



NOTICE OF REGULAR MEETING

August 11, 2021 | 1:00 p.m.

District Board Room
Student and Administrative Service Building

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. **Agenda Approval**

2. **Election of Board Members**

First hearing regarding potential composition of trustee-areas prior to drawing of maps, pursuant to Elections Code section 10010, subdivision (a)(1)	Information	21-8149
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3. **Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

4. **Approval of Consent Agenda**

Approval of Minutes June 30, 2021 (Special)	Action	
Approval of Minutes June 30, 2021	Action	
Approval of Warrants	Action	21-8150
Ratification of Contracts	Action	21-8151
Awarded Grants during the Quarter ending June 30, 2021	Information	21-8152
Approval for Faculty Using Accumulated Load Bank	Action	21-8153

Approval and/or Ratification of Personnel Actions	Action	21-8154
<i>Management</i>		
<i>Employments, reclassification, temporary increases, and working out-of-class</i>		
<i>Academic</i>		
<i>Employments and assignments</i>		
<i>Classified Employees</i>		
<i>Employments, permanent/temporary increases, and working out-of-class</i>		
<i>Temporary Employees</i>		
<i>Substitutes, short term/seasonal, and professional experts</i>		

5. Information-Reports

- Academic Senate President's Report
- Classified Senate President's Report
- Superintendent/President's Report
- Board Comments

6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

7. Contracts

Approval of Contracts	Action	21-8155
Approval of Contract to Purchase Tenable Product from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36	Action	21-8156

8. Finance

Investment Strategy for OPEB Trust	Action	21-8157
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9. Instruction

Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Partnership Agreements and Appendixes	Action	21-8158
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10. Labor Relations

Approval of the 2021-24 PFA/CWA Collective Bargaining Agreement	Action	21-8159
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11. Administration

Approval of 2021-2022 Draft Board Goals	Action	21-8160
Approval of 2021-2022 Draft Superintendent/President Goals	Action	21-8161
Discussion of COVID-19 Vaccination Requirement	Information	21-8162

12. Future Dates

August 25, 2021	Special Meeting	Main Campus	1:00 p.m.
September 15, 2021	Regular Meeting	Glenn Center	1:00 p.m.
October 13, 2021	Regular Meeting	Main Campus	1:00 p.m.

13. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

- Pursuant to Government Code Section 54957:
 - a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

- b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

14. **Adjournment**

For Information concerning this Agenda, please contact:

Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.

Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL RETREAT MEETING

June 30, 2021

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 30, 2021 at 9:00 AM, in the Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Shannon McCollum, Executive Asst to the President and Board
Mr. Chris Little, Ex Director Human Resources (via teleconference)
Ms. Eileen Ross, Manager Cosmetology & Barbering (via teleconference)
Ms. Rachel Wood, International Student Recruitment (via teleconference)

Guests None

Trustee Massa led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Discussion Items**

Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

Student Performance Indicators – Vice President Stoup presented on student performance indicators. He showed the enrollment trend for Butte from 1995 to present and how that compared to the state average. He discussed metrics in our Educational Master Plan, the updated Balanced Scorecard, and introduced supplemental rate metrics. He also discussed the Completion by Design starting from connecting with students, when students enter Butte, tracing their progress as well as their completion.

Campus Improvements – Kim Jones, Director of Facilities Planning & Management, led a tour of current and recently completed projects on campus which included the remodeling of the Technology building.

2021-2022 Budget – Vice President Suleski discussed the Governor’s May revise budget proposal, the changes from January to May proposals, CA Community College Apportionment deferrals, as well as Federal Stimulus Funds. He stated due to enrollment decline, Butte is looking at a large deficit but over the next few years we can reduce this deficit by restoring enrollments and making budget reductions. VP Suleski detailed the fixed costs for Butte, what was saved by the 4% reduction to department’s budgets, one-time budget augmentations, as well as the OPEB Trust fund. There was a general discussion on how the budget projection will look over the next few years and options on how to proceed.

Accreditation: ISER – Vice President Virginia Guleff gave an update on where Butte College was in the Accreditation process as well as our status on completing the Institutional Self Evaluation Report (ISER) by Accreditation Standards. The timeline includes ASC approval in August, campus review in September, campus approval in October, Board review in November, and Board approval in December.

Reopening Plans – Dr. Yaqub introduced each Vice President to give an updated on what their departments have been working on to prepare for reopening the campus. VP Guleff stated the class capacities have been increased to pre-COVID numbers, she’s working on guidance for faculty, and will have a forum for faculty to answer questions before face-to-face instructions begins. VP Gitau stated they are working on new ideas to capture and retain students. They are marketing on-ground classes, having local events to increase enrollments, and improving and simplifying the registration process. VP Suleski stated facilities personnel have been on campus the whole time as their jobs don’t allow them to work from home. Human Resource is collecting requests for unique accommodations for those that can’t return to the office.

4. **Board Self-Evaluation**

The Board discussed the results of the self-evaluation survey. There was a general discussion on how the revision of this document went. There was an agreement to continue using this document for next year. Overall, it was a positive evaluation. No concerns were discussed.

5. **Board Annual Goals**

The Board reviewed the draft goals from the self-evaluation survey. The Board recommended changes be made to the goals prior to approval at the August 2021 meeting.

6. **Superintendent/President Annual Goals**

Dr. Yaqub presented her goals with the Board and asked for input and recommendations. The Board will provide feedback and Dr. Yaqub will present her updated goals to the Board for approval at the August 2021 meeting.

7. **Adjournment**

Board President Dahlmeier adjourned the meeting at 2:41 PM.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

June 30, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, June 30, 2021 at 3:00 PM, in the Board Room at Butte College in Oroville, California.

Board Members Present Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Shannon McCollum, Executive Asst to the President and Board
Dr. Kenneth Bearden, Academic Senate President
Mr. Bob White, Incoming Academic Senate President
Mr. Peter Dahl, President Classified Senate
Ms. Kim Jones, Director Facilities Planning & Management
Ms. Denise Adams, Dean of Instruction (via teleconference)
Ms. Melissa Cafferata-Ainsworth, Asst to VP of SS (via teleconference)
Mr. Casey Carlson, Chief of Police (via teleconference)
Ms. Jennifer Coleman, Dir Statewide Prog. CCCTC (via teleconference)
Ms. Teresa Doyle, Dean of Instruction (via teleconference)
Mr. Joel Keebler, Dean of Instruction (via teleconference)
Mr. Chris Little, Ex Director Human Resources (via teleconference)
Ms. Carrie Monlux, Dean of Instruction (via teleconference)
Mr. Jim Nicholas, Director Business Services (via teleconference)
Mr. Curtis Pahlka, Title IX Coordinator (via teleconference)
Ms. Eileen Ross, Manager Cosmetology & Barbering (via teleconference)
Mr. David Shippen, Director CCC Tech Center (via teleconference)
Mr. Clinton Slaughter, Dean Student Services (via teleconference)
Mr. Dave Stephens, IT Specialist (via teleconference)
Mr. Adrian Teo, CTO CCC Tech Center (via teleconference)
Ms. Rachel Wood, International Student Recruitment (via teleconference)

Guests Mr. Tom Lando, Chair Measure J Citizens' Bond Oversight Committee

Pledge of Allegiance to the Flag

Trustee McGinnis led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Massa, to approve the agenda as presented. Motion carried unanimously.

2. **Measure J**

2019-2020 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report, Item 20-7996

Dr. Yaqub noted this update is an informational item and introduced the Chair of the Citizens' Bond Oversight Committee, Tom Lando. Mr. Lando updated the Board on the activities of the Citizens' Bond Oversight Committee during the fiscal year 2020-21. Dr. Yaqub introduced Vice President Andy Suleski who reported that the District expended approximately \$42.6 million of the bond proceeds. He stated there are over 20 projects in process including planning of the Science Building, Technology Building remodel, creation of Scenario Village, underground storm drains and gas line repair and replacement, as well as roof repairs. Series B continues with the Technology Building remodel and Scenario Village, and planning of the Science Building. Project completions are ahead of schedule. The issuance of Series C is a few years away.

3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

4. **Approval of Consent Agenda, Item 21-8132 to 21-8138**

It was moved by Trustee McGinnis, seconded by Trustee Boeger, to approve the consent agenda. Motion carried unanimously.

5. **Information Reports**

Academic Senate President's Report – Kenneth Bearden, President

Dr. Bearden introduced the new Academic Senate President, Bob White. Dr. Bearden gave an update on topics discussed at their last meeting. They are also looking at refreshing the Honors Program.

Classified Senate President's Report – Peter Dahl, President

Mr. Dahl gave an update on Classified Professional Day. He stated the first day back on campus for staff is tomorrow. They are hosting an appreciation event at all locations for staff.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub gave an update on the graduations and certificate completion ceremonies that happened over the last two months including the Drive Thru Celebration. She thanked Melissa Caffereta-Ainsworth, Mallory Holt, and Raquel Pina-Holmstrom for their tremendous work with Commencement and the Drive Thru Celebration. Tech-career Exploration Summer Institute (TESI) began for high school students to learn about IT Fundamentals and tech career opportunities. She also stated the Respiratory Care program received the Distinguished RRT Credentialing Success Award. Dr. Yaqub met with US Senator, Alex Padilla and spoke about the need for flexibility in federal HEERF funding and the need for better access to broadband in rural counties. Dr. Yaqub updated the Trustees on Cal/OSHA lifting physical distancing COVID requirements, which allowed for more in person seating in classrooms.

Board Comments

Board President Dahlmeier stated it was nice to meet in person and have the campus back open. He thanked Kim Jones, Facilities Director, for the campus tour and thanked Peter Dahl, Media Production Specialist, for setting up the electronics in the Boardroom. Trustee Boeger stated any ways to help our students would be beneficial. Trustee Boss stated she was glad to be back to meeting in person. Trustee Blacklock enjoyed the campus tour and meeting facilities employees, Trustee McGinnis stated he is on a panel for training new California Community College presidents. Trustee Massa stated the new "You Are Here" signs are a great improvement. He gave an updated on the growth of Glenn County which included the new Amazon warehouse, air museum, and cheese factory. He also stated that water management and water allocation are big issues in Glenn County and greatly affecting the farmers. We will continue to have water issues throughout the Northstate.

6. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

7. **Contracts**

Approval of Contracts, Item 21-8139

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously.

Approval to Purchase Furniture from Knoll, Inc. utilizing the Foundation for California Community Colleges Contract Number CB-145-18, Item 21-8140

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the purchase of the required furniture from Knoll, Inc. utilizing FCCC Administrative Services Agreement CB-264-18, per the terms of the FCCC contract, during the term of July 1, 2021 through March 30, 2022, in the amount not to exceed \$113,844.49 and authorize District staff to execute the necessary contract documents related to the purchase of furniture from Knoll, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Approval of Contract Award for Bid Scenario Village Project, Item 21-8141

It was moved by Trustee Boss, seconded by Trustee Blacklock, to approve the award of contract for the Request for Formal Bid Proposals Scenario Village Project to JCO Engineering, of Chico, CA, as the lowest responsive responsible bidder in the amount of \$824,625.00, which equals the Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Scenario Village Project to JCO Engineering prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously.

Approval of Contract Award for Bid Underground Storage Tank Removal and Replacement Project, Item 21-8142

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the award of contract for the Request for Formal Bid Proposals Underground Storage Tank Removal and Replacement Project to North State Earth and Water, Inc., of Redding, CA, as the lowest responsive responsible bidder in the amount of \$559,782.00, which equals the Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Underground Storage Tank Removal and Replacement Project to North State Earth and Water, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Motion carried unanimously.

Adoption of Resolution 802: Approval to Contract with California Department of Education for the California State Preschool Program 2021-22, Item 21-8143

It was moved by Trustee Boeger, seconded by Trustee Blacklock, to adopt Resolution 802 approving the contract with California Department of Education in the amount of \$212,995.00 for the period July 1, 2021 through June 30, 2022, and authorize District staff to execute the required contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

8. **Finance/Facilities**

Adoption of the 2021-22 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2021-2022 Budget, Item 21-8144

It was moved by Trustee Boeger, seconded by Trustee Massa, to adopt the 2021-22 Tentative Budget, the 2021-22 Gann Limit Worksheet and the EPA Spending Determination Report.

Board President Dahlmeier announced that the proposed 2021-2022 Final Budget will be available for public inspection beginning September 10, 2021 at the Office of the Vice President for Administration. A public hearing will be held at 1:00 p.m. at the Board meeting on September 15, 2021, to be followed by the adoption of the 2021-2022 Final Budget.

Motion carried unanimously.

Authorization to Submit Five-Year Construction Plan, Item 21-8145

It was moved by Trustee Blacklock, seconded by Trustee Boss, to authorize Administration to submit the 2023-2027 Five-Year Construction Plan.

Motion carried unanimously.

9. **Human Resources**

Consider/Approve Amended Employment Contracts for: Vice President for Administration, Vice President of Institutional Effectiveness, Vice President of Instruction, Item 21-8146

Board President Dahlmeier provided an oral summary of the contract terms and compensation items for Vice President for Administration, Vice President of Institutional Effectiveness, and Vice President of Instruction.

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve amended employment contracts for the Vice President for Administration, the Vice President of Institutional Effectiveness, and the Vice President of Instruction.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis
Nos – none
Absent – none

Consider/Approve Amended Employment Contract for Superintendent/President, Item 21-8147

Board President Dahlmeier provided an oral summary of the contract terms and compensation items.

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the amended employment contract for the Superintendent/President.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis
Nos – none
Absent – none

10. **Labor Relations**

Approval of the 2021-24 BCEA Collective Bargaining Agreement, Item 21-8148

It was moved by Trustee Blacklock, seconded by Trustee Krepelka, to approve the BCEA 2021-24 Collective Bargaining Agreement.

Motion carried unanimously.

11. **Closed Session**

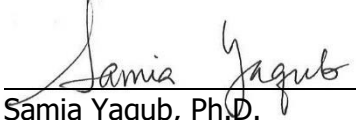
There was no closed session.

12. **Adjournment**

Board President Dahlmeier adjourned the meeting at 3:50 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

<p>Subject: Election of Board Members: First hearing regarding potential composition of trustee-areas prior to drawing of maps, pursuant to Elections Code section 10010, subdivision (a)(1)</p>	<p>Item No: 21-8149 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Category: Administration</p>	<p>Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Samia Yaqub, Ph.D. Superintendent/President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

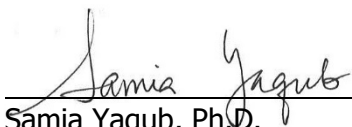
The District’s Board of Trustees is currently elected under a hybrid “at-large” election system, where trustees who reside in trustee-areas are elected by voters of the entire District. Trustees are elected in even-numbered years and serve staggered, four-year terms. On April 14, 2021, the Board adopted Resolution Number 799 declaring its intent to transition from at-large hybrid elections to by-trustee area Board elections, where each Board member must reside within the designated trustee area boundary and is elected only by the voters in that trustee area.

Status

The District’s demographers, National Demographics Corporation, will present information on the process and criteria for drawing the trustee-area boundary maps. Following the presentation, the Board will hold the first of two statutorily required hearings to received input from the community on the trustee-area map creation process, pursuant to Elections Code section 10010(a)(1).

