



NOTICE OF SPECIAL MEETING

January 26, 2022 | 9:30 a.m.

Black Box Theater, Butte College Arts Building
3536 Butte Campus Drive, Oroville

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Ms. Julie Boss, President
Mr. Rick Krepelka, Vice President
Mr. Eugene Massa, Clerk
Mr. John Blacklock
Mr. Mike Boeger
Mr. John Dahlmeier
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

3. Butte-Glenn Community College District Board of Trustees and Butte College Foundation Board Joint Discussion

4. Updates from the President's Leadership Team

5. Review of Board Code of Ethics

BP 2715 – Board Code of Ethics
AP 2715 – Board Code of Ethics Violations

6. Update on 2021-2022 Board Goals

7. Update on 2021-2022 Superintendent/President Goals

8. Adjournment

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.
Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



BP 2715 Board Code of Ethics

References: ACCJC Accreditation Standard IV.C.11

Adopted: October 1, 1992

Last Revised: March 14, 2018;

Last Reviewed: March 14, 2018; March 13, 2019; March 25, 2020; February 17, 2021

The Board of Trustees of the Butte-Glenn Community College District maintains high standards of ethical conduct for its members and hereby adopts this Code of Ethics.

- Be bound by approved District policies and act only in the best interests of the entire community served by the District.
- Practice the highest ideals of honor and integrity in all public and personal relationships in order that the trustees may merit the respect and confidence of other elected officials, appointed staff, and the public.
- Be informed about the district, educational issues, and responsibilities of trusteeship.
- Respect others and act with civility irrespective of the differences of opinion that may arise during discussion or motions on the floor.
- Board members shall comply with the Brown Act concerning communication among themselves regarding items that are within the jurisdiction of the Board and/or District, and in conducting open meetings and appropriate closed sessions. Further, Board members shall maintain the confidentiality of closed session discussions.
- Recognize that all the trustees, as a Board, establish the College's policies and implementation of those policies rests with the appointed staff. Further, recognize that individual trustees have no legal authority outside the Board meetings. No Board member shall interpret Board authority in a manner that diminishes the administrative and professional responsibilities of any District employee.
- Handle all personnel matters on the basis of fairness and impartiality regardless of race, creed, sex, sexual orientation or identification, religion, age, physical ability, national origin, or political ideals.
- Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public office is dishonest. Avoid situations that may constitute a conflict of interest, or the perception of conflicts of interest.
- Participate in all Board meetings possible and notify the President of the Board or the Secretary to the Board of an expected absence from a Board meeting.
- Direct all Trustee requests for information, within the subject matter jurisdiction of the Board, through the Superintendent/President.
- In the event a matter arises which apparently is not provided for in the above standards, both individual Board members and the Board will resolve the issue from the highest possible principles of honor and integrity.

In the event of a violation of this Code of Ethics, the board will take appropriate action (see Administrative Procedure 2715).



AP 2715 Board Code of Ethics Violations

References: ACCJC Accreditation Standard IV.C.11

Approved: October 1, 1992

Last Revised: February 15, 2017

Last Reviewed: March 14, 2018; March 13, 2019; March 25, 2020; February 17, 2021

A complaint of trustee misconduct will be referred to an ad hoc committee of the Board comprised of three trustees not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The committee shall be guided in its inquiry by the standards set forth in the Code of Ethics as defined in BP 2715. The trustee subject to the charge of misconduct may present information regarding the matter to the committee. The committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

Possible courses of action include:

- If alleged behavior violates laws governing Board behavior, legal counsel may be sought and the violations referred to the appropriate County District Attorney or to the State's Attorney General as provided for in law.
- Should the ad hoc committee find that the complaint constitutes a minor violation that is not a violation of any applicable law, the committee may recommend that the Board President or Vice President discuss the violation with the Board Member by describing the impact of such violation and by offering mentoring or coaching assistance in order to assist the trustee to become more effective and to improve future Board performance.
- Should the ad hoc committee find that the complaint constitutes repetitive minor violations or is an additional complaint but does not constitute a violation of any applicable law, the ad hoc committee may recommend that the Board President and the Superintendent/President schedule a Board retreat with the entire Board of Trustees to focus on the issues identified in the ad hoc committee's report and recommendations and place the individual Board Member on warning of a possible censure unless the Board Member's performance improves.
- Should the ad hoc committee find that the complaint constitutes repetitive and/or significant violations not constituting the violation of any applicable law the ad hoc committee may recommend that the Board of Trustees consider the censure of the Board Member. A censure of a Board Member by a majority vote of the Board may include penalties of not recognizing motions made by the censured Board Member, not responding to the censured Board Member's comments, and/or not allowing the censured Board Member to hold any Board officer position.
- If the full Board, acting upon the ad hoc committee's written report, finds the actions of the Board Member to be so egregious and compelling, the Board could request the Board Member resign at once.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD of Trustees

