



NOTICE OF REGULAR MEETING

November 18, 2020 | 1:00 p.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/585525830>
iPhone one-tap: +12532158782,585525830#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 585 525 830

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

Please submit the following information:

1. Name
2. Meeting Name and Date
3. Agenda Item Number
4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Ms. Carla Vazquez, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. **Spotlight Presentation**

Workforce Training for Rebuilding & Recovery

3. **Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

4. **Approval of Consent Agenda**

Approval of Minutes October 14, 2020 (Special)	Action	
Approval of Minutes October 14, 2020	Action	
Approval of Warrants	Action	20-8048
Ratification of Contracts	Action	20-8049
Adoption of the 2021-22 Budget Criteria	Action	20-8050
Approval of Out of State Student Travel: EMS Students to Anniston, AL	Action	20-8051
Approval and/or Ratification of Personnel Actions	Action	20-8052
<u>Management</u>		
<i>none</i>		
<u>Academic Employees</u>		
<i>Assignments, At-Will, and Temporary</i>		
<u>Classified Employees</u>		
<i>Employments, Reassignment, Temp Increase, and Out of Class</i>		
<u>Temporary Employees</u>		
<i>Substitutes and Professional Experts</i>		

5. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

6. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

7. **Contracts**

Approval of Contracts	Action	20-8053
Approval of Contract Award for Bid Fire Hazard Reduction Project	Action	20-8054
Approval of Contract to Purchase Splunk Enterprise Software and Services from SHI International, Corp. utilizing California Participating Addendum Contract Number 7-16-70-36	Action	20-8055
Approval of Contract Award for Sole Source Procurement of Software Maintenance and Support Services from YOUnite, Inc.	Action	20-8056
Resolution 796: Approval to Contract with California Department of Fish & Wildlife	Action	20-8057

8. **Labor Relations**

Public Hearing regarding the District and the Butte College Education Association and Initial Proposals for the Collective Bargaining Agreement 2021-2024	Action	20-8058
---	--------	---------

Initial Proposals from the Butte College Part-Time Faculty Association/Communication Workers of America to the Butte-Glenn Community College District and the District to PFA/CWA for the Collective Bargaining Agreements 2021-2024	Information	20-8059
--	-------------	---------

9. Administration

Review of the Board Meeting Schedule for 2021 and 2022	Information	20-8060
Discussion of Chancellor’s Office Termination of Sector Directors	Information	20-8061

10. Future Dates

December 16, 2020	Regular Meeting	Teleconference	1:00 p.m.
January 27, 2021*	Special Retreat	Teleconference	9:00 a.m.
January 27, 2021*	Regular Meeting	Teleconference	3:00 p.m.
February 17, 2021*	Regular Meeting	Teleconference	1:00 p.m.

*Pending Board Approval

11. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957:

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

Pursuant to Government Code section 54957.6:

- b. CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Andrew Suleski
Name of organization representing employees: PFA

Pursuant to Government Code section 54956.95:

- c. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Susan Dawson
Agency: Butte-Glenn Community College District
- d. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Donald Finkbiner
Agency: Butte-Glenn Community College District
- e. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Joy Gollihar
Agency: Butte-Glenn Community College District

12. Adjournment

For Information concerning this Agenda, please contact:
Butte College President’s Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL MEETING

October 14, 2020

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, October 14, 2020 at 11:30 AM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference at 11:40am)
Mr. William McGinnis (via teleconference)

Board Member Absent Mr. John Dahlmeier, Vice President

Staff Members Present Dr. Samia Yaqub, Superintendent/President (via teleconference)
Ms. Shannon McCollum, Executive Asst to the President and Board
Mr. Greg Stoup, Vice President (via teleconference)
Ms. Virginia Guleff, Vice President (via teleconference)
Mr. Andy Suleski, Vice President (via teleconference)

Guests None

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis participated in this meeting by teleconference. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

Trustee McGinnis led the Pledge of Allegiance to the Flag

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Boss, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, and McGinnis

Nos – none

Absent – Dahlmeier and Massa

2. **Communications from the Public**

There were no public comments.

3. **Discussion on Trustee Fellowship**

Board President Blacklock stated the Trustee Fellowship discussed local and statewide demographic data, the Chancellor's Office Vision for Success, and equity gaps. There was a discussion on the goal of the Trustee Fellowship which is to align resources and programs to put students first and how the Trustees can align board action to meet this goal. Blacklock shared demographic changes in California as well as California poverty rates by ethnicity. Vice President Greg Stoup shared the demographic of Butte College, nine metrics Butte is tracking, and the Completion by Design Framing Model.

4. **Adjournment**

Board President Blacklock adjourned the meeting at 12:36 PM.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

October 14, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, October 14, 2020, at 1:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Ms. Carla Vazquez, Student Trustee (via teleconference)

Board Member Absent Mr. John Dahlmeier, Vice President

Staff Members Present (All attended via teleconference)
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Mr. Kenneth Bearden, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Ms. Denise Adams, Dean of Instruction
Ms. Kam Bull, Dean of Instruction
Ms. Melissa Cafferate-Ainsworth, Admin Secretary
Mr. Tim Calhoon, Executive Director for CCC Tech Ctr
Mr. Casey Carlson, Chief of Police
Ms. Lisa DeLaby, Director Institutional Advancement
Ms. Teresa Doyle, Dean of Instruction
Ms. Felicia Flores, Cosmetology Instructor
Mr. Ryan Heimlich, Music Instructor
Ms. Kim Jones, Director, Facilities Planning & Management
Mr. Joel Keebler, Dean of Instruction
Ms. Sara Lanam, Admin Secretary
Ms. Hayley Lanam, Admin Secretary
Mr. Chris Little, Executive Director of Human Resources
Mr. Chris Madden, Technical Services Energy Analyst
Mr. Dakoda McFall, Welding Instructor
Ms. Carrie Monlux, Dean of Instruction
Ms. Andrea Mox, Chief Technology Officer
Mr. Jim Nicholas, Director Business Services
Ms. Annie Rafferty, Director Contract Education
Mr. David Shippen, Director CCC Technology Center
Mr. Dave Stephens, Instructional Technology Specialist

Mr. Doua Thao, EOPS Counselor
Ms. Llael Valle, EOPS Counselor
Ms. Mayra Vargas, EOPS Counselor
Ms. Rachel Wood, Program Coord, International Student Recruitment
Ms. Linda Zorn, Executive Director Economic Workforce Development
Mr. Brad Zuniga, Dean of Student Services

Guests None

Pledge of Allegiance to the Flag

Trustee Krepelka led the Pledge of Allegiance to the Flag

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

1. **Agenda Approval**

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

2. **Introduction of New Faculty**

Dr. Yaqub stated there are 7 new faculty. She introduced Vice President Al Renville to welcome the new faculty in Student Services. Dr. Yaqub introduced Vice President Virginia Guleff to welcome the new faculty in Instruction.

3. **Spotlight Presentation – Guided Pathways**

Vice President Virginia Guleff stated Guided Pathways is a structured pathway of classes designed to support students throughout their academic journey helping them to successfully complete their educational plan. She reviewed progress and achievements of adoption and gave an overview on the changes to the academic program website.

4. **Communications from the Public – Consent Agenda**

There were no public comments.

5. **Approval of Consent Agenda, Item 20-8035 to 20-8039**

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

6. **Information Reports**

Academic Senate President's Report – Kenneth Bearden, President

Mr. Bearden stated Academic Senate approved to extend the time a student has to contact an instructor for online courses. They also approved an equity resolution and had a forum on the challenges faculty face at reducing equity gaps.

