



NOTICE OF REGULAR MEETING

March 10, 2021 | 1:00 p.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/585525830>
iPhone one-tap: +12532158782,585525830#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 585 525 830

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu. Please submit the following information:

1. Your name; 2. Meeting Name and Date; 3. Agenda Item Number; 4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis
Ms. Zoey Jimenez, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

3. **Approval of Consent Agenda**

Approval of Minutes February 11, 2021 (Special)	Action	
Approval of Minutes February 17, 2021 (Special)	Action	
Approval of Minutes February 17, 2021	Action	
Approval of Warrants	Action	21-8091
Ratification of Contracts	Action	21-8092
Quarterly Financial Report for the Quarter Ended December 31, 2019	Action	21-8093
Authorization to Increase Student Health Services Fees	Action	21-8094
Probationary Faculty First and Second Year Recommendations, 2020-2021	Action	21-8095
Approval and/or Ratification of Personnel Actions <u>Management</u> <u>Employments</u> <u>Academic Employees</u> <u>Employments</u> <u>Classified Employees</u> <i>Employments, working out-of-class, temporary increase</i> <u>Temporary Employees</u> <i>Substitutes, Short Term/Seasonal, and Professional Expert</i>	Action	21-8096

4. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

6. **Finance**

Acceptance of 2019-20 Independent Audit Report and Measure J Financial and Performance Audit Reports	Action	21-8097
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7. **Administration**

California Community College Trustees (CCCT) – Board Member Election	Action	21-8098
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8. **Future Dates**

April 14, 2021	Regular Meeting	Teleconference	1:00 p.m.
May 19, 2021	Regular Meeting	Teleconference	1:00 p.m.
June 30, 2021	Special Meeting	Teleconference	9:00 a.m.
June 30, 2021	Regular Meeting	Teleconference	3:00 p.m.

9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code Section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code Section 54956.95:

b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District

c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

Pursuant to Government Code Section 54956.9:

d. CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of
Section 54956.9
1 potential case

10. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session
item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL MEETING

February 11, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Thursday, February 11, 2021, at 2:00 PM, via teleconference.

Board Members Present Mr. John Dahlmeier, President (via teleconference)
Ms. Julie Boss, Vice President (via teleconference)
Mr. Rick Krepelka, Clerk (via teleconference)
Mr. John Blacklock (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)

Board Member Absent Mr. Michael Boeger

Foundation Board Present(All attended via teleconference)

Ms. Cindy Foor, President
Mr. Tom Lando, Vice President
Mr. Stan Thompson, Secretary/Treasurer & Past President
Mr. Farshad Azad
Mr. R. Scott Chalmers
Mr. Patrick Christensen, Academic Senate Rep
Ms. Margaret Hughes
Mr. Troy Kidd
Ms. Ruth Ann McKalip, Classified Senate Representative

Staff Members Present (All attended via teleconference)

Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Assistant to the President and the Board of Trustees
Ms. Lisa DeLaby, Director, Institutional Advancement
Ms. Tristan Bosch, Program Administrator, Foundation
Mr. Jim Nicholas, Director Business Services
Ms. Desiree Gonzalez, Institutional Advancement Development Officer

Guests None

President Dahlmeier announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by video conference. Trustees Blacklock, Boss, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Board President Dahlmeier led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Krepelka, Massa, and McGinnis

Nos – none

Absent – Boeger

2. **Communications from the Public**

There were no public comments.

Butte-Glenn Community College District Board of Trustees and Butte College Foundation Board Joint Discussion

Board President Dahlmeier provided welcome remarks and introduced the Foundation Board President Cindy Foor, to introduce the Foundation Board members. Trustee Rick Krepelka and Chair of the Board of Trustees' Foundation Visioning Taskforce gave a history of why the taskforce was formed: to create a more cohesive vision of what the Foundation is. He shared the Visioning Statement as well as the draft Foundation Fact Sheet. The Fact Sheet was created to give relevant information to the Trustees to show measurable items of what the Foundation has done and the benefits the Foundation serves to the District. Trustee McGinnis encouraged equity and requested the Foundation gather diversity data on scholarship applicants to make sure diverse students are being equally supported.

Board President Dahlmeier introduced Lisa DeLaby, Director of Institutional Advancement. DeLaby presented on the endowment, scholarships, grants, as well as fundraising efforts and events. Fundraising Chair, Scott Chalmers went over the Strategic Fundraising Plan for 2020-2021 which included strengthening organizational structure as well as internal and external aid. Development officer Desiree Gonzalez gave an update on development plans and Giving Tuesday funds raised. DeLaby stated that with changes to Title V, a taskforce will come up with ideas on how to use this potential additional funding. The additional funding is solely based on Trustee approval.

3. **Adjournment**

Board President Dahlmeier adjourned the meeting at 3:21 PM.



MINUTES OF SPECIAL MEETING

February 17, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, February 17, 2021, at 11:30 AM, via teleconference.

Board Members Present Mr. John Dahlmeier, President (via teleconference)
Ms. Julie Boss, Vice President (via teleconference)
Mr. Rick Krepelka, Clerk (via teleconference)
Mr. John Blacklock (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)

Board Member Absent None

Staff Members Present **(All attended via teleconference)**
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Dr. Peter Gitau, Vice President
Ms. Virginia Guleff, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President

Guests None

Board President Dahlmeier announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by video conference. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Trustee Massa led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Blacklock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees, Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

2. **Communications from the Public**

There were no public comments.

Study Session: Accreditation Standards I and II

Superintendent/President Yaqub introduced Vice President Greg Stoup to review accreditation standards I and II. Stoup gave a brief overview of Accreditation and the Accrediting Commission for Community and Junior Colleges (ACCJC) and the role of the Board in accreditation. He then reviewed standards I and II. There was a general discussion of the process, planning, and future progress.

