



NOTICE OF REGULAR MEETING

February 17, 2021 | 1:00 p.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/585525830>
iPhone one-tap: +12532158782,585525830#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 585 525 830

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu. Please submit the following information:

1. Your name; 2. Meeting Name and Date; 3. Agenda Item Number; 4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis
Ms. Zoey Jimenez, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

3. **Approval of Consent Agenda**

Approval of Minutes January 27, 2021 (Special)	Action	
Approval of Minutes January 27, 2021	Action	
Approval of Warrants	Action	21-8080
Ratification of Contracts	Action	21-8081
Faculty Using Accumulated Load Bank	Action	21-8082
Approval of New Courses	Action	21-8083
Approval of Fall 2020 Curriculum Activity: Course and Program Modifications	Action	21-8084
Establishment of Nonresident Tuition Fee, 2021-2022	Action	21-8085
Approval and/or Ratification of Personnel Actions	Action	21-8086
<u>Management</u>		
<i>Employments</i>		
<u>Academic Employees</u>		
<i>Employments, assignments, temporary employees, and leave without pay</i>		
<u>Classified Employees</u>		
<i>Employments, reassignment, temporary increase</i>		
<u>Temporary Employees</u>		
<i>Volunteers/Interns</i>		

4. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

6. **Contracts**

Approval of Contracts	Action	21-8087
Approval of Contract to Purchase Roofing Material from The Garland Company, Inc. utilizing State of California Multiple Award Schedule CMAS Number 4-20-56-0006B	Action	21-8088
Resolution No. 798: Approval of Contract Award for Bid Technology Remodel Project	Action	21-8089

7. **Administration**

Adoption of Board Policy 2715 and Administrative Procedure 2715: Board Code of Ethics	Action	21-8090
--	--------	---------

8. **Future Dates**

March 10, 2021	Special Meeting	Teleconference	11:30 a.m.
March 10, 2021	Regular Meeting	Teleconference	1:00 p.m.
April 14, 2021	Regular Meeting	Teleconference	1:00 p.m.
May 19, 2021	Regular Meeting	Teleconference	1:00 p.m.

9. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code section 54956.95:

- b. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District

10. **Adjournment**

For Information concerning this Agenda, please contact:
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL MEETING

January 27, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, January 27, 2021, at 10:00 AM, via teleconference.

Board Members Present Mr. John Dahlmeier, President (via teleconference)
Ms. Julie Boss, Vice President (via teleconference)
Mr. Rick Krepelka, Clerk (via teleconference)
Mr. John Blacklock (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)

Board Member Absent None

Staff Members Present **(All attended via teleconference)**
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President

Guests None

President Dahlmeier announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by video conference. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Board President Dahlmeier led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

2. **Communications from the Public**

There were no public comments.

3. **Trustee Fellowship Intersession Project**

Trustee Blacklock reviewed previous work and planning done with the Trustee Fellowship. He discussed the Fellowship Goal: *Disaggregate performance data for Latinx students who make up 29% of our student population. Determine salient data based on momentum points leading to completion, gainful employment, and transfer. Determine methods for the Board to regularly review and monitor these*

data with the goal of seeing continued improvement. As well as the strategy: In the 2020-2021 academic year, engage the full Board in determining what data are needed to best understand and monitor Latinx student performance. Beginning in the 2021-2022 academic year, ensure the Board regularly reviews these metrics and District strategies to continuously improve Latinx student performance. An update to the Trustees will be in March or April.

4. **Census and Redistricting Discussion**

Trustee McGinnis referenced a memo he wrote and shared with the Board in December about redistricting. Since fires have shifted the populations and the census numbers will be released soon, Trustee McGinnis recommends looking at redistricting. Butte currently follows the Butte County Board of Supervisor's boundary lines. Butte College my need to have their own boundary lines. Also, Butte College Trustees are elected as a whole instead of voters in that district electing a Trustee to cover their area. Will need to work with Butte County Election office to change this complex process. Trustee McGinnis proposes creating a committee, in consultation with legal counsel, to address the two issues of redistricting and voting areas. All in agreement. The committee will be made up of Trustees McGinnis, Massa, and Blacklock. The Board authorizes the President to consult with legal counsel for guidance.

5. **Foundation Revisioning Task Force Update**

Trustee Krepelka gave a summary of what progress has been made. The Task Force was formed as a way for the Foundation to effectively communicate their progress in measurable metrics, and give a more accurate view of the contribution the Foundation makes to the District. In the past marketing materials were shared, but this didn't reflect accurate accounting that could be compared on a annual basis. A fact sheet was shared with the Trustees and Mr. Krepelka is expecting a near final version to be presented at the Special Board meeting in February with the Foundation.

Board President Dahlmeier recessed the meeting. The meeting reconvened at 11:00 AM.

6. **Updates from the President's Leadership Team**

Dr. Yaqub stated that this is an opportunity to provide an update on a couple of items to the Board and allow for a discussion.

Vice President Stoup provided an update on the Degree Transfer Program. In its 10-year history it has been very successful. Students are twice as likely to get a bachelors in two years. More than half of the degrees awarded at Butte are transfer degrees, which is higher than the average of CA Community Colleges.

VP Stoup also discussed the declining enrollments including trends and predictions for the future. Vice President Guleff continued the enrollment discussion by discussing how the COVID shutdowns have affected students and class options. She gave an overview of Fall 2021 classes and how additional face-to-face classes will be added. Vice President Gitau discusses recruitment and retention plans.

Vice President Andy Suleski provided an update on the Governor's 2021-2022 budget proposal and how this affects Butte College, including one-time and ongoing initiatives. More will be known in May.

Board President Dahlmeier recessed the meeting for lunch. The meeting reconvened at 1:00 PM.

Each Vice President discussed the state of the College within their areas. VP Guleff gave an overview of classes that are successfully converted to online instruction including the difficult to convert classes in STEM and Arts. VP Gitau discussed the new and innovative ways Student Services staff find to be accessible to students like adjusting work schedules, implementing virtual drop-in help from Financial Aid, and delivering food from Roadrunner HUB. VP Stoup discussed technology updates and gave an overview of mobile hardware purchases for staff, faculty, and students. This included remote connectivity infrastructure, web functionality and accessibility, and security upgrades for servers. VP Suleski gave a summary of upgrades to campus including removing hand dryers and replacing with paper towels and sanitizer and upgrading air filters. He stated the bus route is down to one bus that transports about 5 students and construction plans are still on schedule.

7. **Review of Board Code of Ethics**

The Board reviewed Board Policy 2715 – Board Code of Ethics and Administrative Procedure 2715 – Board Code of Ethics Violations.

The Trustees agreed that no changes were necessary at this time. If any changes or recommendations are needed, they will be submitted to staff to include as part of a future Board agenda.

8. **Update on 2020-2021 Board Goals**

Dr. Yaqub provided an update on the Board's progress toward completion of goals for 2020-2021.

9. **Update on 2020-2021 Superintendent/President Goals**

Dr. Yaqub provided an update on her goals for 2020-2021. Dr. Yaqub discussed how each goal has either been completed or in the progress of completion.