Classified Senate President's Report – Peter Dahl, President

Mr. Dahl stated Classified Senate is looking to move operations to Microsoft Teams while they work on finalizing remote meeting procedures. Classified Senate will be placing a permanent plaque next month, by the tree planted last year, in memory of the Camp Fire.

Student Trustee Comment – Carla Vasquez

Ms. Vasquez stated the Associated Students is hosting an Anti-Racist meeting two times a month. She listed the trainings and events being offered to students.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub stated next week is Undocumented Student Action Week and workshops are available to help students and their families. Dr. Yaqub discussed the 2021-2022 budget as well as the 4% reduction to on-going expenses due to the drop in enrollment. She noted upcoming events including Civic Engagement, Forensics Team tournament, and the virtual art exhibit.

Board Comments

Trustee Boss stated she is talking to people in Glenn County about what they want offered at the new Glenn Center. Trustee Boeger suggested joint programs with High Schools be offered at the Glenn Center. Trustee Krepelka gave an update on the Foundation Visioning Committee. Trustee McGinnis stated the CCLC Annual Conference is being held virtually in November. Trustee Blacklock thanked staff for Butte College masks.

7. **Communications from the Public – Items Not on the Agenda**

Cristina Dahl, Chair of the Diversity Committee, stated the Diversity Committee and Student Equity and Achievement Program would like the BCEA contract to include equity minded curriculum development as well as having faculty be evaluated on cultural responsiveness and equity minded teaching.

8. **Contracts**

Approval of Contracts, Item 20-8040

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

Approval of Contract Award for Bid Pump House #2 New Pre-Engineered Metal Building Project Action, Item 20-8041

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the award of contract for the Pump House #2 New Pre-Engineered Metal Building Project, to Modern Building, Inc. as the lowest responsive responsible bidder in the amount of \$245,240.00, which equals the Total Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Pump House #2 New Pre-Engineered Metal Building Project, to Modern Building, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Trustee Boeger asked why the project was so expensive. Kim Jones, Director of Facilities Planning & Management stated the job is to replace the current wood building with a metal one to protect everything inside.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Krepelka, Massa, and McGinnis

Nos – Boeger

Absent – Dahlmeier
Student Trustee – Aye

Approval of Contract Award for Bid Scenario Village Infrastructure Project, Item 20-8042

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the award of contract for the Scenario Village Infrastructure Project to United Building Contractors, Inc. as the lowest responsive responsible bidder in the amount of \$349,302.00, which equals the Total Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Scenario Village Infrastructure Project to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis
Nos – none
Absent – Dahlmeier
Student Trustee – Aye

Approval of Contract Award for Sole Source Procurement of Career Coach from Economic Modeling, LLC dba Emsi, Item 20-8043

It was moved by Trustee Massa, seconded by Trustee Krepelka, to authorize the District to enter into a contract with Economic Modeling, LLC for a license for Career Coach in the amount not-to-exceed \$700,000, for the term January 1, 2021 through June 30, 2023, on a sole source basis without going through a competitive bidding process and authorize the District to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon legal counsel approval of sole source justification, and contingent upon available funding and successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis
Nos – none
Absent – Dahlmeier
Student Trustee – Aye

Approval of Contract to Purchase Spirion Software Support and Maintenance from SHI International, Corp. utilizing California Participating Addendum No. 7-16-70-36, Item 20-8044

It was moved by Trustee Krepelka, seconded by Trustee Boss, to approve the purchase of the required Spirion software support and maintenance from SHI International, Corp., utilizing California Participating Addendum No. 7-16-70-36, per the terms of the contract, for the term of December 10, 2020 through December 9, 2021, in the amount not to exceed \$124,918.53 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from SHI International, Corp. and Spirion, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis
Nos – none
Absent – Dahlmeier
Student Trustee – Aye

Approval of Contract to Purchase Tenable Software from SHI International, Corp. utilizing California Participating Addendum No. 7-16-70-36, Item 20-8045

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the purchase of the required Tenable software from SHI International, Corp., utilizing California Participating Addendum No. 7-16-70-36, per the terms of the contract, for the term of December 21, 2020 through December 20, 2021, in the amount not to exceed \$279,666.40 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from SHI International, Corp. and Tenable, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

9. **Finance**

Review of Board Criteria for 2021-2022 Budget Development, Item 20-8046

Dr. Yaqub stated that this is the draft 2021-22 budget criteria for Board review and discussed the changes. The document has been reviewed by the President's Staff and the Planning & Budget Committee. The criteria with any recommended changes from the Trustees will return to the Board for approval at the November 18, 2020 meeting.

Trustee Massa requested "Camp Fire" be changed to "multiple wildfires."

10. **Labor Relations**

Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2021-2024, Item 20-8047

Dr. Yaqub stated these are the initial proposals for a successor collective bargaining agreement between the District and BCEA. The public will have an opportunity to comment on the proposal during a public hearing to be held during the next regular meeting of the Board of Trustees.

11. **Closed Session**

Board President Blacklock reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

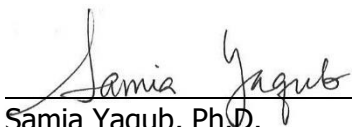
During closed session the Board discussed item 12b and was updated on a legal matter, item 12c.

12. **Adjournment**

Board President Blacklock adjourned the meeting at 3:17 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Warrants	Item No: 20-8048 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

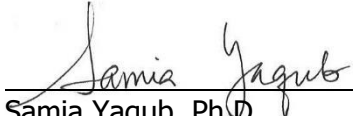
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of September 28, 2020 to October 31, 2020.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	660664 - 661473	\$ 12,287,655.01
Payroll	524050 – 524202	\$ 6,474,172.53
Financial Aid	325652 – 329846	\$ 4,952,659.97

