



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

NOTICE OF SPECIAL MEETING

November 4, 2021 | 10:00 a.m.

District Board Room
Student and Administrative Service Building

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers.

3. Study Session: COVID-19 and Vaccinations

4. Superintendent/President Search

Contract Approval: Request for Proposal Award for Management of Search for Superintendent/President	Action	21-8189
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5. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

- a. PUBLIC EMPLOYEE EMPLOYMENT
Superintendent/President

6. Adjournment

<p>For Information concerning this Agenda, please contact: Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484 Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.</p> <p>Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.</p>
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 4, 2021

Subject: Contract Approval: Request for Proposal Award for Management of Search for Superintendent/President	Item No: 21-8189 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Superintendent/President Search	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: William G. McGinnis Search Committee Chair	Approved By: _____ Samia Yaqub, Ph.D. Superintendent/President

Background

On October 8, 2021, the district released a request for proposals inviting professionals/firms to submit their qualifications and proposals to manage the search for a new Superintendent/President of Butte-Glenn Community College District. This project has an estimated cost of \$40,000 (including expenses) and is funded by the District’s General Fund.

Three firms submitted proposals and one firm declined the opportunity due to workload issues. Upon completion of the Board Search Committee’s review of proposals, one firm was selected for recommendation to the Board.

Status

The Board Search Committee has determined that award of the contract to manage the search for a new Superintendent/President to Professional Personnel Leaders, Inc. (PPL) would serve the district’s best interests as PPL: (1) has served California community colleges for over 40 years, specializing in performing search services and consultant services for chief executive officers; (2) has a clear understanding of the district’s objectives and has the resources available to promptly begin services; and (3) has proposed to provide the required services for the estimated amount of \$30,000, (not including travel) which is fair and reasonable for the services to be provided.

Recommendation

It is recommended that the Board of Trustees approve the award of the Superintendent/President Search Firm contract to Professional Personnel Leaders, Inc., per the contract terms and conditions, for \$30,000 and term of November 4, 2021 to June 30, 2022.

Upon authorization, the Board Search Committee Chair, Trustee McGinnis, is authorized to execute appropriate contract documents in accordance with Board Policy 6340.