



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

NOTICE OF SPECIAL MEETING

January 27, 2021 | 10:00 a.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/96480314743>
iPhone one-tap: +13462487799,96480314743#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 964 8031 4743

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

Please submit the following information:

1. Your name; 2. Meeting Name and Date; 3. Agenda Item Number; 4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Dahlmeier, President
Ms. Julie Boss, Vice President
Mr. Rick Krepelka, Clerk
Mr. John Blacklock
Mr. Michael Boeger
Mr. Eugene Massa
Mr. William McGinnis

Pledge of Allegiance to the Flag

1. **Agenda Approval**

2. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

3. **Trustee Fellowship Intersession Project**

4. **Census and Redistricting Discussion**

5. **Foundation Revisioning Task Force Update**

6. **Updates from the President’s Leadership Team**

7. **Review of Board Code of Ethics**

BP 2715 – Board Code of Ethics

AP 2715 – Board Code of Ethics Violations

8. **Update on 2020-2021 Board Goals**

9. **Update on 2020-2021 Superintendent/President Goals**

10. **Adjournment**

For Information concerning this Agenda, please contact:

Butte College President’s Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.

Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



BP 2715 Board Code of Ethics

References: ACCJC Accreditation Standard IV.C.11
Adopted: October 1, 1992
Last Revised: March 14, 2018;
Last Reviewed: March 14, 2018; March 13, 2019; January 29, 2020

The Board of Trustees of the Butte-Glenn Community College District maintains high standards of ethical conduct for its members and hereby adopts this Code of Ethics.

- Be bound by approved District policies and act only in the best interests of the entire community served by the District.
- Practice the highest ideals of honor and integrity in all public and personal relationships in order that the trustees may merit the respect and confidence of other elected officials, appointed staff, and the public.
- Be informed about the district, educational issues, and responsibilities of trusteeship.
- Respect others and act with civility irrespective of the differences of opinion that may arise during discussion or motions on the floor.
- Board members shall comply with the Brown Act concerning communication among themselves regarding items that are within the jurisdiction of the Board and/or District, and in conducting open meetings and appropriate closed sessions. Further, Board members shall maintain the confidentiality of closed session discussions.
- Recognize that all the trustees, as a Board, establish the College's policies and implementation of those policies rests with the appointed staff. Further, recognize that individual trustees have no legal authority outside the Board meetings. No Board member shall interpret Board authority in a manner that diminishes the administrative and professional responsibilities of any District employee.
- Handle all personnel matters on the basis of fairness and impartiality regardless of race, creed, sex, sexual orientation or identification, religion, age, physical ability, national origin, or political ideals.
- Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public office is dishonest. Avoid situations that may constitute a conflict of interest, or the perception of conflicts of interest.
- Participate in all Board meetings possible and notify the President of the Board or the Secretary to the Board of an expected absence from a Board meeting.
- Direct all Trustee requests for information, within the subject matter jurisdiction of the Board, through the Superintendent/President.
- In the event a matter arises which apparently is not provided for in the above standards, both individual Board members and the Board will resolve the issue from the highest possible principles of honor and integrity.

In the event of a violation of this Code of Ethics, the board will take appropriate action (see Administrative Procedure 2715).



AP 2715 Board Code of Ethics Violations

References: ACCJC Accreditation Standard IV.C.11

Approved: October 1, 1992

Last Revised: February 15, 2017

Last Reviewed: March 14, 2018; March 13, 2019; January 29, 2020

A complaint of trustee misconduct will be referred to an ad hoc committee of the Board comprised of three trustees not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The committee shall be guided in its inquiry by the standards set forth in the Code of Ethics as defined in BP 2715. The trustee subject to the charge of misconduct may present information regarding the matter to the committee. The committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

Possible courses of action include:

