



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

NOTICE OF REGULAR MEETING

May 20, 2020 | 1:00 p.m.

Teleconference

Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.

This meeting is being conducted by teleconference
Meeting Link: <https://cccconfer.zoom.us/j/585525830>
iPhone one-tap: +12532158782,585525830#
Telephone Dial: +1 312 626 6799 (US Toll);
Meeting ID: 585 525 830

Notice: This meeting will be held in accordance with Executive Order N-25-20, N-29-20 and N-33-20 issued by California Governor Gavin Newsom on March 12, 17, and 19, 2020, the Ralph M. Brown Act, and the Federal American With Disabilities Act.

The teleconference is open to the public and any member of the public has an opportunity to address the Board of Trustees by emailing their comment to Shannon McCollum at mccollumsh@butte.edu **24 hours** before the start of the meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

Please submit the following information:

1. Name
2. Meeting Name and Date
3. Agenda Item Number
4. Comment (no more than 250 words)

Such comments will be read by District staff during the appropriate time during the meeting. Upon entry into the meeting; all computers and telephones except for the Board of Trustees, the Superintendent-President, and essential staff shall be muted.

AGENDA

Call to Order

Mr. John Blacklock, President
Mr. John Dahlmeier, Vice President
Ms. Julie Boss, Clerk
Mr. Michael Boeger
Mr. Rick Krepelka
Mr. Eugene Massa
Mr. William McGinnis
Mr. Jimmy Vega, Student Trustee

Pledge of Allegiance to the Flag

1. **Agenda Approval**
2. **Communications from the Public – Consent Agenda**

This time is set aside for comments on the Consent Agenda. The Board may undertake discussion only to provide clarification to the public or schedule a matter for a future meeting.

Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

3. **Approval of Consent Agenda**

Approval of Minutes April 22, 2020	Action	
Approval of Minutes May 12, 2020	Action	
Approval of Warrants	Action	20-7979
Ratification of Contracts	Action	20-7980
Approval of New Courses	Action	20-7981
Adoption of 2021-2022 Academic Calendar	Action	20-7982
Approval and/or Ratification of Personnel Actions	Action	20-7983
<u>Management</u>		
<i>Employment</i>		
<u>Academic Employees</u>		
<i>Employment and Assignment</i>		
<u>Classified Employees</u>		
<i>Temp Increase</i>		
<u>Temporary Employees</u>		
<i>Professional Expert</i>		

4. **Information-Reports**

Academic Senate President's Report
 Classified Senate President's Report
 Student Trustee Comments
 Superintendent/President's Report
 Board Comments

5. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Public comment must be submitted in advance, no later than 24 hours before the start of the meeting and must be no more than 250 words, via email to: mccollumsh@butte.edu.

6. **Contracts**

Approval of Contracts	Action	20-7984
Approval of Sole Source Procurement of California Research and Education Network (CalREN) Services and Award of Contract to CENIC	Action	20-7985
Contract Approval Request for Proposal Award for Independent Audit Services	Action	20-7986
Approval to Purchase Starfish Software from Hobsons, Inc. utilizing the Foundation for California Community Colleges Master Services Agreement No. 00003321	Action	20-7987
Approval of Sole Source Procurement of eTranscript Maintenance Services and Award of Contract to XAP Corporation	Action	20-7988
Approval of Contract Award for Bid Parking Lot 4 Reconstruction	Action	20-7989
Approval of Contract Award for Bid Service Road Repair	Action	20-7990

7. **Facilities Planning & Management**

Approval of Letter of Intent with Vista La Mesa, LLC for purchase of property in Orland, California, APN 040-310-013-000	Action	20-7991
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8. Human Resources

Approval of the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form, Fiscal Year 2019-2020	Action	20-7992
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9. Labor Negotiations

Approval of the 2020-2022 BCPOA Collective Bargaining Agreement	Action	20-7993
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10. Administration

Approval of Emeritus Recommendations, 2019-2020	Action	20-7994
Adoption of Resolution 790: In Support of Climate Change and Sustainability Goals	Action	20-7995

11. Future Dates

June 24, 2020	Special Meeting	Main Campus	9:00 a.m.
June 24, 2020	Regular Meeting	Main Campus	3:00 p.m.

12. Closed Session

The Board of Trustees of the Butte-Glenn Community College District will adjourn to closed session under authority of Government Code Section 54954.5 to conduct the following business:

Pursuant to Government Code section 54956.9(d)(2):

- a. CONFERENCE WITH LEGAL COUNSEL – THREATENED LITIGATION
Claim by: Donald Finkbiner

Pursuant to Government Code section 54957.6:

- b. CONFERENCE WITH LABOR NEGOTIATOR
Name of Agency Negotiator: Andrew Suleski
Name of organization representing employees: BCPOA

Pursuant to Government Code section 54957(b):

- c. EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- d. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent/President

Pursuant to Government Code section 54956.95:

- e. LIABILITY CLAIM – Update on claims filed against the District
Claimant: Joy Gollihar
Agency: Butte-Glenn Community College District

13. Adjournment

<p>For Information concerning this Agenda, please contact: Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484 Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.</p> <p>Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.</p>
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MINUTES OF REGULAR MEETING

April 22, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Wednesday, April 22, 2020, at 1:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Mr. John Dahlmeier, Vice President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)
Mr. Jimmy Vega, Student Trustee (via teleconference at 1:05pm)

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President (via teleconference)
Ms. Shannon McCollum, Executive Asst to the President and Board
Ms. Virginia Guleff, Vice President (via teleconference)
Mr. Allen Renville, Vice President (via teleconference)
Mr. Greg Stoup, Vice President (via teleconference)
Mr. Andy Suleski, Vice President (via teleconference)
Mr. Kenneth Bearden, Academic Senate President (via teleconference)
Mr. Peter Dahl, Classified Senate President (via teleconference)
Multiple staff present via teleconference

Guests None present

Board President Blacklock led the Pledge of Allegiance to the Flag

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Blacklock, Boeger, Boss, Dahlmeier, Krepelka, Massa, and McGinnis could hear the proceedings and the Trustees teleconferencing in.

1. **Agenda Approval**

It was moved by Trustee Massa, seconded by Trustee Dahlmeier, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Not present



2. **Personnel**

Dr. Yaqub discussed how important the process of tenure is for our faculty and how these faculty have been through a lot during their time at Butte.

It was moved by Trustee Massa, seconded by Trustee Boss, to grant tenure to the recommended fourth-year, third contract, probationary faculty members effective Fall 2020 as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

3. **Communications from the Public – Consent Agenda**

There were no public comments.

4. **Approval of Consent Agenda, Item 20-7971 to 20-7976**

It was moved by Trustee McGinnis, seconded by Trustee Massa, to approve the consent agenda.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

5. **Information Reports**

Academic Senate President's Report – Kenneth Bearden

Mr. Bearden stated Academic Senate had their first meeting after Spring Break and they continue to work on ongoing projects.

Classified Senate President's Report – Peter Dahl

Mr. Dahl state Classified Senate continues to meet regularly, but remotely and they are looking into expanding their meeting schedule into the summer.

Student Trustee Comment – Jimmy Vega

Mr. Vega stated Associate Students have multiple events to reach students and help them find the resources they need. They are actively working with students to make sure their needs are being met. Students are most interested in learning what the Fall semester will look like.

Superintendent/President's Report – Dr. Samia Yaqub

Dr. Yaqub stated Butte College is in the second month of remote work and remote instruction. Received the student survey results on how students are adjusting and working on getting them the resources they need. We have received multiple grants to help our students. Faculty are using innovative ways to make the most out of this difficult situation. Small Business Development Center has helped over 140 local businesses access \$9 Million in federal loans. A committee is looking into different option for Commencement since it is unlikely, we will be able to have face-to-face commencement in May. Today is the 50th Anniversary of the first Earth Day. Butte College was one of the first community colleges to build out our infrastructure with sustainability in mind –our wastewater treatment, our extensive solar arrays, our LEED-certified buildings. Sustainability and environmental protection are a big part of who we are. Dr. Yaqub will bring a climate change and sustainability resolution to the Board next month.



Board Comments

Trustee Boss stated the Foundation had an emergency meeting to address additional needs of our students. There are very strong scholarship applicants. Trustee Boeger is impressed with all the services being offered to our students. Trustee McGinnis asked about the budget. Dr. Yaqub stated she expected multiple revision from the State but she's expecting no new money. Trustee Dahlmeier thanked staff for their continued hard work. He's been attending webinars to keep updated on the changing environment. Board President Blacklock read a letter that was sent to the Campus Community after the Board meeting.

6. Communications from the Public – Items Not on the Agenda

There were no public comments.

7. Contracts

Approval of Contracts, Item 20-7977

It was moved by Trustee Boeger, seconded by Trustee Krepelka, to approve the contracts listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contracts and execute necessary contract documents.

Trustee Boeger asked if Butte was the fiscal agent. Dr. Yaqub responded in the affirmative and state Butte receives 1% indirect.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye

Approval to Purchase Portable Modular Buildings Utilizing Loomis Union School District Bid No. 2018-03, Item 20-7978

It was moved by Trustee Boeger, seconded by Trustee McGinnis, to approve the purchase of the required modular buildings from Global Modular Incorporated, utilizing the Loomis Union School District Bid Number 2018-03, per the terms of the contract, in the amount not to exceed \$526,191.35, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor and authorize District staff to execute the necessary contract documents related to the purchase of modular buildings from Global Modular Incorporated in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

Trustee McGinnis asked the portables would be placed. Dr. Yaqub stated these will be placed near the Emergency Vehicle Operations Course (EVOC) track.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

Student Trustee – Aye



Butte-Glenn Community College District
3536 Butte Campus Drive
Oroville, CA 95965

BOARD OF TRUSTEES

8. **Closed Session**

Board President Blacklock reported the following action was taken during Closed Session, in accordance with Government Code section 54957:

During closed session, the Board provided direction to Superintendent/President Yaqub and staff regarding agenda item 9A and 9C.

9. **Adjournment**

Board President Blacklock adjourned the meeting at 3:07 PM.



MINUTES OF SPECIAL MEETING

May 12, 2020

The Board of Trustees of the Butte-Glenn Community College District met on Tuesday, May 13, 2020 at 2:00 PM, via teleconference.

Board Members Present Mr. John Blacklock, President (via teleconference)
Mr. John Dahlmeier, Vice President (via teleconference)
Ms. Julie Boss, Clerk (via teleconference)
Mr. Michael Boeger (via teleconference)
Mr. Rick Krepelka (via teleconference)
Mr. Eugene Massa (via teleconference)
Mr. William McGinnis (via teleconference)

Board Member Absent None

Staff Members Present Dr. Samia Yaqub, Superintendent/President (via teleconference)
Ms. Shannon McCollum, Executive Asst to the President and Board
Mr. Andy Suleski, Vice President (via teleconference)

Guests Mr. Thomas Gauthier, Attorney at Law, Lozano Smith (via teleconference)

President Blacklock announced this meeting is being conducted pursuant to California Government Code Section 54953(b) concerning teleconferencing of meetings. Trustees Boss, Krepelka, Massa, and McGinnis participated in this meeting by speaker phone. Trustees Boss, Krepelka, Massa, and McGinnis could hear the proceedings and Trustees in the room could hear the Trustees teleconferencing in.

Board President Blacklock led the Pledge of Allegiance to the Flag

1. **Agenda Approval**

It was moved by Trustee Dahlmeier, seconded by Trustee Massa, to approve the agenda as presented.

Motion carried by the following roll call vote:

Ayes – Trustees Blacklock, Dahlmeier, Boss, Boeger, Krepelka, Massa, and McGinnis

Nos – none

Absent – none

2. **Communications from the Public – Closed Session**

There were no public comments.

Board President Blacklock abstained from participating in Closed Session due to his personal litigation with PG&E.

3. **Closed Session**

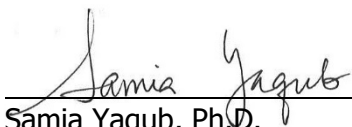
The Board met in Closed Session in accordance with Government Code section 54957. Vice President Dahlmeier stated there was nothing to report from Closed Session.

4. **Adjournment**

Board President Blacklock adjourned the meeting at 2:21 PM.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Warrants	Item No: 20-7979 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Finance	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

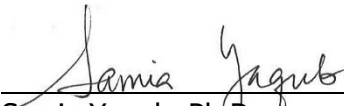
It is recommended that the Board of Trustees approve the vendor, payroll, and financial aid warrants for the period of April 6, 2020 to May 3, 2020.

Type of Warrant	Check/Voucher Sequence	Total
Vendor	656644 - 657451	\$ 8,824,976.91
Payroll	522957 - 523330	\$ 3,721,867.67
Financial Aid	318085 - 318518	\$ 338,981.13

Warrant registers are available for review in the Business Office.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Ratification of Contracts	Item No.: 20-7980 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts made pursuant to such delegation are not enforceable obligations until the Board ratifies them.