10. **Adjournment**

Board President Dahlmeier adjourned the meeting at 2:28 PM.



MINUTES OF REGULAR MEETING

January 27, 2021

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, January 27, 2021, at 3:00 PM, via teleconference.

Board Members Present Mr. John Dahlmeier, President (via teleconference)
Ms. Julie Boss, Vice President (via teleconference)
Mr. Rick Krepelka, Clerk (via teleconference)
Mr. John Blacklock (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Ms. Zoey Jimenez, Student Trustee (via teleconference)

Board Member Absent None

Staff Members Present (All attended via teleconference)
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Dr. Peter Gitau, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Dr. Kenneth Bearden, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Ms. Denise Adams, Dean of Instruction
Dr. Jo Anna Birdsall, Dean of Student Services
Ms. Tristan Bosch, Program Administrator
Ms. Melissa Cafferate-Ainsworth, Admin Secretary
Mr. Tim Calhoon, Executive Director of Tech Center
Mr. Casey Carlson, Chief of Police
Mr. Shaun-Adrian Chofla, Instructor
Ms. Liz Connors, Manager Information Technology
Ms. Lisa DeLaby, Director Institutional Advancement
Ms. Connie Dickens, Admin Secretary
Ms. Teresa Doyle, Dean of Instruction
Mr. Christian Gutierrez, Public Relations & Marketing Specialist
Ms. Kim Jones, Director, Facilities Planning & Management
Mr. Joel Keebler, Dean of Instruction
Ms. Christie Lee, Supervisor Facilities
Chris Little, Executive Director of Human Resources
Dr. Carrie Monlux, Dean of Instruction
Ms. Andrea Mox, Chief Technology Officer
Mr. Jim Nicholas, Director Business Services
Mr. Bruce Racheter, Project Manager
Mr. David Shippen, Director CCC Technology Center

Ms. Rachel Sicke, Counselor
Mr. Clinton Slaughter, Dean of Student Services
Mr. Doug Sloan, Campus Police
Ms. Lorena Velazquez Magdaleno, Student Success Specialist
Ms. Rachel Wood, Program Coordinator International Students
Mr. Brad Zuniga, Dean of Student Services

Guests None

President Dahlmeier announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by speaker video conference. Trustees Blacklock, Boss, Boeger, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Board President Dahlmeier led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Blacklock, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

2. **Communications from the Public – Consent Agenda Items**

There were no public comments.

3. **Approval of Consent Agenda, Item 21-8073 to 21-8077**

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the consent agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

4. **Information Reports**

Academic Senate President's Report – Kenneth Bearden

Mr. Bearden stated Academic Senate's Spring retreat consisted of small group discussion around race and racial equality. The Academic Senate Assembly was last week. Members received an update on the Trio Program, Dashcares, and BC Connect.

Classified Senate President's Report – Peter Dahl

Mr. Dahl stated Classified Senate continues to use Microsoft Teams to connect with members remotely. He also noted Becca Hansen and Kelly Munson gave them a presentation on BC Connect. He was impressed with this useful tool for students and how impactful Self-Service software is for students.

Student Trustee Comment – Zoey Jimenez

Ms. Jimenez introduced herself to the Board. She reviewed upcoming events and workshops being offered for students to stay connected.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub introduced and welcomed the new student trustee, Zoey Jimenez. She administered the Oath of Office to Ms. Jimenez. Dr. Yaqub described how the first week of classes were going. She stated students on campus are being tested for COVID and faculty and staff are getting vaccinated. With testing and

vaccinations, we hope to offer more face-to-face classes in the Fall. Roadrunner Tacks highlights professional development activities as well as Foster and Former Foster Youth student and Inspiring Scholars Programs. Dr. Yaqub stated Commencement 2021 will be virtual again this year.

Board Comments

Trustee Boss thanked the Vice President's for the useful information shared at the retreat. Trustee Blacklock thanked the Trustee's Foundation Visioning Task Force for their hard work. Trustee Boeger thanked staff for the large number of grants. Trustee Massa stated that although it is raining now, California is still in a drought which greatly affects farmers and to expect some economic issues related to this. Trustee McGinnis stated he learned a lot of information from the CCLC Legislative Conference. Trustee Dahlmeier noted he also attended the North State Economic Conference.

5. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

6. **Contracts**

Approval of Contracts, Item 21-8078

It was moved by Trustee Blacklock, seconded by Trustee McGinnis, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Resolution No. 797: Approval of Contract with the California Department of Parks and Recreation Agreement No. C2011003, Item 20-7937

It was moved by Trustee McGinnis, seconded by Trustee Boss, to adopt Resolution No. 797 certifying approval of the California Department of Parks and Recreation Agreement No. C2011003, in the amount of \$36,674.94, and for the period of January 4, 2021 through June 11, 2021, and authorizing District staff to execute the required contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

7. **Closed Session**

Board President Dahlmeier reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

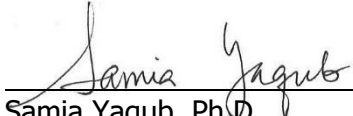
During closed session the Board was updated on legal matters for item 8d.

8. **Adjournment**

Board President Dahlmeier adjourned the meeting at 3:42 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Ratification of Contracts	Item No: 21-8081 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  _____ Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of January 2021. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
January 2021