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Ratification of Contracts	Item No: 20-8049 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of October 2020. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
October 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
9/25/20	9/25/20	Abdimalik Buul	Anti-Racist Education Training	(\$4,000.00)	Unrestricted General	Student Equity & Achievement	Renville
11/20/20	11/20/20	Allied Path Consulting, LLC	Anti-Racism Series Presentation	(\$1,500.00)	Unrestricted General	Student Equity & Achievement	Renville
10/14/20	10/14/20	Krystle Tonga	Presentation on Race Battle Fatigue	(\$1,200.00)	Restricted General	Student Equity & Achievement	Renville
11/12/20	11/12/20	Santy Gray	Anti-Racism Training for Board of Trustees	(\$400.00)	Unrestricted General	President's Office	Yaqub
10/8/20	6/30/21	MC2	Statement of Work regarding Promise Scholarship Marketing	(\$2,591.38)	Restricted General	Financial Aid	Renville
10/14/20	6/30/24	Campus Tours, Inc.	Virtual Tour and Interactive Map Design and Production	(\$16,098.00)	Restricted General	Student Services	Renville
10/28/20	Until Terminated	Compansol Computer Analysis & Solutions	Blumen Online for Trio 1-Year Subscription End User License Agreement	(\$6,050.00)	Restricted General	Student Services	Renville
10/5/20	10/5/20	Conner Wenzel	Student Safe Zone Training	(\$400.00)	Fiduciary	Student Life	Renville
10/15/20	10/15/20	Yosimar Reyes	Keynote Speaker for Healthy Relationships Week	(\$2,000.00)	Restricted General	Welcome Center	Renville
10/15/20	Until Terminated	R and R Imports, Inc.	License Agreement for Licensed Marks to be used by Walmart	Royalty 12% of Net Sales of all Licensed Articles	Unrestricted General	Institutional Advancement	Stoup
7/1/20	7/31/22	Chico State Enterprises	Subaward Agreement for California Education Learning Lab (CELL) Seed Grant	(\$19,812.00)	Restricted General	Biology	Guleff
10/26/20	7/31/22	Chico State Enterprises	Amendment to Subaward Agreement increasing Cost Reimbursement	(\$4,210.00)	Restricted General	Biology	Guleff
9/21/20	12/31/20	WestEd	Research, design and develop information portal for career education pathways	(\$37,150.00)	Restricted General	North Far North Regional Consortium	Guleff
9/21/20	9/30/21	National Board for Professional Teaching Standards	ATLAS Subscription	(\$1,600.00)	Restricted General	Early Childhood & Family Studies	Guleff
11/16/20	11/15/21	Teaching Channel, Inc.	Video Library Subscription	(\$3,999.00)	Restricted General	Early Childhood & Family Studies	Guleff
Upon Payment	One Year	Exchange Press	Ed.Flicks Library Subscription	(\$499.00)	Unrestricted General	Early Childhood & Family Studies	Guleff
10/12/20	10/12/21	WorldPay Inc.	Service Application for PIN pads	(\$998.00)	Enterprise	Auxiliary Services - Bookstore	Suleski
Upon Access	Upon Use	National Restaurant Association Solutions LLC	ServSafe® Mgr Certification Online Exam Vouchers	(\$602.03)	Restricted General	Foods & Nutrition	Guleff
10/1/20	Until Terminated	Apple Computer, Inc.	Milady Cosmetology Exam Review Application for iPads	(\$1,434.59)	Unrestricted General	Cosmetology	Guleff
10/5/20	4/5/22	iGrad, Inc.	iGrad Master License and Services Agreement for internet-based financial literacy management software for Roadrunner Rise Project	(\$3,750.00)	Restricted General	Institutional Effectiveness	Stoup
8/1/20	6/30/21	Darci Kimball	HASPI Website & Curriculum Maintenance and Event Support	(\$8,000.00)	Restricted General	Regional Director Health	Guleff
9/1/20	9/30/20	Michele Schneider	Lead instructor for CPR train-the-trainer for health pathway teachers of Humboldt County	(\$1,000.00)	Restricted General	Regional Director Health	Guleff
10/15/20	6/30/21	Boys & Girls Club of the North Valley	CRM Workshops & Outreach	(\$5,000.00)	Restricted General	Economic Workforce Development	Guleff
10/15/20	6/30/21	Sol Sanctuary	CRM Workshops & Outreach	(\$5,000.00)	Restricted General	Economic Workforce Development	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
October 2020

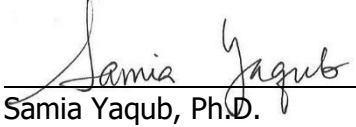
Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
10/15/20	6/30/21	Paradise Recreation & Parks District	CRM Workshops & Outreach	(\$5,000.00)	Restricted General	Economic Workforce Development	Guleff
7/1/20	6/30/21	Big Drum Digital	Design, Web Development, Marketing and Consulting Services	(\$6,000.00)	Restricted General	North Far North Regional Consortium	Guleff
10/12/20	Until Terminated	Coursestorm, Inc.	Host & support an online website & registration platform	(4%) transaction fee	Restricted General	Contract Education	Guleff
10/12/20	Until Terminated	Stripe	Stripe Connect Platform for payment processing online registrations	Fees based on registrations	Restricted General	Contract Education	Guleff
10/1/20	9/30/21	California Manufacturing Technology Consulting (MCTC)	Cost Share Subrecipient Agreement under Cooperative Agreement Hollings Manufacturing Extension Partnership for The Training Place to provide consulting, customized on-site training, and consortia or group delivery services and trainings to emerging and existing manufacturing establishments in California Manufacturing Region 1	\$110,000.00 (\$110,000.00)	Restricted General	Contract Education	Guleff
10/14/20	2/28/21	Pacific Gas & Electric Company	Tree Trimmer Training Course Design and Development	\$1,810,480.00	Restricted General	Contract Education	Guleff
10/1/20	6/30/21	Seam Group, LLC	Electrical Safety Training Webinars	(\$7,500.00)	Restricted General	Contract Education	Guleff
9/21/20	9/21/25	Tree Care Industry Association (TCIA)	Student & instructor training materials for Utility Line Clearance Arborist Training offered under contract with Pacific Gas & Electric	Est. (\$267,465.00)	Restricted General	Contract Education	Guleff
10/29/20	12/31/20	Mountain F. Enterprises	Agreement for Contract Education Services to provide ETP Agreement Consulting Services	(\$10,000.00)	Restricted General	Contract Education	Guleff
8/24/20	12/18/20	Oroville Union High School District, Las Plumas High School	College & Career Access Pathways Partnership Agreement Appendix detailing courses offered	(\$1,200.00)	Restricted General	School Relations	Renville
8/24/20	5/28/21	Orland Unified School District	College & Career Access Pathways Partnership Agreement Appendix detailing courses offered	(\$800.00)	Restricted General	School Relations	Renville
Upon delivery	One Time Use	GeneratePress	License Agreement for open-source content management system for site development	(\$50.00)	Unrestricted General	Technology Mediated Instruction	Guleff
7/29/20	7/28/21	Citrix Systems, Inc.	Citrix Virtual Apps and Desktops On-Prem	(\$91,875.00)	Restricted General	Information Technology	Stoup
9/1/20	8/31/21	OmniUpdate, Inc.	OU Campus, OU Blogs, Emergency Alerts, OU Calendar, and Support	(\$55,000.00)	Unrestricted General	Information Technology	Stoup
10/21/20	12/31/20	Ronn Van Dusen	Amendment to Contract increasing Fees	(\$20,000.00)	Restricted General	Small Business Development Center	Guleff
10/21/20	12/31/20	Brian R. Teal	Amendment to Contract increasing Fees	(\$15,000.00)	Restricted General	Small Business Development Center	Guleff
5/4/20	12/31/21	Feather River Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium	(\$322,669.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Gateway Community Charters, Sacramento Academic & Vocational Academy	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$1,188,248.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Glenn County Office of Education	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$31,911.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Lake Tahoe Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$474,201.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Sacramento County Office of Education, Sacramento County ROP	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$1,243,416.00)	Restricted General	Strong Workforce Program	Guleff

