



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

October 14, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, October 14, 2020, at 1:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Ms. Carla Vazquez, Student Trustee (via teleconference)

Board Member Absent Mr. John Dahlmeier, Vice President

Staff Members Present (All attended via teleconference)
Dr. Samia Yaqub, Superintendent/President
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Mr. Kenneth Bearden, Academic Senate President
Mr. Peter Dahl, Classified Senate President
Ms. Denise Adams, Dean of Instruction
Ms. Kam Bull, Dean of Instruction
Ms. Melissa Cafferate-Ainsworth, Admin Secretary
Mr. Tim Calhoon, Executive Director for CCC Tech Ctr
Mr. Casey Carlson, Chief of Police
Ms. Lisa DeLaby, Director Institutional Advancement
Ms. Teresa Doyle, Dean of Instruction
Ms. Felicia Flores, Cosmetology Instructor
Mr. Ryan Heimlich, Music Instructor
Ms. Kim Jones, Director, Facilities Planning & Management
Mr. Joel Keebler, Dean of Instruction
Ms. Sara Lanam, Admin Secretary
Ms. Hayley Lanam, Admin Secretary
Mr. Chris Little, Executive Director of Human Resources
Mr. Chris Madden, Technical Services Energy Analyst
Mr. Dakoda McFall, Welding Instructor
Ms. Carrie Monlux, Dean of Instruction
Ms. Andrea Mox, Chief Technology Officer
Mr. Jim Nicholas, Director Business Services
Ms. Annie Rafferty, Director Contract Education
Mr. David Shippen, Director CCC Technology Center
Mr. Dave Stephens, Instructional Technology Specialist

Mr. Doua Thao, EOPS Counselor
Ms. Llael Valle, EOPS Counselor
Ms. Mayra Vargas, EOPS Counselor
Ms. Rachel Wood, Program Coord, International Student Recruitment
Ms. Linda Zorn, Executive Director Economic Workforce Development
Mr. Brad Zuniga, Dean of Student Services

Guests None

Pledge of Allegiance to the Flag

Trustee Krepelka led the Pledge of Allegiance to the Flag

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Blacklock, Boeger, Boss, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

1. **Agenda Approval**

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

2. **Introduction of New Faculty**

Dr. Yaqub stated there are 7 new faculty. She introduced Vice President Al Renville to welcome the new faculty in Student Services. Dr. Yaqub introduced Vice President Virginia Guleff to welcome the new faculty in Instruction.

3. **Spotlight Presentation – Guided Pathways**

Vice President Virginia Guleff stated Guided Pathways is a structured pathway of classes designed to support students throughout their academic journey helping them to successfully complete their educational plan. She reviewed progress and achievements of adoption and gave an overview on the changes to the academic program website.

4. **Communications from the Public – Consent Agenda**

There were no public comments.

5. **Approval of Consent Agenda, Item 20-8035 to 20-8039**

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

6. **Information Reports**

Academic Senate President's Report – Kenneth Bearden, President

Mr. Bearden stated Academic Senate approved to extend the time a student has to contact an instructor for online courses. They also approved an equity resolution and had a forum on the challenges faculty face at reducing equity gaps.

Classified Senate President's Report – Peter Dahl, President

Mr. Dahl stated Classified Senate is looking to move operations to Microsoft Teams while they work on finalizing remote meeting procedures. Classified Senate will be placing a permanent plaque next month, by the tree planted last year, in memory of the Camp Fire.

Student Trustee Comment – Carla Vasquez

Ms. Vasquez stated the Associated Students is hosting an Anti-Racist meeting two times a month. She listed the trainings and events being offered to students.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub stated next week is Undocumented Student Action Week and workshops are available to help students and their families. Dr. Yaqub discussed the 2021-2022 budget as well as the 4% reduction to on-going expenses due to the drop in enrollment. She noted upcoming events including Civic Engagement, Forensics Team tournament, and the virtual art exhibit.

Board Comments

Trustee Boss stated she is talking to people in Glenn County about what they want offered at the new Glenn Center. Trustee Boeger suggested joint programs with High Schools be offered at the Glenn Center. Trustee Krepelka gave an update on the Foundation Visioning Committee. Trustee McGinnis stated the CCLC Annual Conference is being held virtually in November. Trustee Blacklock thanked staff for Butte College masks.