- If alleged behavior violates laws governing Board behavior, legal counsel may be sought and the violations referred to the appropriate County District Attorney or to the State's Attorney General as provided for in law.
- Should the ad hoc committee find that the complaint constitutes a minor violation that is not a violation of any applicable law, the committee may recommend that the Board President or Vice President discuss the violation with the Board Member by describing the impact of such violation and by offering mentoring or coaching assistance in order to assist the trustee to become more effective and to improve future Board performance.
- Should the ad hoc committee find that the complaint constitutes repetitive minor violations or is an additional complaint but does not constitute a violation of any applicable law, the ad hoc committee may recommend that the Board President and the Superintendent/President schedule a Board retreat with the entire Board of Trustees to focus on the issues identified in the ad hoc committee's report and recommendations and place the individual Board Member on warning of a possible censure unless the Board Member's performance improves.
- Should the ad hoc committee find that the complaint constitutes repetitive and/or significant violations not constituting the violation of any applicable law the ad hoc committee may recommend that the Board of Trustees consider the censure of the Board Member. A censure of a Board Member by a majority vote of the Board may include penalties of not recognizing motions made by the censured Board Member, not responding to the censured Board Member's comments, and/or not allowing the censured Board Member to hold any Board officer position.
- If the full Board, acting upon the ad hoc committee's written report, finds the actions of the Board Member to be so egregious and compelling, the Board could request the Board Member resign at once.



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BOARD of Trustees

BOARD GOALS 2020-2021

Approved by the Board of Trustees: *August 12, 2020*

The Board of Trustees will:

1. Monitor the College's enrollment and support programs that increase enrollment, especially for underrepresented groups.
2. Evaluate and monitor the short and long-term impact of COVID-19 on health and safety, student access, instruction, student success, work conditions, and the budget.
3. Monitor the impact of State Budget allocations to the College and adopt strategies that hold the College fiscally stable over the next several years in light of projected enrollments and the state's tenuous budget.
4. Monitor and support Measure J and Glenn County capital projects implementation.
5. Address the relationship between the District and the Foundation.
6. Continue Board training on Accreditation and complete Board assignments required for the upcoming accreditation visit.
7. Monitor and support the College's implementation of the Guided Pathways project and AB 705.
8. Continue trustee training on community college issues and approaches through self-education, CCLC and CO professional development, and college study sessions/spotlight presentations.
9. Participate in the Trustee Fellowship Program to promote transformational change intended to improve student success and close equity gaps.
10. Review and monitor current/future Equity Plans for the College
11. Review District policies to ensure all are equity-minded
12. Schedule study sessions and/or spotlight presentations on the following topics as well as other reports (written/oral/virtual): *Items in italics have been carried forward from 2019-2020.*
 - a. *Crisis management*
 - b. *Accreditation standards*
 - c. *Workforce training for rebuilding and recovery*
 - d. Student success data - disaggregated
 - e. Guided Pathways Website
 - f. Mental Health/Student Health Services
 - g. Underrepresented Groups on Campus
 - h. Equity and Anti-Racist Professional Development
 - i. College Programs
 - i. *Cosmetology*
 - ii. *MESA*

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Superintendent/President Goals, 2020-2021

Approved by the Board of Trustees: August 12, 2020

The Superintendent/President goals for 2020-2021 are grouped into eight categories:

- Health and safety of students, faculty and staff
- Student success and completion
- Accreditation
- Board responsibilities and communication
- District facilities
- District finances
- Diversity, equity, and inclusion

These goals are in alignment with the District's Strategic Initiatives:

1. Enhancing a Culture of Completion and Goal Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Process for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Equity and Inclusiveness

Health and Safety of Students, Faculty, and Staff

(Initiatives 1, 2 and 3)

1. Use data identifying the best and safest practices to assure the health and safety for students, faculty, and staff for the duration of the Covid-19 pandemic.

Student Success and Completion

(All Initiatives)

2. Provide training for employees and support for students working and learning in remote modalities.
3. Develop an enrollment management plan that takes into account COVID-19 realities.

Accreditation

(All initiatives)

4. Complete the Institution Self Study and prepare for ACCJC site visit

Board Responsibilities and Communication

(All Initiatives)

5. Educate the Board on accreditation standards and the institution's self-evaluation report.
6. Facilitate Board dialogue on the future of the Foundation

7. Provide equity and anti-racist professional development for the Board

District Facilities

(Initiatives 4 and 5)

8. Assure progress on a permanent facility in Glenn County.
9. Collaborate with PG&E to assure the main campus stays powered during PSPS events.

District Finances

(Initiative 4)

10. Advocate for two years of continued “hold harmless” provision from the Chancellor’s Office that protects the District from fiscal decline due to the Camp Fire through 2024.
11. Re-align the District’s five-year budget plan to consider changes due to Camp Fire and COVID-19.

Diversity, Equity, and Inclusion

(Initiatives 2 & 6)

12. Hire a new manager in Diversity Equity and Inclusion.
13. Lead the college towards anti-racist systems and practices.