Butte-Glenn Community College District
CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
October 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/20	12/31/22	Tri County ROP	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$1,959,198.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Willows Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$114,807.00)	Restricted General	Strong Workforce Program	Guleff
10/22/20	10/21/21	ABBYY	Software Subscription Terms and License Agreement	(\$389.80)	Restricted General	CCC Technology Center	Stoup
8/1/20	6/30/21	Automatic Sync Technologies LLC	Subcontract Agreement to provide Captioning, Transcription and Audio Description services	(\$5,400.00)	Restricted General	CCC Technology Center	Stoup
8/1/20	12/31/20	Chabot Las Positas Community College District	Design and roll out of the C-ID.net website	\$119,916.00	Restricted General	CCC Technology Center	Stoup
12/7/20	12/6/21	Checkmarx, Inc.	Software License Agreement	(\$26,250.20)	Restricted General	CCC Technology Center	Stoup
10/1/20	9/30/21	Citrix Systems, Inc.	Podio Software License Agreement	(\$1,152.00)	Restricted General	CCC Technology Center	Stoup
12/12/20	12/11/21	Elasticsearch, Inc.	Elastic Platinum Subscription Agreement	(\$6,600.00)	Restricted General	CCC Technology Center	Stoup
11/3/20	11/2/21	Rainforest QA, Inc.	Statement of Work for Rainforest Dashboard	(\$500,000.00)	Restricted General	CCC Technology Center	Stoup
12/10/20	12/9/21	Spirion, LLC	Software License Agreement	(\$124,918.53)	Restricted General	CCC Technology Center	Stoup
10/5/20	10/5/25	Compton Community College District	Institution Participation Agreement for use of Systems provided by CCC Chancellor's Office	\$0.00	Restricted General	CCC Technology Center	Stoup
10/5/20	10/5/25	Napa Valley Community College District	Institution Participation Agreement for use of Systems provided by CCC Chancellor's Office	\$0.00	Restricted General	CCC Technology Center	Stoup
10/5/20	10/5/25	Solano Community College District	Institution Participation Agreement for use of Systems provided by CCC Chancellor's Office	\$0.00	Restricted General	CCC Technology Center	Stoup
10/6/20	11/15/20	Grimes Heating & Air	HVAC unit for Library	(\$8,690.00)	Measure J	Facilities Planning & Management	Suleski
10/15/20	3/12/21	Modern Building, Inc.	Pump House#2 New Pre-Engineered Metal Building	(\$245,240.00)	Measure J	Facilities Planning & Management	Suleski
10/1/20	8/30/21	Northstar	Engineer Services Agreement for Butte Campus Drive Overlay and Shoulder Cleanup Project	(\$95,200.00)	Measure J	Facilities Planning & Management	Suleski
11/2/20	6/30/21	Northstar	Engineer Services Agreement for Service Road Storm Drainage	(\$21,000.00)	Measure J	Facilities Planning & Management	Suleski
10/15/20	4/30/21	United Building Contractors, Inc.	Scenario Village Infrastructure Project	(\$349,302.00)	Measure J	Facilities Planning & Management	Suleski
7/1/21	6/30/24	Foster Ranch	Grazing License Agreement Extension	\$4,500.00	Unrestricted General	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Adoption of the 2021-22 Budget Criteria	Item No: 20-8050 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Each year the Board of Trustees adopts criteria to be used in the development of the District’s annual budget. The budget document will provide an assessment as to which criteria were or were not accommodated.

Status

Proposed changes to the 2021-22 Budget Criteria recommended by the President’s Leadership Team and the Planning & Budget Committee were presented to the Board for information at their October 14, 2020 meeting, and is presented here with additional modifications requested by the Board.

Recommendation

It is recommended the Board of Trustees adopt the Budget Criteria for 2021-22.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUDGET CRITERIA
2021-22

The purposes of the District budget are to provide a) students a high quality, accessible learning-centered education; b) the resources and support needed to deliver effective instruction and services; c) the resources and support to facilitate the teaching-learning process; and d) the means to manage the district in an efficient and cost-effective way.

The criteria listed below are separated into categories that a) reflect philosophy; b) reflect legal, financial or statutory requirements; and c) act as procedural guides. Individual items are not listed in priority order either by category or within each category.

Philosophy

We seek to develop a budget that:

- allocates resources to achieve goals established in the District's strategic initiatives and strategic direction as approved by the Board and the Community Colleges System's Vision for Success;
- provides resources to help the District better focus on enhancing a culture of equity and inclusion;
- maximizes state apportionment revenue via hold harmless emergency relief funding or actual Student Centered Funding Formula (SCFF) total computational revenue (TCR);
- provides adequate resources for continued improvement of equitable student outcomes and success;
- provides adequate resources and support for high quality, innovative instructional programs and services to students;
- makes reasonable and sound projections for all the District's sources of revenue and student access, equity & success data elements;
- allocates resources to maximize revenue by optimizing enrollment, supplemental funding and completion;
- improves classroom productivity, i.e., weekly student contact hours per full-time faculty equivalent, to make progress toward meeting the contractual goal of WSCH per FTEF;
- includes funding necessary to implement high priority District and system-wide goals and Board policies;
- increases and/or maintains sufficient levels of institutional effectiveness while becoming more efficient and cost effective;
- secures additional funding to supplement state apportionment and support student access, equity, success and completion;
- maximizes the employment of full-time faculty to provide a robust curriculum and instructional guidance, support and interactions essential to student success and completion and to exceed the annual faculty obligation number;
- makes every reasonable attempt to avoid layoffs and/or hold them to a minimum should layoffs ever be necessary to ensure the long-run viability of the institution;
- works to maintain technological currency and efficiency by updating and replacing equipment;
- continues to fund the District's sustainability efforts such as recycling, solar power generation, and mechanical system improvement in order to reduce the District's cost of utilities if the return on investment is reasonable;
- provides adequate resources to maintain buildings and grounds;
- provides resources to implement recommendations from the accrediting commission and make progress toward implementing accreditation planning agendas identified by the institution; and
- provides flexibility to respond to emergency situations (e.g. Wildfires and 2019 COVID-19 pandemic).

Legal, Financial and Statutory Requirements

We will develop a budget that:

- achieves and maintains at least a five percent (5%) contingency reserve in the General Fund;
- meets the fifty percent (50%) law, i.e., at least 50% of the current expense of education is allocated to instructional salary and benefits;
- provides for staffing levels required by the Board of Governors in relation to Title 5, Division 6, Chapter 4, Subchapter 3, Articles 1 and 2. This statute is designed to ensure that districts are making good faith attempts to achieve the long-term goal that seventy-five percent (75%) of instruction is provided by full-time faculty;
- includes reasonable provisions to cover all known or projected liabilities to the District (e.g., accumulated vacation, sick leave, retiree benefits, etc.); and
- meets all statutory and legally mandated income/expenditure requirements.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUDGET CRITERIA
2021-22**

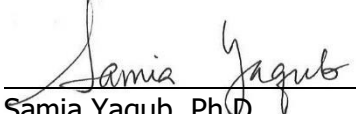
Procedural Guides

We will develop a budget that:

- is balanced;
- is based upon planning that reflects both current and long-term District needs and system-wide goals;
- makes steady progress toward correcting structural budget issues (e.g. declining revenue, rising costs, lack of ongoing dollars to cover ongoing expenses, etc.) through budget and enrollment strategies and collective bargaining;
- has had campus community involvement and consideration during preparation;
- includes all contractually negotiated costs and expenses;
- includes all known and projected increases in fixed costs; including step, column and longevity salary increases, medical rate increases and STRS & PERS pension rate increases
- includes salaries and benefits that do not exceed 87% of total unrestricted budgeted expenditures;
- identifies significant but unfunded items not included in the budget;
- highlights unusual items and/or provides information on substantive changes from previous budgets;
- limits annual non-trust transfer-in allocations to the unrestricted general fund of less than 2% per year of the total unrestricted expenditure budget from non-general fund sources;
- limits annual debt service payments by the unrestricted general fund to 5% of the total unrestricted expenditure budget where such funds do not have a matching revenue stream to off-set such costs; and
- creates time specific plans for the full funding of unfunded liabilities/obligations through specific trust funds and reserve accounts.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Out of State Student Travel: EMS Students to Anniston, Alabama	Item No: 20-8051 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Butte College EMS students will be participating in the Hazmat Awareness/HazMat Basic Responder for MCI's Training from January 19-23, 2021, in Anniston, Alabama, put on by the FEMA Center for Domestic Preparedness.

The Hazmat Awareness/HazMat Basic Responder for MCI's Training provides responders with knowledge and practical experience in essential, awareness-level hazardous materials competencies. The course provides students with training to proficiency in identifying hazardous materials, identifying risks and protective actions, safely supporting mass casualty incident operations, donning, operating in, and doffing of personal protective equipment, emergency and tiered patient decontamination, patient triage and lifesaving interventions, and techniques for patient movement and basic rescue. The course culminates in the conduct of a simulated mass casualty incident operation.