3. **Adjournment**

Board President Dahlmeier adjourned the meeting at 12:36 PM.



MINUTES OF REGULAR MEETING

February 17, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, February 17, 2021, at 1:00 PM, via teleconference.

Board Members Present Mr. John Dahlmeier, President (via teleconference)
Ms. Julie Boss, Vice President (via teleconference)
Mr. Rick Krepelka, Clerk (via teleconference)
Mr. John Blacklock (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Ms. Zoey Jimenez, Student Trustee (via teleconference)

Board Member Absent None

Staff Members Present (All attended via teleconference)
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Dr. Kenneth Bearden, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Ms. Denise Adams, Dean of Instruction
Mr. Casey Carlson, Chief of Police
Ms. Lisa DeLaby, Director Institutional Advancement
Ms. Connie Dickens, Admin Secretary
Ms. Teresa Doyle, Dean of Instruction
Ms. Heather Dwyer, Human Resources Benefits Analyst
Mr. Jordan Frazer, Director Student Health Clinic
Ms. Phoebe Hartt, Mathematics Instructor
Ms. Kim Jones, Director, Facilities Planning & Management
Ms. Christie Lee, Supervisor Facilities
Mr. Chris Little, Executive Director of Human Resources
Ms. Andrea Mox, Chief Technology Officer
Mr. Jim Nicholas, Director Business Services
Mr. Dave Stephens, Instructional Technology Specialist
Ms. Rachel Wood, Program Coordinator International Students
Mr. Brad Zuniga, Dean of Student Services

Guests None

Board President Dahlmeier announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Boeger,

Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by video conference. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Trustee Boss led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Blacklock, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

2. **Communications from the Public – Consent Agenda Items**

There were no public comments.

3. **Approval of Consent Agenda, Item 21-8080 to 21-8086**

Staff noted there was a typo on item 21-8083. The year referenced should be 2022, not 2002.

It was moved by Trustee McGinnis, seconded by Trustee Blacklock, to approve the consent agenda as revised.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

4. **Information Reports**

Academic Senate President's Report – Kenneth Bearden

Mr. Bearden stated Academic Senate is organizing their membership around Community of Interests. There will be some changes at the end of the Spring semester to Academic Senate's executive leadership team. He also noted that Brandy Thomas is the recipient of the prestigious Hayward Award for Excellence in Education. Senate is looking at the Campus Climate Survey and creating teams to improve campus climate.

Classified Senate President's Report – Peter Dahl

Mr. Dahl stated Classified Senate received a presentation on Carbon Black cybersecurity which will greatly protect the campus. Classified Professionals Day will be conducted via Zoom and they are working on how to make this event engaging. Classified Senate is also participating in the Climate Survey Taskforce. They are in the planning process for Classified Professional Development week.

Student Trustee Comment – Zoey Jimenez

Ms. Jimenez quoted African Americas in honor of Black History month. She stated BC Connect is officially launched. This online student engagement portal will help students and staff access events and encourage more involvement.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub gave an update on past meetings which included the Board meeting with the Foundation and the Trustee Fellowship Project. Dr. Yaqub stated at the CEO bi-weekly meetings, they've been discussing the legality of requiring vaccinations of both students and staff to return to in-person instruction. There is some conflicting guidance that will need to be worked out. The Emergency Operations Plan was approved, and emergency information will be updated throughout the district. Dr. Yaqub is facilitating at the Statewide ACCCA Summit, leading two sessions called "Women Leaders Rising Up." Next week at the Annual Statewide CEO Conference, she will facilitate a panel on racial equity and inclusive excellence. Dr. Yaqub highlighted this month's Roadrunner Tracks and our African American student experience.

Board Comments

Trustee Dahlmeier is pleased with the progress made with the Foundation. He learned a lot from the accreditation review and is looking forward to the next one. Dahlmeier is glad to see that some sports will be able to play this spring. Trustee Boss stated the Board meeting last week with the Foundation was very productive and she appreciated all of Trustee Krepelka's work and direction. Trustee Krepelka stated he was excited to approve the new courses today. Trustee Boeger is glad to see Butte College managing the Strong Workforce Program and he stressed that he'd like to see all classes return to campus in the Fall. Trustee McGinnis stated on Tuesday the Trustee Fellowship members met to discuss an action plan. There will be a full Board discussion at a later time. He was also glad to see the \$30M in funding from Strong Workforce Program and the job development that will bring to the North State. Trustee Blacklock, along with Trustee McGinnis and President Yaqub, met with Bryon McClenney about the Trustee Fellowship and how to proceed with the goal. Blacklock thanked the staff working on Accreditation as he knows this is a lot of dedication and work.

5. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

6. **Contracts**

Approval of Contracts, Item 21-8087

It was moved by Trustee Blacklock, seconded by Trustee Boss, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Approval of Contract to Purchase Roofing Material from The Garland Company, Inc. utilizing State of California Multiple Award Schedule CMAS Number 4-20-56-0006B, Item 21-8088

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the purchase of the required goods and services from The Garland Company, Inc., utilizing CMAS Number 4-20-56-0006B, per the terms of the California Multiple Award Schedule contract, for the term of February 18, 2021 through May 31, 2021, in the amount not to exceed \$441,104.99 and authorize District staff to execute the necessary contract documents related to the purchase of goods and services from The Garland Company, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Trustee Boeger stated the library roof was only 12 years old and asked about a warranty. Kim Jones, Director of Facilities, stated the roof was resealed 12 years ago but was only guaranteed for 10 years. This current repair will have a 20-year warranty.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Resolution No. 798: Approval of Contract Award for Bid Technology Remodel Project, Item 20-8089