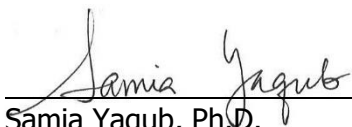
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/1/20	6/30/22	Bi County Ambulance	Clinical Experience Agreement	\$0.00	Unrestricted General	Health Occupations	Guleff
1/1/21	6/30/24	County of Butte, Department of Behavioral Health	Clinical Experience Agreement	\$0.00	Unrestricted General	Health Occupations	Guleff
12/1/20	12/15/20	Daniel David Bruns	Videography for RN pinning ceremony	(\$300.00)	Restricted General	Health Occupations	Guleff
1/20/21	1/20/21	Blue Sky Dreams, Inc.	Keynote Speaker for Institute Day	(\$5,000.00)	Unrestricted General	President's Office	Yaqub
1/21/21	1/21/21	Santy Gray	Race Zone Training	(\$500.00)	Unrestricted General	Student Equity & Achievement	Gitau
2/1/21	1/31/22	Eureka, the California Career Information System	Agency/User Site License for Eureka.org Career Assessments	(\$395.00)	Restricted General	Student Equity & Achievement	Gitau
2/17/21	2/17/21	Cameron Awkward-Rich	Poetry Reading	(\$2,000.00)	Restricted General	Student Equity & Achievement	Gitau
4/6/21	4/6/21	Institute for Democratic Education & Culture (SpeakOut)	Diversity Days Keynote Speaker	(\$5,000.00)	Unrestricted General	Student Equity & Achievement	Gitau
4/5/21	4/5/21	Ruben Gil-Herrera	Diversity Days Keynote Speaker	(\$2,000.00)	Unrestricted General	Student Equity & Achievement	Gitau
4/8/21	4/8/21	Dina Gilio-Whitaker	Diversity Days Keynote Speaker	(\$5,000.00)	Unrestricted General	Student Equity & Achievement	Gitau
4/7/21	4/7/21	Kathleen Barrett	Diversity Days Keynote Speaker	(\$4,250.00)	Unrestricted General	Student Equity & Achievement	Gitau
1/14/21	1/14/21	Conner Wenzel	Safe zone training	(\$400.00)	Restricted General	Student Equity & Achievement	Gitau
1/21/21	1/21/21	DeJoun Jones	Keynote presentation for Roadrunner Rush	(\$100.00)	Unrestricted General	Welcome Center	Gitau
1/2/21	6/30/21	Aaishah Khan	Narration or research for STEM Success with Interactive Adaptable Learning Science Videos Project	(\$599.00)	Restricted General	Biology	Guleff
1/8/21	6/30/21	Moshe McCarter-Ribakoff	Narration or research for STEM Success with Interactive Adaptable Learning Science Videos Project	(\$599.00)	Restricted General	Biology	Guleff
3/1/21	2/28/22	Ellucian Company, L.P.	Custom Software Extended Maintenance Agreement California State Grant Interface CESA	(\$2,100.00)	Restricted General	Financial Aid	Gitau
Upon Payment	One Year	Flowlab, LLC	Flowlab Education Subscription Terms and Conditions	(\$144.00)	Unrestricted General	Computer Science	Guleff
1/14/21	1/14/22	Colosseum Sports	License Agreement to use District's Licensed Marks	Royalty Payment 12% of Net Sales	Unrestricted General	Institutional Advancement	Yaqub
1/1/21	12/31/21	Los Rios Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium for Projects In Common Center for Excellence	(\$180,000.00)	Restricted General	Strong Workforce Program	Guleff
1/5/21	12/31/21	Studio 5 Learning & Development	Amendment to contract Facilitation, Training & Technical Assistance extending Term and Increasing Fee	(\$10,000.00)	Restricted General	North Far North Regional Consortium	Guleff
2/1/21	6/30/21	Susan Wyche	Consulting services strategic plan for employer engagement	(\$75,000.00)	Restricted General	North Far North Regional Consortium	Guleff
1/1/21	6/30/21	WestEd	Research, design and develop information portal for CTE Career Pathways	(\$50,000.00)	Restricted General	North Far North Regional Consortium	Guleff
10/26/20	2/28/21	Abernathy-VMservices, LLC	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$65,422.00)	Restricted General	Contract Education	Guleff
12/1/20	12/1/21	Enloe Medical Center	Training Place Business Training Membership	\$7,500.00	Restricted General	Contract Education	Guleff
11/17/20	4/30/21	San Mateo Community College District	Subcontract Agreement Employment Training Panel Project to provide funding for ETP Trainings	(\$50,000.00)	Restricted General	Contract Education	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
January 2021

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
10/26/20	6/30/21	Oroville Hospital Post Acute Center	Employer Participation Agreement Employment Training Panel (ETP) Training Project	Est. ETP Funding \$56,028.00	Restricted General	Contract Education	Guleff
11/30/20	2/28/21	Family Tree Service, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$64,828.00)	Restricted General	Contract Education	Guleff
11/16/20	2/28/21	Firestorm Wildland Fire Suppression, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$68,853.00)	Restricted General	Contract Education	Guleff
10/26/20	2/28/21	Mountain F. Enterprises, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$84,242.00)	Restricted General	Contract Education	Guleff
11/30/20	2/28/21	North American Training Solutions, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$95,000.00)	Restricted General	Contract Education	Guleff
12/1/20	2/28/21	San Bernardino Community College District	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$75,763.00)	Restricted General	Contract Education	Guleff
1/25/21	2/28/21	The Original Mowbray's Tree Services, Inc.	Subcontract Agreement supporting PG&E Utility Line Clearance Arborist Training Project	(\$78,900.00)	Restricted General	Contract Education	Guleff
2/1/21	9/30/21	Foundation for California Community Colleges and Microsoft Corporation	Azure Windows Security Training and Research Lab Subscription	(\$1,126.00)	Restricted General	CCC Technology Center	Stoup
1/29/21	1/28/22	PlexTrac, LLC	Terms & Conditions for PlexTrac Private Hosted Purple Team License & Private Cloud Hosting Annual Fee	(\$6,500.00)	Restricted General	CCC Technology Center	Stoup
2/28/21	Upon Payment	SHI International, Corp.	SHI Online Customer Resale Terms & Conditions purchase of MobileIron product	(\$1,474.00)	Restricted General	CCC Technology Center	Stoup
2/28/21	2/27/22	MobileIron, Inc.	Terms and Conditions for MobileIron Enterprise Mobility Management	\$0.00	Restricted General	CCC Technology Center	Stoup
1/1/21	6/30/21	YOUnite, Inc.	Amendment to Software Maintenance Agreement amending Term to fiscal year end & reducing Fee	\$50,000.00	Restricted General	CCC Technology Center	Stoup
1/20/21	Upon Payment	SHI International, Corp.	SHI Online Customer Resale Terms & Conditions purchase of Sophos product	(\$1,427.10)	Restricted General	CCC Technology Center	Stoup
3/23/21	3/22/22	Sophos Limited	End User License Agreement for Sophos Central Endpoint Protection & Sophos Central Server Protection	\$0.00	Restricted General	CCC Technology Center	Stoup
2/1/21	9/30/21	Microsoft Corporation	Program Signature Form and Enrollment for Education Solutions Multi-Tenant Enrollment for Azure product	\$0.00	Restricted General	CCC Technology Center	Stoup
1/7/21	2/28/21	MJ Shelton General Engineering, Inc.	Emergency Demo and Investigative Work on Failed Sewer Line by Campus Center	(\$13,500.00)	Measure J	Facilities Planning & Management	Suleski
4/1/21	3/1/26	Ray Morgan Company, LLC	Statement of Work pursuant to Shasta Union High School District Master Enabling Agreement for Equipment and Services for Printing Services	(\$81,540.00)	Unrestricted General	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval of Warrants	Item No: 21-8080 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

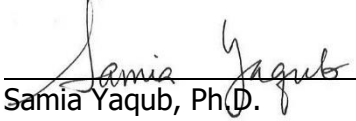
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of January 11, 2021 to January 31, 2021.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	662615 - 662949	\$ 3,185,333.89
Payroll	524570 – 524579	\$ 2,712,306.60
Financial Aid	330338 – 332536	\$ 2,662,164.80

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Faculty Using Accumulated Load Bank	Item No: 21-8082 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

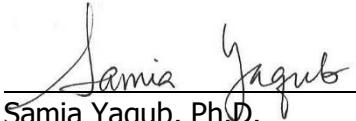
Recommendation

It is recommended that the Applications for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Hartt, Phoebe	Mathematics	Spring 2021	3.33
Johnson, Linda	Psychology	Spring 2021	10.00
McArthur, Sarah	Chemistry	Spring 2021	7.89
McCabe, Deborah	Communication Studies	Spring 2021	16.66
Ban, Stephen	Communication Studies	Fall 2021	20.00
Hartt, Phoebe	Mathematics	Fall 2021	48.06
Hutton, Terri	Child Development	Fall 2021	50.18
Lechner, Gary	Biological Sciences	Fall 2021	53.67
Vogel, Shaaron	Nursing	Fall 2021	49.62
Hartt, Phoebe	Mathematics	Spring 2022	48.61
Vogel, Shaaron	Nursing	Spring 2022	50.20

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval of New Courses	Item No: 21-8083 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Office of Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The courses described in the attached have been developed by the Multimedia Studies Program to upgrade their present curriculum.