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval of Warrants	Item No: 21-8150 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

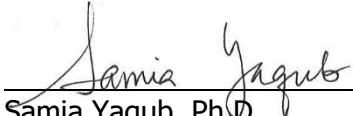
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of June 14, 2021 to July 25, 2021.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	666536 - 667295	\$ 18,125,635.87
Payroll	525238 – 525308	\$ 3,216,277.04
Financial Aid	339859 – 340232	\$ 422,178.97

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Ratification of Contracts	Item No: 21-8151 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the months of June and July 2021. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
8/19/21	8/19/21	Chico Elks Lodge	Scholarship Ceremony venue	Est. (\$5,438.65)	Foundation General	Foundation	Yaqub
6/29/21	8/11/21	Gaia Hotel	Great Teachers Seminar venue & accommodations	Est. (\$11,817.00)	Unrestricted General	Professional Development	Guleff
8/3/21	8/5/21	Sheraton Redding Hotel at Sundial Bridge	Council Retreat venue & accommodation	Est. (\$8,000.00)	Restricted General	North Far North Regional Consortium	Guleff
8/8/21	8/11/21	Linchris Hotel Corporation dba Beach Retreat & Lodge at Tahoe	Key Talent Retreat venue & accommodations	Est. (\$12,000.00)	Restricted General	North Far North Regional Consortium	Guleff
8/1/21	7/31/24	The Regents of the University of CA, University of CA Davis Health	Affiliation Training Agreement term extension	\$0.00	Unrestricted General	Health Occupations	Guleff
7/1/21	6/30/24	First Responder Emergency Medical Services, Inc.	Clinical Experience Agreement	\$0.00	Unrestricted General	Health Occupations	Guleff
7/1/21	6/30/24	Northern Valley Indian Health Inc.	Clinical Experience Agreement	\$0.00	Unrestricted General	Health Occupations	Guleff
6/28/21	Upon Completion	Western Governors University	MSN Field Experience	\$0.00	Unrestricted General	Health Occupations	Guleff
6/2/21	6/2/21	Daniel David Bruns	Live Video Stream for Paramedic Graduation Ceremony	(\$200.00)	Unrestricted General	Health Occupations	Guleff
5/21/21	5/22/21	Consuelo Gonzalez	Diversity Committee Planning Retreat	(\$3,000.00)	Restricted General	Student Equity & Achievement	Gitau
6/14/21	6/17/21	Santy Gray	Umoja Summer Learning Institute Training	(\$500.00)	Restricted General	Student Equity & Achievement	Gitau
6/14/21	6/17/21	Tray Robinson	Umoja Summer Learning Institute Training	(\$500.00)	Restricted General	Student Equity & Achievement	Gitau
7/20/21	Until Terminated	Direct2MD	Telemedicine services	\$0.00	Unrestricted General	Human Resources	Suleski
6/1/21	5/31/23	Total Compensation Systems, Inc.	Consulting Services for Retiree Health Actuarial Report	(\$8,500.00)	Unrestricted General	Business Services	Suleski
10/1/20	6/1/21	Arizona State University	ME3 Software as a Service Agreement	(\$5,440.67)	Restricted General	Guided Pathways	Guleff
7/16/21	Until Terminated	National Student Clearinghouse	Master Service Agreement	\$0.00	Unrestricted General	Institutional Effectiveness	Stoup
7/16/21	Until Terminated	National Student Clearinghouse	Enrollment and Education Financial Industry Reporting SOW	\$0.00	Unrestricted General	Institutional Effectiveness	Stoup
7/16/21	Until Terminated	National Student Clearinghouse	DegreeVerify for Educational Requestors SOW	\$0.00	Unrestricted General	Institutional Effectiveness	Stoup
7/16/21	Until Terminated	National Student Clearinghouse	Education Verification and Authentication Services SOW	\$0.00	Unrestricted General	Institutional Effectiveness	Stoup
7/16/21	Until Terminated	National Student Clearinghouse	StudentTracker for Colleges and Universities SOW	(\$543.60)	Unrestricted General	Institutional Effectiveness	Stoup
7/1/21	6/30/22	The Regents of the University of California, Davis	Transfer Opportunity Program Agreement	(\$7,000.00)	Restricted General	Transfer Counseling	Gitau
7/1/21	6/30/23	Oroville Union High School District	Memorandum of Understanding for College Connection Program	\$275/student	Restricted General	School Relations	Gitau
7/1/21	6/30/24	CampusLogic, Inc.	StudentForms, CampusMetrics, and AutoReconciliation Subscription	(\$165,506.00)	Unrestricted General	Financial Aid	Gitau
7/12/21	8/31/21	Motimatic, PBC	Messaging Platform	\$0.00	Restricted General	Student Equity & Achievement	Gitau
7/1/21	6/30/22	Virtual VRI	Virtual Remote Sign Language Services and Virtual Remote Real Time Captioning Services	(\$50,000.00)	Unrestricted General	Disabled Student Programs & Services	Gitau
5/1/21	4/30/24	Accessible Information Management LLC	Software Database Subscription Licensing and Hosting for AIM Online Services Management Software	(\$17,519.00)	Restricted General	Disabled Students Programs & Services	Gitau

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/11/21	6/30/22	Otter.ai, Inc.	Otter Business Subscription	(\$48,000.00)	Restricted General	Disabled Students Programs & Services	Gitau
6/10/21	Upon Payment	Maverick Networks, Inc.	Mitel phone software	(\$22,513.64)	Restricted General	Support Center Student Services	Gitau
Upon Installation	One Year	Mitel Networks Corporation	End User License Agreement MiContact Center Business	\$0.00	Restricted General	Support Center Student Services	Gitau
6/1/21	6/30/21	Ellese Mello-Buttitta	Amendment to Contract revising scope of services	\$0.00	Restricted General	Regional Director Health	Guleff
6/1/21	6/30/21	Keith Dietle	Health Careers Exploration Summer Institute (HESI) CPR Instructor	(\$1,000.00)	Restricted General	Regional Director Health	Guleff
7/1/21	6/30/22	Darci Kimball	HASPI Website Management, HASPI Curriculum Maintenance, and Events Support	(\$8,000.00)	Restricted General	Regional Director Health	Guleff
6/14/21	6/30/21	Butte County, Department of Development Services	Technology-Careers Exploration Summer Institute Program	\$0.00	Restricted General	Regional Director ICT/DM	Guleff
6/14/21	12/31/21	Yuba Community College District	Addendum to Contract for EVOG training increasing payment	\$7,085.85	Restricted General	Public Safety Education & Training	Guleff
7/1/21	6/30/22	State of California Commission on Peace Officer Standards & Training	Emergency Vehicle Operations Course Training for law enforcement officers	\$55,800.00	Capital	Public Safety Education & Training	Guleff
5/17/21	6/30/22	WestEd	Amendment to Contract extending performance dates and increasing fees	(\$50,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/1/21	12/30/21	Economic Modeling, LLC	Provide data pulls for Pathways website	(\$30,000.00)	Restricted General	North Far North Regional Consortium	Guleff
7/1/21	12/31/21	BW Research Partnership, Inc.	Develop comprehensive local needs assessment	(\$48,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/1/21	12/31/21	Chad Lewis	Develop pilot project for short term credentials	(\$3,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/1/21	12/31/21	Grant Goold	Develop pilot project for short term credentials	(\$3,000.00)	Restricted General	North Far North Regional Consortium	Guleff
6/6/21	6/30/21	Sheena Tran	Amendment to Contract for K12 Audit Services increasing fees	(\$6,240.00)	Restricted General	North Far North Regional Consortium	Guleff
7/1/21	6/30/22	Codestorm	Regional CTE website support and maintenance	(\$8,000.00)	Restricted General	North Far North Regional Consortium	Guleff
5/1/21	4/30/22	MC2 Design Group, Inc.	COADN Website Support & Maintenance	(\$6,496.00)	Restricted General	Economic Workforce Development	Guleff
5/13/21	8/31/21	Asomeo Environmental Restoration Industry LLC	Amendment to Subcontract for PG&E Utility Line Clearance Arborist Training Project increasing compensation	(\$58,600.00)	Restricted General	Contract Education	Guleff
1/9/20	6/30/21	CalPlant I, LLC	Administrative Services for CA Employment Training Panel Contract	13% Earnings on ETP Reimburse (\$10,554.00)	Restricted General	Contract Education	Guleff
5/17/21	12/31/21	Chabin Concepts, Inc.	Executive Summary for PG&E statewide publication and statewide reports for UpSkill California	(\$5,000.00)	Restricted General	Contract Education	Guleff
9/18/20	6/30/21	Chico Healthcare & Wellness Center dba Riverside Point Healthcare & Wellness Centre	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$20,500.00)	Restricted General	Contract Education	Guleff
12/14/20	12/13/22	Chico Healthcare & Wellness Center dba Riverside Point Healthcare & Wellness Centre	Administrative Services for CA Employment Training Panel Contract	(\$6,000.00)	Restricted General	Contract Education	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
11/20/20	12/31/21	Chico Healthcare & Wellness Center, LP dba Riverside Point Healthcare & Wellness Center	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$26,025.00)	Restricted General	Contract Education	Guleff
5/1/21	6/30/21	Community Housing Improvement Program	Contract Education Services for employee training	\$875.00	Restricted General	Contract Education	Guleff
6/28/21	7/31/21	Davey Tree Surgery Company	PG&E Utility Line Clearance Arborist Training Project	(\$23,000.00)	Restricted General	Contract Education	Guleff
6/18/21	6/30/22	Design, Process, Management Group Corporation	Amendment to contract for Lean Enterprise and Master Course Training extending term and revising scope of services	\$0.00	Restricted General	Contract Education	Guleff
6/8/21	6/30/22	Law Office of Ann M. Wicks	Amendment to Contract extending term and revising scope of services	\$0.00	Restricted General	Contract Education	Guleff
5/6/21	5/7/21	Mountain F. Enterprises, Inc.	Amendment to Subcontract for PG&E Utility Line Clearance Arborist Training Project increasing compensation	(\$4,500.00)	Restricted General	Contract Education	Guleff
4/1/21	6/30/21	Mwanaisha Sims	Creating Working Environment of Belonging through Diversity, Equity, Inclusion and Anti-Racism Trainings	(\$450.00)	Restricted General	Contract Education	Guleff
1/31/21	12/31/21	Oroville Hospital Post Acute Center	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$56,028.00)	Restricted General	Contract Education	Guleff
5/5/21	12/31/21	Oroville Hospital Post Acute Center	Employer Participation Agreement Employment Training Panel (ETP) Training Project	(\$56,028.00)	Restricted General	Contract Education	Guleff
6/10/21	6/10/21	Pacific Gas & Electric Company	Notice of Contract Termination Agreement for Contract Education Services for Project management for the instructional oversite and implementation of the Utility Line Clearance Arborist Training (Revenue Value of Contract previously ratified \$4,480,500.00)	\$0.00	Restricted General	Contract Education	Guleff
6/18/21	6/30/23	Pacific Gas & Electric Company	Change Order to Contract for Tree Crew Training and Certification Program	\$4,439,520.00	Restricted General	Contract Education	Guleff
4/27/21	6/30/22	Safe Food Alliance	Amendment to Contact for Food Safety Training extending term and increasing fees	(\$632.00)	Restricted General	Contract Education	Guleff
6/28/21	2/28/22	San Diego Community College District	PG&E Utility Line Clearance Arborist Training Project	(\$58,000.00)	Restricted General	Contract Education	Guleff
12/14/20	12/13/22	Solnus Five LLC dba Hayward Healthcare & Wellness Center, LLC	Administrative Services for CA Employment Training Panel Contract	(\$11,000.00)	Restricted General	Contract Education	Guleff
12/14/20	12/13/22	Solnus Two LLC dba Oakland Healthcare & Wellness Center	Administrative Services for CA Employment Training Panel Contract	(\$6,000.00)	Restricted General	Contract Education	Guleff
4/25/21	6/30/22	The Original Mowbray's Tree Services, Inc.	Amendment to Subcontract for PG&E Utility Line Clearance Arborist Training increasing compensation	(\$31,500.00)	Restricted General	Contract Education	Guleff
6/1/21	6/30/22	ThirdLove, Inc.	Contract Education Services for employee training	\$26,817.00	Restricted General	Contract Education	Guleff
7/15/19	6/30/21	Transfer Flow, Inc.	Administrative Services for CA Employment Training Panel Contract	13% Earnings on ETP Reimburse (\$7,715.00)	Restricted General	Contract Education	Guleff
6/28/21	7/31/21	Utility Tree Service, LLC	PG&E Utility Line Clearance Arborist Training Project	(\$20,500.00)	Restricted General	Contract Education	Guleff
12/14/20	12/13/22	Windsor Chico Care Center	Administrative Services for CA Employment Training Panel Contract	(\$12,000.00)	Restricted General	Contract Education	Guleff
1/23/20	6/30/21	Windsor Chico Care Center	Administrative Services for CA Employment Training Panel Contract	13% Earnings on ETP Reimburse (\$27,597.00)	Restricted General	Contract Education	Guleff
3/18/21	6/30/21	City of Chico	Amendment to Community Development Block Grant Funds Agreement revising scope of work	\$0.00	Restricted General	Small Business Development Center	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/21	12/31/21	Rick Koskondy	Business Outreach, Marketing & Recruiting	(\$5,000.00)	Restricted General	Small Business Development Center	Guleff
7/1/21	5/31/24	County of Butte Administration	Community Development Block Grant MicroEnterprise Technical Assistance	\$87,984.00	Restricted General	Small Business Development Center	Guleff
Upon Installation	Upon Termination	Perkin Elmer Health Sciences, Inc.	Spectrum 10 Software Kit License Agreement	(\$1,038.00)	Unrestricted General	Chemistry	Guleff
7/1/21	6/30/22	Foundation for California Community Colleges	Systemwide Technology Access Collaborative Order Form for Esri, NetTutor, and Proctorio products	(\$21,000.00)	Various	Information Technology	Stoup
7/15/21	Upon Payment	ePlus Technology, Inc.	Aruba hardware and software for Allied Health South Data Center	(\$91,035.12)	Measure J	Information Technology	Stoup
Upon Installation	Upon Expiration	Aruba a Hewlett Packard Enterprise Company	End User License Agreement	\$0.00	Measure J	Information Technology	Stoup
7/15/21	Upon Payment	ePlus Technology, Inc.	Aruba hardware and software for Technology Data Center	(\$77,733.88)	Measure J	Information Technology	Stoup
Upon Installation	Upon Expiration	Aruba a Hewlett Packard Enterprise Company	End User License Agreement	\$0.00	Measure J	Information Technology	Stoup
7/1/21	6/30/22	Faronics Corporation	Deep Freeze KIT NA EDU Maintenance Renewal	(\$4,095.00)	Unrestricted General	Information Technology	Stoup
7/21/21	7/20/22	Bio-Key International, Inc.	PortalGuard Software License, Technical Support & Maintenance	(\$4,000.00)	Unrestricted General	Information Technology	Stoup
7/1/21	6/30/22	enChoice, Inc.	Kofax Maintenance Support Renewal	(\$3,009.26)	Unrestricted General	Information Technology	Stoup
6/10/21	Upon Payment	CDW●G	Terms and Conditions of Sales and Service Projects for Wirecast PRO purchase	(\$737.14)	Unrestricted General	Information Technology	Stoup
Upon Installation	Until Terminated	Telestream, LLC	Wirecast PRO Software License	\$0.00	Unrestricted General	Information Technology	Stoup
8/1/21	7/31/22	Maverick Networks, Inc.	Master Maintenance Agreement for Mitel Phone System	(\$15,400.00)	Unrestricted General	Information Technology	Stoup
7/1/21	6/30/22	Valsoft Corporation, Inc. dba SARS Software Products	SARS Anywhere, SARS Messages, and Online Meeting API licenses	(\$8,625.00)	Unrestricted General	Information Technology	Stoup
7/1/21	6/30/22	Action Computers	Printers repair & maintenance	(\$5,000.00)	Unrestricted General	Information Technology	Stoup
7/1/21	6/30/22	Hyland, LLC	Perceptive Content Maintenance Fees	(\$42,330.41)	Unrestricted General	Information Technology	Stoup
6/9/21	3/31/22	Aruba a Hewlett Packard Enterprise Company	Passpoint Network Customer Demonstration Agreement and Confidential Disclosure Agreement	\$0.00	Unrestricted General	Information Technology	Stoup
7/1/21	6/30/22	Etudes, Inc.	Adjust-All HQ license and support services	(\$1,200.00)	Unrestricted General	Technology Mediated Instruction	Guleff
7/1/21	6/30/22	Etudes, Inc.	CourseEval HQ license and support services	(\$4,500.00)	Unrestricted General	Technology Mediated Instruction	Guleff
7/31/21	7/30/22	Plagix LLC	Unicheck License Agreement	(\$9,750.00)	Unrestricted General	Technology Mediated Instruction	Guleff
7/12/21	6/30/22	Feather River Community College District	Strong Workforce Projects In Common Accelerated Workforce Training Allocation	(\$28,000.00)	Restricted General	Strong Workforce Program	Guleff
6/6/21	6/30/22	Feather River Community College District	Strong Workforce Projects In Common Marketing Allocation	(\$40,000.00)	Restricted General	Strong Workforce Program	Guleff
6/6/21	6/30/22	Feather River Community College District	Strong Workforce Program Allocation	(\$333,934.00)	Restricted General	Strong Workforce Program	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
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June and July 2021

