



NOTICE OF REGULAR MEETING

August 12, 2020 | 1:00 p.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/585525830>
iPhone one-tap: +12532158782,585525830#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 585 525 830

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

Please submit the following information:

1. Name
2. Meeting Name and Date
3. Agenda Item Number
4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Ms. Carla Vazquez, Student Trustee

Pledge of Allegiance to the Flag

1. Agenda Approval

2. **Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

3. **Approval of Consent Agenda**

| | | |
|--|-------------|---------|
| Approval of Minutes June 24, 2020 (Special) | Action | |
| Approval of Minutes June 24, 2020 | Action | |
| Approval of Warrants | Action | 20-8015 |
| Ratification of Contracts | Action | 20-8016 |
| Awarded Grants during the Quarter ending June 30, 2020 | Information | 20-8017 |
| Approval of Curriculum Activity Spring 2020 | Action | 20-8018 |
| Approval and/or Ratification of Personnel Actions | Action | 20-8019 |
| <u>Management</u> | | |
| <i>Employments, Out-of-Class, and Temp Increase</i> | | |
| <u>Academic Employees</u> | | |
| <i>Employments and Assignments</i> | | |
| <u>Classified Employees</u> | | |
| <i>Employments, Reclassification, Out-of-Class, Temp Decrease and Increase</i> | | |
| <u>Temporary Employees</u> | | |
| <i>Substitutes, Professional Expert, and Sort Term/Seasonal</i> | | |

4. **Information-Reports**

Academic Senate President's Report
Classified Senate President's Report
Student Trustee Comments
Superintendent/President's Report
Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

6. **Contracts**

| | | |
|-----------------------|--------|---------|
| Approval of Contracts | Action | 20-8020 |
|-----------------------|--------|---------|

7. **Instruction**

| | | |
|--|--------|---------|
| Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Appendix which identify specific Dual Enrollment course details for the 2020/21 school year with Durham, Gridley, Hamilton, Inspire School of Arts & Sciences, and Willows High Schools. | Action | 20-8021 |
|--|--------|---------|

8. **Administration**

| | | |
|--|--------|---------|
| Approval of 2020-2021 Draft Board Goals | Action | 20-8022 |
| Approval of 2020-2021 Draft Superintendent/President Goals | Action | 20-8023 |

9. **Future Dates**

| | | | |
|--------------------|-----------------|----------------|-----------|
| September 16, 2020 | Regular Meeting | Teleconference | 1:00 p.m. |
| October 14, 2020 | Regular Meeting | Teleconference | 1:00 p.m. |

10. **Closed Session**

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54957(b):

- a. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Pursuant to Government Code section 54956.95:

- b. LIABILITY CLAIM – Update on claims filed against the District

Claimant: Joy Gollihar

Agency: Butte-Glenn Community College District

11. **Adjournment**

For Information concerning this Agenda, please contact:

Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.

Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



MINUTES OF SPECIAL RETREAT MEETING

June 24, 2020

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 24, 2020 at 9:00 AM, in the Black Box Theater, Butte College Arts Building in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Ms. Denise Adams, Dean of Instruction
Mr. Don Beasley, Director, Public Safety Education & Training
Mr. Jordan Frazer, Director Student Health Clinic
Ms. Kim Jones, Director Facilities Planning & Management
Mr. Dominic Sanfilippo, Fire Academy Instructor

Guests None

Trustee Boeger led the pledge of allegiance.

1. **Agenda Approval**

It was moved by Trustee Boeger, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried unanimously.

2. **Communications from the Public**

There were no public comments.

3. **Discussion Items**

Dr. Yaqub welcomed the Board members to the special meeting and provided an overview of the topics that will be discussed during this meeting.

Instructional Plan for Fall 2020 – Dr. Yaqub introduced Jordan Frazer, Director of Student Health Clinic, to talk about the Butte County health update related to COVID-19. There was a general discussion of infection rates and testing for Butte College employees and students.

Dr. Yaqub welcomed Vice President Guleff to discuss the instructional course plan for fall including what classes need to be taught face to face and the precautions put into place to create a safe environment. She also discussed class capacities, messaging to student, staff workspace recommendations and restrictions, and how to get students the materials they need.

Dr. Yaqub welcomed Kim Jones, Director of Facilities Planning & Management, to discuss what facilities personnel is working on to allow more staff and students on campus. She discussed what was in place to keep construction on plan, the cleaning process that is continuing campus, and protocols to allow people on campus. Jones also detailed the plan to resume bus service in the fall and the buildings that are currently open.

Public Safety Training Grounds – Dr. Yaqub led the trustees to the Public Safety Training Grounds where Denise Adams, Dean of Instruction; Don Beasley, Director of Public Safety Education & Training; and Dominic Sanfilippo, Fire Academy Instructor, presented the training grounds as well as explaining the training and testing procedures the various academies go through.

Student Performance Indicators – Vice President Stoup presented the Balance Scorecard, information about past performance, and the five Vision for Success goals. The Balanced Scorecard consolidates District standards and goals that are reported to the Accrediting Commission for Community and Junior Colleges (ACCJC), how Butte is achieving the Vision for Success goals, Student Success Metrics that are tied to the Funding Formula, and locally developed key performance indicators.

2020-2021 Budget – Vice President Suleski discussed the Governor’s May revise, the District’s Tentative Budget, and the five-year plan. This included an unclear May revise where budget details won’t be known until the fall as cuts have been deferred until later due to the COVID-19 pandemic pushing the state into a recession. Butte’s plan is based on projected revenue reductions and expenditure increases. The use of reserves will buy time to recover but need to minimize ongoing budget augmentations and need to freeze or slow hiring. There was a general discussion on how the budget projection will look over the next few years and options on how to proceed.

Board President Blacklock recessed the meeting for a lunch break.

Title V Changes to Auxiliary Organizations – Dr. Yaqub addressed the changes to Title V. There was a brief discussion. This discussion will be rescheduled for a study session in August or September.

4. **Board Self-Evaluation**

The Board discussed the results of the self-evaluation survey. Overall it was a positive evaluation. No concerns were discussed.

The trustees agreed the Board Self-Evaluation needs to be revised. President Blacklock assigned the Policy Committee to make revisions and present to the Board by December 2020.

5. **Board Annual Goals**

The Board reviewed the draft goals from the self-evaluation survey. The Board recommended changes be made to the goals prior to approval at the August 2020 meeting.

6. **Superintendent/President Annual Goals**

Dr. Yaqub presented her goals with the Board and asked for input and recommendations. The Board will provide feedback and Dr. Yaqub will present her updated goals to the Board for approval at the August 2020 meeting.

7. **Adjournment**

Board President Blacklock adjourned the meeting at 2:38 PM.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

MINUTES OF REGULAR MEETING

June 24, 2020

The Board of Trustees of the Butte-Glenn Community College District met in special session on Wednesday, June 24, 2020 at 3:00 PM, in the Black Box Theater, Butte College Arts Building in Oroville, California.

Board Members Present Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President
Ms. Virginia Guleff, Vice President
Mr. Allen Renville, Vice President
Mr. Greg Stoup, Vice President
Mr. Andy Suleski, Vice President
Mr. Peter Dahl, President Classified Senate
Mr. Tim Calhoon, Executive Director, CCC Technology Center
Mr. Casey Carlson, Chief of Police
Ms. Kim Jones, Director Facilities Planning & Management
Ms. Jeannie Lybbert, Asst. Director Financial Aid & Veterans Services
Ms. Tamera Shinar, Director Financial Aid & Veterans Services

Guests Ms. Trish Dunlap

Pledge of Allegiance to the Flag

Trustee Boss led the Pledge of Allegiance to the Flag.

1. **Agenda Approval**

It was moved by Trustee Dahlmeier, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried unanimously.

2. **Measure J**

2019-2020 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report, Item 20-7996

Dr. Yaqub noted this update is an informational item and introduced the Chair of the Citizens' Bond Oversight Committee, Trish Dunlap. Ms. Dunlap updated the Board on the activities of the Citizens' Bond Oversight Committee during the fiscal year 2019-20. Dr. Yaqub introduced Vice President Andy Suleski who reported that the District expended approximately \$40.9 million of the bond proceeds. He stated there are 30 projects in process including the demolition of the old welding building, HVAC repairs, and exterior lighting upgrades. Implementation of Series B continues with the planning of the

Technology Building remodel and Scenario Village, smart classroom upgrades in Arts and the Access Road project. The issuance of Series C is a few years away.

3. **Communications from the Public – Consent Agenda Items**

There were no public comments.

4. **Approval of Consent Agenda, Item 20-7997 to 20-8003**

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to approve the consent agenda.

Motion carried by majority vote. Trustee Boeger opposed.

5. **Information Reports**

Academic Senate President's Report – Kenneth Bearden, President

Not present for a report.

Classified Senate President's Report – Peter Dah, President

Mr. Dahl noted that due to the use Zoom, Classified Senate has been able to continue their meetings during the summer. Classified Senate passed a statement of support of equity and inclusion on campus, which Mr. Dahl read to the Board.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub notified the Board about the Student Trustee, Carla Vazquez's report in their binders. Dr. Yaqub went over the six points of Chancellor's Oakley's recent Call to Action and how Butte is incorporating them while planning the next academic year. Health and safety of everyone in our campus community is the most important factor as decision are being made for Fall instruction. Most instruction and work schedules will continue remotely. The Safe Reopening Task Force meets weekly to address protocols for the face-to-face classes, how to provide on-ground support for remote students, what to do with the Child Development Center, what is the plan for athletics. Dr. Yaqub concluded her report by thanking staff for their efforts in working remotely and noted the success of the Virtual Commencement ceremony with 329 graduates participating.

Board Comments

Trustee Dahlmeier stated our community has been through a lot over the past few years and we have practiced grace and patience while supporting each other. Trustee McGinnis state he is on a panel representing CA Community Colleges with state officials. He also recommended the support of a Statewide Broadband Action Policy. Trustee Boeger stated the past few months have been difficult and reaffirmed his support. Trustee Boss thanked Dr. Yaqub and staff for their efforts during the pandemic. Trustee Krepelka noted that Butte has been forced to make some positive changes during the pandemic. Trustee Blacklock thanked everyone for staying positive and looking towards the future.

6. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

7. **Contracts**

Approval of Contracts, Item 20-8804

It was moved by Trustee McGinnis, seconded by Trustee Dahlmeier, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried unanimously.

Approval to Purchase a Modular Building from Global Modular Incorporated utilizing the Loomis Union School District Bid No. 2018-03, Item 20-8005

It was moved by Trustee Boss, seconded by Trustee Massa, to approve the purchase of the required modular building from Global Modular Incorporated, utilizing the Loomis Union School District Bid Number 2018-03, per the terms of the contract, in the amount not to exceed \$198,608.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor

and authorize District staff to execute the necessary contract documents related to the purchase of a modular building from Global Modular Incorporated in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Approval to Enter into a Contract with CareerAmerica, LLC dba Ocelot utilizing Foundation for California Community Colleges (FCCC) Master Services Agreement, Item 20-8006

It was moved by Trustee Boeger, seconded by Trustee Boss, to approve the authorize the District to enter into a contract with from CareerAmerica, LLC dba Ocelot for the required products and services utilizing the Foundation for California Community Colleges Master Services Agreement Number 00003389, per the terms of the contract, for the term of July 1, 2020 through June 30,2023, in the amount not to exceed \$103,500.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to contracting for products and services from CareerAmerica, LLC dba Ocelot in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Approval to Purchase Information Technology Services from Experis US, Inc. utilizing CMAS Contract Number 3-17-70-3027B for 2020-2021, Item 20-8007

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve the purchase of the required information technology services from Experis US, Inc., utilizing CMAS Contract Number 3-17-70-3027B, per the terms of the contract, for the term of July 1, 2020 through June 30, 2021, in the amount not to exceed \$8,643,055.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to the purchase of information technology services from Experis US, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Approval to Purchase Information Technology Services from Rainforest QA, Inc., utilizing CMAS Contract Number 3-18-70-3509A, Item 20-8008

It was moved by Trustee Krepelka, seconded by Trustee Boss, to approve the purchase of the required information technology services from Rainforest QA, Inc., utilizing CMAS Contract Number 3-18-70-3509A, per the terms of the contract, for the term of November 3, 2020 through November 2, 2021, in the amount not to exceed \$500,000.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Rainforest QA, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Approval to Purchase Information Technology Services from Veridion Security, Inc., utilizing CMAS Contract Number 3-18-70-3410B for 2020-2021, Item 20-8009

It was moved by Trustee Dahlmeier, seconded by Trustee McGinnis, to approve the purchase of the required information technology services from Veridion Security, Inc., utilizing CMAS Contract Number 3-18-70-3410B, per the terms of the contract, for the term of July 1, 2020 through June 30, 2021, in the amount not to exceed \$1,112,800.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to the purchase of information technology services from Veridion Security, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried unanimously.

Adoption of Resolution No. 791, Approval to Contract with California Department of Education for the California State Preschool Program 2020-21, Item 20-8010

It was moved by Trustee McGinnis, seconded by Trustee Massa, to adopt Resolution No. 791 approving the contract with California Department of Education in the amount of \$212,995.00 for the period July 1, 2020 through June 30, 2021, and authorizing District staff to execute the required contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

8. Finance/Facilities

Adoption of the 2020-21 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2020-2021 Budget, Item 20-8011

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to adopt the 2020-21 Tentative Budget, the 2020-21 Gann Limit Worksheet and the EPA Spending Determination Report.

Trustee Boeger motioned to amend the funding sources for the Glenn Center. The motion was not seconded. The motion failed.

President Blacklock announced that the proposed 2020-2021 Final Budget will be available for public inspection beginning September 11, 2020 at the Office of the Vice President for Administration. A public hearing will be held at 1:00 p.m. at the Board meeting on September 16, 2020, to be followed by the adoption of the 2020-2021 Final Budget.

The original motion carried unanimously.

Authorization to Submit Five-Year Construction Plan, Item 20-8012

It was moved by Trustee McGinnis, seconded by Trustee Krepelka, to authorize Administration to submit the 2022-2026 Five-Year Construction Plan.

Motion carried by majority vote. Trustee Boeger opposes.

9. Human Resources

Consider/Approve Contract Extension for Superintendent/President, Item 20-8013

Board President Blacklock provided an oral summary of the contract term and compensation items. He disclosed the Superintendent/President requested no compensation increase.

It was moved by Trustee Boss, seconded by Trustee Dahlmeier, to approve the contract extension for the Superintendent/President.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

10. Administration

Adoption of Board of Trustee Election Resolutions: Resolution No. 792, Order of Election; Resolution No. 793, Cost of Candidates' Statement; Resolution No. 794, Procedure in Case of Tie Vote, 20-8014

It was moved by Trustee Krepelka, seconded by Trustee Boss, to adopt Resolution No. 792, Order of Election, as amended.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis
Nos – none
Absent – none

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to adopt Resolution No. 793, Cost of Candidates' Statements, as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis
Nos – none
Absent – none

It was moved by Trustee Krepelka, seconded by Trustee Boss, to adopt Resolution No. 794, Procedure in Case of Tie Vote, as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis
Nos – none
Absent – none

11. **Closed Session**

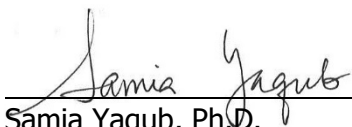
There was no closed session.

12. **Adjournment**

Board President Blacklock adjourned the meeting at 3:41 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|---|--|
| Subject: Approval of Warrants | Item No: 20-8015 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| Category: Finance | Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/> |
| Submitted By: Andrew Suleski Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

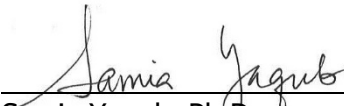
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of June 8, 2020 to July 26, 2020.

| Type of Warrant | Check/Voucher Sequence | Total |
|------------------------|-------------------------------|------------------|
| Vendor | 658647 - 659524 | \$ 14,541,304.54 |
| Payroll | 523475 – 523816 | \$ 4,350,798.36 |
| Financial Aid | 320021 – 320640 | \$ 583,914.36 |

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|---|--|
| Subject: Ratification of Contracts | Item No.: 20-8016 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Contracts | Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/> |
| Submitted By: Andrew Suleski Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of June and July 2020. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020**

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|---|--|--|------------------------------|---|--|
| 6/1/20 | 6/30/23 | Enloe Medical Center | Clinical Internship Agreement for Health Occupations Programs | \$0.00 | Unrestricted General | Health Occupations | Guleff |
| 7/1/20 | 6/30/21 | Plumas District Hospital | Clinical Experience Agreement for Health Occupations Programs | \$0.00 | Unrestricted General | Health Occupations | Guleff |
| 6/15/20 | 8/31/20 | Rideout Memorial Hospital | Letter of Agreement extending Term of Affiliate Agreement | \$0.00 | Unrestricted General | Health Occupations | Guleff |
| 7/1/20 | 6/30/22 | Arbor Post Acute, LLC | Clinical Experience Agreement for Health Occupations Programs | \$0.00 | Unrestricted General | Health Occupations | Guleff |
| 11/1/18 | 10/31/21 | Oroville Fire Department | Affiliation Agreement for Clinical Education Firefighter I Academy | \$0.00 | Unrestricted General | Public Safety Education & Training | Guleff |
| 6/5/20 | 6/5/20 | Elizabeth Quivey | Bagpiping for Law Enforcement Academy graduation | (\$150.00) | Unrestricted General | Public Safety Education & Training | Guleff |
| 6/3/20 | 6/3/20 | Connor Wenzel | Safe Zone Training | (\$100.00) | Restricted General | Student Equity & Achievement | Renville |
| 6/10/20 | 6/10/20 | Connor Wenzel | Safe Zone Training | (\$100.00) | Restricted General | Student Equity & Achievement | Renville |
| 6/17/20 | 6/17/20 | Connor Wenzel | Safe Zone Training | (\$100.00) | Restricted General | Student Equity & Achievement | Renville |
| 6/24/20 | 6/24/20 | Connor Wenzel | Safe Zone Training | (\$100.00) | Restricted General | Student Equity & Achievement | Renville |
| 5/12/20 | 5/12/20 | Connor Wenzel | Safe Zone training | (\$50.00) | Restricted General | Student Equity & Achievement | Renville |
| 2/2/20 | 2/29/20 | Cassidy White (Ryan) | Participation in Cosmetology Faculty Hiring Committee | (\$1,450.00) | Unrestricted General | Cosmetology & Barbering | Guleff |
| 2/2/20 | 2/29/20 | Lynsey Hemstreet | Participation in Cosmetology Faculty Hiring Committee | (\$1,200.00) | Unrestricted General | Cosmetology & Barbering | Guleff |
| 2/2/20 | 4/29/20 | Lynsey Hemstreet | Amendment to contract extending Term | \$0.00 | Unrestricted General | Cosmetology & Barbering | Guleff |
| 3/4/20 | 6/30/20 | Jim Woronow | Art Exhibition & Loan Agreement | \$0.00 | Unrestricted General | Arts | Guleff |
| 7/1/20 | 6/30/21 | Creative Imaging Center | Freelance Photographer Services | (\$5,000.00) | Unrestricted General | Institutional Effectiveness | Yaqub |
| 7/1/20 | 6/30/23 | Lozano Smith, LLP | Agreement for Legal Services | Est. (\$120,000)/year | Unrestricted General | Administration | Suleski |
| 6/24/20 | 12/31/20 | Development Cubed Software, Inc. | Amendment to Technology Services Provision Agreement for Virtual Commencement services increasing Fee | (\$1,356.48) | Unrestricted General | Student Services | Renville |
| 7/1/20 | 6/30/23 | Career America LLC dba Ocelot | Contract of Service GetAnswers Service, Chatbot, GetSAP Service, Multilingual Chatbot | (\$103,500.00) | Restricted General | Financial Aid | Renville |
| 7/1/20 | 6/30/24 | Hobsons Inc. | Hobsons Master Service Agreement for Starfish Enterprise Success Platform Guide & Complete and Professional Services | (\$368,468.00) | Restricted General | Student Equity & Achievement | Renville |
| 7/1/20 | 6/30/21 | The Myers-Briggs Company | Addendum to VitaNavis Subscription Agreement Renewal | \$0.00 | Restricted General | Student Equity & Achievement | Renville |
| 7/1/20 | 6/30/21 | Nova Information Group | Contract for Independent Contractor Services for Hobson's Starfish Implementation | (\$19,950.00) | Restricted General | Student Equity & Achievement | Renville |
| 6/11/20 | 6/10/22 | Jonas aus US Holdco Inc., dba GuestVision | Software License Agreement GuestVision 2020 POS & Time clock and Equipment Purchase | (\$12,332.00) | Unrestricted General | Cosmetology & Barbering | Guleff |
| 6/1/20 | 5/31/23 | CampusLabs, Inc. | License Agreement for Online Student Engagement Platform | (\$53,946.00) | Fiduciary | Student Life | Renville |

