



NOTICE OF REGULAR MEETING

June 24, 2020 | 3:00 p.m.

Black Box Theater, Butte College Arts Building
3536 Butte Campus Drive, Oroville

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

AGENDA

Call to Order

- Mr. John Blacklock, President
- Mr. John Dahlmeier, Vice President
- Ms. Julie Boss, Clerk
- Mr. Michael Boeger
- Mr. Rick Krepelka
- Mr. Eugene Massa
- Mr. William McGinnis

Pledge of Allegiance to the Flag

1. Agenda Approval

2. Measure J

2019-20 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report	Information	20-7996
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3. Communications from the Public – Consent Agenda

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

In accordance with *BP 2350 Speakers*, each speaker will be allowed a maximum of five (5) minutes per topic, thirty (30) minutes maximum for public speakers on any one subject, regardless of the number of speakers

4. Approval of Consent Agenda

Approval of Minutes May 20, 2020	Action	
Approval of Warrants	Action	20-7997
Ratification of Contracts	Action	20-7998
Quarterly Financial Status Report for the Quarter Ended March 31, 2020	Action	20-7999
Donation of District Personal Property: Miscellaneous Electronic Equipment	Action	20-8000
Reappointment of Measure J Citizens' Bond Oversight Committee Members	Action	20-8001
Approval of Faculty Using Accumulated Load Bank	Action	20-8002

Approval and/or Ratification of Personnel Actions	Action	20-8003
<u>Management</u>		
<u>Employment</u>		
<u>Academic</u>		
<u>Employments</u>		
<u>Classified Employees</u>		
<u>Employments</u>		

5. Information-Reports

- Academic Senate President's Report
- Classified Senate President's Report
- Student Trustee-Elect Comments
- Superintendent/President's Report
- Board Comments

6. Communications from the Public

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

7. Contracts

Approval of Contracts	Action	20-8004
Approval to Purchase a Modular Building from Global Modular Incorporated utilizing the Loomis Union School District Bid No. 2018-03	Action	20-8005
Approval to Enter into a Contract with CareerAmerica, LLC dba Ocelot utilizing Foundation for California Community Colleges (FCCC) Master Services Agreement	Action	20-8006
Approval to Purchase Information Technology Services from Experis US, Inc. utilizing CMAS Contract Number 3-17-70-3027B for 2020-2021	Action	20-8007
Approval to Purchase Information Technology Services from Rainforest QA, Inc., utilizing CMAS Contract Number 3-18-70-3509A	Action	20-8008
Approval to Purchase Information Technology Services from Veridion Security, Inc., utilizing CMAS Contract Number 3-18-70-3410B for 2020-2021	Action	20-8009
Adoption of Resolution No. 791, Approval to Contract with California Department of Education for the California State Preschool Program 2020-21	Action	20-8010

8. Finance/Facilities

Adoption of the 2020-2021 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report, and Notice of Public Hearing on the 2020-2021 Budget	Action	20-8011
Authorization to Submit Five-Year Construction Plan	Action	20-8012

9. Human Resources

Consider/Approve Contract Extension for Superintendent/President	Action	20-8013
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10. Administration

Adoption of Board of Trustee Election Resolutions Resolution No. 792, Order of Election Resolution No. 793, Cost of Candidates' Statement Resolution No. 794, Procedure in Case of Tie Vote	Action	20-8014
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11. Future Dates

August 12, 2020	Regular Meeting	Location TBD	1:00 p.m.
September 16, 2020	Regular Meeting	Location TBD	1:00 p.m.

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54956.95:

- a. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Joy Gollihar
Agency: Butte-Glenn Community College District

Pursuant to Government Code section 54957(b):

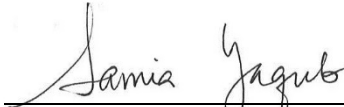
- b. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

13. Adjournment

<p>For Information concerning this Agenda, please contact: Butte College President’s Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484 Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.</p> <p>Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.</p>
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: 2019-20 Measure J Citizens' Bond Oversight Committee Report and Annual Status Report	Item No: 20-7996 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> Information Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In November 2016, the voters of the Butte-Glenn Community College District approved Measure J – a \$190 million general obligation bond measure under the provision of Proposition 39 to fund facilities construction and improvements. As required by Proposition 39, the Butte-Glenn Community College District Board of Trustees convened a Citizens' Bond Oversight Committee to oversee the expenditure of bond funds and to keep the public informed of the progress of the Measure J bond projects.

Also, Government Code Section 53411 requires that the chief fiscal officer of the issuing local agency file a report with its governing board at least annually to provide: 1.) the amount of bond proceeds collected and expended during the applicable reporting period, and 2.) the status of any project required or authorized to be funded as identified in a statement indicating the specific purposes of the bond.

Status

The attached Measure J Citizens' Bond Oversight Committee Report reflects the activities of the Citizens' Bond Oversight Committee during the fiscal year 2019-20. This report documents the Committee's efforts to provide the review of bond expenditures that is mandated by Proposition 39 for the period of July 2019 through June 2020. The Committee was chaired by Ms. Trish Dunlap. Other members of the Committee include: Mr. John Nock, Vice Chair, Mr. Mike Boss, Mr. Tom Lando, Mr. Gilbert Houston, and Mr. Orval Hughes.

This report will be presented by Ms. Trish Dunlap.

The District issued the Series A bonds for \$42 million in April 2017. As of June 30, 2020, the District had spent approximately \$40.9 million of the bond proceeds.

The District issued Series B bonds in the amount of \$49.5 million in July 2019. To date, approximately \$6M of the bond proceeds have been expended.

As of June 30, 2020, 19 projects will be underway. The attached report identifies the current status of the projects required or authorized to be funded by Measure J.

Andrew Suleski, Vice President for Administration will present the Annual Status Report.

Statement of Compliance

This report is submitted to the Board of Trustees annually. As part of the report the Citizens' Bond Oversight Committee certifies compliance with the following provisions:

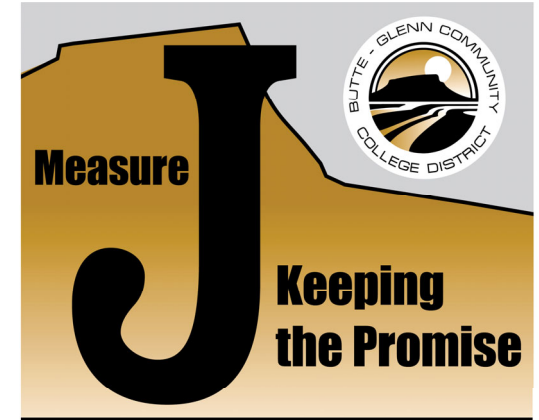
The Committee advises that, to the best of its knowledge, the Butte-Glenn Community College District is in compliance with the requirements in Article XIII A, Section 1(b)(3) of the California Constitution. In particular, bond revenue has been expended only for the purposes so described in Measure J and no funds were used for any teacher or administrative salaries or other operating expenses as prohibited by Article XIII A, Section 1(b)(3)(a) of the California Constitution.

Respectfully Submitted:

Trish Dunlap,
Chair Measure J
Citizens' Bond Oversight Committee



Annual Report to the Board of Trustees



2019-20 Citizens' Bond Oversight Committee

Ms. Trish Dunlap, Chair
Mr. John Nock, Vice Chair
Mr. Mike Boss
Mr. Tom Lando
Mr. Gilbert Houston
Mr. Orval Hughes

Submitted to the
Butte-Glenn Community College District
Board of Trustees
June 24, 2020

Summary of the Citizens' Bond Oversight Committee 2019-20 Proceedings and Activities

Meetings of the Citizens' Bond Oversight Committee

The Committee conducts its meetings in accordance with the provisions of the Ralph M. Brown Public Meeting Act, Government Code §54950 et seq.

Overview

It is the charge of the Measure J Citizens' Bond Oversight Committee to monitor the expenditures of the Measure J General Obligation Bonds funds and report to the public on the Butte-Glenn Community College District's compliance with Proposition 39. It is the Committee's role to: 1.) Receive and review the annual independent performance and financial audits; 2.) Review the Bond expenditures to ensure that Bond proceeds are spent on qualified projects; 3.) Inspect college facilities and grounds where Bond proceeds are being spent; 4.) Review District's efforts to cost effectively implement the program; and 5.) Participate in the preparation of an annual report to the Board of Trustees. The following is a summary of the proceedings and activities conducted by the Committee during the 2019-20 fiscal year to meet its obligations.

Meeting—October 23, 2019

• Construction Projects Update

Welding & Manufacturing grand opening was held on October 16, 2019. Classrooms and labs are operational and students are attending classes in the new building. There is 340.3kw solar on the rooftop and we have added an additional 576kw of solar with parking shade structures to offset utility costs for the new building.

Kinesiology & Athletic Performance Center (KAPC)/Press Box grand opening will be held on November 16, 2019 to coincide with Homecoming. The first home game is scheduled for this Saturday, October 26th. The ticket booth, concessions, restrooms, press box and scoreboard will be operational.

• Financial Update

At this time, 93% of the Series A funds have been expended. Cost escalation, labor shortages and lack of skilled workers continue to be challenging.

Meeting—February 12, 2020

• Construction Projects Update

The remaining projects for Series A include the overlay of Parking Lot 4; Service Road Repair Phase II to include road expansion for emergency response, storm, sewer and gas line repairs and accessibility upgrades; ADA Sidewalk replacement and repairs throughout campus and the ADA walkway to the Press Box; Energy Assessments; HVAC repairs and replacements; Exterior Light Upgrades to LED and Waterproofing buildings.

Series B will include the final construction of the KAPC/Press Box for Athletic Phase I, the Technology Building remodel and Scenario Village.

• Financial Update

At this time, 96% of the Series A funds have been expended. We will be moving on to Series B. Cost escalation, labor shortages and lack of skilled workers continue to be challenging.

• 2018-19 Annual Audit

Jim Nicholas provided a review of the 2018-19 Annual Audit and Performance Reports. These are required for a Proposition 39 general obligation bond to ensure that the revenue is expended only on the projects presented to the voters in the bond language. Based on the independent audit, the District is in compliance.

Meeting—June 3, 2020

• Construction Projects Update

Kim Jones provided an update. Projects remaining for Series A include the demolition of the old welding building, ADA sidewalk repairs/replacements, HVAC repairs & replacements, exterior lighting upgrades and waterproofing of buildings. We continue with the implementation of Series B with the planning of the Technology Building remodel and Scenario Village, smart classroom upgrades in Arts and the Access Road project. We continue to face challenges with COVID-19, workforce shortages, DSA delays and cost escalations.

• Financial Update

The District issued the Series A bonds for \$42 million in April 2017. As of June 30, 2020, the District had spent approximately \$40.9 million of the bond proceeds. Series B bonds were issued in the amount of \$49.5 million in July 2019. To date, approximately \$6M of the bond proceeds have been expended.

• Citizens' Bond Oversight Committee Annual Report to the Board of Trustees

The Committee reviewed the Annual Report to the Board of Trustees and approved the draft report to be presented to the Trustees at their June 24, 2020 meeting.

• 2020-21 Meeting Dates

The Committee set the following dates:

October 21, 2020 @ 2:00 p.m.

February 24, 2021 @ 2:00 p.m.

May 26, 2020 @ 2:00 p.m.

Bond Annual Report

		Revised	Project	2016-2017	2017-2018	2018-2019	2019-2020	2019-2020	
				Series A	Series A	Series A	Series A	Series B	
Measure J Project	Measure J \$\$s	Measure J Budget	Budget -	Expended	Expended	Expended	Expended/Encumber	Expended/Encumber	Status
Welding Building	\$ 23,000,000	\$ -	\$ 23,000,000.00	\$ 136,953.37	\$ 3,253,242.54	\$ 14,842,860.96	\$ 4,385,836.79	\$ -	Complete
Skyway Center Remodel	\$ 5,000,000		\$ 2,500,000.00	\$ 100,612.50	\$ 1,645,924.20	\$ 647,983.06	\$ 35,905.05	\$ -	Complete
Athletics	\$ 12,000,000		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Field House/Pressbox									Complete
Series A			\$ 7,500,000.00		\$ 150,289.59	\$ 4,444,949.87	\$ 3,660,967.21	\$ -	Complete
Series B			\$ 3,000,000.00					\$ 2,999,999.18	Complete
Facilities Infrastructure	\$ 21,700,000		\$ -						
Utility Infrastructure (Includes Walkway Lighting)									
Series A		\$ -	\$ 4,200,000.00	\$ 41,444.00	\$ 366,625.16	\$ 812,721.78	\$ 2,403,440.97	\$ -	
Storm Drain Repair/Replacement (Campus Wide)				\$ -	\$ -	\$ -	\$ -	\$ -	In progress
Campus Infrastructure					\$ -	\$ -	\$ -	\$ -	In progress
Removal of Upper Tennis Courts									Complete
Well House Replacements									Complete
Gasline Replacements									In progress
Removal of Tennis Courts									Complete
Water Diversion Metering									Complete
Communication/Utility Line Repairs									In progress
Emergency Lighting Repairs									In progress
Sidewalk Repairs/ADA Sidewalk Upgrades									In progress
Sewerline and Septic Repairs/Replacement (Campus Wide)									In progress
Roadway/Parking Lot Repairs/Refurbish									In progress
Irrigation Failures									In progress
Domestic Wells 1, 2, 3 Repairs									Complete
Building Water Intrusion Repairs									Complete
Electrical Infrastructure Repairs									In progress
Roofing Systems Repairs/Replacements									In progress
Series B			\$ 6,000,000.00					\$ 343,814.49	
Storm Drain Repair/Replacement (Campus Wide)				\$ -	\$ -	\$ -	\$ -	\$ -	In progress
Campus Infrastructure					\$ -	\$ -	\$ -	\$ -	In progress
Gasline Replacements									In progress
Communication/Utility Line Repairs									In progress
Emergency Lighting Repairs									In progress
Sidewalk Repairs/ADA Sidewalk Upgrades									In progress
Sewerline and Septic Repairs/Replacement (Campus Wide)									In progress
Roadway/Parking Lot Repairs/Refurbish									In progress
Irrigation Failures									In progress
Electrical Infrastructure Repairs									In progress
Roofing Systems Repairs/Replacements									In progress
Fire Alarm Repairs/Replacements									In progress
Paving/ADA Construction		\$ -	\$ 2,800,000.00		\$ 523,431.66	\$ 1,521,050.95	\$ -	\$ -	
Athletic Parking Lot/Service Road									Complete
IT Upgrades	\$ 11,000,000	\$ -							
Series A			\$ 2,000,000.00	\$ 244,031.33	\$ 988,390.03	\$ 755,097.38	\$ 12,481.00		Complete
Series B			\$ 2,500,000.00					\$ 636,532.65	
Desktop Computers									In progress
Smart Classroom Upgrades									In progress
Network, Server, UPS Equipment Upgrades									In progress
Science Building	\$ 73,000,000								
Series B			\$ 32,000,000.00					\$ 24,000.00	In progress
Life Science Remodel	\$ 10,000,000							\$ 8,800.00	In progress
Physical Science Remodel	\$ 10,000,000		\$ -					\$ -	