Status

The paramedic students who are currently enrolled in EMS 171 will travel to Anniston, Alabama, from January 19-23, 2021, along with EMS full-time faculty, James Cuneo and associate faculty, Kira Cuneo, to receive training in the Hazmat Awareness/HazMat Basic Responder for MCI's.

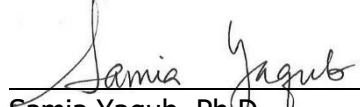
This trip is sponsored by FEMA, including housing, airfare, and travel to and from the airport. No District funds will be used for student travel.

Recommendation

It is recommended the Board authorize out-of-state travel to Anniston, Alabama, for paramedic students to attend the 2021 HazMat Awareness/HazMat Basic Responder for MCI's Training accompanied by EMS faculty, James Cuneo and Kira Cuneo.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval and/or Ratification of Personnel Actions	Item No: 20-8052 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Academic*

1. Assignment as Coordinator, Distance Education (TMI) (50%) – Suzanne Wakim
Effective: Academic Year 2020-2021
2. Assignment as Coordinator, Student Learning Outcomes (50%) – Suzanne Wakim
Effective: Academic Year 2020-2021
3. Assignment as Open Educational Resources Initiative Regional Lead as Academic Senate for California Community Colleges (40%) – Suzanne Wakim
Effective: Academic Year 2020-2021
4. Assignment as EOPS Counseling Coordinator – Llael Valle
Effective: 10/1/20 – 5/28/21
5. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Oroville Union High School District) – Brendan Close
Effective: 9/29/20 – 6/30/21
6. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Stephen Connors, Susan Phillips
Effective: 10/20/20 – 6/30/21
7. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Alexander Robins
Effective: 10/21/20 – 6/30/21

8. Employment of Temporary Academic Employees (Instructors and Student Development)
Part-Time Faculty recommended for employment effective Fall Semester 2020 – Susan Hight, Darrell Hindman, Marissa Perry, Chris Rathbun, and Diane Wagster Penne

Classified Employees*

9. Employment of Grounds Technician II (FPM) – Daniel Heimstra
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 19
Effective: November 2, 2020
10. Employment of Support Center Representative (Support Center) – Christopher Carrero
Part-time, 24 hours per week, 12 months per year
Salary: CSEA - 18
Effective: November 2, 2020
11. Employment of Special Programs Clerk (Assessment) – Suhyun Park
Part-time, 24 hours per week, 12 months per year
Salary: CSEA - 18
Effective: November 2, 2020
12. Permanent Voluntary Reassignment (Transfer to Vacant Position) – Judy Higgins
Full-time, 40 hours per week, 12 months per year
From: Special Programs Clerk (DSPS)
To: Special Programs Clerk (EOPS)
Effective: November 1, 2020
13. Temporary Increase from 24 hours per week to 36 hours per week; Admissions and Records Secretary II (A&R) – Eve Cha
Effective: 9/1/20 – 12/31/20
14. Employee working Out-of-Class: Technical Computing Specialist, II (ITSS) – Matthew Roak, James Cheatham, Gage Sharp
Effective: 9/1/20 – 6/30/21
15. Employee working Out-of-Class: Student Services Assistant (CHC) – Jeneva Smith
Effective: 9/17/20 – 10/23/20
16. Employee working Out-of-Class: Administrative Secretary to the Dean (SBS, SCS, WL, TMI, LIB, CMST, SPE, HON) – Wendy Bocast
Effective: 10/1/20 – 6/30/21

Temporary Employees*

17. Substitutes

- Administrative Secretary I (PSETC) – Mary Kolonay
Salary: \$16.75 per hour 10/1/20 – 12/31/20
- Recruitment and Outreach Technician (WC) – Yazmin Rosas
Salary: \$22.00 per hour 9/15/20 – 6/30/21
- Kinesiology Equipment Technician (Athletics) – Ember Whipple
Salary: \$19.00 per hour 10/15/20 – 6/30/21
- Project Manager (CCCTC) – Amber Tamagni
Salary: \$27.50 per hour 9/1/20 – 1/31/21

18. Professional Expert

Manipulative Skills/Evaluator – Preston Hardin

Salary: \$14.50/16.75 per hour 10/15/20 – 6/30/21

Manipulative Skills Assistant – Ryan Rubinoff

Salary: \$23.75 per hour 9/17/20 – 6/30/21

EMT/Paramedic – Autumn Martinelli

Salary: \$14.50 per hour 8/31/20 – 6/30/21

Nursing – Nicole Adams, Bayleigh Fountain

Salary: \$45.00 per hour 8/26/20 – 6/30/21

Nursing – Aarshipritam Sandhu

Salary: \$45.00 per hour 8/27/20 – 6/30/21

Nursing – Ashley Benson, Barinder Singh

Salary: \$45.00 per hour 8/24/20 – 6/30/21

Nursing – Susan Hight

Salary: \$45.00 per hour 9/23/20 – 6/30/21

Nursing – Ashley Ross

Salary: \$45.00 per hour 10/21/20 – 6/30/21

Nursing – Amanda Moore

Salary: \$45.00 per hour 10/22/20 – 6/30/21

Nursing – Taylor Manzella

Salary: \$45.00 per hour 11/05/20 – 6/30/21

19. Retirements/Resignations

Resignation, Program Coordinator, Domestic Student Recruitment Outreach and Orientation (SS/WC) –
Cindy Melendrez-Flores

Effective: November 1, 2020

Resignation, Administrative Secretary – Grants (CCCTC) – Kathleen Stumbo

Effective: November 4, 2020

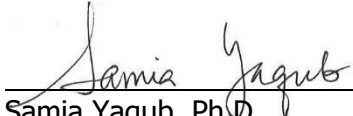
Retirement, Administrative Secretary II (FPM) – Anita Delaney

Effective: January 1, 2021

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Contracts	Item No: 20-8053 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$95,200.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

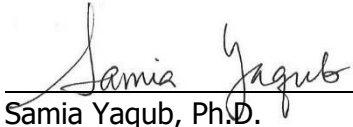
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
7/1/20	12/31/21	Los Rios Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium for Projects In Common NetLabs	(\$252,503.00)	Restricted General	Strong Workforce Program	Guleff
1/1/21	12/31/21	Shasta Tehama Trinity Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium for Projects In Common Center for Excellence	(\$200,000.00)	Restricted General	Strong Workforce Program	Guleff
10/1/20	9/30/21	Humboldt State University Sponsored Programs Foundation	Governor's Office of Business and Economic Development (GO-BIZ) Small Business Technical Assistance Expansion Program 2020-21	\$127,000.00	Restricted General	Small Business Development Center	Guleff

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Contract Award for Bid Fire Hazard Reduction Project	Item No: 20-8054 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On September 16, 2020 and September 23, 2020, the District advertised a Request for Formal Bid Proposals for the Butte College Fire Hazard Reduction Project. The project consists of, but is not limited to, felling dead and dying trees and clean-up of any dead trees that have already fallen throughout an approximate 275 acre burn area due to the Camp Fire in November 2018, and chipping trees or placing trees in areas for erosion control. The cost estimate for the work was approximately \$657,481.00.

Funding for this project will be allocated from the Emergency Assistance to Institutions of Higher Education Program Grant.

One contractor attended the mandatory job walk on September 24, 2020. One contractor submitted bids by the bid due date on October 7, 2020.