Status

The attached Contracts Ratification Report represents contracts entered into on behalf of the District during the month of April 2020. The Superintendent/President or Vice President for Administration has executed the necessary documents.

Recommendation

It is recommended that the Board of Trustees ratify the contracts presented on the attached Contracts Ratification Report.

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
April 2020**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
7/1/20	6/30/22	Feather River Tribal Health	Clinical Experience Agreement for Health Occupations Programs	\$0.00	Unrestricted General	Health Occupations	Guleff
4/27/20	6/30/22	Penn Valley Fire Protection District	Clinical Experience Agreement for Health Occupations Programs	\$0.00	Unrestricted General	Health Occupations	Guleff
11/1/18	10/31/21	Red Bluff Fire Department	Affiliation Agreement for Clinical Education Firefighter I Academy	\$0.00	Unrestricted General	Public Safety Education & Training	Guleff
12/6/19	12/6/19	Elizabeth Quivey	Bagpiping services for Law Enforcement Academy graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Guleff
12/13/19	12/13/19	Elizabeth Quivey	Bagpiping services for Firefighter Academy graduation	(\$150.00)	Unrestricted General	Public Safety Education & Training	Guleff
1/23/20	1/23/20	Devin Hough	Repair Cello	(\$190.00)	Foundation Agency Account	Music	Guleff
4/1/20	5/1/20	Mia Krakowski	Earth Bench maintenance	(\$1,000.00)	Fiduciary	Student Life	Renville
4/22/20	4/22/20	Ali Meders-Knight	Earth Day Video Webinar Presentation	(\$500.00)	Fiduciary	Student Life	Renville
3/31/20	6/30/21	Plexuss, Inc.	Raised Hands International Services to introduce District to potential international students	(\$30,000.00)	Unrestricted General	Recruitment & Outreach	Renville
4/14/20	6/30/24	MBS Direct, LLC	Addendum to Direct Services Agreement for Online Bookstore to include partnership review and changes in shipping promotions	\$0.00	Unrestricted General	Auxiliary Services	Suleski
4/23/20	5/20/20	M3 Transformations Inc.	Five advanced Zoom training sessions for caregivers	(\$5,000.00)	Restricted General	Foster Care Kinship Education	Renville
Activation	One Year from Activation	Laerdal Medical Corporation	vSim Online Learning Environment for Maternity, Pediatric, and Fundamentals COVID-19 3-month Licenses	(\$3,160.00)	Unrestricted General	Health Occupations	Guleff
Activation	One Year from Activation	Laerdal Medical Corporation	vSim Online Learning Environment for Maternity, Pediatric, and Fundamentals Licenses	(\$8,546.40)	Unrestricted General	Health Occupations	Guleff
3/30/20	3/30/23	Keenan & Associates	IMReady Consulting Services for District Emergency Operations Plan Development	(\$16,284.00)	Restricted General	Administration	Suleski
3/23/20	1/31/22	Scrip-Safe Security Products, Inc.	Amendment to MOA for diploma, printing, production, handling and a flat mailer adding Direct to Graduate mailing service	(\$3.30)/diploma	Unrestricted General	Student Services	Renville
4/6/20	6/30/20	Santa Clarita Community College District	Distance Education Captioning and Transcription Grant Funding Application & Agreement Form	\$7,524.00	Restricted General	Media Support	Stoup
4/9/20	12/31/20	Development Cubed Software, Inc.	Technology Services Provision Agreement for Virtual Commencement 2020	(\$4,457.00)	Unrestricted General	Student Services	Renville
3/30/20	Until Terminated	Credentials Solutions LCC	Service Agreement Addendum for online transcript ordering system services	Cost based on Pricing Fees charged to District	Unrestricted General	Admissions & Records	Renville
4/24/20	6/20/20	Yosemite Community College District Child Development Training Consortium	Amendment to Instructional Agreement adding 153 additional enrolled units	\$3,978.00	Restricted General	Education Child & Family Studies	Guleff
3/1/20	2/28/21	Ellucian	Custom Software Extended Maintenance Agreement for California State Grant Interface CESA	(\$2,000.00)	Restricted General	Financial Aid	Renville
4/20/20	6/30/22	Beyond 12 Education, Inc.	Assignment of Contract Notice and Agreement for General Services Agreement with GradGears	\$0.00	Restricted General	Institutional Advancement	Stoup
7/1/20	6/30/21	Instructure, Inc.	Institution Participation Agreement for Canvas Custom URL	(\$1,000.00)	Unrestricted General	Technology Mediated Instruction	Guleff

Butte-Glenn Community College District

CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
April 2020

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
3/12/20	7/1/21	Computerland	Quotation to purchase VMWare Renewal ACD BASIC SNS VSPHERE and VCTR SERVER	(\$8,570.00)	Unrestricted General	Information Technology	Stoup
3/12/20	7/1/21	VMware, Inc.	VMware End User License Agreement	\$0.00	Unrestricted General	Information Technology	Stoup
3/23/20	6/22/23	ePlus Technology, Inc.	ePlus Technology Quote and Terms and Conditions for Purchasing Products & Services for purchase of Veeam Backup & Replication Enterprise Basic Maintenance Renewal	(\$76,673.52)	Unrestricted General	Information Technology	Stoup
3/30/20	6/22/23	Veeam Software Group GMBH	End User License Agreement Veeam Backup & Replication Enterprise Basic Maintenance Renewal	\$0.00	Unrestricted General	Information Technology	Stoup
4/9/20	4/9/21	Quality Business Machines, LLC	Micros Point Of Sale Hardware & Software, and Professional Services	(\$12,946.88)	Unrestricted General	Auxiliary Services	Suleski
3/19/20	9/30/20	Everybody Healthy Body	Amendment to Contract for Healthy Initiatives project extending Term	\$0.00	Restricted General	Economic Workforce Development	Guleff
1/1/20	12/31/20	Humboldt State University Sponsored Programs Foundation	Subaward Agreement for Small Business Development Center	\$202,000.00	Restricted General	Small Business Development Center	Guleff
7/1/20	12/31/22	Davis Joint Union School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$827,606.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Folsom Cordova Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$199,664.00)	Restricted General	Strong Workforce Program	Guleff
12/19/19	12/31/21	Lake Tahoe Community College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Healthcare	(\$30,000.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/20	Lake Tahoe Community College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Professional Development	(\$10,000.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/20	Lake Tahoe Community College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Marketing	(\$20,000.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/21	Lake Tahoe Community College	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Marketing	(\$20,000.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Lassen Union High School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$138,489.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/20	Los Rios Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Marketing	(\$80,000.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/21	Los Rios Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Healthcare	(\$120,000.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Nevada Joint Union High School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$531,401.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Plumas Charter School	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$231,978.00)	Restricted General	Strong Workforce Program	Guleff
12/19/19	12/31/21	Sierra Joint Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Healthcare	(\$30,000.00)	Restricted General	Strong Workforce Program	Guleff

Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
April 2020**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
12/1/19	12/31/20	Sierra Joint Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Marketing	(\$20,000.00)	Restricted General	Strong Workforce Program	Guleff
12/1/19	12/31/21	Sierra Joint Community College District	Allocation Agreement for Strong Workforce Program North Far North Regional Consortium Projects In Common Marketing	(\$20,000.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Western Placer Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$215,877.00)	Restricted General	Strong Workforce Program	Guleff
7/1/20	12/31/22	Woodland Joint Unified School District	Grant Agreement for K-12 Strong Workforce Program North Far North Regional Consortium	(\$178,699.00)	Restricted General	Strong Workforce Program	Guleff
6/15/20	6/30/21	SHI International, Corp.	DataCore SANSymphony-V Annual Support Purchase Terms and Conditions	(\$3,666.34)	Restricted General	CCC Technology Center	Stoup
6/15/20	6/30/21	DataCore Software Corporation	DataCore SANSymphony-V Annual Support Software Support Terms and Conditions	\$0.00	Restricted General	CCC Technology Center	Stoup
4/9/20	4/9/25	Apereo Foundation	Apereo Foundation Corporate Contributor License Agreement for Open Source be used to build the PESC EDExchange network	(\$23,400.00)	Restricted General	CCC Technology Center	Stoup
TBD Project Start Date	12 weeks after Start Date	Armanino LLP	Vendor will assist with implementation of Sage Intacct accounting software	(\$18,882.00)	Restricted General	CCC Technology Center	Stoup
5/1/20	6/30/21	Sage Inacct, Inc.	Inacct Financial Management Software Subscription & Licenses Order and Terms of Service	(\$22,424.00)	Restricted General	CCC Technology Center	Stoup
7/1/20	6/30/21	Constant Contact, Inc.	Constant Contact Email Plus Marketing Software Terms and Conditions of Use	(\$2,295.00)	Restricted General	CCC Technology Center	Stoup
4/1/20	6/30/20	Sensus ApS	SensusAccess Subscription and Terms and Conditions	(\$18,000.00)	Restricted General	CCC Technology Center	Stoup
3/26/20	6/30/20	Chico Electric	STP Inverter Replacement	(\$24,516.00)	Capital	Facilities Planning & Management	Suleski
3/26/20	6/30/20	Chico Electric	FPM Inverter Replacement	(\$14,149.00)	Capital	Facilities Planning & Management	Suleski
4/2/20	4/2/20	Courtesy Automotive Center	Purchase of 2009 Ford F250 Truck	(\$9,500.00)	Capital	Facilities Planning & Management	Suleski
4/27/20	Installation Completion	Global Modular Incorporated	Statement of Work for Scenario Village 5 Classroom Modulares Purchase, Delivery & Installation	(\$399,002.00)	Measure J	Facilities Planning & Management	Suleski
4/27/20	Installation Completion	Global Modular Incorporated	Statement of Work for Scenario Village Modular Restroom Purchase, Delivery & Installation	(\$127,189.35)	Measure J	Facilities Planning & Management	Suleski
4/1/20	Installation Completion	Global Modular Incorporated	Statement of Work for Swing Space 7 Classroom Modulares Purchase, Delivery & Installation	(\$569,739.80)	Measure J	Facilities Planning & Management	Suleski
4/1/20	Installation Completion	Global Modular Incorporated	Statement of Work for Swing Space 1 Computer Lab Classroom Modular Purchase, Delivery & Installation	(\$121,561.38)	Measure J	Facilities Planning & Management	Suleski
4/1/20	Installation Completion	Global Modular Incorporated	Statement of Work for 1 Office Modular Purchase, Delivery & Installation to support Emergency Assistance Grant activities	(\$314,591.67)	Restricted General	Facilities Planning & Management	Suleski
3/17/20	4/30/20	McClelland Air Conditioning, Inc.	Demolish and replace AHU-2 supply and return duct in Campus Center	(\$37,437.00)	Measure J	Facilities Planning & Management	Suleski

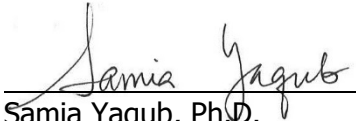
Butte-Glenn Community College District

**CONTRACTS RATIFICATION REPORT
Contracts Signed by the Superintendent/President or Vice President for Administration
April 2020**

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source (Fund)	Originated by: District Department	Approved by: District Administrator
4/1/20	5/30/20	McClelland Air Conditioning, Inc.	Demolish and replace AHU-3 supply duct in Campus Center	(\$58,461.00)	Measure J	Facilities Planning & Management	Suleski
4/16/20	6/30/20	NV5	Engineer Services Agreement for Technology Building Remodel Project	(\$10,302.00)	Measure J	Facilities Planning & Management	Suleski
4/2/20	4/2/20	Taj Auto Group	Purchase of 2008 Ford F250 Truck	(\$11,380.01)	Capital	Facilities Planning & Management	Suleski
4/1/20	10/31/20	Tig Tech, Inc.	Fabricate, coat and install ADA railings for stair and ramps at Technology Swing Space	(\$13,776.00)	Measure J	Facilities Planning & Management	Suleski
5/1/20	8/1/20	Tri Path Technology Group	Smart classroom upgrade project in Arts Building	(\$18,100.00)	Measure J	Facilities Planning & Management	Suleski
4/9/20	7/31/20	United Building Contractors, Inc.	Contract for labor and Materials for Demolition of Welding Building Project	(\$168,054.00)	Measure J	Facilities Planning & Management	Suleski
6/1/20	8/14/20	United Building Contractors, Inc.	Contract for Labor and Materials for Baseball Regrade Project	(\$159,580.00)	Measure J and Foundation Agency Account	Facilities Planning & Management	Suleski
3/15/20	11/1/20	Voltage Specialists	Conduct Five Year Sprinkler Inspections and provide reports & certification stickers	(\$11,050.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski
3/17/20	6/30/20	United Building Contractors, Inc.	Concrete work for Math Portables Project	(\$47,421.00)	Measure J	Facilities Planning & Management	Suleski
3/17/20	6/30/20	United Building Contractors, Inc.	Site work for Playfield Restroom Project	(\$59,230.00)	Scheduled Maintenance	Facilities Planning & Management	Suleski

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of New Courses	Item No: 20-7981 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Office of Instruction	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Virginia Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The courses described in the attached have been developed by the Agriculture, Child Development, Computer Science, Food and Nutrition, Music and Philosophy departments to further expand present curriculum.