Bond Annual Report

Technology Building Remodel	\$ 6,800,000		\$ 5,000,000.00					\$ 1,553,807.25	In progress
Scenario Village	\$ 1,000,000		\$ 1,000,000.00					\$ 477,066.00	In progress
LawEnforcement Training Center	\$ 16,000,000								
Remove Portables	\$ 500,000								
To Be Reallocated	\$ -	\$ -							
			\$ -						
			\$ -						
			\$ -						
Totals	\$ 190,000,000	\$ -	\$ 42,000,000.00	\$ 523,041.20	\$ 6,927,903.18	\$ 23,024,664.00	\$ 10,498,631.02	\$ -	
			\$ 49,500,000.00					\$ 6,044,019.57	
Measure J Interest Revenue	\$ -	\$ 1,952,555.46							
Series A Interest Revenue			\$ 1,403,392.92	\$ 90,671.05	\$ 559,702.70	\$ 642,135.80	\$ 110,883.37	\$ -	
Series B Interest Revenue			\$ 549,162.54				\$ -	\$ 549,162.54	
Sale of Series A Bonds		\$ 183,442.00	\$ 185,000.00		\$ (1,558.00)				
	Issuance	Actual							
Series A Issuance \$\$s	\$ 42,000,000	\$ 40,974,239.40							
Series B Issuance \$\$s	\$ 49,500,000	\$ 6,044,019.57							
Series C Issuance \$\$s	\$ 46,000,000								
Series D Issuance \$\$s	\$ 26,900,000								
Series E Issuance \$\$s	\$ 25,600,000								
Total Measure J less Sale of Bonds	\$ 189,816,558.00								
Total Interest	\$ 1,952,555								
Total with Interest	\$ 191,769,113								



MINUTES OF REGULAR MEETING

May 20, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, May 20, 2020, at 1:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Mr. John Dahlmeier, Vice President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Mr. Jimmy Vega, Student Trustee (via teleconference at 1:05pm)

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President (via teleconference)
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President (via teleconference)
Mr. Allen Renville, Vice President (via teleconference)
Mr. Greg Stoup, Vice President (via teleconference)
Mr. Andy Suleski, Vice President (via teleconference)
Mr. Kenneth Bearden, Academic Senate President (via teleconference)
Mr. Peter Dahl, Classified Senate President (via teleconference)
Multiple staff present via teleconference

Guests None present

Board President Blacklock led the Pledge of Allegiance to the Flag

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

1. **Agenda Approval**

It was moved by Trustee Krepelka, seconded by Trustee Boeger, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Not present

2. **Communications from the Public – Consent Agenda**

There were no public comments.



3. **Approval of Consent Agenda, Item 20-7979 to 20-7983**

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

4. **Information Reports**

Academic Senate President's Report – Kenneth Bearden

Mr. Bearden stated the last Academic Senate meeting is coming up. There are two senators that will step down. He welcomed Christina Dahl as a new member.

Classified Senate President's Report – Peter Dahl

Mr. Dahl listed the new senators: Susan Roberts, Dan Buzan, and Magian Smith. Mr. Dahl is grateful to represent Classified staff on the Safe Reopening Taskforce.

Student Trustee Comment – Jimmy Vega

Mr. Vega stated Associate Students approved a new student government. The new Chico Center mural is in the final stages of design and then they will work on the Glenn Center mural. AS approved updating the flags in the Campus Center. This is Mr. Vega's last meeting. He thanked the Board for making him feel welcomed and stated this was a great experience. Mr. Vega introduced Carla Vasquez as the new Student Trustee who will begin in the fall. Board President Blacklock welcomed Ms. Vasquez.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub thanked Mr. Vega for serving as the Student Trustee and for representing marginalized identities. She welcomed Carla Vazquez as the Student Trustee for 2020-2021. Dr. Yaqub stated commencement would be held virtually and students were invited back to walk in Spring 2021. Dr. Yaqub's update on CARES grants for students included: distribution of \$820,000 to 688 students. She is continuing the Butte College task force to help plan for a safe reopening of the campus. There is a statewide community college task force that is collecting information from colleges in other states and will share guidelines at the end of this week. In addition, Butte County's school reopening work group will start meeting this week. Dr. Yaqub addressed the State's May budget revision and how these reductions will greatly affect Butte College. She also gave an update on the declining enrollment for summer and fall classes. Dr. Yaqub announced the new Welding and Manufacturing building won an Excellence in Safety Award by the national publication Lab Manager.

Board Comments

Trustee McGinnis suggested limiting the President's goals for next year. McGinnis suggested the following goal for the Trustees: The President/Superintendent operate Butte College in such a manner as to assure the continued health safety of all faculty, staff and students. The President/Superintendent shall base all operational decisions upon data identifying the best and safest practices to assure the health safety for all faculty, staff and students so long as the Covid-19 virus remains a health threat. Trustee Krepelka stated the budget issue will be a problem for years. Trustee Boeger stressed getting back to normal as quickly as possible, opening everything up we can, and depending on some volunteers to take some risks to open. Trustee Boss agreed with Trustee Boeger and would like to get back to face to face as soon as possible. Trustee Massa stated Willow High School is working on how to hold their graduation on June 5. Massa questioned how campus safety and cleaning would be



provided. Massa stated remoteness would provide a safer campus. Trustee Blacklock thanked Dr. Yaqub and staff for how well Butte is handling this pandemic. He is optimistic that Butte is taking a good path forward.

5. **Communications from the Public – Items Not on the Agenda**

There were no public comments.

6. **Contracts**

Approval of Contracts, Item 20-7984

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Approval of Sole Source Procurement of California Research and Education Network (CalREN) Services and Award of Contract to CENIC, Item 20-7985

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to approve sole source procurement of CalREN Network Access and authorize the District to let a sole source contract to CENIC, in the amount not to exceed \$13,500,000.00, for the term of July 1, 2020 through June 30, 2021 and authorize District staff to execute the necessary contract documents for the procurement in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Contract Approval Request for Proposal Award for Independent Audit Services, Item 20-7986

It was moved by Trustee Krepelka, seconded by Trustee Dahlmeier, to approve the award of the independent audit services contract to CWDL, Certified Public Accountants, for the term of July 1, 2019 through June 30, 2022 and in the amount not to exceed \$137,895 over a three-year term, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute necessary contract documents related to the procurement of audit services from CWDL, Certified Public Accountants in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye



Approval to Purchase Starfish Software from Hobsons, Inc. utilizing the Foundation for California Community Colleges Master Services Agreement No. 0000332, Item 20-7987

It was moved by Trustee Boeger, seconded by Trustee Boss, to approve the purchase of Starfish Enterprise Success Platform from Hobsons, Inc., utilizing Foundation for California Community Colleges Master Services Agreement No. 00003321, per the terms of the contract, for the term of July 1, 2020 through June 30, 2024, in the amount not to exceed \$368,468.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to the purchase of Starfish Enterprise Success Platform from Hobsons, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Approval of Sole Source Procurement of eTranscript Maintenance Services and Award of Contract to XAP Corporation, Item 20-7988

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve sole source procurement of eTranscript Maintenance Services and authorize the District to let a sole source contract to XAP Corporation, in the amount not to exceed \$428,981.00, for the term of July 1, 2020 through June 30, 2021 and authorize District staff to execute the necessary contract documents for the procurement in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Approval of Contract Award for Bid Parking Lot 4 Reconstruction, Item 20-7989

It was moved by Trustee McGinnis, seconded by Trustee Boss, to approve the award of contract for Bid Parking Lot 4 Reconstruction, to Franklin Construction, Inc. as the lowest responsive and responsible bidder in the amount of \$1,181,446.00 which equals the Total Base Bid Amount and authorize District staff to execute necessary contract documents related to the award of contract for Bid Parking Lot 4 Reconstruction, to Franklin Construction, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye



Approval of Contract Award for Bid Service Road Repair, Item 20-7990

It was moved by Trustee Boeger, seconded by Trustee Massa, to approve the award of contract for Bid Service Road Repair, to United Building Contractors Inc. as the lowest responsive and responsible bidder in the amount of \$1,547,800.00 which equals the Total Base Bid Amount and authorize District staff to execute necessary contract documents related to the award of contract for Bid Service Road Repair, to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

7. Facilities Planning & Management

Approval of Letter of Intent with Vista La Mesa, LLC for purchase of property in Orland, California, APN 040-310-013-000, Item 20-7991

It was moved by Trustee Boss, seconded by Trustee Massa, to authorize the Superintendent/President to execute the Letter of Intent on behalf of the District and to authorize the Superintendent/President or such District staff as she may designate to negotiate terms for the District's purchase of certain real property and improvements in Orland, California with APN number 040-310-013-000 from Vista La Mesa, LLC.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

8. Human Resources

Approval of the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form, Fiscal Year 2019-2020, Item 20-7992

It was moved by Trustee Dahlmeier, seconded by Trustee Boeger, to approve the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2019-2020.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye



9. **Labor Negotiations**

Approval of the 2020-2022 BCPOA Collective Bargaining Agreement, Item 20-7993

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the BCPOA 2020-2022 Collective Bargaining Agreement.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

10. **Administration**

Approval of Emeritus Recommendations, 2019-2020, Item 20-7994

It was moved by Trustee McGinnis, seconded by Trustee Boss, to grant emeritus status Suzanne Bresina-Hutton, Les Jauron, Nancy Jensen, Debra Reynolds, and Craig Stenvall

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Adoption of Resolution 790: In Support of Climate Change and Sustainability Goals, Item 20-7995

It was moved by Trustee Krepelka, seconded by Trustee McGinnis, to adopt Resolution 790 in Support of Climate Change and Sustainability Goals.

Mr. Blacklock stated it seems the goals are unattainable. Suggested creating goals that can be achieved. Mr. Vega suggested the goals be personalized to Butte College. Mr. Krepelka suggested changing "commit" to "will do"; removing "that" and adding "mitigation"; also look at changing other wording.

Trustee Krepelka moved to withdraw his motion to adopt Resolution 790.

Trustee Blacklock referred Resolution 790 back to staff for revision and to bring back to the Board at an appropriate time.

Adoption denied.

11. **Closed Session**

Board President Blacklock reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

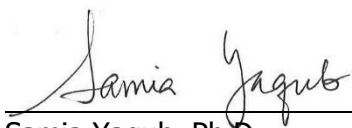
During closed session the Board was updated on a legal matter.

12. **Adjournment**

Board President Blacklock adjourned the meeting at 3:14 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval of Warrants	Item No: 20-7997 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

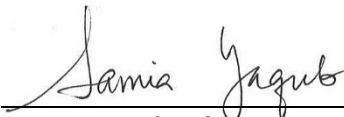
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of May 4, 2020 to June 7, 2020.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	657452 - 658646	\$ 8,261,146.32
Payroll	523331 - 523474	\$ 3,803,304.55
Financial Aid	318519 - 320020	\$ 1,206,048.32

