustees on November 16, 2022 will need to be taken to award the DCS Contract to Modern Building Clark/Sullivan Construction Joint Venture. Board also authorizes District staff to execute necessary contract documents related to the award of contract for the Project to Modern Building Clark/Sullivan Construction Joint Venture prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously. Student Trustee – aye.

### **8. Finance**

#### **Acceptance of 2020-21 Independent Audit Report and Measure J Financial and Performance Audit Reports, Item 22-8248**

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to accept the Butte-Glenn Community College District's independent audit report and the independent financial and performance audit reports of the Measure J general obligation bonds for the year ending June 30, 2021.

Trustee Boeger, Chair of the Audit Committee, commended staff on a clean audit report for the past three years.

Motion carried unanimously. Student Trustee – aye.

**Approval of Changes to Other Post-Employment Benefits (OPEB) Trust Investment Strategy, Item 22-8249**

It was moved by Trustee Krepelka, seconded by Trustee Massa, to switch CalPERS investments pools to Strategy 2 (7.01% expected return and 9.24% risk), and take a temporary "holiday" by ceasing to make any further contributions to the trust until further notice.

Motion carried unanimously. Student Trustee – aye.

9. **Administration**

**Adoption of Board Policy 2715 and Administrative Procedure 2715: Board Code of Ethics, Item 22-8250**

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to adopt Board Policy 2715 and Administrative Procedure 2715 as presented.

Motion carried unanimously. Student Trustee – aye.

10. **Closed Session**

There was no closed session.

11. **Adjournment**

Board President Boss adjourned the meeting at 2:59 PM.



## MINUTES OF SPECIAL MEETING

February 25, 2022

The Board of Trustees of the Butte-Glenn Community College District met on Friday, February 25, 2022 at 10:00 AM, in the Board Room at Butte College in Oroville, California.

<b>Board Members Present</b>	Ms. Julie Boss, President Mr. Rick Krepelka, Vice President Mr. John Blacklock Mr. John Dahlmeier Mr. William McGinnis
<b>Board Member Absent</b>	Mr. Eugene Massa, Clerk Mr. Mike Boeger
<b>Staff Members Present</b>	Dr. Samia Yaqub, Superintendent/President Ms. Shannon McCollum, Chief of Staff Dr. Peter Gitau, Vice President Mr. Greg Stoup, Vice President Mr. Christian Gutierrez, Public Relations & Marketing Specialist
<b>Guests</b>	None

### **Pledge of Allegiance to the Flag**

Trustee McGinnis led the Pledge of Allegiance to the Flag.

#### 1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve the agenda as presented. Motion carried unanimously. Trustees Boeger and Massa were not present for the vote.

#### 2. **Election of Board Members**

##### **Public Hearing Regarding Proposed Composition of By-Trustee Area Map**

Dr. Yaqub stated on April 14, 2021, the Board adopted Resolution Number 799 declaring its intent to transition from at-large hybrid elections to by-trustee area Board elections, where each Board member must reside within the designated trustee area boundary and is elected only by the voters in that trustee area. She stated the District's demographers, National Demographics Corporation (NDC), presented information on the process and criteria for drawing the trustee-area boundary maps at the August 11 and August 25, 2022 Board meetings and public hearings were conducted at these meetings. She further stated the District published five trustee area maps with the proposed election sequencing and held a public hearing on January 26, 2022 to gather public input on the proposed maps. Revised trustee area maps were published on February 16, 2022 and the Board held the second of two statutorily required public hearings on the proposed by-trustee area maps to gather input on the proposed trustee area maps and sequence of elections.

Board President Boss opened the meeting up for the hearing. There were no comments, and the hearing was closed at 10:02am.

**Adoption of Resolution Number 808, Approving Transition to Trustee Areas, Item 22-8251**

It was moved by Trustee Blacklock, seconded by Trustee Dahlmeier, to adopt Resolution 808 initiating a proposal to the Board of Governors of the California Community Colleges for the adoption of By-Trustee area elections.

Motion carried by the following roll call vote:

Ayes – Trustees Boss, Krepelka, Blacklock, Dahlmeier and McGinnis

Nos – none

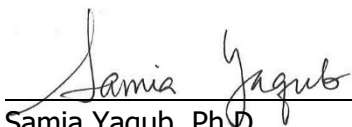
Absent – Trustee Boeger and Massa

3. **Adjournment**

Board President Boss adjourned the meeting at 10:04 AM.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Warrants	<b>Item No:</b> 22-8252 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Finance	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

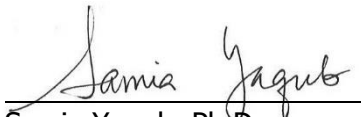
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of January 31, 2022 to February 21, 2022.

<b>Type of Warrant</b>	<b>Check/Voucher Sequence</b>	<b>Total</b>
Vendor	679947 - 680699	\$ 5,656,095.14
Payroll	525992 – 526099	\$ 3,540,396.09
Financial Aid	356653 – 358407	\$ 2,477,730.82

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Ratification of Contracts	<b>Item No:</b> 22-8253 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  <hr/> Samia Yaqub, Ph.D. Superintendent/President

**Background**

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

**Status**

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of February 2022. The Superintendent/President or Vice President for Administration has executed the necessary documents.

**Recommendation**

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

**Butte-Glenn Community College District**  
**CONTRACTS RATIFICATION REPORT**  
**Contracts Signed by the Superintendent/President or Vice President for Administration**  
**February 2022**