AB 15 - Agricultural Communication and Sales: Agriculture is the number one industry in Butte County, employers in the agriculture industry need employees who are trained in effective communication and can share with stakeholders the value their firms provide to the market and community.

AGS 75 - Introduction to Agricultural Education: There is a shortage of secondary agriculture teachers in California. With nearly 80,000 agriculture students in the state, the demand for agriculture teachers will continue to rise.

CDF 331 - ECE Mentor Director and Teacher Seminar: This course brings off-campus early educators together to learn how to mentor/coach Butte College students placed in their classrooms.

CDF 388 - Environmental Rating Scales: This course supports the early childhood educators' workforce in gaining the needed knowledge under the State's *Quality Counts* initiative.

CSCI 18 - Ethical Hacking: Many industry professionals have requested continuing education in security; this course provides the training needed for advanced career preparation.

CSCI 24 - CompTIA Advanced Security Practitioner+: Industry professionals and students have expressed an interest in advanced security analyst courses and careers opportunities.

CSCI 40; CSCI 41; CSCI 42 - Cisco Networks Level 1, 2, 3: These courses replace the existing CCNA course due to updated industry Certification changes.

FN 12 - Introduction to Food Science: This course adds a foods lab component to our program; is transferable and meets the requirements set forth by the Council for Accreditation Education in Nutrition and Dietetics.

MUS 80; MUS 82; MUS 84; MUS 86 - Theory & Musicianship I, II, III, IV: These courses are required to maintain the Music AA-T.

MUS 88 - Applied Music: This course is required to maintain the Music AA-T.

PHIL 4 - Introduction to Ethics and the Good Life: This course is part of the Transfer Model Curriculum for Philosophy.

PHIL 10 - History of Ancient Philosophy: This course is part of the Transfer Model Curriculum for Philosophy.

Status

The appropriate instructional area on campus and the Curriculum Committee have approved the attached course.

Recommendation

It is recommended that the Board of Trustees approve the new course as described in the attached.

NEW COURSES

COMPUTER SCIENCE (CSCI)

AB 15 - Agricultural Communication and Sales

3 Unit(s)

Transfer Status: CSU

51 hours Lecture

The study of principles and practices of the selling process: selling strategies and approaches, why and how people buy, prospecting, territory management, and customer service. Self-management, communication, and interpersonal skills necessary in developing managerial abilities, leadership qualities, and facilitating teamwork within the agribusiness sector will be explored. Students will gain experience through role-play, formal sales presentations, and job shadowing. The course content is organized to give students an in-depth understanding of the factors and influences that affect the agri-business industry on a day-to-day basis. Application of these concepts and methods will be through hands-on projects developing solutions for agriculture business.

AGS 75 - Introduction to Agricultural Education

3 Unit(s)

Transfer Status: CSU

51 hours Lecture

This course is an overview of agricultural education in California. The principle components of agricultural education are evaluated, including classroom instruction, student leadership development, and student workplace preparation. Effective program development for a secondary agriculture education program will also be evaluated.

CDF 331 - ECE Mentor Director and Teacher Seminar

0 Unit(s)

Transfer Status: NT

8 - 16 hours Lecture

This course provides an opportunity for early childhood mentor directors and teachers to discuss current issues related to their role as supervisors of early childhood student teachers, plan in-service activities and provide professional support for one another. Since skills/proficiencies are enhanced by supervised repetition and practice, this course has unlimited repetitions for the purpose of meeting a legally mandated training requirement. Ungraded. Open Entry/Open Exit.

CDF 388 - Environmental Rating Scales

0 Unit(s)

Transfer Status: NT

25.5 hours Lecture

This course will increase the knowledge and skills for providers and teachers using Environmental Rating Scales. These rating scales are used by early childhood education programs to complete a self-study and assessment for quality environments. An emphasis will be placed on learning the criterion and applying fundamental course concepts. Ungraded.

CSCI 18 - Ethical Hacking

3 Unit(s)

Prerequisite(s): CSCI 17 or Security + Certification or department approval

Transfer Status: CSU

34 hours Lecture

51 hours Lab

Introduction to the principles and techniques associated with the cyber security red team penetration testing or ethical hacking. The course covers planning, scoping, reconnaissance, scanning, exploitation, post-exploitation, and result reporting documentation. The student discovers how system vulnerabilities can be exploited and how to implement and secure systems to avoid problems. This course prepares students for the globally recognized CompTIA PenTest+ Certification test.

CSCI 24 - CompTIA Advanced Security Practitioner+

3 Unit(s)

Prerequisite(s): CSCI 18 or department approval

Transfer Status: CSU

34 hours Lecture

51 hours Lab

In this course, the student will continue to develop and apply critical thinking and judgement in complex security environments. Topics includes enterprise security, risk management and incident response, research and analysis, integration of computing, communications and business disciplines as well as technical integration of enterprise components. This course prepares students for the globally recognized CompTIA CASP+ Certification test.

CSCI 40 - Cisco Networks Level 1**3 Unit(s)****Transfer Status:** CSU

34 hours Lecture

51 hours Lab

The first course in the globally recognized Cisco Certified Networking Associate (CCNA) curriculum introduces the architectures, models, protocols, and networking elements that connect users, devices, applications and data through the Internet and across modern computer networks - including IP addressing and Ethernet fundamentals. By the end of the course, students can build simple local area networks (LAN) that integrate IP addressing schemes, foundational network security, and perform basic configurations for routers and switches.

CSCI 41 - Cisco Networks Level 2**3 Unit(s)****Prerequisite(s):** CSCI 40**Transfer Status:** CSU

34 hours Lecture

51 hours Lab

The second course in the globally recognized Cisco Certified Networking Associate (CCNA) curriculum focuses on switching technologies and router operations that support small-to-medium business networks and includes wireless local area networks (WLAN) and security concepts. Students learn key switching and routing concepts. They can perform basic network configuration and troubleshooting, identify and mitigate LAN security threats, and configure and secure a basic WLAN.

CSCI 42 - Cisco Networks Level 3**3 Unit(s)****Prerequisite(s):** CSCI 41**Transfer Status:** CSU

34 hours Lecture

51 hours Lab

The third course in the globally recognized Cisco Certified Networking Associate (CCNA) curriculum describes the architectures and considerations related to designing, securing, operating, and troubleshooting enterprise networks. This course covers wide area network (WAN) technologies and quality of service (QoS) mechanisms used for secure remote access along with the introduction of software-defined networking, virtualization, and automation concepts that support the digitalization of networks. Students gain skills to configure and troubleshoot enterprise networks, and learn to identify and protect against cybersecurity threats. They are introduced to network management tools and learn key concepts of software-defined networking, including controller-based architectures and how application programming interfaces (APIs) enable network automation.

FN 12 - Introduction to Food Science**3 Unit(s)****Transfer Status:** CSU/UC

34 hours Lecture

51 hours Lab

Application of food science principles with emphasis on ingredient function and interaction, food preparation techniques, sensory evaluation standards, food safety and sanitation, and nutrient composition of food. This course is recommended for nutrition, dietetics, and food science majors.

MUS 80 - Theory & Musicianship I**4 Unit(s)****Transfer Status:** CSU/UC

51 hours Lecture

51 hours Lab

Through guided composition and analysis, this course incorporates and develops concepts including complete cadential formulae, phrase structure analysis, chord function theory, and four-part voice-leading principles. In addition, rhythmic, melodic, and harmonic materials are applied and developed through ear training, sight singing, analysis, and dictation. Activities in class may include performing exercises on piano and sight-singing rhythmic and melodic exercises.

MUS 82 - Theory & Musicianship II**4 Unit(s)****Prerequisite(s): MUS 80****Transfer Status: CSU/UC**

51 hours Lecture

51 hours Lab

This course incorporates and further develops the concepts from Theory & Musicianship I. Through guided composition and analysis, the course will include fundamental two voice contrapuntal principles and chromatic chord functions and voice-leading. In addition, rhythmic, melodic, and harmonic materials are applied and developed through ear training, sight singing, analysis, and dictation. Activities in class may include performing exercises on piano and sight-singing rhythmic and melodic exercises.

MUS 84 - Theory & Musicianship III**4 Unit(s)****Prerequisite(s): MUS 82****Transfer Status: CSU/UC**

51 hours Lecture

51 hours Lab

This course incorporates and further develops the concepts covered in Theory & Musicianship II. Through guided composition and analysis, the course will include more advanced chromatic chord functions and voice-leading. In addition rhythmic, melodic, and harmonic materials are applied and developed through ear training, sight singing, analysis, and dictation. Activities in class may include performing exercises on piano and sight-singing rhythmic and melodic exercises.

MUS 86 - Theory & Musicianship IV**4 Unit(s)****Prerequisite(s): MUS 84****Transfer Status: CSU/UC**

51 hours Lecture

51 hours Lab

This course incorporates and further develops concepts covered in Theory & Musicianship III. Through guided composition and analysis, the course will include late Romantic, Neo-Romantic, and Modernist harmonic and rhythmic structures and techniques. In addition, rhythmic, melodic, and harmonic materials are applied and developed through ear training, sight singing, analysis, and dictation. Activities in class may include performing exercises on piano and sight-singing rhythmic and melodic exercises.

MUS 88 - Applied Music**1 Unit(s)****Prerequisite(s): Audition Required****Co-requisite(s): MUS 60, MUS 70 or Other Ensemble****Transfer Status: CSU/UC**

34 hours Activity

This course consists of individualized study of the appropriate techniques and repertoire for the specific instrument or voice being studied through private instruction. The emphasis is on the progressive development of skills needed for solo performance. Achievement is evaluated through a juried performance. Since skills/proficiencies are enhanced by supervised repetition and practice, this course may be repeated three times.

PHIL 4 - Introduction to Ethics and the Good Life**3 Unit(s)****Transfer Status: CSU/UC**

51 hours Lecture

This course examines the concept of morality and values, representative ethical theories, and may include their applications to moral problems. A philosophical analysis of classical and contemporary ethical theory, definitions of morality and value, and an application of these theories to contemporary moral issues.

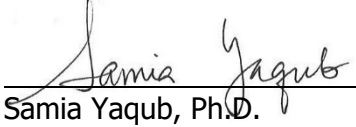
PHIL 10 - History of Ancient Philosophy**3 Unit(s)****Transfer Status: CSU**

51 hours Lecture

This course addresses ancient philosophy with emphasis on the development of Greek philosophy from the Pre-Socratics through Aristotle and may also include Hellenistic, Roman, medieval or non-western thinkers.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Adoption of 2021-2022 Academic Calendar	Item No: 20-7982 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Instruction	Action <input checked="" type="checkbox"/> Regular <input type="checkbox"/> Information <input type="checkbox"/> Consent <input checked="" type="checkbox"/>
Submitted By: Virginia L. Guleff Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Board of Trustees must adopt academic calendars. The BCEA contract states in Section 3.14 that the "District agrees to negotiate on the calendar with Association in order to allow Association input prior to presentation to the Board for final decision."

Status

The District has received input from BCEA, which concurs with the proposed 2021-2022 Academic Calendar. In addition, the Academic Senate, the Leadership Team, and the Deans and Directors have each reviewed and approved the proposed calendar. The start of Fall 2021 and Spring 2022 terms, and spring break align with Chico State.

Enclosed for the Board's information is a copy of the proposed 2021-2022 Academic Calendar.

Recommendation

It is recommended the Board of Trustees adopt the Academic Calendar for 2021-2022 as proposed.

ACADEMIC CALENDAR 2021-2022

June 2021

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUMMER SESSION (23 days)

July 2021

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FALL (81 days)

WINTER SESSION (16 days)
(Jan 3 - Jan 21)

SPRING (83 days)

Aug 2021

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FINALS WEEK

LEGAL/LOCAL HOLIDAYS (10 days)

Sept 2021

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

INSTRUCTIONAL BREAKS

NON-INSTRUCTIONAL SATURDAYS

Oct 2021

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

PROFESSIONAL DEVELOPMENT "FLEX" DAYS (11 days)

FACULTY INSTITUTE (2 days)

Nov 2021

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

THANKSGIVING EVE
(Classes that end 6pm or later do not meet)

Dec 2021

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
BUTTE COLLEGE**

(Administrative and Classified Staff will work all days except legal and local holidays and specified days of vacation.)