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Ratification of Contracts	Item No.: 20-7998 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of May 2020. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
May 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/20	6/30/23	Dignity Health	Educational Training Agreement to provide Clinical Experience affiliated hospitals or ancillary facilities in California for Health Occupations Programs	\$0.00	Unrestricted General	Health Occupations	Guleff
7/1/20	6/30/22	Ampla Health	Clinical Experience Agreement for Health Occupations Programs	\$0.00	Unrestricted General	Health Occupations	Guleff
4/27/20	6/30/20	Christian Garcia	Contract for Independent Contractor Services to provide Mural Art at Chico & Glenn Centers	(\$12,400.00)	Fiduciary	Student Life	Renville
5/8/20	5/8/21	Otter.ai, Inc.	Otter Software License Subscription	(\$24,000.00)	Restricted General	Disabled Student Programs and Services	Renville
5/1/20	6/30/20	Hobson's Inc.	Amendment to Order Form for Starfish products extending term	\$0.00	Restricted General	Student Equity & Achievement	Renville
3/13/20	6/13/20	Campus Climate Surveys, LLC	Contract for Independent Contractor Services to conduct Campus Climate Survey	(\$7,500.00)	Restricted General	Student Equity & Achievement	Renville
4/21/20	6/30/21	The Myers-Briggs Company	Addendum to VitaNavis Subscription Agreement for Renewal Subscription Period	(\$25,000.00)	Restricted General	Student Equity & Achievement	Renville
4/8/20	10/31/20	California Department of Parks & Recreation	Amendment to Instructional Services Agreement for DPR Academy extending Term	\$0.00	Unrestricted General	Public Safety Education & Training	Guleff
5/26/20	12/31/20	State of California, Commission on Peace Officer Standards and Training	Amendment to CA Standard Agreement to provide Simulator Training extending Term	\$0.00	Restricted General	Public Safety Education & Training	Guleff
5/12/20	5/20/20	Plagix LLC	Unicheck Subscription Agreement adding additional students	(\$309.70)	Unrestricted General	Technology Mediated Instruction	Guleff
5/21/20	5/21/21	Plagix LLC	Unicheck Enterprise Subscription Agreement	(\$7,672.50)	Unrestricted General	Technology Mediated Instruction	Guleff
4/11/19	6/30/21	Santa Clarita Community College District	Institutional Effectiveness and Partnership Initiative Partnership Resource Team Participation Agreement	\$0.00	Unrestricted General	Technology Mediated Instruction	Guleff
5/26/20	1 Year from Activation	Certiport, a business of NCS Pearson, Inc.	ACU Classroom License with 30 Seat Practice Test - HED (NOAM)	(\$5,018.00)	Restricted General	Sustainable Technologies & Computer Science	Guleff
5/27/20	Until Terminated	Certiport, a business of NCS Pearson, Inc.	Authorized Test Center Agreement	\$0.00	Unrestricted General	Regional Testing Center	Renville
5/21/20	6/30/20	San Bernardino Community College District	Amendment to Subgrantee/Project Assignment to provide ETP Training in Butte College region expanding trainings offered	\$0.00	Restricted General	Contract Education	Guleff
5/13/20	6/24/20	Trauma Resource Institute, Inc.	Contractor to provide Community Resiliency Model Teacher Training	(\$30,446.25)	Restricted General	Contract Education	Guleff
1/30/20	4/14/20	MC2 Design Group, Inc.	Contract for Independent Contractor Services to develop California Community College Chancellors Office (CCCCCO) Upskill CA short report	(\$3,625.00)	Restricted General	Contract Education	Guleff
4/1/20	6/30/20	MC2 Design Group, Inc.	Contract for Independent Contractor Services to develop EVERYbody Healthy Body Playbook for Project Play	(\$5,000.00)	Restricted General	Contract Education	Guleff
3/23/20	6/30/20	Chabin Concepts	Amendment to Contract for Independent Contractor Services increasing Fee	(\$60,000.00)	Restricted General	Contract Education	Guleff
2/24/20	6/30/20	Kenneth A. Hurdle	Amendment to Subcontract Agreement to provide services for CDCR Training Project increasing Fee	(\$108,800.00)	Restricted General	Contract Education	Guleff
11/13/19	1/31/21	Sierra College	Amendment to Subcontract Agreement to provide Employment Training Panel funding increasing Payment	(\$5,000.00)	Restricted General	Contract Education	Guleff

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
May 2020**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/21/20	6/30/20	California Department of Corrections and Rehabilitation	Amendment to CA Standard Agreement to develop and provide courses in Motivational Interviewing Program increasing Payment	\$382,448.00	Restricted General	Contract Education	Guleff
4/24/20	12/31/20	Law Offices of Ferris & Selby	Amendment to Contract for Independent Contractor Services increasing Fee	(\$3,000.00)	Restricted General	Small Business Development Center	Guleff
4/22/20	12/31/20	Stephen P. Kay	Amendment to Contract for Independent Contractor Services increasing Fee	(\$10,000.00)	Restricted General	Small Business Development Center	Guleff
4/22/20	12/31/20	Ron Van Dusen	Amendment to Contract for Independent Contractor Services increasing Fee	(\$35,000.00)	Restricted General	Small Business Development Center	Guleff
7/1/20	12/31/20	Brian R. Teal	Contract for Independent Contractor Services to provide Business Consulting & Training	(\$25,000.00)	Restricted General	Small Business Development Center	Guleff
4/1/20	6/30/20	Art Cota	Coordination for Northern California Fire Technology Summit	(\$4,500.00)	Restricted General	North Far North Regional Consortium	Guleff
5/1/20	8/31/20	WestEd	Contract for Independent Contractor Services to provide K14 Pathway Mapping Analysis	(\$4,331.00)	Restricted General	North Far North Regional Consortium	Guleff
4/20/20	12/31/20	Interact Communications, Inc.	Amendment to Contract for Independent Contractor Services for feature-length stories for North Far North Regional Consortium extending Term and increasing Scope of Services and Fee	(\$13,500.00)	Restricted General	North Far North Regional Consortium	Guleff
7/1/20	12/31/22	Chico Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$812,967.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Elk Grove Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$906,177.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Gridley Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$328,795.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Natomas Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$336,806.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Oroville Union High School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$329,908.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Golden Eagle Charter School	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$20,000.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Shasta Union High School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$662,247.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Wheatland Union High School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$533,244.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Wheatland School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$465,706.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Yolo County ROP	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$499,159.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Yuba City Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$283,719.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/20	Sierra Joint Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Professional Development	(\$10,000.00)	Restricted General	Strong Workforce Program	Guleff

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
May 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/20	6/30/21	Corporation for Education Network Initiatives in California, CENIC	Amendment to CENIC Provision, Installation and Maintenance for Advanced Network (Data) Services: Reimbursement of Circuit Costs Master Agreement to continue to provide CalREN network access services including equipment purchase, installation and maintenance for the California Community Colleges	(\$13,500,000.00)	Restricted General	CCC Technology Center	Stoup
5/1/20	6/30/20	Constant Contact, Inc.	Amendment to Software License Agreement increasing Fee	(\$630.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Google LLC	G Suite Online Agreement for Equidox Software License	\$0.00	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Grackle Docs	GrackleDocs Grackle Suite Subscription License Agreement	(\$500.00)	Restricted General	CCC Technology Center	Stoup
7/23/20	7/22/21	LogMeIn USA, Inc.	LastPass Enterprise 65 Seats Terms of Service Agreement	(\$4,680.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Onix Networking Crop	Equidox Software User License providing PDF Remediation Software and Accessibility Services	(\$80,000.00)	Restricted General	CCC Technology Center	Stoup
8/21/20	8/19/21	Passages Technology LLC	Lookup Helper and Milestones PM Premium Edition Master Subscription Agreement	(\$3,360.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Pope Tech LLC	Pope Tech Web Accessibility Scanning and Pope Tech Instructor Accessibility Guide License Terms of Use	(\$68,725.00)	Restricted General	CCC Technology Center	Stoup
5/13/20	6/30/21	Sage Inacct, Inc.	Reciprocal Non Disclosure Agreement	\$0.00	Restricted General	CCC Technology Center	Stoup
9/1/20	8/31/21	SalesForce.org, LLC	Lightning Sales Cloud Enterprise Edition License and Master Services Agreement	(\$12,960.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Sensus ApS	SensusAccess for CCC Subscription and Terms and Conditions and Adaptation of existing SensusAccess LTI Plug-in to LMS for CCC	(\$50,700.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	SHI International, Corp.	Tibco Jaspersoft Software License Agreement	(\$54,561.63)	Restricted General	CCC Technology Center	Stoup
4/27/20	4/26/21	Slack Technologies, Inc.	Slack Standard Plan License Agreement	(\$977.46)	Restricted General	CCC Technology Center	Stoup
5/6/20	5/5/21	SurveyMonkey Inc.	Survey Software Standard Annual Plan (Team) Terms of Use Agreement	(\$576.00)	Restricted General	CCC Technology Center	Stoup
4/20/20	6/30/20	Tech for All, Inc.	Amendment to Subcontract Agreement expanding Scope of Work	\$0.00	Restricted General	CCC Technology Center	Stoup
5/1/20	12/31/20	State of California, Department of Forestry & Fire Protection	Conservation Camp Program Memorandum of Understanding and Project Request and Record for weed eating exterior of the campus and collecting trash	(\$224.58)/day	Unrestricted General	Facilities Planning & Management	Suleski
5/1/20	6/30/20	Ark Design Construction & Roofing, Inc.	Contract for Work, Materials, & Equipment for Gym Roof Coating Project	(\$37,000.00)	Measure J	Facilities Planning & Management	Suleski
5/18/20	7/30/20	NV5	Agreement for Laboratory of Record Services for Parking Lot 4 Reconstruction Project	(\$3,212.00)	Measure J	Facilities Planning & Management	Suleski
7/1/20	8/30/20	Roseville Carpet One, CA Renovation	Contract for Work, Materials, & Equipment for Technology Swing Space Carpet Project	(\$4,376.87)	Measure J	Facilities Planning & Management	Suleski
5/6/20	6/30/20	United Building Contractors, Inc.	Contract for Work, Materials, & Equipment for Demolition of Scenario Village Project	(\$33,189.00)	Measure J	Facilities Planning & Management	Suleski

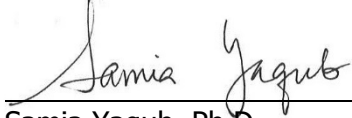
Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
May 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
5/18/20	8/31/20	United Building Contractors, Inc.	Work for Service Road Repair Project	(\$1,547,800.00)	Measure J	Facilities Planning & Management	Suleski
5/18/20	8/31/20	Franklin Construction, Inc.	Work for Parking Lot 4 Reconstruction Project	(\$1,181,446.00)	Measure J	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Quarterly Financial Status Report for the Quarter Ended March 31, 2020	Item No: 20-7999 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Education Code Section 84040 specifies that financial information be periodically reported to the California Community Colleges Board of Governors. To comply with this requirement, the District prepares a Quarterly Financial Status Report (Form CCFS-311Q) each fiscal quarter for submission to the Chancellor’s Office.

The Chancellor’s Office report requires the reporting of unrestricted revenues, expenditures, and fund balance. The supporting documentation reflects the revised unrestricted and restricted budgets and the combined total activity through the quarter just ended.

Status

The Quarterly Financial Status Report for the quarter ended March 31, 2020 indicates that the District is financially stable and details the following:

- 76% of the total estimated revenue has been charged or received (73% unrestricted).
- 52% of the total expected expenditures have been expended (69% unrestricted).
- The Reserve for Contingency is 5% of total expenditures.

Recommendation

It is recommended that the Board of Trustees approve the Quarterly Financial Status Report (CCFS-311Q) for the quarter ended March 31, 2020.

Butte-Glenn Community College District
Revenue/Expenditures
As of March 31, 2020

	Final Budget Fund 11 12 Combined	Unrestricted Fund 11 3rd Quarter Revised	Restricted Fund 12 3rd Quarter Revised	Fund 11 12 Combined 3rd Quarter Revised	Actuals To Date Combined	
REVENUE						
Beginning Balance	\$24,473,893			\$24,473,893		
8110 Forest Reserve	-	-	-	-	11,559	
8121 College Work Study - Admin	12,560	12,560	-	12,560	6,081	
8122 College Work Study - Wages	310,735	-	310,735	310,735	113,361	
8123 College Work Study - Job Devel.	27,575	27,575	-	27,575	27,795	
8124 College Work Study - Comm. Service	20,328	-	20,328	20,328	8,256	
8131 Adult Education	54,813	-	54,813	54,813	1,541	
8136 Foster Care	101,639	-	109,275	109,275	-	
8140 Transitional Assistance to Needy Families (TANF)	33,669	-	33,669	33,669	-	
8151 Supplemental Educational Opportunity Grants (SEOG) - Admin.	13,117	13,117	-	13,117	5,569	
8152 Pell Grant - Admin.	40,000	40,000	-	40,000	-	
8160 Veterans' Attendance Allowance	12,166	-	12,166	12,166	16,607	
8170 Perkins	777,886	-	858,218	858,218	-	
8174 VTEA - Tech Prep.	42,483	-	46,228	46,228	-	
8194 Small Business Development	226,496	-	424,194	424,194	124,025	
8199 Other Federal Revenue	481,259	-	641,881	641,881	126,465	
8100 TOTAL FEDERAL REVENUE	2,154,726	93,252	2,511,507	2,604,759	441,259	17%
8612 State General Apportionment	37,643,677	37,643,677	-	37,643,677	28,277,804	
8613 Full Time Faculty Hiring	461,204	461,204	-	461,204	350,515	
8614 Part-Time Faculty Compensation	249,360	249,360	-	249,360	190,987	
8615 Enrollment Fee Admin.	128,800	128,800	-	128,800	97,888	
8619 Prior Year Corrections	3,588	3,588	-	3,588	430,561	
8620 Student Equity and Achievement	4,506,693	-	6,934,254	6,934,254	6,042,833	
8621 CalWorks	379,350	-	380,229	380,229	274,613	
8622 Extended Opportunity Programs and Services (EOPS)	1,347,540	-	1,391,528	1,391,528	1,057,561	
8623 Cooperative Agency Resources and Education (CARE)	301,685	-	1,089,185	1,089,185	856,192	
8624 Disabled Student Services and Programs (DSPS)	750,634	-	750,634	750,634	570,481	
8626 Telecommunications	5,267,000	-	19,432,963	19,432,963	19,218,285	
8627 Student Financial Aid Admin.	496,009	-	437,763	437,763	341,570	
8629 Scheduled Maintenance and Instructional Equipment	126,339	-	126,339	126,339	96,018	
8630 Education Protection Account	8,951,401	8,951,401	-	8,951,401	7,683,304	
8631 Transitional Assistance to Needy Families (TANF)	33,669	-	33,669	33,669	32,628	
8633 Funds for Student Success - MESA (Math, Engineering, Science)	54,164	-	91,026	91,026	-	
8634 Classified Professional Development	82,225	-	82,225	82,225	82,225	
8635 Equal Employment Opportunity (EEO)	45,000	-	66,445	66,445	71,445	
8636 Foster Care Grant	187,769	-	201,876	201,876	142,704	
8638 Technology Center	45,981,607	-	28,362,181	28,362,181	11,831,102	
8640 Veterans Resource Center	69,229	-	120,759	120,759	108,002	
8642 CA College Promise	924,182	-	924,182	924,182	924,182	
8643 Student Success Completion	1,021,216	-	2,039,216	2,039,216	1,969,472	
8644 Financial Aid Technology	48,531	-	277,130	277,130	216,952	
8653 AB86	2,077,938	-	2,367,065	2,367,065	1,905,022	
8654 College Homeless Pilot	-	-	700,000	700,000	532,000	
8657 Economic Development	618,436	-	1,448,378	1,448,378	1,050,560	
8658 Strong Workforce Program	13,761,879	-	56,573,544	56,573,544	49,989,372	
8659 Other Categorical Programs	-	-	7,700	7,700	5,449	
8671 Homeowners' Exemptions Taxes	211,849	211,849	-	211,849	105,601	
8672 Timber Yield Tax	46,829	46,829	-	46,829	10,674	
8681 State Lottery Proceeds	2,118,132	1,962,441	155,691	2,118,132	1,763,945	
8683 Mandated Costs	308,660	308,660	-	308,660	308,660	
8690 Guided Pathways	500,186	-	500,186	500,186	888,189	
8692 STRS On Behalf	1,806,711	1,605,759	200,952	1,806,711	-	
8693 Innovation Award	500,000	-	1,126,952	1,126,952	1,126,952	
8699 Other State Revenue	647,046	-	1,008,509	1,008,509	719,954	
8600 TOTAL STATE REVENUE	131,658,538	51,573,568	126,830,581	178,404,149	139,273,702	78%