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, approve the award of contract for the Request for Formal Bid Proposals Technology Remodel Project to United Building Contractors, Inc., of Chico, CA as the lowest responsive responsible bidder in the amount of \$5,897,526.00 which equals the Total Bid Proposal Amount. The Board also adopts Resolution No. 798 certifying approval of the award of contract for the Request for Formal Bid Proposals Technology Remodel Project to United Building Contractors, Inc. and the Board authorizes District staff to execute necessary contract documents related to the award of contract

for the Technology Remodel to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Trustee Massa asked if there were any bid protests. Vice President Andy Suleski stated no.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

7. **Administration**

Adoption of Board Policy 2715 and Administrative Procedure 2715: Board Code of Ethics, Item 21-8090

It was moved by Trustee Boss, seconded by Trustee Krepelka, to adopt Board Policy 2715 and Administrative Procedure 2715 as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Dahlmeier, Boss, Krepelka, Blacklock, Boeger, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

8. **Closed Session**

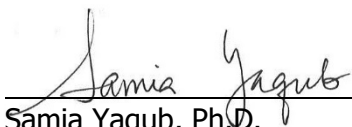
There was no closed session.

9. **Adjournment**

Board President Dahlmeier adjourned the meeting at 1:42 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Approval of Warrants	Item No: 21-8091 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

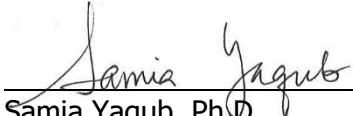
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of February 1, 2021 to February 26, 2021.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	662950 - 663694	\$ 7,076,910.95
Payroll	524580 – 524732	\$ 3,181,052.35
Financial Aid	332537 – 335525	\$ 5,250,763.16

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Ratification of Contracts	Item No: 21-8092 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of February 2021. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
February 2021