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020**

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|--|--|--|------------------------------|---|--|
| 7/1/20 | 6/30/21 | Sate of California Department of Education | Local Agreement for Child Development Services California State Preschool Program Funding | \$212,995.00 | Restricted General | Child Development Center | Guleff |
| 7/1/20 | 6/30/21 | State of California Commission on Peace Officer Standards & Training | Law Enforcement Driving Simulator (LEDS) Course and/or Force Option Simulator (FOS) Course training services for law enforcement personnel | \$65,137.50 | Restricted General | Public Safety Education & Training | Guleff |
| 7/1/20 | 6/30/21 | State of California Commission on Peace Officer Standards & Training | Emergency Vehicle Operations Course training services for qualified law enforcement personnel | \$82,500.00 | Restricted General | Public Safety Education & Training | Guleff |
| 3/11/20 | 6/30/21 | Sierra Joint Community College District | Consultant Services related to Butte College Create Space operational model and/or business plan | \$5,000.00 | Restricted General | Arts | Guleff |
| 7/1/20 | 6/30/21 | Work Training Center for the Handicapped dba Do It Leisure | Instructional Service Agreement to conduct Community Partners in Education (CPE) Courses | (\$35,000.00) | Unrestricted General | Special Programs | Guleff |
| 7/1/20 | 6/30/21 | Arc of Butte County | Instructional Service Agreement to conduct Community Partners in Education (CPE) Courses | (\$79,080.00) | Unrestricted General | Special Programs | Guleff |
| 5/1/20 | 4/29/21 | MC2 Design Group, Inc. | Contract for Independent Contractor Services to provide website hosting and maintenance for COADN.org | (\$6,959.00) | Restricted General | Economic Workforce Development | Guleff |
| 6/11/20 | 6/30/20 | San Bernardino Community College District | Amendment 2 to Contract to provide Employer Training Panel funding for training reimbursement | \$22,000.00 | Restricted General | Economic Workforce Development | Guleff |
| 6/11/20 | 6/30/21 | North Valley Community Foundation | Community Resiliency Model (CRM)® for Trauma Recovery Training Services for 20 Participants | \$194,597.00 | Restricted General | Economic Workforce Development | Guleff |
| 4/20/20 | 6/30/20 | Health Impact | Amendment to Contract for Independent Contractor Services supporting RN Regional Steering Committee and Directors revising Scope of Services | \$0.00 | Restricted General | Economic Workforce Development | Guleff |
| 3/3/20 | 3/3/21 | Enloe Medical Center | Business Training Membership Agreement | \$7,500.00 | Restricted General | Contract Education | Guleff |
| 6/23/20 | 7/24/20 | Family Tree Service, Inc. | Utility Line Clearance Arborist Instructional Design Consulting | (\$7,500.00) | Foundation Agency Account | Contract Education | Guleff |
| 6/22/20 | 6/30/20 | Mountain F Enterprises, Inc. | Utility Line Clearance Arborist Instructional Design Consulting | (\$5,000.00) | Foundation Agency Account | Contract Education | Guleff |
| 5/4/20 | 12/31/21 | College of the Redwoods | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$743,413.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | College of the Siskiyous | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$446,845.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | El Dorado Union High School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$286,747.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Esparto Unified School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$13,639.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Fall River Joint Unified School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$105,454.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Gateway Unified School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$52,319.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Humboldt County Office of Education | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$1,173,828.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | Lake Tahoe Community College District | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$271,287.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | Lassen Community College District | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$298,852.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | Los Rios Community College District | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$4,073,208.00) | Restricted General | Strong Workforce Program | Guleff |

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020**

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|--|--|--|------------------------------|---|--|
| 7/1/20 | 12/31/22 | Red Bluff Joint Union High School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$493,945.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | Shasta Tehama Trinity Community College District | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$1,215,982.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Siskiyou County Office of Education | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$998,318.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 12/31/22 | Ukiah Unified School District | Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium | (\$734,074.00) | Restricted General | Strong Workforce Program | Guleff |
| 5/4/20 | 12/31/21 | Yuba Community College District | Allocation Agreement 2019 Strong Workforce Program North Far North Regional Consortium | (\$602,173.00) | Restricted General | Strong Workforce Program | Guleff |
| 7/1/20 | 9/30/20 | Studio 5 Learning & Development Center | North Far North Executive Council & Key Talent Virtual Retreats | (\$24,200.00) | Restricted General | North Far North Regional Consortium | Guleff |
| 5/1/20 | 9/30/20 | Rebecca Robertson | Create HASPI Home School Online Supplemental Curriculum | (\$5,000.00) | Restricted General | Regional Director/Health | Guleff |
| 7/1/20 | 8/31/20 | College of the Redwoods | Develop 40-45 hour course in Medical Front Office and Business Front Office | (\$1,645.50) | Restricted General | Regional Director/Health | Guleff |
| 6/1/20 | 6/30/20 | Sacramento County Office of Education | NorCal Cyber Virtual Summer Camps support funding | \$5,730.00 | Restricted General | Regional Director/ICTDM | Guleff |
| 7/1/20 | 6/30/21 | EnChoice, Inc. and Kofax, Inc. | Maintenance Support Renewal and Software License Agreement Kofax | (\$2,507.71) | Unrestricted General | Information Technology | Stoup |
| 7/1/20 | 6/30/23 | PluralSight, LLC | Master Services Agreement and Sales Order PluralSight Business Professional Academic | (\$4,648.93) | Unrestricted General | Information Technology | Stoup |
| 8/31/20 | 8/31/21 | DLT Solutions, LLC | Terms of Use Toad for SQL Server Xpert Edition Per Seat Maintenance Renewal Pack | (\$595.04) | Unrestricted General | Information Technology | Stoup |
| 7/1/20 | 6/30/21 | Foundation for California Community Colleges | ESRI ArcView Site License Renewal and Order Form | (\$2,500.00) | Unrestricted General | Information Technology | Stoup |
| 6/7/20 | 6/30/21 | Citrix Systems, Inc. | Software License Agreement Citrix Virtual Apps and Desktops Advanced Edition | (\$23,659.73) | Unrestricted General | Information Technology | Stoup |
| 7/16/20 | Upon Purchase | Mitel Business Systems, Inc. | Mitel parts to support phone from home access and End User License Agreement Micollab Advanced Messaging | (\$2,890.00) | Unrestricted General | Information Technology | Stoup |
| 7/1/20 | 6/30/21 | Etudes, Inc. | Contractual Agreement for CourseEvalHQ application license | (\$3,500.00) | Unrestricted General | Technology Mediated Instruction | Stoup |
| 7/1/20 | 6/30/21 | Etudes, Inc. | Contractual Agreement for Adjust-All HQ application license | (\$1,200.00) | Unrestricted General | Technology Mediated Instruction | Stoup |
| 7/1/20 | 6/30/21 | AccessibilityOz, Inc. | Hosted Services Agreement and Terms of Use OzPlayer License | (\$10,000.00) | Restricted General | CCC Technology Center | Stoup |
| 10/1/20 | 9/30/21 | Atlassian Pty Ltd | Software License Agreement Bitbucket (Cloud) | (\$2,000.00) | Restricted General | CCC Technology Center | Stoup |
| 8/22/20 | 8/22/21 | Atlassian Pty Ltd | Software License Agreement Jira and Confluence | (\$31,000.00) | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 12/31/20 | Bidwell Self Storage | Storage Unit Rental Agreement for equipment storage | (\$750.00) | Restricted General | CCC Technology Center | Stoup |
| 6/25/20 | 6/24/25 | Butte-Glenn Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|--|--|--|------------------------------|---|--|
| 7/14/20 | 7/13/25 | College of the Redwoods | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 7/14/20 | 7/13/25 | El Camino Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | Experis US, Inc. | Professional Consultant Services to provide specialized technical and engineering expertise | (\$6,833,186.65) | Restricted General | CCC Technology Center | Stoup |
| 7/14/20 | 7/13/25 | Hartnell Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 6/11/20 | 6/10/25 | Monterey Peninsula Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 7/14/20 | 7/13/25 | Mt. San Antonio Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 5/15/20 | 6/30/21 | OCLC | Subscription Agreement Cataloging and Metadata WorldCat for Community College League of California | (\$1,000.00) | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | OpenVPN, Inc. | Software License Agreement OpenVPN Access Server | (\$1,800.00) | Restricted General | CCC Technology Center | Stoup |
| 7/8/20 | 6/30/21 | Palomar College | Amendment to Subaward Agreement supporting Shared Infrastructure Program extending Term | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | Participatory Culture Foundation | Software License Agreement Amara Editor API | (\$64,000.00) | Restricted General | CCC Technology Center | Stoup |
| 7/14/20 | 7/13/25 | Pasadena Area Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 6/11/20 | 6/10/25 | Peralta Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 9/15/20 | 9/14/21 | Ray Morgan Company | Laserfiche Support Agreement | (\$3,527.50) | Restricted General | CCC Technology Center | Stoup |
| 6/11/20 | 6/10/25 | Riverside Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 6/11/20 | 6/10/25 | Santa Barbara City College | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 6/11/20 | 6/10/25 | Shasta Tehama Trinity Joint Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |
| 6/30/20 | 6/29/25 | Southwestern Community College District | Institution Participation Agreement for use of Systems provided by Chancellor's Office California Community Colleges | \$0.00 | Restricted General | CCC Technology Center | Stoup |

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020**

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|---|---|--|------------------------------|---|--|
| 5/13/20 | 6/30/20 | Tech for All, Inc. | Amendment to Subcontract Agreement expanding Scope of Work and increasing Fee | (\$27,000.00) | Restricted General | CCC Technology Center | Stoup |
| 7/22/20 | 6/30/21 | Vanilla Forums, Inc. | Professional Services Agreement to migrate database to new software application | (\$5,265.00) | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | Vanilla Forums, Inc. | Subscription Authorization Agreement Vanilla Community - Corporate for Community Platform Help Desk support | (\$45,480.00) | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | XAP Corporation | Subcontract Agreement for eTranscriptCA Maintenance and Operation | (\$428,981.00) | Restricted General | CCC Technology Center | Stoup |
| 7/5/20 | 7/4/21 | Zendesk, Inc. | Master Subscription Agreement Support Enterprise Subscription | (\$21,384.00) | Restricted General | CCC Technology Center | Stoup |
| 7/1/20 | 6/30/21 | California Security Services, Incorporated, DBA: Elite Universal Security | Private Patrol Services | (\$58,400.00) | Unrestricted General | College Police | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Main Campus Custodial Services | (\$11,371.36) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Orland Custodial Services | (\$1,463.52) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Skyway Center Custodial Services | (\$835.64) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Chico Center Custodial Services | (\$1,246.96) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Student Transportation | (\$3,128.84) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | AmeriPride Uniform Services | Rental Service Agreement for Agricultural Department | (\$3,098.68) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | B.L. Griffin Co. | Underground Storage Tank Operator Inspector | (\$1,140.00) | Restricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Best Window Cleaning Service | Window cleaning at Chico Center, Skyway Center and Main Campus | (\$24,300.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Boberg Hardwood Floors | Refinish Gym and Dance Studio Floors | (\$9,500.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | David Hurd | Agreement for DSA Certified Project Inspector Services for Scenario Village Project | (\$25,000.00) | Measure J | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | David Hurd | Agreement for DSA Certified Project Inspector Services for Technology Remodel | (\$30,000.00) | Measure J | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | David Hurd | Agreement for DSA Certified Project Inspector Services for Technology Swing Space Trailer | (\$5,000.00) | Measure J | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Emcor Services | Annual Chiller Inspections | (\$18,654.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Emcor Services | Annual Boiler Inspections | (\$17,756.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Higgins Pest and Weed | Campus Turf Control Program | (\$10,365.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Higgins Pest and Weed | District Pest Control | (\$9,120.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Higgins Pest and Weed | District Weed Control and Reg Control Program | (\$40,410.00) | Unrestricted General | Facilities Planning & Management | Suleski |

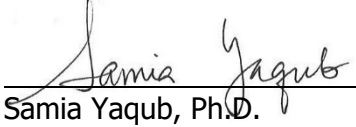
Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
June-July 2020**

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source (Fund) | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|-----------------------------------|---|--|------------------------------|---|--|
| Upon Equipment Delivery | 5 Years | LEAF Capital Funding, LLC | Convenience Copier Lease Agreement | (\$176,183.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 10/1/20 | McClelland Air Conditioning, Inc. | Demolition & Replacement of AHU1 Supply Duct | (\$59,432.00) | Measure J | Facilities Planning & Management | Suleski |
| 6/24/20 | 10/30/20 | Santos Excavating | Waste Water Treatment Plant dredging and disposal | (\$197,000.00) | Measure J | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Shirah Builders | Project Management for Welding Solar Installation Project | (\$5,000.00) | Capital | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Shirah Builders | Project Management for new Glenn Center Project | (\$50,000.00) | Capital | Facilities Planning & Management | Suleski |
| 9/1/20 | 10/31/21 | Sierra Range Electric | Electrical for math portables | (\$53,840.00) | Measure J | Facilities Planning & Management | Suleski |
| 5/13/20 | 8/1/20 | Sierra Range Electric | Replace MSB switch gear in Physical Science building | (\$37,551.00) | Measure J | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Sunset Services | Grade 3 Operator for Waste Water Treatment Plant | (\$30,240.00) | Unrestricted General | Facilities Planning & Management | Suleski |
| 7/1/20 | 6/30/21 | Voltage Specialists | Fire Alarm and Sprinkler Testing and Inspection | (\$49,495.00) | Unrestricted General | Facilities Planning & Management | Suleski |

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|--|---|
| Subject: Awarded Grants during the Quarter Ending June 30, 2020 | Item No: 20-8017 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Grants Research and Development, Institutional Effectiveness | Action <input type="checkbox"/> Information <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> |
| Submitted By: Gregory Stoup Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

Pursuant to Board Policy 3280, the Board will be informed about all grants received by the District. The Superintendent/President has set procedures for continuing and new grants to assure timely application and processing of grant applications and funds, and that grants applied for directly support the purposes of the District.

Status

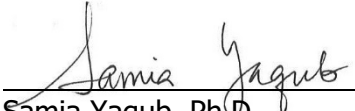
The attached Grant Awards Report represents grants awarded to the District during the following quarter: 4/1/2020 – 6/30/2020. The Superintendent/President or Vice President for Administration has executed the necessary grant agreement documents.

**Butte-Glenn Community College District
Grant Awards Report**

| Grant Performance Period Start Date | Grant Performance Period End Date | Funding Agency | Grant Award Purpose | Amount Awarded | Originated by: District Department | Approved by: District Administrator |
|--|--|---|--|-----------------------|---|--|
| 1/1/2020 | 12/31/2020 | CA Humanities | CA Humanities - Humanities for All Quick Grant Award to support WordSpring Creative Writing Conference 2020. Grant # HFAQ19-161 | \$5,000.00 | Instruction | Guleff |
| 7/1/2019 | 6/30/2020 | BOG, California Community Colleges Chancellor's Office - 6870 | Contract (Grant) Agreement - Academic Affairs - Mathematics, Engineering, Science Achievement (MESA) Renewal GAN # 19-034-003 RFA # 17-034 | \$74,515.00 | Instruction | Guleff |
| 5/2/2020 | 6/30/2020 | Foundation for CA Community Colleges | First Response Healthcare Student Support Funds. Funding to support 12 nursing students adversely impacted by COVID-19. | \$4,545.00 | Instruction | Guleff |
| 4/25/2020 | 4/24/2021 | U.S. Department of Education | CFDA 84.425E - Butte College - CARES Act Student Emergency Aid Certification of Agreement PR Award # P425E202461 | \$3,640,981.00 | Student Services | Renville |
| 5/26/2020 | 5/25/2021 | U.S. Department of Education | CFDA 84.425F - Butte College - CARES Act - Institutional Portion | \$3,640,981.00 | Institutional Effectiveness | Stoup |
| 6/3/2020 | 6/2/2021 | U.S. Department of Education | CFDA 84.425L - Butte College CARES Act Minority Serving Institutions Portion | \$457,780.00 | Institutional Effectiveness | Stoup |
| 6/30/2020 | 7/31/2022 | Governor's Office of Planning and Research | California Education Learning Lab Grant - OPR19169 - STEM Success with Interactive Adaptable Learning Science Videos | \$100,000.00 | Instruction | Guleff |
| | | | | | | |
| | | | Total Awards for Quarter: 4/1/2020 - 6/30/2020 | \$7,923,802.00 | | |

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|--|--|
| Subject: Approval of Curriculum Activity (Course and Program Modifications) Spring 2020 | Item No: 20-8018 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Instruction | Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/> |
| Submitted By: Virginia L. Guleff Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

Board Policy 4020 – Program, Curriculum, and Course Development states: The Faculty Senate Curriculum Committee will review and approve all curriculum proposals in cooperation with the Vice President of Instruction. The Board shall rely primarily on the advice of the Academic Senate on all matters pertaining to the curriculum.

The District will be reporting all curriculum activity (courses and programs) to the Board twice a year. Fall activity will be reported the following Spring; Spring activity will be reported the following Fall. The courses and programs described in the attached document have been modified by varied departments to amend their present curriculum. Attached is the Spring 2020 curriculum activity.

Status

The appropriate instructional areas on campus and the Academic Senate Curriculum Committee have approved the attached curriculum activity. The Vice President of Instruction concurs with these approvals.

Recommendation

It is recommended that the Board of Trustees approve the Spring 2020 curriculum activity as described in the attached.

Spring 2020 Curriculum Activity
Course Modifications

| Curriculum Consent Agenda Date | Course | Title | Major/Minor/Delete | Course #/Subject | Title | Units | Hours | Prereq | Coreq | Description | Objectives | Unit Titles | Methods | Assignments | Materials | Ped Cap |
|--------------------------------|----------|---|--------------------|------------------|-------|-------|-------|--------|-------|-------------|------------|-------------|---------|-------------|-----------|---------|
| 02.24.20 | AJLE 130 | Law Enforcement Academy; Basic/State Parks Emphasis | Minor | | | | | | | | | | | | | x |
| 02.24.20 | AJLE 131 | Basic Interpretation Learning System (BILS); State Parks Emphasis | Minor | | | | | | | | | | | | | x |
| 02.24.20 | AJLE 132 | Emergency Medical Responder; State Parks Emphasis | Minor | | | | | | | | | | | | | x |
| 02.24.20 | ACCT 110 | Accounting for Payroll | Minor | | | | | | | | x | | x | x | x | |
| 02.24.20 | ACCT 2 | Financial Accounting | Minor | | | | | | | | | | | x | x | |
| 02.24.20 | ACCT 4 | Managerial Accounting | Minor | | | | | | | | | | | x | x | |
| 02.24.20 | BUS 20 | Introduction to Business | Minor | | | | | | | | | | x | x | x | |
| 02.24.20 | BUS 25* | Introduction to Entrepreneurship | Major | | x | | | | | | | | x | x | x | |
| 02.24.20 | BUS 35* | Leading and Supervising Teams | Major | | x | | | | | x | x | x | x | x | x | |
| 02.24.20 | BUS 40* | Introduction to Management | Major | | x | | | | | x | x | | | x | x | |
| 02.24.20 | BUS 44 | Human Resource Management | Minor | | | | | | | | | | | x | x | |
| 02.24.20 | BUS 60 | Advertising and Promotion | Major | | x | | | | | x | x | x | | x | x | |
| 02.24.20 | BUS 64* | Principles of Marketing | Minor | | | | | | | x | x | | x | x | x | |
| 02.24.20 | BUS 68* | Web Marketing | Major | | x | | | | | | | | x | x | x | |
| 02.24.20 | ECON 20 | Economic History of the US | Minor | | | | | | | | | | x | x | x | |
| 02.24.20 | ECON 20H | Honors Economic History of the US | Minor | | | | | | | x | | | x | x | x | |
| 02.24.20 | ECON 35 | Introduction to Environmental Economics | Minor | | | | | | | | | | x | x | x | |
| 02.24.20 | RLS 20 | Real Estate Principles | Minor | | | | | | | | x | | x | x | x | |
| 02.24.20 | RLS 25 | Real Estate Practices | Minor | | | | | | | | x | | x | x | x | |
| 02.24.20 | RLS 30 | Legal Aspects of Real Estate | Minor | | | | | | | | | | x | x | x | |
| 02.24.20 | RLS 35 | Real Estate Appraisal | Minor | | | | | | | | x | | x | x | x | |
| 02.24.20 | RLS 40 | Real Estate Finance | Minor | | | | | | | | | | | x | x | |
| 02.24.20 | RLS 45 | Real Estate Economics | Minor | | | | | | | | x | | x | x | x | |
| 02.24.20 | RLS 50 | Escrow Procedures | Minor | | | | | | | | | | x | | x | |
| 02.24.20 | RLS 55 | Property Management | Minor | | | | | | | | | | x | x | x | |
| 02.24.20 | RLS 60 | Real Estate Mortgage Brokerage | Minor | | | | | | | | | | x | x | x | |
| 04.20.20 | ACCT 105 | Income Tax Preparation | Minor | | | | | | | | | x | | x | x | |
| 04.20.20 | ACCT 128 | Small Business Accounting | Major | | x | | | | | x | x | x | x | x | x | |
| 04.20.20 | ACCT 20 | Introduction to Accounting | Minor | | | | | | | x | x | | x | x | x | |
| 04.20.20 | ACCT 30 | Accounting Capstone | Major | | | | | x | | x | x | x | x | x | x | |
| 04.20.20 | CSCI 17 | Computer and Network Security/Security+ | Major | | | | | x | | | | | | | x | |
| 04.27.20 | NSG 18 | Fundamentals of Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 21 | Clinical Nursing I | Minor | | | | | | | | | | | | | x |