8811 Secured Taxes	15,205,025	15,205,025	-	15,205,025	8,363,013	
8812 Supplemental Roll Taxes	190,436	190,436	-	190,436	149,013	
8813 Unsecured Taxes	859,864	859,864	-	859,864	958,076	
8816 Prior Year Taxes	23,804	23,804	-	23,804	11,789	
8817 Educational Revenue Augmentaion Fund (ERAF)	(2,544,265)	(2,544,265)	-	(2,544,265)	(1,150,261)	
8818 Redevelopment - Local	1,664,422	1,664,422	-	1,664,422	1,130,798	
8819 Redevelopment - Residual	-	-	-	-	-	
8829 Gifts and Contributions	4,000	-	4,000	4,000	2,502	
8831 Contract Instructional Services	48,894	-	48,894	48,894	-	
8839 Contract Education	2,124,538	-	3,496,815	3,496,815	1,833,267	
8840 Sales and commissions	47,500	47,500	-	47,500	33,266	
8842 Sale of Equipment and Supplies	52,500	-	55,000	55,000	56,966	
8859 Other Rentals and Leases	28,202	13,000	15,202	28,202	17,169	
8861 Interest	1,200,000	1,200,000	-	1,200,000	557,800	
8872 Community Service Classes	99,378	-	99,378	99,378	58,612	
8874 Enrollment Fees	3,213,596	3,213,596	-	3,213,596	3,210,057	
8876 Health Service Fees	523,975	-	536,975	536,975	510,914	
8877 Material Fees	220,000	230,823	-	230,823	238,541	
8879 Student Records/ID Card	63,859	63,859	-	63,859	18,121	
8880 Non-Resident Student Fees	1,484,048	1,484,048	-	1,484,048	1,527,762	
8881 Transportation Fees	1,334,281	-	1,334,281	1,334,281	1,165,693	
8882 Audit Fees	2,000	2,000	-	2,000	2,040	
8885 Other Student Fees & Charges	10,000	10,000	-	10,000	210	
8886 Technology Access Fee	435,000	435,000	-	435,000	417,655	
8888 Library Charges	10,000	-	10,000	10,000	1,714	
8893 Prior Year Outlawed Warrants	28,000	28,000	-	28,000	36,834	
8894 Workers Comp. Reimbursements	28,000	28,000	-	28,000	28,173	
8896 Safety Credits	20,000	-	70,351	70,351	6,126	
8897 Parking Meters & Fines	20,000	20,000	-	20,000	2,707	
8899 Other Local Revenue	926,694	50,000	1,234,485	1,284,485	1,359,880	
8800 TOTAL LOCAL REVENUE	27,323,751	22,225,112	6,905,381	29,130,493	20,548,437	71%
8980 Incoming Transfers	2,584,000	2,200,000	384,000	2,584,000	1,005,323	
8000 TOTAL REVENUE	163,721,015	76,091,932	136,631,469	212,723,401	161,268,721	76%
TOTAL REVENUE AND						
BEGINNING BALANCE	\$188,194,908			\$237,197,294		

Apportionment Summary:

Includes General Apportionment, Education Protection Account, Property taxes, and 98% Enrollment Fees

65,402,366

65,402,366

65,402,366

EXPENSES

1100 Instruction, Regular	15,337,678	14,530,720	1,038,558	15,569,278	12,444,551	
1200 Non-instruction, Regular	8,018,073	5,877,016	2,125,980	8,002,996	6,050,966	
1300 Instruction, Non-regular	7,915,731	7,839,547	124,324	7,963,871	5,926,360	
1400 Non-instruction, Non-regular	963,781	687,616	894,803	1,582,419	1,424,736	
1000 TOTAL ACADEMIC SALARIES	32,235,263	28,934,899	4,183,665	33,118,564	25,846,613	78%
2100 Non-instruction, Regular	23,102,504	13,114,457	11,072,061	24,186,518	16,454,260	
2200 Instructional Aids, Regular	1,510,863	1,243,446	321,807	1,565,253	1,043,070	
2300 Non-instruction, Non-regular	1,443,761	694,203	1,430,694	2,124,897	1,913,407	
2400 Instructional Aids, Non-regular	433,556	376,539	529,600	906,139	707,282	
2000 TOTAL CLASSIFIED SALARIES	26,490,684	15,428,645	13,354,162	28,782,807	20,118,019	70%
3100 STRS (State Teachers Retirement)	7,324,994	6,558,403	910,850	7,469,253	3,213,999	
3200 PERS (Public Employees Retirement)	4,907,309	2,917,457	2,309,090	5,226,547	3,576,853	
3300 OASDI (Old Age, Survivors & Disability)	2,418,867	1,567,506	980,345	2,547,851	1,880,341	
3400 Health, Dental, & Life Insurance	13,210,886	10,065,168	3,445,272	13,510,440	7,367,460	
3450 Retiree Benefits Normal Cost	1,067,155	762,297	343,287	1,105,584	720,502	
3500 State Unemployment Insurance	115,665	87,931	37,582	125,513	87,435	
3600 Workers' Compensation Insurance	678,678	516,623	189,702	706,325	500,344	
3700 Alternate Retirement Plan	-	187	5,815	6,002	9,869	
3900 Income Protection Insurance	282,795	205,873	86,969	292,842	341,569	
3000 TOTAL EMPLOYEE BENEFITS	30,006,349	22,681,445	8,308,912	30,990,357	17,698,372	57%
4200 Duplicating Supplies	70,778	56,371	70,720	127,091	46,429	
4300 Supplies, Instructional	802,930	593,690	573,556	1,167,246	428,454	
4500 Supplies, Non-instructional	1,477,029	975,222	1,044,348	2,019,570	828,444	
4000 TOTAL SUPPLIES	2,350,737	1,625,283	1,688,624	3,313,907	1,303,327	39%
5100 Personal Services & Consultants	43,347,393	918,446	64,352,888	65,271,334	26,928,489	
5200 Travel, Conference & Mileage	750,207	581,614	1,712,188	2,293,802	1,023,106	
5300 Dues & Memberships	102,264	132,921	472,535	605,456	334,539	
5400 Insurance	891,335	868,667	22,668	891,335	759,914	
5500 Utilities & Housekeeping Services	770,898	720,629	15,828	736,457	456,189	
5600 Rents, Leases & Repairs	2,511,974	2,587,966	2,398,005	4,985,971	3,442,228	
5700 Legal, Election & Audit	225,079	221,934	18,937	240,871	92,526	
5800 Other Services & Expenses	19,981,390	(329,520)	30,588,871	30,259,351	6,282,184	
5000 OTHER OPERATING EXPENSES	68,580,540	5,702,657	99,581,920	105,284,577	39,319,175	37%
TOTAL 1000-5000	159,663,573	74,372,929	127,117,283	201,490,212	104,285,506	52%
6100 Site Improvements	30,231	18,131	6,655	24,786	7,123	
6200 Buildings	36,667	59,161	91,285	150,446	59,119	
6300 Library Books	213,789	198,657	980	199,637	107,137	
6400 Equipment	744,032	830,039	2,538,181	3,368,220	649,115	
6500 Lease Purchase Agreements	99,375	99,375	-	99,375	45,683	
6600 Capitalized Equipment	34,823	21,035	791,236	812,271	122,428	
6000 TOTAL CAPITAL EXPENSES	1,158,917	1,226,398	3,428,337	4,654,735	990,605	21%
1000 - 6000 TOTAL EXPENDITURES	160,822,490	75,599,327	130,545,620	206,144,947	105,276,111	51%
7100 Debt Retirement	963,323	963,323	-	963,323	535,542	
7300 Interfund Transfers	1,030,015	909,676	126,339	1,036,015	477,886	
7400 Other Transfers	-	-	2,186,272	2,186,272	1,641,511	
7500 Student Financial Aid	1,957,152	24,348	3,130,238	3,154,586	3,061,192	
7600 Other Payments to Students	445,990	93,213	643,000	736,213	322,338	
7000 TOTAL OTHER OUTGO	4,396,480	1,990,560	6,085,849	8,076,409	6,038,469	75%

TOTAL EXPENDITURES	165,218,970	77,589,887	136,631,469	214,221,356	111,314,580	52%
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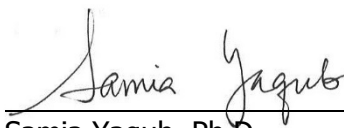
Reserves:

9710 Reserve for Contingencies	8,260,948	10,711,068
9721 Reserve for Glenn County Center	2,000,000	2,000,000
9728 Reserve for Budget Planning	12,714,990	10,264,870
Total Reserves	22,975,938	22,975,938

TOTAL EXPENDITURES AND ENDING BALANCE	188,194,908	237,197,294
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**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Donation of District Personal Property: Miscellaneous Electronic Equipment	Item No: 20-8000 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance/Contracts	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  _____ Samia Yaqub, Ph.D. Superintendent/President

Background

The Butte-Glenn Community College District is owner of the electronic equipment listed on Exhibit A attached to this item. The District has determined that the electronic equipment listed is no longer required for District purposes and is unsatisfactory and not suitable for District use due to a change in technology.

Under California Education Code Section 81452 (c), if the board, by a unanimous vote of those members present, finds that the property is of insufficient value to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the board, or it may be disposed of in the local public dump on order of any employee of the district empowered for that purpose by the board.

Status

The District’s Facilities Planning & Management Department, in collaboration with Information Technology Systems Department, determined the electronic equipment listed on Exhibit A is of insufficient value to defray the costs of arranging a sale, and the donation to the Computers for Classrooms to be in accordance with District’s Board Policy 6550 and held in the District’s best interests. The Computers for Classrooms has agreed to accept this property.

Recommendation

It is recommended that the Board of Trustees find that the surplus property described as electronic equipment listed on Exhibit A attached to this item, is of insufficient value to defray the costs of arranging a sale.

It is further recommended that the Board of Trustees authorize the surplus property described as electronic equipment listed on Exhibit A be donated to the Computers for Classrooms as a donation of the District’s personal property.

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

Butte College Asset No. / Product Serial/Model No.	Item Description	Item Status
516434	VISUAL PRESENTER	DONATE
516431	VISUAL PRESENTER	DONATE
516435	VISUAL PRESENTER	DONATE
516421	VISUAL PRESENTER	DONATE
516423	VISUAL PRESENTER	DONATE
516428	VISUAL PRESENTER	DONATE
516439	VISUAL PRESENTER	DONATE
516430	VISUAL PRESENTER	DONATE
516440	VISUAL PRESENTER	DONATE
516438	VISUAL PRESENTER	DONATE
516436	VISUAL PRESENTER	DONATE
516432	VISUAL PRESENTER	DONATE
516422	VISUAL PRESENTER	DONATE
528194	COMPUTER TOWER	DONATE
528173	COMPUTER TOWER	DONATE
528096	COMPUTER TOWER	DONATE
525507	COMPUTER TOWER	DONATE
525406	COMPUTER TOWER	DONATE
528222	COMPUTER TOWER	DONATE
525112	COMPUTER TOWER	DONATE
526952	COMPUTER TOWER	DONATE
525404	COMPUTER TOWER	DONATE
522504	COMPUTER TOWER	DONATE
528124	COMPUTER TOWER	DONATE
528239	COMPUTER TOWER	DONATE
522209	COMPUTER TOWER	DONATE
524697	COMPUTER TOWER	DONATE
522506	COMPUTER TOWER	DONATE
522419	COMPUTER TOWER	DONATE
528093	COMPUTER TOWER	DONATE
527300	COMPUTER TOWER	DONATE
528322	COMPUTER TOWER	DONATE
526856	COMPUTER TOWER	DONATE
524806	COMPUTER TOWER	DONATE
527254	COMPUTER TOWER	DONATE
512512	COMPUTER TOWER	DONATE
525479	MONITOR	DONATE
525372	MONITOR	DONATE
524095	MONITOR	DONATE
525442	MONITOR	DONATE
514506	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