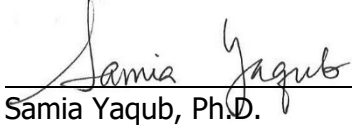
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
3/24/21	3/24/21	Asao Inoue	Virtual workshop	(\$4,000.00)	Unrestricted General	Professional Development	Guleff
3/3/21	3/3/21	Fong Tran	Transfer Summit Virtual Host	(\$2,500.00)	Restricted General	Transfer Counseling Center	Gitau
1/4/21	5/28/21	Deer Park Counseling & Consulting	Supervision of mental health interns, Consultation to Mental Health Specialists, and Real Resilience Training	(\$10,500.00)	Unrestricted General	Student Health Center	Gitau
2/26/21	5/31/21	Deer Park Counseling & Consulting	Resiliency Workshops "Feeling Good and Making Decisions after the Camp Fire"	(\$1,000.00)	Restricted General	Student Services	Gitau
1/21/21	12/31/21	Development Cubed Software, Inc.	Virtual Commencement Technology Services Agreement	(\$5,859.00)	Unrestricted General	Student Services	Gitau
2/25/21	2/25/21	Institute for Democratic Education & Culture	Black History Month Workshop Facilitator	(\$6,000.00)	Restricted General	Student Equity & Achievement	Gitau
2/23/21	2/23/21	Illumine Running, LLC	Gather Film Guest Speaker	(\$750.00)	Restricted General	Student Equity & Achievement	Gitau
2/18/21	Until Terminated	Bidwell Presbyterian Church	Career Work Experience Education Agreement	\$0.00	Unrestricted General	Job Placement & Cooperative Education	Gitau
Upon Purchase	One year	NovEx Novice to Expert Learning, LLC	MedSurg Clinical I Rotation (MSCI) Course Access Terms of Use and Conditions of Service and End User License Agreement	(\$19,009.50)	Restricted General	Health Occupations	Guleff
2/22/21	Upon Payment	ePlus Technology, Inc.	Terms and Conditions for purchase of Palo Alto Support Renewal	(\$24,362.65)	Unrestricted General	Information Technology	Stoup
2/12/21	6/19/22	Palo Alto Networks, Inc.	Palo Alto Support Renewal Data Processing Agreement and End User License Agreement	\$0.00	Unrestricted General	Information Technology	Stoup
2/15/21	5/31/21	Paradise Recreation & Park District	Community Resiliency Model videos production	(\$5,000.00)	Restricted General	Economic Workforce Development	Guleff
Upon Purchase	6 Months	John Wiley & Sons, Inc.	MLO Access Terms and Conditions	(\$2,374.05)	Restricted General	Computer Science	Guleff
2/11/21	2/28/21	Firestorm Wildland Fire Suppression, Inc.	Amendment to Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project extending Term	\$0.00	Restricted General	Contract Education	Guleff
1/7/21	1/7/23	Rotary Club of Paradise District / Rotary Club of Campo Mourao District	Cooperating Organization Memorandum of Understanding to provide support for Paradise Rebuild and Renew Project	\$0.00	Unrestricted General	Industrial Technologies Construction	Guleff
1/25/21	12/31/25	California Department of Fish & Wildlife	Addendum to Instructional Service Agreement to include California General Terms & Conditions	\$0.00	Unrestricted General	Career & Technical Education	Guleff
12/18/20	12/17/21	Inspectlet	Annual Subscription to the Growth Plan Terms of Service	(\$1,295.00)	Unrestricted General	Information Technology	Stoup
Upon Purchase	One Year	Computerland / VMware, Inc.	VMWARE Tools Quote and End User License Agreement	(\$1,054.00)	Unrestricted General	Information Technology	Stoup
3/21/21	3/20/22	Citrix Systems, Inc.	Citrix ADC VPX 1000 Mbps Premium Edition License Agreement	(\$7,920.00)	Unrestricted General	Information Technology	Stoup
2/1/21	6/30/21	Ellese Mello-Buttitta	Health Careers Exploration Summer Institute (HESI) Facilitator	(\$5,000.00)	Restricted General	Regional Director Health	Guleff
1/4/21	6/30/21	The Research & Planning Group	Analysis of program pathways patterns across the NFN region	(\$33,200.00)	Restricted General	North Far North Regional Consortium	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
February 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
2/1/21	12/31/21	Interact Communications	Write 40 feature-length SWP Success Stories CC and K12	(\$53,500.00)	Restricted General	North Far North Regional Consortium	Guleff
1/21/21	11/21/21	Joanne Tippin	Facilitate ACUE Cohort for NFRC	(\$5,000.00)	Restricted General	North Far North Regional Consortium	Guleff
2/1/21	6/30/21	Sheena Tran	K12 Strong Workforce Program audit services	(\$29,835.00)	Restricted General	North Far North Regional Consortium	Guleff
2/15/21	12/31/21	Messenger Publishing Group	Promotional and Marketing Services and Facility Rental to host trainings and provide one-on-one consulting to entrepreneurs and business owners	(\$5,000.00)	Restricted General	Small Business Development Center	Guleff
12/1/20	2/28/21	SpaceData, LLC	Design, setup, provision, and test a TrackPoint GovCloud/HIPAA application for PG&E Project	(\$50,000.00)	Restricted General	Contract Education	Guleff
12/14/20	12/13/22	California Employment Training Panel	Multiple Employer Training Project	\$200,000.00	Restricted General	Contract Education	Guleff
3/1/21	6/30/23	Pacific Gas & Electric	Project management for the instructional oversight and implementation of the Utility Line Clearance Arborist Training contracted for delivery with California Community College Contract Education units	\$4,480,500.00	Restricted General	Contract Education	Guleff
1/1/21	6/30/21	Chabot Las Positas Community College District	Subaward to provide funding to support TeleConnect activities	\$750,000.00	Restricted General	CCC Technology Center	Stoup
2/1/21	2/1/26	Santa Clarita Community College District	Institution Participation Agreement for use of Systems owned or provided by Chancellor's Office California Community Colleges	\$0.00	Restricted General	CCC Technology Center	Stoup
2/5/21	Upon Payment	SHI International, Corp.	SHI Online Customer Resale Terms & Conditions purchase of Smartsheet product	(\$10,640.00)	Restricted General	CCC Technology Center	Stoup
2/27/21	2/26/22	Smartsheet Inc.	Smartsheet for Education plus Pro User Agreement	\$0.00	Restricted General	CCC Technology Center	Stoup
2/5/21	Upon Payment	SHI International, Corp.	SHI Online Customer Resale Terms & Conditions purchase of Tenable Nessus product	(\$1,921.84)	Restricted General	CCC Technology Center	Stoup
1/19/21	1/18/22	Tenable, Inc.	Tenable Master Agreement and License for Nessus Professional - On Premise - Annual Subscription	\$0.00	Restricted General	CCC Technology Center	Stoup
Upon Signature	One Year	OpenVPN, Inc.	Access Server Subscription Software and Services Terms and End User License Agreement	(\$510.34)	Restricted General	CCC Technology Center	Stoup
4/1/21	5/31/21	Pacific Polymers, Inc. dba American Foam Experts	Library/Media Center Roof Repair Project	(\$73,264.00)	Measure J	Facilities Planning & Management	Suleski
4/1/21	5/31/21	Pacific Polymers, Inc. dba American Foam Experts	Arts Roof Repair Project	(\$121,814.00)	Measure J	Facilities Planning & Management	Suleski
4/1/21	1/31/22	United Building Contractors, Inc.	Technology Remodel Project	(\$5,897,526.00)	Measure J and Restricted	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Quarterly Financial Status Report for the Quarter Ended December 31, 2020	Item No: 21-8093 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Facilities	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

Status

The Quarterly Financial Status Report for the quarter ended December 31, 2020 indicates that the District is financially stable and details the following:

- 53% of the total estimated revenue has been charged or received (53% unrestricted).
- 51% of the total expected expenditures have been expended (44% unrestricted).
- The Reserve for Contingency is 5% of total expenditures.

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended December 31, 2020.

Butte-Glenn Community College District
Revenue/Expenditures
As of December 31, 2020