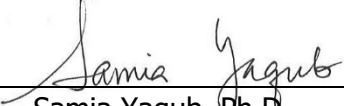
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
6/6/21	6/30/22	Los Rios Community College District	Strong Workforce Program Allocation	(\$4,270,278.00)	Restricted General	Strong Workforce Program	Guleff
7/13/21	6/30/23	Sacramento City Unified School District	K12 Strong Workforce Program Grant	(\$539,025.00)	Restricted General	Strong Workforce Program	Guleff
6/6/21	6/30/22	Sierra Joint Community College District	Strong Workforce Program Allocation	(\$1,027,655.00)	Restricted General	Strong Workforce Program	Guleff
6/6/21	6/30/22	Yuba Community College District	Strong Workforce Program Allocation	(\$607,436.00)	Restricted General	Strong Workforce Program	Guleff
7/1/21	6/30/26	Corporation for Education Network Initiatives in California, CENIC	Master Agreement for the Provision, Installation and Maintenance of Advanced Network Services	(\$63,443,645.00)	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/22	Experis US, Inc.	Professional Technology Consultant Services	(\$9,000,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/22	Foundation for California Community Colleges	Public Relations and Marketing Services to California Community Colleges	(\$150,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/24	Gartner, Inc.	Subscription-based Research and Related Services Gartner for IT Leader and Gartner for Technical Professionals	(\$285,300.00)	Restricted General	CCC Technology Center	Stoup
6/23/21	12/31/21	Los Angeles Mission College	10gb Broadband Connectivity Equipment Grant	(\$50,000.00)	Restricted General	CCC Technology Center	Stoup
9/15/21	9/14/22	Ray Morgan Company ProIT	Laserfiche Software License	(\$3,527.50)	Restricted General	CCC Technology Center	Stoup
9/15/21	9/14/22	Compulink Management Center, Inc. dba Laserfiche	Terms of Use	\$0.00	Restricted General	CCC Technology Center	Stoup
8/22/21	8/22/22	SHI International Corp.	Atlassian Software Licenses	(\$22,880.00)	Restricted General	CCC Technology Center	Stoup
8/22/21	8/22/22	Atlassian Pty Ltd	Confluence and Jira Software Terms of Service	\$0.00	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/22	Veridion Security, Inc.	Statement of Work for expert Security Consultants Services	(\$1,175,000.00)	Restricted General	CCC Technology Center	Stoup
5/4/21	6/30/21	Veridion Security, Inc.	Amendment to SOW for expert Security Consultants Services increasing Fees	(\$219,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/22	XAP Corporation	eTranscript California Operations and Maintenance	(\$652,907.00)	Restricted General	CCC Technology Center	Stoup
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Transportation	(\$1,630.72)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Student Transportation	(\$1,860.56)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Glenn County Center Custodial	(\$1,585.48)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Skyway Center Custodial	(\$3,185.52)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Agriculture Department	(\$3,185.52)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Main Campus Custodial	(\$7,800.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Aramark Uniform Services	Service Agreement for Chico Center Custodial	(\$1,291.16)	Unrestricted General	Facilities Planning & Management	Suleski

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June and July 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/21	6/30/22	Boberg Hardwood Floors	Refinish Gym floors	(\$8,900.00)	Unrestricted General	Facilities Planning & Management	Suleski
6/15/21	12/31/21	California Department of Forestry & Fire Protection	Conservation Camp Program	(\$4,000.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Emcor Services Mesa Energy Systems, Inc.	Chiller Inspections	(\$19,213.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Emcor Services Mesa Energy Systems, Inc.	Boiler Inspections	(\$18,100.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Higgins Pest & Weed	Pest Control Services	(\$9,120.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	6/30/22	Higgins Pest & Weed	Weed Control Services	(\$41,650.00)	Unrestricted General	Facilities Planning & Management	Suleski
7/1/21	10/15/21	JCO Engineering	Scenario Village Project	(\$824,625.00)	Measure J	Facilities Planning & Management	Suleski
6/1/21	12/15/21	McGuire & Hester	Campus Drive Repair Project	(\$1,669,700.00)	Measure J and Restricted	Facilities Planning & Management	Suleski
7/1/21	11/17/21	North State Earth & Water, Inc.	Underground Storage Tank Removal Project	(\$559,782.00)	Measure J	Facilities Planning & Management	
7/1/21	9/30/21	Sierra Electric	Underground Storage Tank Electrical	(\$41,648.00)	Measure J	Facilities Planning & Management	Suleski
5/20/21	8/11/21	United Building Contractors, Inc.	Gasline Phase III Repair Project	(\$248,043.00)	Measure J	Facilities Planning & Management	Suleski
			TOTAL REVENUE CONTRACTS	\$4,618,081.85			
			TOTAL EXPENSE CONTRACTS	(\$86,542,949.18)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Awarded Grants during the Quarter Ending June 30, 2021	Item No: 21-8152 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Grants Research and Development, Institutional Effectiveness	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Gregory Stoup Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 3280, the Board will be informed about all grants received by the District. The Superintendent/President has set procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

Status

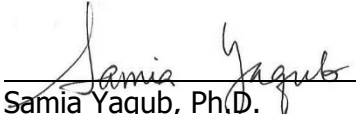
The attached Grant Awards Report represents grants awarded to the District during the following quarter: 4/1/2021 – 6/30/2021. The Superintendent/President or Vice President for Administration has executed the necessary grant agreement documents.

**Butte-Glenn Community College District
Grant Awards Report**

Grant Performance Period Start Date	Grant Performance Period End Date	Funding Agency	Grant Award Purpose	Amount Awarded	Originated by: District Department	Approved by: District Administrator
7/1/2021	6/30/2022	Foundation for CA Community Colleges	Finish Line Scholars Program Yr 2 (2021-22)	\$150,000	Student Services	Gitau
4/25/2020	1/16/2022	U.S. Department of Education	CFDA 84.425E - Butte College - Higher Education Emergency Relief Fund II (HEERF II) American Rescue Plan, 2021 (ARP) Act Student Aid Portion Allocation Award GAN # P425E202461.20B	\$12,404,042	Institutional Effectiveness	Stoup
5/26/2020	1/16/2022	U.S. Department of Education	CFDA 84.425F - Butte College - Higher Education Emergency Relief Fund II (HEERF II) American Rescue Plan, 2021 (ARP) Act Institutional Portion Allocation Award GAN # P425F203512.20B	\$12,005,600	Institutional Effectiveness	Stoup
7/1/2021	6/30/2022	BOG, California Community Colleges Chancellor's Office - 6870	Contract (Grant) Agreement - Digital Innovations and Infrastructure - CA Community Colleges Core Applications Project GAN #20-081-101, RFA 18-081 Year 4 (2021-22) @ \$9,218,478/year	\$9,218,478.00	Institutional Effectiveness	Stoup
7/1/2021	6/30/2022	BOG, California Community Colleges Chancellor's Office - 6870	Contract (Grant) Agreement - Integrated Technology - Shared Infrastructure Program GAN #20-075-001, RFA # 18-084 Year 4 (2021-22) @ \$9,450,000/year	\$9,450,000.00	Institutional Effectiveness	Stoup
			Total Awards for Quarter: 4/1/2021 - 6/30/2021	\$43,228,120		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval for Faculty Using Accumulated Load Bank	Item No: 21-8153 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

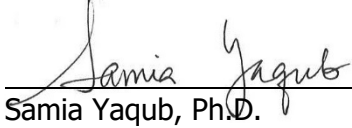
Recommendation

It is recommended that the Applications for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Babich, Frances	Kinesiology	Spring 2022	45.77
Landry, Robert	Agricultural Science	Spring 2022	49.68
Kekaha, Lisa	English	Spring 2022	26.66
Trolinger, John	Computer Science	Spring 2022	59.45

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval and/or Ratification of Personnel Actions	Item No: 21-8154 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Project Manager (Contract Education) – Alastair Roughton
Full-time, 40 hours per week, 12 months per year
Salary: MSC-5
Effective: August 2, 2021

2. Employment of Retention Specialist (Student Services) – Alison Saechao
Full-time, 40 hours per week, 12 months per year
Salary: MSC-4
Effective: July 1, 2021

3. Employment of Interim Dean of Student Services: Enrollment Management – Tammera Shinar
Full-time, 40 hours per week, 12 months per year
Salary: MSC-26
Effective: July 1, 2021 – June 30, 2022

4. Employment of Interim Dean of Student Services: Student Retention – Robert Withrow-Clark
Full-time, 40 hours per week, 12 months per year
Salary: MSC-26
Effective: August 1, 2021 – June 30, 2022

5. Employment of Interim Director, Kinesiology and Athletics – Mario Vela
Full-time, 40 hours per week, 12 months per year
Salary: MSC-25
Effective: July 1, 2021 – December 31, 2021

6. Reclassification of Position – Roberto Fuentes
From: Supervisor, Student Services (CCCTC) (MSC 9)
To: Manager, Student Support Services (CCCTC) (MSC 14)
Effective: July 1, 2021

7. Reclassification of Position – Don Robinson
 From: Director of Industrial Technology Programs (MSC 25)
 To: Dean of Instruction (MSC 26)
 Effective: July 1, 2021
8. Employee working Out-of-Class: Supervisor, Student Services – Malcom Dixon
 Effective: 7/1/21 – 6/30/22
9. Employee working Out-of-Class: Dean, Student Services – Jordan Frazer
 Effective: 6/8/21 – 7/8/21
10. Employee working Out-of-Class: Director, Financial Aid & Veterans Services – Jeannie Lybbert
 Effective: 7/1/21 – 6/30/22
11. Employee working Out-of-Class: Program Administrator Grants (Student Services) – Tanna Neilsen
 Effective: 7/1/21 – 6/30/22
12. Employee working Out-of-Class: Program Coordinator Grants: Roadrunner Rise – Fernando Infante
 Effective: 8/1/21 – 12/23/21
13. Employee working Out-of-Class: Assistant Director of Financial Aid & Veterans Services – Zariel Torres
 Effective: 7/1/21 – 6/30/22
14. Temporary Increase from 11 months to 12 months, Manager, Glenn County Center Operations (Instruction) – Krista Collett
 Effective: 7/1/21 – 7/30/21

Academic*

15. Employment of Full-Time, Temporary, Non-Tenure Track, Counselor – Kelsey Harrington
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: July 1, 2021 – May 27, 2022
16. Employment of Full-Time, Temporary, Non-Tenure Track, Counselor - Devon Carlson
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: July 1, 2021 – July 27, 2022 (End date extended)
17. Employment of Full-Time, Temporary, Non-Tenure Track, Biology Instructor – Stacy Bearden
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2021 – May 27, 2022
18. Employment of Full-Time, Temporary, Non-Tenure Track, Career Planning Non-Instructional, Grant Funded, CalWORKS – Kim Scott
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: July 1, 2021 – June 30, 2022
19. Employment of Full-Time, Temporary, Non-Tenure Track, Grant Funded Nursing Instructor – Michelle Parsons, Linda Cavaness
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2021 – December 17, 2021

20. Assignment as Special Education (SPE)/Occupational Life Skills (OLS) Coordinator (5%) – Julie Nuzum
Effective: Academic Year 2021-2022
21. Assignment as Chair of Counseling Services (30%) – Rachel Sicke
Effective: Academic Year 2021-2022
22. Assignment as Transfer Center Counseling Coordinator (5%) – Steve St. Cin
Effective: Academic Year 2021-2022
23. Assignment as EOPS Counseling Coordinator (3.94%) – Llael Valle
Effective: Academic Year 2021-2022
24. Assignment as Chair IV, CAS (20%) – Bobby Withrow-Clark
Effective: July 1, 2021 – July 31, 2021
25. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Paul Anderson, Deborah Antoine, Paul Bowman, Jeanette Bradford, Amy Brown, Teah Cain, Chris Colson, Stephen Connors, Christina Crabb, Elise Daniels, Pam Easter, Terrie Fry, Tom Giannetto, Elise Gladu, Scott Hostettler-Lewis, Theresa Hughes, John Kerber, Anita Macias, Susan Phillips, Emmy Powell, Kim Shaughnessy, Rosanne Whyte, Patty Willis
Effective: July 15, 2021 – June 30, 2022
26. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Mains'l) – Michael Bone, Michael Duch, Sean Green, Lynn Kennedy, Jeannie Schroeder
Effective: July 15, 2021 – June 30, 2022
27. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Nelson Corwin, Dino Fazlic, Angela Rathbun
Effective: July 15, 2021 – June 30, 2022
28. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – ARC of Butte County) – Jim Scudmore
Effective: July 20, 2021 – June 30, 2022
29. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Biggs Unified School District) – Adam Sharrock
Effective: July 1, 2021 – June 30, 2022
30. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – CORE Butte) – Leslie Ruby, Julie Emmons
Effective: July 1, 2021 – June 30, 2022
31. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Scott Farquhar, Michael Peck, Tammara Taylor
Effective: July 1, 2021 – June 30, 2022

32. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Chico Unified School District) – Melanie Castillo, Susan Chrisco
Effective: July 20, 2021 – June 30, 2022
33. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Paradise Unified School District) – Janel Murphy
Effective: July 1, 2021 – June 30, 2022
34. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Orland Unified School District) – Madison Harwell
Effective: July 1, 2021 – June 30, 2022
35. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Orland Unified School District) – Anna Canon
Effective: July 21, 2021 – June 30, 2022
36. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Robert Schofield
Effective: July 1, 2021 – June 30, 2022
37. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Steve Allard
Effective: July 20, 2021 – June 30, 2022
38. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Traci Torres
Effective: July 12, 2021 – June 30, 2022
39. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Staci Alves
Effective: July 20, 2021 – June 30, 2022
40. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Willows Unified School District) – Victoria Prickett
Effective: July 21, 2021 – June 30, 2022
41. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Inspire School of Arts & Sciences) – James White
Effective: July 12, 2021 – June 30, 2022

42. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Durham Unified School District) – Jean Murphy-Atkins
Effective: July 12, 2021 – June 30, 2022
43. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Durham Unified School District) – Erin Lizardo
Effective: July 26, 2021 – June 30, 2022
44. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Biggs Unified School District) – Stephen Boyes
Effective: July 26, 2021 – June 30, 2022
45. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Unified School District) – Samantha Muntifering
Effective: July 12, 2021 – June 30, 2022
46. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Summer Session 2021 – Jack Martin

Classified Employees*

47. Employment of Admissions & Records Evaluator (Admissions & Records) – Meredith Marasco
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 29
Effective: July 1, 2021
48. Employment of Special Programs Clerk (DSPS) – Alicia Hernandez
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 18
Effective: August 2, 2021
49. Employment of Instructional Aide – Reading and Writing (CAS) – Anna Scholl
Part-time, 20 hours per week, 9 months per year
Salary: CSEA - 17
Effective: August 16, 2021
50. Employment of Administrative Secretary to the Dean of Student Services – Annie Revell
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: August 2, 2021
51. Employment of Interim Financial Aid/Veterans Sr. (Emergency Assistance Grant) – Soua Vang
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: July 1, 2021 – December 23, 2021
52. Reclassification of Position – Melanie Winans
From: Administrative Secretary III (CSEA 24)
To: Administrative Secretary to the Dean (CSEA 27)
Effective: July 1, 2021

53. Lateral Transfer of Position – Mary Vang
From: Administrative Secretary Non-Instructional (CSEA 24)
To: Operations Tech II (CSEA 24) with special pay at 27 for out of class
Effective: July 1, 2021 to July 31, 2021
54. Permanent Increase in hours from 60% to 100%, Community Service Officer (College Police) – Amber Suppus
Effective: July 1, 2021
55. Permanent Increase 10 months to 11 months, 40 hrs per week, Special Programs Clerk (Student Equity) – Katya Ponce-Sanchez
Effective: July 1, 2021
56. Permanent Increase in hours from 60% to 100%, Special Programs Clerk (Student Equity) – Troy Davenport
Effective: July 1, 2021
57. Permanent Increase in hours from 50% to 100%, Student Services Assistant – Bliia Lo
Effective: 7/1/21 – 6/30/22
58. Temporary Increase 11 months to 12 months, Student Activities Specialist – Karla Guzman-Mohedano
Effective: 7/1/21 – 7/29/21
59. Employee working Out-of-Class: Administrative Secretary III (Athletics) – Amanda Matz
Effective: 7/1/21 – 6/30/22
60. Employee working Out-of-Class: Administrative Assistant to the Dean (Athletics) – Kathy Todd
Effective: 7/1/21 – 6/30/22
61. Employee working Out-of-Class: Systems Administrator (Information Services) – Levi Tamagni
Effective: 7/1/21 – 6/30/22
62. Employee working Out-of-Class: Technical Computing Specialist II (ITSS) – Gage Sharp
Effective: 7/1/21 – 6/30/22
63. Employee working Out-of-Class: Technical Computing Specialist II (ITSS) – James Cheatham
Effective: 7/1/21 – 6/30/22
64. Employee working Out-of-Class: Technical Computing Specialist II (ITSS) – Matthew Roak
Effective: 7/1/21 – 6/30/22
65. Employee working Out-of-Class: Program Assistant – Caesar Vega
Effective: 8/13/21 – 6/30/22
66. Employee working Out-of-Class: Data Network/Telecommunications Systems Specialist (Network Operations Center – IT) – Joshua Bordelon
Effective: 7/1/21 – 6/30/22

Temporary Employees*

67. Substitutes

Financial Aid/Vet Assistant II (Financial Aid) – Benny Hawthorne

Salary: \$20.00 per hour 7/1/21 – 6/30/22

Multimedia Electronics Technician (ITSS) – Corey Kozlowski

Salary: \$24.50 per hour 7/1/21 – 6/22/22

Custodian I (FPM) – Johnny Cha, Brian Worley

Salary: \$16.75 per hour 7/1/21 – 6/30/22

68. Short Term/Seasonal

Administrative Secretary-Non-Instructional (Welcome Center) – Kristle Hunderman

Salary: \$21.50 per hour 6/21/21 – 6/30/21

Administrative Secretary-Non-Instructional (Welcome Center) – Kristle Hunderman

Salary: \$21.50 per hour 7/1/21 – 6/30/22

Administrative Secretary I (ITP) – Elise Theriault

Salary: \$16.75 per hour 6/1/21 – 6/30/21

Special Programs Clerk (Roadrunner Hub/CalFresh) – Shontia Thomas

Salary: \$18.50 per hour 7/1/21 – 6/30/22

Account Clerk Senior (Business Services) – Debra Baker

Salary: \$22.00 per hour 6/21/21 – 6/30/21

Account Clerk Senior (Business Services) – Debra Baker

Salary: \$22.00 per hour 7/1/21 – 6/30/22

Bus Driver (FPM) – Christopher Schoof

Salary: \$18.50 per hour 6/1/21 – 6/30/21

Bus Driver (FPM) – Christopher Schoof

Salary: \$18.50 per hour 7/1/21 – 7/31/21

Bus Driver (FPM) – Brandy Crow

Salary: \$18.50 per hour 7/1/21 – 8/13/21

Financial Aid/Vet Assistant II (Financial Aid) – Claire Yang

Salary: \$20.00 per hour 6/21/21 – 6/30/21

Financial Aid/Vet Assistant II (Financial Aid) – Claire Yang

Salary: \$20.00 per hour 7/1/21 – 6/30/22

Program Director (CDC) – Julie VanderEyck

Salary: \$39.50 per hour 7/1/21 – 7/31/21

Communication Planner – Allan Bee

Salary: \$55.00 per hour 7/1/21 – 6/30/22

USS Technician (ITSS) – Eric Schell

Salary: \$25.25 per hour 7/1/22 – 6/30/22

Special Projects (HR) – Angela Bell

Salary: \$38.00 per hour 7/1/21 – 6/30/22

NFNRC Chair (NFNRC) – Kimberly Harrell

Salary: \$51.50 per hour 7/1/21 – 12/31/21

69. Professional Expert

Nursing – Kristin Sinha, Anai Arbaca-Good, Mikaela Hansen

Salary: \$45.00 per hour 8/1/21 – 6/30/22

Nursing – Heidi Irby, Bayleigh Fountain, Haylee Vowles, Amanda Abelar, Christina Huff, Andrea Slater

Salary: \$45.00 per hour 8/18/21 – 6/30/22

EMT/Paramedic – Autumn Martinelli, Willow Allen, William Perkins, Noah Woodard,

Salary: \$14.50 per hour 7/1/21 – 6/30/22

Medical Doctor/Supervising Physician (SHC) – Richard Turner

Salary: \$130.00 per hour 7/1/21 – 6/30/22

Foster/Kinship Care – Senta Burton, Lisa Jackson-Cattrell, Paul Aylworth

Salary: \$55.00 per hour 7/1/21 – 6/30/22

Foster/Kinship Care – Russell Hansen

Salary: \$65.00 per hour 7/1/21 – 6/30/22

Crime Scene Actor – Barry Warren, Heidi Jens, Lucas LaPant, Shelly Lerch, Kevin Ballment, Tessara Bouma, Anthony Carrillo, Rajvir Duhra, Cameron Garlick, Heather Hull, Jessica Leppanen, Trinity Maxey, William Robinson, Alexandra Smith, Carson Smith, Riley Smith, Palmer Stamps, Kourtney Velazquez, Kayla Von Seggern

Salary: \$14.00 per hour 7/1/21 – 6/30/22

Manipulative Skills/Evaluator – Corey Broin, Michael Gagliasso, Benjamin Gheller, Mason James, Derek Langston, Garrett Lee, Michael Mandy, Jake Miille, Elias Saracco, Makaila Stritzel, Benjamin Sullivan, Ricky Teasley, Austin Wiseman, Austin Yount, Jeff Hildenbrand, Kelly Upson

Salary: \$14.50/\$16.75 per hour 7/1/22 – 6/30/22

Manipulative Skills/Evaluator – Garen Chobanian, Kevin Diessner

Salary: \$14.50/\$16.75 8/12/21 – 6/30/22

Manipulative Skills Assistant – Jerilyn Houseworth, Mary Barker, Heath Rasmussen, Marc Reed, Jarrod Valdes

Salary: \$23.75 per hour 7/1/22 – 6/30/22

Mental Health Therapist (SHC) – Karen Johnson

Salary: \$41.50 per hour 7/1/21 – 6/30/22

Business Consultant (Small Business Development Center) – Rico Cuneo

Salary: \$35.00 per hour 7/1/21 – 6/30/22

70. **Retirements/Resignations**

Retirement, Custodian 1 (FPM) – Albert Ross-Walcott

Effective: July 16, 2021

Retirement, Dean Student Services – Jo Anna Birdsall

Effective: July 30, 2021

Retirement, Instructional Career Specialist - Renee Argetsinger

Effective: August 13, 2021

Retirement, Special Programs Clerk (EOPS) – Judy Higgins

Effective: November 16, 2021

Resignation, Program Coordinator, Grants – Kelsey Harrington

Effective: June 30, 2021

Resignation, Clerk 1 (CHC) – Jeneva Smith

Effective: July 1, 2021

Resignation, Cosmetology Instructor – Jay Pothier

Effective: August 3, 2021

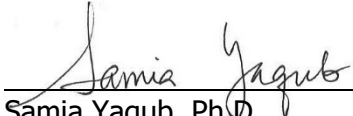
Resignation, Custodian 1 (FPM) – Thomas McDonnell

Effective: August 4, 2021

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval of Contracts	Item No: 21-8155 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$96,700.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

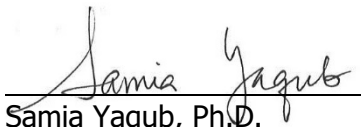
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue/(Expense)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/21	6/30/22	Butte County Office of Education	California Adult Education Program Allocation	(\$194,171.00)	Restricted General	Career & Technical Education	Guleff
7/1/21	6/30/22	Hamilton Unified School District	California Adult Education Program Allocation	(\$217,678.00)	Restricted General	Career & Technical Education	Guleff
7/1/21	6/30/22	Glenn County Office of Education	California Adult Education Program Allocation	(\$513,052.00)	Restricted General	Career & Technical Education	Guleff
7/1/21	6/30/22	Oroville Union High School District	California Adult Education Program Allocation	(\$1,208,644.00)	Restricted General	Career & Technical Education	Guleff
7/1/21	6/30/22	Paradise Unified School District	California Adult Education Program Allocation	(\$116,033.00)	Restricted General	Career & Technical Education	Guleff
1/1/22	12/31/22	Chancellor's Office California Community Colleges	Letter of Agreement to establish fiduciary responsibility for InCommon Federation Participation Agreement Subscription Fees	(\$451,000.00)	Restricted General	CCC Technology Center	Stoup
			TOTAL REVENUE CONTRACTS	\$0.00			
			TOTAL EXPENSE CONTRACTS	(\$2,700,578.00)			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

<p>Subject: Approval of Contract to Purchase Tenable Product from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36</p>	<p>Item No: 21-8156 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p>
<p>Category: Contracts</p>	<p>Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Vice President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

The District’s California Community Colleges Technology Center (CCCTC) Department requires Tenable.sc for the CCCTC Information Security Center. Funding will be allocated from the Shared Infrastructure Program grant.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded California Participating Addendum Number 7-16-70-36 as a source to purchase the required Tenable.sc from SHI International Corporation, as needed during the term December 21, 2021 through December 20, 2022, in the amount not to exceed \$278,872.48. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this California Participating Addendum contract best meets the needs of the District.

Recommendation

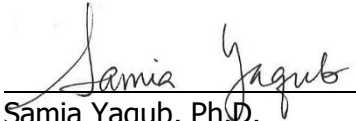
It is recommended that the Board of Trustees approve the purchase of the required Tenable.sc from SHI International Corporation utilizing California Participating Addendum Number 7-16-70-36, per the terms of the contract, for the term of December 21, 2021 through December 20, 2022, in the amount not to exceed \$278,872.48.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of the required product from SHI International Corporation in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Investment Strategy for OPEB Trust	Item No: 21-8157 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In 2010, the District established a Section 115 trust fund with CalPERS, the California Employers' Retiree Benefit Trust (CERBT) fund, dedicated to prefunding Other Post-Employment Benefits (OPEB) to cover the cost of retiree medical premiums. At that time, the CERBT provided only one investment strategy. Today, the CERBT provides three different investment strategies in which a district may choose to participate that allows districts to balance the risks and returns in their investment portfolios. The District is currently invested in Strategy 1, which is considered the most aggressive investment strategy and is the most volatile in terms of risk.

An investment in CERBT is not a bank deposit and it is not insured nor guaranteed by the Federal Deposit Insurance Corporation (FDIC) or any other government agency. It is possible to lose money by investing in this portfolio. The portfolio's risk depends in part on the portfolio's asset class allocations and the selection, weighting and risks of the underlying investments. Per Board Policy 6320 – Investments, the preservation of principal shall be of primary importance.

Per the District's actuary, changing to a more conservative investment strategy will decrease the valuation interest rate and thereby increase the measured Total OPEB Liability (TOL), but would reduce the risk. Plan conditions which might cause an employer to consider a strategy with a lower expected investment return volatility include whether the plan is well funded, and asset preservation.

Status

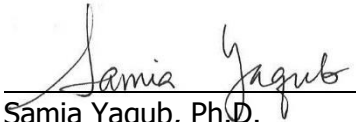
As of August 2, 2021, the balance in the District's CERBT was \$42 million. The District's TOL reported on the last Actuarial Report in 2019 was \$27.3 million. If the District were to switch from Strategy 1 to the more conservative Strategy 3, the expected rate of return would decrease from 7.59% to 6.22%, and the District's TOL would increase by approximately \$2 million. Investment returns on Strategy 3 would still more than cover the annual costs of retiree medical premiums and the investment risk would be reduced.

Recommendation

It is recommended that the Board of Trustees authorize the Administration to switch the OPEB investment portfolio from CERBT Strategy 1 to CERBT Strategy 3 to help ensure the financial stability of the District OPEB trust fund.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Partnership Agreements and Appendixes	Item No: 21-8158 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Student Services	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Peter Gitau Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Assembly Bill 288 (AB 288) was enacted January 1, 2016 and added to the California Education Code Section 76004 and then Assembly Bill 30 (AB 30) was enacted November 18, 2019 and amended the California Education Code Section 76004.

AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) Partnership Agreement with the governing board of a California public school district consistent with Education Code Section 76004. Butte-Glenn Community College District has developed CCAP Partnership Agreements to provide high school students the opportunity to earn college and high school credit simultaneously while gaining a jump start on post-secondary education.