513866	MONITOR	DONATE
525439	MONITOR	DONATE
525569	MONITOR	DONATE
524788	MONITOR	DONATE
522613	MONITOR	DONATE
513876	MONITOR	DONATE
513859	MONITOR	DONATE
522540	MONITOR	DONATE
521033	MONITOR	DONATE
513711	MONITOR	DONATE
521625	MONITOR	DONATE
526597	MONITOR	DONATE
528692	MONITOR	DONATE
525567	MONITOR	DONATE
529603	MONITOR	DONATE
521015	MONITOR	DONATE
522592	MONITOR	DONATE
525383	MONITOR	DONATE
522489	MONITOR	DONATE
522595	MONITOR	DONATE
525443	MONITOR	DONATE
522614	MONITOR	DONATE
525532	MONITOR	DONATE
513896	MONITOR	DONATE
521037	MONITOR	DONATE
521040	MONITOR	DONATE
513965	MONITOR	DONATE
521036	MONITOR	DONATE
524026	MONITOR	DONATE
513163	MONITOR	DONATE
521294	MONITOR	DONATE
FCB45L2694	SERVER	DONATE
523030	DVD PLAYER	DONATE
525321	PRINTER	DONATE
528823	TABLET COMPUTER	DONATE
527410	NOTEBOOK COMPUTER	DONATE
524959	NOTEBOOK COMPUTER	DONATE
521894	NOTEBOOK COMPUTER	DONATE
528301	NOTEBOOK COMPUTER	DONATE
528029	NOTEBOOK COMPUTER	DONATE
521642	NOTEBOOK COMPUTER	DONATE
522109	NOTEBOOK COMPUTER	DONATE
523063	NOTEBOOK COMPUTER	DONATE
522111	NOTEBOOK COMPUTER	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

528303	NOTEBOOK COMPUTER	DONATE
531071	NOTEBOOK COMPUTER	DONATE
528782	NOTEBOOK COMPUTER	DONATE
528785	NOTEBOOK COMPUTER	DONATE
524960	NOTEBOOK COMPUTER	DONATE
528368	NOTEBOOK COMPUTER	DONATE
CNF5032756	NOTEBOOK COMPUTER	DONATE
512651	PRINTER	DONATE
527973	SWITCH	DONATE
AZPH842R0004	PROJECTOR	DONATE
AZPH841R0431	PROJECTOR	DONATE
330430142	CARD READER	DONATE
520168	CARD READER	DONATE
522173	CARD READER	DONATE
527047	CARD READER	DONATE
522160	PROJECTOR	DONATE
514426	SCANNER	DONATE
FZ6V073504	SCANNER	DONATE
524927	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525291	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525280	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525289	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525279	UNINTERRUPTIBLE POWER SUPPLY	DONATE
524077	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525281	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525285	UNINTERRUPTIBLE POWER SUPPLY	DONATE
525282	UNINTERRUPTIBLE POWER SUPPLY	DONATE
QS1012151984	UNINTERRUPTIBLE POWER SUPPLY	DONATE
QS1012151981	UNINTERRUPTIBLE POWER SUPPLY	DONATE
QS1012151980	UNINTERRUPTIBLE POWER SUPPLY	DONATE
QS1012151985	UNINTERRUPTIBLE POWER SUPPLY	DONATE
521604	SERVER	DONATE
524144	SERVER	DONATE
521378	SERVER	DONATE
525082	MONITOR	DONATE
525072	MONITOR	DONATE
525076	MONITOR	DONATE
525069	MONITOR	DONATE
525068	MONITOR	DONATE
525087	MONITOR	DONATE
525088	MONITOR	DONATE
525078	MONITOR	DONATE
525071	MONITOR	DONATE
525079	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

525083	MONITOR	DONATE
525084	MONITOR	DONATE
525086	MONITOR	DONATE
525085	MONITOR	DONATE
525090	MONITOR	DONATE
525089	MONITOR	DONATE
525067	MONITOR	DONATE
525073	MONITOR	DONATE
525070	MONITOR	DONATE
525091	MONITOR	DONATE
525092	MONITOR	DONATE
525097	MONITOR	DONATE
525093	MONITOR	DONATE
525080	MONITOR	DONATE
525074	MONITOR	DONATE
525075	MONITOR	DONATE
525077	MONITOR	DONATE
525081	MONITOR	DONATE
525094	MONITOR	DONATE
525095	MONITOR	DONATE
533592	MONITOR	DONATE
513861	MONITOR	DONATE
513849	MONITOR	DONATE
513723	MONITOR	DONATE
513706	MONITOR	DONATE
525065	COMPUTER TOWER	DONATE
525038	COMPUTER TOWER	DONATE
525030	COMPUTER TOWER	DONATE
525043	COMPUTER TOWER	DONATE
525063	COMPUTER TOWER	DONATE
525036	COMPUTER TOWER	DONATE
525056	COMPUTER TOWER	DONATE
525053	COMPUTER TOWER	DONATE
525040	COMPUTER TOWER	DONATE
525033	COMPUTER TOWER	DONATE
525054	COMPUTER TOWER	DONATE
525050	COMPUTER TOWER	DONATE
525058	COMPUTER TOWER	DONATE
525049	COMPUTER TOWER	DONATE
525035	COMPUTER TOWER	DONATE
525032	COMPUTER TOWER	DONATE
528347	COMPUTER TOWER	DONATE
525044	COMPUTER TOWER	DONATE
525045	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

525060	COMPUTER TOWER	DONATE
525062	COMPUTER TOWER	DONATE
525031	COMPUTER TOWER	DONATE
525057	COMPUTER TOWER	DONATE
525055	COMPUTER TOWER	DONATE
525059	COMPUTER TOWER	DONATE
525061	COMPUTER TOWER	DONATE
525034	COMPUTER TOWER	DONATE
525037	COMPUTER TOWER	DONATE
525064	COMPUTER TOWER	DONATE
525047	COMPUTER TOWER	DONATE
525042	COMPUTER TOWER	DONATE
525739	COMPUTER TOWER	DONATE
525048	COMPUTER TOWER	DONATE
525052	COMPUTER TOWER	DONATE
525046	COMPUTER TOWER	DONATE
525378	MONITOR	DONATE
525391	MONITOR	DONATE
525384	MONITOR	DONATE
524589	MONITOR	DONATE
525483	MONITOR	DONATE
525389	MONITOR	DONATE
524575	MONITOR	DONATE
524574	MONITOR	DONATE
524576	MONITOR	DONATE
524573	MONITOR	DONATE
524590	MONITOR	DONATE
524561	MONITOR	DONATE
524572	MONITOR	DONATE
524570	MONITOR	DONATE
524581	MONITOR	DONATE
524580	MONITOR	DONATE
524583	MONITOR	DONATE
524585	MONITOR	DONATE
524557	MONITOR	DONATE
524579	MONITOR	DONATE
524566	MONITOR	DONATE
524564	MONITOR	DONATE
524560	MONITOR	DONATE
524569	MONITOR	DONATE
524558	MONITOR	DONATE
524568	MONITOR	DONATE
524571	MONITOR	DONATE
524562	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

524577	MONITOR	DONATE
524591	MONITOR	DONATE
524582	MONITOR	DONATE
524588	MONITOR	DONATE
524563	MONITOR	DONATE
525342	MONITOR	DONATE
525370	MONITOR	DONATE
525350	MONITOR	DONATE
520977	MONITOR	DONATE
520779	MONITOR	DONATE
CN0T940171618588AE3S	MONITOR	DONATE
521010	MONITOR	DONATE
520991	MONITOR	DONATE
520972	MONITOR	DONATE
521068	MONITOR	DONATE
520996	MONITOR	DONATE
521079	MONITOR	DONATE
520936	MONITOR	DONATE
520994	MONITOR	DONATE
520913	MONITOR	DONATE
520940	MONITOR	DONATE
520938	MONITOR	DONATE
520989	MONITOR	DONATE
520943	MONITOR	DONATE
520945	MONITOR	DONATE
520932	MONITOR	DONATE
520979	MONITOR	DONATE
520983	MONITOR	DONATE
521007	MONITOR	DONATE
520982	MONITOR	DONATE
521069	MONITOR	DONATE
520950	MONITOR	DONATE
520976	MONITOR	DONATE
521061	MONITOR	DONATE
520993	MONITOR	DONATE
520973	MONITOR	DONATE
520924	MONITOR	DONATE
513600	MONITOR	DONATE
520935	MONITOR	DONATE
521091	MONITOR	DONATE
520917	MONITOR	DONATE
520948	MONITOR	DONATE
521065	MONITOR	DONATE
520931	MONITOR	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

520920	MONITOR	DONATE
521064	MONITOR	DONATE
521004	MONITOR	DONATE
520918	MONITOR	DONATE
520984	MONITOR	DONATE
520906	MONITOR	DONATE
520910	MONITOR	DONATE
520947	MONITOR	DONATE
520909	MONITOR	DONATE
520933	MONITOR	DONATE
520916	MONITOR	DONATE
521084	MONITOR	DONATE
521080	MONITOR	DONATE
520930	MONITOR	DONATE
521005	MONITOR	DONATE
520980	MONITOR	DONATE
520919	MONITOR	DONATE
520925	MONITOR	DONATE
520985	MONITOR	DONATE
520992	MONITOR	DONATE
520904	MONITOR	DONATE
520951	MONITOR	DONATE
520939	MONITOR	DONATE
520927	MONITOR	DONATE
520990	MONITOR	DONATE
520912	MONITOR	DONATE
520915	MONITOR	DONATE
520928	MONITOR	DONATE
520949	MONITOR	DONATE
520937	MONITOR	DONATE
520978	MONITOR	DONATE
521001	MONITOR	DONATE
520934	MONITOR	DONATE
520946	MONITOR	DONATE
528424	COMPUTER TOWER	DONATE
528411	COMPUTER TOWER	DONATE
528405	COMPUTER TOWER	DONATE
528433	COMPUTER TOWER	DONATE
528412	COMPUTER TOWER	DONATE
528344	COMPUTER TOWER	DONATE
528406	COMPUTER TOWER	DONATE
528413	COMPUTER TOWER	DONATE
528409	COMPUTER TOWER	DONATE
528404	COMPUTER TOWER	DONATE

EXHIBIT A

Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
 BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
 ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

528402	COMPUTER TOWER	DONATE
528419	COMPUTER TOWER	DONATE
528407	COMPUTER TOWER	DONATE
528418	COMPUTER TOWER	DONATE
528401	COMPUTER TOWER	DONATE
528337	COMPUTER TOWER	DONATE
528356	COMPUTER TOWER	DONATE
528341	COMPUTER TOWER	DONATE
528348	COMPUTER TOWER	DONATE
528364	COMPUTER TOWER	DONATE
528342	COMPUTER TOWER	DONATE
528363	COMPUTER TOWER	DONATE
528345	COMPUTER TOWER	DONATE
528362	COMPUTER TOWER	DONATE
528354	COMPUTER TOWER	DONATE
528351	COMPUTER TOWER	DONATE
528360	COMPUTER TOWER	DONATE
528359	COMPUTER TOWER	DONATE
528361	COMPUTER TOWER	DONATE
528349	COMPUTER TOWER	DONATE
528355	COMPUTER TOWER	DONATE
528340	COMPUTER TOWER	DONATE
528343	COMPUTER TOWER	DONATE
528338	COMPUTER TOWER	DONATE
528335	COMPUTER TOWER	DONATE
528358	COMPUTER TOWER	DONATE
528336	COMPUTER TOWER	DONATE
528357	COMPUTER TOWER	DONATE
528429	COMPUTER TOWER	DONATE
528403	COMPUTER TOWER	DONATE
528416	COMPUTER TOWER	DONATE
528415	COMPUTER TOWER	DONATE
528410	COMPUTER TOWER	DONATE
528420	COMPUTER TOWER	DONATE
528441	COMPUTER TOWER	DONATE
528443	COMPUTER TOWER	DONATE
528436	COMPUTER TOWER	DONATE
528442	COMPUTER TOWER	DONATE
528440	COMPUTER TOWER	DONATE
528438	COMPUTER TOWER	DONATE
528435	COMPUTER TOWER	DONATE
528421	COMPUTER TOWER	DONATE
528432	COMPUTER TOWER	DONATE
528437	COMPUTER TOWER	DONATE

EXHIBIT A

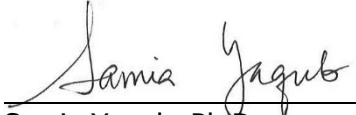
Board Meeting Date: June 24, 2020

DISPOSAL OF DISTRICT PROPERTY: ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIALS
BETWEEN FEBRUARY 04, 2004 TO MAY 20, 2015
ITEM STATUS OPTIONS: DONATE, SELL, SURPLUS, SCRAP/SALVAGE/OTHER

528430	COMPUTER TOWER	DONATE
528422	COMPUTER TOWER	DONATE
528399	COMPUTER TOWER	DONATE
528431	COMPUTER TOWER	DONATE
528439	COMPUTER TOWER	DONATE
528414	COMPUTER TOWER	DONATE
528400	COMPUTER TOWER	DONATE
528427	COMPUTER TOWER	DONATE
528408	COMPUTER TOWER	DONATE
528426	COMPUTER TOWER	DONATE
528428	COMPUTER TOWER	DONATE
528417	COMPUTER TOWER	DONATE
528434	COMPUTER TOWER	DONATE
528423	COMPUTER TOWER	DONATE
528346	COMPUTER TOWER	DONATE
525051	COMPUTER TOWER	DONATE

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Reappointment of Measure J Citizens' Bond Oversight Committee Members	Item No: 20-8001 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In compliance with Proposition 39, the Board of Trustees appointed an independent Measure J Citizens' Bond Oversight Committee on March 22, 2017 to inform the public concerning the District's expenditure of revenues received from the sale of Measure J bonds authorized by voters in the November 8, 2016 general election. The Citizens' Bond Oversight Committee shall consist of at least seven members each to serve for a term of two years without compensation and for no more than two consecutive terms. The Citizens' Bond Oversight Committee shall be comprised as follows: (1) One member shall be active in a business organization representing the business community located within the district; (2) One member shall be active in a senior citizens' organization; (3) One member shall be active in a bona fide taxpayers' organization; (4) One member shall be a student who is both currently enrolled in the district and active in a community college group, such as student government; (5) One member shall be active in the support and organization of a community college such as a member of an advisory council or foundation; and (6) Two members shall be at-large community members.