	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 2nd Quarter Revised	Restricted Fund 12 2nd Quarter Revised	Fund 11 12 Combined 2nd Quarter Revised	Actuals To Date Combined	
REVENUE						
Beginning Balance	\$26,069,938			\$26,875,642		
8110 Forest Reserve	-	-	-	-	-	
8121 College Work Study - Admin	12,560	12,560	-	12,560	-	
8122 College Work Study - Wages	218,000	-	218,000	218,000	-	
8123 College Work Study - Job Devel.	27,575	27,575	-	27,575	-	
8124 College Work Study - Comm. Service	20,365	-	20,328	20,328	-	
8131 Adult Education	22,496	-	24,877	24,877	-	
8136 Foster Care	101,639	-	101,639	101,639	-	
8140 Transitional Assistance to Needy Families (TANF)	30,925	-	33,669	33,669	-	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	13,117	13,117	-	13,117	-	
8152 Pell Grant - Admin.	40,000	40,000	-	40,000	-	
8160 Veterans' Attendance Allowance	12,166	-	12,166	12,166	-	
8170 Perkins	777,886	-	908,276	908,276	-	
8174 VTEA - Tech Prep.	42,483	-	42,483	42,483	-	
8193 TRIO Grant	-	-	523,776	523,776	13,640	
8194 Small Business Development	255,951	-	395,382	395,382	152,068	
8197 US Dept Ed/OPE	1,425,000	-	3,212,835	3,212,835	551,383	
8198 CARES Act-Federal Funding	4,606,025	-	4,707,981	4,707,981	1,844,915	
8199 Other Federal Revenue	561,403	-	631,195	631,195	63,200	
8100 TOTAL FEDERAL REVENUE	8,167,591	93,252	10,832,607	10,925,859	2,625,206	24%
8612 State General Apportionment	41,660,310	41,660,310	-	41,660,310	22,006,885	
8613 Full Time Faculty Hiring	461,204	461,204	-	461,204	391,195	
8614 Part-Time Faculty Compensation	249,360	249,360	-	249,360	188,265	
8615 Enrollment Fee Admin.	128,800	128,800	-	128,800	109,248	
8619 Prior Year Corrections	3,588	3,588	-	3,588	-	
8620 Student Equity and Achievement	6,112,264	-	7,755,122	7,755,122	3,846,749	
8621 CalWorks	382,890	-	382,567	382,567	290,682	
8622 Extended Opportunity Programs and Services (EOPS)	1,894,679	-	1,449,025	1,449,025	1,249,141	
8623 Cooperative Agency Resources and Education (CARE)	271,517	-	467,254	467,254	467,254	
8624 Disabled Student Services and Programs (DSPS)	721,514	-	901,641	901,641	783,667	
8626 Telecommunications	15,986,836	-	15,986,836	15,986,836	14,096,622	
8627 Student Financial Aid Admin.	504,029	-	421,968	421,968	362,991	
8629 Scheduled Maintenance and Instructional Equipment	-	-	-	-	-	
8630 Education Protection Account	7,619,398	7,619,398	-	7,619,398	5,742,613	
8631 Transitional Assistance to Needy Families (TANF)	33,715	-	33,669	33,669	-	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	57,423	-	94,799	94,799	-	
8634 Classified Professional Development	82,225	-	82,225	82,225	82,225	
8635 Equal Employment Opportunity (EEO)	66,445	-	66,445	66,445	47,445	
8636 Foster Care Grant	209,842	-	209,842	209,842	155,900	
8638 Technology Center	13,711,333	-	13,711,333	13,711,333	1,785,531	
8640 Veterans Resource Center	69,229	-	118,388	118,388	17,700	
8642 CA College Promise	936,972	-	924,182	924,182	841,588	
8643 Student Success Completion	2,100,392	-	2,100,392	2,100,392	2,100,392	
8644 Financial Aid Technology	209,574	-	220,654	220,654	213,433	
8645 CARES Act-State Block Grant	622,938	-	622,938	622,938	622,938	
8653 AB86	2,238,205	-	2,465,309	2,465,309	1,119,104	
8654 College Homeless Pilot	700,000	-	183,570	183,570	183,570	
8657 Economic Development	845,665	-	1,219,197	1,219,197	535,751	
8658 Strong Workforce Program	14,318,137	-	14,318,137	14,318,137	12,483,931	
8659 Other Categorical Programs	-	-	-	-	-	
8671 Homeowners' Exemptions Taxes	211,849	211,849	-	211,849	29,356	
8672 Timber Yield Tax	46,829	46,829	-	46,829	18,892	
8681 State Lottery Proceeds	2,118,132	1,567,833	550,299	2,118,132	-	
8683 Mandated Costs	308,660	308,660	-	308,660	312,771	
8690 Guided Pathways	280,000	-	947,432	947,432	76,558	
8692 STRS On Behalf	1,806,711	1,605,759	200,952	1,806,711	-	
8693 Innovation Award	500,000	-	500,000	500,000	500,000	
8699 Other State Revenue	610,859	-	1,309,531	1,309,531	202,355	
8600 TOTAL STATE REVENUE	118,081,524	53,863,590	67,243,707	121,107,297	70,864,752	59%

8811 Secured Taxes	15,260,174	15,260,174	-	15,260,174	7,209,953	
8812 Supplemental Roll Taxes	190,436	190,436	-	190,436	75,818	
8813 Unsecured Taxes	859,864	859,864	-	859,864	835,324	
8816 Prior Year Taxes	23,804	23,804	-	23,804	18,251	
8817 Educational Revenue Augmentaion Fund (ERAF)	(2,544,265)	(2,544,265)	-	(2,544,265)	(1,391,848)	
8818 Redevelopment - Local	1,664,422	1,664,422	-	1,664,422	1,286,685	
8819 Redevelopment - Residual	-	-	-	-	-	
8829 Gifts and Contributions	4,000	-	4,000	4,000	1,418	
8831 Contract Instructional Services	49,225	-	48,894	48,894	-	
8839 Contract Education	2,298,664	-	4,272,830	4,272,830	1,278,801	
8840 Sales and commissions	47,500	47,500	-	47,500	-	
8842 Sale of Equipment and Supplies	52,500	-	52,500	52,500	31,817	
8859 Other Rentals and Leases	28,202	13,000	15,202	28,202	7,500	
8861 Interest	1,200,000	1,200,000	-	1,200,000	238,010	
8872 Community Service Classes	99,101	-	99,101	99,101	53,254	
8874 Enrollment Fees	2,839,331	2,839,331	-	2,839,331	2,523,728	
8876 Health Service Fees	308,049	-	371,917	371,917	303,621	
8877 Material Fees	220,000	94,797	-	94,797	148,452	
8879 Student Records/ID Card	63,859	63,859	-	63,859	15,991	
8880 Non-Resident Student Fees	1,484,048	1,506,859	-	1,506,859	1,031,209	
8881 Transportation Fees	175,000	-	175,000	175,000	100,312	
8882 Audit Fees	2,000	2,000	-	2,000	518	
8885 Other Student Fees & Charges	10,000	10,000	-	10,000	(6,945)	
8886 Technology Access Fee	415,500	415,500	-	415,500	316,079	
8888 Library Charges	10,000	-	10,000	10,000	11	
8893 Prior Year Outlawed Warrants	28,000	28,000	-	28,000	6,028	
8894 Workers Comp. Reimbursements	28,000	28,000	-	28,000	28,407	
8896 Safety Credits	20,000	-	55,350	55,350	-	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	2,861	
8899 Other Local Revenue	961,236	50,000	1,492,706	1,542,706	81,326	
8800 TOTAL LOCAL REVENUE	25,818,650	21,773,281	6,597,500	28,370,781	14,196,581	50%
8980 Incoming Transfers	3,928,991	2,200,000	1,728,991	3,928,991	-	
8000 TOTAL REVENUE	155,996,756	77,930,123	86,402,805	164,332,928	87,686,539	53%
TOTAL REVENUE AND BEGINNING BALANCE	\$182,066,694			\$191,208,570		