Status

Recommendation of award of contract was predicated on the lowest responsive responsible bidder for the Bid Proposal Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results detailing the responsive bid(s) received is:

Bid Opening Results			
Contractor	Base Bid Amount	Alternate Amount	Bid Proposal Amount
Firestorm Wildland Fire Suppression, Inc.	\$247,800.00	\$0.00	\$247,800.00

Upon completion of District's due diligence review, Firestorm Wildland Fire Suppression, Inc. is the lowest responsive responsible bidder for this project work and acceptance of the bid is in the best interest of the district.

Recommendation

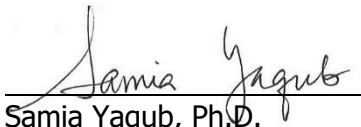
It is recommended that the Board of Trustees approve the award of contract for the Fire Hazard Reduction Project to Firestorm Wildland Fire Suppression, Inc., of Chico, California, as the lowest responsive responsible bidder in the amount of \$247,800.00 which equals the Bid Proposal Amount.

Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for the Fire Hazard Reduction Project to Firestorm Wildland Fire Suppression, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Contract to Purchase Splunk Enterprise Software and Services from SHI International, Corp. utilizing California Participating Addendum Contract Number 7-16-70-36	Item No: 20-8055 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District’s California Community Colleges Technology Center Department requires Splunk Enterprise software license, support and maintenance services to provide a searchable repository and reporting solution for the CCC Information Security Center. Funding will be allocated from the California Community Colleges Chancellor’s Office Grant Agreement for Shared Infrastructure Program.

Public Contract Code Sections 10298 and 10299 provide that the Director of the Department of General Services may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for the acquisition of goods, information technology goods and services, and services; and state and local agencies may contract with suppliers awarded those contracts without further competitive bidding.

The California Department of General Services, Procurement Division participates in multi-state cooperative agreements for information technology and non-information technology goods and services. Cooperative agreements are available for use by state and local governmental agencies through California Participating Addenda. NASPO ValuePoint is a cooperative purchasing program facilitating public procurement solicitations and agreements using a lead-state model to deliver the highest valued, reliable and competitively sourced contracts.

Status

District staff recommends use of the awarded California Participating Addendum No. 7-16-70-36, with SHI, International, Corp., issued under the Arizona NASPO ValuePoint Master Price Agreement Number ADSPO16-130651, as a source to purchase the required Splunk Enterprise software license, support and maintenance services in the amount not to exceed \$293,193.35 for the term of December 21, 2020 through December 20, 2021. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this California Participating Addendum contract best meets the needs of the District.

Recommendation

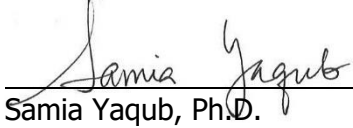
It is recommended that the Board of Trustees approve the purchase of the required software and services from SHI International, Corp., utilizing California Participating Addendum No. 7-16-70-36, per the terms of the contract, in the amount not to exceed \$293,193.35 for the term of December 21, 2020 through December 20, 2021.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of software license and services from SHI International, Corp., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Approval of Contract Award for Sole Source Procurement of Software Maintenance and Support Services from YOUnite, Inc.	Item No: 20-8056 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District's California Community Colleges Technology Center Department is in need of software maintenance and support services for a Master Data Management solution provided to the California Community Colleges.

The services have an estimated cost of \$150,000. Funding will be allocated by the Chancellor's Office California Community Colleges Grant Agreements for Shared Infrastructure Program, Core Application Program and Data Services Program.

In 2016-17, the CCC Technology Center was required to provide the Project Glue Initiative with a Master Data Management (MDM) solution. In January 2017, the Board of Trustees approved a sole source procurement contract award to YOUnite, Inc., predicated on the fact that a commercially available solution was not available and the only option was to build a MDM solution. YOUnite, Inc., offered a patented technology and reference implementation of MDM open source software that CCC Technology Center could extend and implement to meet the project requirements.

California Education Code Section 81645 requires the District to advertise publicly for bids or proposals for the purchase of electronic data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods and services involving an expenditure that exceeds the state-mandated bid limit. However, California case law provides that where competitive proposals work an incongruity and are unavailing as affecting the final result or where they do not produce any advantage, the statute requiring competitive bidding does not apply; and that public entities need not comply with competitive bidding processes where to do so would be impractical or futile and would not serve the purposes of competitive bidding.

Status

The District's CCC Technology Center Department has conducted a due diligence search and determined that a sole source procurement of a MDM solution from YOUnite, Inc. is necessary because: (1) YOUnite, Inc. is the only provider of the MDM solution, a propriety product; and (2) A maintenance and support contract with YOUnite, Inc., is required to maintain continuity of the

proprietary MDM solution in the event additional bug fixes, features, training, or consultation are deemed necessary for the CCC Technology Center.

Based on the above factors, District staff has determined that competitive bidding would not produce any advantage to the District and that it is in the best interest of the District to authorize a contract with YOUnite, Inc. for maintenance and support services for the MDM solution in the amount not-to-exceed \$150,000 for the term January 1, 2021 through October 1, 2021, on a sole source basis without going through a competitive bidding process,.

Recommendation

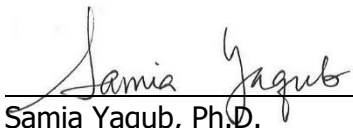
It is recommended that the Board of Trustees authorize the District to enter into a contract with YOUnite, Inc. for maintenance and support services for the MDM solution in the amount not-to-exceed \$150,000 for the term January 1, 2021 through October 1, 2021, on a sole source basis without going through a competitive bidding process.

Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize the District to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Resolution 796: Approval to Contract with California Department of Fish & Wildlife	Item No: 20-8057 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On August 18, 2020, the District’s Public Safety Education & Training Center submitted a proposal to California Department of Fish & Wildlife (DFW) to provide educational courses as required to conduct the Law Enforcement Academy Fish & Wildlife Emphasis for DFW sponsored students.

Status

The District’s Public Safety Education & Training Center will offer to the DFW educational courses for sponsored students who have been admitted to the College and met any applicable prerequisites for the Law Enforcement Academy Park & Wildlife Emphasis courses. DFW will pay the applicable enrollment fees for enrolled DFW sponsored students in accordance with the current District Fee Schedule.

The District proposes to enter into a contract with the DFW in the amount of \$634,723 to provide these services for the period of January 1, 2021 through December 31, 2025.

The DFW requires a Board resolution to establish authority to contract.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 796 certifying approval of the California Department of Fish & Wildlife Contract No. P2095013 and authorizing the designated personnel to sign the contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

November 18, 2020

RESOLUTION NO. 796

**AUTHORIZATION TO CONTRACT WITH THE CALIFORNIA DEPARTMENT OF FISH &
WILDLIFE**

WHEREAS, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Fish & Wildlife (DFW), under Contract Number P2095013, in the amount of \$634,723 for the purpose of providing educational courses for DFW sponsored students for the period of January 1, 2021, through December 31, 2025;

WHEREAS, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract;

NOW THEREFORE BE IT RESOLVED, that the Butte-Glenn Community College Board of Trustees authorizes the District to enter into the above described contract with the DFW; and

BE IT FURTHER RESOLVED, that the Butte-Glenn Community College District Board of Trustees hereby designates Samia Yaqub and/or Andrew Suleski as its representatives to execute necessary contract documents, including any future amendments to the contract, for the above described contract prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on November 18, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

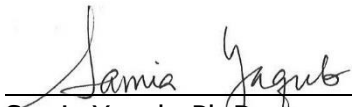
John Blacklock, President
Board of Trustees

ATTEST:

Samia Yaqub, Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Public Hearing regarding the District and the Butte College Education Association and Initial Proposals for the Collective Bargaining Agreement 2021-2024	Item No: 20-8058 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Labor Relations	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Collective Bargaining Agreement between the Butte-Glenn Community College District (District) and the Butte College Education Association (BCEA) expires on June 30, 2021.