MSP 2 – Introduction to Makerspaces

Makerspaces encourage project-based and cross-disciplinary learning, which leads to the type of innovative thinking that businesses are looking for.

MSP 3 – Introduction to Virtual Reality

Virtual Reality development is a fast-growing area of the game, marketing, and media industries.

MSP 4 – Introduction to Augmented Reality

Augmented Reality is planned to become a multi-billion dollar industry by 2022, and students need training to be prepared to enter the workforce.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached course.

Recommendation

It is recommended that the Board of Trustees approve the new course as described in the attached.

NEW COURSES

Multimedia Studies (MSP)

MSP 2 – Introduction to Makerspaces

3 Unit(s)

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course explores makerspaces, maker culture, and tools (such as Arduino, CNC Routers, 3D Printers, and Virtual Reality) that accelerate maker tinkering. Through readings, discussion, and hands-on building, students construct insights, strategies, and skills to bring their ideas and projects from concept to completion.

MSP 3 - Introduction to Virtual Reality

3 Unit(s)

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course introduces the technical and experiential design foundations required for the implementation of immersive environments in current and future virtual, augmented and mixed reality platforms.

MSP 4 – Introduction to Augmented Reality

3 Unit(s)

Transfer Status: CSU

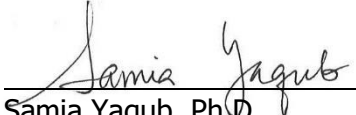
34 hours Lecture

51 hours Lab

This course gives students an opportunity to learn about a specific subset of mixed reality referred to as augmented reality. With the increasing numbers of application development packages from 3rd party developers, Augmented Reality (AR) development is becoming more intuitive and powerful. Through a wide-range of devices that access cameras and connect to the internet; such as smartphones, tablets and Head-Mounted Displays, designing for the human experience is creating new life-like experiences for using these technologies. Application developers for these devices require a broad set of technical and design skills to create effective interactive AR experiences.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval of Fall 2020 Curriculum Activity: Course and Program Modifications	Item No: 21-8084 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Board Policy 4020 – Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The District will be reporting all curriculum activity (courses and programs) to the Board twice a year. Fall activity will be reported the following Spring; Spring activity will be reported the following Fall. Attached is the Fall 2020 curriculum activity.

Status

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Vice President of Instruction concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the Fall 2020 curriculum activity as described in the attached.

Fall 2020 Curriculum Course Modifications

Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	Ped Cap
09.28.20	CSCI 26	Linux 2, System Administration	Minor							x	x	x		x	x	
09.28.20	ART 3	Asian Art History Survey	Minor										x	x	x	
09.28.20	ART 6	African, Oceanic and Native American Art History Survey	Minor										x	x	x	
09.28.20	ART 2	Prehistoric to Gothic Art History Survey	Major		x								x	x	x	
09.28.20	ART 4	Renaissance in Contemporary Art History Survey	Major		x								x	x	x	
09.28.20	ART 5	1800 to Present Art History Survey	Major		x					x			x	x	x	
09.28.20	ART 8	Drawing I	Major		x								x	x	x	
09.28.20	CSCI 25	Linux 1	Major		x					x	x	x		x	x	
09.28.20	PHYS 52	Problem Solving Strategies for PHYS 42	Major			x	x			x	x	x		x	x	
11.09.20	AJLE 130	Law Enforcement Academy: Basic/State Parks Emphasis	Major			x	x		x		x	x		x	x	
11.09.20	ART 17	Painting I	Major		x						x		x	x	x	
11.09.20	ART 18	Painting II	Major		x		x			x		x	x	x	x	
11.09.20	ART 19	Painting III	Major		x		x						x	x	x	
11.09.20	ART 22	Screen Printing	Major		x								x	x	x	
11.09.20	ART 23	Printmaking I	Major		x		x					x	x	x	x	
11.09.20	ART 52	Ceramics II	Major		x		x					x	x	x	x	
11.09.20	ART 54	Ceramics III	Major		x		x					x			x	
11.09.20	ART 56	Ceramics IV	Major		x		x					x	x	x	x	
11.09.20	ART 60	Sculpture I	Major		x								x	x	x	
11.09.20	ART 63	Sculpture II, Clay	Major		x		x					x	x		x	
11.09.20	FASH 13	Fashion Drawing and Illustration	Minor										x	x	x	
11.09.20	FASH 18	Visual Merchandising	Minor										x		x	
11.09.20	FASH 40	Flat Pattern/Draping Design	Minor										x	x	x	
11.09.20	FASH 6	Introduction to Fibers, Fabric and Textiles	Major		x						x		x	x	x	
11.09.20	FASH 64	Introduction to Fashion/Retail Careers	Minor										x		x	
11.09.20	FASH 74	Historic Costume	Minor										x	x	x	

Fall 2020 Curriculum Course Modifications

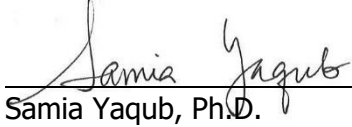
Curriculum Consent Agenda Date	Course	Title	Major/Minor/Delete	Course	Title	Units	Hours	Prereq	Coreq	Description	Objectives	Unit Titles	Methods	Assignments	Materials	Ped Cap
11.09.20	FASH 80	Retail Fashion Buying	Minor										X	X	X	
11.09.20	FASH 90	Fashion Promotions*	Minor							X			X		X	
12.07.20	PHO 1	History of Photography	Minor											X	X	
12.07.20	PHO 2	Introduction to Photography*	Minor							X			X	X	X	
12.07.20	PHO 4	Beginning Digital Photography*	Major		X			X		X	X	X	X	X	X	
12.07.20	PHO 6	Intermediate Black and White Darkroom Photography	Major		X								X	X	X	
12.07.20	PHO 8	Commercial & Studio Photography	Major		X					X	X	X	X	X	X	
12.07.20	PHO 11	Alternative Photo Processes	Minor								X		X	X	X	
12.07.20	PHO 14	Introduction Photographic Portfolios and Books	Minor								X	X	X	X	X	
12.07.20	PHO 15	Intermediate Digital Photography	Major		X					X	X	X	X	X	X	
11.09.20	RTVF 12	Mass Media and Society	Minor										X		X	
11.09.20	RTVF 13	Exploring American Television	Major		X					X	X	X	X	X	X	
11.09.20	RTVF 14	Introduction to Media Writing	Minor										X		X	
12.07.20	RTVF 15	Introduction to Film	Minor								X	X	X	X	X	
11.09.20	RTVF 30	Audio Production	Major		X								X		X	
11.09.20	RTVF 40	Video Production	Major		X								X		X	
11.09.20	RTVF 55	TV Studio Production	Major		X					X	X	X	X	X	X	
11.09.20	AB 22	Agricultural Economics	Minor									X		X	X	