Apportionment Summary:

Includes General Apportionment, Education Protection Account, Property taxes, and 98% Enrollment Fees	67,775,365	67,775,365		67,775,365	38,305,182	
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EXPENSES

1100 Instruction, Regular	15,713,185	14,688,347	264,058	14,952,405	7,734,478	
1200 Non-instruction, Regular	7,823,606	5,814,363	1,759,332	7,573,695	3,939,285	
1300 Instruction, Non-regular	7,906,858	7,843,652	13,000	7,856,652	3,542,930	
1400 Non-instruction, Non-regular	971,494	752,412	1,611,649	2,364,061	1,517,982	
1000 TOTAL ACADEMIC SALARIES	32,415,143	29,098,774	3,648,039	32,746,813	16,734,675	51%
2100 Non-instruction, Regular	23,820,882	13,360,924	10,720,172	24,081,096	11,192,459	
2200 Instructional Aids, Regular	1,418,842	1,169,008	178,613	1,347,621	715,999	
2300 Non-instruction, Non-regular	1,248,352	486,939	1,610,793	2,097,732	713,068	
2400 Instructional Aids, Non-regular	484,792	348,706	144,722	493,428	309,749	
2000 TOTAL CLASSIFIED SALARIES	26,972,868	15,365,577	12,654,300	28,019,877	12,931,275	46%
3100 STRS (State Teachers Retirement)	7,042,762	6,307,161	740,446	7,047,607	1,844,531	
3200 PERS (Public Employees Retirement)	5,250,916	3,068,645	2,199,676	5,268,321	2,555,285	
3300 OASDI (Old Age, Survivors & Disability)	2,455,703	1,566,026	878,206	2,444,232	1,260,106	
3400 Health, Dental, & Life Insurance	13,484,064	10,113,196	3,218,482	13,331,678	4,837,780	
3450 Retiree Benefits Normal Cost	1,068,330	749,167	305,231	1,054,398	479,007	
3500 State Unemployment Insurance	116,973	88,222	30,469	118,691	58,254	
3600 Workers' Compensation Insurance	792,532	517,909	194,941	712,850	381,272	
3700 Alternate Retirement Plan	-	-	3,385	3,385	4,844	
3900 Income Protection Insurance	262,352	206,616	76,028	282,644	116,315	
3000 TOTAL EMPLOYEE BENEFITS	30,473,632	22,616,942	7,646,864	30,263,806	11,537,394	38%
4200 Duplicating Supplies	70,778	55,119	30,107	85,226	6,287	
4300 Supplies, Instructional	812,876	126,720	1,166,679	1,293,399	352,623	
4500 Supplies, Non-instructional	2,604,869	1,011,113	1,277,206	2,288,319	411,631	
4000 TOTAL SUPPLIES	3,488,523	1,192,952	2,473,992	3,666,944	770,541	21%
5100 Personal Services & Consultants	30,720,246	820,961	37,969,561	38,790,522	29,894,225	
5200 Travel, Conference & Mileage	853,969	448,487	912,748	1,361,235	69,754	
5300 Dues & Memberships	98,034	143,830	436,196	580,026	491,391	
5400 Insurance	891,335	868,667	22,668	891,335	428,157	
5500 Utilities & Housekeeping Services	845,017	826,243	16,409	842,652	160,473	
5600 Rents, Leases & Repairs	2,563,441	2,465,731	3,101,540	5,567,271	3,098,040	
5700 Legal, Election & Audit	420,079	420,079	9,226	429,305	30,961	
5800 Other Services & Expenses	17,565,447	(18,619)	6,332,672	6,314,053	3,186,269	
5000 OTHER OPERATING EXPENSES	53,957,568	5,975,379	48,801,020	54,776,399	37,359,270	68%
TOTAL 1000-5000	147,307,734	74,249,624	75,224,215	149,473,839	79,333,155	53%
6100 Site Improvements	30,231	26,331	888,320	914,651	9,372	
6200 Buildings	253,667	118,216	179,024	297,240	155,403	
6300 Library Books	213,789	203,789	10,000	213,789	110,654	
6400 Equipment	526,155	469,709	3,157,961	3,627,670	787,972	
6500 Lease Purchase Agreements	99,375	99,375	-	99,375	14,076	
6600 Capitalized Equipment	24,902	45,965	425,950	471,915	278,315	
6000 TOTAL CAPITAL EXPENSES	1,148,119	963,385	4,661,255	5,624,640	1,355,792	24%
1000 - 6000 TOTAL EXPENDITURES	148,455,853	75,213,009	79,885,470	155,098,479	80,688,947	52%
7100 Debt Retirement	963,323	963,323	-	963,323	641,939	
7300 Interfund Transfers	4,578,844	3,437,878	1,200,000	4,637,878	1,400,000	
7400 Other Transfers	-	-	-	-	-	
7500 Student Financial Aid	3,326,856	31,763	4,456,991	4,488,754	2,599,813	
7600 Other Payments to Students	473,466	85,736	860,344	946,080	134,602	
7000 TOTAL OTHER OUTGO	9,342,489	4,518,700	6,517,335	11,036,035	4,776,354	43%