Spring 2020 Curriculum Activity
Course Modifications

| Curriculum Consent Agenda Date | Course | Title | Major/Minor/Delete | Course #/Subject | Title | Units | Hours | Prereq | Coreq | Description | Objectives | Unit Titles | Methods | Assignments | Materials | Ped Cap |
|--------------------------------|----------|---|--------------------|------------------|-------|-------|-------|--------|-------|-------------|------------|-------------|---------|-------------|-----------|---------|
| 04.27.20 | NSG 22 | Gerontology Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 23 | Pharmacology Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 24 | Musculoskeletal Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 28 | Role Development | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 31 | Clinical Nursing II | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 32 | Perioperative Nursing and Client Education | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 35 | Cardiovascular and Respiratory Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 36 | Gastrointestinal and Renal/Urinary Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 37 | Endocrine Disorders | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 41 | Clinical Nursing III | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 42 | Maternal Child Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 43 | Neurological and Rehabilitation Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 44 | Psych/Mental Health Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 47 | Oncology Nursing | Minor | | | | | | | | | | | | | x |
| 04.27.20 | NSG 49 | Role Development and Vocational Relations/Leadership | Minor | | | | | | | | | | | | | x |
| 05.11.20 | AUT 72 | Diesel Engine Performance | Major | | | | x | | | | | x | | | | |
| 04.27.20 | BUS 8 | Introduction to Business Law | Major | | x | | | | | x | x | x | | | x | |
| 04.27.20 | BUS 50 | Sales Strategies | Major | | x | | x | | | | x | x | x | x | x | |
| 02.24.20 | ACCT 100 | QuickBooks Pro-Computerized Accounting | Minor | | | | | | | x | x | x | | x | x | |
| 04.27.20 | ART 1 | Art Appreciation | Minor | | | | | | | | | x | x | x | x | |
| 04.27.20 | BUS 62 | Money & Happiness: Cultural, Psychological and Economic Factors | Minor | | | | | | | | | | | | | x |
| 04.27.20 | CSCI 49 | PC's and Peripherals/A+ | Minor | | | | | | | x | x | x | | | | x |
| 04.27.20 | ECON 2 | Principles of Macroeconomics | Minor | | | | | | | | | | | x | | |
| 04.27.20 | ECON 4 | Principles of Microeconomics | Minor | | | | | | | | | | | | | x |
| 04.27.20 | ENGL 10 | British Literature II | Minor | | | | | | | | x | | x | | | x |
| 04.27.20 | ENGL 14 | US Literature I | Minor | | | | | | | | x | x | x | | | x |
| 04.27.20 | ENGI 15 | Film as Literature | Minor | | | | | | | | x | x | x | x | x | |
| 04.27.20 | ENGL 21 | Mythology | Minor | | | | | | | | | | x | | | x |
| 04.27.20 | ENGL 11 | Communication and Critical Thinking | Minor | | | | | | | | | | | | | x |
| 05.11.20 | HIM 58 | Healthcare Law and Ethics | Minor | | | | | | | | | | | | | x |
| 04.27.20 | MUS 40 | Piano I | Minor | | | | | | | x | x | x | x | x | x | |
| 04.27.20 | MUS 41 | Piano II | Minor | | | | | | | x | x | x | x | x | x | |
| 04.27.20 | MUS 42 | Piano III | Minor | | | | | | | x | x | x | | x | x | |

Spring 2020 Curriculum Activity
Course Modifications

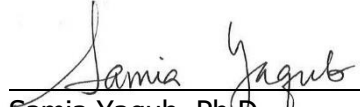
| Curriculum Consent Agenda Date | Course | Title | Major/Minor/ Delete | Course #/Subject | Title | Units | Hours | Prereq | Coreq | Description | Objectives | Unit Titles | Methods | Assignments | Materials | Ped Cap |
|--------------------------------------|---------|---|------------------------|------------------|-------|-------|-------|--------|-------|-------------|------------|-------------|---------|-------------|-----------|---------|
| 04.27.20 | MUS 43 | Piano IV | Minor | | | | | | | x | x | x | | x | x | |
| 05.11.20 | MUS 52 | Introduction to Recording Techniques | Minor | | | | | | | | | | | x | x | |
| 04.27.20 | BUS 29 | Supervising Employees | Deletion | | | | | | | | | | | | | |
| 05.11.20 | BIOL 15 | Introduction to Microbiology | Major | | | x | x | x | | x | x | x | x | x | x | |
| 05.11.20 | PHIL 6 | Introduction to Logic and Critical Thinking | Major | | x | | | | | | | | | | x | x |
| 05.11.20 | PHIL 5 | Environmental Ethics | Deletion | | | | | | | | | | | | | |
| 05.11.20 | PHIL 58 | Teaching About Religion | Deletion | | | | | | | | | | | | | |
| 05.11.20 | CHEM 1 | General Chemistry | Major | | | | | x | | | | | | | | |

Spring 2020 Curriculum Activity
Program Modifications

| Curriculum Consent Agenda Date | Type | Program | Major/Minor/Delete | New Units | Existing Units | Core Requirements | Electives | PLOs | Other |
|--------------------------------|------|-----------------------------------|--------------------|-----------|----------------|-------------------|-----------|------|--|
| 04.27.20 | AS-T | Agriculture Business | Minor | | | x | | | Add AB 15 as a List A option. |
| 04.27.20 | AS | Agricultural Business | Minor | | | | x | | Add AB 15 as an Elective List option. Remove AET 22; AET 26; AET 30; AET 34; AET 35; AET 36; AET 38; AET 43; AGS 30 and AGS 45 as Elective List options. |
| 04.27.20 | AS | Agriculture Business | Major | | | x | | | Add AB 15 to Required Courses for the Major. Remove the AGS 10, ECON 2 or NR 12 option from the Required Courses for the Major. |
| 04.27.20 | CA | Agriculture Business | Major | 22 | 19 | x | | | Add AB 15 to Required Courses for the Certificate. |
| 04.27.20 | AS | Agriculture and Natural Resources | Minor | | | | x | | Add AB 15 and AGS 75 as Elective options. |
| 04.27.20 | AS | Agriculture Science | Major | | | x | x | | Add AB 15 to Required Courses for the Major. Remove CMST 2 or CMST 2H from Required Courses for the Major. Add AGS 75 as an Elective option. |
| 04.27.20 | AS-T | Nutrition and Dietetics | Minor | | | x | | | Add FN 12 as a List B option. |
| 04.27.20 | AS | Nutrition and Food Science | Major | 29-30 | 32-33 | x | | | Add FN 12 to Required Core. |
| 04.27.20 | Cert | Small Business Institute | Deletion | | | | | | |
| 05.11.20 | AA | Social and Behavioral Science | Minor | | | x | | | Remove PHIL 5 and PHIL 58 as options of the Required Core. |
| 05.11.20 | Cert | Leadership and Civic Engagement | Minor | | | x | | | Remove PHIL 5 as a List option. |
| 05.11.20 | Cert | Sustainability Studies | Minor | 17 | 14 | x | | | Remove PHIL 5 from the Required Courses for the Certificate. |
| 05.11.20 | AS | Respiratory Care | Major | 92-93 | 91-92 | x | | | Change in Admissions process language and program prerequisite requirements. Add CHEM 51 as a program admissions prerequisite; remove Chem 110 as a program admissions prerequisite |
| 05.11.20 | CA | Respiratory Care | Major | 92-93 | 91-92 | x | | | Change in Admissions process language and program prerequisite requirements. Add CHEM 51 as a program admissions prerequisite; remove Chem 110 as a program admissions prerequisite. |

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|---|--|
| Subject: Approval and/or Ratification of Personnel Actions | Item No: 20-8019 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Human Resources | Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/> |
| Submitted By: Andrew Suleski Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Interim Retention Specialist – Maisue Thao
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC - 4
 Effective: August 1, 2020 – June 30, 2021
2. Employment of Interim Program Coordinator, Grants – Dawn Blackhorse, Kelsey Harrington
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC - 7
 Effective: July 1, 2020 – June 30, 2021
3. Employee working Out-of-Class: Supervisor of Technical Services (FPM) – Christie Lee
 Effective: 7/1/20 – 6/30/21
4. Temporary Increase from 11 months to 12 months per year, Manager, Glenn County Center Operations (Instructional) – Krista Collett
 Effective: 7/1/20 – 7/31/20

Academic*

5. Employment of Full-Time, Tenure Track, Nursing Instructor – Deana Ward
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2020
6. Assignment as Northern Representative of ASCCC-Academic Senate for California Community Colleges (70%, reimbursed by FACCC) – Carrie Roberson
 Effective: Academic Year 2020-2021
7. Assignment as Chair of Counseling (30%) – Rachel Sicke
 Effective: Academic Year 2020-2021

8. Assignment as Transfer Center Counseling Coordinator (5%) – Steve St. Cin
Effective: Academic Year 2020-2021
9. Assignment as Chair IV, CAS (20%) – Robert Withrow-Clark
Effective: Academic Year 2020-2021
10. Assignment as BCEA Negotiator (10%) – Kenneth Bearden
Effective: Academic Year 2020-2021
11. Assignment as BCEA Grievance Officer (15%) – Kenneth Bearden
Effective: Academic Year 2020-2021
12. Assignment as Academic Senate President (60%) – Kenneth Bearden
Effective: Academic Year 2020-2021
13. Assignment as BCEA Secretary (10%) – Lisa Gunn
Effective: Academic Year 2020-2021
14. Assignment as BCEA Treasurer (15%) – Jeff Jordan
Effective: Academic Year 2020-2021
15. Assignment as BCEA Negotiator (10%) – Deborah McCabe
Effective: Academic Year 2020-2021
16. Assignment as BCEA BSSP Representative (10%) – John Soldate
Effective: Academic Year 2020-2021
17. Assignment as BCEA Vice President (10%) – Jason Trento
Effective: Academic Year 2020-2021
18. Assignment as BCEA Lead Negotiator (20%) – Jason Trento
Effective: Academic Year 2020-2021
19. Assignment as BCEA President (20%) – Shaaron Vogel
Effective: Academic Year 2020-2021
20. Assignment as Academic Senate Vice President (40%) – Robert White
Effective: Academic Year 2020-2021
21. Assignment as Academic Senate Secretary (20%) – Brandy Thomas
Effective: Academic Year 2020-2021
22. Assignment as Academic Senate, Treasurer (20%) – Shaun-Adrian Chofla
Effective: Academic Year 2020-2021
23. Assignment as EOPS Counseling Coordinator – Bobby Bernal-Wood
Effective: Academic Year 2020-2021
24. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Career and College Access Pathways Instructor Agreement – Gridley Unified School District) – Mayra Moreno
Effective: July 1, 2020 – June 30, 2021

25. Employment of At-Will and Uncompensated Temporary Academic Employee (Employed through Instructional Service Agreement – Work Training Center) – Paul Bowman, Christina Crabb, Susie Crabtree, Elise Daniels, Andrew Epstein, Anita Macias, Terri Paul and Tonia Terwilliger
Effective: July 16, 2020 – June 30, 2021
26. Employment of Temporary Academic Employees (Instructors and Student Development) Part-Time Faculty recommended for employment effective Summer Session 2020 - See Attachment "A"

Classified Employees*

27. Employment of Maintenance Technician, Sr., (FPM) – Pete Yang
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: July 1, 2020
28. Employment of Instructional Aide-Reading and Writing – Astrid Johnson-Krause, Kevin Haynes
Part-time, 20 hours per week, 9 months per year
Salary: CSEA - 17
Effective: August 17, 2020
29. Employment of Maintenance Lead (FPM) – Patrick Tavelli
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 36
Effective: September 1, 2020
30. Employment of Administrative Secretary-Grants (Student Services) – Kelly Kenney
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 25
Effective: August 3, 2020
31. Employment of Skilled Craftsperson-Heating, Ventilation and Air Conditioning (FPM) – Dean Maynes
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 34
Effective: September 1, 2020
32. Employment of Student Success Specialist – Angelica Magana
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 25
Effective: August 3, 2020
33. Employment of Student Success Specialist – Cynthia Garrett
Part-time, 24 hours per week, 12 months per year
Salary: CSEA - 25
Effective: September 1, 2020
34. Reclassification of Position – Food Service Assistant I to Food Service Assistant II – Renelle Sepulveda, Stephanie Fisher, Eileena Britten, Deborah Brady,
Salary: CSEA 4
Effective: June 1, 2020
35. Employment of Interim Financial Aid/Veterans Sr. (Emergency Assistance Grants) – Soua Vang
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: July 1, 2020 – June 30, 2021

36. Employee working Out-of-Class: Admissions & Records Evaluator (A&R) – Meredith Marasco, Kimberley Begbie
Effective: 5/1/20 – 6/30/20
37. Employee working Out-of-Class: Admissions & Records Evaluator (A&R) – Meredith Marasco
Effective: 7/1/20 – 6/30/21
38. Employee working Out-of-Class: Administrative Secretary to the Dean (SBS, SCS, WL, TMI, LIB, CMST, SPE, HON) – Wendy Bocast
Effective: 6/3/20 – 6/30/20
39. Employee working Out-of-Class: Program Administrator – Grants (School Relations) – Tanna Neilsen
Effective: 4/6/20 – 6/30/20
40. Employee working Out-of-Class: Operations Tech 2 (IS) – Marilyn Vang
Effective: 7/1/20 – 6/30/21
41. Employee working Out-of-Class: Program Assistant (Roadrunner Hub/CalWORK's) – Renee Argetsinger
Effective: 7/1/20 – 6/30/21
42. Employee working Out-of-Class: Program Assistant (EOPS) – Constance Grey-Lavin
Effective: 7/1/20 – 6/30/21
43. Employee working Out-of-Class: Program Assistant (EOPS) – Meui Saelee
Effective: 7/1/20 – 6/30/21
44. Employee working Out-of-Class: Student Services Assistant (Chico Center) – Jeneva Smith
Effective: 7/1/20 – 6/30/21
45. Employee working Out-of-Class: Administrative Secretary, Office Coordinator (SHC) – Vanessa Smith
Effective: 7/1/20 – 6/30/21
46. Employee working Out-of-Class: Account Clerk II (FPM) – Xee Xai Xiong
Effective: 7/1/20 – 6/30/21
47. Employee working Out-of-Class: Administrative Secretary III (Athletics) – Amanda Matz
Effective: 7/1/20 – 6/30/21
48. Employee working Out-of-Class: Administrative Secretary to the Dean (Health/Kinesiology) – Kathy Todd
Effective: 7/1/20 – 6/30/21
49. Temporary Decrease from 40 hours per week to 34 per hours per week, Administrative Secretary – Non-Instructional (Student Life) – Becca Hansen
Effective: 4/1/20 – 6/30/20
50. Temporary Increase from 24 hours per week to 40 per hours per week, Community Service Officer (College Police) – Amber Suppus
Effective: 7/1/20 – 6/30/21

Temporary Employees*

51. Substitutes

Special Programs Clerk (Career & Academic Assessment) – Robin Cripe

Salary: \$18.00 per hour 4/17/20 - 6/30/20

Financial Aid/Vet Asst III (Financial Aid and Veterans Services) – Benny Hawthorne, II

Salary: \$20.00 per hour 4/8/20 – 6/30/20

Administrative Secretary I (Student Success Services) – Dayna Collett

Salary: \$16.75 per hour 4/27/20 – 6/30/20

Student Success Specialist (Student Success Services) – Lorena Velazquez Magdaleno

Salary: \$22.00 per hour 6/1/20 – 6/30/20; 7/1/20 – 6/30/21

EOPS Assistant (EOPS) – Shontia Thomas

Salary: \$15.25 per hour 4/27/20 – 6/30/20

Student Services Assistant, Req2Go (Career & Academic Assessment Center) – Katie Pasilis

Salary: \$18.50 per hour 2/19/20 – 6/30/20

CAS IA (CAS) – Robert (Jake) Metzger

Salary: \$18.00 per hour 6/9/20 – 6/30/20

Admissions & Records Tech II, (International Program) – Alejandra Santos-Barboza

Salary: \$18.50 per hour 3/23/20 – 6/30/20

Custodian II (FPM) – Christopher Vicars

Salary: \$18.50 per hour 7/1/20 – 6/30/21

Shipping/Receiving & Mail Services (FPM) – Jordan Yang

Salary: \$18.40 per hour 7/1/20 – 6/30/21

Community Service Officer (College Police) – Justin Joslyn, Cassidy Richer

Salary: \$18.25 per hour 7/1/20 – 6/30/21

Program Assistant (CDC) – Nicole Cancilla

Salary: \$25.75 per hour 7/1/20 – 7/31/20

Program Director (CDC) – Julie VanderEyck

Salary: \$39.50 per hour 7/1/20 – 7/31/20

Support Center Representative (Support Center) – Hope Lee

Salary: \$18.50 per hour 7/1/20 – 6/30/21

Instructional Aide (CAS) – Robert Metzger

Salary: \$18.00 per hour 7/1/20 – 7/16/20

Clerk 1 (Student Services) – Chelsea Ortiz

Salary: \$13.75 per hour 7/1/20 – 8/30/20

Special Programs Clerk (Career & Academic Assessment Center) – Matthew Skripek

Salary: \$18.50 per hour 7/1/20 – 6/30/21

EOPS Assistant (EOPS) – Shontia Thomas

Salary: \$15.25 per hour 4/27/20 – 6/30/20

EOPS Assistant (EOPS) – Shontia Thomas

Salary: \$15.25 per hour 7/1/20 – 6/30/21

Program Coordinator, Grants (North Far North Regional Consortium) – Allison Travis-Bee

Salary: \$30.25 per hour 7/1/20 – 6/30/21

Lab Tech Health Occupations (CTE) – Stevie Boone

Salary: \$20.50 per hour 7/1/20 – 6/30/21

Director CTE Grants & Regional Projects (CTE) – Melisse Boyd

Salary: \$41.00 per hour 7/1/20 – 6/30/21

52. Professional Expert

Crime Scene Actor – Kevin Ballment, Tessara Bouma, Tami Deal, Mason Hatfield, Heather Hull, Shelly Lerch, Staci Parisi, Ashlee Pilgrim, William Robinson, Carson Smith, Riley Smith, Kourtney Velazquez, Kayla Von Seggern, Barry Warrn, Alexander Wolf

Salary: \$13.00 per hour 7/1/20 – 6/30/2021

53. Short Term/Seasonal

Campus Security (College Police) – Justin Joslyn, Cassidy Richer

Salary: \$18.25 per hour 7/1/20 – 6/30/21

Retirements/Resignations

54. Resignation, Program Manager CCC Tech Center – Amy Mickelson-Beadle

Effective: July 7, 2020

Resignation, Kinesiology Equipment Technician – Lauren Magneson

Effective: July 25, 2020

Resignation, Director for Accessibility, CCCTC – Sean Keegan

Effective: August 1, 2020

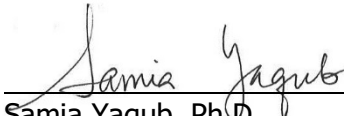
*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

ATTACHMENT "A"

| |
|------------------------|
| Ament, Derek |
| Barnett, Robert |
| Booth, Lillian |
| Borgman, Anthony |
| Duch, Andrew |
| Durkin, Jeffrey |
| Dyer, Jason |
| Edgmon, Michael |
| Flagg, Joseph |
| Furry, Ashley |
| Harr, Becky |
| Hawkins, Zackary |
| Hearne-Essary, Robyn |
| Higbee, Jarrod |
| Hutcheson, Donald |
| Kennedy, Joseph |
| Lefkowitz, Todd |
| Lydon, Dean |
| Marsh, David |
| McFadden, Greg |
| Morris, Jason |
| Murphy, Mark |
| Nicodemus, Christopher |
| Ozanne, Nick |
| Pollard, Jeremy |
| Scholar, Gary |
| Sjolund, Garrett |
| Smith, Alan-Dean |
| Switzer, Charles |
| Wines, Jason |
| Winton, Jason |

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

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|---|--|
| Subject: Approval of Contracts | Item No: 20-8020 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Contracts | Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> |
| Submitted By: Andrew Suleski Vice President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$95,200.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

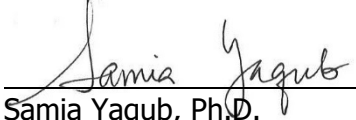
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

| Contract Effective Date | Contract Expiration Date | Contractor | Contract Purpose | Contract Value Revenue / (Cost) | Funding Source | Originated by: District Department | Approved by: District Administrator |
|--------------------------------|---------------------------------|--|--|--|-----------------------|---|--|
| 7/1/20 | 6/30/21 | Butte County Office of Education | 2020-21 California Adult Education Program Allocation | (\$186,613.00) | Restricted General | Career & Technical Education | Guleff |
| 7/1/20 | 6/30/21 | Glenn County Office of Education | 2020-21 California Adult Education Program Allocation | (\$493,082.00) | Restricted General | Career & Technical Education | Guleff |
| 7/1/20 | 6/30/21 | Hamilton Unified School District | 2020-21 California Adult Education Program Allocation | (\$209,205.00) | Restricted General | Career & Technical Education | Guleff |
| 7/1/20 | 6/30/21 | Oroville Union High School District | 2020-21 California Adult Education Program Allocation | (\$1,161,598.00) | Restricted General | Career & Technical Education | Guleff |
| 7/1/20 | 6/30/21 | Paradise Unified School District | 2020-21 California Adult Education Program Allocation | (\$111,516.00) | Restricted General | Career & Technical Education | Guleff |
| 7/1/20 | 12/31/21 | Los Rios Community College District | Allocation Agreement for Strong Workforce Program North Far North Regional Consortium to support Co-Chair NFNRC | (\$167,975.00) | Restricted General | Strong Workforce Program | Guleff |
| 1/1/21 | 12/31/21 | Chancellor's Office California Community Colleges | Annual Partitpation Fee for InCommon Federation and Annual SSL Certificate Subscription Service Fee | (\$451,000.00) | Restricted General | CCC Technology Center | Stoup |
| 10/1/20 | 9/30/25 | California Department of Parks and Recreation | Instructional Services Agreement to provide affiliated instruction for educational courses required to conduct Law Enforcement Academy Basic/State Parks Emphasis | (\$1,105,407.00) | Unrestricted General | Public Safety Education & Training | Guleff |
| 10/1/20 | 9/30/25 | California Department of Parks and Recreation | Student enrollment fees for DPR sponsored students up to 75 sponsored students per course per academic year enrolled in courses required to conduct Law Enforcement Academy Basic/State Parks Emphasis | \$1,024,125.00 | Unrestricted General | Public Safety Education & Training | Guleff |
| 10/1/20 | 9/30/21 | Foundation for California Community Colleges and Microsoft | Microsoft Enrollment for Education Solutions for Volume Licensing Microsoft Products | (\$140,892.90) | Unrestricted General | Information Technology | Stoup |

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

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| <p>Subject: Open for Public Comment and Approval: College and Career Access Pathways (CCAP) Appendix which identify specific Dual Enrollment course details for the 2020/21 school year with Durham, Gridley, Hamilton, Inspire School of Arts & Sciences, and Willows High Schools.</p> | <p>Item No: 20-8021 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> |
| <p>Category: Instruction</p> | <p>Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/></p> |
| <p>Submitted By: Virginia L. Guleff Vice President</p> | <p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p> |

Background

Assembly Bill 288 (AB 288) was enacted January 1, 2016 and added to the California Education Code Section 76004 then Assembly Bill 30 was enacted November 18, 2019, which amended the California Education Code Section 76004.