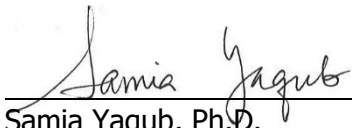
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/22	6/30/24	Freedom Home Health and Hospice	Clinical Experience Agreement	\$0.00	N/A	Nursing	Guleff
2/7/22	Until Terminated	Colusa Unified School District	Field Experience Partnership Agreement for Introduction to Education Program	\$0.00	N/A	Family & Community Services	Guleff
11/15/21	11/14/26	Arizona Board of Regents for and on behalf of Northern Arizona University	Clinical practicum and/or externship/ internship education for students from the University	\$0.00	N/A	Athletics	Guleff
1/18/22	1/21/22	Alan Kirk Lindgren	Current industry practices and techniques related to welding	(\$2,500.00)	Foundation Agency Account	Welding	Guleff
2/1/22	2/1/22	Matthew Sequoyah Williford	Lecture for Native America Heritage Month	(\$300.00)	Restricted General	Student Equity & Achievement	Gitau
2/22/22	2/22/22	Idalee Montgomery	Natives in Higher Education panel	(\$150.00)	Restricted General	Student Equity & Achievement	Gitau
2/22/22	2/22/22	He-Lo Ramirez	Natives in Higher Education panel	(\$150.00)	Restricted General	Student Equity & Achievement	Gitau
2/8/22	2/8/22	Jihan Gray	Presentation Historically Black College & University Experience	(\$200.00)	Restricted General	Student Equity & Achievement	Gitau
1/14/22	1/14/22	Conner Wenzel	Safe Zone 2.0 Training	(\$225.00)	Restricted General	Student Equity & Achievement	Gitau
10/16/21	10/16/21	Jacob R. Lugenbeel	DJ Service at the Discovery Day event	(\$500.00)	Restricted General	Welcome Center	Gitau
1/19/22	1/19/22	Ginasol, Inc.	Keynote Speaker for Institute Day amendment to contract reducing fees	\$885.31	Restricted General	Student Equity & Achievement	Gitau
5/27/22	5/27/22	John Lemley	Live music at the conclusion of commencement	(\$500.00)	Unrestricted General	Student Services	Gitau
5/27/22	5/27/22	North State Audio Visual, Inc.	Commercial Sound Services for Commencement	(\$770.00)	Unrestricted General	Vice President for Student Services	Gitau
1/1/22	1/31/23	Stan McKnight & Associates, Inc.	Classification and Compensation Study	(\$250,000.00)	Unrestricted General	Human Resources	Suleski
11/5/21	8/31/22	Transact Communications Canada Ltd., d/b/a RightLabs	Invite Right for 2022 Commencement	\$0.00	N/A	Vice President for Student Services	Gitau
10/3/21	11/3/21	TRES Media Co.	Create logo for 2021 AMP training	(\$337.50)	Foundation Agency Account	Manufacturing	Guleff
Upon Use	One Year	Trajecsys Corporation	Trajecsys Report System Access	(\$2,550.00)	Unrestricted General	Respiratory Therapy	Guleff
2/9/22	2/8/23	WIRIS	MathType SaaS Support online equation editor	(\$2,475.90)	Unrestricted General	Math	Guleff
2/16/22	3/1/22	Baugher Ranch Organics Inc.	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$11,380.00)	Restricted General	Contract Education	Guleff
2/9/22	3/1/22	Cascade Orthopedic Supply LP	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$3,300.00)	Restricted General	Contract Education	Guleff
2/16/22	3/1/22	Gould Paper Corporation dba Weiss McNair LLC	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$2,220.00)	Restricted General	Contract Education	Guleff
2/9/22	3/1/22	Sunset Moulding Company	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$100.00)	Restricted General	Contract Education	Guleff
2/9/22	3/1/22	SunWest Milling Company	Employer Participation Agreement Employment Training Panel (ETP) Project	(\$4,460.00)	Restricted General	Contract Education	Guleff
1/10/22	6/30/22	Branching Out Solutions	PG&E Utility Line Clearance Arborist Training Project	(\$26,000.00)	Restricted General	Contract Education	Guleff
1/23/22	6/30/22	Catalyst Arborist Services LLC	PG&E Utility Line Clearance Arborist Training Project	(\$83,000.00)	Restricted General	Contract Education	Guleff
2/7/22	6/30/22	Davey Tree Surgery Company	PG&E Utility Line Clearance Arborist Training Project	(\$4,600.00)	Restricted General	Contract Education	Guleff
2/7/22	6/30/22	Rancho Tree Service Inc.	PG&E Utility Line Clearance Arborist Training Project	(\$80,400.00)	Restricted General	Contract Education	Guleff
2/14/22	12/31/22	Shasta-Tehama-Trinity Community College District	PG&E Utility Line Clearance Arborist Training Project	(\$36,500.00)	Restricted General	Contract Education	Guleff

**Butte-Glenn Community College District**  
**CONTRACTS RATIFICATION REPORT**  
**Contracts Signed by the Superintendent/President or Vice President for Administration**  
**February 2022**

<b>Contract Effective Date</b>	<b>Contract Expiration Date</b>	<b>Contractor</b>	<b>Contract Purpose</b>	<b>Contract Value Revenue/(Expense)</b>	<b>Funding Source (Fund)</b>	<b>Originated by: District Department</b>	<b>Approved by: District Administrator</b>
1/31/22	3/31/22	Mountain G. Enterprises Inc.	Utility Line Clearance Pre-Inspector Training and Development Project	(\$90,130.00)	Restricted General	Contract Education	Guleff
10/1/21	12/31/23	Foundation for California Community Colleges	Utility Line Clearance Pre-Inspector Training and Development Project	\$1,515,800.00	Restricted General	Contract Education	Guleff
2/1/22	6/30/22	Pacific Sky	Marketing, design, technical, production, and consultative services for the NFRC	(\$15,000.00)	Restricted General	North Far North Regional Consortium	Guleff
2/28/22	2/28/23	Ekahau Inc.	Ekahau Connect Subscription	(\$1,595.00)	Unrestricted General	Information Technology	Stoup
4/28/22	4/27/23	OpenVPN Inc.	OpenVPN Access Server Subscription	(\$3,762.00)	Restricted General	CCC Technology Center	Stoup
4/1/22	3/31/23	The ESCAL Institute of Advanced Technologies, Inc. dba SANS Institute	Enduser Security Awareness Training Licenses	(\$19,950.00)	Restricted General	CCC Technology Center	Stoup
2/16/22	Upon Payment	SHI International Corporation	Tenable Nessus License	(\$1,937.05)	Restricted General	CCC Technology Center	Stoup
2/26/22	2/25/23	Tenable, Inc.	Tenable Nessus License	\$0.00	Restricted General	CCC Technology Center	Stoup
5/30/22	6/17/22	Artisans Choice Painting & More	Paint Gym 114 and quark ceiling tiles	(\$15,983.00)	Scheduled Maintenance	Facilities, Planning and Management	Suleski
5/28/22	6/30/22	Artisans Choice Painting & More	Paint 33 exterior doors, casings, and louvers on Gym, 16 exterior doors on Men's Locker Room, and 8 exterior doors and 4 windows on Women's Locker Room	(\$22,033.06)	Scheduled Maintenance	Facilities Planning & Management	Suleski
5/31/22	8/1/22	California Renovation Carpet One	Carpet replacement in AHPS Rooms 116	(\$1,651.74)	Scheduled Maintenance	Facilities, Planning and Management	Suleski
2/16/22	10/31/22	Modern Building Clark/Sullivan Construction Joint Venture	Design Build Pre-Construction Services to complete design and construction of the New Science Building	(\$1,760,251.00)	Measure J	Facilities Planning & Management	Suleski
1/19/22	6/30/22	North Valley Water Management	Waste Water Treatment Plant Equipment Replacement	(\$24,848.81)	Scheduled Maintenance	Facilities, Planning and Management	Suleski
7/26/21	11/29/21	Northstate Earth and Water Inc.	Change Order #1 Underground Storage Tank Removal Project to replace Wayne Select fuel dispenser with P.D. McLaren RDR LS Fuel dispenser	(\$10,875.65)	Measure J	Facilities Planning & Management	Suleski
2/7/22	1/31/22	Northstate Earth and Water Inc.	Change Order #2 Underground Storage Tank Removal Project for concrete mix design change, SW maintenance & AC deduct	\$1,072.78	Measure J	Facilities Planning & Management	Suleski
2/10/22	6/30/22	Sierra Range Electric	Install electrical for compressor at AHPS	(\$5,425.00)	Restricted General	Facilities Planning & Management	Suleski
2/1/22	2/13/22	Sierra Range Electric	Install 3 District furnished door actuators on the restroom doors in KAPC 1st and 2nd floors	(\$9,000.00)	Restricted General	Facilities Planning & Management	Suleski
3/1/22	3/31/22	Sierra Range Electric	Install 4 District furnished door actuators on restroom doors in Welding	(\$12,000.00)	Restricted General	Facilities Planning & Management	Suleski
2/11/22	3/13/22	United Building Contractors, Inc.	Technology Remodel Change Order #19 for interior slab on grade self-leveler at 8 classrooms	(\$59,716.36)	Measure J and Restricted	Facilities Planning & Management	Suleski
			<b>TOTAL REVENUE CONTRACTS</b>	<b>\$1,517,758.09</b>			
			<b>TOTAL EXPENSE CONTRACTS</b>	<b>(\$2,566,777.07)</b>			

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Quarterly Financial Status Report for the Quarter Ended December 31, 2021	<b>Item No:</b> 22-8254 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Finance/Facilities	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

**Status**

The Quarterly Financial Status Report for the quarter ended December 31, 2021 indicates that the District is financially stable and details the following:

51% of the total estimated revenue has been charged or received (58% unrestricted).