Status

Ms. Trish Dunlap has served as the Representative from the Butte College Foundation on the Measure J Citizens' Bond Oversight Committee, however, her term on the Butte College Foundation has expired. The Butte College Foundation Board has appointed Mr. Tom Lando as the new representative to the Measure J Citizens' Bond Oversight Committee. In order to maintain compliance with the statutory requirements for committee membership, the Board must appoint new members or reappoint current members to a 2-year term. The proposed appointees meet the statutory requirements for membership.

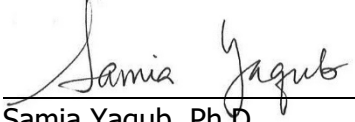
Recommendation

It is recommended the Board of Trustees reappoint the following persons to serve a 2- year term on the Measure J Citizens' Bond Oversight Committee commencing July 1, 2020– June 30, 2022:

- Business/Community Representatives***
- Trish Dunlap**, Member at Large
- College Advisory Council or Foundation Representative***
- Tom Lando**, Butte College Foundation

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval of Faculty Using Accumulated Load Bank	Item No: 20-8002 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

All unit members, both teaching and student development, regardless of regular work duties, may bank classes they teach. Banked leaves will not constitute a break in service and are given for the purpose of taking banked time from job responsibilities with full pay and fringe benefits to engage in endeavors of personal importance, including but not limited to professional improvement.

Status

The Leave, Tenure and Professional Advancement (LTPA) Committee along with the CIO and the Superintendent/President reviewed and approved the Application for Use of Accumulated Banked Time.

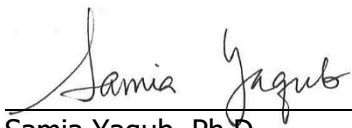
Recommendation

It is recommended that the Applications for Use of Accumulated Banked Time be approved for:

<u>Instructor</u>	<u>Discipline</u>	<u>Term Used</u>	<u>Load Used</u>
Hartman, LaRee	Accounting	Spring 2021	13.33
Hensley, Arah	Nursing	Fall 2020	5.56
McIntyre, Karen	Counseling	Spring 2021	50.00
Trolinger, John Boyd	Computer Science	Spring 2021	40.02

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval and/or Ratification of Personnel Actions	Item No: 20-8003 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Institutional Advancement Development Officer – Desiree Gonzalez
 Full-time, 40 hours per week, 12 months per year
 Salary: MSC - 14
 Effective: July 1, 2020

Academic*

2. Employment of Full-Time, Temporary, Non-Tenure Track, Cosmetology Instructor – Felicia Flores
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: 5/1/20 – 5/29/20
3. Employment of Full-Time, Tenure Track, Cosmetology Instructor – Felicia Flores
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2020
4. Employment of Full-Time, Tenure Track, Music Instructor – Ryan Heimlich
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2020
5. Employment of Full-Time, Tenure Track, Nursing Instructor – Kimberly Wheeler
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: August 1, 2020
6. Employment of Full-Time, Tenure Track, EOPS Counselor – Doua Thao, Mayra Vargas-Rivera
 Status: Probationary
 Salary: Placement on the Academic Salary Schedule as determined by education and experience
 Effective: July 1, 2020

7. Employment of Temporary Academic Employees (Instructors and Student Development)
Part-Time Faculty recommended for employment effective Summer Session 2020
(See Attachment A)

Classified Employees*

8. Employment of Transportation Mechanic II (FPM) – Kim Hong
Full-time, 40 hours per week, 12 months per year
Salary: CSEA - 27
Effective: July 1, 2020
9. Employment of Instructional Aide (CAS) – Robert Metzger, Sobia Khan
Part-time, 20 hours per week, 12 months per year
Salary: CSEA - 17
Effective: August 17, 2020

Retirements/Resignations

10. Retirement, Administrative Assistant to the Dean – Janet Palermo
Effective: June 3, 2020
Resignation, Systems Administrator – Jesse Lawson
Effective: May 25, 2020
Resignation, Retention Specialist – Doua Thao
Effective: July 1, 2020
Retirement, Vice President Student Services – Al Renville
Effective (revised): December 31, 2020
Retirement, Administrative Assistant, Vice President for Student Services – Tami Vanskike
Effective (revised): December 31, 2020

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

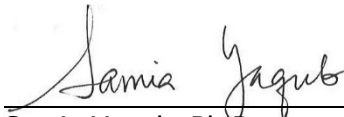
ATTACHMENT "A"

Anderson, Heidi	Frank, Lanae	Metroka, Wesley
Anderson, Tiffani	Frank, Scott	Miko, Katalin
Appel, Rolfe	Franssen, Scott	Minton, Douglas
Arteaga, Rachel	Frazer, Cristin	Montgomery, Mark
Bailey, Leonard	Fry, Chuck	Moore, Ty
Bantum, Camilla	Funk, Herbert	Morales, Lisa
Bartine, Kevin	Garcia, Cinda	Mortimer, Brandon
Bearden, Stacy	Garcia, Timothy	Muelrath, Lani
Beck, Corinne	Gee, Travis	Murphy, Michael
Blachley, John	Gilmette, Edward	Neufeld, Megan
Bokavich, Casey	Gonzalez, Eduardo	Newton, Tyler
Bond, Joseph	Grimes, Ruth	O'Malley, Mike
Boothe, Todd	Gurlides, Despina	O'Quin, Sharon
Bootman, Scott	Gust, Karen	Oelrichs, Amy
Bordoli, Guy	Haasl, David	Ortiz, Antoinette
Boyd, Steve	Hall, Steven	Parrott, James
Brindley, Peter	Hames, John	Pearson, Sally
Brown, Robert	Hannah, Michael	Peloso, Dominick
Buckhout, Robert	Hard, Keith	Peperkamp, Maximus
Burks, Stacey	Harrington, Steven	Perez, Jenna
Buzan, Melinda	Harrison, Stephen	Pershing, Jeffrey
Calkins, Matthew	Hasek, Bruce	Person, Johnny
Candelaria, Kelly	Hays, Jonathan	Peter, Eric
Carey, Margaret	Heston, Koby	Peterson, Sue
Carlisle, Donald	Hope, Martha	Piazza, Jason
Carlson, Devon	Hughes, Gary	Pilakowski, Michael
Carrillo, John	Ikemoto, Jennifer	Ping, Jean
Chavez, Mark	Jackson, Jessica	Porter, Ford
Christopher, Madeline	Johal, Rajdeep	Portillo, Matthew
Connell, Sarah	Keating, Michael	Poster, Jamie
Cowell, Jean	Kelleher, John	Reese, Norman
Cripps, Janessa	Kelso, John	Reinhardt, Dennis
Daly, Jennifer	Kidd, Carey	Richardson, Robert
Daniell, Dana	King, Cedric	Robson, Devin
Davis, David	King, Daniel	Ross, Stephen
Davis, Michelle	Kious, Randi	Sandberg, Ross
Davison, Bryce	Kongkeoviman, Bounpon	Sanders, Allen
Delarocha, Dana	Kutil, Devin	Sanfilippo, Dominic
Demaggio, Julie	Laczko, Kaitlyn	Sanz, Valerie
Drake, Thomas	Lara, Anthony	Schoelkopf, John
Duitsman, Stan	Lara, Jose	Schwyzzer, Cedric
Dunne, Anne	Llamas, Samuel	Scott, Michelle
Durfee, Peter	MacKenzie, Scott	Sederquist, Janessa
Ellis, Amanda	Maletic, Stephen	Seghieri, Richard
Ensslin, Teresa	Marshall, Bryan	Shahid, Maria
Evaro, Heidi	Marshall, Sheri	Smith, Eva
Fedrizzi, Victor	Martin, Doug	Smith, Kenneth
Fellers, Ryan	Martin, John	Smith, Olav
Ferrin, Josiah	Mattingly, Michael	Spencer, Errin
Ferro, Sam	Maxey, Justin	Spencer, Ivy
	Meneley, Chris	Spirk, Stefan
		St. Cin, Denise

Stevens, Belinda
Stoots, Chris
Strahan, Lori
Sylvia, Kathryn
Teagarden, Katherine
Thomas, Michael
Townsley, Wesley
Wadsworth, Mark
Walker, Chadwick
Watson, Ryan
Welton, David
Westwood, Lisa
White, Jennifer
Wicks, Michael
Wilkins, Valinda
Winzenz, Thaddaeus
Wolfe, Matthew
Xiong, Moua
York, Kevin

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval of Contracts	Item No: 20-8004 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  _____ Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District’s Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$95,200.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

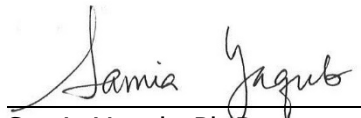
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
1/1/21	12/31/21	Humboldt State University Sponsored Programs Foundation	Subaward Agreement for Small Business Development Center Project	\$202,000.00	Restricted General	Small Business Development Center	Guleff
4/1/20	3/31/21	Humboldt State University Sponsored Programs Foundation	Subaward Agreement for SBA CARES Project	\$97,514.00	Restricted General	Small Business Development Center	Guleff
7/1/20	6/30/21	Work Training Center, Inc.	Instructional Services Agreement to provide instruction and assessment in Special Education courses	(\$182,760.00)	Restricted General	Special Programs	Guleff
7/1/20	6/30/21	North Valley Community Foundation	Facilities Use Agreement to provide facilities to conduct Special Education courses	(\$236,772.00)	Restricted General	Special Programs	Guleff
7/1/19	12/31/21	Los Rios Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$4,073,208.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Sierra Joint Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$1,011,300.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Feather River Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$322,669.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Lake Tahoe Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$271,287.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Lassen Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$298,852.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Mendocino Lake Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$560,427.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	College of the Redwoods	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$743,413.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Shasta Tehama Trinity Community College District	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$1,215,982.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	College of the Siskiyous	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$446,845.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Yuba College	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$602,173.00)	Restricted General	Strong Workforce Program	Guleff
7/1/19	12/31/21	Woodland Community College	Allocation Agreement Strong Workforce Program North Far North Regional Consortium <i>Revised since Board Approval 4/22/20</i>	(\$401,450.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	6/30/21	Palomar College	Subaward Agreement to provide for CCCConfer system-wide audio and internet-based conferencing services for CCC faculty and staff and annual Online Teaching Conference	(\$3,750,000.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Foundation for California Community Colleges	Subcontract Agreement to provide services in public relations, marketing, and communications as required by Grant Agreements	(\$549,925.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/23	California Department of Water Resources	Provide Equipment Safety Training Services on an as-needed basis to DWR Sutter Maintenance Yard	\$300,000.00	Restricted General	Contract Education	Guleff

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval to Purchase a Modular Building from Global Modular Incorporated utilizing the Loomis Union School District Bid No. 2018-03	Item No: 20-8005 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District’s Facilities Planning and Management Department requires one modular building to provide facilities for the Roadrunner Hub Basic Needs Resource Center for the provision of basic needs for students. On March 25, 2020, the Board of Trustees approved the purchase of one modular building for a quoted cost of \$106,548.00 for this project. The staff managing the Roadrunner Hub Basic Needs Resource Center project redefined the program requirements and it has been determined that a larger modular building is required.

Funding will be allocated from the Emergency Assistance to Institutions of Higher Education Grant Program Grant.

Public Contract Code Section 20652 authorizes community college districts to contract for the lease or purchase of data-processing equipment, materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district through contracts let by other public agencies (commonly referred to as “piggy-backing” contracts), without advertising for bids if the District’s board has determined it to be in the best interests of the district.

Status

District staff recommends use of the awarded contract by the Loomis Union School District as a source to purchase one modular building from Global Modular Incorporated in the amount not to exceed \$198,608.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this Loomis Union School District contract best meets the needs of the District.


Recommendation

It is recommended that the Board of Trustees approve the purchase of the required modular building from Global Modular Incorporated, utilizing the Loomis Union School District Bid Number 2018-03, per the terms of the contract, in the amount not to exceed \$198,608.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of a modular building from Global Modular Incorporated in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval to Enter into a Contract with CareerAmerica, LLC dba Ocelot utilizing Foundation for California Community Colleges (FCCC) Master Services Agreement	Item No: 20-8006 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District’s Financial Aid Office requires GetAnswers, GetSAP, and Student Services Chatbot for Enrollment Management.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contract on behalf of one or more community college districts. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of an awarded Master Services Agreement by the FCCC to CareerAmerica, LLC dba Ocelot as a source to purchase GetAnswers, GetSAP, and Student Services Chatbot for the term of July 1, 2020 through June 30, 2023, in the amount not to exceed \$103,500.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this FCCC contract best meets the needs of the District.

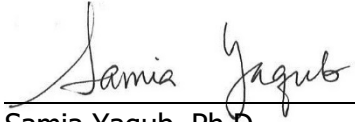
Recommendation

It is recommended that the Board of Trustees approve the authorize the District to enter into a contract with from CareerAmerica, LLC dba Ocelot for the required products and services utilizing the Foundation for California Community Colleges Master Services Agreement Number 00003389, per the terms of the contract, for the term of July 1, 2020 through June 30,2023, in the amount not to exceed \$103,500.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to contracting for products and services from CareerAmerica, LLC dba Ocelot in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval to Purchase Information Technology Services from Experis US, Inc., utilizing CMAS Contract Number 3-17-70-3027B for 2020-2021	Item No: 20-8007 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community Colleges Technology Center requires information technology services to provide specialized technical and engineering expertise for a variety of projects. Funding will be allocated from the Chancellor's Office, California Community Colleges Grant Agreements for Shared Infrastructure Project, Data Services Project and Core Applications Project, and 2017-18 TTIP Apportionment carryover and 2020-21 TTIP Apportionment.

Public Contract Code Sections 10298 and 10299 provide that the Director of General Services (DGS) may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power for goods, information technology goods and services, and authorizes state and local agencies to contract with suppliers awarded those contracts without further competitive bidding.

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable and competitive. The use of CMAS is optional and available to state and local government agencies.

Status

District staff recommends use of the DGS awarded CMAS Contract Number 3-17-70-3027B, as a source to purchase the required information technology services from Experis US, Inc., as needed during the term July 1, 2020 through June 30, 2021, in the amount not to exceed \$8,643,055.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS contract best meets the needs of the District.