AB 288 enables the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) Partnership Agreement with the governing board of a California public school district consistent with Education Code Section 76004. CCAP partnerships are for the purpose of offering and expanding dual enrollment opportunities for “students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school, including continuation high school, to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.”

As mandated by law, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement at an open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement. (Ed. Code, § 76004, subd. (b))

Status

Butte-Glenn Community College District has developed College and Career Access Pathways (CCAP) Partnership Agreements to provide high school students the opportunity to earn college and high school credit simultaneously while gaining a jump start on post-secondary education. Dual enrollment will help students achieve college and career readiness ensuring a smooth transition from high school to college.

Recommendation

It is recommended that the Board take comments from the public and approve the proposed CCAP Appendix which identify specific Dual Enrollment course details for the 2020/21 school year with Durham, Gridley, Hamilton, Inspire School of Arts & Sciences, and Willows High Schools.



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT**

APPENDIX

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Durham Unified School District** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

1. CCAP AGREEMENT

1.1. The College and School District entered into this CCAP Agreement on **July 1, 2018**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 4/17/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 5/16/18 | Appendix: 8/12/20 |

1.1.2. SCHOOL DISTRICT BOARD MEETINGS

| | | |
|---|--------------------|------------------|
| Information Board Meeting Date: | Agreement: 5/16/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 6/21/18 | Appendix: 7/6/20 |

2. POINTS OF CONTACT

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

COLLEGE

| | | | |
|------------|---------------|--------|-----------------------|
| Name: | Tanna Neilsen | Title: | Program Administrator |
| Telephone: | (530)893-7586 | Email: | neilsenta@butte.edu |

SCHOOL DISTRICT

| | | | |
|------------|--------------------|--------|--|
| Name: | Tina Blenn | Title: | District Secretary |
| Telephone: | (530)895-4675 x227 | Email: | tblenn@durhamunified.org |

3. STUDENT SELECTION

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College and School District shall ensure courses offered as part of this CCAP Agreement are consistent with the high school's master schedule. The College and School District have identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

| | | | |
|------------------|--------------------------------|----------------------|--------------------|
| PROGRAM YEAR: | 2020-21 | EDUCATIONAL PROGRAM: | |
| SCHOOL DISTRICT: | Durham Unified School District | HIGH SCHOOL: | Durham High School |

| | | | |
|---|----|------------------------------|---|
| ESTIMATED NUMBER OF STUDENTS TO BE SERVED: | 60 | TOTAL PROJECTED FTES: | 6 |
|---|----|------------------------------|---|

| COURSE NAME | COURSE # | TERM | TIME | DAYS/HOURS | INSTRUCTOR | EMPLOYER OF RECORD | LOCATION |
|----------------------------------|----------|------|------|------------|------------|---|---|
| Career, Education & Life Choices | CLP101 | FA20 | 8-3 | M-W-F | J. Atkins | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Career, Education & Life Choices | CLP101 | FA20 | 8-3 | M-W-F | J. Atkins | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Career, Education & Life Choices | CLP101 | FA20 | 8-3 | M-W-F | J. Atkins | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| | | | | | | <input type="checkbox"/> CC <input type="checkbox"/> HS | <input type="checkbox"/> CC <input type="checkbox"/> HS |

Required: Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

Required: Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

| COURSE NAME | TEXT | COST | OTHER INSTRUCTIONAL MATERIALS | COST |
|-------------|------|------|-------------------------------|------|
| N/A | | | | |
| | | | | |
| | | | | |

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will reimburse School District as follows: **\$400.00 per completed section**
- 6.2. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. FACILITIES USE.

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.
- 7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

| BUILDING | CLASSROOM | DAYS | HOURS |
|----------|-----------|-------|-------|
| DHS | 108 | M-W-F | 8-3 |
| | | | |
| | | | |
| | | | |

8. APPENDIX APPROVAL

- 8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))
- 8.2. Upon approval of this CCAP Appendix by the governing boards of both the College and School District, the College will provide a copy of this CCAP Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

DURHAM UNIFIED SCHOOL DISTRICT

By: _____
 (Signature of person authorized to execute Appendix on behalf of College.)

By: _____
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: _____

Name: _____

Title: Vice President for Administration/CBO

Title: Superintendent/Designee

Date: _____

Date: _____

| TO BE COMPLETED BY COLLEGE ONLY | | | | | |
|---|---|--------------------------------|-----------------------|--------|------|
| The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved. | | | | | |
| Initiating Department: | VPI | Preparer's Name & ID: | TANNA NEILSEN 3180821 | Phone: | 7586 |
| Vendor Name: | DURHAM UNIFIED SCHOOL DISTRICT | | Vendor ID: | | |
| PO Description (Max. 25 characters): | DUAL ENROLLMENT CCAP INSTRUCTOR REIMBURSEMENT | | | | |
| Budget Code: | 12.205.110.1.601010.55890 | PO Amount: | \$1,200 | | |
| Contract Monitor Name (Person Who Approves Invoices): | TANNA NEILSEN | | | Phone: | 7586 |
| Dept. Dean/Director Initials: | | Dept. Vice President Initials: | | | |
| Business Contracts Approval: | | Purchase Order Number: | | | |

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

CLP 101 - Career, Education and Life Choices

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level II; English Level II

Transfer Status: NT

51 hours Lecture

This is an introductory personal development course where students learn the skills for goal setting, budget projection, career and educational research, decision-making, and personal management. The course culminates in a 10-year action plan to fulfill educational and career goals.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify interests, lifestyle preferences and aptitudes that influence career, education and life choices.
- B. Conduct preliminary career research using online and in-person resources such as the Occupational Outlook Handbook and informational interviews.
- C. Use a basic problem-solving techniques to overcome obstacles and refine personal goals.
- D. Create plans and use self-directed strategies for career changes and lifelong learning.
- E. Develop and maintain a 10-year action plan that includes appropriate experiences, skills, training and education required to attain stated career goal.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | <u>Lecture</u> | <u>Hours</u> |
|--|----------------|--------------|
| 1. Envisioning your future | | 2.00 |
| 2. Setting goals and creating plans | | 4.00 |
| 3. Career research | | 6.00 |
| 4. Budgeting for your envisioned lifestyle | | 5.00 |
| 5. Rubrics for making informed education, career, and life choices | | 4.00 |
| 6. Transitioning through post-secondary education into the workforce | | 4.00 |
| 7. Long-range plans for educational and training opportunities | | 8.00 |
| 8. Strategies for making career and life changes | | 3.00 |
| 9. Self-mastery skills and resiliency strategies | | 4.00 |
| 10. Connecting your education and career decisions with the planning process | | 4.00 |
| 11. Designing and maintaining your 10-year plan | | 7.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Group Discussions
- C. Guest Speakers
- D. Class Activities

- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- F. Multimedia Presentations

V. METHODS OF EVALUATION

- A. Portfolios
- B. Projects
- C. Homework
- D. Class participation
- E. Written Assignments
- F. Final Project

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 - 1. Read the section in your text on the six E's of excellence, and prepare to share in class a person you know that embodies these traits.
 - 2. Read the chapter in your text on the traits of those who succeed, and prepare to present in class the characteristics of people you would like to hire if you were the manager of a company.
- B. Writing Assignments
 - 1. Complete a one-page personal profile articulating your passions, work values, strengths, skills, aptitudes, and desired roles.
 - 2. Write a budget for the envisioned lifestyle using the template provided by your instructor.
- C. Out-of-Class Assignments
 - 1. Complete an online inventory that details the skills you have and the skills you need to learn for your chosen career path. Submit a one-page summary of your findings.
 - 2. Using your skills inventory chart, develop an education plan for your career path. Prepare to share your plan during a small-group discussion in class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Bingham, Mindy. Career Choices and Changes: Workbook and Portfolio. 5th Edition. Academic Innovations, 2013.
- B. Bingham, Mindy & Stryker, Sandy. Career Choices and Changes: Discover Who You Are, What You Want, and How to Get It. 5th Edition. Academic Innovations, 2013.

Materials Other Than Textbooks:

- A. Online inventories that measure interests, personality, values, skills, learning styles, and lifestyle
Instructor may decide to assign additional self-measurement tools outside of the course text/materials, as needed.
- B. My10yearPlan.com® Interactive, Academic Innovations, 2012.

Created/Revised by: Brian Donnelly

Date: 10/31/2016

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

DFT 2 - Engineering Graphics I

3 Unit(s)

Transfer Status: CSU/UC

34 hours Lecture

51 hours Lab

This is a computer-based engineering graphics course that introduces students to graphical design and problem solving using freehand sketching and a solid modeling application. Topics include sketching and modeling using extrudes, sweeps, and lofts. Additional topics include assemblies development and detail drawing output. Graphics standards including American National Standards Institute (ANSI) Y14.5 and international standards application will be introduced and practiced.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Describe the role of technical graphics in the engineering design process.
- B. Set up a solid modeling application to develop parts, assemblies and output drawings.
- C. Create orthographic and pictorial sketches of mechanical parts and objects using freehand sketching techniques.
- D. Create parts with extrudes, sweeps and loft attributes using a solid modeling application.
- E. Manipulate and combine parts to produce assemblies from modeled parts using a solid modeling application.
- F. Create drawings from parts and assemblies including three view orthographic projection, isometric and exploded pictorial projection using a solids modeling application.
- G. Apply relevant areas of graphics standards to document attributes of parts, assemblies and associated drawings.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|----------------|
| <u>Topics</u> | | <u>Lec Hrs</u> |
| 1. Technical Graphics Applications | | 2.00 |
| 2. Engineering Design | | 3.00 |
| 3. Basic solids modeling operations | | 3.00 |
| 4. Freehand Sketching and Lettering | | 2.00 |
| 5. Engineering Geometry and Modeling | | 3.00 |
| 6. Parts with extrudes, sweeps and lofts | | 6.00 |
| 7. Assemblies with mates and limits | | 6.00 |
| 8. Drawings with orthographic and pictorial views | | 2.00 |
| 9. Dimensioning, annotation and tolerancing | | 4.00 |
| 10. Graphic Standards | | 3.00 |
| Total Hours | | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|------------------------------------|--------------|
| 1. Technical Graphics Applications | 2.00 |

| | | |
|-----|--|-------|
| 2. | Engineering Design | 2.00 |
| 3. | Basic solids modeling operations | 8.00 |
| 4. | Freehand Sketching and Lettering | 4.00 |
| 5. | Engineering Geometry and Modeling | 8.00 |
| 6. | Parts with extrudes, sweeps and lofts | 8.00 |
| 7. | Assemblies with mates and limits | 6.00 |
| 8. | Drawings with orthographic and pictorial views | 6.00 |
| 9. | Dimensioning, annotation and tolerancing | 4.00 |
| 10. | Graphic Standards | 3.00 |
| | Total Hours | 51.00 |

IV. **METHODS OF INSTRUCTION**

- A. Multimedia Presentations
- B. Lecture
- C. Demonstrations
- D. Collaborative Group Work
- E. Class Activities
- F. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture

V. **METHODS OF EVALUATION**

- A. Exams/Tests
- B. Quizzes
- C. Projects
- D. Homework
- E. Class participation

VI. **EXAMPLES OF ASSIGNMENTS**

- A. Reading Assignments
 1. Please read the chapter on the History of Engineering Graphics. Be prepared to discuss at our next scheduled class.
 2. Please read the preface and introduction to the ANSI Y14.5 standard provided by the instructor. Be ready to discuss at our next scheduled class.
- B. Writing Assignments
 1. After reading the the preface and introduction to the ANSI Y14.5 standard, please summarize in your own words the scope of application of the standard to engineering graphics and submit to instructor when complete.
 2. After reading the chapter on the History of Engineering Graphics, please complete the questions in the study guide and submit to the instructor.
- C. Out-of-Class Assignments
 1. Outside of class, go to YouTube on the web and search the terms "engineering graphics and solidworks" exactly as in the quotes. Find the video entitled: "Create an exploded view with SolidWorks 2011" and watch video. Answer the following question: "How does an exploded view apply to the assembly development process?". Submit written answers to instructor at next class.
 2. Please complete the study guide exercises outside of class and be prepared to review your results in groups at the next class.

VII. **RECOMMENDED MATERIALS OF INSTRUCTION**

Textbooks:

A. Planchard, P.M. . Engineering Graphics with Solid Works. Schroff Development Corporation,
2011.

Created/Revised by: John Dahlgren

Date: 04/16/2012



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT**

APPENDIX

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Gridley Unified School District School District** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

1. CCAP AGREEMENT

1.1. The College and School District entered into this CCAP Agreement on **July 1, 2018**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 4/17/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 5/16/18 | Appendix: 8/12/20 |

1.1.2. SCHOOL DISTRICT BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 4/25/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 5/9/18 | Appendix: 8/12/20 |

2. POINTS OF CONTACT

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

COLLEGE

| | | | |
|------------|---------------|--------|-----------------------|
| Name: | Tanna Neilsen | Title: | Program Administrator |
| Telephone: | (530)893-7586 | Email: | neilsenta@butte.edu |

SCHOOL DISTRICT

| | | | |
|------------|---------------|--------|--|
| Name: | Jenny Dolan | Title: | Administrative Secretary |
| Telephone: | (530)846-4721 | Email: | jdolan@gusd.org |

3. STUDENT SELECTION

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College and School District shall ensure courses offered as part of this CCAP Agreement are consistent with the high school's master schedule. The College and School District have identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

| | | | |
|------------------|---------------------------------|----------------------|---------------------|
| PROGRAM YEAR: | 2020-21 | EDUCATIONAL PROGRAM: | |
| SCHOOL DISTRICT: | Gridley Unified School District | HIGH SCHOOL: | Gridley High School |

| | |
|---|---------------------------------|
| ESTIMATED NUMBER OF STUDENTS TO BE SERVED: 140 | TOTAL PROJECTED FTES: 14 |
|---|---------------------------------|

| COURSE NAME | COURSE # | TERM | TIME | DAYS/HOURS | INSTRUCTOR | EMPLOYER OF RECORD | LOCATION |
|------------------------------------|----------|------|-------|------------|--------------|---|---|
| Intro to Animal Science | AGS 40 | FA20 | 8 - 3 | M-F | M. Reed | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Greenhouse Production (2 sections) | EH 38 | FA20 | 8 - 3 | M-F | M. Reed | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Digital Video Production | RTVF 40 | FA20 | 8 - 3 | M-F | S. Allard | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Color Photography | PHO 4 | FA20 | 8 - 3 | M-F | S. Allard | <input checked="" type="checkbox"/> HS | <input checked="" type="checkbox"/> HS |
| Critical Six Soft Skills | ALH 6 | SP21 | 8 - 3 | M-F | B. Schofield | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Medical Terminology | ALH 104 | SP21 | 8 - 3 | M-F | B. Schofield | <input checked="" type="checkbox"/> HS | <input checked="" type="checkbox"/> HS |

Required: Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

Required: Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

| COURSE NAME | TEXT | COST | OTHER INSTRUCTIONAL MATERIALS | COST |
|-------------|------|------|-------------------------------|------|
| N/A | | | | |
| | | | | |
| | | | | |

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will reimburse School District as follows: **\$400.00 per completed section**
- 6.2. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. FACILITIES USE.

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.
- 7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

| BUILDING | CLASSROOM | DAYS | HOURS |
|----------|-----------|------|-------|
| GHS | 305 | M-F | 8 - 3 |
| GHS | 207 | M-F | 8 - 3 |
| GHS | TBD | M-F | 8 - 3 |
| GHS | TBD | M-F | 8 - 3 |

8. APPENDIX APPROVAL

- 8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))
- 8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this CCAP Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

GRIDLEY UNIFIED SCHOOL DISTRICT

By: _____
 (Signature of person authorized to execute Appendix on behalf of College.)

By: _____
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: _____

Name: _____

Title: Vice President for Administration/CBO

Title: Superintendent/Designee

Date: _____

Date: _____

| TO BE COMPLETED BY COLLEGE ONLY | | | | | |
|---|---|--------------------------------|-----------------------|--------|------|
| The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved. | | | | | |
| Initiating Department: | VPI | Preparer's Name & ID: | TANNA NEILSEN 3180821 | Phone: | 7586 |
| Vendor Name: | GRIDLEY UNIFIED SCHOOL DISTRICT | | Vendor ID: | | |
| PO Description (Max. 25 characters): | DUAL ENROLLMENT CCAP INSTRUCTOR REIMBURSEMENT | | | | |
| Budget Code: | 12.205.110.1.601010.55890 | PO Amount: | \$2,400 | | |
| Contract Monitor Name (Person Who Approves Invoices): | TANNA NEILSEN | | | Phone: | 7586 |
| Dept. Dean/Director Initials: | | Dept. Vice President Initials: | | | |
| Business Contracts Approval: | | Purchase Order Number: | | | |

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

AGS 40 - Introduction to Animal Science

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level III; English Level III; Math Level II

Transfer Status: CSU/UC

34 hours Lecture

51 hours Lab

This course is a scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics and epidemiology. There will be special emphasis on the origin, characteristics, adaptation and contributions of farm animals to the global agriculture industry. Analysis of the economic trends and career opportunities in animal agriculture will be covered.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify animal contributions to the development of human civilizations.
- B. Describe economically significant breeds of animals and their unique adaptations.
- C. Describe the function of the major body systems.
- D. Identify reproductive cycles and biotechnological principles of animal reproduction.
- E. Analyze genetic change through artificial/natural selection.
- F. Discuss nutritional needs for various body functions.
- G. Describe animal behavior as it relates to animal domestication, health and performance.
- H. Explain basic strategies for disease control, prevention and management.
- I. Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
- J. Identify and discuss current issues affecting animal agriculture.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|--------------|
| <u>Topics</u> | | <u>Hours</u> |
| 1. Introduction to animal agriculture | | 4.00 |
| a. Career opportunities | | |
| b. Importance of domestic animals to the world and to the United States | | |
| c. Economic importance of animal agriculture | | |
| d. Animal contributions to human needs | | |
| e. Ethnic and cultural contributions to animal domestication | | |
| 2. Unique adaptations of various species | | 4.00 |
| a. Natural selection vs artificial selection | | |
| b. Meat animal use and production | | |
| c. Fiber production | | |
| d. Dairy production | | |
| e. Recreational and companionship use of animals | | |
| 3. Anatomy and physiology | | 3.00 |
| a. Identification of external anatomy for various species | | |
| b. Analysis of body systems – reproductive, respiratory, digestive, immune, circulatory | | |

| | |
|--|-------|
| 4. Animal reproduction | 3.00 |
| a. Animal breeding systems | |
| b. Reproductive management and technology | |
| c. Fertility assessment | |
| 5. Genetics | 3.00 |
| a. Introduction and review of genetic principles | |
| b. Gene modification and genetic interactions | |
| c. Genetic improvement and variation | |
| d. Inheritance and population genetics | |
| 6. Nutrition | 3.00 |
| a. Classes of nutrients | |
| b. Feed identification and composition | |
| c. Livestock feeding management practices | |
| 7. Animal behavior (ethology) | 3.00 |
| a. Behavioral characteristics | |
| b. Animal handling and safety | |
| c. Conditioning | |
| 8. Animal health | 3.00 |
| a. Biosecurity | |
| b. Vital Signs | |
| c. Indications of health vs disease | |
| d. Common diseases | |
| 9. The scientific method | 3.00 |
| a. Research in animal agriculture | |
| b. Developing a research model | |
| c. Humane treatment of research animals | |
| 10. Issues affecting animal agriculture | 5.00 |
| a. Animal welfare issues | |
| b. Advances in biotechnology | |
| c. Governmental and environmental concerns | |
| d. Food safety | |
| e. Public policy and consumer awareness | |
| Total Hours | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|---|--------------|
| 1. Beef and Dairy | 3.00 |
| 2. Sheep and Swine | 3.00 |
| 3. Meats lab, safety and processes | 3.00 |
| 4. Grocery store - meat, cheese, butter, ice cream | 3.00 |
| 5. Purebred Beef - Expected Progeny Differences (EPD) | 3.00 |
| 6. Commercial cattle operation - weaning, castration | 3.00 |
| 7. Dairy farm - production cycle | 3.00 |
| 8. Milk processing - cheese plant | 3.00 |
| 9. Sheep - lambing and handling | 3.00 |
| 10. Purebred Sheep - production cycle | 3.00 |
| 11. Swine - vaccination, selection, management | 3.00 |
| 12. Poultry - quality of carcasses and eggs | 3.00 |

| | |
|--|-------|
| 13. Horse - production cycle | 3.00 |
| 14. Selection workshop | 3.00 |
| 15. Biotechnology and environmental workshop | 3.00 |
| 16. North Valley Livestock Tour | 6.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Discussion
- E. Problem-Solving Sessions

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Class participation
- C. Written Examinations
- D. Practical Evaluations
- E. Mid-term and final examinations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the chapter on genetic change through selection and be prepared to share your findings with the class.
 2. Read the chapter on market classes and grades of livestock and be able to discuss in a group setting the evaluative criteria for each grade of beef, pork and lamb.
- B. Writing Assignments
 1. Read the chapter on animal behavior and and write a 2-3 page paper on the fields of animal behavior and systems of animal behavior.
 2. Read an article from a trade magazine on the issues in animal agriculture and write 2 page paper on animal welfare.
- C. Out-of-Class Assignments
 1. Visit any livestock operation in the local area and be prepared to share with the class, the breeds, total numbers and management practices utilized at the operation.
 2. Use the Internet to check current pricing on the major market animals as well as breeding stock for swine, sheep, beef and dairy cattle. This information will be shared with the class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Taylor, R. Scientific Farm Animal Production. 10th Edition. Prentice Hall, 2012.