Fall 2020 Curriculum Program Modifications

Curriculum Consent Agenda Date	Type	Program	Major/Minor/Delete	New Units	Existing Units	Core Requirements	Electives	PLOs	Notes
09.28.20	Cert	Account Clerk Certificate	Major	15	14-16		x		Remove ACCT 105 and BUS 18
09.28.20	Cert	Certificate in Tax Preparer	Major	15	15-16		x		Remove BUS 18
09.28.20	AS	Computer System Administration	Major	35	33	x			Remove CSCI 48 and CSCI 56; add CSCI 40, CSCI 41 and CSCI 4
09.28.20	CofA	Computer System Administration	Major	35	33	x			Remove CSCI 48 and CSCI 56; add CSCI 40, CSCI 41 and CSCI 4
09.28.20	AS	Child Development	Major	18	18-19	x			Remove FN 50 as an "or" option to FN 2; add FN 8 as an "or" option to FN 2
09.28.20	Cert	Medical Office Administration	Major	15	16.5	x			Remove BCIS 20 from the required courses
11.09.20	AS	Law Enforcement Academy	Major	51	53.5	x			Remove AJLE 131, AJLE 132, nd AJLE 133
11.09.20	Cert	Ecological Restoration	Major	14	17	x			Remove AET 30
11.09.20	Cert	Forestry Technician	Major	15	17	x			Remove NR 70
11.09.20	Cert	Parks and Recreation	Major	14	17	x			Remove NR 70
12.07.20	AS	Photography	Major	26	29	X			Remove PHO 20

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Establishment of Nonresident Tuition Fee, 2021-2022	Item No: 21-8085 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code Section 76140 requires each district governing board to establish the nonresident tuition fee not later than March 1 for the succeeding fiscal year. The code specifies that one of seven options be used to establish the fee. These options include:

- A.1. District Average Cost
- A.2. District Average Cost With 10 Percent or More Noncredit FTES
- B.1. Statewide Average Cost
- B.2. Highest Statewide Average Cost – Highest cost for succeeding, current, or past 4 years
- C. Contiguous District – Not to exceed fees established by any contiguous District
- D. Between Statewide Average Expense of Education and District Expense of Education
- E. Comparable States Average - No more than 12 comparable states' average

Status

Based on a per unit fee of \$280, the District is projected to generate an estimated \$1,031,209 in nonresident tuition for 2020-2021. The fees paid by the nonresident students remain with the District for use in the general fund and are charged in addition to enrollment fees. No apportionment is received for nonresident students.

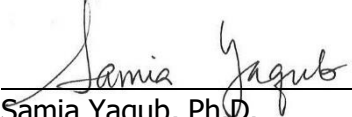
The Statewide average cost for 2019-2020 was \$307 per unit. The district average cost was \$557 which includes programs operated on a statewide basis. The Shasta-Tehama-Trinity District calculated an average cost of \$270 for the same period. The District will utilize the contiguous District rate and adopt Option C.

Recommendation

It is recommended that the Board of Trustees establish the nonresident tuition fee at \$270 per unit for the 2021-2022 academic year.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval and/or Ratification of Personnel Actions	Item No: 21-8086 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Interim Director of Kinesiology and Athletics – Mario Vela
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC-25
 Effective: February 1, 2021

2. Employment of Program Coordinator, Domestic Student Recruitment, Outreach & Orientation – Liliana Guzman
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC-7
 Effective: March 1, 2021

3. Employment of Project Manager, CCCTC – Amber Smith Tamagni
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC-5
 Effective: March 1, 2021

Academic*

4. Employment of Full-Time, Temporary, Non-Tenure Track, (Automotive) – Sean Loch
 Status: Temporary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: January 1, 2021 through May 28, 2021

5. Employment of Full-Time, Temporary, Non-Tenure Track, (Biology) – Kathy Stone
 Status: Temporary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: January 1, 2021 through May 28, 2021

6. Assignment for Curriculum Revisions, Soft Skills Modules (Allied Health) (20%) – Susan Craig
 Effective: January 1, 2021 – May 28, 2021

7. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Winter Session 2021 – Andrei Carlisle, Michael Skaggs
8. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Spring Semester 2021 – Attachment “A”
9. Leave without Pay, Full-time English Instructor – Tracy Johnson
Effective: January 25, 2021 – May 28, 2021

Classified Employees*

10. Employment of Lab Technician (Arts) – Ty Mendoza
Full-time, 40 hours per week, 10 months per year
Salary: CSEA-22
Effective: February 1, 2021
11. Employment of Administrative Secretary, Grants (TRIO) – Kelly Kenney
Full-time, 40 hours per week, 12 months per year
Salary: CSEA-25
Effective: March 1, 2021
12. Permanent Voluntary Reassignment (Lateral Transfer to a Vacant Position) – Dan Evaro
Full-time, 40 hours per week, 12 months per year
From: HR Clerk/Receptionist
To: Clerk II (FPM)
Effective: February 1, 2021
13. Temporary Increase from 20 hours per week to 40 per hours per week, Instructional Aide (Cosmetology & Barbering Center) – Caitlin Torres, Kimberlynn Deter
Effective: January 19, 2021 – June 30, 2021

Temporary Employees*

14. Volunteers/Interns

- Volunteer, Professional Expert Manipulative Skills/Evaluator (PSETC) – Kyle Matthews
- Volunteer, M Basketball (Athletics) – Reece Kettle
- Paid Intern (EOPS/Power Center) – Yvonne Martin
- Paid Intern (Safe Place and QRC) – Cara Campbell, Sierra Mullett-Kennedy

15. Retirements/Resignations

- Resignation, Counselor – Brandy Thomas
Effective: March 3, 2021
- Resignation, Administrative Secretary to the Dean (SS) – Renata Roughton
Effective: January 26, 2021

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

ATTACHMENT "A"

Aldridge, Billy
Alexander, Jesse
Allard, Ruethai
Alves, Staci
Ament, Derek
Anderson, Heidi
Anderson, Tiffani
Appel, Rolfe
Armstrong, Elizabeth
Arteaga, Rachel
Asbury, Timothy
Ashba, Tammy
Azevedo, Daniel
Baca, John
Bailey, Leonard
Barnett, Robert
Basurto, Nathan
Baum, Sarah
Bearden, Stacy
Beck, Corinne
Belmonte, Linda
Beltran, Peggy
Beneke, Arlyn
Berry, Joannie
Bianchini, Elizabeth
Blachley, John