As mandated by law, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment CCAP partnership agreements and appendixes at an open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreements and appendixes. (Ed. Code, § 76004, subd. (b))

Status

Butte-Glenn Community College District would like to enter into CCAP Partnership Agreements with Biggs, Chico, Durham, Gridley, Hamilton, Long Valley Charter, Oroville, Orland, Paradise, and Willows School Districts beginning on July 1, 2021 and ending on June 30, 2024.

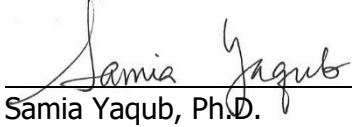
Also, Butte-Glenn Community College District would like to propose CCAP Appendixes which identify specific Dual Enrollment course details for the 2021/22 school year with Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Inspire, Las Plumas, Long Valley, Oroville, Orland, Paradise, Pleasant Valley, Thompson Peak, and Willows High Schools.

Recommendation

It is recommended that the Board take comments from the public and approve the proposed CCAP Partnership Agreements with Biggs, Chico, Durham, Gridley, Hamilton, Long Valley Charter, Oroville, Orland, Paradise, and Willows School Districts beginning on July 1, 2021 and ending on June 30, 2024 and approve the proposed CCAP Appendixes which identify specific Dual Enrollment course details for the 2021/22 school year with Biggs, Chico, CORE Butte, Durham, Gridley, Hamilton, Inspire, Las Plumas, Long Valley, Oroville, Orland, Paradise, Pleasant Valley, Thompson Peak, and Willows High Schools.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval of the 2021-24 PFA/CWA Collective Bargaining Agreement	Item No: 21-8159 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Labor Negotiations	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Collective Bargaining Agreement between the District and the Part-Time Faculty Association/Communication Workers of America (PFA/CWA) expired on June 30, 2021.

Status

The District and PFA/CWA reached a tentative agreement for a new three-year contract in July 2021. PFA/CWA members voted to ratify the agreement in July 2021. The new three-year agreement will be for the term of July 1, 2021 – June 30, 2024.

Recommendation

It is recommended that the Board of Trustees approve the PFA/CWA 2021-24 Collective Bargaining Agreement.

**SUMMARY OF ALL
TENTATIVE AGREEMENTS BETWEEN PFA/CWA AND DISTRICT FOR
COLLECTIVE BARGAINING AGREEMENT
2021-2024**

3.4 Requests for District Information – Per the provisions of Assembly Bill (AB) 119 (2017), sections 3555-3559 of the Government Code (GC), and the Public Records Act GC Section 6254.3 absent a waiver by PFA, the District will:

- (1) provide PFA 10 days' notice of every orientation session absent an urgent critical unforeseen need,
- (2) provide PFA with access to new hires during any orientation session,
- (3) provide PFA with contact information on new hires within 30 days of hire or the first pay period of the month after the employee is hired, whichever is later, and
- (4) also provide PFA with a list of all employees' names and contact information contained in 3.4.2.d every 120 days.

3.4.1 District Notice to PFA of New Hires. The District shall provide PFA notice of any newly hired employee (full name, date of hire, and classification), within ten (10) days of date of hire, via an electronic mail.

3.4.2 Employee Information

- a. "Newly hired employee" or "new hire" means any employee in the bargaining unit who is still employed as of the date of the new employee orientation. It also includes all employees who are or have been previously employed by the District and whose current position has placed them in the bargaining unit represented by PFA. For those latter employees, for purposes of this article only, the "date of hire" is the date upon which the employee's employee status changed such that the employee was placed in the PFA unit.
- b. The District shall provide PFA with contact information on the new hires. The information will be provided to PFA electronically via a mutually agreeable secure FTP site or service within 30 days of hire or the first pay period of the month after the employee is hired, whichever is later. The required contact information is contained in section 3.4.2(d) below. This information shall be provided to PFA regardless of whether the newly hired employee was previously employed by the District.
- c. Periodic Update of Contact Information: The District shall provide PFA with a list of all bargaining unit members' names and contact information on the last working day of September, January, and May. The information will be provided to PFA electronically via a mutually agreeable secure FTP site or service. The required contact information is contained in section 3.4.2(d) below.

- d. The contact information for new hires as outlined in section 3.4.2(b) and the bargaining unit member periodic update required under section 3.4.2(c) shall also include the following information on file with the District, with each field listed in its own column:
- i. First Name;
 - ii. Middle initial;
 - iii. Last name;
 - iv. Suffix (e.g. Jr., III)
 - v. Job Title;
 - vi. Department;
 - vii. Primary worksite name;
 - viii. Work telephone number;
 - ix. Home Street address (incl. apartment #)*
 - x. City
 - xi. State
 - xii. ZIP Code (5 or 9 digits)
 - xiii. Home telephone number (10 digits);*
 - xiv. Personal cellular telephone number (10 digits);*
 - xv. Personal email address of the employee;*
 - xvi. Employee ID;
 - xvii. Hire date.

*Employees may opt out of disclosure of their complete home address, home telephone number, personal cellular telephone number, and personal email on file with the District by notifying District Human Resources in writing. However, the District may not encourage employees to make such requests. The employees must ask of their own accord without prompting by the District.

3.4.3 New Employee Orientation

- a. "New employee orientation" means the onboarding process of a newly hired public employee, whether in person, online, or through other means or mediums, in which employees are advised of their employment status, rights, benefits, duties and responsibilities, or any other employment-related matters.
- b. The District shall provide PFA mandatory access to its new employee orientations. PFA shall receive not less than ten (10) days' notice in advance of an orientation, except that a shorter notice may be provided in a specific instance where there is an urgent need critical to the District's operations that was not reasonably foreseeable.
 - i. The PFA representative designated by the Chapter President will be provided the first fifteen (15) minutes to conduct the orientation with the new employee(s). This time will not be extended, including if the PFA representative is late.
- c. The orientation session shall be held on District property or conducted remotely during the workday of the employee(s), who shall be on paid time.

3.12 Association Bargaining Committee Compensation

- 3.12.1 A maximum of three (3) authorized unit members of the Association Bargaining Committee will be compensated \$300.00 per month, to be split equally between the Association and the District, for each month the collective bargaining agreement is being actively negotiated, for a maximum of six (6) months.
- 3.12.2 The District will provide up to one thousand dollars (\$1,000) to share equally (50% District/50% Association) the expenses with the Association for either release time and/or travel and conference for unit members on official Association business. This is in addition to any other release time provided under other provisions of the Agreement.
- 3.12.3 The District will provide up to \$2,500 per semester to the Association's President for union work provided on behalf of the District and the Association. Any additional pay for union work will be paid for by the Association. This stipend will be subject to COLA increases.
- 3.12.4 All charges claimed under Section 3.12.1 shall be jointly pre-approved by the Association's President and the Vice President for Administration.

6.6.3 Frequency of Formal Administrative Evaluation:

The District will make every effort to conduct formal evaluation of associate faculty during the first semester of employment and at least once every six semesters of service. However, in no instance will student feedback or other material be considered that was not developed and collected within the past six semesters of service. Included in the evaluation process is the requirement for a pre-observation conference and a post-performance evaluation conference. Per Article 6.9, a post-performance evaluation conference shall be conducted by the administrative evaluator or their designee. Should an associate determine that they will not be evaluated fairly by the administrative evaluator and/or designee, the associate may request that another agreed upon administrative evaluator and/or designee be assigned to conduct the evaluation. The initial pre-observation conference (in the first semester of employment) and all post-performance evaluation conference meetings (at least once every six semesters of service) will be conducted face-to-face. The District will pay the associate faculty member being evaluated for these face-to-face conference meetings. This payment will be at the current meetings rate contained in the Extra Duty Stipend Schedule for Associate Faculty. See the HR website for current schedule.

6.6.3 Change "6.6.5" reference to read "6.9" regarding Performance Evaluation Conference and Summary.

6.8 Process for Formal Written Administrative Evaluation of Associate Instructors:

- 3. An associate faculty who determines that they have been evaluated unfairly may appeal the evaluation to the evaluator's next most immediate supervisor. The associate faculty member may then request an additional evaluation by an evaluator agreed upon by the associate instructor, the original evaluator, and the individual to whom the appeal was made. In all disputes, the Vice President for Instruction shall be the final authority.

- 6.10 Timing Sequence: The initial pre-observation conference (in the first semester of employment) and all post-performance evaluation conference meetings (at least once every six semesters of service) will be conducted face-to-face. The District will pay the associate faculty member being evaluated for these face-to-face conference meetings. This payment will be at the current meetings rate contained in the Extra Duty Stipend Schedule for Associate Faculty. (See the HR website for current schedule.) Once the initial paid pre-observation has been completed, associates may elect to conduct pre-observation conferences (non-paid) by phone, email, or by scheduling a face-to-face meeting.
- 7.6.3.c Change "6.6.5" reference to read "6.9" regarding Performance Evaluation Conference and Summary.
- 7.6.4.a Change "6.6.2 and 6.6.3" references to read "6.6.3 and 6.6.4" regarding frequency of evaluations.
- 9.5.2 If a satisfactory resolution is not reached within ten (10) days of the discussion, the grievant shall present, within ten (10) days thereafter, on the "Statement of Grievance Form," (Appendix "B") the grievance in writing to the first level educational administrator (Director or Dean) who reports to a Vice President or designee and simultaneously to the Association Grievance Committee.
- 9.5.4 In the event the grievant is not satisfied with the decision at Level I, the decision may be appealed on the appropriate approved form to the appropriate vice president or designee, within ten (10) days.
- 9.5.10 If the grievant is not satisfied with the decision at Level II, they may appeal the decision in writing within ten (10) days to the Superintendent/President or designee.
- 10.1.1.b Sick leave will be accrued during the Fall, Spring, summer and winter semesters.
- 10.1.1.e Sick leave may be used for medical purposes of the employee or members of the employee's immediate family (as defined in 10.2.3) only. Such leave shall be reasonably scheduled so as to interfere as little as possible with the operations of the District and shall be of reasonable duration. Whenever possible, unit members shall report absences at least two (2) hours prior to scheduled duty hours to the immediate supervisor.
- 10.1.8: If eligible for sick leave, whether utilizing leave or not, the member will notify the District upon absence. Absences for associate faculty are reported via email on an Exception Notice from the department. If absent five (5) or more consecutive duty days or two (2) or more consecutive duty weeks (whichever is less), the member shall provide the District, upon request, with a statement from a physician verifying the necessity of such absence."
- 11.1 Salary Schedules
Part-time Faculty Equity Funds have been incorporated into the part-time faculty salary schedule. One additional step has been added to the salary schedule for credit-lecture hours only. (This additional step does not include non-credit, lab, non-instructional, P.E. activity, or

special load.) See Appendix D for education, teaching and/or student development experience requirements for initial placement, and step and column movement.

- 11.1.1 For the term of this agreement, salary schedules will be increased using funding available to increase part-time faculty salary schedules by the same cost-of-living (COLA) percentage granted to full-time instructional faculty. The COLA funding will be split as mutually agreed to by PFA and the District to help bring individual salary schedules to the 20 district average in the first year of this contract. For each of the following years, the same COLA awarded to full-time instructional faculty will then be added each year to the salary schedule for the duration of the contract. The Supervisor/Coordinator Salary Schedule, the Extra Duty Stipend Schedule and the mandatory meeting rate will be increased by the same percentage granted to full-time instructional faculty for the term of this agreement.
- a. The 20 District Average is calculated, where possible, by adding the highest hourly rate and the lowest hourly rate and determining the average paid for the associate faculty for the same 20 districts selected from the Recalculation Apportionment Reports (Exhibit C) for the preceding year as used by BCEA. The ten districts whose funded apportionment FTES is above Butte College and the ten districts below will be selected. The benchmark salary equals the highest non-doctorate without special increments paid by the comparable districts. The highest two and lowest two districts are excluded; the average of the remaining districts are then compared to Butte College.
 - b. In the event that a salary schedule "correction" would decrease the hourly rates from the previous year, that decrease would not be implemented but would offset future increases.
 - c. Associate faculty will be compensated for coaching per the attached schedule. This schedule will be adjusted by the method described in 11.1.1 a & b above (Appendix D).
 - d. The extra duty stipend will be adjusted by the method described in Section 11.1.a & b above (Appendix D).
 - e. All salary schedule adjustments made to Appendix D will be effective for any work agreements made after July 1.
- 11.2.3 The District will establish an office hour pool of money each year in an amount equal to the Part-time Faculty Office Hour funding provided by the state, but no less than \$100,000.
- 11.2.4 In order to be eligible for office hour pay, an associate faculty member must teach at least 10% lecture hour equivalent. Eligible office hours will be paid at a rate of \$25 per hour. Eligibility for funding will be determined using criteria in section 11.2.5. Office hour pay will be available to those associate faculty members who choose to apply for office hour funding. Hours paid may vary based on the number of faculty applying and the availability of funding provided by the state Part-time Faculty Office Hour reimbursement program.
- 11.3 Other Compensation

11.3.1 Mandatory Department or District Meetings - If the administration deems it necessary to have associate faculty attend other meetings, i.e. department meetings or faculty-wide meetings, they will be paid at the mandatory meeting rate as listed in Appendix D. (The mandatory meeting rate per Appendix D will be increased to \$25 per hour beginning in 2021-22.)

11.3.2 Mandatory Compliance Trainings

- a. If the administration deems it necessary for associate faculty to complete mandatory online compliance trainings, including, but not limited to Blood Borne Pathogen and Sexual Harassment Prevention training, they will be paid the mandatory meeting rate for each hour of training required by the District.
- b. If the administration deems it necessary for associate faculty to complete mandatory compliance trainings that require work outside of training time, they may be paid at a higher rate for each hour of training required by the District, up to \$50.00 per hour, depending on funding.

11.3.3 Committee Appointments

- a. Associate faculty who are appointed to serve on college committees as per the Institutional Effectiveness Handbook will receive a \$250 stipend per semester or a \$500 stipend for the academic year.
<https://www.butte.edu/community/about/pba/documents/governance/Institutional%20Effectiveness%20Manual.pdf>
- b. Associate faculty who are appointed to serve on a hiring committee will be paid \$50 per hour of service.

11.3.4 Extra Duty Stipends - Associate faculty who are appointed to serve on the Academic Senate, the Curriculum Committee, or the Accreditation Steering Committee will be paid the Extra Duty Stipend as listed in Appendix D. (The Extra Duty Stipend for serving on the Accreditation Steering Committee will be \$1,000 per year beginning in 2021-22.)

11.4 Multiple Assignments Travel - Employees who, during the course of a continuous assignment, are required to travel from one worksite directly to another worksite, such as counselors during Reg-2-Go, will be paid for travel time and will be eligible for mileage reimbursement. Employees will not be eligible for compensation for travel time or mileage reimbursement to or from their remote worksite or their home. If an employee accepts separate assignments at different locations on the same day, such as an associate who teaches at the Main Campus and Glenn County Center on the same day, travel time will not be compensated, however, the employee will be eligible for mileage reimbursement.

18 ASSOCIATE FACULTY SENIORITY AND CLASS ASSIGNMENT

18.1 Faculty Seniority

18.1.1 The District shall establish and maintain seniority lists by discipline for all unit

members. The District will send to the PFA/UPTE Association office updated seniority lists within forty-five (45) days of the completion of each semester, including summer.