Materials Other Than Textbooks:

- A. Materials: 3 ring notebook, proper clothing for labs

Created/Revised by: Bruce Hicks

Date: 10/20/2014

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

EH 38 - Greenhouse Production

3 Unit(s)

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course is a survey of the greenhouse industry. Emphasis will be placed on analysis, description, and operation of greenhouses and other forcing structures. The relationship of light, temperature, moisture, aeration, and humidity to plant growth will be described. Emphasis will be placed on potted plants grown for foliage or flowers, cut flowers and bedding plant production.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify the key types and components of a greenhouse.
- B. Recognize and describe the environmental conditions effecting greenhouse crops.
- C. Demonstrate practical, hands-on greenhouse production skills.
- D. Compute agrichemical volumes, rates, and other application inputs.
- E. Identify common horticulture crops, weeds, insects, and other pests and beneficial organisms.
- F. Develop a bill of materials for a horticulture crop production schedule.
- G. Identify greenhouse production supplies, materials, equipment and their suppliers.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Lec Hrs</u> |
|---|---------|----------------|
| 1. Survey of Floriculture Industry | | 2.00 |
| 2. Greenhouse Design | | 3.00 |
| 3. Greenhouse Heating and Cooling | | 4.00 |
| 4. Cut Flowers | | 2.00 |
| 5. Tropical Plants | | 2.00 |
| 6. Flowering Plants | | 2.00 |
| 7. Bedding Plants | | 2.00 |
| 8. Root Media, Soils and the Greenhouse Environment | | 8.00 |
| 9. Fertilization | | 4.00 |
| 10. Insect and Disease Management | | 3.00 |
| 11. Marketing and Business Management | | 2.00 |
| Total Hours | | 34.00 |

Lab

| <u>Topics</u> | Hours |
|--|-------|
| 1. Introduction to Greenhouse Structures and Equipment | 1.50 |
| 2. Survey of Floriculture Industry | 3.00 |
| 3. Greenhouse Design | 4.50 |
| 4. Greenhouse Heating and Cooling | 3.00 |

| | |
|---|-------|
| 5. Tropical Plants | 6.00 |
| 6. Flowering Plants | 9.00 |
| 7. Bedding Plants | 9.00 |
| 8. Root Media, Soils and the Greenhouse Environment | 3.00 |
| 9. Fertilization | 3.00 |
| 10. Insect and Disease Management | 3.00 |
| 11. Marketing and Business Management | 6.00 |
| Total Hours | 51.00 |

IV. **METHODS OF INSTRUCTION**

- A. Lecture
- B. Group Discussions
- C. Class Activities
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Laboratory Exercises

V. **METHODS OF EVALUATION**

- A. Exams/Tests
- B. Quizzes
- C. Homework
- D. Written Assignments
- E. Class Discussion
- F. Laboratory Participation

VI. **EXAMPLES OF ASSIGNMENTS**

- A. Reading Assignments
 1. Read the textbook chapter on photoperiod and supplemental crop lighting. Explain how the lighting for a chrysanthemum crop grown for Mother's Day needs to be manipulated to flower for that date.
 2. Read the textbook chapter on pH and EC in media testing. Prepare a list of the major methods of soilless media testing and contrast these methods.
- B. Writing Assignments
 1. List the steps that are required to properly sow seeds for a flowering plug tray, and explain in detail in 3-5 pages the purpose of each step and why it is necessary.
 2. Write out, in detail (3-5 pages), what is meant by mode of action in pesticides, using insecticides as an example. Develop a mode of action rotation schedule using a minimum of four insecticides for the crops specified by your instructor.
- C. Out-of-Class Assignments
 1. Complete the fertilizer calculations homework problems. Solutions will be discussed in small groups in class.
 2. Develop a poinsettia crop schedule with spreadsheet software. Include all production dates from cuttings receipt to final sales date.

VII. **RECOMMENDED MATERIALS OF INSTRUCTION**

Textbooks:

- A. Nelson. Greenhouse Operation and Management. 7th Edition. Pearson Higher Ed Publishing, 2011.

Materials Other Than Textbooks:

- A. Handouts
- B. Physical and plant materials
- C. Tools, equipment and structures utilized in floral production

Created/Revised by: Carrie Monlux

Date: 09/29/2014

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

PHO 4 - Color Photography

3 Unit(s)

Prerequisite(s): PHO 2

Recommended Prep: NONE

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course introduces students to the principles of producing quality digital prints. Topics include color balance, color temperature and the psychology of color. Students will also explore the expressive and aesthetic aspects of digital color photography.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Determine color corrections needed for a particular image.
- B. Use Photoshop to make proper color corrections of digital negatives.
- C. Produce a properly exposed and color corrected print in a variety of sizes.
- D. Describe the psychological and aesthetic implications of color in photography.
- E. Use proper digital workflow principles to create a quality digital print.
- F. Apply the principles of color temperature/color balance to produce a quality color print.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|--|---------|--------------|
| <u>Topics</u> | | <u>Hours</u> |
| 1. Basic Camera and Computer Skills | | 2.00 |
| 2. Basic PhotoShop Skills | | 2.00 |
| 3. Image Capture and Import to PhotoShop | | 2.00 |
| 4. Introduction to Color Workflow | | 2.00 |
| 5. Composition | | 2.00 |
| 6. Levels and Curves | | 2.00 |
| 7. Assignment Introduction/Critique | | 2.00 |
| 8. Color Principles | | 2.00 |
| 9. Color Balance and Adjustment | | 2.00 |
| 10. Psycho-Physical Aspects of Color | | 2.00 |
| 11. Assignment Introduction/Critique | | 2.00 |
| 12. Printers/Papers | | 2.00 |
| 13. Presenting the Print | | 2.00 |
| 14. Assignment Introduction/Critique | | 2.00 |
| 15. Other PhotoShop Tools | | 2.00 |
| 16. Assignment Introduction/Critique | | 2.00 |
| 17. Review/Final Critique | | 2.00 |
| Total Hours | | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|--|--------------|
| 1. Basic Camera and Computer Skills | 3.00 |
| 2. Basic PhotoShop Skills | 3.00 |
| 3. Image Capture and Import to PhotoShop | 3.00 |
| 4. Introduction to Color Workflow | 3.00 |
| 5. Composition | 3.00 |
| 6. Levels and Curves | 3.00 |
| 7. Assignment Introduction/Critique | 3.00 |
| 8. Color Principles | 3.00 |
| 9. Color Balance and Adjustment | 3.00 |
| 10. Psycho-Physical Aspects of Color | 3.00 |
| 11. Assignment Introduction/Critique | 3.00 |
| 12. Printers/Papers | 3.00 |
| 13. Presenting the Print | 3.00 |
| 14. Assignment Introduction/Critique | 3.00 |
| 15. Other PhotoShop Tools | 3.00 |
| 16. Assignment Introduction/Critique | 3.00 |
| 17. Review/Final Critique | 3.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Discussion
- E. Demonstrations
- F. Problem-Solving Sessions
- G. Multimedia Presentations

V. METHODS OF EVALUATION

- A. Quizzes
- B. Portfolios
- C. Papers
- D. Oral Presentation
- E. Homework
- F. Lab Projects
- G. Written Examinations
- H. Mid-term and final examinations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 - 1. Read the chapter on color photography from the class text and be prepared to discuss color theory.
 - 2. Read the chapter on the digital darkroom and be prepared to demonstrate proper workflow procedures during an in-class assignment.

B. Writing Assignments

1. Review the artist monographs and websites on the instructor's list. Choose two artists whose work inspires your image choices for your final portfolio. Create a 5-10 minute oral presentation in class with at least 3 images from each artist that relate to your final portfolio.
2. Write a 100-200 word statement about your final portfolio. Include influences and motivation for your work.

C. Out-of-Class Assignments

1. Read the chapter on color theory in the class text. Use a single primary color to create four images on the basics of color theory discussed in the reading.
2. Read the chapter in the textbook about light and color temperature. Create four color images using four different light sources to demonstrate the differences in color temperature depending on the light source.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Hirsh, R.. Exploring Color Photography. 5th Edition. Focal Press, 2011.
- B. London, B. and Stone, J.. A Short Course in Digital Photography. 2nd Edition. Prentice Hall, 2011.

Created/Revised by: Mark Hall

Date: 12/10/2012

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

RTVF 40 - Digital Video Production

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level IV; English Level III

Transfer Status: CSU

34 hours Lecture

51 hours Lab

The course provides an introduction to the theory, terminology, and operation of single camera video production, including composition and editing techniques, camera operation, portable lighting, video recorder operation, audio control and basic editing. This course focuses on the aesthetics and fundamentals of scripting, producing, directing on location, postproduction, and exhibition/distribution.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Demonstrate both the technical and aesthetic aspects of video field production and demonstrate knowledge of basic production techniques.
- B. Operate video field recording equipment correctly to acquire quality video and audio products.
- C. Conceive and execute appropriate approaches to editing field footage into cohesive projects.
- D. Demonstrate the skills needed for successful teamwork in television, film or other media employment.
- E. Demonstrate through projects that with the power of a communicator, comes moral and ethical responsibility.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|--|---------|--------------|
| <u>Topics</u> | | <u>Hours</u> |
| 1. An overview of the process of pre-production, production and post-production camera operation including recording formats, lens operation, basic filters and tripod use | | 6.00 |
| 2. Picture composition | | 6.00 |
| 3. Basic lighting techniques and equipment | | 5.00 |
| 4. Basic audio including different microphones and mounting techniques, and appropriate sound theory (i.e. balance, presence and perspective) | | 6.00 |
| 5. General concepts of acting and directing | | 5.00 |
| 6. Post-production theory (i.e. continuity and dynamic editing) plus basic operation for nonlinear editing including ingest, editing operation and distribution | | 6.00 |
| Total Hours | | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|---------------|--------------|
|---------------|--------------|

| | |
|---|-------|
| 1. Produce recordings using various lenses and filters | 8.00 |
| 2. Produce projects using multiple picture compositions | 7.00 |
| 3. Use basic lighting techniques and equipment | 7.00 |
| 4. Record projects using different microphones and mounting techniques (i.e. balance, presence and perspective) | 8.00 |
| 5. Create projects that incorporate acting and directing | 8.00 |
| 6. Use post-production to create nonlinear editing projects | 7.00 |
| 7. Assemble as a final individual project a live action (or dramatic creation) suitable for review and evaluation during a public showing | 6.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- C. Discussion
- D. Demonstrations
- E. Reading Assignments
- F. Multimedia Presentations
- G. Individual and Group Projects

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Projects
- C. Homework
- D. Final Examination
- E. Written Assignments
- F. Written Examinations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the chapter on basic videography; complete the reading assessment quiz and be prepared to apply the chapter information during the videography shooting assignment.
 2. Read the chapter on non-linear video editing and write a 200 word minimum summary of the chapter information for a class discussion of video editing.
- B. Writing Assignments
 1. Write a 200 word minimum analysis of how the “Rule of Thirds” is used in a video production to improve composition and direct viewer interest. Be prepared to present your findings during a class discussion of effective video composition.
 2. View a student video project and write 250 word minimum analysis of its content and presentation in terms of accepted principles of videography and editing.
- C. Out-of-Class Assignments
 1. Plan and design a storyboard for a video production including details of camera placement, character dialog, camera moves, and composition.
 2. Use an online job search database to identify opportunities for videographers/editors in California and the United States. Write a 200 word minimum report on your findings.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Zettl, H. TV Production Handbook. Wadsworth Publishing, 2011.
- B. Musberger, R. Single Camera Video Production. 5th Edition. Focal Press, 2010.
- C. Compesi, R. Video Field Production and Editing. 7th Edition. Focal Press, 2006.

Created/Revised by: Mark Hall

Date: 10/19/2015

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

ALH 6 - The Critical Six Soft Skills in the Professional Healthcare Environment 3 Unit(s)

Transfer Status: CSU

51 hours Lecture

This course assists in the development of soft skills in the professional healthcare settings. Soft skills can be defined as a cluster of personality traits and behaviors that enhance the relationship between two individuals or an individual and an organization. Proficiency in the practice of soft skills has been identified as an essential characteristic to attain for any individual involved in the professional healthcare setting. Content will include six competency domains which include: Communication, Workplace Ethics and Professionalism, Team Building and Collaboration, Effective Problem Solving, Embracing Diversity and Demonstrating Compassion. Graded only.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Compare and contrast interpersonal versus oral communication skills in today's workplace and healthcare environment.
- B. Discuss components and workplace ethics and describe methods to enhance professionalism in the healthcare professional setting.
- C. Identify approaches to development of a collaborative team in the workplace setting.
- D. Utilize critical thinking and sound judgment in effective problem solving in the professional environment.
- E. Cultivate diversity in the workplace, and foster cultural professionalism.
- F. Describe methods to nurture compassion in the workplace and understand ways to ensure the practice of self-reflection.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|----------------|
| <u>Topics</u> | | <u>Lec Hrs</u> |
| 1. Communication | | 9.00 |
| 2. Workplace Ethics and Professionalism | | 8.00 |
| 3. Team Building and Collaboration | | 8.00 |
| 4. Effective Problem Solving | | 9.00 |
| 5. Embracing Diversity | | 9.00 |
| 6. Demonstrating Compassion | | 8.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Discussion
- C. Demonstrations
- D. Class Activities
- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture

F. Reading Assignments

V. **METHODS OF EVALUATION**

- A. Exams/Tests
- B. Oral Presentation
- C. Demonstration
- D. Written Assignments

VI. **EXAMPLES OF ASSIGNMENTS**

A. Reading Assignments

1. Read the chapter on body language in your textbook. Be prepared to demonstrate effective body language in class.
2. Read the chapter on problem solving in the workplace in your textbook. Be prepared to participate in a discussion in class.

B. Writing Assignments

1. Write a 2-3 page paper about a situation that occurred in a job that you have had that dealt with a conflict. Describe how you handled the situation then, and how you would handle it differently now.
2. Write a one page dialogue that illustrates compassion shown for an individual who is struggling with a career choice.

C. Out-of-Class Assignments

1. Go to a public place (park, shopping mall, grocery store, etc) and observe verbal and non-verbal interactions between individuals. Be prepared to discuss your specific observations in class.
2. Develop an activity that can be used in the workplace to enhance team building and collaboration.

VII. **RECOMMENDED MATERIALS OF INSTRUCTION**

Textbooks:

- A. Elsevier. Job Readiness for Health Professionals. 2nd Edition. Saunders, 2016.

Created/Revised by: Susan Craig

Date: 04/02/2018

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

ALH 104 - Medical Terminology

3 Unit(s)

Transfer Status: NT

51 hours Lecture

This course explores the specialized language used within the medical profession. Emphasis is placed on the definition, pronunciation and spelling of medical terms with focus on building medical words using prefixes, word roots, suffixes and combining forms. To further advance a working knowledge of these terms, vocabulary is taught in relation to the basic anatomy, physiology and pathology of body systems.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Interpret the meaning of medical terms by analyzing the basic elements of the terms.
- B. Classify medical terms in relation to basic anatomy, physiology, and pathology of body systems.
- C. Identify medical terms correctly.
- D. Pronounce medical terms correctly.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Lec Hrs</u> |
|--|---------|----------------|
| 1. Introduction of Medical Terminology | | 5.00 |
| 2. Body Structure | | 3.00 |
| 3. Integumentary (Skin and associated structures) System | | 3.00 |
| 4. Muscular System | | 2.00 |
| 5. Skeletal System | | 2.00 |
| 6. Cardiovascular System | | 4.00 |
| 7. Blood, Lymphatic and Immune Systems | | 4.00 |
| 8. Respiratory System | | 4.00 |
| 9. Digestive System | | 3.00 |
| 10. Urinary System | | 3.00 |
| 11. Reproductive System | | 3.00 |
| 12. Endocrine System | | 4.00 |
| 13. Nervous System | | 4.00 |
| 14. Special Senses | | 3.00 |
| 15. Pharmacology, Diagnostic Imaging, Surgery, Oncology | | 4.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Multimedia Presentations
- B. Lecture
- C. Discussion
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Reading Assignments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Oral Presentation
- C. Homework
- D. Short papers
- E. Multi-Media Presentations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 - 1. Read about diagnostic imaging and be prepared to discuss terms regarding X-Ray procedures.
 - 2. Read the chapter about the respiratory system and be prepared to discuss root words and combining forms regarding the respiratory system.
- B. Writing Assignments
 - 1. Write a one page paper about the anatomy of the respiratory system to include at least ten medical terms from the respiratory system chapter.
 - 2. Write a one page paper about heart disease, incorporating at least 15 medical terms introduced in the cardiovascular chapter.
- C. Out-of-Class Assignments
 - 1. Read the medical record analysis at the end of the musculoskeletal chapter and be prepared to interpret the underlined terms.
 - 2. Find a media advertisement about a pharmaceutical product research its usage and be prepared to interpret medical terms within the ad.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Fremgen, Bonnie. Medical Terminology, A Living Language. 6th Edition. Prentice Hall, 2015.

Materials Other Than Textbooks:

- A. Visual aids, some provided by Butte College Allied Health Department.

Created/Revised by: Michael Smith

Date: 04/04/2016



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT**

APPENDIX

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Hamilton Unified School District** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

1. CCAP AGREEMENT

1.1. The College and School District entered into this CCAP Agreement on **July 1, 2018**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 4/17/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 5/16/18 | Appendix: 8/12/20 |

1.1.2. SCHOOL DISTRICT BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 5/22/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 6/20/18 | Appendix: 7/22/20 |

2. POINTS OF CONTACT

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

COLLEGE

| | | | |
|------------|---------------|--------|-----------------------|
| Name: | Tanna Neilsen | Title: | Program Administrator |
| Telephone: | (530)893-7586 | Email: | neilsenta@butte.edu |

SCHOOL DISTRICT

| | | | |
|------------|-----------------|--------|--|
| Name: | Tiffany Wilhelm | Title: | Executive Assistant |
| Telephone: | 826-3261 x6011 | Email: | TWilhelm@husdschools.org |

3. STUDENT SELECTION

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College and School District shall ensure courses offered as part of this CCAP Agreement are consistent with the high school's master schedule. The College and School District have identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

| | | | |
|------------------|----------------------------------|----------------------|----------------------|
| PROGRAM YEAR: | 2020-21 | EDUCATIONAL PROGRAM: | |
| SCHOOL DISTRICT: | Hamilton Unified School District | HIGH SCHOOL: | Hamilton High School |

| | |
|--|--------------------------------|
| ESTIMATED NUMBER OF STUDENTS TO BE SERVED: 30 | TOTAL PROJECTED FTES: 3 |
|--|--------------------------------|

| COURSE NAME | COURSE # | TERM | TIME | DAYS/HOURS | INSTRUCTOR | EMPLOYER OF RECORD | LOCATION |
|-------------------------------------|----------|------|-------|------------|------------|---|---|
| Intro to Animal Science | AGS 40 | FA20 | 8 - 3 | M-F | J. Lohse | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Intro to Environmental Horticulture | EH 20 | SP21 | 8 - 3 | M-F | J. Lohse | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| | | | | | | <input type="checkbox"/> CC <input type="checkbox"/> HS | <input type="checkbox"/> CC <input type="checkbox"/> HS |
| | | | | | | <input type="checkbox"/> CC <input type="checkbox"/> HS | <input type="checkbox"/> CC <input type="checkbox"/> HS |

Required: Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

Required: Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

| COURSE NAME | TEXT | COST | OTHER INSTRUCTIONAL MATERIALS | COST |
|-------------|------|------|-------------------------------|------|
| N/A | | | | |
| | | | | |
| | | | | |

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will reimburse School District as follows: **\$400.00 per completed section**
- 6.2. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. FACILITIES USE.