42% of the total expected expenditures have been expended (45% unrestricted).

The Reserve for Contingency is 5% of total expenditures.

**Recommendation**

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended December 31, 2021.

Butte-Glenn Community College District Revenue/Expenditures As of December 31, 2021	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 2nd Quarter Revised	Restricted Fund 12 2nd Quarter Revised	Fund 11 12 Combined 2nd Quarter Revised	Actuals To Date Combined	
<b>REVENUE</b>						
<b>Beginning Balance</b>	<b>\$33,500,422</b>			<b>\$33,500,422</b>		
8110 Forest Reserve	-	-	-	-	-	
8121 College Work Study - Admin	12,560	12,560	-	12,560	251	
8122 College Work Study - Wages	218,252	-	218,252	218,252	3,927	
8123 College Work Study - Job Devel.	27,575	27,575	-	27,575	-	
8124 College Work Study - Comm. Service	20,388	-	20,388	20,388	1,092	
8131 Adult Education	-	-	-	-	-	
8136 Foster Care	133,829	-	133,829	133,829	-	
8140 Transitional Assistance to Needy Families (TANF)	11,285	-	11,285	11,285	-	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	13,117	13,117	-	13,117	7,938	
8152 Pell Grant - Admin.	40,000	40,000	-	40,000	-	
8160 Veterans' Attendance Allowance	12,166	-	12,166	12,166	12,166	
8170 Perkins	777,886	-	596,020	596,020	-	
8174 VTEA - Tech Prep.	42,483	-	-	-	-	
8173 US Dept of Ed. TRIO	391,178	-	284,867	284,867	146,949	
8194 Small Business Development	272,130	-	348,993	348,993	146,821	
8197 US Dept Ed/OPE	1,772,658	-	1,655,313	1,655,313	1,313,047	
8198 Higher Education Emergency Relief Fund (HEERF)	23,774,631	-	22,648,647	22,648,647	4,153,946	
8199 Other Federal Revenue	555,718	-	1,220,803	1,220,803	141,657	
<b>8100 TOTAL FEDERAL REVENUE</b>	<b>28,075,856</b>	<b>93,252</b>	<b>27,150,563</b>	<b>27,243,815</b>	<b>5,927,794</b>	<b>22%</b>
8612 State General Apportionment	43,978,723	43,978,723	-	43,978,723	17,638,839	
8613 Full Time Faculty Hiring	1,436,693	1,436,693	-	1,436,693	694,170	
8614 Part-Time Faculty Compensation	223,712	223,712	-	223,712	105,145	
8615 Enrollment Fee Admin.	128,800	128,800	-	128,800	60,536	
8619 Prior Year Corrections (Apportionment)	250,199	250,199	-	250,199	250,199	
8620 Student Equity and Achievement	5,662,264	-	7,762,264	7,762,264	5,980,951	
8621 CalWorks	419,894	-	419,894	419,894	163,810	
8622 Extended Opportunity Programs and Services (EOPS)	1,581,453	-	1,987,600	1,987,600	1,022,465	
8623 Cooperative Agency Resources and Education (CARE)	850,762	-	931,140	931,140	716,968	
8624 Disabled Student Services and Programs (DSPS)	833,109	-	1,249,024	1,249,024	958,484	
8626 Telecommunications	13,000,000	-	21,070,401	21,070,401	13,070,401	
8626 TTIP/CENIC	1,600,000	-	1,600,000	1,600,000	1,600,000	
8627 Student Financial Aid Admin.	562,259	-	421,968	421,968	203,404	
8629 Scheduled Maintenance and Instructional Equipment	5,282,059	-	5,282,059	5,282,059	2,482,567	
8630 Education Protection Account	8,088,984	8,088,984	-	8,088,984	3,374,357	
8630 Undocumented Resources Liason Program	99,492	-	249,162	249,162	96,939	
8631 Transitional Assistance to Needy Families (TANF)	60,410	-	60,410	60,410	14,370	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	104,612	-	160,968	160,968	-	
8634 Classified Professional Development	82,225	-	82,225	82,225	82,225	
8635 Equal Employment Opportunity (EEO)	66,445	-	66,445	66,445	66,445	
8636 Foster Care Grant	207,798	-	207,798	207,798	97,665	
8638 Technology Center	10,662,066	-	10,792,508	10,792,508	9,067,711	
8640 Veterans Resource Center	92,004	-	184,008	184,008	184,008	
8642 CA College Promise	834,929	-	946,938	946,938	504,425	
8643 Student Success Completion	2,531,779	-	2,831,779	2,831,779	2,831,779	
8644 Financial Aid Technology	47,442	-	200,403	200,403	176,660	
8645 CARES Act-State Block Grant	-	-	39,355	39,355	39,355	
8646 Early Action Emergency Financial Aid	749,386	-	749,386	749,386	279,144	
8646 Retention & Enrollment Outreach	975,000	-	958,346	958,346	679,202	
8653 Adult Education Block Grant	2,329,276	-	2,483,730	2,483,730	1,181,414	
8654 College Homeless Pilot	1,545,204	-	1,576,058	1,576,058	1,205,058	
8657 Economic Development	945,247	-	1,252,168	1,252,168	691,901	
8658 Strong Workforce Program	30,088,764	-	30,088,764	30,088,764	16,233,990	
8659 Other Categorical Programs	-	-	-	-	-	
8671 Homeowners' Exemptions Taxes	220,429	220,429	-	220,429	31,122	
8672 Timber Yield Tax	48,726	48,726	-	48,726	60,415	
8681 State Lottery Proceeds	2,118,132	1,567,833	550,299	2,118,132	1,113,505	
8683 Mandated Costs	308,660	308,660	-	308,660	308,660	
8690 Guided Pathways	147,226	-	147,226	147,226	147,226	
8692 STRS On Behalf	1,806,711	1,605,759	200,952	1,806,711	-	
8693 Innovation Award	745,591	-	991,182	991,182	745,591	
8699 Other State Revenue	375,095	50,000	498,098	548,098	434,645	
<b>8600 TOTAL STATE REVENUE</b>	<b>141,091,560</b>	<b>57,908,518</b>	<b>96,042,558</b>	<b>153,951,076</b>	<b>84,595,751</b>	<b>55%</b>

