



## NOTICE OF SPECIAL MEETING

January 29, 2020 | 9:00 a.m.

District Board Room  
Student and Administrative Service Building

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*Butte College is a student-centered learning institution which provides quality education and support services that are continuously evaluated and improved, to prepare students to be productive members of a diverse, sustainable, and ever-changing global society. We provide career and transfer pathways for students to become life-long learners and critical thinkers through the mastery of basic skills, workforce training, and the achievement of degrees and certificates.*

### AGENDA

#### Call to Order

Mr. John Blacklock, President  
Mr. John Dahlmeier, Vice President  
Ms. Julie Boss, Clerk  
Mr. Michael Boeger  
Mr. Rick Krepelka  
Mr. Eugene Massa  
Mr. William McGinnis  
Mr. Jimmy Vega, Student Trustee

#### Pledge of Allegiance to the Flag

##### 1. **Agenda Approval**

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##### 2. **Communications from the Public**

At this time, members of the public have the opportunity to address the Board of Trustees on any item within the subject matter jurisdiction of the Board. Members of the community and employees wishing to address the Board of Trustees are asked to complete a "Public Comment" card and submit it to the Board's Executive Assistant prior to the start of open session.

##### 3. **Butte-Glenn Community College District Board of Trustees and Butte College Foundation Board Joint Discussion**

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##### 4. **Updates from the President's Leadership Team**

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##### 5. **Review of Board Code of Ethics**

BP 2715 – Board Code of Ethics  
AP 2715 – Board Code of Ethics Violations

##### 6. **Update on 2019-2020 Board Goals**

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##### 7. **Update on 2019-2020 Superintendent/President Goals**

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##### 8. **Adjournment**

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For Information concerning this Agenda, please contact:  
Butte College President's Office, 3536 Butte Campus Drive, Oroville, CA 95965 (530) 895-2484  
Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.  
Meetings are held in wheelchair accessible locations.  
Any public records distributed to the Board of Trustees less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Office of the President during normal business hours.



**BP 2715 Board Code of Ethics**

References: ACCJC Accreditation Standard IV.C.11

Adopted: October 1, 1992

Last Revised: March 14, 2018;

Last Reviewed: March 14, 2018; March 13, 2019

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The Board of Trustees of the Butte-Glenn Community College District maintains high standards of ethical conduct for its members and hereby adopts this Code of Ethics.

- Be bound by approved District policies and act only in the best interests of the entire community served by the District.
- Practice the highest ideals of honor and integrity in all public and personal relationships in order that the trustees may merit the respect and confidence of other elected officials, appointed staff, and the public.
- Be informed about the district, educational issues, and responsibilities of trusteeship.
- Respect others and act with civility irrespective of the differences of opinion that may arise during discussion or motions on the floor.
- Board members shall comply with the Brown Act concerning communication among themselves regarding items that are within the jurisdiction of the Board and/or District, and in conducting open meetings and appropriate closed sessions. Further, Board members shall maintain the confidentiality of closed session discussions.
- Recognize that all the trustees, as a Board, establish the College's policies and implementation of those policies rests with the appointed staff. Further, recognize that individual trustees have no legal authority outside the Board meetings. No Board member shall interpret Board authority in a manner that diminishes the administrative and professional responsibilities of any District employee.
- Handle all personnel matters on the basis of fairness and impartiality regardless of race, creed, sex, sexual orientation or identification, religion, age, physical ability, national origin, or political ideals.
- Seek no favor; believe that personal aggrandizement or profit secured by confidential information or by misuse of public office is dishonest. Avoid situations that may constitute a conflict of interest, or the perception of conflicts of interest.
- Participate in all Board meetings possible and notify the President of the Board or the Secretary to the Board of an expected absence from a Board meeting.
- Direct all Trustee requests for information, within the subject matter jurisdiction of the Board, through the Superintendent/President.
- In the event a matter arises which apparently is not provided for in the above standards, both individual Board members and the Board will resolve the issue from the highest possible principles of honor and integrity.

In the event of a violation of this Code of Ethics, the board will take appropriate action (see Administrative Procedure 2715).



**AP 2715 Board Code of Ethics Violations**

References: ACCJC Accreditation Standard IV.C.11

Approved: October 1, 1992

Last Revised: February 15, 2017

Last Reviewed: March 14, 2018; March 13, 2019

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A complaint of trustee misconduct will be referred to an ad hoc committee of the Board comprised of three trustees not subject to the complaint. In a manner deemed appropriate by the committee, a fact-finding process shall be initiated and completed within a reasonable period of time to determine the validity of the complaint. The committee shall be guided in its inquiry by the standards set forth in the Code of Ethics as defined in BP 2715. The trustee subject to the charge of misconduct may present information regarding the matter to the committee. The committee shall, within a reasonable period of time, make a report of its findings to the Governing Board for action.