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.
- 7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

| BUILDING | CLASSROOM | DAYS | HOURS |
|----------|-----------|------|-------|
| HHS | 13 | M-F | 8 - 3 |
| | | | |
| | | | |
| | | | |

8. APPENDIX APPROVAL

- 8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))
- 8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this CCAP Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

HAMILTON UNIFIED SCHOOL DISTRICT

By: _____
 (Signature of person authorized to execute Appendix on behalf of College.)

By: _____
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: _____

Name: _____

Title: Vice President for Administration/CBO

Title: Superintendent/Designee

Date: _____

Date: _____

| TO BE COMPLETED BY COLLEGE ONLY | | | | | |
|---|---|--------------------------------|-----------------------|--------|------|
| The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved. | | | | | |
| Initiating Department: | VPI | Preparer's Name & ID: | TANNA NEILSEN 3180821 | Phone: | 7586 |
| Vendor Name: | HAMILTON UNIFIED SCHOOL DISTRICT | | Vendor ID: | | |
| PO Description (Max. 25 characters): | DUAL ENROLLMENT CCAP INSTRUCTOR REIMBURSEMENT | | | | |
| Budget Code: | 12.205.110.1.601010.55890 | PO Amount: | \$800.00 | | |
| Contract Monitor Name (Person Who Approves Invoices): | TANNA NEILSEN | | | Phone: | 7586 |
| Dept. Dean/Director Initials: | | Dept. Vice President Initials: | | | |
| Business Contracts Approval: | | Purchase Order Number: | | | |

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

AGS 40 - Introduction to Animal Science

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level III; English Level III; Math Level II

Transfer Status: CSU/UC

34 hours Lecture

51 hours Lab

This course is a scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics and epidemiology. There will be special emphasis on the origin, characteristics, adaptation and contributions of farm animals to the global agriculture industry. Analysis of the economic trends and career opportunities in animal agriculture will be covered.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify animal contributions to the development of human civilizations.
- B. Describe economically significant breeds of animals and their unique adaptations.
- C. Describe the function of the major body systems.
- D. Identify reproductive cycles and biotechnological principles of animal reproduction.
- E. Analyze genetic change through artificial/natural selection.
- F. Discuss nutritional needs for various body functions.
- G. Describe animal behavior as it relates to animal domestication, health and performance.
- H. Explain basic strategies for disease control, prevention and management.
- I. Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
- J. Identify and discuss current issues affecting animal agriculture.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|--------------|
| <u>Topics</u> | | <u>Hours</u> |
| 1. Introduction to animal agriculture | | 4.00 |
| a. Career opportunities | | |
| b. Importance of domestic animals to the world and to the United States | | |
| c. Economic importance of animal agriculture | | |
| d. Animal contributions to human needs | | |
| e. Ethnic and cultural contributions to animal domestication | | |
| 2. Unique adaptations of various species | | 4.00 |
| a. Natural selection vs artificial selection | | |
| b. Meat animal use and production | | |
| c. Fiber production | | |
| d. Dairy production | | |
| e. Recreational and companionship use of animals | | |
| 3. Anatomy and physiology | | 3.00 |
| a. Identification of external anatomy for various species | | |
| b. Analysis of body systems – reproductive, respiratory, digestive, immune, circulatory | | |

| | |
|--|-------|
| 4. Animal reproduction | 3.00 |
| a. Animal breeding systems | |
| b. Reproductive management and technology | |
| c. Fertility assessment | |
| 5. Genetics | 3.00 |
| a. Introduction and review of genetic principles | |
| b. Gene modification and genetic interactions | |
| c. Genetic improvement and variation | |
| d. Inheritance and population genetics | |
| 6. Nutrition | 3.00 |
| a. Classes of nutrients | |
| b. Feed identification and composition | |
| c. Livestock feeding management practices | |
| 7. Animal behavior (ethology) | 3.00 |
| a. Behavioral characteristics | |
| b. Animal handling and safety | |
| c. Conditioning | |
| 8. Animal health | 3.00 |
| a. Biosecurity | |
| b. Vital Signs | |
| c. Indications of health vs disease | |
| d. Common diseases | |
| 9. The scientific method | 3.00 |
| a. Research in animal agriculture | |
| b. Developing a research model | |
| c. Humane treatment of research animals | |
| 10. Issues affecting animal agriculture | 5.00 |
| a. Animal welfare issues | |
| b. Advances in biotechnology | |
| c. Governmental and environmental concerns | |
| d. Food safety | |
| e. Public policy and consumer awareness | |
| Total Hours | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|---|--------------|
| 1. Beef and Dairy | 3.00 |
| 2. Sheep and Swine | 3.00 |
| 3. Meats lab, safety and processes | 3.00 |
| 4. Grocery store - meat, cheese, butter, ice cream | 3.00 |
| 5. Purebred Beef - Expected Progeny Differences (EPD) | 3.00 |
| 6. Commercial cattle operation - weaning, castration | 3.00 |
| 7. Dairy farm - production cycle | 3.00 |
| 8. Milk processing - cheese plant | 3.00 |
| 9. Sheep - lambing and handling | 3.00 |
| 10. Purebred Sheep - production cycle | 3.00 |
| 11. Swine - vaccination, selection, management | 3.00 |
| 12. Poultry - quality of carcasses and eggs | 3.00 |

| | |
|--|-------|
| 13. Horse - production cycle | 3.00 |
| 14. Selection workshop | 3.00 |
| 15. Biotechnology and environmental workshop | 3.00 |
| 16. North Valley Livestock Tour | 6.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Discussion
- E. Problem-Solving Sessions

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Class participation
- C. Written Examinations
- D. Practical Evaluations
- E. Mid-term and final examinations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the chapter on genetic change through selection and be prepared to share your findings with the class.
 2. Read the chapter on market classes and grades of livestock and be able to discuss in a group setting the evaluative criteria for each grade of beef, pork and lamb.
- B. Writing Assignments
 1. Read the chapter on animal behavior and and write a 2-3 page paper on the fields of animal behavior and systems of animal behavior.
 2. Read an article from a trade magazine on the issues in animal agriculture and write 2 page paper on animal welfare.
- C. Out-of-Class Assignments
 1. Visit any livestock operation in the local area and be prepared to share with the class, the breeds, total numbers and management practices utilized at the operation.
 2. Use the Internet to check current pricing on the major market animals as well as breeding stock for swine, sheep, beef and dairy cattle. This information will be shared with the class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Taylor, R. Scientific Farm Animal Production. 10th Edition. Prentice Hall, 2012.

Materials Other Than Textbooks:

- A. Materials: 3 ring notebook, proper clothing for labs

Created/Revised by: Bruce Hicks

Date: 10/20/2014

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

EH 20 - Introduction to Environmental Horticulture

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level III; English Level II; Math Level II

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course is an introduction to environmental horticulture including nursery operations, landscaping, turf management and arboriculture. Topics include basic botany, cultural practices, propagation, structures and layout, pest management, planting, transplanting, container gardening, houseplants, plant identification, turfgrass installation and care, and a broad survey of the 'Green Industry' and other career opportunities.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify various horticultural occupations and their employment requirements.
- B. Identify and safely use common tools and equipment.
- C. List and describe the major structures of plants and their functions.
- D. Formulate potting mixes and container media.
- E. Propagate plants by sexual and asexual methods.
- F. Explain the requirements of plant growth including watering needs, fertilizers requirements and pest control.
- G. Identify the various types of horticultural structures including shade structures, greenhouses, and cold frames.
- H. Describe the basic operations of various environmental horticulture businesses.
- I. Plant and care for horticultural crops.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Hours</u> |
|--|---------|--------------|
| 1. The 'Green Industry' in Butte County and Around the World | | 2.00 |
| 2. Environmental Issues and Regulations | | 2.00 |
| 3. Horticultural Occupations and Their Employment Requirements | | 2.00 |
| 4. Tools, Equipment and Safety Practices | | 2.00 |
| 5. Plant Structures and Functions | | 2.00 |
| 6. Soils and Container Media | | 2.00 |
| 7. Plant Propagation | | 2.00 |
| 8. Requirements of Plant Growth | | 2.00 |
| 9. Irrigation and Fertilization | | 2.00 |
| 10. Pest and Disease Damage Identification | | 2.00 |
| 11. Horticultural Structures | | 2.00 |
| 12. Environmental Horticulture Businesses | | 2.00 |

| | |
|--|-------|
| 13. Nursery and Greenhouse Crops – Planting and Care | 2.00 |
| 14. Plants in the Landscape – Care and Pruning | 2.00 |
| 15. Plant Identification and Nomenclature | 2.00 |
| 16. Common Turf and Landscape Practices | 2.00 |
| 17. Agriculture and Horticulture Policy concerns | 2.00 |
| Total Hours | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|--|--------------|
| 1. The ‘Green Industry’ in Butte County and Around the World | 3.00 |
| 2. Tools, Equipment and Safety Practices | 3.00 |
| 3. Plant Structures and Functions | 3.00 |
| 4. Soils and Container Media | 3.00 |
| 5. Plant Propagation | 6.00 |
| 6. Requirements of Plant Growth | 3.00 |
| 7. Irrigation and Fertilization | 3.00 |
| 8. Pest and Disease Damage Identification | 3.00 |
| 9. Horticultural Structures | 3.00 |
| 10. Nursery and Greenhouse Crops – Planting and Care | 6.00 |
| 11. Plants in the Landscape – Care and Pruning | 6.00 |
| 12. Plant Identification and Nomenclature | 3.00 |
| 13. Common Turf and Landscape Practices | 3.00 |
| 14. Vineyard and Orchard Pruning Practices | 3.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Field Trips
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Discussion
- F. Demonstrations
- G. Reading Assignments
- H. Multimedia Presentations
- I. Laboratory Experiments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Quizzes
- C. Oral Presentation
- D. Demonstration
- E. Homework
- F. Class participation
- G. Lab Projects

VI. EXAMPLES OF ASSIGNMENTS

A. Reading Assignments

1. Read the UC-IPM website covering one of each type of plant disorder and be ready to give an oral report to the class on proper care for the affected plant.
2. Read the text chapter on diagnosing plant disorders and complete the corresponding homework assignment. Be prepared for class discussion on the following:
 - a. Plant disorders caused by cultural practices.
 - b. Plant disorders caused by insect damages.
 - c. Plant disorders caused by diseases.

B. Writing Assignments

1. Write a two page essay on a plant of your choice. Give your reasons for choosing this plant, its history of association with humans and its future uses and value to mankind.
2. Write a two page essay on current employment trends for Horticulturists. Give regional data for trends and salary ranges.

C. Out-of-Class Assignments

1. Visit a local business that is in the ornamental horticulture category and be prepared to give an oral report to the class.
2. Visit a local or regional business in the agricultural or viticultural areas of horticulture and be prepared to give an oral report to your class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Laura Williams Rice & Robert P. Rice. Practical Horticulture. 7th Edition. Prentice-Hall , 2011.

Materials Other Than Textbooks:

- A. Materials: three ring binder, pocket knife, pruning shears, water bottle, gloves, shade hat and boots. Warm clothing, when necessary.

Created/Revised by: Jared Wilmarth

Date: 02/23/2015



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT**

APPENDIX

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Inspire School of Arts & Sciences** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

1. CCAP AGREEMENT

1.1. The College and School District entered into this CCAP Agreement on **July 1, 2019**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 5/15/19 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 6/19/19 | Appendix: 8/12/20 |

1.1.2. SCHOOL DISTRICT BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 5/13/19 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 6/10/19 | Appendix: 8/11/20 |

2. POINTS OF CONTACT

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

COLLEGE

| | | | |
|------------|---------------|--------|-----------------------|
| Name: | Tanna Neilsen | Title: | Program Administrator |
| Telephone: | (530)893-7586 | Email: | neilsenta@butte.edu |

SCHOOL DISTRICT

| | | | |
|------------|---------------|--------|--|
| Name: | Becky Brown | Title: | Principal/Superintendent |
| Telephone: | (530)230-7758 | Email: | bbrown@inspirechico.org |

3. STUDENT SELECTION

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College and School District shall ensure courses offered as part of this CCAP Agreement are consistent with the high school's master schedule. The College and School District have identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

| | | | |
|------------------|-----------------------------------|----------------------|-----------------------------------|
| PROGRAM YEAR: | 2020-21 | EDUCATIONAL PROGRAM: | |
| SCHOOL DISTRICT: | Inspire School of Arts & Sciences | HIGH SCHOOL: | Inspire School of Arts & Sciences |

| | |
|--|--------------------------------|
| ESTIMATED NUMBER OF STUDENTS TO BE SERVED: 60 | TOTAL PROJECTED FTES: 6 |
|--|--------------------------------|

| COURSE NAME | COURSE # | TERM | TIME | DAYS/HOURS | INSTRUCTOR | EMPLOYER OF RECORD | LOCATION |
|-------------------------------|----------|------|------|------------|------------|---|---|
| Music Theory I | MUS 10 | FA20 | 8-3 | M-F | J. White | <input type="checkbox"/> CC | <input type="checkbox"/> CC |
| Musicianship I | MUS 11 | FA20 | 8-3 | M-F | J. White | <input checked="" type="checkbox"/> HS | <input checked="" type="checkbox"/> HS |
| Intro to Recording Techniques | MUS 52 | FA20 | 8-3 | M-F | J. White | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |

Required: Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

Required: Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

| COURSE NAME | TEXT | COST | OTHER INSTRUCTIONAL MATERIALS | COST |
|-------------|------|------|-------------------------------|------|
| N/A | | | | |
| | | | | |
| | | | | |

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will reimburse School District as follows: **\$400.00 per completed section**
- 6.2. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. FACILITIES USE.

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.
- 7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

| BUILDING | CLASSROOM | DAYS | HOURS |
|----------|-----------|-------|-------|
| ISAS | 101 | M - F | 8 - 3 |
| | | | |

8. APPENDIX APPROVAL

- 8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))
- 8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

INSPIRE SCHOOL OF ARTS & SCIENCES

By: _____
 (Signature of person authorized to execute Appendix on behalf of College.)

By: _____
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: _____

Name: _____

Title: Vice President for Administration/CBO

Title: Superintendent/Designee

Date: _____

Date: _____

| TO BE COMPLETED BY COLLEGE ONLY | | | | | |
|---|---|--------------------------------|-----------------------|--------|------|
| The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved. | | | | | |
| Initiating Department: | VPI | Preparer's Name & ID: | TANNA NEILSEN 3180821 | Phone: | 7586 |
| Vendor Name: | INSPIRE SCHOOL OF ARTS & SCIENCES | | Vendor ID: | | |
| PO Description (Max. 25 characters): | DUAL ENROLLMENT CCAP INSTRUCTOR REIMBURSEMENT | | | | |
| Budget Code: | 12.205.110.1.601010.55890 | PO Amount: | \$1,200 | | |
| Contract Monitor Name (Person Who Approves Invoices): | TANNA NEILSEN | | | Phone: | 7586 |
| Dept. Dean/Director Initials: | | Dept. Vice President Initials: | | | |
| Business Contracts Approval: | | Purchase Order Number: | | | |

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

MUS 10 - Music Theory I

3 Unit(s)

Co-requisite(s): MUS 11 and MUS 20, MUS 30 or MUS 40

Transfer Status: CSU/UC

51 hours Lecture

This course, through guided composition and analysis, incorporates the following concepts: rhythm and meter; basic properties of sound; intervals; diatonic scales and triads; diatonic chords, basic cadential formulas and phrase structure; dominant seventh; figured bass symbols; and non-harmonic tones. Development of skills in handwritten notation is expected. Examples from, and discussion about historical and social contexts will be integrated throughout the course. (C-ID MUS 120).

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Describe the cultural significance of various modes used in music cultures of the world.
- B. Describe the history and evolution of music notation, including major theorists and historical periods.
- C. Write and identify all major and minor scales and key signatures.
- D. Transpose a given melody to any specified key.
- E. Construct any interval up to an octave above and below a given note.
- F. Visually identify all intervals up to an octave.
- G. Write and identify any triad in root position and inversion.
- H. Identify simple and compound meters.
 - I. Identify cadence types, including perfect authentic, imperfect authentic, half, plagal, and deceptive cadences.
 - J. Conduct harmonic analysis of diatonic chord progressions.
- K. Identify phrases and periods in notated music.
- L. Write four-part diatonic harmony.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | <u>Lecture</u> | <u>Lec Hrs</u> |
|---|----------------|----------------|
| 1. Handwritten notation of pitch and rhythm and discussion of their historical evolution. | | 5.00 |
| 2. Simple and compound meters with examples from great literature | | 5.00 |
| 3. Basic properties of sound | | 5.00 |
| 4. Intervals | | 5.00 |
| 5. Key signatures and their history | | 5.00 |
| 6. Diatonic scales and triads and Roman numeral analysis and history | | 5.00 |
| 7. Diatonic chords, basic cadential formulas and phrase structure and historical evolution. | | 5.00 |
| 8. Dominant seventh | | 4.00 |
| 9. Figured bass | | 4.00 |
| 10. Non-harmonic tones | | 4.00 |
| 11. Four-part chorale writing principles | | 4.00 |

IV. METHODS OF INSTRUCTION

- A. Problem-Solving Sessions
- B. Lecture
- C. Demonstrations
- D. Instructor Demonstrations
- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture

V. METHODS OF EVALUATION

- A. Quizzes
- B. Written Assignments
- C. Written Examinations
- D. Mid-term and final examinations
- E. Composition Assignments

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Research the contributions made to Western music by Giovanni da Palestrina, paying special attention to his contributions to the tonal harmonic system we are studying, and the historical significance of these contributions.
 2. Using Grove's Encyclopedia of Music, research the development of the major/minor system of music in western Europe. Be prepared to discuss the results of your reading in class.
- B. Writing Assignments
 1. Attend a concert and prepare a 1500 word report on your experience, giving attention to as many elements of music as you can identify and explain how they are used in the music you heard. Discuss the historical period and culture in which the music was composed.
 2. Create a chart of the chords and basic cadential formulas in every major and minor key up 5 sharps and flats.
- C. Out-of-Class Assignments
 1. Using a given melody and bass line, harmonize while observing all applicable rules of voice-leading, doubling, parallel and contrary motion.
 2. Working with several of your classmates, take a Bach chorale and transpose it an augmented fourth higher. Observe all rules of voice leading and range in your reharmonization, and be prepared to defend your choices in class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Harnum, J. Basic Music Theory. 4th Edition. Createspace Independent Publishing, 2015.
- B. Carter, N. Music Theory for Absolute Beginners. 1st Edition. CreateSpace Independent Publishing, 2016.

Materials Other Than Textbooks:

- A. Music manuscript paper [8.5" X 11" Notation Paper (3 hole punched)]

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

MUS 11 - Musicianship I

1 Unit(s)

Co-requisite(s): MUS 10 and MUS 20, MUS 30 or MUS 40

Transfer Status: CSU/UC

51 hours Lab

This course applies and develops the rhythmic, melodic, and harmonic materials presented in Music Theory I through ear training, sight singing, analysis, and dictation. (C-ID MUS 125).

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Demonstrate the ability to hear music with understanding, recognizing patterns and musical functions, by taking dictation of melodies featuring leaps within the primary triads.
- B. Take dictation of rhythms with divided beats in a variety of meters and tempos.
- C. Aurally identify all intervals up to the octave-ascending, descending, and harmonic.
- D. Aurally identify qualities, inversions, and soprano notes of triads.
- E. Aurally identify dominant 7th chords.
- F. Demonstrate the ability to "audiate" a musical score by performing rhythms with divided beats in a variety of meters and tempos and sight singing melodies featuring leaps within the primary triads.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | <u>Lab</u> | <u>Hours</u> |
|---|------------|--------------|
| 1. Prepare and sight-sing major and minor melodies including leaps within the primary triads | | 3.00 |
| 2. Practice common melodic patterns (arpeggios, passing tones, neighbors, etc.) | | 4.00 |
| 3. Perform exercises in one or more parts (canons, duets, chorales, sing and play the piano, sing and clap rhythms, etc.) | | 3.00 |
| 4. Analyze and describe phrase structure within simple melodic forms | | 3.00 |
| 5. Practice melodic dictation in a variety of major and minor keys, and a variety of tempos and meter signatures | | 4.00 |
| 6. Take dictation in two parts | | 3.00 |
| 7. Practice common melodic patterns (arpeggios, passing tones, neighbors, etc.) | | 3.00 |
| 8. Emphasize hearing of tendency tones and hearing melodies in a harmonic context | | 3.00 |
| 9. Practice identification and singing of intervals | | 4.00 |
| 10. Practice identification of triad and V7th-chord qualities and inversions | | 4.00 |
| 11. Practice rhythmic dictation in a variety of meter signatures and tempos | | 4.00 |
| 12. Practice common rhythmic patterns using division of the beat | | 4.00 |
| 13. Perform and sight-read rhythmic exercises in two and three parts | | 3.00 |

| | |
|---|-------|
| 14. Perform single line rhythm and sight-singing exercises while conducting | 3.00 |
| 15. Detect errors in rhythm, pitch, and/or solfege | 3.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Instructor Demonstrations
- B. Collaborative Group Work
- C. Class Activities

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Class participation
- C. Written Examinations
- D. Performance Examinations
- E. Written Exercises

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the handout on Giovanni da Palestrina and what influenced him to codify the principles of voice leading.
 2. Read the chapter of the course text concerning intervals, and complete the end-of-chapter exercises. Practice the intervals on the keyboard and sing them if given the lower pitch.
- B. Writing Assignments
 1. Using a given bass line, compose the tenor, alto, and soprano parts, observing all rules of voice-leading and avoidance of doubling and parallel motion.
 2. Listen to the concert recording in class and write a 500 word analysis of the music in terms of melody, harmony, form, and rhythm, and how all these elements interact.
- C. Out-of-Class Assignments
 1. Not Applicable

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Horvit, M., Koozin, T., & Nelson, R.. Music for Ear Training. 4th Edition. Schirmer/Cengage, 2013.
- B. Benjamin, T., Horvit, M., & Nelson, R.. Music for Sight Singing. 6th Edition. Schirmer/Cengage, 2013.