8811 Secured Taxes	15,878,211	15,878,211	-	15,878,211	8,042,989	
8812 Supplemental Roll Taxes	198,149	198,149	-	198,149	75,250	
8813 Unsecured Taxes	894,688	894,688	-	894,688	847,831	
8816 Prior Year Taxes	24,768	24,768	-	24,768	15,157	
8817 Educational Revenue Augmentaion Fund (ERAF)	(2,647,308)	(2,647,308)	-	(2,647,308)	(1,192,480)	
8818 Redevelopment - Local	1,731,831	1,731,831	-	1,731,831	92,990	
8819 Redevelopment - Residual	-	-	-	-	-	
8829 Gifts and Contributions	4,000	-	4,800	4,800	4,800	
8831 Contract Instructional Services	49,225	-	49,225	49,225	-	
8839 Contract Education	2,422,959	-	5,849,275	5,849,275	1,880,783	
8840 Sales and commissions	47,500	47,500	-	47,500	5,246	
8842 Sale of Equipment and Supplies	52,500	-	52,500	52,500	25,195	
8859 Other Rentals and Leases	28,202	13,000	15,202	28,202	16,602	
8861 Interest	1,200,000	1,200,000	-	1,200,000	402,830	
8872 Community Service Classes	103,423	-	103,423	103,423	103,423	
8874 Enrollment Fees	2,853,616	2,853,616	-	2,853,616	2,774,839	
8876 Health Service Fees	350,000	-	350,000	350,000	335,421	
8877 Material Fees	220,000	185,549	-	185,549	185,549	
8879 Student Records/ID Card	63,859	63,859	-	63,859	22,963	
8880 Non-Resident Student Fees	1,484,048	1,484,048	-	1,484,048	1,384,655	
8881 Transportation Fees	1,038,043	-	1,038,043	1,038,043	521,308	
8882 Audit Fees	2,000	2,000	-	2,000	525	
8885 Other Student Fees & Charges	10,000	10,000	-	10,000	1,423	
8886 Technology Access Fee	370,500	370,500	-	370,500	333,821	
8888 Library Charges	10,000	-	10,000	10,000	10,000	
8893 Prior Year Outlawed Warrants	28,000	28,000	-	28,000	20,889	
8894 Workers Comp. Reimbursements	28,000	28,000	-	28,000	21,224	
8896 Safety Credits	20,000	-	20,000	20,000	-	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	-	
8899 Other Local Revenue	985,378	50,032	1,535,243	1,585,275	244,681	
<b>8800 TOTAL LOCAL REVENUE</b>	<b>27,471,592</b>	<b>22,436,443</b>	<b>9,027,711</b>	<b>31,464,154</b>	<b>16,177,914</b>	<b>51%</b>
<b>8980 Incoming Transfers</b>	<b>2,890,662</b>	<b>2,200,000</b>	<b>690,662</b>	<b>2,890,662</b>	<b>-</b>	
<b>8000 TOTAL REVENUE</b>	<b>199,529,670</b>	<b>82,638,213</b>	<b>132,911,494</b>	<b>215,549,707</b>	<b>106,701,459</b>	<b>50%</b>
<b>TOTAL REVENUE AND BEGINNING BALANCE</b>	<b>\$233,030,092</b>			<b>\$249,050,129</b>		

Apportionment Summary:					
Includes General Apportionment, Education Protection Account, Property taxes, and 98% Enrollment Fees					
	71,213,745	71,213,745		71,213,745	

**EXPENSES**

1100 Instruction, Regular	16,437,182	15,321,637	1,668,729	16,990,366	8,523,004	
1200 Non-instruction, Regular	8,274,437	6,131,554	2,413,299	8,544,853	4,093,308	
1300 Instruction, Non-regular	8,161,786	7,991,090	24,902	8,015,992	3,538,883	
1400 Non-instruction, Non-regular	1,002,542	754,420	9,056,242	9,810,662	1,183,789	
<b>1000 TOTAL ACADEMIC SALARIES</b>	<b>33,875,947</b>	<b>30,198,701</b>	<b>13,163,172</b>	<b>43,361,873</b>	<b>17,338,984</b>	<b>40%</b>
2100 Non-instruction, Regular	26,161,367	14,372,971	12,329,103	26,702,074	12,374,563	
2200 Instructional Aids, Regular	1,581,419	1,302,708	205,927	1,508,635	796,446	
2300 Non-instruction, Non-regular	1,159,744	415,391	1,307,608	1,722,999	869,629	
2400 Instructional Aids, Non-regular	501,749	363,580	184,720	548,300	323,270	
<b>2000 TOTAL CLASSIFIED SALARIES</b>	<b>29,404,279</b>	<b>16,454,650</b>	<b>14,027,358</b>	<b>30,482,008</b>	<b>14,363,908</b>	<b>47%</b>
3100 STRS (State Teachers Retirement)	7,542,713	6,714,758	1,099,664	7,814,422	1,973,305	
3200 PERS (Public Employees Retirement)	6,406,887	3,691,972	2,803,207	6,495,179	3,131,268	
3300 OASDI (Old Age, Survivors & Disability)	2,674,531	1,672,965	1,066,677	2,739,642	1,382,609	
3400 Health, Dental, & Life Insurance	13,743,132	10,183,440	3,757,962	13,941,402	4,983,876	
3450 Retiree Benefits Normal Cost	1,049,743	725,973	352,584	1,078,557	478,679	
3500 State Unemployment Insurance	406,202	301,832	127,501	429,333	201,562	
3600 Workers' Compensation Insurance	919,187	682,904	277,884	960,788	443,271	
3700 Alternate Retirement Plan	-	-	4,909	4,909	5,236	
3900 Income Protection Insurance	267,265	189,682	94,057	283,739	130,472	
<b>3000 TOTAL EMPLOYEE BENEFITS</b>	<b>33,009,660</b>	<b>24,163,526</b>	<b>9,584,445</b>	<b>33,747,971</b>	<b>12,730,278</b>	<b>38%</b>
4200 Duplicating Supplies	65,191	45,995	28,159	74,154	13,081	
4300 Supplies, Instructional	784,395	755,829	478,769	1,234,598	397,072	
4500 Supplies, Non-instructional	3,104,818	245,465	4,346,681	4,592,146	434,195	
<b>4000 TOTAL SUPPLIES</b>	<b>3,954,404</b>	<b>1,047,289</b>	<b>4,853,609</b>	<b>5,900,898</b>	<b>844,348</b>	<b>14%</b>
5100 Personal Services & Consultants	48,448,274	1,347,025	44,921,102	46,268,127	23,907,641	
5200 Travel, Conference & Mileage	702,742	391,210	942,420	1,333,630	200,701	
5300 Dues & Memberships	78,055	122,953	399,698	522,651	429,936	
5400 Insurance	891,335	868,667	22,668	891,335	443,230	
5500 Utilities & Housekeeping Services	866,991	851,755	17,081	868,836	204,114	
5600 Rents, Leases & Repairs	2,411,770	2,318,616	3,010,366	5,328,982	3,681,937	
5700 Legal, Election & Audit	221,079	262,579	9,000	271,579	146,509	
5800 Other Services & Expenses	26,947,354	(234,245)	12,689,170	12,454,925	4,096,649	
<b>5000 OTHER OPERATING EXPENSES</b>	<b>80,567,600</b>	<b>5,928,560</b>	<b>62,011,505</b>	<b>67,940,065</b>	<b>33,110,717</b>	<b>49%</b>
<b>TOTAL 1000-5000</b>	<b>180,811,890</b>	<b>77,792,726</b>	<b>103,640,089</b>	<b>181,432,815</b>	<b>78,388,235</b>	<b>43%</b>
6100 Site Improvements	820,078	10,045	962,312	972,357	875,435	
6200 Buildings	56,552	25,093	1,003,329	1,028,422	394,928	
6300 Library Books	213,789	203,789	10,000	213,789	133,018	
6400 Equipment	526,960	529,036	6,776,304	7,305,340	484,655	
6500 Lease Purchase Agreements	99,375	93,936	-	93,936	15,837	
6600 Capitalized Equipment	47,332	128,369	1,317,294	1,445,663	65,532	
<b>6000 TOTAL CAPITAL EXPENSES</b>	<b>1,764,086</b>	<b>990,268</b>	<b>10,069,239</b>	<b>11,059,507</b>	<b>1,969,405</b>	<b>18%</b>
<b>1000 - 6000 TOTAL EXPENDITURES</b>	<b>182,575,976</b>	<b>78,782,994</b>	<b>113,709,328</b>	<b>192,492,322</b>	<b>80,357,640</b>	<b>42%</b>
7100 Debt Retirement	963,323	963,323	-	963,323	522,174	
7300 Interfund Transfers	7,530,794	247,833	7,261,217	7,509,050	1,278,230	
7400 Other Transfers	-	-	2,249,578	2,249,578	1,124,789	
7500 Student Financial Aid	4,745,565	-	5,557,623	5,557,623	3,879,799	
7600 Other Payments to Students	1,153,271	83,322	4,133,748	4,217,070	1,255,347	
<b>7000 TOTAL OTHER OUTGO</b>	<b>14,392,953</b>	<b>1,294,478</b>	<b>19,202,166</b>	<b>20,496,644</b>	<b>8,060,339</b>	<b>39%</b>