BOARD GOALS 2021-2022

Approved by the Board of Trustees: *August 11, 2021*

The Board of Trustees will:

1. Adopt new trustee area boundaries.
2. Evaluate and monitor the short and long-term impact of COVID-19 on health and safety, student access, instruction, student success, work conditions, and the budget. Adopt appropriate policies as needed.
3. Review and approve the Institutional Self-Evaluation Report, monitor the accreditation process, and participate in the site visit.
4. Continue support of the Foundation, to include a joint meeting with the Foundation to discuss Fact Sheet and Goals, and ways the Trustees can support the Foundation.
5. Review and monitor current equity plan.
6. Continue Board DEI training including discussion of the Book in Common.
7. Monitor college enrollment and support programs to include a study session on enrollment strategies and success.
8. Address OPEB Trust investment policy.
9. Promote innovation and operational efficiency.
10. Schedule study sessions, spotlight presentations, and/or other reports (written/oral/virtual) on the following topics:
 - a. Crisis management
 - b. Measure J Update
 - c. Programs to help underserved populations enter and succeed in tech fields
 - d. HEERF funding highlights
 - e. Trustee Fellowship "Tracking Latinx Student Progress" to include a review of the RP Group Study results and next steps
 - f. DEI training
 - g. Equity Plan update
 - h. Enrollment strategies and success
 - i. Guided Pathways
 - j. Cyber Security
 - k. College Programs



Superintendent/President Goals, 2021-2022

Approved by the Board of Trustees: August 11, 2021

The Superintendent/President goals for 2021-2022 are grouped into nine categories:

- Health and safety of students, faculty, and staff
- Student success and completion
- Accreditation
- Board responsibilities and communication
- Diversity, equity, and inclusion
- Human resources
- District facilities
- District finances
- Community relations

These goals are in alignment with the Chancellor's Office Vision for Success and the District's Strategic Initiatives:

1. Enhancing a Culture of Completion and Goal Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Process for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Equity and Inclusiveness

Health and Safety of Students, Faculty, and Staff

(Initiatives 1, 2 and 3)

1. Ensure a safe and smooth transition back to in-person work and learning following CDPH and Cal/OSHA guidance

Student Success and Completion

(All Initiatives)

2. Provide incoming students clear pathways in the form of first-semester metamajors schedules
3. Complete the RP Group Study of Hispanic Student Transfer Experience
4. Institute student success programs aimed at eliminating equity gaps, such as the Umoja Program

Accreditation

(All initiatives)

5. Ensure the ISER is approved by all constituent groups and the ACCJC site visit is successful

Board Responsibilities and Communication

(All Initiatives)

6. Lead a successful redistricting process
7. Update Board on the Trustee Fellowship project, Tracking Latinx Student Progress, and ensure the Board reviews Latinx student success data and the District's plan for improved success
8. Provide additional DEI and anti-racism training for trustees

Diversity, Equity, and Inclusion

(Initiatives 2 and 6)

9. Incorporate Diversity, Equity, Inclusion and Anti-racism into strategic planning
10. Incorporate the Chancellor's Office 2020 Call to Action in District planning

Human Resources

(Initiatives 2, 3 and 4)

11. Conduct a classification study of all classified and MSC employees

District Facilities

(Initiatives 4 and 5)

12. Explore the creation of a capital fund to support future district facility needs

District Finances

(Initiative 1 and 4)

13. Implement an enrollment management plan that ensures increased enrollments and efficiencies, as well as improved recruitment and retention strategies
14. Ensure new HEERF funding is allocated to maximize student access, re-engagement, and achievement
15. Address the OPEB Trust investment policy

Community Relations

(Initiatives 1, 2 and 6)

16. Develop new relationships with community leaders throughout the District