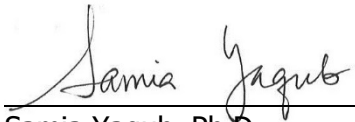
Recommendation

It is recommended that the Board of Trustees approve the purchase of the required information technology services from Experis US, Inc., utilizing CMAS Contract Number 3-17-70-3027B, per the terms of the contract, for the term of July 1, 2020 through June 30, 2021, in the amount not to exceed \$8,643,055.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology services from Experis US, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval to Purchase Information Technology Services from Rainforest QA, Inc., utilizing CMAS Contract Number 3-18-70-3509A	Item No: 20-8008 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community Colleges Technology Center requires information technology services to provide software quality assurance services for development of new software systems and features for a variety of projects. Funding will be allocated from the Chancellor’s Office Grant Agreements for Shared Infrastructure Project, Data Services Project, and Core Applications Project.

Public Contract Code Sections 10298 and 10299 provides that the Director of General Services (DGS) may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state’s buying power for goods, information technology goods and services, and authorizes state and local agencies to contract with suppliers awarded those contracts without further competitive bidding.

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable and competitive. The use of CMAS is optional and available to state and local government agencies.

Status

District staff recommends use of the DGS awarded CMAS Contract Number 3-18-70-3509A, as a source to purchase the required information technology goods and services from Rainforest QA, Inc., as needed during the term November 3, 2020 through November 2, 2021, in the amount not to exceed \$500,000.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS contract best meets the needs of the District.

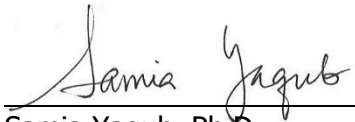
Recommendation

It is recommended that the Board of Trustees approve the purchase of the required information technology services from Rainforest QA, Inc., utilizing CMAS Contract Number 3-18-70-3509A, per the terms of the contract, for the term of November 3, 2020 through November 2, 2021, in the amount not to exceed \$500,000.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology goods and services from Rainforest QA, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Approval to Purchase Information Technology Services from Veridion Security, Inc., utilizing CMAS Contract Number 3-18-70-3410B for 2020-2021	Item No: 20-8009 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community Colleges Technology Center requires information technology services to provide security consultants for a variety of projects. Funding will be allocated from the Chancellor's Office, California Community Colleges Grant Agreement for Shared Infrastructure Project.

Public Contract Code Sections 10298 and 10299 provide that the Director of General Services (DGS) may establish contracts, master agreements, multiple award schedules, cooperative agreements, including agreements with entities outside the state, and other types of agreements that leverage the state's buying power for goods, information technology goods and services, and authorizes state and local agencies to contract with suppliers awarded those contracts without further competitive bidding.

The California Multiple Award Schedules (CMAS) offers a wide variety of commodities, non-IT services, and information technology products and services at prices that have been assessed to be fair, reasonable and competitive. The use of CMAS is optional and available to state and local government agencies.

Status

District staff recommends use of the DGS awarded CMAS Contract Number 3-18-70-3410B, as a source to purchase the required information technology services from Veridion Security, Inc., as needed during the term July 1, 2020 through June 30, 2021, in the amount not to exceed \$1,112,800.00. District staff has reviewed available leveraged purchasing agreements and other formal purchasing options and found that this CMAS contract best meets the needs of the District.

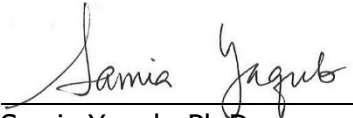
Recommendation

It is recommended that the Board of Trustees approve the purchase of the required information technology services from Veridion Security, Inc., utilizing CMAS Contract Number 3-18-70-3410B, per the terms of the contract, for the term of July 1, 2020 through June 30, 2021, in the amount not to exceed \$1,112,800.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of information technology services from Veridion Security, Inc. in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Adoption of Resolution No. 791 Approval to Contract with California Department of Education for the California State Preschool Program 2020-21	Item No: 20-8010 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In November 2019, the District’s Child Development Center submitted a Continued Funding Application to the California Department of Education (CDE) to provide childcare and development services under the California State Preschool Program (CSPP). The state-funded program provides both part-day and full-day services that provides a core class curriculum that is developmentally, culturally, and linguistically appropriate for the children served. The program also provides meals and snacks to children, parent education, referrals to health and social services for families, and staff development opportunities to employees. The program is administered through local educational agencies, colleges, community-action agencies, and private nonprofit agencies.

Status

The District’s Child Development Center has been selected by the CDE for award of a Local Agreement for Child Development Services to perform services under the CSPP. District staff recommends entering into a contract with the CDE in the amount of \$212,995.00 to provide childcare and development services for the period of July 1, 2020 through June 30, 2021.

A Board resolution is required to establish authority to contract with the CDE.

Recommendation

It is recommended that the Board of Trustees adopt Resolution No. 791 approving the contract with California Department of Education in the amount of \$212,995.00 for the period July 1, 2020 through June 30, 2021, and authorizing District staff to execute the required contract documents and any future amendments to this contract prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

RESOLUTION NO. 791

APPROVAL OF CONTRACT WITH THE CALIFORNIA DEPARTMENT OF EDUCATION

WHEREAS, the Butte-Glenn Community College District wishes to enter into a contract with the California Department of Education (CDE), Contract Number CSPP-0041, in the amount of \$212,995.00, for the purpose of providing child care and development services under the California State Preschool Program (CSPP) for the period of July 1, 2020 through June 30, 2021;

WHEREAS, the Board of Trustees of the Butte-Glenn Community College District is permitted by California Education Code Section 81655 to delegate its power to contract;

NOW THEREFORE BE IT RESOLVED, that the Butte-Glenn Community College District Board of Trustees authorizes the District to enter into the above described contract with the California Department Education; and

BE IT FURTHER RESOLVED, that the Butte-Glenn Community College District Board of Trustees hereby designates Samia Yaqub and/or Andrew Suleski as its representatives to execute necessary contract documents, including any future amendments to the contract, for the above described contract prior to ratification by the Board at a subsequent meeting.

The foregoing resolution was introduced by Board Member _____ who moved its adoption, seconded by Board Member _____, and adopted on June 24, 2020, by the following roll call vote:

AYES:

NOES:

ABSENT:

SO ORDERED:

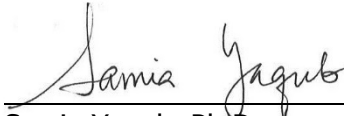
John Blacklock
President, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D., Secretary
Board of Trustees

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Adoption of the 2020-21 Tentative Budget, Gann Limit Worksheet, EPA Spending Determination Report and Notice of Public Hearing on the 2020-21 Budget	Item No: 20-8011 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Finance	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

State law requires that on or before the first day of July, the District adopt a Tentative Budget for the ensuing fiscal year. The Tentative Budget is developed in accordance with the Chancellor's Office budget calendar and the District's participatory governance process. The Tentative Budget is a continuation of the budget development process and incorporates revenue assumptions, college and program allocations and reductions, and expenditure estimates for all funding sources.

The essential purpose of the Tentative Budget is to establish spending authority for the District from July 1st until such time as a Final Budget is adopted by the Board of Trustees. Due to uncertainties associated with the 2020-21 state budget, both the revenue and expenditure budgets are likely to change. Changes to this budget will be reflected in the Final Budget which is expected to be presented in September for Board approval.

Status

The Tentative Budget for 2020-21 is attached for the Board's review and consideration. Members of the public may review the document in the Office of the Vice President for Administration.

The Tentative Budget outlines the District's budget strategy, process, and current recommendations. The Gann Limit has been calculated and the District continues to remain well below its appropriations limit. Proposition 30 requires the Board of Trustees annually approve the Education Protection Account (EPA) Spending Determination Report, therefore, it is included in the 2020-21 Tentative Budget.

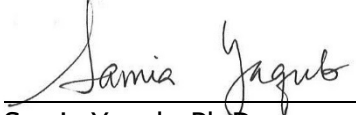
Recommendation

It is recommended that the Board of Trustees adopt the 2020-21 Tentative Budget, the 2020-21 Gann Limit Worksheet and the EPA Spending Determination Report.

It is also recommended that the Board of Trustees announce that the proposed 2020-21 Final Budget will be available for public inspection beginning September 11, 2020 at the Office of the Vice President for Administration; and a public hearing will be held at 1:00 p.m. at the Board meeting on September 16, 2020, to be followed by the adoption of the 2020-21 Final Budget.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Authorization to Submit Five-Year Construction Plan	Item No: 20-8012 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance/Facilities	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Annually the District submits its Five-Year Construction Plan to the Chancellor’s Office to provide a summary of current and proposed capital outlay projects. The Plan provides the Chancellor’s Office with a picture of the capital improvement needs and projects of the District, enabling the Chancellor’s Office to make informed decisions regarding project priorities for State funding. The criteria used by the Chancellor’s Office provide additional weighting to projects with a district contribution and to encourage districts to build to their capacity. Upon Board approval of the Plan, the information will be transcribed into a web-based format for submission to the Chancellor’s Office.

Status

This year the District will submit a Five-Year Construction Plan for the period 2022-2026. The following provides a summary of the information contained in the proposed 2022-2026 Five-Year Construction Plan.

- Approval for partial State funding for Technology Building Renovation. The total funds requested \$10,131,000. The State funds \$7,567,000 and District contribution \$2,564,000.
- Continue to seek partial State funding for the \$41.9M new Science Building.
- Submission of an Initial Project Proposal (IPP) for the Life Science Renovation. The scope of the project will move several student services programs including veterans, Title IX, safe place, cultural center and call center out of temporary portables and consolidate the programs into the renovated Life Science building. The guidelines from the California Community Colleges Chancellor’s Office dictates that each District is limited to one IPP submission per site.

Shown below are our District’s Capacity/Load Ratios, based on current state enrollment projections.

Fiscal Year	Lecture	Lab.	Office	Library	AV/TV
2021-2022	175%	134%	129%	132%	5%
2022-2023	166%	132%	127%	136%	5%
2023-2024	162%	129%	124%	134%	4%
2024-2025	177%	143%	127%	137%	27%
2025-2026	173%	139%	124%	136%	27%
2026-2027	171%	138%	122%	135%	27%
2027-2028	161%	131%	119%	134%	27%

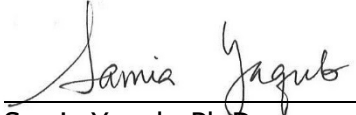
Note: 100% Capacity/Load Ratio means the District’s facilities are exactly built to capacity. A figure less than 100% means the District is under built and a figure greater than 100% means the District has excess capacity. Currently most of our cap/load ratios show we are overbuilt. This is mainly the result of a decrease in our enrollment and an increase in square footage.

Recommendation

It is recommended that the Board authorize Administration to submit the 2022-2026 Five-Year Construction Plan.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

Subject: Consider/Approve Employment Contract Extension for Superintendent/President	Item No: 20-8013 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

SB 1436 requires an oral summary of compensation to be approved for a local agency executive. A local agency executive includes persons who are outside of a union, are not classified employees, AND who meet anyone of the following:

1. The person is the chief executive officer, a deputy chief executive officer, or an assistant chief executive officer of the local agency,
2. The person is the head of a department of a local agency, or
3. The person's position within the local agency is held by an employment contract between the local agency and that person.

Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. This paragraph shall not affect the public's right under the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1) to inspect or copy records created or received in the process of developing the recommendation.

Status

The Board of Trustees and the Superintendent/President have reached agreement on the attached employment contract.

Recommendation

Following the oral statement, it is recommended that the Board of Trustees approve the amended employment contract for the Superintendent/President.

**AMENDED BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
AGREEMENT FOR SUPERINTENDENT / PRESIDENT EMPLOYMENT**

This amended agreement for administrative employment ("Agreement") is made between the Butte-Glenn Community College District ("District") and Dr. Samia Yaqub, Superintendent / President ("President").

RECITALS

- A. District desires to employ President and President hereby accepts employment on the terms and conditions in this Agreement.
- B. President represents that he /she possesses the minimum qualifications for the position as established by state law and District policy.
- C. President acknowledges that this position is a management position as an educational administrator in accordance with Education Code sections 72411 and 87002. President acknowledges that he / she serves at the pleasure of the Governing Board and that President does not possess a property interest in this position.

AGREEMENT

- 1. **Term.** The District hereby employs President for a term beginning July 1, 2020 and terminating on June 30, 2023, subject to the terms and conditions below.
- 2. **Duties.**
 - a. **General.** The President shall satisfactorily perform the duties of District President as prescribed by the laws of the State of California and the District's job description for President. The President shall use his / her best efforts and shall devote all time necessary to perform such duties. The President shall be the Chief Executive Officer of the District and the Secretary to the Board of Trustees ("Board"). President shall have primary responsibility for formulating and recommending policies to the Board, as well as execution of Board policies.
 - b. **Personnel Matters.** The President shall have primary responsibility in making recommendations to the Board regarding all personnel matters including employment, assignment, transfer and dismissal of employees.
 - c. **Administrative Functions.** The President, as the Chief Executive Officer, shall: (1) review all policies adopted by the Board and make appropriate recommendations to the Board; (2) periodically evaluate or

cause to be evaluated all District employees; (3) advise the Board of sources of funds that might be available to implement present or contemplated District programs; (4) endeavor to maintain and improve his / her professional competence by all available means, including subscription to and reading of appropriate periodicals and membership in appropriate professional associations; (5) establish and maintain positive community, staff and Board relations; (6) serve as liaison to the Board with respect to all matters of employer-employee relations and make recommendations to the Board concerning those matters; (7) recommend to the Board District goals and objectives; (8) unless unavoidably detained, attend all regular, special, and executive session meetings of the Board.