Jan 2022

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Feb 2022

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

Mar 2022

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Apr 2022

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022

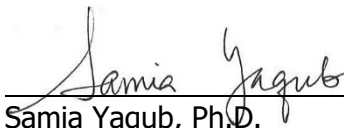
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval and/or Ratification of Personnel Actions	Item No: 20-7983 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> <input type="checkbox"/> Information Consent <input type="checkbox"/> <input checked="" type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Recommendation

It is recommended that the Board of Trustees approve and/or ratify the personnel actions as follows:

Management*

1. Employment of Information Security Officer (CCCTC) – Amir Khan
Full-time, 40 hours per week, 12 months per year
Salary: MSC - 22
Effective: June 1, 2020

Academic*

2. Assignment to create online curriculum for lecture portion of CNA program (25%) – Patti Hubbard
Effective: April 1, 2020 – May 29, 2020
3. Employment of Temporary Academic Employees (Instructors and Student Development)
Part-Time Faculty recommended for employment effective Spring Semester 2020
Matthew Calkins

Classified Employees*

4. Temporary Increase from 11 months per year to 12 months per year, Student Retention Specialist (CCC Homeless & Housing Pilot Project) – Doua Thao
Effective: June 1, 2020

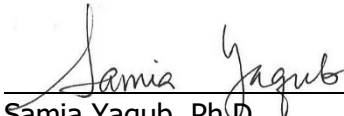
Temporary Employees*

5. **Professional Expert**
Assistant Athletic Trainer (Athletics) – Ember Whipple
Salary: \$25.75 per hour 11/21/19 – 5/21/20
6. **Retirements/Resignations**
Resignation, North Far North Regional Chair – Jennifer Macarthy
Effective: May 29, 2020
Retirement, Disabled Student Programs and Services Administrative Secretary – Teri L Hoenig
Effective: July 2, 2020
Retirement, Multimedia Electronic Technician – John Viale
Effective: May 1, 2020
Retirement, Vice President Student Services - Al Renville
Effective (revised): July 1, 2020

*Contingent upon successful completion of background check. All regular salary placements will be in accordance with the rules and regulations for placement on the Board of Trustees approved salary schedules.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Contracts	Item No: 20-7984 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Contracts	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

Pursuant to Board Policy 6340, the Board has delegated the authority to enter into contracts on behalf of the District to the Superintendent/President or designee. Contracts for work to be done, services to be performed, or for goods, equipment, or supplies to be furnished or sold to the District that exceed the amounts specified in Public Contract Code Section 20651 require prior approval by the Board.

Pursuant to the District's Informal Bidding Procedures under the Uniform Public Construction Cost Accounting Act, the Vice President for Administration or Director for Facilities Planning & Management are authorized to award contracts for public projects not exceeding the Informal Bid Limit prescribed by Public Contract Code Section 22032. Contracts for public projects that exceed the Informal Bid Limit require a formal bidding procedure and approval by the Board.

Status

The relevant amount specified in Public Contract Code Section 20651 as adjusted annually is currently \$95,200.00 for contracts to purchase equipment, materials, supplies, services, and repair. The relevant amount specified in Public Contract Code Section 22032 is \$200,000.00 for public projects contracts.

The District proposes to enter into the contract(s) described on the attached Contracts Approval Report. All contracts are put through an approval process which includes verification of funds available in the budget.

Recommendation

It is recommended that the Board of Trustees approve the contract(s) listed on the Contracts Approval Report and authorize the Superintendent/President or designee to enter into the contract(s) in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor(s).

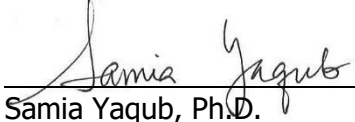
Butte-Glenn Community College District

CONTRACTS APPROVAL REPORT

Contract Effective Date	Contract Expiration Date	Contractor	Contract Purpose	Contract Value Revenue / (Cost)	Funding Source	Originated by: District Department	Approved by: District Administrator
6/1/20	6/30/23	Pacific Gas & Electric	Utility Line Clearance Arborist Training <i>Revised since Board Approval 3/25/20</i>	\$6,250,000.00	Restricted General	Contract Education	Guleff
10/1/19	6/30/20	California Department of Corrections and Rehabilitation	Amendment to Agreement to develop and provide courses in Motivational Interviewing Program increasing Payment <i>Revised since Board Approval 2/19/20</i>	\$382,448.00	Restricted General	Contract Education	Guleff
Upon Execution	6/30/21	North Valley Community Foundation	Community Resiliency Model (CRM) [®] for Trauma Recovery Training Services for 20 Participants	\$194,597.00	Restricted General	Economic Workforce Development	Guleff

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Sole Source Procurement of California Research and Education Network (CalREN) Services and Award of Contract to CENIC	Item No: 20-7985 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community Colleges Technology Center needs to continue to provide CalREN network access services including equipment purchase, installation and maintenance for the California Community Colleges.

This project is funded by the California Community Colleges Chancellor’s Office Shared Infrastructure Program (SIP) grant.

California Education Code Section 81645 requires the District to advertise publicly for bids or proposals for the purchase of electronic data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods and services involving an expenditure of \$95,200.00 or more. The law in California holds that where competitive bidding will produce no advantage or practical value, will not affect the final result, or it is practically impossible to obtain what is required except from one source, then competitive bidding may be dispensed with.

CENIC is a public, nonprofit corporation that was formed and is governed by the K-12, CCC, CSU, UC, and California public libraries to provide network services to K20 education, research institutions and the public. CENIC allows the California Community Colleges to leverage the economies of scale of all education segments in California in circuit pricing and also be eligible for a 50% discount from the California Teleconnect Fund for the centrally paid circuits and other services.

Status

The District has determined there is no practical value in publicly advertising for and receiving bids or proposals because:

CENIC and their subsidiary, CENIC Broadband Initiatives, LLC (CBI), are currently the only network services providers that interconnect the CCC system, the CSU system, the UC system and the California K12 system.

Circuits from a variety of internet service providers are contracted by CENIC to connect college campuses. Due to each service provider's coverage limitations across California, many times in remote regions, no one service provider can individually provide an aggregated, comprehensive solution that can be paid for centrally for the system. CENIC uniquely provides this service.

CENIC and its wholly owned subsidiary, CENIC Broadband Initiatives (CBI), serve a unique roll as a service provider and aggregator of these services and enable the California Community Colleges to become eligible for discounts of up to 50% from the CPUC for the centrally paid circuits through CENIC and backbone fees through CBI.

CENIC leverages the economies of scale of all education segments, by negotiating bids on equipment purchases, installations, and the ongoing monthly recurring costs with the telecommunication providers.

In addition, CENIC provides cost free peering to a wide variety of high-performance connectivity to a variety of external networks and cloud providers that eliminate bandwidth costs for all of California's education community.

Competitive bidding would be unavailing and would not produce any advantage. Replacement of this public, nonprofit service formed and governed by the Community College System along with all public education systems in California to provide efficiency and cost-savings would be infeasible.

District staff have determined that the foregoing reasons are sufficient to support that it is in the District's best interests to authorize the letting of a sole source contract to CENIC to procure CalREN network access services in the amount not to exceed \$13,500,000.00 for the term July 1, 2020 through June 30, 2021.

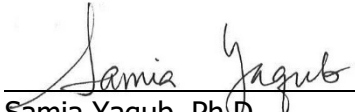
Recommendation

It is recommended that the Board of Trustees approve sole source procurement of CalREN Network Access and authorize the District to let a sole source contract to CENIC, in the amount not to exceed \$13,500,000.00, for the term of July 1, 2020 through June 30, 2021. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute the necessary contract documents for the procurement in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Contract Approval Request for Proposal Award for Independent Audit Services	Item No: 20-7986 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On February 20, 2020, the District released Request for Proposal (RFP) No. 2020-1 Independent Audit Services, inviting professionals/firms to submit their qualifications and proposals to provide audit services for the District and audit and tax services for the Butte College Foundation. This service is part of the District’s State compliance program following California Ed. Code, section 84040.5 and is funded by the District’s unrestricted general fund.

Four firms submitted proposals as follows:

<u>FIRM NAME</u>	<u>PROPOSAL VALUE</u>
Clifton Larson Allen, LLP	\$193,900 over a three-year term
CWDL, Certified Public Accountants	\$137,895 over a three-year term
Eide Bailey	\$206,225 over a three-year term
Gilbert CPAs	\$200,400 over a three-year term

A proposal evaluation team considered the qualifications, experience, technical approach, and cost in the evaluation of proposals deemed by the district to be responsive. Presentation interviews were deemed unnecessary due to the thorough proposal content by the firms and current environmental conditions.

Status

The District has determined that award of the contract for RFP Independent Audit Services to CWDL, Certified Public Accountants would serve the District’s best interests as CWDL, Certified Public Accountants: (1) is a certified public accounting firm; (2) has a clear understanding of the project objectives and has the resources available to promptly begin services; and (3) has proposed to provide the required services in the amount not to exceed \$45,965 annually, which is fair and reasonable for the services to be provided.

The District proposes to award a contract to CWDL, Certified Public Accountants, to provide independent audit services in the amount not to exceed \$137,895 over a three-year term.

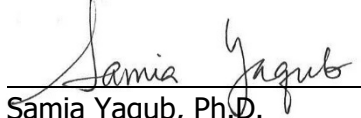
Recommendation

It is recommended that the Board of Trustees approve the award of the independent audit services contract to CWDL, Certified Public Accountants, for the term of July 1, 2019 through June 30, 2022 and in the amount not to exceed \$137,895 over a three-year term, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the procurement of audit services from CWDL, Certified Public Accountants in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval to Purchase Starfish Software from Hobsons, Inc. utilizing the Foundation for California Community Colleges Master Services Agreement No. 00003321	Item No: 20-7987 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/> <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District’s Student Services Division requires Starfish software for Educational Planning, Degree Audit, and Early Alert.

Public Contract Code Section 20661 authorizes the Chancellor of the California Community Colleges to enter into contracts on behalf of one or more community college districts. The Foundation for California Community Colleges (FCCC), a nonprofit organization, serves as the official foundation supporting the Board of Governors, Chancellor’s Office, and the entire California Community College system. FCCC operates CollegeBuys, a cooperative purchasing program designed to leverage the buying power of the 72 community college districts. CollegeBuys secures the most advantageous pricing from enterprise level vendors using system-wide agreements.

Status

District staff recommends use of the awarded contract by the Foundation for California Community Colleges as a source to purchase Starfish Enterprise Success Platform from Hobsons for the term of July 1, 2020 through June 30, 2024, in the amount not to exceed \$368,468.00. District staff has reviewed formal purchasing options and found that this Foundation for California Community Colleges contract best meets the needs of the District.

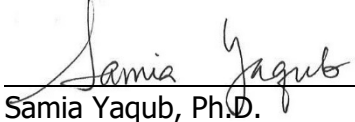
Recommendation

It is recommended that the Board of Trustees approve the purchase of Starfish Enterprise Success Platform from Hobsons, Inc., utilizing Foundation for California Community Colleges Master Services Agreement No. 00003321, per the terms of the contract, for the term of July 1, 2020 through June 30, 2024, in the amount not to exceed \$368,468.00, contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board authorize District staff to execute the necessary contract documents related to the purchase of Starfish Enterprise Success Platform from Hobsons, Inc., in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Sole Source Procurement of eTranscript Maintenance Services and Award of Contract to XAP Corporation	Item No: 20-7988 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The California Community Colleges Technology Center (CCC Technology Center) needs to provide for the purchase, delivery and installation of continuing design, development, operation and maintenance of custom-built software owned by XAP Corporation for the eTranscript project operating at over eighty college campuses in the California CC system.

This project is funded by the California Community Colleges Chancellor’s Office Core Application Program (CAP) grant.

California Education Code Section 81645 requires the District to advertise publicly for bids or proposals for the purchase of electronic data processing systems and equipment, electronic telecommunication equipment, supporting software, and related materials, goods and services involving an expenditure of \$95,200.00 or more. The law in California holds that where competitive bidding will produce no advantage or practical value, will not affect the final result, or it is practically impossible to obtain what is required except from one source, then competitive bidding may be dispensed with.

The CCC Technology Center conducted a Request for Proposals in 2004 to engineer and host a system for the transmission of electronic transcripts. XAP Corporation was deemed the successful respondent with the best value. eTranscript California was designed and custom built for the California Community Colleges and released in 2007. The system has continued to be engineered and hosted by XAP Corporation at the direction of the CCC Technology Center for CCCCCO. eTranscript California is currently in use by over 100 institutions in California providing transcript data from the CCC to CSU and UC systems.

Status

The District has determined there is no practical value in publicly advertising for and receiving bids or proposals because:

eTranscript California is custom-built proprietary electronic transcript software with California specific data elements, CCC specific formats, work flows, interface, and messaging features that are not

available from other vendors. No other vendor provides the customization necessary to meet CCC needs without cost prohibitive refactoring of their systems and the proposed purchase of software services maintains continuity of this custom built system for the colleges.

District staff have determined that the foregoing reasons are sufficient to support that it is in the District's best interests to authorize the letting of a sole source contract to XAP Corporation to procure eTranscript Maintenance Services in the amount not to exceed \$428,981.00 for the term July 1, 2020 through June 30, 2021.