- 18.1.2 Each bargaining unit member will accrue seniority based on actual load credit per class taught in a given discipline starting with the 1986-87 academic year. A special "Seniority Disciplines" list has been established for the sole purpose of establishing seniority and may be found in Appendix F.
- 18.1.3 Any unit member who chooses not to work for the District for five (5) sequential terms, including summer session, shall be dropped from the seniority list(s) and all seniority privileges lost. If and when a former member returns to work, seniority will begin to accrue with that semester. Members will, however, retain the step and class for their rate of pay upon being rehired.
- 18.1.4 All unit members possessing equal seniority, who did not work for the District prior to 1986-87, shall have their seniority standing determined by lot.
- 18.1.5 Unit members possessing equal seniority, who worked for the District prior to 1986-87, shall have their seniority standing determined by mutual agreement, based on total load taught prior to 1986-87. Any disputes shall be resolved through a review of personnel records.
- 18.1.6 Seniority lists shall be recalculated each term, ~~retained~~ posted in the appropriate area office, posted in the appropriate online area, and be available for review by unit members. It is the responsibility of each unit member to review the lists for accuracy. Any suspected inaccuracy should be brought to the attention of the appropriate administrator for resolution.
- 18.1.7 An associate faculty member may retire and retain their seniority if they submit a letter to the District indicating they are retiring with the intent to continue to teach. Retired annuitants who come back to teach after retirement will be evaluated in their first semester teaching after retirement. Retired annuitants, who choose not to teach for three (3) sequential terms, including summer session, shall be dropped from the seniority list(s) and all seniority privileges lost.
- 18.1.8 Upon retirement of a full-time academic employee, if they wish to teach, their seniority will be determined starting with the 1986-87 academic year for any overload class, the same as for current unit members
- 18.1.9 New associate faculty hires are considered "probationary" until the unit member receives a positive evaluation and is recommended for reemployment. Seniority rights are not in effect until such time. The District will make every effort to conduct formal evaluations of associate faculty during the first semester of employment. If a formal evaluation is not completed by the end of the second semester of a unit member's employment, that member's seniority rights will begin after his/her second semester as determined by the formal evaluation procedures outlined in Article VI, Section 6.6.2. If the unit member's performance is deemed unsatisfactory, the unit member may enter into a probationary third term with an improvement plan outlined by the unit member's supervisor or designee. Seniority for previous semesters will be awarded after the unit member successfully completes the conditions of the improvement plan. If the unit member's performance is still deemed unsatisfactory at the end of the improvement plan, the District may withhold further employment.

18.1.10 Unit members serving as site supervisors have ~~re-hire rights~~ reemployment preference based on seniority for Fall and Spring Semesters. Starting with the most senior site supervisor, members will be given the first right of refusal of assignments for the maximum hours allowed by the District (ten (10) hours per week) providing the District is scheduling enough hours of site supervision to make this possible.

18.1.11 Unit members other than teaching will accrue seniority on the basis of total cumulative hours of employment per term.

18.2 Associate Faculty Availability Information Form

18.2.1 During the Fall semester of each academic year the Human Resources Office will distribute an Associate Faculty Availability Information Form to associate faculty members on the seniority list(s) via email and if available, other electronic media. This distribution will be done using official Butte College email addresses. This form is designed to provide a mechanism by which the District can be advised of the future availability of a given associate faculty member for continued employment. The faculty member is expected to return the completed form to the District within forty-five (45) days. After returning the form, it is the responsibility of each unit member to take the initiative in advising the District of any changes in availability. Availability forms not returned within 45 days are treated the same as not available to work (for seniority purposes).

- a. In the event that an associate faculty member fails to submit and/or update the required Associate Faculty Availability Form, the District will be at liberty to fill staffing vacancies using another instructor. The Associate Faculty Availability Form will be the only acceptable means by which to notify the District of availability.

18.3 Assignment

18.3.1 Assignment refers to course subject, time, location and days course is to be taught.

18.3.2 Per Education Code, reemployment preference refers to unit members with seniority who will have preference in regards to first right of refusal of assignment.

18.3.3 At the discretion of the administration, overload and assignments shall be given to full-time current academic employees before classes are made available to the associate instructors.

18.3.4 After the above have been assigned, then unit members shall be assigned. The right of assignment is retained by the District. Whenever feasible, those unit members possessing seniority shall have their reemployment preferences taken into consideration before assignments are made to those who possess less seniority. Seniority does not give any unit member the "right" to teach a specific class/segment of a class.

18.3.5 Unit members have reemployment preference based on seniority for Fall, Spring and Summer semesters. Starting with the most senior member, unit members will be given the first right of refusal of assignments allowed per California Education Code Section 87482.3. The terms of reemployment preference for part-time, temporary faculty assignments based on the minimum standards up to the range of sixty percent (60%) to sixty-seven percent (67%) of a full-time equivalent load providing the District is scheduling enough assignments to make this possible. Although not earned during the

Winter Session, seniority will be used when making assignments for Winter.

- 18.3.6 The District reserves the right of assignment.
- a. Nothing in this provision provides unit members with rights to a specific class or assignment. When an assignment requires a specific expertise beyond minimum qualifications, the District may require proof of competency in the subject matter; proof may include demonstrated experience in the subject matter within the previous five (5) years by having taught, taken classes, etc.
 - b. Nothing in this provision provides unit members with rights to assignment at a specific location. When required by a school site, the District reserves the right to assign a particular site supervisor, for example an employee of the school, to that specific site. Under no circumstance will a new employee be imposed on the unit by a host site administration.
- 18.3.7 Whenever class cancellations result in a full-time faculty member being under load, in re-arranging schedules every reasonable effort will be made to bump the least senior associate faculty member in that faculty service area--however, if the least senior associate faculty member being bumped is teaching a class at a time that conflicts with the other scheduled classes of the full-time faculty member, bumping will continue based upon seniority, until such scheduling conflicts are mitigated. However, under no circumstances may a full-time faculty member bump an associate faculty member simply to retain an overload in the form of banking or an extra pay assignment. Whenever bumping occurs for whatever reason, classes will be assigned on the basis of 18.3.3.
- 18.3.8 If a unit member signs an agreement for an assignment and then rescinds any or all of it one month prior to the assignment beginning, the District may suspend the union member for the following semester. In the event a unit member rescinds, for a second time, any or all of an assignment one month prior to the assignment, the District may revoke the unit member's rehire rights. A unit member who must rescind an assignment either for health reasons or family emergencies shall be exempt from suspension; however, the unit member shall provide the District with verification (e.g., statement from physician, lawyer, etc.) of the need for such an action.
- 18.3.9 A year-long work agreement does not supersede first right of refusal of assignment.
- 18.3.10 In the event two identical classes are merged in order to make minimum cap, the instructor with the most seniority may be assigned the class.
- 18.3.11 In the event two classes within like disciplines should merge (art, languages, science, etc.) seniority may be one of the criteria used by chairs in determining course assignment.
- 18.3.12 Nothing in the above is to be construed as granting "bumping" rights to associate faculty unit members on the basis of seniority should any given associate instructor's class not make; (2) Seniority, although worthy of note, will not necessarily be a deciding factor should a unit member apply for a full-time position with the district; (3) The word "feasible" in provision 18.3.4 is intentionally broad, suggesting the full range of synonyms, including "possible", "reasonable", and "suitable".

18.3.13 Visiting Professors – In order to avoid cancelling a class or impacting a program, and in an effort to support diversity and internationalize the campus, the District may utilize a visiting professor to staff an assignment when the following criteria are met:

1. The hiring department has followed the seniority process as outlined in Article XVIII, 18.3.5 and there are unstaffed assignments; AND
2. There are no candidates in the associate faculty pool eligible for hire in the discipline.

The visiting professor will be unpaid as a volunteer and shall meet the minimum qualifications to teach in the discipline of the assignment, per the California Community Colleges Chancellor's Office as verified by the Human Resources Department. The visiting professor is not a unit member and will not accrue seniority.

Article XXIII (*Change Duration and Reopeners to Article XXIV*)

SAFETY AND CAMPUS CLOSURES

1. District Compliance – The District and unit members shall conform to and comply with all health, safety and sanitation requirements imposed by state or federal law or regulations adopted under state or federal law.
2. Safety Committee – Up to two (2) unit members may be appointed by the Academic Senate to the district Safety Committee which reviews health, safety, sanitation and working conditions to ensure compliance with Section 1 of this article. The committee shall make recommendations to the Vice President for Administration concerning improvements in health, safety, sanitation and working conditions.
3. The bargaining unit members on the safety committee shall be paid at the hourly/meeting pay rate to carry out obligations under Section 2 of this article assigned by the safety committee.
4. No Discrimination - No unit member shall be in any way discriminated against as a result of reporting any condition believed to be a violation of Section 1 of this article.
5. The District may require unit members to wear or use equipment or gear that it determines to be necessary for the requirements of safety and/or health, in which case the District shall provide the required equipment or gear and training in its use.
6. Each unit member shall be responsible for reporting any accident or injury that occurs to him/her/them self. The accident or injury shall be reported to the immediate supervisor as soon as possible after the occurrence.
7. In the case of an unplanned situation that renders a unit member's work space and/or work tools unavailable, unit members shall follow the requirements contained in section 10 of this article for campus closures.

8. Unit members have a responsibility to advise the District immediately of any conditions on school premises which constitute an unreasonable danger to the health, safety, or welfare of students, employees or the public.
9. No employee shall be retaliated against for identifying and/or expressing concern about any safety-related issue(s).
10. In the event of a non-emergency campus closure, for example a power shutoff when the physical campus is closed but the college is still open for instruction, all faculty will be responsible for continuing instruction and/or service to students via a remote modality. Faculty must communicate with their students, provide alternative class assignments, and otherwise maintain their usual, contracted work activities. Faculty who cancel classes or are otherwise unavailable during a non-emergency campus closure, must follow the sick leave and personal leave policies and procedures contained in this agreement.

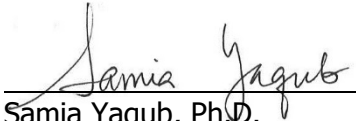
Appendix G MOU 2/19 Part Time Faculty Job Descriptions

The District and PFA agree to the following job descriptions:

- Defensive Tactics Arrest Control Supervisor
- Emergency Vehicle Operations Supervisor
- Evening College Site Supervisor
- Fire Fighter Academy Supervisor
- Fire Training Coordinator
- Instructional Firearms Range Supervisor
- Law Enforcement Training Coordinator
- Physical Training Supervisor
- Recruit Training Officer

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval of 2021-2022 Board Goals	Item No: 21-8160 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

At the June 30, 2021 special session of the Board of Trustees, the Board discussed their goals for the academic year 2021-2022.

Status

Dr. Yaqub compiled the goals into a list to present to the Board for final approval.

Recommendation

The Superintendent/President recommends the Board of Trustees approve the enclosed 2021-2022 Board Goals.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD of Trustees

BOARD GOALS 2021-2022

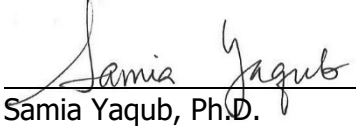
Approved by the Board of Trustees: *Pending*

The Board of Trustees will:

1. Adopt new trustee area boundaries.
2. Evaluate and monitor the short and long-term impact of COVID-19 on health and safety, student access, instruction, student success, work conditions, and the budget. Adopt appropriate policies as needed.
3. Review and approve the Institutional Self-Evaluation Report, monitor the accreditation process, and participate in the site visit.
4. Continue support of the Foundation, to include a joint meeting with the Foundation to discuss Fact Sheet and Goals, and ways the Trustees can support the Foundation.
5. Review and monitor current equity plan.
6. Continue Board DEI training including discussion of the Book in Common.
7. Monitor college enrollment and support programs to include a study session on enrollment strategies and success.
8. Address OPEB Trust investment policy.
9. Promote innovation and operational efficiency.
10. Schedule study sessions, spotlight presentations, and/or other reports (written/oral/virtual) on the following topics:
 - a. Crisis management
 - b. Measure J Update
 - c. Programs to help underserved populations enter and succeed in tech fields
 - d. HEERF funding highlights
 - e. Trustee Fellowship "Tracking Latinx Student Progress" to include a review of the RP Group Study results and next steps
 - f. DEI training
 - g. Equity Plan update
 - h. Enrollment strategies and success
 - i. Guided Pathways
 - j. Cyber Security
 - k. College Programs

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Approval of 2021-2022 Superintendent/President Goals	Item No: 21-8161 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

At the June 30, 2021 special session of the Board of Trustees, Dr. Yaqub presented to the Board a list of her goals for the academic year 2021-2022.

Status

After input from the Board, Dr. Yaqub finalized the list to present to the Board for approval.

Recommendation

The Superintendent/President recommends the Board of Trustees approve the enclosed 2021-2022 Superintendent/President Goals.



Superintendent/President Goals, 2021-2022

Approved by the Board of Trustees: *Pending*

The Superintendent/President goals for 2021-2022 are grouped into nine categories:

- Health and safety of students, faculty and staff
- Student success and completion
- Accreditation
- Board responsibilities and communication
- Diversity, equity, and inclusion
- Human resources
- District facilities
- District finances
- Community relations

These goals are in alignment with the Chancellor's Office Vision for Success and the District's Strategic Initiatives:

1. Enhancing a Culture of Completion and Goal Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Process for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Equity and Inclusiveness

Health and Safety of Students, Faculty, and Staff

(Initiatives 1, 2 and 3)

1. Ensure a safe and smooth transition back to in-person work and learning following CDPH and Cal/OSHA guidance

Student Success and Completion

(All Initiatives)

2. Provide incoming students clear pathways in the form of first-semester metamajors schedules
3. Complete the RP Group Study of Hispanic Student Transfer Experience
4. Institute student success programs aimed at eliminating equity gaps, such as the Umoja Program

Accreditation

(All initiatives)

5. Ensure the ISER is approved by all constituent groups and the ACCJC site visit is successful

Board Responsibilities and Communication

(All Initiatives)

6. Lead a successful redistricting process
7. Update Board on the Trustee Fellowship project, Tracking Latinx Student Progress, and ensure the Board reviews Latinx student success data and the District's plan for improved success
8. Provide additional DEI and anti-racism training for trustees

Diversity, Equity, and Inclusion

(Initiatives 2 and 6)

9. Incorporate Diversity, Equity, Inclusion and Anti-racism into strategic planning
10. Incorporate the Chancellor's Office 2020 Call to Action in District planning

Human Resources

(Initiatives 2, 3 and 4)

11. Conduct a classification study of all classified and MSC employees

District Facilities

(Initiatives 4 and 5)

12. Explore the creation of a capital fund to support future district facility needs

District Finances

(Initiative 1 and 4)

13. Implement an enrollment management plan that ensures increased enrollments and efficiencies, as well as improved recruitment and retention strategies
14. Ensure new HEERF funding is allocated to maximize student access, re-engagement, and achievement
15. Address the OPEB Trust investment policy

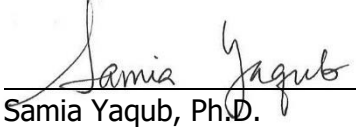
Community Relations

(Initiatives 1, 2 and 6)

16. Develop new relationships with community leaders throughout the District

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 11, 2021

Subject: Discussion of COVID-19 Vaccination Requirement	Item No: 21-8162 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In March of 2020, the Butte-Glenn Community College District Board of Trustees declared the COVID-19 pandemic a public health emergency and directed the Superintendent/President to take any and all actions necessary to continue District operations and preserve the health and safety of the District's students and employees. Since that time, safe, effective, widely available, and free vaccines have been developed and distributed throughout the United States and the State of California.