3. **Salary.** For the 2020-21 academic year, President's annual salary shall be \$256,661.20 plus a doctoral degree stipend of \$3,552.51 (amount provided to all other employees with a doctorate). This salary and stipend will be increased for 2020-21 and each year after that by the same cost-of-living (COLA) percentage received by District Employees. Upon favorable performance evaluation of the President, in its sole discretion the Board shall increase President's salary each fiscal year by an amount to be mutually determined. The Board reserves the right not to grant compensation increases if in its sole discretion the Board determines that fiscal conditions warrant no salary increase.
4. **Fringe Benefits.** President shall receive the same health and welfare benefits afforded to other academic management employees. These benefits shall not be considered vested and may be changed from time to time for both the President and other academic management employees. Currently, in addition to statutory benefits, the District provides health, dental, vision, group life, and long-term disability benefits to academic management employees.
- 4.5 **Post-Retirement Health Benefits.** In recognition of the fact that the President has already qualified for post-retirement health benefits due to her longevity, and in recognition of the President's service, for every complete academic year of active service that the President renders as President (beginning with the first year of service as President), the District shall pay for one year of health insurance premiums for the President and eligible dependents after the age of 65. The President may select from among then-available health insurance plans offered to qualified retirees and eligible dependents of the District. The District reserves the right to change the available health plans and coverage, and if District retiree plans limit coverage then the amount of the benefit shall be limited to that coverage available via the existing retiree health plans.
5. **Expense Reimbursement.** District shall reimburse President for actual and necessary expenses incurred within the course and scope of President's employment, so long as such expenses are consistent with this Agreement and District policy.
 - a. **Automobile.** President shall receive as compensation for the use of President's personal vehicle for District business the sum of \$5712 per fiscal

year, in lieu of mileage reimbursement. This allowance will be increased for 2020-21 and each year after that by the same cost-of-living (COLA) percentage received by District Employees (in Vice President's contract). President shall not utilize a vehicle, fuel, or repair services provided by the District unless an emergency or necessary exigency so requires.

- b. **Business Expense Allowance.** President may be reimbursed up to \$5,000 per fiscal year for actual and necessary expenses incurred on behalf of the District. This reimbursement is intended for professional memberships, subscriptions, and dues, as well as related matters. In addition, President shall have a District credit card for reimbursement for other District-related business expenses such as attendance, travel, and lodging related to professional conferences, as well as related matters involving travel and meals, to be used in accordance with District policy and within budget limits set by the District and the Board.

- 6. **Evaluation.** The President shall be evaluated at least annually by the Board in the manner and in accordance with the time lines established by Board Policy No. 2435 and any associated procedures. Any failure to complete these evaluation procedures, or to complete them in a timely manner, shall not extend this Agreement or have any other impact on this Agreement. The President's annual goals shall be provided to the President with the annual report on the President's performance.

7. **Holidays / Vacation / Sick Leave.**

- a. President shall be entitled to **twenty-four** (24) days of vacation per fiscal year, exclusive of paid holidays designated in Education Code sections 79020 / 79021 or any other holidays as specified by the District. After President has accumulated 50 unused vacation days, he /she shall not earn any additional vacation until he / she has used vacation days sufficient to reduce the number of accrued but unused vacation days below the cap. Vacation shall accrue in monthly installments of two (2) days per month.
- b. President shall be allocated twelve (12) days of sick leave annually which shall accrue at the rate of one (1) day per month, and shall accrue from year to year. Sick leave will be used in the same manner as provided for academic management employees.
- c. President shall be entitled to all other leaves as provided in Board Policy 7250 and related administrative procedures.
- d. In addition, as a one-time benefit, the President shall be entitled to one calendar month of paid sabbatical leave (a maximum of 22 work days), to be taken at the discretion of the President in consultation with the Board.

- 8. **Work Year.** President shall provide twelve (12) full and regular months of service to the District.

9. Termination.

- a. **Mutual Consent.** This Agreement may be terminated at any time by mutual written consent of the Board and the President.

- b. **Termination for Cause.** The Board may terminate the President for cause on any of the following grounds: (1) acts done in bad faith to the detriment of the District; (2) breach of this Agreement; (3) unsatisfactory performance; (4) refusal or failure to act in accordance with a specific provision of this Agreement or a lawful directive or order of the Board; (5) misconduct or dishonest behavior; (6) conviction of a crime involving dishonesty, breach of trust, physical or emotional harm to any person; or (7) for other conduct prejudicial to the District. The determination of cause shall be based on the Board's reasonable belief in the existence of good cause for termination. The existence of such cause shall constitute a material breach of this Agreement and shall extinguish all rights and duties of the parties under this Agreement. If cause exists, the Board shall meet with the President and shall submit a written statement of the grounds for termination and copies of written documents the District reasonably believes support the termination. If the President disputes these matters the President shall then be entitled to a conference before the Board in closed session. The President and the Board shall each have the right to be represented by counsel at their own expense. The President shall have a reasonable opportunity to respond to all matters raised in the charges and to submit any written documents the President believes are relevant to the charges. The conference with the Board shall not be an evidentiary hearing and neither party shall have the opportunity to call witnesses. If the Board, after considering all information presented, decides to terminate this Agreement, it shall provide the President with a written decision and notice of termination. The decision of the Board shall be final. The parties have acknowledged that President possesses no property interest in President's employment; this conference shall be deemed to provide President with more due process of law than is required by law. The conference with the Board shall be the President's exclusive right to any conference or hearing otherwise required by law. President waives any other rights that may be applicable to this termination for cause proceeding with the understanding that completion of this hearing exhausts the President's administrative remedies.

- c. **Termination without Cause.** The Board may, for any reason, without cause or a hearing, terminate this Agreement at any time upon written notice to the President. In consideration for the exercise of this right, the District shall pay to President, if President does not possess "retreat rights" to a faculty position, a sum equal to six (6) months salary. This liquidated damage payment shall be made during the month following President's termination, shall be subject to applicable payroll deductions, and shall be treated as compensation for tax

purposes. Payments made pursuant to this termination without cause provision shall be final settlement pay and shall not constitute creditable service or creditable compensation for CalSTRS or CalPERS retirement purposes; no employer or employee contributions shall be made. The parties agree that any damages to President that may result from the Board's early termination of this Agreement cannot be readily ascertained. The parties agree that payments made pursuant to this termination without cause provision, and possibly "retreat rights" to a faculty position, constitutes reasonable liquidated damages, fully compensates the President for all tort, contract and other damages of any nature whatsoever, whether in law or equity, and does not result in a penalty. The parties agree that this provision meets the requirements governing maximum cash settlements as set forth in Government Code section 53260 et seq.

d. Termination for Unlawful Fiscal Practices. Notwithstanding any other provision of this Agreement to the contrary, if the Board believes, and subsequently confirms through an independent audit, that President engaged in fraud, misappropriation of funds, or other illegal fiscal practices, then the Board may immediately terminate President solely upon written notice to President and President shall not be entitled to any compensation of any nature, whether as cash, salary payments, health benefits, or other non-cash settlement as set forth above. This provision is intended to implement the requirements of Government Code section 53260(b).

10. Resignation. If President intends to exercise retreat rights by resigning from the position and returning to a faculty position, President may resign from this position by providing at least sixty (60) days advance written notice to the Board of Trustees, prior to March 15th of this school year, unless the parties agree to a shorter notice period. If President does not intend to exercise retreat rights and intends to resign from District employment as an administrator and faculty member, President may resign from District employment at any time with at least sixty (60) days advance written notice to the Board of Trustees, unless the parties agree otherwise in writing to a shorter notice period.

11. Tax/Retirement/STRS/PERS Issues. The District shall not be liable for any state, federal, or employment tax consequences or retirement consequences as a result of this Agreement. President shall assume sole liability and responsibility for all state, federal employment, tax, and retirement consequences and shall defend, indemnify and hold harmless the District from all such consequences. President further declares that prior to signing this Agreement, President apprised himself / herself of relevant data and received independent advice and counsel regarding the state and federal tax consequences and the retirement consequences of this Agreement or any future amendments.

12. Board Approval. The effectiveness of this Agreement shall be contingent upon approval by the District's governing board as required by law.

13. District Rules and Regulations. This Agreement is intended by the parties to be the sole instrument governing the employment relationship between the parties unless a provision of law is specifically applicable to this Agreement or to the Board/President relationship. The District's policies, rules, and practices shall not be applicable to the President or affect the employment relationship unless specifically referenced in this Agreement or District policy.

14. Entire Agreement. This Agreement contains the entire agreement of the parties and supersedes all prior negotiations, understandings or agreements. Neither of the parties has relied upon any oral or written representation or written information given to the party by any representative of the other party not contained in this Agreement.

15. No Assignment. This is an agreement for personal services. The President may not assign or transfer any rights granted or obligations assumed under this Agreement.

16. Modification. This Agreement cannot be changed or supplemented orally. It may be modified or superseded only in a writing signed by both parties and authorized by Board action.

17. Severability. If one or more of the provisions of this Agreement are declared invalid or unenforceable by judicial, legislative or administrative authority of competent jurisdiction, then the parties agree that the invalidity or unenforceability of any of the provisions shall not in any way affect the validity or enforceability of any other provisions of this Agreement.

By: _____
John Blacklock
President, Board of Trustees

Dated:_____

ACCEPTANCE OF OFFER

I accept the above offer of employment and the terms and conditions thereof and will report for duty as directed above.

I understand that the District is relying upon information provided by me during the application process in extending this offer of employment. By signing below, I represent that I have not provided the District with any false information or made any material misrepresentation during the job application process. I agree that false, incomplete, or misleading statements or omissions made during the job application process constitute breach of this Agreement and are grounds for termination of this Agreement for cause.

I have not entered into a contract of employment with the Governing Board of another community college district or any other employer that will in any way conflict with the terms or this Agreement.

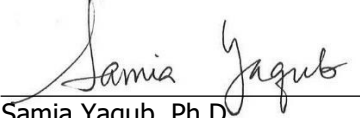
I understand that this contract will make null and void any other existing contract with the District as President.

Dated: _____

Dr. Samia Yaqub

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

June 24, 2020

<p>Subject: Adoption of Board of Trustee Election Resolutions: No. 792 – Order of Election No. 793 – Cost of Candidates’ Statements No. 794 – Procedure in Case of Tie Vote</p>	<p>Item No: 20-8014 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Administration</p>	<p>Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Samia Yaqub, Ph.D. Superintendent/President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

Action must be taken on Resolutions 792, 793, and 794 in order to meet deadlines required for the November 3, 2020, Governing Board Elections, which the Butte County Superintendent of Schools will consolidate with the Butte County general election.

Status

Terms of four trustees of the Butte-Glenn Community College District will expire in November 2020:

John Dahlmeier	Area 1 – Butte County (Oroville)
William McGinnis	Area 2 – Butte County (Chico)
Rick Krepelka	Area 3 – Butte County (Chico)
Gene Massa	Area 7 – Glenn County

Recommendation

It is recommended the Board adopt Resolution No. 792, Order of Election; Resolution No. 793, Cost of Candidates’ Statements; and Resolution No. 794, Procedure in Case of Tie Vote, as presented.

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

June 24, 2020

RESOLUTION NO. 792

**SPECIFICATIONS OF THE ELECTION ORDER
(Education Code Sections 5000, 5018, 5304, and 5322)**

Resolution Ordering Governing Board Member Election

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to section 5000 of the Education Code to fill offices of members of the governing board of the Butte-Glenn Community College District, of Butte and Glenn counties;

BE IT THEREFORE RESOLVED, that the County Superintendent of Schools for Butte County call the election as ORDERED and in accordance with designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 3, 2020.

The purpose of the election is to elect four members of the governing board to 4-year terms to fill seats in the following trustee areas:

- Area 1 – Butte County
- Area 2 – Butte County
- Area 3 – Butte County
- Area 7 – Glenn County

IT IS FURTHER ORDERED, that the clerk or secretary of the district shall deliver copies of this Resolution and Order to the Butte County Superintendent of Schools and the Butte County Office of Elections not less than 123 days prior to the date set for the election.

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the Butte-Glenn Community College District of Butte and Glenn counties, being the board authorized by law to make the designation therein contained, on June 24, 2020.

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

Julie Boss
Clerk, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D.
Secretary, Board of Trustees

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

June 24, 2020

RESOLUTION NO. 793

COST OF CANDIDATES' STATEMENTS

WHEREAS, pursuant to the California Elections Code Sections 13307 – 133307.5, each candidate for elective office may prepare a Candidate's Statement of Qualifications for inclusion in the voter's pamphlet;

BE IT THEREFORE RESOLVED, by the Governing Board of the Butte-Glenn Community College District that each candidate for a position on the Governing Board shall be required to pay his or her *pro rata* share of the cost of printing, handling, translating, and mailing of the candidate's statement filed pursuant to California Elections Code § 13307 - 133307.5, in accordance with said section for the General Election to be held on November 6, 2018.

PASSED AND ADOPTED by the Governing Board of the Butte-Glenn Community College District this 24th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

Julie Boss
Clerk, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D.
Secretary, Board of Trustees

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees**

June 24, 2020

RESOLUTION NO. 794

PROCEDURE IN CASE OF TIE VOTE AT GOVERNING BOARD ELECTION

WHEREAS, four members of the Governing Board of the Butte-Glenn Community College District are to be elected at the November 3, 2020 election; and

WHEREAS, Education Code Section 5304 provides that the Governing Board of a school district has the duty to resolve tie votes in governing board elections; and

WHEREAS, Education Code Section 5016 provides that the Governing Board may either call a runoff election or determine the winner or winners by lot;

BE IT THEREFORE RESOLVED, that, in the event a tie vote makes it impossible to determine which of two or more candidates has been elected to the Governing Board, the winner or winners shall be determined by lot.

PASSED AND ADOPTED by the Governing Board of the Butte-Glenn Community College District this 24th day of June 2020, by the following vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

Julie Boss
Clerk, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D.
Secretary, Board of Trustees