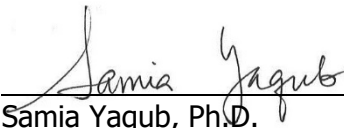
Recommendation

It is recommended that the Board of Trustees approve sole source procurement of eTranscript Maintenance Services and authorize the District to let a sole source contract to XAP Corporation, in the amount not to exceed \$428,981.00, for the term of July 1, 2020 through June 30, 2021. Board approval is contingent upon available funding and contingent upon successful completion of negotiation of terms with the contractor.

It is further recommended that the Board of Trustees authorize District staff to execute the necessary contract documents for the procurement in accordance with Board Policy 6340 prior to ratification by the Board at a subsequent meeting.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Contract Award for Bid Parking Lot 4 Reconstruction	Item No: 20-7989 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On March 25, 2020 and April 1, 2020, the District advertised the release of Bid for the Parking Lot 4 Reconstruction project. The project includes, but is not limited to, the rehabilitation of parking lots 4a, 4b, 4c, and 4d. The work will include saw cutting and removing existing pavement, sidewalk, and pavement markers, constructing valley gutters, constructing concrete ADA parking spaces, ADA walks including an ADA ramp and retaining wall/curb with back drain, edge grinding existing asphalt surfaces, crack sealing, patching potholes, asphalt overlay, slurry sealing, and re-striping existing parking lots.

The construction cost estimate for the work was approximately \$1,500,000. Funding for this project will be allocated from the Measure J Bond Funds.

Status

Recommendation of award of contract was predicated on the lowest responsive and responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results detailing the responsive bid(s) received follows:

Contractor	Total Base Bid Amount
Franklin Construction, Inc.	\$1,181,446.00
R&R Horn, Inc.	\$1,282,100.00

Upon completion of District’s due diligence review, Franklin Construction, Inc. is the lowest responsive and responsible bidder for this project work and acceptance of the bid is in the best interest of the district.

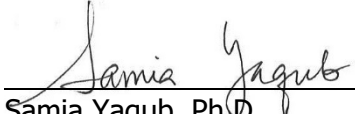
Recommendation

It is recommended that the Board of Trustees approve the award of contract for Bid Parking Lot 4 Reconstruction, to Franklin Construction, Inc. as the lowest responsive and responsible bidder in the amount of \$1,181,446.00 which equals the Total Base Bid Amount. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for Bid Parking Lot 4 Reconstruction, to Franklin Construction, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Contract Award for Bid Service Road Repair	Item No: 20-7990 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Contracts	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

On April 1, 2020 and April 8, 2020, the District advertised the release of the Bid Service Road Repair project. The project includes, but is not limited to, the rehabilitation of the service road including removal and replacement of ADA parking and access. Work will include, saw cutting and removing existing pavement, sidewalk, and pavement markers, constructing concrete ADA parking spaces, ADA walks and ramps, edge grinding existing asphalt surfaces, slurry sealing, re-striping existing parking lots, and the installation of new underground utilities including storm drain, gas, and electrical. Furnish labor, materials, tools and equipment necessary for the "turnkey" construction of a storm water bio-cell and associated storm drain outfall to provide a complete and proper working bio retention storm drain system.

The construction cost estimate for the work was approximately \$2,021,611.00. Funding for this project will be allocated from the Measure J Bond Funds.

Status

Recommendation of award of contract was predicated on the lowest responsive and responsible bidder for the Total Base Bid Amount as stipulated in the Bid and Contract Documents. A summary of the Bid Opening Results detailing the responsive bids received follows:

Contractor	Total Base Bid Amount
Franklin Construction, Inc.	\$1,627,490.00
Morgan Creek Construction	\$1,934,953.00
RR Horn, Inc.	\$1,749,000.00
United Building Contractors, Inc.	\$1,547,800.00

Upon completion of District's due diligence review, United Building Contractors, Inc. is the lowest responsive and responsible bidder for this project work and acceptance of the bid is in the best interest of the district.

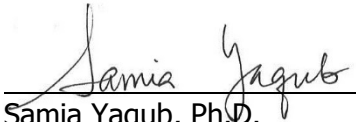
Recommendation

It is recommended that the Board of Trustees approve the award of contract for Bid Service Road Repair, to United Building Contractors Inc. as the lowest responsive and responsible bidder in the amount of \$1,547,800.00 which equals the Total Base Bid Amount. Board approval is contingent upon the contractor awarded the contract providing acceptable insurance and bonding as required in the Bid and Contract Documents.

It is further recommended that the Board of Trustees authorize District staff to execute necessary contract documents related to the award of contract for Bid Service Road Repair, to United Building Contractors, Inc. prior to ratification by the Board at a subsequent meeting in accordance with Board Policy 6340.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Letter of Intent with Vista La Mesa, LLC for purchase of property in Orland, California, APN 040-310-013-000	Item No: 20-7991 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Facilities Planning & Management	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The District has identified unimproved property in Orland, California with APN number 040-310-013-000 that is currently owned by Vista La Mesa, LLC and which is suitable for development of improvements to serve as the District’s Glenn County Education Center (“Orland Property”). The District presently offers education programs in Glenn County in a leased commercial facility. The Orland Property provides the District the opportunity to terminate the current commercial lease and use the Orland Property as a permanent District-owned facility. Vista La Mesa, LLC has expressed the willingness to develop and construct facilities on the Orland Property to suit the District’s needs and to thereafter sell the improved Orland Property to the District.

Status

The District and Vista La Mesa, LLC have met and conferred to establish a framework and principal terms and conditions for the District’s purchase of the Orland Property. The attached Letter of Intent expresses the framework and principal terms of the Orland Property purchase. Vista La Mesa, LLC has reviewed and accepted the terms of the Letter of Intent.

District staff is seeking authorization for the Superintendent/President to execute the Letter of Intent between the District and Vista La Mesa, LLC which establishes principal terms and conditions of an agreement for the District’s purchase of certain real property and improvements in Orland, California with APN number 040-310-013-000 from Vista La Mesa, LLC for use as the District’s Glenn County Education Center.

Recommendation

It is recommended that the Board of Trustees authorize the Superintendent/President to execute the Letter of Intent on behalf of the District and to authorize the Superintendent/President or such District staff as she may designate to negotiate terms for the District’s purchase of certain real property and improvements in Orland, California with APN number 040-310-013-000 from Vista La Mesa, LLC.

LETTER OF INTENT TO PURCHASE REAL PROPERTY

This Letter of Intent (LOI) summarizes the principal terms and conditions of a to be negotiated binding, enforceable agreement (“Purchase Agreement”) between the Butte-Glenn Community College District (“District”) and Vista La Mesa, LLC (“Seller”) for the Seller’s completion of improvements on real property defined herein and the District’s purchase of the real property upon Seller’s completion of the improvements. The District and Seller acknowledge and agree that this LOI is an expression of the intent of the District and the Seller to subsequently negotiate and enter into a Purchase Agreement.

1. Recitals. This LOI is entered into by the District and Seller with reference to the following Recitals:
 - 1.1. Property Address. The property proposed to be sold is located at: Orland, CA 95963, in the County of Glenn, identified as APN 040-310-013-000 (“Property”).
 - 1.2. Seller Title to Property. Seller is the fee title owner of the Property.
 - 1.3. Suitability of Property. The Seller has conducted preliminary assessment of the Property physical condition and completed preliminary planning (collectively “Preliminary Assessments”) of the improvements necessary for the District’s use and occupancy of the Property for the District’s intended purposes (“District Improvements”). The Seller has provided the District with materials relating to the Seller’s Preliminary Assessments. The District and the Seller have met and conferred and mutually agreed that the Property appears suitable for design and construction of the District Improvements.
 - 1.4. District Improvements. The Property is presently unimproved. The District’s purchase of the Property is for the purpose of providing education programs in the District Improvements “build to suit” improvements programed by the District and designed and constructed on the Property by the Seller prior to conveying title to the Property to the District.
2. Property Condition. Seller will convey fee title of the Property and the District Improvements to the District without covenants, conditions, restrictions, liens or encumbrances, except as approved and accepted by the District. The Purchase Agreement will establish obligations of the Seller to convey the Property with District Improvements which are compliant with Division of State Architect (“DSA”) requirements for education facilities and the District’s requirements.
3. District Option to Terminate. The District will have the option to terminate the Purchase Agreement without liability if the following conditions are not met:
 - 3.1. Property Condition. The District shall have at least ninety (90) days after Receipt of the Preliminary Assessments from the Seller to conduct such physical and other inspections of the Property as deemed necessary or appropriate by the District. Seller shall provide the District and the District’s contractors/vendors and others engaged by the District for such inspections with access to the Property as necessary to conduct such inspections. The District will defend, indemnify and hold harmless the Seller from losses or damages resulting from the access to the Property or inspections conducted by the District at the Property.
 - 3.2. Title Condition. The District shall have sixty (60) days after receipt of a Preliminary Title Report for the Property to accept the condition of title to the Property.

- 3.3. Property Use Permit. If Seller does not obtain City of Orland approval for issuance of a Use Permit authorizing use of the Property for education services purposes prior to opening of escrow.
 - 3.4. District Improvements. Within thirty (30) days after the Seller submits to the District the Design Documents, specifications, calculations, budgets and other related planning materials which: (i) describe the District Improvements; (ii) schedule for completing Design Documents for the District Improvements; and (iii) budget establishing all costs necessary for completing design and construction of the District Improvements for issuance of a Certificate of Occupancy. Seller shall submit all such materials to the District within one-hundred twenty (120) days after the Effective Date of the Purchase Agreement.
4. District Improvements. The Purchase Agreement will establish the Seller's obligation, at the Seller's cost and expense to complete design and construction of the District Improvements.
 - 4.1. Scope. The scope of District Improvements is generally described as a "build to suit" improvements consisting of: (i) a single story facility of approximately thirteen thousand seven hundred (13,700) square feet ("Building"); (ii) an approximately One Hundred Seventeen Thousand Eight Hundred (117,800) square feet parking lot with approximately Three Hundred (300) passenger vehicle parking spaces ("Parking Lot") incorporating a solar voltaic generating parking shade structure with approximate capacity to operate and use the Building with the objective to offset the utility costs and achieve zero net energy consumption ("Solar Array"); and (iii) related on-site and off-site work ("Site Work").
 - 4.2. Work Letter. The Purchase Agreement will incorporate a Work Letter describing the scope and other requirements of the Building, Parking Lot, Solar Array and Site Work, including without limitation: (i) building and interior layouts to include lab and classroom programming; (ii) building systems/equipment, including mechanical, electrical (including low voltage and data/telecom) and plumbing; (iii) parking lot photovoltaic solar generating equipment/system and (iv) on-site and off-site civil improvements.
 - 4.3. Site Concept. The District Improvements will conform to the site concept and schematic program space plan as reflected in the "Glenn Center Schematic Site Layout" dated April 13, 2020, a copy of which is attached hereto as Exhibit A and the Schematic Site Concept Plan, dated April 13, 2020, a copy of which is attached hereto as Exhibit B.
 - 4.4. Materials and Equipment. The District Improvements will conform to the Butte College Standard Materials and Equipment, dated February 24, 2020 and amendments thereto for the District Improvements.
 - 4.5. Design Documents. Design Documents for the District Improvements will be completed by a California licensed architect and other related design consultants who are acceptable to the District. The Seller will provide the District with Design Documents for the District's review and comments at the following stages of Design Documents completion: (i) 100% completed schematic phase Design Documents; (ii) 50% completed construction documents phase Design Documents; (iii) 90% completed construction documents phase Design Documents; and (iv) 100% completed construction documents phase Design Documents.

The Seller will incorporate the District's review comments in subsequent iterations of Design Documents.

- 4.6. City of Orland Building Code. The District Improvements will be designed, permitted for construction and constructed in accordance with applicable requirements of the City of Orland Building Codes. The

Seller is responsible for obtaining a Certificate of Occupancy for the District Improvements as a condition to the Close of Escrow.