Bokavich, Casey
Bond, Joseph
Booth, Lillian
Boothe, Todd
Bootman, Scott
Bordin, Steven
Bordoli, Guy
Boyd, Steve
Braten, James
Brindley, Peter
Bromley, Kyleen
Brown, Robert
Buckhout, Robert
Burke, John
Buzan, Melinda
Calkins, Matthew
Camodeca, Michael
Campbell, David
Campbell, Donald
Candelaria, Kelly
Carey, Margaret
Carlisle, Andrei
Carlson, Devon
Carrillo, John
Cavaness, Linda
Caywood, Alissa

Chavez, Mark
Christopher, Madeline
Coates, Stephen
Conlan, Lance
Connelly, Annie
Connolly, Brian
Cook, Alan
Cooper, Andrew
Coulombe, Julie
Cowell, Jean
Crosby-Jordan, Nandi
Crosthwaite, John
Daly, Jennifer
Daniell, Dana
Davidson, Ryan
Davis, Adria
Davis, David
Davis, Michelle
Davison, Bryce
Delarocha, Dana
Demaggio, Julie
Deromedi, Lia
Diamond, Nicole
Dineen, Leland
Dipietro-Hawkins, Danielle
Doty, Kelly

Du, Kseniya
Duch, Andrew
Duitsman, Stan
Dunne, Anne
Dunning, Melissa
Duran-Roach, Australia
Durfee, Peter
Durkin, Jeffrey
Dyer, Jason
Eagan, Travis
Earley, Charleen
Edgmon, Michael
Elke, David
Ellis, Amanda
Evaro, Heidi
Fairchild, Shelley
Favorite, Brian
Fedrizzi, Victor
Fellers, Ryan
Feltman, Joshua
Ferreira, Anthony
Ferrin, Josiah
Ferro, Sam
Flagg, Joseph
Flesher, Devin
Flores, Sheena
Frank, Scott

Franssen, Scott
Frawley, Susan
Frazer, Cristin
Fridrich, Tonia
Funk, Herbert
Furry, Ashley
Garcia, Timothy
Garner, David
Gebbia, Joseph
Gee, Travis
Genna, Kristi
Gerrard, Jeremy
Gilmette, Edward
Givens, Teresa
Gonzalez, Eduardo
Gordon, Scott
Graves, William
Greeson, Jeffrey
Grenko, Suellen
Grimes, Ruth
Grothe, Kerstin
Gust, Karen
Haasl, David
Hall, David
Hames, John
Hanley, Kevin
Hannah, Michael

Haraughty, Gema
Hard, Keith
Harr, Becky
Harrington, Steven
Harrison, Stephen
Hart, Diane
Hartley, Laurel
Hasek, Bruce
Hatter, Amber
Hawkins, Zackary
Hayes, Billy
Hayes, Timothy
Hays, Jonathan
Hearne-Essary, Robyn
Heimlich, Ryan
Herrera, Eric
Heston, Koby
Higbee, Jarrod
Hight, Susan
Hilderbrand, Suzanne
Hindman, Darrell
Holeman, Lisa
Hope, Martha
Howard, Sue
Huffman, Robin
Hughes, Gary
Hull, Patrick

Hutcheson, Donald
Jackson, Jessica
Johal, Rajdeep
Johnson, Amanda
Johnson, Michael
Keating, Michael
Keefe, Dorothy
Kelleher, John
Kelly, Cameron
Kelso, John
Kennedy, Joseph
Kieselbach, Tanya
Kimble, Kevin
King, Cedric
King, Daniel
Kious, Randi
Kongkeoviman, Bounpon
Kraemer, Finn
Krug, Susan
Krulder, Joseph
Kunst, Ana
Kutil, Devin
Lance, Tomoko
Lara, Anthony
Lara, Jose
Larios Pelayo, Nancy
Larson, Tiffany

Lefkowitz, Todd
Liebenberg, Ibe
Light, Pauline
Llamas, Samuel
Lowe, Deanna
Lucanic, James
Luden, William
Lunel, Ezra
Lydon, Dean
Magneson, Lauren
Main, David
Maletic, Stephen
Manning, Phillip
Marsh, David
Marshall, Bryan
Marshall, Sheri
Martin, Jack
Martin, John
Marvier, Alexis
Mattingly, Michael
Maxey, Justin
McDonald, Leslie
McFadden, Greg
McMillin, Jaide
Memmott, Lara
Meneley, Chris
Metroka, Wesley

Meyer, Nancy
Mickelson, Christopher
Miko, Katalin
Miller, Cherise
Miller, Robert
Minetaka, Shigemi
Minton, Douglas
Miro, Edward
Montgomery, Mark
Moore, Ty
Morales, Lisa
Morris, Jason
Muelrath, Lani
Murphy, Mark
Murphy, Michael
Muster, Kevin
Nakamura, Ayako
Nako, Adam
Neher, Jeanine
Nelms, Kimberly
Newton, Tyler
Nicodemus, Christopher
Nissen, Karen
Norton, Kelsey
O'Malley, Mike
O'Quin, Sharon
Oelrichs, Amy

Ortiz, Antoinette
Ozanne, Nick
Park, Michael
Parker, Adrienne
Parrott, James
Parsons, Michelle
Patience, Hosanna
Pearson, Sally
Pedeva-Fazlic, Desislava
Peloso, Dominick
Peperkamp, Maximus
Perez, Jenna
Perry, Marissa
Pershing, Jeffrey
Person, Johnny
Peter, Eric
Peters, Mari
Peterson, Sue
Piazza, Jason
Pickering, Robert
Pierce, Robert
Pilakowski, Michael
Ping, Jean
Pollard, Jeremy
Porter, Ford
Portillo, Matthew
Rathbun, Chris

Reese, Norman
Reinhardt, Dennis
Reizgeviciute, Agne
Richardson, Robert
Robertson, Craig
Robinson, Joanne
Robson, Devin
Rodriguez, Jesus
Roeder, Miriam
Rohrer, Judith
Ruiz, David
Sachs, Pamela
Sanchez, Gloria
Sandberg, Ross
Sanders, Allen
Sanfilippo, Dominic
Schleiger, Rachel
Schmidt, Rebecca
Schoelkopf, John
Scholar, Gary
Scholz, Dara
Schwyzer, Cedric
Seghieri, Richard
Shelly, Rebecca
Siegel, Joshua
Silliman, Miranda
Simpson, Bryan

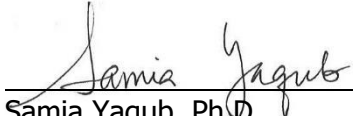
Singleton, Valerie
Sjolund, Garrett
Skaggs, Michael
Skinner, Kelley
Smith, Eva
Smith, Kenneth
Smith, Olav
Smith, Shawn
Smith-Peters, Bruce
Spath, Lisa
Spencer, Errin
Spencer, Ivy
Spirk, Stefan
St. Cin, Denise
Steffen, Nathan
Stevens, Belinda
Stevens, Robert
Stone, Gail
Strahan, Lori
Switzer, Charles
Sylvia, Kathryn
Talley, Laura
Tan, Huiyuan
Tange, Mark
Teagarden, Katherine
Tello, Bernadette
Thomas, Brian