Possible courses of action include:

- If alleged behavior violates laws governing Board behavior, legal counsel may be sought and the violations referred to the appropriate County District Attorney or to the State's Attorney General as provided for in law.
- Should the ad hoc committee find that the complaint constitutes a minor violation that is not a violation of any applicable law, the committee may recommend that the Board President or Vice President discuss the violation with the Board Member by describing the impact of such violation and by offering mentoring or coaching assistance in order to assist the trustee to become more effective and to improve future Board performance.
- Should the ad hoc committee find that the complaint constitutes repetitive minor violations or is an additional complaint but does not constitute a violation of any applicable law, the ad hoc committee may recommend that the Board President and the Superintendent/President schedule a Board retreat with the entire Board of Trustees to focus on the issues identified in the ad hoc committee's report and recommendations and place the individual Board Member on warning of a possible censure unless the Board Member's performance improves.
- Should the ad hoc committee find that the complaint constitutes repetitive and/or significant violations not constituting the violation of any applicable law the ad hoc committee may recommend that the Board of Trustees consider the censure of the Board Member. A censure of a Board Member by a majority vote of the Board may include penalties of not recognizing motions made by the censured Board Member, not responding to the censured Board Member's comments, and/or not allowing the censured Board Member to hold any Board officer position.
- If the full Board, acting upon the ad hoc committee's written report, finds the actions of the Board Member to be so egregious and compelling, the Board could request the Board Member resign at once.



Butte-Glenn Community College District  
3536 Butte Campus Drive  
Oroville, CA 95965

**BOARD of Trustees**

## BOARD GOALS

2019-2020

Approved by the Board of Trustees: *August 14, 2019*

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The Board of Trustees will:

1. Monitor the College's enrollment and support programs that increase enrollment
2. Monitor the impact of the funding formula and support any necessary budget adjustments
3. Support and Monitor the Foundation and the Promise Program
4. Monitor and support Measure J implementation
5. Monitor the implementation of programs that will help fulfill the community needs during the Camp Fire recovery and rebuilding process
6. Continue training of trustees in the various College programs
7. Support and monitor progress on Guided Pathways and assure compliance with AB 705
8. Assure Board training and compliance with accreditation standards
9. Schedule study sessions and/or spotlight presentations on the following topics as well as other reports (written/oral/virtual):
  - a. Funding formula/hold harmless provisions
  - b. District's Crisis management protocols
  - c. Accreditation standards
  - d. Workforce training for rebuilding and recovery
  - e. Update on POST academies and tour of Public Safety training grounds
  - f. College programs (including some tours):
    - i. Cosmetology
    - ii. Agriculture
    - iii. MESA
    - iv. Welding
    - v. Food services
    - vi. Veteran services

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## ***Superintendent/President Goals, 2019-2020***

***Approved by the Board of Trustees: August 14, 2019***

The Superintendent/President goals for 2019-2020 are grouped into eight categories:

- Student success and completion
- Board responsibilities and communication
- District facilities
- District finances
- Diversity, equity, and inclusion
- Community relations and strategic partnerships
- Advancement
- Accreditation

These goals are in alignment with the District's Strategic Initiatives:

1. Enhancing a Culture of Completion and Goal Achievement
2. Supporting Student, Faculty and Staff Success
3. Using Data-Informed Process for Continuous Improvement
4. Maximizing Resources to Support Student Learning
5. Modeling Sustainability
6. Enhancing a Culture of Equity and Inclusiveness

### **Student Success and Completion**

*(All Initiatives)*

1. Lead the college through the next phase of implementing the Guided Pathways Model to include launching the Guided Pathways website, implementing the student educational planning tool, and designing program scheduling.
2. Use the Guided Pathways Model as a means to reduce equity gaps.
3. Monitor the implementation of AB 705 and adjust student support and scheduling as needed.
4. Grow Dual Enrollment, Welding, Cosmetology, new trade programs, math, science, and online offerings.

### **Board Responsibilities and Communication**

*(All Initiatives)*

5. Educate the Board on "hold harmless" provisions from the Chancellor's Office
6. Educate the Board on the multi-year plan to recover from the 2018 Camp Fire.
7. Educate the Board on accreditation standards and their role therein.

### **District Facilities**

*(Initiatives 4 and 5)*

8. Explore a permanent location for the Glenn County Center.
9. Explore energy generation and storage options for long-term planning.

## **District Finances**

*(Initiative 4)*

10. Advocate for a sustainable “hold harmless” provision from the Chancellor’s Office that protects the District from fiscal decline due to the Camp Fire through 2022.
11. Lead the District in multi-year cost-saving and revenue-generating measures to align the District budget with expected apportionment in 2022.
12. Oversee a successful issuance of Series B bonds for Measure J projects.

## **Diversity, Equity, and Inclusion**

*(Initiatives 2 & 6)*

13. Prioritize methods in the 2019-2022 Equal Employment Opportunity Plan to further diversify faculty and staff.

## **Community Relations and Strategic Partnerships**

*(Initiatives 1, 4 & 6)*

14. Provide leadership in workforce training for the rebuild and recovery efforts after the Camp Fire.
15. Ensure that a Glenn County Promise, modeled after the Butte County Promise, is articulated and signed by all stakeholders.

## **Advancement**

*(Initiatives 2, 3, 4 & 6)*

16. Initiate discussion with Board president on direction of the Foundation
17. Restructure the Development Officer position and conduct a successful hire.

## **Accreditation**

*(All initiatives)*

18. Organize the next accreditation self-study team and ensure all have sufficient training.