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<b>TOTAL EXPENDITURES</b>	<b>196,968,929</b>	<b>80,077,472</b>	<b>132,911,494</b>	<b>212,988,966</b>	<b>88,417,979</b>	<b>42%</b>
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**Reserves:**

9710 Reserve for Contingencies	9,848,446			10,649,448	
9721 Reserve for Facilities	8,000,000			8,000,000	
9728 Reserve for Budget Planning	18,212,717			17,411,715	
<b>Total Reserves</b>	<b>36,061,163</b>			<b>36,061,163</b>	

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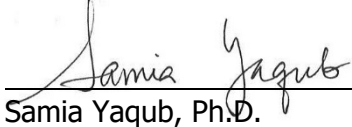
**TOTAL EXPENDITURES AND  
ENDING BALANCE**

	<b>233,030,092</b>			<b>249,050,129</b>	
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**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Donation of District Personal Property: Miscellaneous Electronic Equipment	<b>Item No:</b> 22-8255 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Finance/Contracts	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

**Status**

The District's Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District's Board Policy 6550 and held in the District's best interests. The Computers for Classrooms has agreed to accept this property.

**Recommendation**

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District's personal property.

## EXHIBIT A

Board Meeting Date: March 9, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN  
JANUARY 1, 1999 THROUGH AUGUST 18, 2016.

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
529291	3D SCANNER	DONATE
525913	COMPUTER TOWER	DONATE
527562	COMPUTER TOWER	DONATE
527577	COMPUTER TOWER	DONATE
526181	COMPUTER TOWER	DONATE
529619	COMPUTER TOWER	DONATE
526601	COMPUTER TOWER	DONATE
527569	COMPUTER TOWER	DONATE
527276	COMPUTER TOWER	DONATE
526331	COMPUTER TOWER	DONATE
529868	COMPUTER TOWER	DONATE
528747	COMPUTER TOWER	DONATE
528844	COMPUTER TOWER	DONATE
527572	COMPUTER TOWER	DONATE
524700	COMPUTER TOWER	DONATE
528133	COMPUTER TOWER	DONATE
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523269	COMPUTER TOWER	DONATE
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527564	COMPUTER TOWER	DONATE
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528551	COMPUTER TOWER	DONATE
528552	COMPUTER TOWER	DONATE
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G0J4V71	COMPUTER TOWER	DONATE
528548	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: March 9, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN  
JANUARY 1, 1999 THROUGH AUGUST 18, 2016.

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
528536	COMPUTER TOWER	DONATE
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515006	COMPUTER TOWER	DONATE
528576	COMPUTER TOWER	DONATE
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528561	COMPUTER TOWER	DONATE
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528558	COMPUTER TOWER	DONATE
528571	COMPUTER TOWER	DONATE
528563	COMPUTER TOWER	DONATE
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527017	COMPUTER TOWER	DONATE
528979	COMPUTER TOWER	DONATE
528559	COMPUTER TOWER	DONATE
528568	COMPUTER TOWER	DONATE
528532	COMPUTER TOWER	DONATE
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528574	COMPUTER TOWER	DONATE
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528530	COMPUTER TOWER	DONATE
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528545	COMPUTER TOWER	DONATE
528555	COMPUTER TOWER	DONATE
512747	COMPUTER TOWER	DONATE
528537	COMPUTER TOWER	DONATE

## EXHIBIT A

Board Meeting Date: March 9, 2022

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN  
JANUARY 1, 1999 THROUGH AUGUST 18, 2016.

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
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509670	IGNITION MODULE	DONATE
524687	INTERACTIVE PEN DISPLAY	DONATE
527266	INTERACTIVE PEN DISPLAY	DONATE
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527273	INTERACTIVE PEN DISPLAY	DONATE
527275	INTERACTIVE PEN DISPLAY	DONATE
11J4V71	INTERACTIVE PEN DISPLAY	DONATE
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527269	INTERACTIVE PEN DISPLAY	DONATE
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512749	MULTIMETER	DONATE

## EXHIBIT A

Board Meeting Date: March 9, 2022

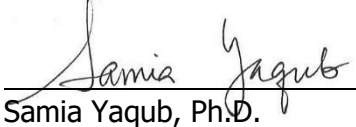
DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS PURCHASED BETWEEN  
JANUARY 1, 1999 THROUGH AUGUST 18, 2016.

ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

<b>Butte College Asset No. / Product Serial/Model No.</b>	<b>Item Description</b>	<b>Item Status</b>
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525709	OSCILLOSCOPE	DONATE
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527663	PRINTER	DONATE
523034	PRINTER	DONATE
524594	PROJECTOR	DONATE
525713	SCAN TOOL	DONATE
509920	SCANNER	DONATE
510811	SCANNER	DONATE
507156	SCANNER	DONATE
509666	SCANNER	DONATE
509668	SCANNER	DONATE
503859	SCANNER	DONATE
504951	SCANNER	DONATE
504990	SCANNER	DONATE
509671	SCANNER	DONATE
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509695	SCANNER	DONATE
515004	SCANNER	DONATE
515000	SCANNER	DONATE
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515009	SCANNER	DONATE
515003	SCANNER	DONATE
512587	SCANNER	DONATE
528719	TABLET COMPUTER	DONATE
528720	TABLET COMPUTER	DONATE
530436	UNINTERRUPTIBLE POWER SUPPLY	DONATE
527647	UNINTERRUPTIBLE POWER SUPPLY	DONATE
527641	UNINTERRUPTIBLE POWER SUPPLY	DONATE
507392	VCR	DONATE

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Certificate of Achievement in Project Management	<b>Item No:</b> 22-8256 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Instruction	<b>Action</b> <input checked="" type="checkbox"/> <b>Regular</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Consent</b> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

This certificate is designed to help students learn important skills to become an entry level Program Manager in a variety of industries. This is a growing and dynamic area for careers in construction, engineering, architecture, computing, healthcare, telecommunications, and many other fields. The certificate is designed to serve both transfer and career students. The additional project management courses focus on the software and key project management skills to complement their continued studies and allow them to become employable while completing their next degree.

**Status**

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached Certificate of Achievement in Project Management. The Vice President of Instruction concurs with these approvals.

**Recommendation**

It is recommended that the Board of Trustees approve the new Certificate of Achievement in Project Management.

## Certificate of Achievement Project Management

This Certificate of Achievement in Project Management is designed to help students learn important skills to become an entry level Program Manager in a variety of industries. This is a growing and dynamic area for careers in construction, engineering, architecture, computing, healthcare, telecommunications, and many other fields. The Certificate of Achievement is designed to serve both transfer and career students. For career students, it provides the ability to learn skills necessary to prepare them for an entry level project management job. If transferring to higher education, the ACCT 2, ACCT 4, and BUS 20 classes are fully transferrable under the AS-T degree. The additional project management courses focus on the software and key project management skills to complement their continued studies and allow them to become employable while completing their next degree.