- 4.7. Prevailing Wage Rates. The Purchase Agreement will establish the obligation of the Seller to require the contractor(s) and all subcontractors for construction of the District Improvements be paid at least the public works prevailing wage rate for the classification of work performed.
 - 4.8. Bidding Construction Contract for District Improvements. The District acknowledges the Seller will be utilizing Modern Building Inc. as the “prime contractor” for construction of the District Improvements. The Purchase Agreement shall require the prime contractor to engage in a “open book” process for procuring subcontractors for construction of the District Improvements. The prime contractor and subcontractors for construction of the District Improvements shall be subject to District acceptance. The terms of the Construction Contract(s) between the Seller, prime contractors and subcontractors for construction of any portion of the District Improvements shall incorporate express provisions establishing that the District is an intended third-party beneficiary to all such Construction Contract(s)
 - 4.9. Performance and Labor & Materials Payment Bonds. The Prime contractor shall be required to obtain a Performance Bond and a Labor & Materials Payment Bond, each of which shall be issued by a California Admitted Surety Insurer, in a penal sum equal to 100% of the Contract Price due the contractor under its contract with the Seller and identify the Seller and the District as obligees thereunder. The form and content of such Bonds shall be as required by the District.
 - 4.10. District Access for DSA Substantial Compliance Verification. Notwithstanding the Seller’s design and construction of the District Improvements in accordance with the City of Orland Building Codes, the Seller will acknowledge that the District Improvements are intended for occupancy by community college students which requires compliance with applicable DSA requirements and that as constructed, the District Improvements will be deemed to be in substantial compliance with DSA requirements. The Seller shall provide the District and the District’s agents and consultants with: (i) design calculations, construction documents and construction inspection records; (ii) testing and review of test results of a sufficient sample of structural welds, anchor bolts and other structural elements; and (iii) observation of nonstructural elements for adequate bracing and anchorage.
 - 4.11. Warranties. All workmanship warranties and warranties associated with any materials or equipment incorporated into the District Improvements will be assigned by the Seller to the District as of the Close of Escrow.
5. Property Purchase Price. The Purchase Agreement will establish the purchase price for the Property and the District Improvements as a not to exceed amount of Twelve Million Four Hundred Thousand Dollars (\$12,400,000 includes the unimproved Property fair market value of Two Dollars and Twenty-Five Cents (\$2.25) per square foot).
 - 5.1. Purchase Price Components. The Purchase Price will be allocated to various Components of the Purchase Price as follows: (i) Unimproved Property – Land/Entitlements; (ii) District Acceptance of 100% Completed Construction Documents and related geotechnical and environmental documents for District Improvements and issuance of City of Orland Building Permit; (iii) On-Site and Off-Site underground Improvements; (iv) Foundation and Slab on Grade; (v) Building Shell completed (including mechanical, electrical and plumbing equipment and systems); (vi) Interior Improvements completed; (vii) ; and (viii) Commissioning and Close-out.

- 5.2. District Improvements Certificate of Occupancy. The Purchase Agreement will establish the date by which the Seller shall complete construction of the District Improvements and obtain the City of Orland issued Certificate of Occupancy for the District Improvements, per schedule dated, April 22, 2020, a copy of which is attached hereto as Exhibit C. The Purchase Agreement will establish a per diem reduction in the amount of Four Hundred Seventy-Five Dollars (\$475) from the Purchase Price for failure of the Seller to obtain the Certificate of Occupancy by the date established in the Purchase Agreement until the Certificate of Occupancy is obtained if the failure to obtain the Certificate of Occupancy is not the result of actions/inactions of the District or the result of force majeure events.
6. Escrow and Disbursements of Purchase Price. Upon execution of the Purchase Agreement, the District and the Seller will open an Escrow with a mutually agreed upon Escrow for the purpose of effectuating the District's purchase of the Property and the District Improvements.
- 6.1. District Purchase Price Deposit. The District will deposit funds with the Escrow equal to the Purchase Price.
- 6.2. Purchase Price Disbursements. The Escrow will be authorized to disburse portions of the Purchase Price to the Seller allocated in the Purchase Agreement for each Purchase Price Component (see 5.1 above) upon the Seller completion of obligations necessary for disbursement of the Purchase Price allocated to each Purchase Price Component.
- 6.3. Deed of Trust. The Seller shall execute a Deed of Trust in favor of the District for the entire amount of the Purchase Price. The Escrow shall be authorized to record the Deed of Trust. Upon default of the Seller under the Purchase Agreement, in addition to any other remedy arising under the Purchase Agreement or by operation of law, the District may enforce the Deed of Trust. Upon the Close of Escrow, the District shall reconvey the Deed of Trust.
- 6.4. Escrow Fees. The costs, fees and expenses of the Escrow shall be borne equally by the Seller and the District.
- 6.5. Mutual Escrow Instructions. The Escrow shall be subject to mutual Escrow Instructions reflecting the foregoing.

IN WITNESS WHEREOF, authorized representatives of the parties hereto have executed this Letter of Intent on the date specified with their signatures below.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT

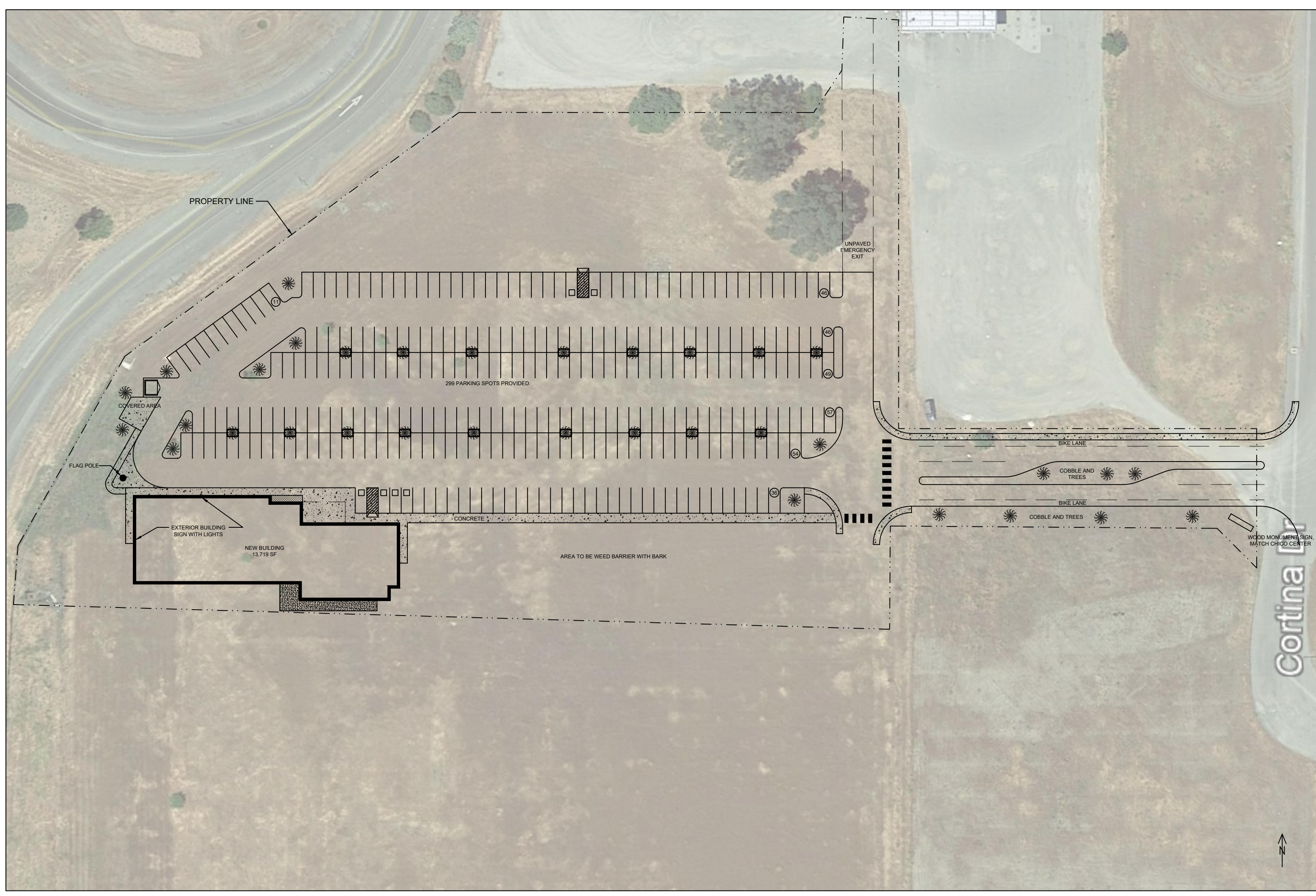
VISTA LA MESA, LLC.

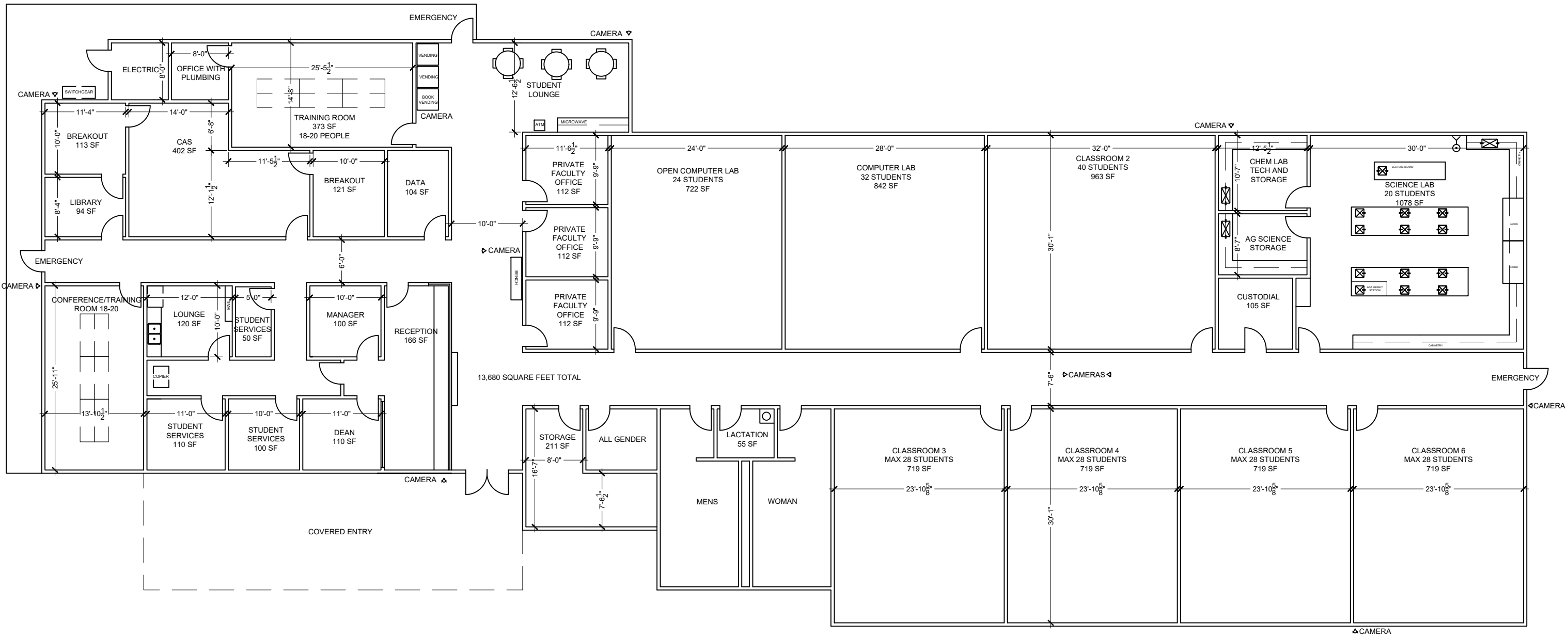
By: _____
 (Signature of person authorized to execute Agreement.)

By: _____
 (Signature of person authorized to execute Agreement.)

Name: Samia Yaqub, Ph.D.
 Title: Superintendent/President
 Date: _____

Name: James Seegert
 Title: Principal
 Date: _____





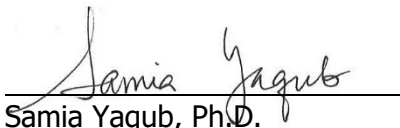
ID	Task Mode	Task Name	Duration	Start	Finish	Half 1, 2020		Half 2, 2020			Half 1, 2021			Half 2, 2021			Half 1, 2022			Half 2, 2022	
						J	M	M	J	S	N	J	M	M	J	S	N	J	M	M	J
1		Board of Trustees LOI Approval	0 days	Wed 5/20/20	Wed 5/20/20			5/20													
2		Purchase Sale Agreement Development	95 days	Wed 5/20/20	Fri 8/21/20																
3		District Programing/Schematic Drawing Development	95 days	Wed 5/20/20	Fri 8/21/20																
4		Purchase Sale Agreement To Andy For Review	5 days	Mon 8/24/20	Fri 8/28/20																
5		Board of Trustees Approval of Purchase Sale Agreement	0 days	Wed 9/16/20	Wed 9/16/20																
6		Open Escrow	0 days	Thu 10/15/20	Thu 10/15/20																
7		Building Drawings 100% Complete	111 days	Thu 10/15/20	Sun 1/31/21																
8		Process/Pull Permit	90 days	Sun 1/31/21	Thu 4/29/21																
9		Construction	405 days	Thu 4/29/21	Wed 6/1/22																
10		Building Commissioning	30 days	Wed 6/1/22	Thu 6/30/22																
11		Notice of Completion	0 days	Thu 6/30/22	Thu 6/30/22																6/30
12		Temporary/Permanent Certificate of Occupancy	0 days	Thu 6/30/22	Thu 6/30/22																6/30
13		Close Escrow	0 days	Thu 6/30/22	Thu 6/30/22																6/30
14		District Move	93 days	Thu 6/30/22	Fri 9/30/22																

EXHIBIT C

Project: Orland Project LOI Sche Date: Thu 5/7/20	Task		Project Summary		Manual Task		Start-only		Deadline	
	Split		Inactive Task		Duration-only		Finish-only		Progress	
	Milestone		Inactive Milestone		Manual Summary Rollup		External Tasks		Manual Progress	
	Summary		Inactive Summary		Manual Summary		External Milestone			

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Equal Employment Opportunity Fund Multiple Method Allocation Certification Form, Fiscal Year 2019-2020	Item No: 20-7992 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Human Resources	Action Regular <input checked="" type="checkbox"/> Information Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Butte-Glenn Community College District is required by the California Community Colleges Chancellor's office to certify the Equal Employment Opportunity Fund Multiple Method Allocation Form for Fiscal Year 2019-2020.