The State of California recently announced that all state employees and workers in health care and high-risk congregate settings will be required to show proof of full vaccination or be subject to strict COVID-19 mitigation protocols, including testing at least once per week (Governor's announcement is attached). Both the State of California and the California Community Colleges Chancellor's Office have encouraged local governments and community college districts to adopt similar vaccination requirements (Chancellor's advisory memo is attached). Similarly, the federal government will require all federal employees to be vaccinated against COVID-19 or face repeated testing mandates in response to the spread of the Delta Variant.

Status

A draft COVID-19 Vaccination Interim Board Policy is included should the Board of Trustees decide to establish a COVID-19 vaccination requirement. This policy, if adopted, would direct the Superintendent/President to take any and all actions necessary to develop and implement a COVID-19 vaccine requirement for District employees.

The District shall negotiate with all employee organizations to adjust the terms and conditions of employment to meet this requirement.

California Implements First-in-the-Nation Measures to Encourage State Employees and Health Care Workers to Get Vaccinated

Published: Jul 26, 2021

State employees and health care workers must show proof of vaccination or get tested regularly

State encourages all local governments and businesses to adopt similar measures

SACRAMENTO – Today, the State of California is taking decisive action to combat the spread of COVID-19 and protect vulnerable communities – implementing a first-in-the-nation standard to require all state workers and workers in health care and high-risk congregate settings to either show proof of full vaccination or be tested at least once per week, and encourage all local government and other employers to adopt a similar protocol.

“We are now dealing with a pandemic of the unvaccinated, and it’s going to take renewed efforts to protect Californians from the dangerous Delta variant,” said Governor Gavin Newsom. “As the state’s largest employer, we are leading by example and requiring all state and health care workers to show proof of vaccination or be tested regularly, and we are encouraging local governments and businesses to do the same. Vaccines are safe – they protect our family, those who truly can’t get vaccinated, our children and our economy. Vaccines are the way we end this pandemic.”

California will also be requiring health care settings to verify that workers are fully vaccinated or tested regularly. Unvaccinated workers will be subject to at least weekly COVID-19 testing and will be required to wear appropriate PPE. This requirement also applies to high-risk congregate settings like adult and senior residential facilities, homeless shelters and jails. These steps will help protect vulnerable patients and residents.

The new policy for state workers will take effect August 2 and testing will be phased in over the next few weeks. The new policy for health care workers and congregate facilities will take effect on August 9, and health care facilities will have until August 23 to come into full compliance.

Despite California leading the nation in vaccinations, with more than 44 million doses administered and 75 percent of the eligible population having received at least one dose, the state is seeing increasing numbers of people who refused to get the vaccine being admitted to the ICU and dying. This increase is heavily due to the Delta variant, which is more contagious and kills people faster:

- As of last week, California’s statewide case rate more than quadrupled from a low in May of 1.9 cases/100,000/day to at least 9.5 cases/100,000.
- Our testing positivity was at a low of 0.7 percent in June, now it has risen to 5.2 percent.
- Our hospitalizations were at a low in June of under 900, and we are now approaching 3,000.
- The vast majority of new cases are among the unvaccinated, with 600 percent higher case rates among the unvaccinated than for those who are vaccinated.

“California has administered more vaccines than any other state, with 75 percent of those eligible having gotten at least one dose, and we were weeks ahead of meeting President Biden’s 70 percent goal. But we must do more to fight disinformation and encourage vaccine-hesitant communities and individuals,” said Health and Human Services Secretary Dr. Mark Ghaly. “The Delta variant is up to 60 percent more infectious than the Alpha strain but many times more infectious than the original COVID-19 strain. If you have been waiting to get vaccinated, now is the time.”

The State of California remains committed to keeping the state’s economy open while ensuring that employees feel safe in the workplace. To that end, the state is encouraging employers to ensure that their employees are vaccinated, and will lead by example by implementing new vaccination measures for state and health care workers.

In addition to these new measures, the state continues its efforts to vaccinate Californians. Last week, California surpassed 2 million newly vaccinated individuals since launching its incentive program, [Vax for the Win](#). The program

increased HPI Q1 vaccinations, and increased doses administered to the Latinx population by 10 percent. It also successfully slowed the rate of decline that California was experiencing in vaccination rates. The program's peak showed a [33 percent increase](#) in vaccinations, "outpacing the inoculation trends in much of the country," including more recently a 4.4 percent increase for the week ending July 14 – a promising sign in California, as vaccination rates declined nationwide.

In the preliminary data for the week ending July 25th, we've seen an increase of 16 percent in the number of people getting their first doses of the Johnson and Johnson vaccine, from 220,294 two weeks ago to 254,807 this past week. We are seeing this trend very broadly, representing 51 out of 58 counties.

Other Vaccine Outreach and Equity Efforts. California has proactively engaged in a multi-pronged outreach and incentives strategy to reach holdouts, especially in communities hardest hit by the pandemic and those who have been particularly reticent (e.g., homebound, limited transportation and flexibility, higher vaccine hesitancy and/or living in a more remote area). Efforts have become more surgical and continue to be data driven: transitioning from mass sites to smaller, more targeted efforts, and continuing to intensify our outreach and education efforts by deploying mobile capacity, and to otherwise make it easier for people to access vaccines. Such outreach/incentive efforts to achieve greater equity have included:

Multimedia and Multicultural Public Education Campaigns. The Let's Get to Immunity Campaign is now accompanied by a youth 12+ campaign reaching families. Efforts are leveraging partnerships with over 400 ethnic media outlets that cover over 25 languages, including indigenous languages.

'Get Out the Vaccine' Phone Bank and Door-Knocking Campaign. Modeled after successful ground-level campaigns, the state "Get Out the Vaccine" effort coordinates with 70 community-based organizations. As of July 13, the "Get Out the Vaccine" campaign has resulted in 1.3 million conversations to promote vaccination via personal phone calls and door-to-door canvassing in less advantaged neighborhoods in California.

Supporting Community Organizations for Outreach, Direct Appointment Assistance and Referrals. California's investment and public-private partnerships total \$127.7 million in support of approximately 500 community-based organizations for outreach to underserved communities. A subset of these organizations have already facilitated approximately 184,986 vaccine appointments and 710,429 referrals to appointment platforms or providers.

Health Care Provider-Based Efforts. A new community provider grant program called the CalVaxGrant, (beginning July 12 through August 13), is intended to reimburse practices up to \$55,000 to set up their offices as small, community-based COVID-19 vaccination sites. As trusted messengers, doctors, pediatricians and providers can proactively reach community members as well as answer questions when patients come into their offices. The Department of Health Care Services is also working to increase the vaccination rates of Medi-Cal recipients including: engaging managed care plans in weekly calls, encouraging their outreach to patients, sharing weekly beneficiary vaccination data and disseminating a Quality Improvement Postcard with strategies and techniques to address vaccine hesitancy.

Community/Business Partnerships

- **Barbershops:** "Helping Communities Help Themselves" is a partnership with the Black Beauty and Wellness Foundation that has established 100 statewide barber shops, beauty shops and beauty supply stores as community-based COVID-19 resource centers. Shops and stylists are promoting information about vaccines and masking up until you are vaccinated.
- **Higher Educational Institutions:** The campaign has engaged the CCC, CSU, and UC systems, as well as the AICCU (Association of Independent California Colleges and Universities) to share information about the Vaccinate ALL 58 campaign and opportunities to partner and encourage more students to get vaccinated so they can safely return to campus. Each of these groups was provided a customizable toolkit.
- **School-Based Organizations:** School based organizations are assisting with a back-to-school push through a toolkit and earned media opportunities.
- **Faith-Based Outreach:** Faith-based organizations and leaders are trusted messengers in their communities. Through these networks, the campaign is able to provide clear, factual and accurate information about vaccines to

faith leaders and their communities. Many of these partnerships have led to co-hosting vaccine clinics in the faith communities.

- **McDonald's:** McDonald's is hosting over 150 [vaccination pop-up clinics](#) at more than 80 restaurant locations in 11 different LHJs across the state. 107 have already been completed.
- **Six Flags:** More than 42,000 of 50,000 available Six Flag tickets have been distributed at 100 participating vaccine locations throughout the state, mainly in low-income and high-need areas. Nearly every participating provider reported that the ticket incentive helped improve patient turnout, with one provider saying tickets helped encourage patients' family members to get vaccinated. Another provider reported seeing a large uptick in teens deciding to get vaccinated to get a ticket.

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General Counsel
Office of the General Counsel

Date: May 7, 2021

To: CEOs Listserv
CSSOs Listserv
CBOs Listserv

From: Marc LeForestier
General Counsel

2021-01 Advisory - Mandated COVID-19 Vaccinations in California community colleges

It is more than a year since the onset of the COVID-19 pandemic, which has infected more than 32 million Americans, and killed more than 572,000 of us. In response to the pandemic, California community colleges have operated almost entirely remotely and taken numerous steps to adapt to our new reality. There are signs that California will return to some semblance of normal in the not-too-distant future.

As of today, California has administered 12 million vaccinations, and 30.3 percent of the population is fully vaccinated. All people above the age of 16 are now eligible for vaccination,¹ and California has the lowest infection rate of any state in the Nation. According to a recent New York Times report, 89 vaccines are in human clinical trials and 23 are in the final testing phase. The Governor has announced a June 15 target date for full reopening, depending on vaccination supply and a low and stable hospitalization rate.

¹ The Pfizer vaccine is authorized and recommended for individuals 16 years of age and older. The Moderna and Janssen (Johnson & Johnson) vaccines are authorized for individuals 18 years of age and older. News reports indicate approval of the Pfizer vaccine for 12-15 year olds is anticipated within days. And today, Pfizer announced that it is requesting priority review of its vaccine for approval, and within a few weeks the FDA will set a goal date for approval. Under the priority review process, FDA action generally occurs within 6 months.

This positive news is somewhat offset by other developments. Around the World, and in the United States, more contagious and potentially dangerous variants of the virus continue to spread. Existing vaccines appear to be effective in protecting against variants, but this is not certain. Questions remain about whether vaccinated individuals may spread the virus. In addition, 37 percent of adults under 40 in the United States population claim they will refuse vaccination for religious, medical, political, or other reasons, likely providing a viral reservoir as an ongoing source of re-infection and new variants.

Colleges and universities around the country are now grappling with whether to impose a vaccination requirement as a condition for individual students and employees to return to campus. Widespread vaccination will be the most effective way to ensure campus safety, yet the emergency status of the vaccines and implementation concerns have prevented a clear consensus about the advisability of such mandates. The vast majority of institutions of higher education are at least “strongly encouraging” all members of their respective communities to be vaccinated, but it is likely that a significant number of students and employees will remain unvaccinated. On April 23, the University of California and the California State University both announced that they would impose a vaccination requirement upon students, faculty, and staff at the beginning of the fall 2021 term, provided a vaccine has obtained regular approval from the Food and Drug Administration, and is sufficiently available.²

This advisory provides community college districts with an explanation of their authority to impose a vaccination requirement, surveys factors districts should consider when determining whether and how a vaccine mandate could be implemented, and directs districts to resources for more in-depth consideration of the issues a vaccine mandate will raise.

² The Chronicle of Higher Education is tracking the colleges and universities that are requiring vaccinations. Its list includes more than 200 institutions at this time. [College Covid-19 Vaccination List](https://www.chronicle.com/blogs/live-coronavirus-updates/heres-a-list-of-colleges-that-will-require-students-to-be-vaccinated-against-covid-19?cid=gen_sign_in), available here: https://www.chronicle.com/blogs/live-coronavirus-updates/heres-a-list-of-colleges-that-will-require-students-to-be-vaccinated-against-covid-19?cid=gen_sign_in (last visited May 4, 2021).

Note that this advisory is not formal legal advice. Whether and how a vaccine mandate should be implemented within a community college district, or on a campus, will require consideration of many local, college-specific, and individual factors. It will be critical for districts to consult with their legal counsel to address the delicate issues a vaccine requirement will raise.

A. Vaccination Authority Rests with Community College Districts

Provisions of California law, taken together, indicate that the responsibility for determining whether to impose a vaccination requirement is within the authority of community college districts. First, the California Constitution and the Education Code make clear that community college districts have authority to “act in any manner that is not in conflict with or inconsistent with, or preempted by, any law and that is not in conflict with the purposes for which community college districts are established.” (Ed. Code, § 70902, subd. (a)(1); Cal. Const., art. IX, § 14.) We are aware of no California law that is inconsistent with community college districts having authority over the vaccination of their campus populations. To the contrary, where the Legislature has enacted relevant statutes, it has refrained from regulating community college district authority over vaccinations, but has identified community college districts as having authority over communicable diseases.

The Health and Safety Code states that the California Department of Public Health must adopt regulations over the enforcement of vaccine requirements “in consultation with the Trustees of the California State University, and the Regents of the University of California.” This section makes no reference to consultation with the California Community Colleges Board of Governors or the Chancellor’s Office, implying this authority rests with community college districts. (Health & Safety Code, § 120390.) The Legislature has also mandated that the University of California and California State University “require the first-time enrollees at those institutions who are 18 years of age or younger . . . provide proof of full immunization against the hepatitis B virus prior to enrollment.” (Health & Safety Code, § 120390.5.) Again, this provision does not purport to regulate community colleges districts.

In contrast, the Education Code expressly contemplates community college district responsibility over the management of communicable diseases. Governing boards of community college districts are required “to cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in students”

(Ed. Code, § 76403) and “may exclude ... students suffering from contagious or infectious diseases” (Ed. Code, § 76020, subd. (a)). Districts must also require newly-employed faculty to demonstrate they are free from communicable diseases, and may require a medical exam for this purpose. (Ed. Code, § 87408.) Taken together these responsibilities demonstrate that decisions regarding on-campus control of disease, including matters related to vaccination, has been left to the local governance of community college district officials, according to their local policy structures, and in coordination with local health officials.

B. Mandating an FDA Approved Vaccine Would be Lawful

United States Supreme Court precedent and federal and state laws provide a strong basis for districts to impose a vaccine mandate on their employees and students to protect public health and safety. It has been established for at least 100 years that vaccine mandates are a lawful public safety measure that will withstand challenges based on civil liberty concerns. (*Jacobson v. Massachusetts*, 197 U.S. 11 (1905).) In addition, federal and state occupational safety laws impose a general duty upon employers to keep the workplace free from recognized hazards likely to cause death or serious physical harm. (See, e.g., 8 Cal. Code Regs. § 3203.) Recent guidance from the Equal Employment Opportunity Commission (EEOC) indicates that a mandatory COVID-19 employee vaccination program would be lawful, but that employers must make reasonable accommodations for employees with medical conditions or sincerely held religious beliefs that prevent vaccination.

One of the difficult legal questions that surrounds a COVID-19 vaccine mandate relates to an individual’s right to refuse vaccination under federal regulations related to the emergency use of vaccines. All available COVID-19 vaccines are “unapproved,” but distributed under a Federal Drug Administration “emergency use authorization.” The FDA may authorize unapproved medical products for use on an emergency basis to prevent life-threatening conditions caused by biological threats, provided certain criteria are met and there are no adequate, approved, and available alternatives. (12 U.S.C., § 21 U.S.C. § 360bbb-3(e).) One of these criteria is that individuals must be informed that they may refuse a vaccine made available under an emergency use authorization. (21 U.S.C. § 360bbb-3(e)(1)(A)(ii)(III).)