Upon successful completion of this program, the student will be able to:

- Identify and define project needs. Explore the project quality management processes of quality planning, quality assurance, and quality control necessary to successfully meet conformance to project requirements and fitness of use.
- Identify, analyze, and resolve project problems. Quality standards and various methodologies are explored as tools and techniques used to manage project quality and resolve problems.
- Plan project schedules and budgets.
- Manage effectively in a variety of project organizational structures.
- Communicate effectively among various project personnel and stakeholders
- Utilize the MS Project Management software and MS Outlook software to work in an efficient and productive manner as a project manager.
- Apply the fundamentals of accounting, supervising and leading, business management and human resources
- Explore program manager jobs in a variety of industries and how these skills are transferrable between industries.

### Program Requirements

Requirements	Dept. Name / #	Title	Units	Sequence
Required	BUS 20	Introduction to Business	3	Yr 1, Fall
Required	BCIS 16	Project Management Tools	3	Yr 1, Fall
Required	ACCT 2	Financial Accounting	4	Yr 1, Fall
Required	ACCT 4	Managerial Accounting	4	Yr 1, Spring
Required	BUS 35	Leading and Supervising Teams	3	Yr 1, Spring
Required	BUS 46	Project Management	3	Yr 1, Spring

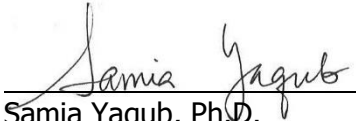
**Required Major Total: 20 Units**

**TOTAL UNITS: 20**

**Proposed Sequence: See above**

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of New Courses	<b>Item No:</b> 22-8257 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Office of Instruction	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia Guleff Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

The courses described in the attached have been developed by the Business, Business Computer Information Systems and Music departments to upgrade their present curriculum.

BUS 46 – Project Management

We are creating a new Certificate of Achievement in Project Management and this is one of its core courses. This course give students skills that prepare them for work as an entry level project manager.

BCIS 16 – Project Management Tools

Project management is a growing skill set needed in a variety of industries such as Health care, Construction, and Computer Software. These courses offer training in MicroSoft Project giving students the necessary skills to enter the workforce as an entry level project manager, or to help the transfer students interested in a Project Management 4-year degree.

Music Courses

The addition of these courses are essential in further developing the Butte College Music program.

- MUS 62 – Concert Band
- MUS 63 – Symphonic Band
- MUS 64 – Jazz Ensemble
- MUS 66 – Pep Band
- MUS 67 – Percussion Ensemble
- MUS 68 – Guitar Ensemble

**Status**

The appropriate instructional area on campus and the Curriculum Committee have approved the attached course.

**Recommendation**

It is recommended that the Board of Trustees approve the new course as described in the attached.

## NEW COURSES

### **Business Computer Information Systems (BCIS)**

#### BCIS 16 – Project Management Tools (BCIS)

**3 Unit(s)**

Transfer Status: CSU

42.5 hours Lecture

25.5 hours Lab

This course introduces students to two industry-leading management software programs used in today's successful businesses: Microsoft (MS) Project and Outlook. Students will be introduced to Microsoft Outlook, a personal information management (PIM) software that provides users with the integrated tools needed to manage professional e-mail communication and accounts; manage and organize events; and create and manage contacts, contact lists, and Groups. Students will also be introduced to Microsoft Project, a project management software, that provides users with the management tools needed to build and manage business plans/schedule including creating tasks; setting up resources; assigning resources; creating Gantt charts, and Timelines, and reports; and tracking progress.

### **Business (BUS)**

#### BUS 46 - Project Management (BUS)

**3 Unit(s)**

Transfer Status: CSU

51 hours Lecture

This course is intended to prepare students to become entry-level project managers. Project Management professionals focus on project scope, procurement, time, risk, cost, quality, human resources, communication, and integration management. Students will learn to manage projects in a variety of industries with hands-on training, tools, and techniques that can be applied immediately in the job market.

### **Music (MUS)**

#### MUS 62 – Concert Band

**1 Unit(s)**

Transfer Status: CSU/UC (approval pending)

51 hours Lab

This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a large ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. The course is repeatable for credit the maximum times allowable by regulation.

#### MUS 63 - Symphonic Band

**1 Unit(s)**

Transfer Status: CSU/UC (approval pending)

68 hours Lab

This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a large ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. The course is repeatable for credit the maximum times allowable by regulation.

#### MUS 64 - Jazz Ensemble

**1 Unit(s)**

Transfer Status: CSU/UC (approval pending)

68 hours Lab

This course is for the study, rehearsal, and public performance of jazz literature with an emphasis on the development of skills needed to perform within a large jazz ensemble. Different literature will be studied each semester. Choice of ensemble is based on each student's identified major instrument or voice. The course is repeatable for credit the maximum times allowable by regulation.

MUS 66 - Pep Band

**1 Unit(s)**

Transfer Status: CSU/UC (approval pending)

51 hours Lab

This course is for the study, rehearsal, and public performance of literature appropriate to the ensemble, with an emphasis on the development of skills needed to perform within a large ensemble. Different literature will be studied each semester. The course is repeatable for credit the maximum times allowable by regulation.

MUS 67 – Percussion Ensemble

**1 Unit(s)**

Transfer Status: CSU/UC (approval pending)

51 hours Lab

This course is for the study, rehearsal, and public performance of literature appropriate to the percussion ensemble, with an emphasis on the development of skills needed to perform within a percussion ensemble. The course is repeatable for credit the maximum times allowable by regulation.

MUS 68 - Guitar Ensemble

**1 Unit(s)**

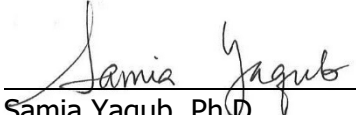
Transfer Status: CSU/UC (approval pending)

51 hours Lab

This course is for the study, rehearsal, and public performance of literature appropriate to the guitar ensemble, with an emphasis on the development of skills needed to perform within a guitar ensemble. The course is repeatable for credit the maximum times allowable by regulation.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Fall 2021 Curriculum Activity: Course and Program Modifications	<b>Item No:</b> 22-8258 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Instruction	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

Board Policy 4020 – Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The District will be reporting all curriculum activity (courses and programs) to the Board twice a year. Fall activity will be reported the following Spring; Spring activity will be reported the following Fall. Attached is the Fall 2021 curriculum activity.

**Status**

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Vice President of Instruction concurs with these approvals.

**Recommendation**

It is recommended that the Board of Trustees approve the Fall 2021 curriculum activity as described in the attached.

## Fall 2021 Curriculum Program Modifications

Curriculum Consent Agenda Date	Type	Program	Major/Minor/Delete	New Units	Existing Units	Core Requirements	Electives	PLOs
11.8.21	AS	Computer System Administration	Major	35-37	35	x		x
11.8.21	CA	Computer System Administration	Major	35-37	35	x		x
11.8.21	AS	Cyber-Security Practitioner	Major	35-37	35	x		x
11.8.21	CA	Cyber-Security Practitioner	Major	35-37	35	x		x
12.6.21	AA-T	Kinesiology	Minor				x	x
11.8.21	AS	Physics	Major	54-58	39	x	x	x

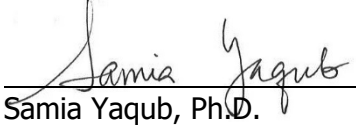
## Fall 2021 Curriculum Course Modifications