Status

The Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2019-2020 is hereby presented to the Board of Trustees at the May 20, 2020 meeting.

Recommendation

It is recommended that the Board of Trustees approve the Equal Employment Opportunity Fund Multiple Method Allocation Certification Form Fiscal Year 2019-2020



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2019-2020

District Name: _____

Does the District meet Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year) (All mandatory for funding).

- Yes
- No

The district met at least 6 of the remaining 8 Multiple Methods? (Please mark your answers.)

- Yes
 - Method 2 (Board policies and adopted resolutions)
 - Method 3 (Incentives for hard-to-hire areas/disciplines)
 - Method 4 (Focused outreach and publications)
 - Method 5 (Procedures for addressing diversity throughout hiring steps and levels)
 - Method 6 (Consistent and ongoing training for hiring committees)
 - Method 7 (Professional development focused on diversity)
 - Method 8 (Diversity incorporated into criteria for employee evaluation and tenure review)
 - Method 9 (Grow-Your-Own programs)
- No

I CERTIFY THAT THIS REPORT FORM IS COMPLETE AND ACCURATE. Please attach meeting agenda showing district EEO Advisory Committee's certification of this report form.

Chair, Equal Employment Opportunity Advisory Committee

Name: _____ Title: _____

Signature: _____ Date: _____

Chief Human Resources Officer

Name: _____ Title: _____

Signature: _____ Date: _____

Chief Executive Officer (Chancellor or President/Superintendent)

Name: _____ Title: _____

Signature: _____ Date: _____

President/Chair, District Board of Trustees

Date of governing board's approval/certification: _____, 2019

Name: _____ Title: **President/Chair, Board of Trustees**

Signature: _____ Date: _____



Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2019-2020

This form requires districts to report the various activities that they are implementing to promote Equal Employment Opportunity for each of the 9 Multiple Methods.

When providing explanation(s) and evidence of your district’s success in implementing the Multiple Methods, please keep narrative to no more than one page per Multiple Method. If you reference an attachment, please ensure it is attached to your submittal.

Nine (9) Multiple Methods

Mandatory for Funding

1. District’s EEO Advisory Committee, EEO Plan, and submittal of Expenditure/Performance reports for prior year.

Pre-Hiring

2. Board policies & adopted resolutions
3. Incentives for hard-to-hire areas/disciplines
4. Focused outreach and publications

Hiring

5. Procedures for addressing diversity throughout hiring steps and levels
6. Consistent and ongoing training for hiring committees

Post-Hiring

7. Professional development focused on diversity
8. Diversity incorporated into criteria for employee evaluation and tenure review
9. Grow-Your-Own programs

Does District meet Multiple Method #1 (District has EEO Advisory Committee, EEO Plan, and submitted Expenditure/Performance reports for prior year)?

- Yes**
- No**

Under the Multiple Method allocation model, districts must minimally have an operational district EEO Advisory Committee, and an updated EEO Plan. Additionally, districts are required to annually report on the use of EEO funds.

- In order to qualify for receipt of the EEO Fund, districts are required to submit a board-adopted EEO plan every three years to the Chancellor’s Office. (Title 5, section 53003).
- EEO Plans are considered active for three years from the date of when the district’s Board of Trustees approved the plan.
- The districts are required to establish an EEO Advisory Committee to assist in the development and implementation of the EEO Plan. (Title 5, section 53005).
- The districts are required to annually submit a report on the use of Equal Employment Opportunity funds. (Title 5, section 53034).



Please provide an explanation and evidence of meeting this Multiple Method, #1.

Multiple Method #1

To receive funding for this year's allocation amount, districts are also required to meet 6 of the remaining 8 Multiple Methods.

Does the District meet Method #2 (Board policies and adopted resolutions)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #2.

Multiple Method #2

Does the District meet Method #3 (Incentives for hard-to-hire areas/disciplines)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #3.



California
Community
Colleges

Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2019-2020

Multiple Method #3

Does the District meet Method #4 (Focused outreach and publications)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #4.

Multiple Method #4

Does the District meet Method #5 (Procedures for addressing diversity throughout hiring steps and levels)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #5.



California
Community
Colleges

Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form
Fiscal Year 2019-2020

Multiple Method #5

Does the District meet Method #6 (Consistent and ongoing training for hiring committees)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #6.

Multiple Method #6

Does the District meet Method #7 (Professional development focused on diversity)?

- Yes**
- No**



California
Community
Colleges

Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2019-2020

Please provide an explanation and evidence of meeting this Multiple Method, #7.

Multiple Method #7

Does the District meet Method #8 (Diversity incorporated into criteria for employee evaluation and tenure review)?

- Yes**
- No**

Please provide an explanation and evidence of meeting this Multiple Method, #8.

Multiple Method #8



California
Community
Colleges

Equal Employment Opportunity
Fund Multiple Method Allocation
Certification Form

Fiscal Year 2019-2020

Does the District meet Method #9 (Grow-Your-Own programs)?

Yes

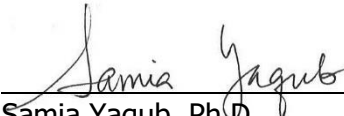
No

Please provide an explanation and evidence of meeting this Multiple Method, #9.

Multiple Method #9

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of the 2020-2022 BCPOA Collective Bargaining Agreement	Item No: 20-7993 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Category: Labor Negotiations	Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Andrew Suleski Vice President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

The Successor Agreement to the Collective Bargaining between the District and the Butte College Police Officers Association (BCPOA) expired on June 30, 2019.

Status

The District and BCPOA reached a tentative agreement for a new three-year contract in May 2020. On May 14, 2020, BCPOA members voted to ratify the agreement. The new agreement will be for the term of June 1, 2020 – June 30, 2022.

Recommendation

It is recommended that the Board approve the BCPOA 2020-2022 Collective Bargaining Agreement.

**TENTATIVE AGREEMENTS MADE BETWEEN
BCPOA AND THE DISTRICT
FOR COLLECTIVE BARGAINING AGREEMENT
June 1, 2020 – June 30, 2022**

The parties have Tentative Agreements on the following:

Article 1.1 Recognition - The District formally confirms its recognition of the Association as the exclusive bargaining representative for all ~~Butte-Glenn Community College District Police Officers~~ employees covered by this agreement.

ARTICLE 1 RECOGNITION

NEW Article 1.2

The District recognizes the Association as the Recognized Employee Organization bargaining representative for the purpose of establishing salaries, hours, fringe benefits, and working conditions of all regular employees employed in the classifications of "Appendix A" attached herein. The Association, in turn, recognizes the District's appointed Vice President as the Collective Bargaining representative for the District and shall meet and confer exclusively with said officer or designee, except as specifically described otherwise in this Collective Bargaining Agreement. Both parties recognize their obligation to cooperate with each other to assure maximum service of the highest quality and efficiency to Butte College and its students. Whenever the District hires a person, the District shall notify such person that the Association is the recognized bargaining representative for these employees. Both District and Association agree to keep the Collective Bargaining Agreement in a readily accessible location, available for inspection by any District employee, or member of the public, upon request.

6.5.2.2 BCPOA shall furnish to the Human Resources Office and Chief of Police annually, and update as required, a list of all officials and representatives authorized to act on BCPOA's behalf. The list shall show name, title, work station and ~~nearest campus phone contact~~ cell phone.

6.8 Organizational Security (New)

The purpose of this Section is to comply with the provisions of Assembly Bill (AB) 119 (2017) adds sections 3555-3559 to the Government Code and amends the Public Records Act at Government Code Section 6254.3. It requires that, absent a waiver by UPEC, the District is required to (1) give UPEC 10 days' notice of every orientation session absent an urgent critical unforeseen need, (2) provide UPEC with access to new hires during any orientation session, (3) provide UPEC with contact information on new hires within 30 days of hire or the first pay period of the month after the employee is hired, whichever is later, and (4) also provide UPEC with a list of all employees' names and contact information every 120 days.

1. DISTRICT NOTICE TO UPEC OF NEW HIRES

The District shall provide UPEC notice of any newly hired employee, within ten (10) days of date of hire, via an electronic mail. Please include the following information: full name, date of hire, and classification.

2. EMPLOYEE INFORMATION

- a) "Newly hired employee" or "new hire" means any employee, whether permanent, full time, part time, hired by the District, and who is still employed as of the date of the new employee orientation. It also includes all employees who are or have been previously employed by the District and whose current position has placed them in the bargaining unit represented by UPEC. For those latter employees, for purposes of this article only, the "date of hire" is the date upon which the employee's employee status changed such that the employee was placed in the UPEC unit.
- b) The District shall provide UPEC with contact information on the new hires. The information will be provided to UPEC electronically via a mutually agreeable secure FTP site or service, on the last working day of the month in which they were hired or 30 days from the date of hire. The required contact information is contained in Section 2 (d) below.

This information shall be provided to UPEC regardless of whether the newly hired employee was previously employed by the District.

- c) Periodic Update of Contact Information: The District shall provide UPEC with a list of all bargaining unit members' names and contact information on the last working day of September, January, and May. The information will be provided to UPEC electronically via a mutually agreeable secure FTP site or service. The required contact information is contained in Section 2 (d) below.
- d) The contact information for new hires as outlined in Section 2 (b) and the bargaining unit member periodic update required under section 2 (c) shall also include the following information on file with the District, with each field listed in its own column, preferably in an Excel Spreadsheet:

- i. First Name;
- ii. Middle initial;
- iii. Last name;
- iv. Suffix (e.g. Jr., III)
- v. Job Title;
- vi. Department;
- vii. Primary worksite name;
- viii. Work telephone number;
- ix. Home Street address (incl. apartment #)*
- x. City
- xi. State
- xii. ZIP Code (5 or 9 digits)
- xiii. Home telephone number (10 digits);*
- xiv. Personal cellular telephone number (10 digits);*
- xv. Personal email address of the employee;*
- xvi. Employee ID;

xvii. Hire date.

e) Employees may opt out of disclosure of their complete home address, home telephone number, personal cellular telephone number, and personal email on file with the District by notifying District Human Resources in writing. However, the District may not encourage employees to make such requests. The employees must ask of their own accord without prompting by the District.

3. NEW EMPLOYEE ORIENTATION

- a) "New employee orientation" means the onboarding process of a newly hired public employee, whether in person, online, or through other means or mediums, in which employees are advised of their employment status, rights, benefits, duties and responsibilities, or any other employment-related matters.
- b) The District shall provide UPEC mandatory access to its new employee orientations. UPEC shall receive not less than ten (10) days' notice in advance of an orientation, except that a shorter notice may be provided in a specific instance where there is an urgent need critical to the District's operations that was not reasonably foreseeable.
 - i. The UPEC representative designated by the Chapter President will be provided District-provided paid release time to conduct the orientation session. The UPEC representative will be provided the first fifteen (15) minutes to conduct the orientation with the new employee(s). This time will not be extended, including if the UPEC representative is late. The non-District employee UPEC Labor Relations Representative may also attend at their discretion.
- c) The orientation session shall be held on District property during the workday of the employee(s), who shall be on paid time.

8.7 Benefit Protection Program (BPP)

8.7.1 The parties agree that the BPP ~~shall be continued to~~ will assist unit members who suffer a long-term illness.

8.7.2 Benefit Protection Program (BPP)

~~All unit members may voluntarily participate in the BPP by contributing one day of sick leave during the first month of a unit member's employment by the district. The opportunity to participate in or join the BPP shall not be available to unit members except at the time stated above except that unit members who are not members of the program may join only during the month of July annually.~~ Unit members may voluntarily participate in the Benefit Protection Program by contributing one (1) day of sick leave to the program. The opportunities for unit members to participate in or join the BPP will be limited to either a) the first month of employment with the District or b) annually during the month of July.

8.8.1 Scheduled Holidays –

g. Lincoln's Day and Washington's Day shall be granted and the dates set by the District for taking each holiday under this Agreement. The dates set for these holidays shall be established by the academic calendar. ~~These holidays will fall on a Friday or a Monday as long as it is not in derogation of State law.~~

8.8.1 Scheduled Holidays –

k. Unit members shall be provided during the winter recess period, a minimum of three (3) working days as holidays in addition to Christmas and New Year's Day. The designation of these days shall be ~~fixed~~ determined by the District. Any exceptions shall be approved by the Vice President of Administration prior to December 1st.