7. **Communications from the Public – Items Not on the Agenda**

Cristina Dahl, Chair of the Diversity Committee, stated the Diversity Committee and Student Equity and Achievement Program would like the BCEA contract to include equity minded curriculum development as well as having faculty be evaluated on cultural responsiveness and equity minded teaching.

8. **Contracts**

Approval of Contracts, Item 20-8040

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

Approval of Contract Award for Bid Pump House #2 New Pre-Engineered Metal Building Project Action, Item 20-8041

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the award of contract for the Pump House #2 New Pre-Engineered Metal Building Project, to Modern Building, Inc. as the lowest responsive responsible bidder in the amount of \$245,240.00, which equals the Total Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Pump House #2 New Pre-Engineered Metal Building Project, to Modern Building, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Trustee Boeger asked why the project was so expensive. Kim Jones, Director of Facilities Planning & Management stated the job is to replace the current wood building with a metal one to protect everything inside.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Krepelka, Massa, and McGinnis

Nos – Boeger

Absent – Dahlmeier
Student Trustee – Aye

Approval of Contract Award for Bid Scenario Village Infrastructure Project, Item 20-8042

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the award of contract for the Scenario Village Infrastructure Project to United Building Contractors, Inc. as the lowest responsive responsible bidder in the amount of \$349,302.00, which equals the Total Bid Proposal Amount and authorize District staff to execute necessary contract documents related to the award of contract for the Scenario Village Infrastructure Project to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

Approval of Contract Award for Sole Source Procurement of Career Coach from Economic Modeling, LLC dba Emsi, Item 20-8043

It was moved by Trustee Massa, seconded by Trustee Krepelka, to authorize the District to enter into a contract with Economic Modeling, LLC for a license for Career Coach in the amount not-to-exceed \$700,000, for the term January 1, 2021 through June 30, 2023, on a sole source basis without going through a competitive bidding process and authorize the District to execute appropriate contract documents in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon legal counsel approval of sole source justification, and contingent upon available funding and successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

Approval of Contract to Purchase Spirion Software Support and Maintenance from SHI International, Corp. utilizing California Participating Addendum No. 7-16-70-36, Item 20-8044

It was moved by Trustee Krepelka, seconded by Trustee Boss, to approve the purchase of the required Spirion software support and maintenance from SHI International, Corp., utilizing California Participating Addendum No. 7-16-70-36, per the terms of the contract, for the term of December 10, 2020 through December 9, 2021, in the amount not to exceed \$124,918.53 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from SHI International, Corp. and Spirion, LLC in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

Approval of Contract to Purchase Tenable Software from SHI International, Corp. utilizing California Participating Addendum No. 7-16-70-36, Item 20-8045

It was moved by Trustee Krepelka, seconded by Trustee Massa, to approve the purchase of the required Tenable software from SHI International, Corp., utilizing California Participating Addendum No. 7-16-70-36, per the terms of the contract, for the term of December 21, 2020 through December 20, 2021, in the amount not to exceed \$279,666.40 and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from SHI International, Corp. and Tenable, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – Dahlmeier

Student Trustee – Aye

9. **Finance**

Review of Board Criteria for 2021-2022 Budget Development, Item 20-8046

Dr. Yaqub stated that this is the draft 2021-22 budget criteria for Board review and discussed the changes. The document has been reviewed by the President’s Staff and the Planning & Budget Committee. The criteria with any recommended changes from the Trustees will return to the Board for approval at the November 18, 2020 meeting.

Trustee Massa requested “Camp Fire” be changed to “multiple wildfires.”

10. **Labor Relations**

Initial Proposals from the Butte College Education Association to the Butte-Glenn Community College District and the District to BCEA for the Collective Bargaining Agreement 2021-2024, Item 20-8047

Dr. Yaqub stated these are the initial proposals for a successor collective bargaining agreement between the District and BCEA. The public will have an opportunity to comment on the proposal during a public hearing to be held during the next regular meeting of the Board of Trustees.

11. **Closed Session**

Board President Blacklock reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

During closed session the Board discussed item 12b and was updated on a legal matter, item 12c.

12. **Adjournment**

Board President Blacklock adjourned the meeting at 3:17 PM.