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Materials	Assignments	MIS Code	Ped Cap
12.6.21	AB 15	Agricultural Communication and Sales	Minor						x		x	x			
12.6.21	AB 20	Careers in Agriculture, Environmental Sciences and Natural Resources	Minor						x		x	x			
12.6.21	AB 25	Computer Applications in Agriculture	Minor						x			x			
12.6.21	AB 26	Introduction to Agriculture Business	Minor						x			x			
12.6.21	AB 50	Agricultural Accounting	Minor						x			x			
12.6.21	AB 54	Supervision and Management in Agriculture	Minor						x			x			
12.6.21	AGS 75	Introduction to Agriculture Education	Minor						x		x				
9.13.21	AJLE 130	Law Enforcement Academy; Basic/State Parks Emphasis	Major	x	x		x			x		x			x
10.25.21	AJLE 131	Basic Interpretation Learning System (BILS); State Parks Emphasis	Delete												
10.25.21	AJLE 132	Emergency Medical Responder; State Parks Emphasis	Delete												
10.25.21	AJLE 133	Patrol Rifle	Delete												
12.6.21	ASL 4	American Sign Language IV	Minor					x	x	x		x	x		
10.25.21	BIOL 1	Introduction to Biology	Minor					x	x	x	x	x	x		
10.25.21	BIOL 10	Survey of Human Systems	Minor							x	x	x	x		
10.25.21	BIOL 11	Zoology	Delete												
10.25.21	BIOL 12	Botany	Delete												
10.25.21	BIOL 13	Cell and Molecular Biology	Delete												
10.25.21	BIOL 2	Introduction to Human Biology	Minor					x	x	x	x	x	x		
10.25.21	BIOL 20	Human Anatomy	Minor								x	x	x		
10.25.21	BIOL 21	Human Physiology	Minor			x					x	x	x		
10.25.21	BIOL 41	Cell and Molecular Biology	Minor								x	x			
10.25.21	BIOL 43	Ecology and Evolution	Minor							x	x	x			
10.25.21	BIOL 5	Ecology and Field Biology	Minor							x	x	x			
10.25.21	BIOL 7	Sustaining Life on Earth	Minor					x							
10.25.21	BIOL 9	Current Issues in Biology	Minor					x		x	x	x	x		
10.25.21	BIOL 9H	Honors Current Issues in Biology	Minor								x				x
12.6.21	CDF 40	Observation and Assessment	Major	x				x	x	x	x	x	x		
10.11.21	CSCI 73	Server 2016 Installation, Storage and Compute	Delete												
10.11.21	CSCI 74	Networking with Windows Server 2016	Delete												
10.11.21	CSCI 75	Identify with Windows Server 2016	Delete												
12.6.21	ENGL 2	Reading and Composition	Major	x	x			x	x	x		x			
11.8.21	HIST 30	History of the African American	Minor					x	x	x	x	x	x		x
11.8.21	MCGS 32	Introduction to African American Studies	Minor					x	x	x	x	x	x		

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Materials	Assignments	MIS Code	Ped Cap
11.8.21	MCGS 36	Introduction to Chicano American Studies	Minor					x	x		x	x	x		
11.8.21	MCGS 38	Introduction to Asian American Studies	Minor					x	x	x	x	x	x		
10.25.21	MUS 51	Digital Music Production I	Major	x	x			x	x	x	x	x	x		
10.25.21	MUS 53	Digital Music Production II	Major		x			x	x	x	x		x		
10.25.21	MUS 55	Studio Recording II	Minor					x		x	x				x
12.6.21	PSC 51	Weather Lab	Minor												x

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Out of State Student Travel – St. Charles, MO	<b>Item No:</b> 22-8259 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Instruction	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Vice President	<b>Approved By:</b>  _____ Samia Yaqub, Ph.D. Superintendent/President

**Background**

The National Forensics (Speech and Debate) Phi Rho Pi Tabroom Tournament for the 2021-2022 competitive season is being held from April 3 through April 9, 2022, in St. Charles, Missouri.

Students who attend this tournament have qualified by placing in their competitive events throughout the year, beating other students from across the North State. Students get to see a variety of styles that vary by region across the United States, expand their academic networks, and compete for trophies.

**Status**

Butte College Forensics Team students will be participating in the National Forensics Tournament from April 3 through April 9, 2022, in St. Charles, MO.

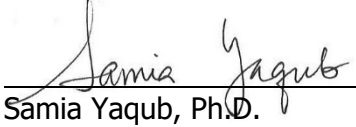
No District funds will be used for student travel.

**Recommendation**

It is recommended the Board authorize out of state travel to St. Charles, MO, for the Forensics Team students accompanied by Shannan Troxel-Andreas, Speech and Debate Instructor/Forensics Team Coach.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Out of State Student Travel – Portland, OR	<b>Item No:</b> 22-8260 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Student Life – Student Services	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Peter Gitau Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

The Western Psychological Association Conference, located in Portland Oregon, will take place April 27 through May 1, 2022. This conference brings together the top psychologists and researchers located in the Western United States. This is a unique opportunity for student officers of the Psychology Club to gain first-hand experience with a psychology conference, learn about psychology from established researchers, and gain access to future educational and career opportunities. The conference also acts to facilitate the social connections of the Psychology Club members. Educational opportunities are directed at the successful teaching of psychology at the college level.

**Status**

Five Butte College students will accompany faculty member, Nathen Murawski, as members of the Butte College Psychology club at the Western Psychological Association Conference in Portland, OR on April 27, 2022.

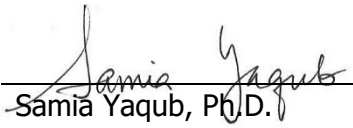
A.S. approved funds will be used for all travel expenses to Portland, OR for the participants.

**Recommendation**

It is recommended the Board authorize out of state travel to Portland, OR from April 27<sup>th</sup> through May 1, 2022, for five student members of the Butte College Psychology club to attend the Western Psychological Association Conference accompanied by Nathen Murawski, Butte College Psychology Instructor and advisor to the Butte College Psychology Club.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Probationary Faculty First and Second Year Recommendations, 2021-2022	<b>Item No:</b> 22-8261 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Instruction	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Virginia L. Guleff Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

Under the provisions of the Butte College California Teachers Association/Butte College Education Association (CTA/BCEA) Contract Sections 6.6.7, 6.6.10, 6.10, and 6.10.4, probationary faculty members were evaluated prior to the end of the fall 2021 term. Those evaluations were submitted by the Evaluation Team for each probationary faculty member to the Leave, Tenure, and Professional Advancement Committee (LTPA) with recommendations regarding each individual faculty member's employment status for the next year. The LTPA Committee submitted its recommendation to the Superintendent/President.

Upon review of these recommendations, the Superintendent, in accordance with Education Code Sections 87607-87609, makes recommendations to the Governing Board regarding continued employment of probationary faculty members, and the Board acts at its discretion.

**Status**

There were no tenure-track faculty hired in 2021-2022. Due to this, there are no probationary faculty members be granted a one-year second probationary contract for 2022-2023.

The BCEA Contract provides that at the conclusion of the second year, a faculty member is offered a contract for years three and four. The Superintendent/President has reviewed the recommendations of the LTPA Committee and forwards the following recommendations to the Board of Trustees.

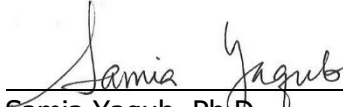
**Recommendation**

It is recommended that the following second-year, second contract, probationary faculty members be granted a two-year third probationary contract for years 2022-2023 and 2023-2024.