The American Council on Education has stated that even under the emergency use authorizations, “the legal right of institutions to require COVID-19 vaccination for students seems likely to be upheld as vaccine availability increases.” This conclusion is based on the

rationale that because students are on campus voluntarily, they are under no compulsion to be vaccinated. However, it is also possible that a vaccine mandate under the emergency use authorizations could be viewed as undermining an individual's federal right to refuse, if educational benefits or employment rights would be adversely affected by a refusal. In addition, such a vaccination requirement may invite litigation alleging that the district is facilitating unlawful human experimentation.³ Accordingly, colleges and universities may decide to impose a vaccine mandate only after vaccines receive regular approval, and there is adequate availability. According to the Chronicle of Higher Education, regular vaccine approval might begin to occur in the late spring or summer, 2021, but there is no clear timeline that assures vaccinations will be approved prior to the fall term, 2021.

B. Implementing a Vaccine Mandate

Although districts may impose a vaccine requirement, whether such a step should be taken will depend on the unique circumstances facing each college district. In addition, the circumstances surrounding the pandemic will continue to evolve over time, as will recommendations from federal, state, and local health officials. Districts should consult the latest available information when considering vaccination requirements, their implementation, and other mitigation measures.

District officials will want to consider how the risks and benefits of a vaccine requirement should be weighed against a number of factors, including administrative burdens, enforcement, the campus population, enrollment, collective bargaining, the availability of other safety measures, and the views of campus stakeholders.

³ An organization calling itself “California Educators for Medical Freedom” has sued the Los Angeles Unified School District, contending that the school district’s COVID-19 vaccine mandate violates the prohibition against nonconsensual human experimentation, and analogizes Nazi medical experimentation during the Second World War. (*CEMF v. LAUSD*, United States District Court, Central District of California, Case No. 21-cv-02388.) The district court will hear CEMF’s preliminary injunction motion on May 17, 2021.

1. *Litigation Risk*

One of the prominent themes in vaccine mandate discussions is the threat of litigation, and its avoidance. Realistically, because COVID-19 vaccination has been politicized, litigation risk will not be reduced to zero, no matter what decisions colleges make surrounding a vaccine mandate. The anti-vaccination community and others may look for test cases involving vaccine mandates; and individuals may sue if they believe they acquired an infection on campus due to the absence of a mandate, or to lax enforcement of a mandate.

Districts should focus decision-making on their core mission to serve the educational interests of their students, and to do so in a safe and secure environment for learning. If these considerations are central to district decision-making, are memorialized in district policies based on rational criteria, and supported by training that requires consistent application across campus units, districts will position themselves well to defend against litigation. These policies should be widely communicated so that students, faculty, and staff are aware of the measures taken to protect them, the limitations of such measures, and understand their own obligations to protect themselves and others.

2. *Federal and state law requires vaccine mandate exemptions and accommodations.*

Federal and state civil rights laws will require that any district vaccine mandate must include exemptions for medical necessity and sincerely held religious beliefs.⁴ Whether to extend exemptions to other students will be within the discretion of district officials. Whatever threshold a district chooses for offering an exemption, they will impose potentially significant administrative burdens on community colleges. These burdens may be exacerbated if anti-vaccine sentiment causes significant numbers of students and staff to claim these exemptions without having a medical necessity or a sincerely held religious belief.

⁴ The rationale and legal standards applicable to these exemptions and their accommodation are explained in guidance provided by the Equal Employment Opportunity Commission (EEOC) that has been echoed in legal memoranda circulated throughout the California Community Colleges. These details are not repeated here, but the EEOC materials are linked in the resources section below.

Among the exemption-related issues college districts will need to consider, are the following:

- whether to allow a “personal exemption” in addition to medical and religious exemptions;
- identifying the individuals entitled to claim these exemptions;
- whether to require a doctor’s note,⁵ or disclosure of religion⁶ to verify a person’s entitlement to an exemption;
- whether to allow self-certification of an exemption, or an opt-out under which the basis of an exemption is not stated;
- how to address marginalized groups and individuals who may be distrustful of the vaccines due to our history of discrimination;
- how to reduce barriers to vaccination experienced by non-traditional or low-income students;
- for individuals claiming an exemption, the district will need to provide an individualized interactive process to identify appropriate accommodations, which may involve adjustments to job duties, remote work or learning, isolation of individuals in campus locations, ventilation, limiting interactions, mask requirements, social distancing, testing, symptom reporting, and contact tracing;
- how to minimize burdens on students in the accommodations process to reduce the risk of creating new barriers to student success;

⁵ Several conditions may prevent an individual from being vaccinated, including underlying medical conditions that currently may include HIV, comorbidities, autoimmune disorders, immunocompromised, pregnancy and breastfeeding, and serious allergic reactions. Districts need not inquire into what medical condition an individual may have; if proof will be required, it is sufficient that a medical doctor indicate their patient is exempt.

⁶ Vanderbilt University Medical Center has compiled a list of religions and their positions on vaccines. [VUMC, Immunizations & Religion](https://www.vumc.org/health-wellness/news-resource-articles/immunizations-and-religion) (available at <https://www.vumc.org/health-wellness/news-resource-articles/immunizations-and-religion>, last visited Apr. 2, 2021). Although consideration of a religion’s formal tenets might be a reasonable starting place to evaluate a person’s sincerely-held religious beliefs, the EEOC advises employers to assume that assertions of sincerely-held religious beliefs are made in good faith, unless there is an objective basis for questioning the beliefs. If a district intends to pursue this inquiry, there are multiple factors to consider that are outlined in the EEOC guidance linked in the Resources Section below.

- how accommodations should change based on local community or campus transmission rates;
- whether accommodations issues can be avoided by designating positions or classifications of employees as remote; and
- whether the framework for accommodations will require positions or classifications to be designated as requiring in-person, on campus work.

One issue that has been widely discussed is that some employees will contend that because they have performed their work remotely during the pandemic, remote work should become their permanent norm. In some circumstances, this contention may be at odds with the mission of the college and the interests of students, which should be at the center of these decisions. Districts should apply rational criteria to determine whether job duties can be performed as remote work, or should be performed in-person or may be performed as a hybrid.

3. *Enforcement of a Vaccine Mandate*

Districts that choose to adopt a vaccine mandate will need to consider how to enforce the mandate. One obvious implication of a mandate is that districts should assume that the college population is returning to campus in reliance upon a higher level of safety than if no vaccine mandate was imposed. Accordingly, districts will want to establish how the vaccine mandate will be enforced, draft formal enforcement policies that are shared with the campus community.

Aspects of enforcement districts should consider include the following:

- whether non-vaccinated people can rely upon an honor system of vaccine reporting;
- whether to require proof of vaccination (copy of vaccination card, personal attestation, or other);⁷
- whether vaccination should be required as a condition of enrollment;
- whether and how vaccination records will be maintained;

⁷ Confirmation that someone has been vaccinated does not require the disclosure of confidential medical information.

- how to coordinate a vaccine requirement with local K-12 districts for dual enrollment students;
- whether and what form of discipline should be imposed on students and employees who violate the mandate;
- what administrative process will ensure due process leading to the imposition of discipline for violations, how long it will take, how much it will cost, and how likely it will contribute to litigation risk;
- how to ensure district policies will be applied uniformly to avoid discrimination allegations;
- how the mandate will apply to, and be enforced against, a general public that is accustomed to having access to community college campuses;
- who will be responsible for various elements of enforcement; and
- how enforcement procedures should be adjusted based on local community or campus transmission rates.

4. *Collective Bargaining*

The Educational Employment Relations Act (EERA) of 1976 requires collective bargaining within California community college districts. The scope of employee representation includes wages, hours of employment, and other “terms and conditions of employment” which is broadly defined and would include most of the issues referenced in this advisory that would impact community college district employees. (Gov. Code § 3543.2, subd. (a)(1).)

Just as districts entered into negotiations with their employee organizations to adjust the terms and conditions of employment at the beginning of the pandemic, to the extent districts need to modify the terms and conditions of employment to prepare for a return to campus, further negotiations will be required. Special attention should be given to whether the accommodation and enforcement of a vaccine requirement will necessitate employees performing new or non-traditional duties.

5. *Other OSHA and Workers’ Compensation Considerations.*

The Occupational Safety and Health Act generally requires employers to maintain a workplace free of hazards that may cause death or serious injury. (29 U.S.C. § 654(a)(1).) Mandating or strongly encouraging employees to receive the COVID-19 vaccine may be

required under this general duty. Employees may not refuse to comply with a valid safety rule and expect to be protected from discipline. (29 Code. Fed. Regs. § 1977.22.) However, an employee who refuses vaccination based on a “reasonable belief” that their medical condition creates a real danger of death or serious injury from a vaccine may be protected under OSHA’s anti-retaliation provisions.

OSHA requires districts to maintain records of work-related injuries. A vaccine mandate will likely establish that an adverse reaction to a required COVID-19 vaccine will constitute a work-related injury that triggers this record-keeping requirement. (29 Code Fed. Regs. § 1904.7.)

Similarly, adverse reactions to a mandated COVID-19 vaccine will very likely be a compensable injury under California’s workers’ compensation laws. (*Maher v. Workers’ Compensation Appeals Bd.* (1983) 33 Cal.3d 729, 734-735; *Roberts v. U.S.O. Camp Shows, Inc.* (1949) 91 Cal.App.2d 884, 885.) This factor probably should not weigh heavily in a district’s decision to require vaccination. First, the value to a workers’ compensation award for the typical adverse reaction would likely be insignificant to negligible. Secondly, it is not clear that eschewing a mandate in favor of a “strong recommendation” of vaccination would protect districts from workers’ compensation awards for adverse reactions.

6. *What vaccines should satisfy a vaccine mandate?*

Any vaccine that is approved by the FDA or authorized by the FDA for emergency use should satisfy a district vaccine mandate. However, another category of vaccines should also be considered. As more vaccines are approved around the World, international students may receive vaccines that are not distributed or widely known in the United States. The World Health Organization is tracking the development of vaccinations internationally, and maintains a guidance document that shows their approval status.⁸ Presumably, these vaccinations will also provide a level of protection that should satisfy a district mandate.

⁸ World Health Organization, [Vaccines Guidance Document](https://extranet.who.int/pqweb/sites/default/files/documents/Status_COVID_VAX_04May2021.pdf), available here: https://extranet.who.int/pqweb/sites/default/files/documents/Status_COVID_VAX_04May2021.pdf (last visited, May 4, 2021).

In contrast, the Federal Trade Commission has issued a number of advisories warning the public about scam COVID-19 cures.⁹ Districts obviously should not view scam treatments as satisfying a vaccine mandate. Familiarity with the latest guidance from the Center for Disease Control, the World Health Organization, and the Federal Trade Commission should help districts distinguish between legitimate international vaccines and scam treatments.

7. *Communications with the Campus & Policy Adoption.*

Districts that choose to implement a campus vaccine mandate should continue to remain apprised of the latest available information about the safety, effectiveness, and availability of vaccines. Districts should adopt and regularly update policies that explain their vaccine requirements, the benefits of their adoption, their limitations, and the responsibilities of students and employees to assist in their implementation. Information about COVID-19, vaccinations, and district policies should be widely distributed and available, and all members of the campus community should have meaningful avenues to express their concerns.

8. *Supporting Administrative and Enforcement Costs.*

Community college districts should also consider the immediate and ongoing funds necessary to support the administrative and enforcement costs of a vaccine requirement. State funding is available in the form of unrestricted state general funds, California State Lottery funds for technology, and the COVID-19 Response Block Grant. The federal government has also provided substantial funding in the institutional portion of the three tranches of the Higher Education Emergency Relief Fund (HEERF).

C. Additional Resources

Community college districts should remain up-to-date on COVID-19 related developments, including local conditions. The California Department of Public Health website includes a

⁹ Federal Trade Commission, [FTC continues to crack down on companies peddling fake COVID treatments and cures](https://www.consumer.ftc.gov/blog/2021/04/ftc-continues-crack-down-companies-peddling-fake-covid-treatments-and-cures), Apr. 29, 2021, available here: <https://www.consumer.ftc.gov/blog/2021/04/ftc-continues-crack-down-companies-peddling-fake-covid-treatments-and-cures> (last visited May 4, 2021).

page that identifies local health department. This, and other important resources, are linked below.

- American Council on Education, [Issue Brief: Requiring \(or Urging\) COVID-19 Vaccinations at Colleges and Universities for Fall 2021](#), available at: <https://www.acenet.edu/Documents/Issue-Brief-COVID-Vaccines-March-2021.pdf>, last visited May 4, 2021).
- California Community Colleges Chancellor's Office, [COVID-19 Resource Page](#), available here: <https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Communications-and-Marketing/Novel-Coronavirus/co-communications-to-colleges> (last visited May. 4, 2021).
- California Department of Public Health (CDPH), [Local Health Departments Page](#), available here: <https://www.cdph.ca.gov/Pages/LocalHealthServicesAndOffices.aspx>, last visited Apr. 1, 2021).
- CDPH, [COVID-19 Industry Guidance, Higher Education](#), available at: <https://files.covid19.ca.gov/pdf/guidance-higher-education--en.pdf> (last visited May. 4, 2021).
- California Department of Industrial Relations (CalOSHA), [COVID-19 Guidance and Resources](#), available at: <https://www.dir.ca.gov/dosh/coronavirus/> (last visited May 4, 2021).
- Center for Disease Control (CDC), [State School and Childcare Vaccination Laws](#), available here: <https://www.cdc.gov/phlp/publications/topic/vaccinations.html> (last visited May 4, 2021).
- CDC, [COVID-19 Vaccine](#), available at: <https://www.cdc.gov/vaccines/covid-19/index.html> (last visited May 4, 2021).
- CDC, [Workplace Vaccination Program](#), available at: <https://www.cdc.gov/coronavirus/2019->

[ncov/vaccines/recommendations/essentialworker/workplace-vaccination-program.html](https://www.cdc.gov/nCoV-2019/vaccines-recommendations/essentialworker/workplace-vaccination-program.html) (last visited May 4, 2021).

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BP 2900 Interim COVID-19 Vaccination Requirement

References: Education Code 70902, 76020, 76032, 76403, 87408, 87408.6, 87732, 88021
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The Butte-Glenn Community College District (District) is committed to protecting the health and wellbeing of students, faculty, staff, administrators, and the communities it serves, as well as maintaining higher education access and attainment for our students. As the District works toward the safe resumption of increased on campus learning, working and other activities, it embraces a comprehensive strategy designed to reduce the likelihood of transmission of the COVID-19 virus. The novel coronavirus and the disease it causes, COVID-19, is a global pandemic and has resulted in widespread severe illness and death worldwide, in the United States, and in California.

In furtherance of this commitment to providing a safe and healthy environment, the district requires that all employees who access on-site campus/district programs in person or who participate in district operated or controlled off-site district/college services in person comply with this policy. Employees are required to be fully vaccinated against COVID-19 unless approved as exempt due to verified medical or religious reasons (as defined in federal or state laws and regulations). Those who do not receive a COVID-19 vaccination will be subject to rigorous testing and must comply with other safety measures.

The Superintendent/President shall establish administrative procedures to implement this policy.