TOTAL EXPENDITURES	157,798,342	79,731,709	86,402,805	166,134,514	85,465,301	51%
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Reserves:

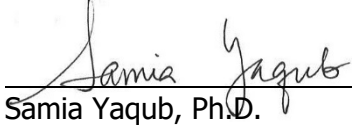
9710 Reserve for Contingencies	7,889,917			8,306,726	
9721 Reserve for Glenn County Center	-			-	
9728 Reserve for Budget Planning	16,378,435			16,767,330	
Total Reserves	24,268,352			25,074,056	

**TOTAL EXPENDITURES AND
ENDING BALANCE**

182,066,694	191,208,570
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Authorization to Increase Student Health Services Fees	Item No: 21-8094 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code sections 76355 authorize the governing board of a community college district to charge student health services fees and increase those fees by the same percentage as the increase in the Implicit Price Deflator for State and Local Government Purchases of Goods and Services as published by the U.S. Department of Commerce.

Based on calculations by the Financial, Economic, and Demographic Unit in the Department of Finance, the Implicit Price Deflator Index has increased enough to support a two dollar increase in the student health fees. The Chancellor’s Office has notified the District that it may begin charging a maximum fee of \$22.00 per semester, \$18.00 for summer session, or \$18.00 for each intersession of at least four weeks.

Status

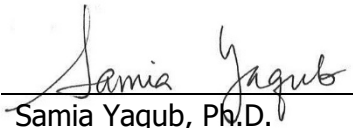
The District is mandated to provide health services at or above the level it provided during the 1986-87 fiscal year. Currently, the District charges a mandatory student health fee of \$19.00 for full and part-time students per semester and \$16.00 for all students during the summer. There is no fee charged for Winter Intersession.

Recommendation

It is recommended that the Board of Trustees approve the increase in the mandatory student health fee for full and part-time students to \$22.00 per semester and \$18.00 for all students during the summer beginning with the Fall session of 2021.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Probationary Faculty First and Second Year Recommendations, 2020-2021	Item No: 21-8095 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Under the provisions of the Butte College CTA/BCEA Contract Sections 6.6.7, 6.6.10, 6.10, and 6.10.4, probationary faculty members were evaluated prior to the end of the fall 2020 term. Those evaluations were submitted by the Evaluation Team for each probationary faculty member to the Leave, Tenure and Professional Advancement Committee (LTPA) with recommendations regarding each individual faculty member’s employment status for the next year. The LTPA Committee submitted its recommendation to the Superintendent/President.

Upon review of these recommendations, the Superintendent, in accordance with Education Code Sections 87607-87609, makes recommendations to the Governing Board regarding continued employment of probationary faculty members, and the Board acts at its discretion.

Status

The Superintendent/President has reviewed the recommendations of the LTPA Committee and forwards the following recommendations to the Board of Trustees.

Recommendation

It is recommended that the following first-year, first contract, probationary faculty members be granted a one-year second probationary contract for 2021-2022.

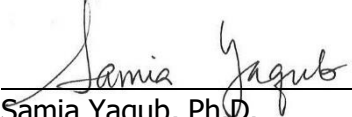
Felicia Flores, Danielle Gray, Ryan Heimlich, Dakota McFall, Doua Thao, Mayra Vargas Rivera, and Deana Ward.

The BCEA Contract provides that at the conclusion of the second year, a faculty member is offered a contract for years three and four. It is recommended that the following second-year, second contract, probationary faculty members be granted a two-year third probationary contract for years 2021-2022 and 2022-2023.

Jennifer Bryant, Dillon Carroll, Matthew Cervantes, Julio Perez Delgado, Kelleen Galli, Analia Martinez, Patrick McDougall, Nathen Murawski, Anna Opperman, William Silliman, Llael Valle, Kia Vang, Jacob Vazquez, Kimberly Wheeler and Thomas Wycoff.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Approval and/or Ratification of Personnel Actions	Item No: 21-8096 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Retention Specialist, TRIO – Kevin Haynes
Full-time, 40 hours per week, 12 months per year
Salary: MSC-4
Effective: March 1, 2021
2. Employment of Retention Specialist, TRIO – Yolanda Salazar-Garcia
Full-time, 40 hours per week, 12 months per year
Salary: MSC-4
Effective: March 1, 2021
3. Employment of Grants Manager, TRIO (Student Support Services) – Rebecca Berner
Full-time, 40 hours per week, 12 months per year
Salary: MSC-12
Effective: March 1, 2021
4. Employment of Project Manager, Contract Education – Najia Said
Full-time, 40 hours per week, 12 months per year
Salary: MSC-5
Effective: March 1, 2021

Academic*

5. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Spring Semester 2021 – Andrea Bonis, Susan Collins, Shawn McJunkin and Janessa Sederquist

Classified Employees*

6. Employment of PR & Marketing Specialist (Institutional Advancement) – Natalie Windt
Full-time, 40 hours per week, 12 months per year
Salary: CSEA-25
Effective: March 8, 2021