Felicia Flores, Danielle Gray, Ryan Heimlich, Dakoda McFall, Doua Thao, Mayra Vargas Rivera, and Deana Ward.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval and/or Ratification of Personnel Actions	<b>Item No:</b> 22-8262 <b>Enclosure:</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<b>Category:</b> Human Resources	<b>Action Regular</b> <input checked="" type="checkbox"/> <input type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/> <input checked="" type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Recommendation**

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

**Management\***

1. Employment of Project Manager (CCCTC) – Delia Go  
 Full-time, 40 hours per week, 12 months per year  
 Salary: MSC 5  
 Effective: March 1, 2022

**Academic\***

2. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – California Department of Fish and Wildlife) – Trisha Taniguchi, Tiffany Wolvek  
 Effective: February 11, 2022 – December 31, 2025
3. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Spring Semester 2022 – Susan Krug

**Temporary Employees\***

**4. Professional Expert**

- Manipulative Skills/Evaluator – Victor De Los Santos  
 Salary: \$15.00/\$16.75 per hour 1/27/22 – 6/30/22
- Nursing – Maipangtxua Lee, Victoria Price, Juan Sanchez  
 Salary: \$45.00 per hour 1/26/22 – 6/30/22
- Nursing – John Underwood  
 Salary: \$45.00 per hour 1/19/22 – 6/30/22

**5. Retirements/Resignations**

- Resignation, Administrative Secretary, Non-Instructional (Safe Place) – Cedar Hernandez  
 Effective: February 11, 2022
- Resignation, Administrative Secretary, Non-Instructional (Student Equity) – Lilia Osorio  
 Effective: February 25, 2022

Retirement, User Support Services Technician (IT) - Claire Lawson

Effective: June 1, 2022

Retirement, MESA Director – Maria “Nena” Anguiano

Effective: July 1, 2022

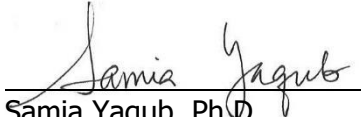
Retirement, Media Production Specialist, III (IT) – Peter Dahl

Effective: July 9, 2022

\*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval of Contract to Purchase Information Technology Services from Veridion Security, Inc. Utilizing California Multiple Award Schedule Number 3-18-70-3410B	<b>Item No:</b> 22-8263 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Contracts	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Andrew Suleski Vice President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

The District’s California Community Colleges Technology Center Department requires information technology services to provide security consultants to assist with college vulnerability scanning and monitoring along with information security assessments for the California Community Colleges. Funding will be allocated from the Shared Infrastructure Program (SIP) grant.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division establishes multiple award agreements. California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

**Status**

District staff recommends use of the awarded CMAS Number 3-18-70-3410B, as a source to purchase the required information technology services from Veridion Security, Inc., as needed during the term July 1, 2022 through June 30, 2023, in the amount not to exceed \$1,175,000.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS best meets the needs of the District.

**Recommendation**

It is recommended that the Board of Trustees approve the purchase of the required information technology services from Veridion Security, Inc., utilizing CMAS Number 3-18-70-3410B, per the terms

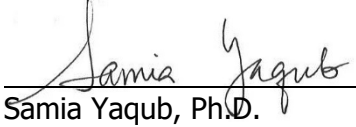
of this CMAS, for the term of July 1, 2022 through June 30, 2023, in the amount not to exceed \$1,175,000.00.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of scope of work terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Veridion Security, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> California Community College Trustees (CCCT) Board Member Election	<b>Item No:</b> 22-8264 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Administration	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Samia Yaqub, Ph.D. Superintendent/President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Status**

Below is the list of candidates for the 2022 election of the CCCT Board. The election will take place between March 10 and April 25. This year there are six (6) seats up for re-election on the board, with one (1) incumbent running. Only one vote may be cast for any nominee or write-in candidate.

Biographical sketches of the candidates were sent to the Trustees and may be viewed by members of the public on the League’s website [here](#).

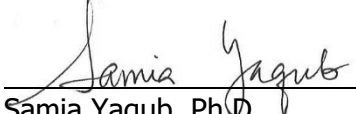
1. Kenneth Brown, El Camino CCD\*
2. Mary Ann Lutz, Citrus CCD
3. Jose Alcalá, Riverside CCD
4. Mary Strobridge, San Luis Obispo County CCD
5. Tamara Silver, Pasadena Area CCD
6. Danny Kelley, Redwoods CCD
7. Marcia Milchiker, South Orange County CCD
8. Stacy Davis, Palo Verde CCD
9. Juan Delgado, Yuba CCD
10. Ines De Luna, Napa Valley CCD
11. Lisa Petrides, San Mateo CCD
12. Sharon Pinkerton, Victor Valley CCD
13. Milton Richards, Yosemite CCD

**Recommendation**

It is recommended that the Board of Trustees review the nominees for the CCCT Board and cast a single vote for up to six candidates.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<b>Subject:</b> Approval to Change the Location of the August and September 2022 Meetings of the Board of Trustees	<b>Item No:</b> 22-8265 <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Category:</b> Administration	<b>Action Regular</b> <input checked="" type="checkbox"/> <b>Information Consent</b> <input type="checkbox"/>
<b>Submitted By:</b> Samia Yaqub, Ph.D. Superintendent/President	<b>Approved By:</b>  Samia Yaqub, Ph.D. Superintendent/President

**Background**

At the December 16, 2020 Board of Trustees meeting, the Board designated the dates, times, and places for 2021 and 2022 Board meetings. All meetings were designated as taking place at the main campus Board room location, with all but two meetings, March and September, in Glenn County.

**Status**

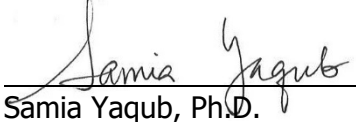
The new Glenn County Center will be completed before the start of Fall 2022 classes. To facilitate the celebration of Ribbon Cutting Ceremony before the start of the semester staff proposes switching the locations of the August and September meetings. Staff request moving the August 10, 2022 meeting to the new Glenn County Center and moving the September 14, 2022 meeting to the Main Campus.

**Recommendation**

It is recommended that the Board of Trustees approve the location change of the August 10, 2022 meeting to the new Glenn County Center and the September 14, 2022 meeting to the Main Campus.

**Butte-Glenn Community College District  
Meeting of the Board of Trustees**

**March 9, 2022**

<p><b>Subject:</b> Request to Rescind Resolutions 778 and 789 Authorizing the Superintendent/President Emergency Authority due to Fire and Public Health</p>	<p><b>Item No:</b> 22-8266  <b>Enclosure:</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p><b>Category:</b> Administration</p>	<p><b>Action</b> <input checked="" type="checkbox"/>      <b>Information</b> <input type="checkbox"/>  <b>Regular</b> <input checked="" type="checkbox"/>      <b>Consent</b> <input type="checkbox"/></p>
<p><b>Submitted By:</b> Samia Yaqub, Ph.D. Superintendent/President</p>	<p><b>Approved By:</b>  _____ Samia Yaqub, Ph.D. Superintendent/President</p>

**Background**

On November 14, 2018, the Board approved Resolution 778 giving the Superintendent/President authority to take immediate actions in case of emergency to enter into contracts and take any and all lawful measures to ensure timely completion of projects. This resolution was approved after the Camp Wildfire caused damage to the District’s Butte College campus and satellite facilities.

On March 18, 2020, the Board approved Resolution 789 giving the Superintendent/President authority to take immediate actions to ensure the continuation of public education and take appropriate action to protect the health and safety of the students and staff at the College due to the COVID-19 pandemic. The resolution was approved after the CA Governor declared a state of emergency on March 4, 2020 to help the state prepare for the spread of COVID-19.

**Status**

All necessary contracts and repairs related to the Camp Wildfire have been completed. Resolution 778 is no longer needed.

Due to cases declining and the Governor rescinding 95 percent of California’s COVID executive actions, there is no longer a need for Resolution 789 for ongoing pandemic response.

**Recommendation**

It is recommended that the Board rescind Resolutions 778 and 789 authorizing the Superintendent/President emergency authority due to fire and public health.