Pursuant to Government Code §3547(a), the initial proposals for successor collective bargaining agreements by the BCEA and the District were presented to the Board on October 14, 2020.

Status

According to the Educational Employment Relations Act, the Board must provide an open hearing to allow the public to comment on initial proposals before negotiations begin.

Recommendation

It is recommended that the Board open a Public Hearing to allow public comment regarding the initial proposals from both parties.

It is further recommended that the Board of Trustees adopt the Initial Proposals between BCEA and the District for the 2021-24 Collective Bargaining Agreement.

BCEA Sunshine List 2020-21

1. Article 12.5.1, Benefits, enforce contract rights of faculty rework COLA adjustments
2. Article 11.13, Sabbaticals, minimum number of sabbaticals per year based on number of faculty.
3. Article 7.2, Lecture Lab, Increase lab rate from 1/38 to a more competitive rate/ load factor.
4. Appendix B Clarify the language for column movement
5. Article 6.6, Work on language clarification, reorganize, update online evaluations
6. Article 13.6, Chair Compensation/ Fulcrum, more flexibility for chairs when taking re-assigned time.
7. Article 11.x, Sick Leave, create the ability to give sick days to others on campus including Classified and MSC.
8. Appendix B, New Hire Protocol, re-write handbook/ procedures for new hires.

DISTRICT INITIAL PROPOSAL TO BCEA

FOR

JULY 1 2021 – JUNE 30, 2024 COLLECTIVE BARGAINING AGREEMENT

Consider Incorporating the following MOUs into the new 2021-2024 CBA agreed to after the close of the 2018-2021 CBA:

MOU 5/24/19 – Cosmetology Instructors

MOU 5/20/19 – CAS Chair

MOU -1/25/19 – Activity Unit. Discuss efficacy of initial pilot program

MOU 5/20/19 – G1 and G5 evaluation modifications

MOU 5/20/19 – Removes Chair V

MOU 1/31/19 – LTPA Committee

Other proposals include:

Article III – add language related to access to new hire orientations and District provision of employee contact information in accordance with AB 119.

Article VI – change “pre conference” and “post conference” to “pre observation” and “post observation”. Add headings to delineate items different types of employees (such as tenure track, tenured, etc.). Review article for clarifying language in both forms and process.

Article XIII – Review compensation provided to unit members

Article XXI – add language to provide for additional administrative review of evaluation documents and also redefining information included in LTPA evaluation reports. Add language to create a fiscal review component.

6.2.1.E.6 – Change “Butte Campus email” to “Butte College email”

6.4. – Replace “G1” with “SFFs”.

6.6.2.C. – Allow for G3S for “Peer”.

6.11.2 – Reference to “G10” be changed to “G13”.

7.14 – Add language to clarify that “one course” refers to instructional faculty and “four contract hours” refers to student development faculty.

7.3.1 I(1) – Remove inaccurate section references.

7.3.5 and 7.3.6– Review and update listed courses: ENGL 119, 2,4,6, and 118.

11.2.1 – Add language to allow for sick leave usage for entire day absences to be for scheduled hours in increments of 4, 8, 9 or 10 hours.

11.10 – Change reference from “Appendix I” to “Appendix H”.

11.11 – Change reference from “11.4” to “11.3”.

11.18.2 – Correct formatting error. Replace “11.11.13.D” with “11.12”

12.5 – Review District’s annual contribution to the benefits plan cap

13.1.3 – Remove reference to 13.1.4 and change reference to 13.1.2 and 13.1.3.

19.3.2 – Add language to seniority draw to allow this to be completed remotely

Appendix B – Review compensation items and criteria for column movement.

Appendix D – Review compensation for listed stipend positions.

Appendix D and E – Review job descriptions for faculty positions.

Appendix F – Modify language for clarity in definition and utilization of terms.

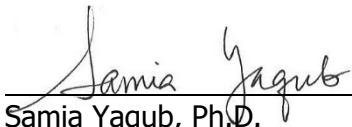
Appendix G – Add a line for Academic Year to the top of the evaluation form

Appendix G3L – Remove section titled “Check one of the boxes below” as redundant

Add section related to campus closure

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

October 14, 2020

<p>Subject: Initial Proposals from the Butte College Part-Time Faculty Association/Communication Workers of America to the Butte-Glenn Community College District and the District to PFA/CWA for the Collective Bargaining Agreements 2021-2024</p>	<p>Item No: 20-8059 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Labor Relations</p>	<p>Action <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input checked="" type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Andrew Suleski Vice President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

The Collective Bargaining Agreements between the Butte-Glenn Community College District (District) and the Butte College Part-Time Faculty Association/Communication Workers of America expire on June 30, 2021.

Status

Pursuant to Government Code §3547(a), the District and PFA/CWA hereby present the initial proposals for a successor collective bargaining agreement. The public will have an opportunity to comment on the proposals during a public hearing to be held during the next regular meeting of the Board of Trustees.

PFA'S PROPOSED SUNSHINE LIST: Fall, 2020 for spring 2021 negotiations

Article III, section 3.12.3 Change \$2000 per semester to \$3000.00

Article XVIII

Section 18.1.2h—seniority lists will be retained in the appropriate area office **(add) as well as on the HR website**

Section 18.1.3c—change “may” to “will”

Section 18.1.3d-- change “may” to “will”

Section 18.1.4a—add learning modalities

Section 18.1.4—add d, new language:

Once the District's schedule is posted, associates who have the most seniority shall have their classes cut last; should a course be the only course being offered within the discipline, or it's a capstone course, the class shall remain on the schedule until the week before the semester is to begin or even beyond that week if the District feels its remaining on the schedule appropriate.

18.1.4 Assignments

b. add: "...overloads (emergency only)..." to be suspended until Covid-19 confirmed to no longer be a threat for instructing f2f classes by Chancellor's office as well as the CDC **and until Butte gets its enrollments back to pre-campfire enrollment shortages.**

Article XI, 11.3—need to add more committees for meeting rate consideration.

Article XVIII—class assignments: Include language for year long contracts (currently a pilot program) and make these assignments based on seniority.

Article XVIII, change section 18.1.3a. District to law: Starting with the most senior member, unit members will be given the first right of refusal of assignments for the maximum load allowed by the ~~District~~ **law** providing the District is scheduling enough assignments to make this possible.

Article XIX--public service center faculty class assignment: (policy, fire, fish and game, etc.) change language to include assignments fulfill maximum load assignments to those with the most seniority.

Article IX-Grievances: Make changes to associate timelines.

Article VI—. Formal Evaluation of associate instructor: Add language that would allow associates to request a different evaluator than the assigned one for formal evaluation.

Intellectual Property Rights

Seniority for CAS associates

Eliminate language from Article VI, 6.6.3 that contradicts language found in section 6.10

INCREASED OFFICE HOUR TIME

FUTURE COLA INCREASES RETRO TO JUNE OF PRECEDING
YEAR MAKING US EQUITABLE WITH FULL TIME FACULTY,
STAFF AND MANAGEMEN. (Currently our COLA is retro to
January of same year)

PAID MILEAGE

FIVE EQUAL PAY PERIODS PER SEMESTER

MORE (LONGEVITY) STEPS AND (DEGREE/EXPERIENCE)
COLUMNS

INCREASED STIPEND PAY FOR COMMITTEE WORK to also include Academic Council,
Academic Technology Committee

Increased pay for RTO's

DISTRICT PAID HEALTH BENEFITS

INCREASED FLEX HOURS: Also, allow designated flex to be used towards column
movement rather than for payment.