Materials Other Than Textbooks:

- A. Blank music paper

Created/Revised by: Mark Latham

Date: 09/30/2013

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

MUS 52 - Introduction to Recording Techniques

3 Unit(s)

Transfer Status: CSU

25.5 hours Lecture

76.5 hours Lab

This course will instruct students in the fundamentals of studio recording techniques. Students will study elements of sound, signal flow, microphone techniques, digital recording and mixing consoles.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify signal flow in the recording chain.
- B. Identify technical elements of sound, and studio acoustics.
- C. Evaluate necessary equipment in designing a recording studio.
- D. Apply learned skills in monitoring audio recording and playback.
- E. Identify the different types of microphones and the proper use of each type in recording situations.
- F. Properly place various microphones in a recording situation.
- G. Apply microphone techniques in a recording situation.
- H. Utilize digital recording applications.
- I. Explain the operation of mixing consoles.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

Lecture

| <u>Topics</u> | <u>Lec Hrs</u> |
|---|----------------|
| 1. The recording chain. | 1.50 |
| 2. Elements of sound and theory of signals. | 2.00 |
| 3. Studio acoustics. | 1.00 |
| 4. Equipping a studio. | 1.00 |
| 5. Methods of monitoring. | 2.00 |
| 6. Microphone elements. | 2.50 |
| 7. Microphone Techniques. | 4.00 |
| 8. Digital recording. | 3.00 |
| 9. Effects and signal processors. | 3.50 |
| 10. Mixers and mixing consoles. | 1.50 |
| 11. Mixer operation. | 3.50 |
| Total Hours | 25.50 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|---|--------------|
| 1. Examine studio recording chain. | 2.00 |
| 2. Apply skills learned in sound and signals. | 3.00 |
| 3. Set up and use of studio equipment. | 3.00 |

| | |
|--|-------|
| 4. Monitoring exercises. | 3.00 |
| 5. Microphone choice and placement exercises. | 6.00 |
| 6. Apply concepts of digital recording. | 3.00 |
| 7. Apply use of effects in recording and mixing. | 6.00 |
| 8. In depth study of the mixer windows. | 6.00 |
| 9. The Mixer: Set up scenes and integration with software. | 4.00 |
| 10. Mixer control of software automation and playback. | 6.00 |
| 11. Class projects. | 34.50 |
| Total Hours | 76.50 |

IV. METHODS OF INSTRUCTION

- A. Multimedia Presentations
- B. Lecture
- C. Discussion
- D. Demonstrations
- E. Collaborative Group Work
- F. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- G. Reading Assignments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Projects
- C. Class participation
- D. Practical Evaluations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the instructor-assigned textbook.
 2. Read handouts from the instructor as well as reference materials necessary for the preparation of research paper.
- B. Writing Assignments
 1. Prepare a research paper on some aspect of the recording process.
 2. Attend a concert a prepare a paper detailing your experience of the sound enhancement portion of the concert.
- C. Out-of-Class Assignments
 1. Use the computer lab to become familiar with recording software and practice any techniques learned in the classroom.
 2. Students will attend a concert.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Bartlett and Bartlett. Practical Recording Techniques. Fifth Edition. Focal Press, 2009.

Created/Revised by: Mark Latham

Date: 10/24/2011



BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
3536 Butte Campus Drive, Oroville, CA 95965

**COLLEGE AND CAREER ACCESS PATHWAYS
PARTNERSHIP AGREEMENT**

APPENDIX

WHEREAS, the College and Career Access Pathways Partnership Agreement ("CCAP Agreement") is between **Butte-Glenn Community College District** ("College") and **Willows Unified School District** ("School District"); and

WHEREAS, the College and the School District agree to record College and School District specific components of the CCAP Agreement using the CCAP Agreement Appendix to specify additional detail regarding, but not limited to: the total number of high school students to be served; the total number of full-time equivalent students projected to be claimed by the College for those students; the scope, nature, time, location and listing of community college courses to be offered; and the criteria to assess the ability of pupils to benefit from those courses. (Ed. Code, § 76004, subd. (c)(1))

NOW THEREFORE, the College and School District agree as follows:

1. CCAP AGREEMENT

1.1. The College and School District entered into this CCAP Agreement on **July 1, 2018**, pursuant to action of the governing boards of the College and School District.

1.1.1. COLLEGE BOARD MEETINGS

| | | |
|---|--------------------|-------------------|
| Information Board Meeting Date: | Agreement: 4/17/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 5/16/18 | Appendix: 8/12/20 |

1.1.2. SCHOOL DISTRICT BOARD MEETINGS

| | | |
|---|--------------------|------------------|
| Information Board Meeting Date: | Agreement: 5/3/18 | Appendix: N/A |
| Public Comment and Approval Board Meeting Date: | Agreement: 6/18/18 | Appendix: 8/6/20 |

2. POINTS OF CONTACT

2.1. College and School District points of contact for this CCAP Agreement: (Ed. Code, § 76004 (c)(2))

COLLEGE

| | | | |
|------------|---------------|--------|-----------------------|
| Name: | Tanna Neilsen | Title: | Program Administrator |
| Telephone: | (530)893-7586 | Email: | neilsenta@butte.edu |

SCHOOL DISTRICT

| | | | |
|------------|------------------|--------|--|
| Name: | Julie Soeth | Title: | Administrative Assistant |
| Telephone: | (530)937-6600 x2 | Email: | jsoeth@willowsunified.org |

3. STUDENT SELECTION

3.1. College and School District shall adhere to the terms outlined in Section 3, Student Eligibility, Admission, Registration and Enrollment of the CCAP Agreement to select eligible students.

4. **CCAP AGREEMENT EDUCATION PROGRAM(S) AND COURSE(S).** The College and School District shall ensure courses offered as part of this CCAP Agreement are consistent with the high school's master schedule. The College and School District have identified the following: program year; educational program(s) and course(s) to be offered at the said date, time and location; term; number of sections; the total number of students to be served and projected FTES; and the instructor and employer of record.

| | | | |
|------------------|---------------------------------|----------------------|---------------------|
| PROGRAM YEAR: | 2020-21 | EDUCATIONAL PROGRAM: | |
| SCHOOL DISTRICT: | Willows Unified School District | HIGH SCHOOL: | Willows High School |

| | |
|---|---------------------------------|
| ESTIMATED NUMBER OF STUDENTS TO BE SERVED: 260 | TOTAL PROJECTED FTES: 26 |
|---|---------------------------------|

| COURSE NAME | COURSE # | TERM | TIME | DAYS/HOURS | INSTRUCTOR | EMPLOYER OF RECORD | LOCATION |
|---|----------|------|------|------------|-------------|---|---|
| Intro to Animal Science | AGS 40 | FA20 | 7-3 | M-F | K. Hill | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Intro to Environmental Horticulture | EH 20 | FA20 | 7-3 | M-F | K. Hill | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Intro to Ag Business | AB 26 | FA20 | 7-3 | M-F | S. Alves | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| The Critical Six Soft Skills | ALH 6 | SP21 | 7-3 | M-F | D. Keolanui | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Career, Education & Life Choices (5 sections) | CLP101 | SP21 | 7-3 | M-F | J. Ovitz | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Medical Terminology (2 sections) | ALH 104 | SP21 | 7-3 | M-F | T. Torres | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| Careers in Agriculture, ES, NR (4 sections) | AB 20 | SP21 | 7-3 | M-F | S. Alves | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |
| | | | | | | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS | <input type="checkbox"/> CC <input checked="" type="checkbox"/> HS |

Required: Attach the course description for each course listed above. Each course description should include information regarding the nature and scope of the course.

Required: Describe the criteria used to assess the ability of pupils to benefit from the courses(s) offered: (Ed. Code, § 76004 (c)(1))

SCHOOL DISTRICT counselors and pathway instructors select students based on academic readiness and alignment of course content to students' education and career goals.

5. **BOOKS AND INSTRUCTIONAL MATERIALS.** The total cost of books and instructional materials for School District students participating as part of this CCAP agreement will be borne by School District.

| COURSE NAME | TEXT | COST | OTHER INSTRUCTIONAL MATERIALS | COST |
|-------------|------|------|-------------------------------|------|
| N/A | | | | |
| | | | | |
| | | | | |

6. **REIMBURSEMENT.**

- 6.1. Use of School District Instructor. For those courses in which a School District instructor is responsible for the instructional services for a course offered as part of this CCAP Agreement, the College will reimburse School District as follows: **\$400.00 per completed section**
- 6.2. Invoicing Procedures. Within 30 days after the end of each academic term, the School District shall provide an invoice to the College for reimbursement implied in this CCAP Agreement Appendix. The invoice must specify the course name, course number, term, instructor and the number of students served.

7. FACILITIES USE.

- 7.1. College and School District shall adhere to the terms outlined in Section 13, Facilities, of this CCAP Agreement.
- 7.2. School District as part of Section 13.1 of this CCAP Agreement, shall extend access and use of the following School District facilities:

| BUILDING | CLASSROOM | DAYS | HOURS |
|----------|-----------|------|-------|
| WHS | 6 | M-F | 7-3 |
| WHS | 503 | M-F | 7-3 |
| WHS | 7 | M-F | 7-3 |
| WHS | 303 | M-F | 7-3 |
| WHS | 304 | M-F | 7-3 |
| WHS | 303 | M-F | 7-3 |
| WHS | 7 | M-F | 7-3 |
| | | | |

8. APPENDIX APPROVAL

- 8.1. The College and School District shall ensure that the governing board of each district, at an open public meeting of that board, shall present this CCAP Appendix, take comments from the public, and approve or disapprove this CCAP Appendix. (Ed. Code, § 76004, subd. (b))
- 8.2. Upon approval of this Appendix by the governing boards of both the College and School District, the College will provide a copy of this Appendix to the Chancellor’s Office of the California Community Colleges prior to the start of the course. (Ed. Code, § 76004, subd. (c)(3))

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties to the CCAP Agreement have executed this CCAP Agreement Appendix by their duly authorized representatives on the dates of their signatures.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

WILLOWS UNIFIED SCHOOL DISTRICT

By: _____
 (Signature of person authorized to execute Appendix on behalf of College.)

By: _____
 (Signature of person authorized to execute Appendix on behalf of School District.)

Name: _____

Name: _____

Title: Vice President for Administration/CBO

Title: Superintendent/Designee

Date: _____

Date: _____

| TO BE COMPLETED BY COLLEGE ONLY | | | | | |
|---|---|--------------------------------|-----------------------|--------|------|
| The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved. | | | | | |
| Initiating Department: | VPI | Preparer's Name & ID: | TANNA NEILSEN 3180821 | Phone: | 7586 |
| Vendor Name: | WILLOWS UNIFIED SCHOOL DISTRICT | | Vendor ID: | | |
| PO Description (Max. 25 characters): | DUAL ENROLLMENT CCAP INSTRUCTOR REIMBURSEMENT | | | | |
| Budget Code: | 12.205.110.1.601010.55890 | PO Amount: | \$6,000 | | |
| Contract Monitor Name (Person Who Approves Invoices): | TANNA NEILSEN | | | Phone: | 7586 |
| Dept. Dean/Director Initials: | | Dept. Vice President Initials: | | | |
| Business Contracts Approval: | | Purchase Order Number: | | | |

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

AGS 40 - Introduction to Animal Science

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level III; English Level III; Math Level II

Transfer Status: CSU/UC

34 hours Lecture

51 hours Lab

This course is a scientific approach to the livestock industry encompassing aspects of animal anatomy, physiology, nutrition, genetics and epidemiology. There will be special emphasis on the origin, characteristics, adaptation and contributions of farm animals to the global agriculture industry. Analysis of the economic trends and career opportunities in animal agriculture will be covered.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify animal contributions to the development of human civilizations.
- B. Describe economically significant breeds of animals and their unique adaptations.
- C. Describe the function of the major body systems.
- D. Identify reproductive cycles and biotechnological principles of animal reproduction.
- E. Analyze genetic change through artificial/natural selection.
- F. Discuss nutritional needs for various body functions.
- G. Describe animal behavior as it relates to animal domestication, health and performance.
- H. Explain basic strategies for disease control, prevention and management.
- I. Utilize the scientific method to collect data, calculate production parameters and make scientifically-based management decisions.
- J. Identify and discuss current issues affecting animal agriculture.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|--------------|
| <u>Topics</u> | | <u>Hours</u> |
| 1. Introduction to animal agriculture | | 4.00 |
| a. Career opportunities | | |
| b. Importance of domestic animals to the world and to the United States | | |
| c. Economic importance of animal agriculture | | |
| d. Animal contributions to human needs | | |
| e. Ethnic and cultural contributions to animal domestication | | |
| 2. Unique adaptations of various species | | 4.00 |
| a. Natural selection vs artificial selection | | |
| b. Meat animal use and production | | |
| c. Fiber production | | |
| d. Dairy production | | |
| e. Recreational and companionship use of animals | | |
| 3. Anatomy and physiology | | 3.00 |
| a. Identification of external anatomy for various species | | |
| b. Analysis of body systems – reproductive, respiratory, digestive, immune, circulatory | | |

| | |
|--|-------|
| 4. Animal reproduction | 3.00 |
| a. Animal breeding systems | |
| b. Reproductive management and technology | |
| c. Fertility assessment | |
| 5. Genetics | 3.00 |
| a. Introduction and review of genetic principles | |
| b. Gene modification and genetic interactions | |
| c. Genetic improvement and variation | |
| d. Inheritance and population genetics | |
| 6. Nutrition | 3.00 |
| a. Classes of nutrients | |
| b. Feed identification and composition | |
| c. Livestock feeding management practices | |
| 7. Animal behavior (ethology) | 3.00 |
| a. Behavioral characteristics | |
| b. Animal handling and safety | |
| c. Conditioning | |
| 8. Animal health | 3.00 |
| a. Biosecurity | |
| b. Vital Signs | |
| c. Indications of health vs disease | |
| d. Common diseases | |
| 9. The scientific method | 3.00 |
| a. Research in animal agriculture | |
| b. Developing a research model | |
| c. Humane treatment of research animals | |
| 10. Issues affecting animal agriculture | 5.00 |
| a. Animal welfare issues | |
| b. Advances in biotechnology | |
| c. Governmental and environmental concerns | |
| d. Food safety | |
| e. Public policy and consumer awareness | |
| Total Hours | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|---|--------------|
| 1. Beef and Dairy | 3.00 |
| 2. Sheep and Swine | 3.00 |
| 3. Meats lab, safety and processes | 3.00 |
| 4. Grocery store - meat, cheese, butter, ice cream | 3.00 |
| 5. Purebred Beef - Expected Progeny Differences (EPD) | 3.00 |
| 6. Commercial cattle operation - weaning, castration | 3.00 |
| 7. Dairy farm - production cycle | 3.00 |
| 8. Milk processing - cheese plant | 3.00 |
| 9. Sheep - lambing and handling | 3.00 |
| 10. Purebred Sheep - production cycle | 3.00 |
| 11. Swine - vaccination, selection, management | 3.00 |
| 12. Poultry - quality of carcasses and eggs | 3.00 |

| | |
|--|-------|
| 13. Horse - production cycle | 3.00 |
| 14. Selection workshop | 3.00 |
| 15. Biotechnology and environmental workshop | 3.00 |
| 16. North Valley Livestock Tour | 6.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Discussion
- E. Problem-Solving Sessions

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Class participation
- C. Written Examinations
- D. Practical Evaluations
- E. Mid-term and final examinations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read the chapter on genetic change through selection and be prepared to share your findings with the class.
 2. Read the chapter on market classes and grades of livestock and be able to discuss in a group setting the evaluative criteria for each grade of beef, pork and lamb.
- B. Writing Assignments
 1. Read the chapter on animal behavior and and write a 2-3 page paper on the fields of animal behavior and systems of animal behavior.
 2. Read an article from a trade magazine on the issues in animal agriculture and write 2 page paper on animal welfare.
- C. Out-of-Class Assignments
 1. Visit any livestock operation in the local area and be prepared to share with the class, the breeds, total numbers and management practices utilized at the operation.
 2. Use the Internet to check current pricing on the major market animals as well as breeding stock for swine, sheep, beef and dairy cattle. This information will be shared with the class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Taylor, R. Scientific Farm Animal Production. 10th Edition. Prentice Hall, 2012.

Materials Other Than Textbooks:

- A. Materials: 3 ring notebook, proper clothing for labs

Created/Revised by: Bruce Hicks

Date: 10/20/2014

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

EH 20 - Introduction to Environmental Horticulture

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level III; English Level II; Math Level II

Transfer Status: CSU

34 hours Lecture

51 hours Lab

This course is an introduction to environmental horticulture including nursery operations, landscaping, turf management and arboriculture. Topics include basic botany, cultural practices, propagation, structures and layout, pest management, planting, transplanting, container gardening, houseplants, plant identification, turfgrass installation and care, and a broad survey of the 'Green Industry' and other career opportunities.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify various horticultural occupations and their employment requirements.
- B. Identify and safely use common tools and equipment.
- C. List and describe the major structures of plants and their functions.
- D. Formulate potting mixes and container media.
- E. Propagate plants by sexual and asexual methods.
- F. Explain the requirements of plant growth including watering needs, fertilizers requirements and pest control.
- G. Identify the various types of horticultural structures including shade structures, greenhouses, and cold frames.
- H. Describe the basic operations of various environmental horticulture businesses.
- I. Plant and care for horticultural crops.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Hours</u> |
|--|---------|--------------|
| 1. The 'Green Industry' in Butte County and Around the World | | 2.00 |
| 2. Environmental Issues and Regulations | | 2.00 |
| 3. Horticultural Occupations and Their Employment Requirements | | 2.00 |
| 4. Tools, Equipment and Safety Practices | | 2.00 |
| 5. Plant Structures and Functions | | 2.00 |
| 6. Soils and Container Media | | 2.00 |
| 7. Plant Propagation | | 2.00 |
| 8. Requirements of Plant Growth | | 2.00 |
| 9. Irrigation and Fertilization | | 2.00 |
| 10. Pest and Disease Damage Identification | | 2.00 |
| 11. Horticultural Structures | | 2.00 |
| 12. Environmental Horticulture Businesses | | 2.00 |

| | |
|--|-------|
| 13. Nursery and Greenhouse Crops – Planting and Care | 2.00 |
| 14. Plants in the Landscape – Care and Pruning | 2.00 |
| 15. Plant Identification and Nomenclature | 2.00 |
| 16. Common Turf and Landscape Practices | 2.00 |
| 17. Agriculture and Horticulture Policy concerns | 2.00 |
| Total Hours | 34.00 |

Lab

| <u>Topics</u> | <u>Hours</u> |
|--|--------------|
| 1. The ‘Green Industry’ in Butte County and Around the World | 3.00 |
| 2. Tools, Equipment and Safety Practices | 3.00 |
| 3. Plant Structures and Functions | 3.00 |
| 4. Soils and Container Media | 3.00 |
| 5. Plant Propagation | 6.00 |
| 6. Requirements of Plant Growth | 3.00 |
| 7. Irrigation and Fertilization | 3.00 |
| 8. Pest and Disease Damage Identification | 3.00 |
| 9. Horticultural Structures | 3.00 |
| 10. Nursery and Greenhouse Crops – Planting and Care | 6.00 |
| 11. Plants in the Landscape – Care and Pruning | 6.00 |
| 12. Plant Identification and Nomenclature | 3.00 |
| 13. Common Turf and Landscape Practices | 3.00 |
| 14. Vineyard and Orchard Pruning Practices | 3.00 |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Class Activities
- C. Field Trips
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Discussion
- F. Demonstrations
- G. Reading Assignments
- H. Multimedia Presentations
- I. Laboratory Experiments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Quizzes
- C. Oral Presentation
- D. Demonstration
- E. Homework
- F. Class participation
- G. Lab Projects

VI. EXAMPLES OF ASSIGNMENTS

A. Reading Assignments

1. Read the UC-IPM website covering one of each type of plant disorder and be ready to give an oral report to the class on proper care for the affected plant.
2. Read the text chapter on diagnosing plant disorders and complete the corresponding homework assignment. Be prepared for class discussion on the following:
 - a. Plant disorders caused by cultural practices.
 - b. Plant disorders caused by insect damages.
 - c. Plant disorders caused by diseases.

B. Writing Assignments

1. Write a two page essay on a plant of your choice. Give your reasons for choosing this plant, its history of association with humans and its future uses and value to mankind.
2. Write a two page essay on current employment trends for Horticulturists. Give regional data for trends and salary ranges.