7. Employment of Administrative Secretary, Grants (Roadrunner Rise) – Fernando Infante
Full-time, 40 hours per week, 12 months per year
Salary: CSEA-25
Effective: March 1, 2021
8. Employee working Out-of-Class: Student Services Assistant (CHC) – Jeneva Smith
Effective: 2/1/21 – 2/25/21
9. Employee working Out-of-Class: Program Assistant (Health Occupations) – Amy French
Effective: 2/1/21 – 2/28/21
10. Temporary Increase from 24 hours per week to 36 hours per week, Admissions and Records Secretary II (A&R) – Eve Cha
Effective: 1/25/21 – 6/30/21

Temporary Employees*

11. Substitutes

Administrative Secretary II (Health Occupations) – Mary Kolonay
Salary: \$21.50 per hour 1/4/21 – 2/28/21

12. Short Term/Seasonal

Program Administrator, Foundation (Institutional Advancement) – Corinne Martine
Salary: \$30.50 per hour 2/1/21 – 6/30/21

13. Professional Expert

Manipulative Skills/Evaluator – Trenton Topp, Tristan Montoya, Alexandra Luciano, Joseph Rocha, Cody Allen, Garrett Lee, Mario Ferreira, Marissa Brake, Elias Saracco, Thomas Corcoran,
Salary: \$14.50/16.75 per hour 1/28/21 – 6/30/21

Foster Kinship Care Education Workshops (Foster/Kinship Care Education Program) – Paul Aylworth
Salary: \$55.00 per hour 2/1/21 – 6/30/21

Crime Scene Actor – Jaime Strawmier

Salary: \$14.00 per hour 1/28/21– 6/30/21

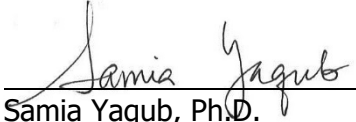
14. Retirements/Resignations

Retirement, Campus Police Officer – Jason Taylor
Effective: February 16, 2021

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: Acceptance of 2019-20 Independent Audit Report and Measure J Financial and Performance Audit Reports	Item No: 21-8097 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code Section 84040 requires that the governing board of the district provide an annual audit of all funds, books, and accounts of the district. The annual financial audit prepared by the District’s external contract auditors complies with the California Community Colleges Budget and Accounting Manual, the California Code of Regulations Section 59100, and California Education Code Section 84040.

The primary objectives of the financial audit are: to determine the District’s accountability for revenues, the propriety of expenditures, the extent to which funds have been expended in accordance with prescribed federal and California laws and regulations; to determine whether the District’s financial statements are presented fairly in accordance with generally accepted accounting principles; and to recommend appropriate actions in any areas where internal control or compliance with applicable federal and California laws and regulations could be improved.

Proposition 39 requires that the Governing Board of the District conduct annual independent financial and performance audits of the Measure J general obligation bonds to ensure that bond funds have been expended in compliance with the legal requirements of Proposition 39.

Status

The District’s Audit Committee consisting of Trustees Boeger, Krepelka and Massa, Dr. Yaqub and Vice Presidents Gitau, Guleff, Stoup and Suleski and Director for Business Services Jim Nicholas met with the District’s auditors, Ben Leavitt, Partner and John Dominguez, Partner from the audit firm Cossolias, Wilson, Dominguez, Leavitt on March 8, 2021, to review the District’s annual audit report and the Measure J financial and performance audits for the year ended June 30, 2020. The District received an unqualified, “clean”, opinion on the financial statements. There are no current year audit findings. All issues were addressed to the trustees in attendance.

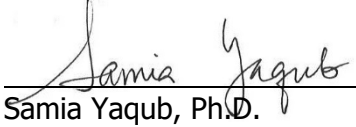
Attached for the Board’s review are the Butte-Glenn Community College District’s Financial Statements and Supplementary Information with Independent Auditors’ Report and Measure J Bond Funds Financial Statements including the Performance Audit report for the year ended June 30, 2020. Members of the public may review the audit report in the Office of the President.

Recommendation

It is recommended that the Board accept the Butte-Glenn Community College District’s independent audit report and the independent financial and performance audit reports of the Measure J general obligation bonds for the year ending June 30, 2020.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

March 10, 2021

Subject: California Community College Trustees (CCCT) Board Member Election	Item No: 21-8098 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Status

Below is the list of candidates for the 2021 election of the CCCT Board. The election will take place between March 10 and April 25. This year there are seven (7) seats up for re-election on the board, with one (1) incumbent running, and six (1) vacancies. Only one vote may be cast for any nominee or write-in candidate.

Biographical sketches of the candidates were sent to the Trustees and may be viewed by members of the public on the League’s website [here](#).

1. Yvette Davis, Glendale CCD
2. Tina Arias Miller, Rancho Santiago CCD
3. Marguerite Bulkin, Yosemite CCD
4. Edralin Maduli, Chabot- Las Positas CCD
5. Bernardo Perez, Ventura County CCD
6. Gregory Pensa, Allan Hancock Joint CCD (Incumbent)
7. Kendall Pierson, Shasta-Tehama-Trinity Joint CCD
8. Mary Strobridge, San Luis Obispo County CCD
9. Alan Siemer, Lassen CCD
10. Cindi Reiss, Peralta CCD
11. Mark Edney, Imperial CCD
12. Barbara Calhoun, Compton CCD
13. Nan Gomez-Heitzeberg, Kern CCD
14. Margaret Fishman, Sonoma County Junior College District
15. Mary Lombardo, Copper Mountain CCD
16. Michele Jenkins, Santa Clarita CCD
17. Carolyn Inmon, South Orange County CCD
18. Deborah Ikeda, State Center CCD

Recommendation

It is recommended that the Board of Trustees review the nominees for the CCCT Board and cast a single vote for up to seven candidates.