MORE ACADEMIC YEAR CONTRACTS (instead of semester to

semester). Currently restricted to just a few disciplines.

Include the following MOU:

MEMORANDUM OF UNDERSTANDING

The following memorializes the understanding of the Butte-Glenn Community College District (hereinafter referred to as "District") and the Butte College Part-Time Faculty Association (hereinafter referred to as "PF A") in regard to continuous assignments and travel time for parttime counselors.

Part-time counselors who, during the course of a continuous assignment, are required to travel from the main campus to the Chico Center for appointments related to Reg2Go and START will be paid for travel time. If a part-time counselor accepts separate assignments at different locations, travel time will not be compensated.

See attachment for the signatures.

DISTRICT INITIAL PROPOSAL TO PFA

FOR

JULY 1 2021 – JUNE 30, 2024 COLLECTIVE BARGAINING AGREEMENT

Consider Incorporating the following MOUs into the new 2021-2024 CBA agreed to after the close of the 2018-2021 CBA:

MOU 7/14 – Visiting Professors

MOU 2/21/19 – Academy Job Descriptions

Other proposals include:

Review contract for spelling, grammar, formatting and other clerical corrections.

Article X – Review language for clarity.

Article XI – add language related to access to new hire orientations and District provision of employee contact information in accordance with AB 119.

Article VI and Article VII– Review article for clarifying and updating language in both forms and process.

Article IX/Appendix B – Review and update grievance forms and processes, including but not limited to utilization of mediation services.

Article XI/Appendix D – Review compensation provided to unit members

6.6.3 – Correct reference to “Article 6.6.5” which is not in the contract.

11.1.3 – Add definition of flex activity to distinguish from mandatory meeting pay.

18.1.2 (c) – Update language to allow for additional electronic means of distributing the Associate Faculty Availability form.

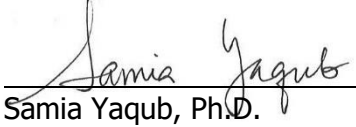
18.1.2 (e) – Add language that any unit member who chooses to not to work for the District for five (5) sequential terms will be separated from employment.

Appendix G – Review/update/create job descriptions for faculty positions.

Add section related to campus closure

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Review of the Board Meeting Schedule for 2021 and 2022	Item No: 20-8060 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action Regular <input checked="" type="checkbox"/> Information Consent <input checked="" type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Status

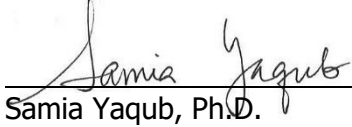
Every two years, it is the obligation of the Board of Trustees to designate the meeting schedule for the coming years. This will be brought back to the Board for approved at the Annual Organizational Meeting in December.

2021		
Date	Location	Time
January 27, 2021	Teleconference	3pm (Retreat 9am)
February 17, 2021	Teleconference	1pm
March 10, 2021	Teleconference	1pm
April 14, 2021	Teleconference	1pm
May 19, 2021	Teleconference	1pm
June 30, 2021	Teleconference or 3536 Butte Campus Drive	3pm (Retreat 9am)
August 11, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 15, 2021	604 East Walker Street, Orland, CA 95963	1pm
October 13, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 17, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 15, 2021	3536 Butte Campus Drive, Oroville, CA 95965	1pm

2022		
Date	Location	Time
January 26, 2022	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
February 16, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
March 9, 2022	604 East Walker Street, Orland, CA 95963	1pm
April 13, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
May 18, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
June 29, 2022	3536 Butte Campus Drive, Oroville, CA 95965	3pm (Retreat 9am)
August 10, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
September 14, 2022	604 East Walker Street, Orland, CA 95963	1pm
October 12, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
November 16, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm
December 14, 2022	3536 Butte Campus Drive, Oroville, CA 95965	1pm

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

November 18, 2020

Subject: Discussion of Chancellor's Office Termination of Sector Directors	Item No: 20-8061 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Administration	Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community College Chancellor's Office is dissolving the Statewide Director of Agriculture, Water, and Environmental Technologies position, as well as the Regional Director positions supporting the Agriculture and Natural Resources sector.

Status

Discussion about the Board of Trustees sending a letter to the Workforce and Economic Development Division of the CA, Community College Chancellors office, on the importance and need recognize that the Community College systems role in building the workforce development pipeline to one of California's largest and fastest-growing sectors.

Eloy Ortiz Oakley
Chancellor, CCCCCO

Sheneui Weber
Vice Chancellor, Economic & Workforce Development
1102 Q Street
Sacramento, CA 95811

RE: Termination of Sector Directors

Dear Chancellor Oakley and Vice Chancellor Weber,

We, the undersigned, are writing in opposition to the plan by the California Community College Chancellor's Office to dissolve the Statewide Director of Agriculture, Water, and Environmental Technologies position, as well as the Regional Director positions supporting the Agriculture and Natural Resources sector. This action would adversely affect workforce development in the agriculture and natural resources fields, which are two crucial pieces of the California economy. The undersigned represent the sectors of agriculture and natural resource business, organizations, family farms, and associations from across this great state.

California's agricultural prowess is both domestically and internationally unrivaled, identified at a farm gate value of \$369 billion in direct output for the state's economy; \$25 billion in exports, \$138 billion in business taxes, and \$15 billion in wood and paper manufacturing. The California agriculture industry represents 66% of the nation's farm output. California grows more than half of the nation's fruits, vegetables, and nuts from just three percent of the nation's farmland. California produces over 400 different crop commodities and is the sole producer of twelve. Ostensibly, this represents 2% of the State's GDP, but these numbers fail to reflect the *total* economic value of agriculture to the state's economy. Agriculture is central to ancillary industries in the state's food chain—such as specialized support, certified crop advisors, irrigation specialists, engineers and researchers, food and beverage processors and manufacturers, and California's vast distribution and trade networks. When considered in the aggregate, the whole sector's indirect and direct economic contributions far exceed the current valuation.

The labor market data reflects the massive production of California agriculture and natural resources. The fastest-growing industries in the state are agriculture, healthcare, construction, technology, and hospitality. **The agriculture sector provides 10% of the state's labor force.** Today the **agriculture cluster accounted for nearly 5.8 million jobs,** and from 2017 to 2022, EMSI projects that the state agricultural cluster **will add nearly 44,000 new jobs,** with another **21,000 added between 2020 and 2027.** Much of the employment training in agriculture and natural resources fields comes through the Community College System.

The Statewide Director, in conjunction with agriculture and natural resources coordinators, oversee the implementation of industry-supported curriculum, professional development, student support structures, certifications, employer engagement, and actively seeks to help community college students matriculate to meaningful employment in the university system.

Current California events have emphasized the importance of the community college system in preparing students for the agriculture and natural resources workforce. The pandemic highlighted the shortcomings of the food supply chain, and the wildfires have demonstrated the need for improved natural resource management in California. In fact it is now widely known that the implementation of fuel management treatments in our forests and forested communities will save the state billions of dollars in the years to come. Training in fuels management is done only by community colleges and state agencies. Eliminating a statewide vision for agriculture and natural resources workforce development at this time is counterproductive to the economic recovery of our state.

The Workforce and Economic Development Division of the CA, Community College Chancellors office, must recognize that the Community College systems role in building the workforce development pipeline to one of California's largest and fastest-growing sectors. Maintaining the current infrastructure of statewide leadership regionally delivered is essential to meeting those demands.