Thomas, Michael
Thomas, William
Thompson, Daniel
Tochterman, Alan
Torgerson, Leasa
Townsley, Wesley
Turner, Daniel
Vader, Bethany
Villalba, Margarita
Vincent, Zu
Wade, Erin
Wadsworth, Mark
Wagster Penne, Diane
Walker, Alicia
Walker, Chadwick
Ward, Jacob
Watson, Ryan
Welton, David
Wenger, Christopher
Westwood, Lisa
White, Jennifer
Wicks, Michael
Wilkins, Valinda
Williams, Dacia
Williams, Lisa
Willmann, Hans
Wilson, Lauren

Wines, Jason
Winton, Jason
Wolfe, Matthew
Woodard, Tyler
Wright, Kathline
Wymore, Gretel
Yeager, Melody
York, Kevin
York, Stayce
Ziegenmeyer, Logan
Zuniga, Yvette

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval of Contracts	Item No: 21-8087 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$96,700.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	6/30/23	Anderson Valley Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$236,925.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Black Oak Mine Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$280,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Chico Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$949,717.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Gateway Community Charters, Community Collaborative Charter School	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$219,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Corning Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$213,902.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Davis Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$673,679.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Davis Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$671,762.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Del Norte County Office of Education	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$337,056.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	East Nicolaus Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$426,415.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	East Nicolaus Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$311,877.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	El Dorado Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$202,001.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Elk Grove Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$214,146.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Folsom-Cordova Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$154,280.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Folsom-Cordova Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$336,918.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Fortuna Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$329,747.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Humboldt County Office of Education	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$216,109.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Lake Tahoe Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$290,264.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Lassen Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$125,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Long Valley Charters	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$128,600.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Maxwell Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$480,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Modoc Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$457,177.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Northern Summit Academy Shasta	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$250,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Oroville Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$325,791.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Plumas Charter School	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$287,500.00)	Restricted General	Strong Workforce Program	Guleff

Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	6/30/23	Plumas Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$199,730.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Potter Valley Community Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$97,750.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Red Bluff Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$591,288.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Rocklin Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$233,288.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Roseville Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$109,587.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Roseville Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$435,227.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Roseville Joint Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$268,432.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Gateway Community Charters, Sacramento Academic & Vocational Academy (SAVA)	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$500,000.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Sacramento City Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$539,025.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Sacramento County ROP	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$1,233,329.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	San Juan Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$129,286.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Shasta Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$840,600.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Shasta Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$306,438.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Shasta Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$225,040.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Siskiyou County Office of Education	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$433,146.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Tahoe-Truckee Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$529,285.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Tahoe-Truckee Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$345,387.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Wheatland School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$539,604.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Wheatland Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$992,773.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Wheatland Union High School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$561,072.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Woodland Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$593,003.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Woodland Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$460,605.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Woodland Joint Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$258,037.00)	Restricted General	Strong Workforce Program	Guleff

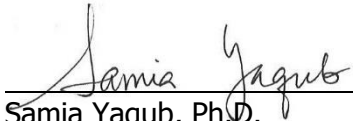
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
Upon Signature	6/30/23	Yolo County Office of Education	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$165,963.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Yuba City Unified School District	Grant Agreement for K12 Strong Workforce Program North Far North Regional Consortium	(\$201,732.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Los Rios Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$4,270,278.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Sierra College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$1,027,655.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Feather River Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$333,934.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Lake Tahoe Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$287,250.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Lassen Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$289,118.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Mendocino Lake Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$529,072.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	College of the Redwoods	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$783,032.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Shasta Tehama Trinity Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$1,219,058.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	College of the Siskiyous	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$413,296.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Yuba Community College District Yuba College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$607,436.00)	Restricted General	Strong Workforce Program	Guleff
Upon Signature	6/30/23	Yuba Community College District Woodland Community College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$404,957.00)	Restricted General	Strong Workforce Program	Guleff

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Approval of Contract to Purchase Roofing Material from The Garland Company, Inc. utilizing State of California Multiple Award Schedule CMAS Number 4-20-56-0006B	Item No: 21-8088 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District’s Facilities Planning and Management Department requires roofing material for the Arts Roof Repair Project and the Library/Media Center Roof Repair Project. Funding will be allocated from the Measure J Bond Funds.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division establishes multiple award agreements. California Multiple Award Schedules (CMAS) offers a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The CMAS Program creates a pool of suppliers that an agency can solicit offers from. The use of CMAS is optional and is available to state and local government agencies.

Status

District staff recommends use of the awarded CMAS Number 4-20-56-0006B, as a source to purchase the required goods and services from The Garland Company, Inc., as needed during the term February 18, 2021 through May 31, 2021, in the amount not to exceed \$441,104.99. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this California Multiple Award Schedule contract best meets the needs of the District.

Recommendation

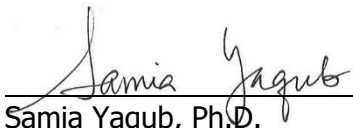
It is recommended that the Board of Trustees approve the purchase of the required goods and services from The Garland Company, Inc., utilizing CMAS Number 4-20-56-0006B, per the terms of the California Multiple Award Schedule contract, for the term of February 18, 2021 through May 31, 2021, in the amount not to exceed \$441,104.99.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of goods and services from The Garland Company, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Resolution No. 798: Approval of Contract Award for Bid Technology Remodel Project	Item No: 21-8089 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On December 4, 2020 and December 11, 2020, the District advertised a Request for Formal Bid Proposals for the Technology Remodel Project. The Technology building was constructed in 1974 and has 18,175 OGSF (Outside Gross Square Feet). The Technology Remodel Project includes, but is not limited to: upgrade both finishes and building systems to meet current needs and standards and to provide a building that exceeds Title 24 efficiency standards, fire life safety standards, and accessibility standards, roofing, and exterior building skin. The construction cost estimate for the work was approximately \$7,778,000.

The project is part of the District’s 2022-2026 Five-Year Construction Plan and the District’s Measure J Bond Program. Funding for this project will be allocated from state funding and Measure J funds.

Pursuant to the California Community Colleges Facilities Planning Manual, the District is required to submit documents to the Chancellor’s Office to request permission for approval of bid award and to have the Department of Finance encumber and release the construction funds. A Board of Trustees approved action item selecting the lowest qualified bidder is required.

Fourteen contractors attended the mandatory job walk on December 15, 2020. Five contractors submitted bids by the bid due date on January 26, 2021.

Status

Recommendation of award of contract was predicated on the lowest responsive and responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results is attached hereto detailing the responsive bid(s) received.

Upon completion of District’s due diligence review, United Building Contractors, Inc., is the lowest responsive responsible bidder for this project work and acceptance of the bid is in the best interest of the district.

Recommendation

It is recommended that the Board of Trustees approve the award of contract for the Request for Formal Bid Proposals Technology Remodel Project to United Building Contractors, Inc., of Chico, CA as

the lowest responsive responsible bidder in the amount of \$5,897,526.00 which equals the Total Bid Proposal Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents. Board approval is subject to state approval and availability of funds.