8.9.8 All vacation leave must be approved by the Chief of Police, with appropriate management authorization, at the convenience of the District so as to disrupt work schedules as little as possible. Members with the most District seniority in each work area under the same supervisor in the District ~~will~~ may be given priority in the selection of vacation, times. ~~If seniority is equal, the selection will be determined by lot.~~

9.1 Insurance Programs (General)

9.1.1 All insurance programs are subject to carrier requirements including but not limited to enrollment eligibility and processing of claims. ~~Employees may enroll their dependents in dental, vision, and or life without having them enrolled into a medical plan as permitted by the medical JPA. This allows them to take advantage of the high deductible plans without losing dental and vision for their children.~~

9.4.1 Part-time Unit Members – Format only, change “hours (2080” to “hours, 2080”: Unit members working sixty percent (60%) or less of full-time (60% is defined as 1248 hours, ~~2080~~ 2080 hours X 60%) shall be entitled to premium payments for health, dental, vision, income protection and life insurance programs by the District pro-rated at the same ratio as their regular work schedule bears to full-time service, any balance due insurance carriers to be paid by the unit member from payroll deductions.

9.5.1 A unit member is eligible for retirement from the district when he/she reaches fifty-five (55) years of age if he/she has served at least ten (10) years of continuous full-time service with the District. For all members who begin employment in the BCPOA unit on or after July 1, 2019, the unit member is eligible for retirement from the district when he/she reaches fifty-five (55) years of age if he/she has served at least fifteen (15) years of continuous full-time service with the District.

Full-time service, for the purpose of receiving retiree medical benefits, is defined as follows: 10-month employee = 40 hours per week, 11-month employees = 38 hours per week, 12-month employees = 36 hours per week. For academic year (9-month) employees hired after July 1, 2013 who have reached the age of 55 years, employee must work 40 hours per week and have at least four (4) more years of continuous full-time service with the District than otherwise required.

(9.5.2 , 9.5.3 and 9.5.4 remain as written.)

9.5.5 Retiree Benefit Buyout - In lieu of receiving medical benefits after retirement, a retiree may elect to have the District "buyout" their retiree medical benefits for the equivalent of one year of the current cost of the retiree's base plan. Retirees with less than one (1) year of eligibility will be paid only the amount equal to the remaining months of eligibility. This buyout will be paid in one lump sum.

10 Dispute Settlement

New 10.12.5 Appeal to the Board of Trustees: If the advisory decision of the arbitrator is not appealed by either party, the arbitrator's decision shall be considered to be full and complete resolution of the grievance and implemented in accordance with its terms. Either the grievant or the district may appeal the advisory decision of the (nonbinding) arbitrator to the district's board of trustees (the binding arbitrator) within ten (10) working days of such advisory decision. If the board of trustees does not act on the appeal within twenty (20) working days, the advisory decision of the arbitrator shall be considered the full and complete resolution of the grievance and implemented in accordance with its terms. Any extension of timelines will be mutually agreed upon. The decision of the board of trustees will be final. The final decision and written justification for the decision will be provided to both parties.

11.1.1 Salary Schedule - Change section to read "For the remaining term of this agreement the BCPOA salary schedule shall be increased by the same percent granted to full-time faculty."

(This includes a 3.26% cost-of-living adjustment to the BCPOA salary schedule for the remainder of fiscal year 2019-2020 effective June 1, 2020 after Board approval at their next meeting on May 20, 2020. There is no retro-active pay associated with this offer.)

For future negotiations on salary, the District and the BCPOA agree to use the eight (8) California community college districts previously agreed to and sent to the fact-finder on January 28, 2020 provided those districts continue to meet the criteria established and included in the fact-finding report. That criteria includes: 1) all districts maintain POST approved law enforcement agencies, 2) rely on similar funding sources, and 3) are within 4,000 above/below full-time equivalent students to Butte's FTES. Should any of the eight identified community college districts fail to meet all three (3) of the established criteria listed above, that district will be removed from consideration. Additional California community districts may be added for consideration upon mutual agreement between the District and BCPOA. In no event will more than eight (8) California community college districts be used for comparative purposes. The eight (8) California community college districts agreed to as comparable in January 2020 are Ohlone Community College District, Yuba Community College District, San Luis Obispo Community College District (Cuesta College), Allan Hancock Community College District, Merced Community College District, College of the Sequoias, Southwestern Community College District, and Glendale Community College District. The methodology by which the compensation of these compared districts are evaluated will be negotiated between the District and BCPOA.

11.4.4 – (Per MOU dated 12/14/2018) – In addition to the POST Professional Certification incentives contained in this Agreement for sworn police officers (Intermediate, Advanced and Supervisory), the District agrees to provide a Records Supervisor Certification incentive of 2% of base salary for a Community Service Officer within the unit.

11.3 Longevity

11.3.5 Eligibility for a longevity increment will not be affected by salary adjustments made for other reasons (reclassification / promotion).

~~*The new longevity system is effective July 1, 2016.~~

11.6 Uniform Maintenance

11.6.1 The annual uniform allowance will be \$1,000 paid as salary with the July pay warrant. This allowance will be prorated based on the FTE of the position.

14.3 Interim Positions

Unit members meeting minimum qualifications and having satisfactory evaluations shall ~~be given first~~ receive consideration for interim positions resulting from a unit member's being on leave, when the District desires to fill such a position. The Chief of Police shall have the final decision on all interim positions.

~~14.3.1 If more than one unit member qualifies under this section, the unit member with the greater District seniority shall be offered the position. If seniority is equal, the determination shall be by lot.~~

The duration of interim positions will comply with Ed. Code.

15.6 Formatting issue only. – It currently looks like part of 15.5

16 Safety

16.4 Each unit member shall be responsible for reporting any accident or injury that occurs to him/her. The accident or injury shall be reported to the immediate supervisor and to the ~~Vice President of Administration~~ Human Resources Office as soon as possible but no later than twenty-four (24) hours after the occurrence.

18.2 Seniority

18.2.2 Length of service shall ~~mean all hours in a paid probationary or permanent status, excluding overtime.~~ be based on hire date.

19.1 This agreement between the Board and BCPOA is effective June 1, 2020, and shall remain in full force and effect through the close of the workday on June 30, 2022.

District

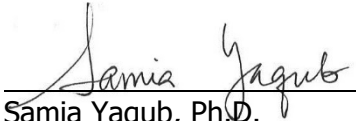
BCPOA

Date

Date

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

Subject: Approval of Emeritus Recommendations, 2019-2020	Item No: 20-7994 Enclosure: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Category: Administration	Action <input checked="" type="checkbox"/> Information <input type="checkbox"/> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/>
Submitted By: Samia Yaqub, Ph.D. Superintendent/President	Approved By:  Samia Yaqub, Ph.D. Superintendent/President

Background

In accordance with Board Policy 3950, recommendations for Emeritus status were submitted by the Academic Senate, Classified Senate, and the Management Association. Recommendations were reviewed and approved by the appropriate vice presidents and forwarded to the President for consideration.

Status

The Superintendent/President forwards and recommends the following to the Board for the conferring of Emeritus status:

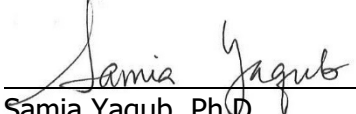
- Suzanne Bresina-Hutton – 20 years (1999-2019), Dean of Instruction
- Les Jauron – 18 years (2001-2019), VP of Planning, Research & Organizational Development
- Nancy Jensen – 31 years (1988-2019), Student Services Supervisor
- Debra Reynolds – 29 years (1990-2019), Counseling and Advising
- Craig Stenvall – 34 years (1985-2019), Supervisor of Maintenance & Grounds

Recommendation

The Superintendent/President recommends the Board of Trustees grant emeritus status to the above individuals.

**Butte-Glenn Community College District
Meeting of the Board of Trustees**

May 20, 2020

<p>Subject: Adoption of Resolution 790: In Support of Climate Change and Sustainability Goals</p>	<p>Item No: 20-7995 Enclosure: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p>
<p>Category: Administration</p>	<p>Action <input checked="" type="checkbox"/> Regular <input checked="" type="checkbox"/> Information <input type="checkbox"/> Consent <input type="checkbox"/></p>
<p>Submitted By: Samia Yaqub, Ph.D. Superintendent/President</p>	<p>Approved By:  Samia Yaqub, Ph.D. Superintendent/President</p>

Background

This item seeks to align policies of the California Community Colleges with the California Climate Change Scoping Plan, which would build on efforts being undertaken already at Butte College. The Climate Change and Sustainability resolution proposed in this item aligns with the vision and pillars included in the state’s scoping plan.

Status

This item presents, for adoption, a resolution to take actions as a system to address climate change and improve environmental sustainability specifically through reductions in greenhouse gas emissions. The resolution adopts goals and a new Climate Change and Sustainability Policy to align with the vision and goals of various state policies.

Recommendation

It is recommended that the Board of Trustees adopt Resolution 790 in Support of Climate Change and Sustainability Goals.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT
Meeting of the Board of Trustees

May 20, 2020

RESOLUTION NO. 790

RESOLUTION IN SUPPORT OF CLIMATE CHANGE AND SUSTAINABILITY GOALS

WHEREAS, the Butte-Glenn Community College District supports environmentally responsible academic and career training settings, believes that climate change is affecting our community, and affirms that the implementation of environmentally sustainable practices to address environmental challenges resulting from climate change; and

WHEREAS, the global average temperature has increased by more than 1.5°F between 1880 and today, and is projected to increase in the United States by an additional 2° to 4° by 2050 due to climate warming; climate warming is driven largely by human-made emissions and use of well-mixed greenhouse gases that have been released into the atmosphere over the last 50 years; California and the Southwest region of the United States will continue to experience increased heat, drought, insect outbreaks, wildfires, declining water supplies, reduced agricultural yields, health impacts in cities due to heat, flooding, rising sea levels, and erosion in coastal areas due to the effects of climate change; and

WHEREAS, the Butte-Glenn Community College District believes that the environmental impact and breadth of the challenge to address climate change calls for leadership at all levels of government, especially at local- and state-levels; and

WHEREAS, the State of California has enacted the California Global Warming Solutions Act of 2006 (Assembly Bill 32) and the California Climate Change Scoping Plan, which requires a significant reduction of greenhouse gas emissions, transitions California to a sustainable future, and establishes goals as a long-term approach to addressing climate change; and

WHEREAS, the California Community Colleges Board of Governors has adopted the following climate change and sustainability goals for the California Community Colleges to be achieved by 2025: (1) reduce greenhouse gas emission to 30 percent below 1990 levels; (2) increase renewable energy consumption to 25 percent; (3) 25 percent of fleet vehicles are zero-emission vehicles; (4) 50 percent of all new buildings and major renovations will be constructed as Zero Net Energy; (5) 50 percent of all new buildings and major renovations will achieve at least a Leadership in Energy and Environmental Design (LEED) "Silver" or equivalent rating; (6) increase procurement of sustainable products and services by 20 percent compared to current levels ; and (7) reduce municipal solid waste by 25 percent compared to current levels; and

WHEREAS, the California Community Colleges Board of Governors has adopted the following climate change and sustainability goals for the California Community Colleges to be achieved by 2030: (1) reduce greenhouse gas emission to 40 percent below 1990 level; (2) increase renewable energy consumption to 50 percent; (3) 50 percent of fleet vehicles are zero-emission vehicles; (4) 100 percent of all new buildings and major renovations will be constructed as Zero Net Energy; (5) 100 percent of all new buildings and major renovations will achieve at least a LEED Silver or equivalent rating; (6)

increase procurement of sustainable products and services by 25 percent compared to current levels; and (7) reduce municipal solid waste by 50 percent compared to current levels; and therefore be it

RESOLVED, that the Butte-Glenn Community College District affirms and commits to pursuing the 2025 and 2030 climate change and sustainability goals that the California Community Colleges Board of Governors have adopted for California Community Colleges; and be it further

RESOLVED, that the Butte-Glenn Community College District will collaborate with its students, faculty, staff, and community to advance local climate change and sustainability through activities like designating persons and bodies primarily responsible for actions to address climate change and sustainability, raise awareness of climate change and sustainability issues, and establish instructional programs that focus on environmental sciences and climate change; and therefore be it further

RESOLVED, that the Butte-Glenn Community College District will implement environmental sustainability practices to promote healthy and safe learning environments for our students, and do our part to improve the environment of our local, state, and global communities.

The foregoing resolution was introduced by Board Member [name] who moved its adoption, seconded by Board Member [name], and adopted on, May 20, 2020 by the following roll call vote:

AYES:

NOES:

ABSENT OR NOT VOTING:

SO ORDERED:

John Blacklock
President, Board of Trustees

ATTEST:

Samia Yaqub, Ph.D.
Secretary, Board of Trustees
Superintendent/President of Butte College