C. Out-of-Class Assignments

1. Visit a local business that is in the ornamental horticulture category and be prepared to give an oral report to the class.
2. Visit a local or regional business in the agricultural or viticultural areas of horticulture and be prepared to give an oral report to your class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Laura Williams Rice & Robert P. Rice. Practical Horticulture. 7th Edition. Prentice-Hall , 2011.

Materials Other Than Textbooks:

- A. Materials: three ring binder, pocket knife, pruning shears, water bottle, gloves, shade hat and boots. Warm clothing, when necessary.

Created/Revised by: Jared Wilmarth

Date: 02/23/2015

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

AB 26 - Introduction to Agriculture Business

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level IV; English Level III; Math Level II

Transfer Status: CSU

51 hours Lecture

This course provides students with a basic understanding of the business and economics of the agricultural industry; an introduction to the economic aspects of agriculture and their implications to the agricultural producer, consumer and the food system; management principles encountered in the day to day operation of an agricultural enterprise as they relate to the decision making process. (C-ID AG-AB 104).

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Explain how economic principles relate to commodity marketing sub sectors in agriculture.
- B. Recognize and describe agricultural business organizational structures including; sole proprietorships, partnerships, corporations, franchises, and cooperatives. Identify and explain the four functions of management and how they relate to the agribusiness organization.
- C. Develop an awareness of the basic laws, regulations, and regulatory agencies that interact with the agriculture community.
- D. Describe various styles of leadership.
- E. Identify the role of the agricultural manager.
- F. Recognize, evaluate, and propose solutions to problems in personnel, ethics and communication.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | <u>Lecture</u> | <u>Hours</u> |
|---|----------------|--------------|
| 1. The role and organization of the agribusiness | | 8.50 |
| a. The place of agribusiness in California, United States, and the global economy | | |
| b. Types of agribusiness | | |
| c. The organization of an agribusiness | | |
| d. Types of business structure | | |
| e. Managing the agribusiness | | |
| 2. Management | | 8.50 |
| a. Planning | | |
| b. Leading | | |
| c. Organizing | | |
| d. Controlling | | |
| 3. Managerial Problem Solving in Agriculture | | 8.50 |
| a. Diagnosis of the situation | | |
| b. Generating alternative | | |
| c. Evaluating alternatives | | |
| d. Selecting the best alternative | | |
| e. Implementing the alternative | | |

| | |
|---|-------|
| f. Evaluation of results | |
| 4. Financial Management and Control of Agribusiness | 8.50 |
| a. General business economics | |
| b. Overview of financial statements | |
| 5. Human Resource Management | 8.50 |
| a. The role of the agriculture manager | |
| b. Agriculture employee motivation | |
| c. Team and team building | |
| d. Labor relations | |
| 6. Business Land and Ethics in Agriculture | 8.50 |
| a. Agriculture values | |
| b. Agriculture business ethnics | |
| c. Personal values | |
| d. Agricultural Law and the regulatory environment | |
| Total Hours | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Group Discussions
- C. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- D. Reading Assignments
- E. Case Studies

V. METHODS OF EVALUATION

- A. Quizzes
- B. Oral Presentation
- C. Projects
- D. Homework
- E. Short papers
- F. Essays and research papers
- G. Business Plan

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 1. Read and interpret an article pertaining to current events in agriculture, posted on the class portal. Be prepared to discuss the issues and take a pro/con position.
 2. Read the case study in your text dealing with "Going Broke While Making a Profit". Identify how this happened and how it could have been avoided.
- B. Writing Assignments
 1. Write a 7-10 page Business Plan for an agricultural endeavor of your choice. The Business Plan should include a description of the business, a marketing plan, and financial statements.
 2. Write a two-three research page paper covering the management style of the Simplot Corporation. Identify the companies approach to hiring, advancement, and outlook on the future.
- C. Out-of-Class Assignments
 1. Locate two examples of advertising for an agricultural commodity. One should be commodity based and the other product specific. Be prepared to discuss in class.
 2. Interview an individual currently working in your proposed field of employment. Write a

two page paper discussing the nature of the work, the best and worst parts of the job, and the employment outlook. Be prepared to discuss in class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Beierlein, J. Principles of Agribusiness Management. 5th Edition. Waveland, 2013.
- B. Barnard, F. Agribusiness Management. 4th Edition. Routledge, 2012.

Created/Revised by: Bruce Hicks

Date: 09/29/2014

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

ALH 6 - The Critical Six Soft Skills in the Professional Healthcare Environment 3 Unit(s)

Transfer Status: CSU

51 hours Lecture

This course assists in the development of soft skills in the professional healthcare settings. Soft skills can be defined as a cluster of personality traits and behaviors that enhance the relationship between two individuals or an individual and an organization. Proficiency in the practice of soft skills has been identified as an essential characteristic to attain for any individual involved in the professional healthcare setting. Content will include six competency domains which include: Communication, Workplace Ethics and Professionalism, Team Building and Collaboration, Effective Problem Solving, Embracing Diversity and Demonstrating Compassion. Graded only.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Compare and contrast interpersonal versus oral communication skills in today's workplace and healthcare environment.
- B. Discuss components and workplace ethics and describe methods to enhance professionalism in the healthcare professional setting.
- C. Identify approaches to development of a collaborative team in the workplace setting.
- D. Utilize critical thinking and sound judgment in effective problem solving in the professional environment.
- E. Cultivate diversity in the workplace, and foster cultural professionalism.
- F. Describe methods to nurture compassion in the workplace and understand ways to ensure the practice of self-reflection.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| | Lecture | |
|---|---------|----------------|
| <u>Topics</u> | | <u>Lec Hrs</u> |
| 1. Communication | | 9.00 |
| 2. Workplace Ethics and Professionalism | | 8.00 |
| 3. Team Building and Collaboration | | 8.00 |
| 4. Effective Problem Solving | | 9.00 |
| 5. Embracing Diversity | | 9.00 |
| 6. Demonstrating Compassion | | 8.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Discussion
- C. Demonstrations
- D. Class Activities
- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture

F. Reading Assignments

V. **METHODS OF EVALUATION**

- A. Exams/Tests
- B. Oral Presentation
- C. Demonstration
- D. Written Assignments

VI. **EXAMPLES OF ASSIGNMENTS**

A. Reading Assignments

1. Read the chapter on body language in your textbook. Be prepared to demonstrate effective body language in class.
2. Read the chapter on problem solving in the workplace in your textbook. Be prepared to participate in a discussion in class.

B. Writing Assignments

1. Write a 2-3 page paper about a situation that occurred in a job that you have had that dealt with a conflict. Describe how you handled the situation then, and how you would handle it differently now.
2. Write a one page dialogue that illustrates compassion shown for an individual who is struggling with a career choice.

C. Out-of-Class Assignments

1. Go to a public place (park, shopping mall, grocery store, etc) and observe verbal and non-verbal interactions between individuals. Be prepared to discuss your specific observations in class.
2. Develop an activity that can be used in the workplace to enhance team building and collaboration.

VII. **RECOMMENDED MATERIALS OF INSTRUCTION**

Textbooks:

- A. Elsevier. Job Readiness for Health Professionals. 2nd Edition. Saunders, 2016.

Created/Revised by: Susan Craig

Date: 04/02/2018

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

CLP 101 - Career, Education and Life Choices

3 Unit(s)

Prerequisite(s): NONE

Recommended Prep: Reading Level II; English Level II

Transfer Status: NT

51 hours Lecture

This is an introductory personal development course where students learn the skills for goal setting, budget projection, career and educational research, decision-making, and personal management. The course culminates in a 10-year action plan to fulfill educational and career goals.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify interests, lifestyle preferences and aptitudes that influence career, education and life choices.
- B. Conduct preliminary career research using online and in-person resources such as the Occupational Outlook Handbook and informational interviews.
- C. Use a basic problem-solving techniques to overcome obstacles and refine personal goals.
- D. Create plans and use self-directed strategies for career changes and lifelong learning.
- E. Develop and maintain a 10-year action plan that includes appropriate experiences, skills, training and education required to attain stated career goal.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | <u>Lecture</u> | <u>Hours</u> |
|--|----------------|--------------|
| 1. Envisioning your future | | 2.00 |
| 2. Setting goals and creating plans | | 4.00 |
| 3. Career research | | 6.00 |
| 4. Budgeting for your envisioned lifestyle | | 5.00 |
| 5. Rubrics for making informed education, career, and life choices | | 4.00 |
| 6. Transitioning through post-secondary education into the workforce | | 4.00 |
| 7. Long-range plans for educational and training opportunities | | 8.00 |
| 8. Strategies for making career and life changes | | 3.00 |
| 9. Self-mastery skills and resiliency strategies | | 4.00 |
| 10. Connecting your education and career decisions with the planning process | | 4.00 |
| 11. Designing and maintaining your 10-year plan | | 7.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Group Discussions
- C. Guest Speakers
- D. Class Activities

- E. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- F. Multimedia Presentations

V. METHODS OF EVALUATION

- A. Portfolios
- B. Projects
- C. Homework
- D. Class participation
- E. Written Assignments
- F. Final Project

VI. EXAMPLES OF ASSIGNMENTS

A. Reading Assignments

1. Read the section in your text on the six E's of excellence, and prepare to share in class a person you know that embodies these traits.
2. Read the chapter in your text on the traits of those who succeed, and prepare to present in class the characteristics of people you would like to hire if you were the manager of a company.

B. Writing Assignments

1. Complete a one-page personal profile articulating your passions, work values, strengths, skills, aptitudes, and desired roles.
2. Write a budget for the envisioned lifestyle using the template provided by your instructor.

C. Out-of-Class Assignments

1. Complete an online inventory that details the skills you have and the skills you need to learn for your chosen career path. Submit a one-page summary of your findings.
2. Using your skills inventory chart, develop an education plan for your career path. Prepare to share your plan during a small-group discussion in class.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Bingham, Mindy. Career Choices and Changes: Workbook and Portfolio. 5th Edition. Academic Innovations, 2013.
- B. Bingham, Mindy & Stryker, Sandy. Career Choices and Changes: Discover Who You Are, What You Want, and How to Get It. 5th Edition. Academic Innovations, 2013.

Materials Other Than Textbooks:

- A. Online inventories that measure interests, personality, values, skills, learning styles, and lifestyle
Instructor may decide to assign additional self-measurement tools outside of the course text/materials, as needed.
- B. My10yearPlan.com® Interactive, Academic Innovations, 2012.

Created/Revised by: Brian Donnelly

Date: 10/31/2016

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

ALH 104 - Medical Terminology

3 Unit(s)

Transfer Status: NT

51 hours Lecture

This course explores the specialized language used within the medical profession. Emphasis is placed on the definition, pronunciation and spelling of medical terms with focus on building medical words using prefixes, word roots, suffixes and combining forms. To further advance a working knowledge of these terms, vocabulary is taught in relation to the basic anatomy, physiology and pathology of body systems.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Interpret the meaning of medical terms by analyzing the basic elements of the terms.
- B. Classify medical terms in relation to basic anatomy, physiology, and pathology of body systems.
- C. Identify medical terms correctly.
- D. Pronounce medical terms correctly.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Lec Hrs</u> |
|--|---------|----------------|
| 1. Introduction of Medical Terminology | | 5.00 |
| 2. Body Structure | | 3.00 |
| 3. Integumentary (Skin and associated structures) System | | 3.00 |
| 4. Muscular System | | 2.00 |
| 5. Skeletal System | | 2.00 |
| 6. Cardiovascular System | | 4.00 |
| 7. Blood, Lymphatic and Immune Systems | | 4.00 |
| 8. Respiratory System | | 4.00 |
| 9. Digestive System | | 3.00 |
| 10. Urinary System | | 3.00 |
| 11. Reproductive System | | 3.00 |
| 12. Endocrine System | | 4.00 |
| 13. Nervous System | | 4.00 |
| 14. Special Senses | | 3.00 |
| 15. Pharmacology, Diagnostic Imaging, Surgery, Oncology | | 4.00 |
| Total Hours | | 51.00 |

IV. METHODS OF INSTRUCTION

- A. Multimedia Presentations
- B. Lecture
- C. Discussion
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture
- E. Reading Assignments

V. METHODS OF EVALUATION

- A. Exams/Tests
- B. Oral Presentation
- C. Homework
- D. Short papers
- E. Multi-Media Presentations

VI. EXAMPLES OF ASSIGNMENTS

- A. Reading Assignments
 - 1. Read about diagnostic imaging and be prepared to discuss terms regarding X-Ray procedures.
 - 2. Read the chapter about the respiratory system and be prepared to discuss root words and combining forms regarding the respiratory system.
- B. Writing Assignments
 - 1. Write a one page paper about the anatomy of the respiratory system to include at least ten medical terms from the respiratory system chapter.
 - 2. Write a one page paper about heart disease, incorporating at least 15 medical terms introduced in the cardiovascular chapter.
- C. Out-of-Class Assignments
 - 1. Read the medical record analysis at the end of the musculoskeletal chapter and be prepared to interpret the underlined terms.
 - 2. Find a media advertisement about a pharmaceutical product research its usage and be prepared to interpret medical terms within the ad.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

- A. Fremgen, Bonnie. Medical Terminology, A Living Language. 6th Edition. Prentice Hall, 2015.

Materials Other Than Textbooks:

- A. Visual aids, some provided by Butte College Allied Health Department.

Created/Revised by: Michael Smith

Date: 04/04/2016

BUTTE COLLEGE

COURSE OUTLINE

I. CATALOG DESCRIPTION

AB 20 - Careers in Agriculture, Environmental Science and Natural Resources 1 Unit(s)

Transfer Status: CSU

17 hours Lecture

This course is a study of the agriculture, environmental science and natural resources industries with a focus on career opportunities, self evaluation, and skills necessary for successful job procurement. Topics include job trends, resumes and cover letters, interviewing skills, and the types of careers available in agriculture, environmental science, and natural resources.

II. OBJECTIVES

Upon successful completion of this course, the student will be able to:

- A. Identify career opportunities in agriculture, environmental science, and natural resources.
- B. Define their career goals and create an educational plan to achieve these goals.
- C. Prepare an effective resume and cover letter and demonstrate effective job interviewing skills.

III. COURSE CONTENT

A. Unit Titles/Suggested Time Schedule

| <u>Topics</u> | Lecture | <u>Lec Hrs</u> |
|--------------------------------------|---------|----------------|
| 1. Introduction | | 1.00 |
| 2. Employment Trends | | 1.00 |
| 3. Establishing Goals | | 1.00 |
| 4. Sources of Employment Information | | 3.00 |
| 5. Placement and Interest Testing | | 2.00 |
| 6. Personal Inventory | | 1.00 |
| 7. Personal Education Plan | | 1.00 |
| 8. Resumes, Cover Letters | | 3.00 |
| 9. Job Interviews | | 2.00 |
| 10. Career Options | | 1.00 |
| 11. Self Evaluation | | 1.00 |
| Total Hours | | 17.00 |

IV. METHODS OF INSTRUCTION

- A. Lecture
- B. Demonstrations
- C. Guest Speakers
- D. Homework: Students are required to complete two hours of outside-of-class homework for each hour of lecture

V. METHODS OF EVALUATION

- A. Quizzes
- B. Portfolios
- C. Papers

- D. Homework
- E. Mid-term and final examinations
- F. Essays and research papers

VI. EXAMPLES OF ASSIGNMENTS

A. Reading Assignments

1. Read the examples of effective cover letters provided by the instructor. Identify the three primary components of an effective cover letter. Be prepared to discuss in class.
2. Read the examples of effective resumes provided by the instructor. Identify the five primary sections and their sequence in an effective resume. Be prepared to discuss in class.

B. Writing Assignments

1. Prepare a professional resume. Highlight your employment objective(s), academic qualifications, and work history.
2. Prepare a professional quality cover letter. Be sure to establish in your letter the purpose of the letter, your key qualifications, and a request for an interview.

C. Out-of-Class Assignments

1. Visit the Butte College Career Development Center. Take the "career assessment" activity to identify potential career fields that correspond to your interests. Be prepared to share what you learned in class.
2. Use the Eureka computer database in the Butte College Career Center to identify the education requirements, job duties, and pay range for three job categories of interest to you.

VII. RECOMMENDED MATERIALS OF INSTRUCTION

Textbooks:

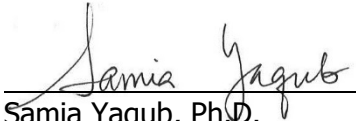
- A. Echaore-McDavid, S. Career Opportunities in Agriculture, Food, and Natural Resources. 1st Edition. Checkmark Books, 2010.
- B. Schultze, Q. Resume 101: A Student and Recent-Grad Guide to Crafting Resumes and Cover Letters that Land Jobs. 1st Edition. Ten Speed Press, 2012.

Created/Revised by: Bruce Hicks

Date: 09/29/2014

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|---|---|
| Subject: Approval of 2020-2021 Board Goals | Item No: 20-8022 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Administration | Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> |
| Submitted By: Samia Yaqub, Ph.D. Superintendent/President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

At the June 24, 2020 special session of the Board of Trustees, the Board discussed their goals for the academic year 2020-2021.

Status

Dr. Yaqub compiled the goals into a list to present to the Board for final approval.

Recommendation

The Superintendent/President recommends the Board of Trustees approve the enclosed 2020-2021 Board Goals.



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD of Trustees

BOARD GOALS 2020-2021

Approved by the Board of Trustees: *Pending*

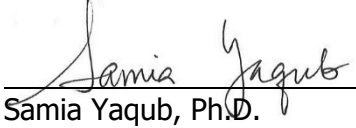
The Board of Trustees will:

1. Monitor the College's enrollment and support programs that increase enrollment, especially for underrepresented groups.
2. Evaluate and monitor the short and long-term impact of COVID-19 on health and safety, student access, instruction, student success, work conditions, and the budget.
3. Monitor the impact of State Budget allocations to the College and adopt strategies that hold the College fiscally stable over the next several years in light of projected enrollments and the state's tenuous budget.
4. Monitor and support Measure J and Glenn County capital projects implementation.
5. Address the relationship between the District and the Foundation.
6. Continue Board training on Accreditation and complete Board assignments required for the upcoming accreditation visit.
7. Monitor and support the College's implementation of the Guided Pathways project and AB 705.
8. Continue trustee training on community college issues and approaches through self-education, CCLC and CO professional development, and college study sessions/spotlight presentations.
9. Participate in the Trustee Fellowship Program to promote transformational change intended to improve student success and close equity gaps.
10. Review and monitor current/future Equity Plans for the College
11. Review District policies to ensure all are equity-minded
12. Schedule study sessions and/or spotlight presentations on the following topics as well as other reports (written/oral/virtual): *Items in italics have been carried forward from 2019-2020.*
 - a. *Crisis management*
 - b. *Accreditation standards*
 - c. *Workforce training for rebuilding and recovery*
 - d. Student success data - disaggregated
 - e. Guided Pathways Website
 - f. Mental Health/Student Health Services
 - g. Underrepresented Groups on Campus
 - h. Equity and Anti-Racist Professional Development
 - i. College Programs
 - i. *Cosmetology*
 - ii. *MESA*

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

August 12, 2020

| | |
|---|--|
| Subject: Approval of 2020-2021 Superintendent/President Goals | Item No: 20-8023 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |
| Category: Administration | Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/> |
| Submitted By: Samia Yaqub, Ph.D. Superintendent/President | Approved By:  Samia Yaqub, Ph.D. Superintendent/President |

Background

At the June 24, 2020 special session of the Board of Trustees, Dr. Yaqub presented to the Board a list of her goals for the academic year 2020-2021.

Status

After input from the Board, Dr. Yaqub finalized the list to present to the Board for approval.

Recommendation

The Superintendent/President recommends the Board of Trustees approve the enclosed 2020-2021 Superintendent/President Goals.



Superintendent/President Goals, 2020-2021

Approved by the Board of Trustees: Pending

The Superintendent/President goals for 2020-2021 are grouped into eight categories:

- Health and safety of students, faculty and staff
- Student success and completion
- Accreditation
- Board responsibilities and communication
- District facilities
- District finances
- Diversity, equity, and inclusion

These goals are in alignment with the District's Strategic Initiatives:

1. Enhancing a Culture of Completion and Goal Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Process for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Equity and Inclusiveness

Health and Safety of Students, Faculty, and Staff

(Initiatives 1, 2 and 3)

1. Use data identifying the best and safest practices to assure the health and safety for students, faculty, and staff for the duration of the Covid-19 pandemic.

Student Success and Completion

(All Initiatives)

2. Provide training for employees and support for students working and learning in remote modalities.
3. Develop an enrollment management plan that takes into account COVID-19 realities.

Accreditation

(All initiatives)

4. Complete the Institution Self Study and prepare for ACCJC site visit

Board Responsibilities and Communication

(All Initiatives)

5. Educate the Board on accreditation standards and the institution's self-evaluation report.
6. Facilitate Board dialogue on the future of the Foundation

7. Provide equity and anti-racist professional development for the Board

District Facilities

(Initiatives 4 and 5)

8. Assure progress on a permanent facility in Glenn County.
9. Collaborate with PG&E to assure the main campus stays powered during PSPS events.

District Finances

(Initiative 4)

10. Advocate for two years of continued “hold harmless” provision from the Chancellor’s Office that protects the District from fiscal decline due to the Camp Fire through 2024.
11. Re-align the District’s five-year budget plan to consider changes due to Camp Fire and COVID-19.

Diversity, Equity, and Inclusion

(Initiatives 2 & 6)

12. Hire a new manager in Diversity Equity and Inclusion.
13. Lead the college towards anti-racist systems and practices.