It is recommended that the Board of Trustees adopt Resolution No. 798 certifying approval of the award of contract for the Request for Formal Bid Proposals Technology Remodel Project to United Building Contractors, Inc.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for the Technology Remodel to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

Butte-Glenn Community College District

Project: Butte-Glenn Community College District Butte College Technology Remodel

Bid Opening Results

Bid Due Date: January 26, 2021; 2:00 PM

Contractor	Base Bid Amount	Alternate #1 Amount	Alternate #2 Amount	Alternate #3 Amount	Total Bid Proposal Amount
United Building Contractors, Inc.	\$5,798,961.00	\$6,765.00	\$40,800.00	\$51,000.00	\$5,897,526.00
Otto Construction	\$6,523,000.00	\$8,400.00	\$54,000.00	\$36,000.00	\$6,621,400.00
Bobo Construction, Inc.	\$6,669,172.00	\$10,000.00	\$75,000.00	\$35,000.00	\$6,789,172.00
Slater and Son	\$6,100,999.00	\$1,151.00	\$23,000.00	\$13,200.00	\$6,138,350.00
Modern Building, Inc.	\$6,595,000.00	\$3,059.00	\$44,836.00	\$5,605.00	\$6,648,500.00

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

February 17, 2021

RESOLUTION NO. 798

APPROVAL OF CONTRACT AWARD FOR BID TECHNOLOGY REMODEL PROJECT

WHEREAS, the Butte-Glenn Community College District has undertaken to construct the Technology Remodel Project; and

WHEREAS, bids were opened on January 26, 2021; and

WHEREAS, this project is being funded with both state and local dollars; and

WHEREAS, the lowest responsive bidder was United Building Contractors, Inc., with a total bid amount of \$5,897,526.00; and

WHEREAS, construction is scheduled to begin in April 2021, contingent upon Chancellor's Office approval;

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees approve the Bid Award for the Butte-Glenn Community College District Technology Remodel Project to United Building Contractors, Inc., in the amount of \$5,897,526.00, contingent upon Chancellor's Office approval.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on February 17, 2021, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

John Dahlmeier
President, Board of Trustees

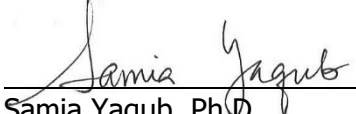
ATTEST:

I, Samia Yaqub (secretary) of the Board of Trustees of the Butte-Glenn Community College District, hereby certify that the above is a true copy of a resolution passed by the Board of Trustees of the Butte-Glenn Community College District at a meeting of the Board held on February 17, 2021.

Samia Yaqub, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

February 17, 2021

Subject: Adoption of Board Policy 2715 and Administrative Procedure 2715: Board Code of Ethics	Item No: 21-8090 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Status

Board Policy 2715 and Administrative Procedure 2715, Board Code of Ethics, were reviewed by the Board at the January 29, 2020. There were no suggestions for change.

Recommendation

It is recommended that the Board of Trustees adopt Board Policy 2715 and Administrative Procedure 2715 as presented.



AP 2715 Board Code of Ethics Violations

References: ACCJC Accreditation Standard IV.C.11

Approved: October 1, 1992

Last Revised: February 15, 2017

Last Reviewed: March 14, 2018; March 13, 2019; March 25, 2020

A complaint of trustee misconduct will be referred to an ad hoc committee of the Board comprised of three trustees not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The committee shall be guided in its inquiry by the standards set forth in the Code of Ethics as defined in BP 2715. The trustee subject to the charge of misconduct may present information regarding the matter to the committee. The committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

Possible courses of action include:

- If alleged behavior violates laws governing Board behavior, legal counsel may be sought and the violations referred to the appropriate County District Attorney or to the State's Attorney General as provided for in law.
- Should the ad hoc committee find that the complaint constitutes a minor violation that is not a violation of any applicable law, the committee may recommend that the Board President or Vice President discuss the violation with the Board Member by describing the impact of such violation and by offering mentoring or coaching assistance in order to assist the trustee to become more effective and to improve future Board performance.
- Should the ad hoc committee find that the complaint constitutes repetitive minor violations or is an additional complaint but does not constitute a violation of any applicable law, the ad hoc committee may recommend that the Board President and the Superintendent/President schedule a Board retreat with the entire Board of Trustees to focus on the issues identified in the ad hoc committee's report and recommendations and place the individual Board Member on warning of a possible censure unless the Board Member's performance improves.
- Should the ad hoc committee find that the complaint constitutes repetitive and/or significant violations not constituting the violation of any applicable law the ad hoc committee may recommend that the Board of Trustees consider the censure of the Board Member. A censure of a Board Member by a majority vote of the Board may include penalties of not recognizing motions made by the censured Board Member, not responding to the censured Board Member's comments, and/or not allowing the censured Board Member to hold any Board officer position.
- If the full Board, acting upon the ad hoc committee's written report, finds the actions of the Board Member to be so egregious and compelling, the Board could request the Board Member resign at once.



BP 2715 Board Code of Ethics

References: ACCJC Accreditation Standard IV.C.11
Adopted: October 1, 1992
Last Revised: March 14, 2018;
Last Reviewed: March 14, 2018; March 13, 2019; March 25, 2020

The Board of Trustees of the Butte-Glenn Community College District maintains high standards of ethical conduct for its members and hereby adopts this Code of Ethics.

- Be bound by approved District policies and act only in the best interests of the entire community served by the District.
- Practice the highest ideals of honor and integrity in all public and personal relationships in order that the trustees may merit the respect and confidence of other elected officials, appointed staff, and the public.
- Be informed about the district, educational issues, and responsibilities of trusteeship.
- Respect others and act with civility irrespective of the differences of opinion that may arise during discussion or motions on the floor.
- Board members shall comply with the Brown Act concerning communication among themselves regarding items that are within the jurisdiction of the Board and/or District, and in conducting open meetings and appropriate closed sessions. Further, Board members shall maintain the confidentiality of closed session discussions.
- Recognize that all the trustees, as a Board, establish the College's policies and implementation of those policies rests with the appointed staff. Further, recognize that individual trustees have no legal authority outside the Board meetings. No Board member shall interpret Board authority in a manner that diminishes the administrative and professional responsibilities of any District employee.
- Handle all personnel matters on the basis of fairness and impartiality regardless of race, creed, sex, sexual orientation or identification, religion, age, physical ability, national origin, or political ideals.
- Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public office is dishonest. Avoid situations that may constitute a conflict of interest, or the perception of conflicts of interest.
- Participate in all Board meetings possible and notify the President of the Board or the Secretary to the Board of an expected absence from a Board meeting.
- Direct all Trustee requests for information, within the subject matter jurisdiction of the Board, through the Superintendent/President.
- In the event a matter arises which apparently is not provided for in the above standards, both individual Board members and the Board will resolve the issue from the highest possible principles of honor and integrity.

In the event of a violation of this Code of Ethics, the board will take appropriate action (see Administrative Procedure 2715).