



**BUTTE COLLEGE
FOUNDATION**

**BUTTE COLLEGE FOUNDATION BOARD
Notice of Scholarship – Grants Committee Meeting**

Tuesday, June 30, 2026, 8:30 a.m.
District Board Room, Student and Administrative Services Building, 3rd Floor
3536 Butte Campus Drive, Oroville, CA 95965

The mission of the Butte College Foundation is to help ensure the academic development and excellence of students through financial and other forms of support; to establish scholarship programs and services that benefit our students; to constantly evaluate our funding priorities to identify areas critical to our success; and to create fundraising initiatives that will support the programs and services of Butte College.

AGENDA

Call to Order

Committee Members

Julie Boss, Chair
Margaret Hughes, Board Member
Annette Marriotini, Board Member
Renée Michel, Board Member
Liliana Vargas
Rachel Wood

Staff and Guests

Suzanne Watroba, Executive Director
Tristan Bosch, Program Coordinator
Shirley Hall, Events Specialist

1. Agenda Approval

1.1. Action Item: Approval of Agenda

2. Communications from the Public

Public Comments – Informational Only – No Action Taken

3. Approval of Minutes

3.1. Action Item: Approval of Meeting Minutes – January 22, 2026

4. Donor Reception & Scholarship Awards Ceremony

4.1. Ceremony Date: Friday, August 21, 2026, at 9:30 a.m.
4.2. Printed Program and Event Script – Discussion and Feedback

5. 2026-2027 Scholarship Cycle

5.1. Recap of 2026-2027 Scholarship Cycle
5.2. Scoring Rubric – Discussion and Feedback
5.3. Transcripts – Discussion and Feedback

6. Other Business

7. Next Meetings

Butte College Scholarship Awards Ceremony: Friday, August 21, 2026, at 9:30 a.m.

8. Adjournment

8.1. Action Item: Motion to adjourn

For information concerning this Agenda, please contact:
Butte College Foundation Office
3536 Butte Campus Drive, Oroville, CA 95965
(530) 895-2359

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting.
Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Directors less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Foundation Office during normal business hours.



**BUTTE COLLEGE FOUNDATION BOARD
Scholarship – Grants Committee Meeting Minutes**

Thursday, January 22, 2026, 7:30 a.m.
District Board Room, Student and Administrative Services Building, 3rd Floor
3536 Butte Campus Drive, Oroville, CA 95965

The mission of the Butte College Foundation is to help ensure the academic development and excellence of students through financial and other forms of support; to establish scholarship programs and services that benefit our students; to constantly evaluate our funding priorities to identify areas critical to our success; and to create fundraising initiatives that will support the programs and services of Butte College.

The meeting was called to order at 7:33 a.m.

Committee Members Present

Julie Boss, Chair
Annette Marriotini, Board Member
Renée Michel, Board Member
Liliana Vargas
Rachel Wood

Staff and Guests Present

Suzanne Watroba, Executive Director
Tristan Bosch, Program Administrator

1. Agenda Approval

Director Michel moved, seconded by Director Marriotini, to approve the agenda. The motion passed unanimously.

2. Communications from the Public

There were no public comments.

3. Approval of Consent Agenda

Director Michel moved, seconded by Director Marriotini, to approve the consent agenda. The motion passed unanimously.

4. Donor Reception & Scholarship Awards Ceremony

4.1. Discussion of Scholarship Awards Ceremony Recap

The committee noted that the casual brunch format resulted in higher student attendance at this year's awards ceremony compared to previous years. Staff will work to streamline scholarship descriptions to shorten the program and enhance recognition for donors who attend. Additional improvements discussed included refining photo logistics and developing strategies to encourage students to remain through the entire ceremony.

4.2. Discussion of Ceremony Date – Friday, August 21, 2026

Staff noted that holding the event during the week could reduce costs by avoiding overtime expenses for Dining Services and FPM that occur with a Saturday event. The committee discussed the option of hosting the event on Friday of the first week of the semester, on August 21, 2026, which may also increase participation from faculty and staff. Rachel Wood recommended that staff review which programs have Friday classes before finalizing the date.

5. 2026-2027 Scholarship Cycle

5.1. Approval of 2026/27 Scholarship Payouts

Staff proposed the approximate scholarship offerings for 2026-27. Director Michel moved, seconded by Director Marriotini, to approve the 2026/2027 Scholarship Offerings.

5.2. Discussion of Application Questions

Staff presented the list of scholarship application questions to the committee, noting that the additional questions added last year helped streamline the process and reduce the number of required reviews. Staff also proposed adding a question allowing students to opt into the Alums & Friends Program, which the committee supported.

5.3. Discussion of Scholarship Software

Staff noted that the scholarship software operates on a three-year contract that expires in 2027. They shared that scholarship management platforms are a frequent topic of discussion among community colleges, with each product offering its own strengths and limitations. Staff shared that implementing a new system would take about a year and that the District is currently unable to prioritize this major software project evaluation. As a result, staff recommended renewing the Blackbaud Academic Works software for an additional three years at the time of renewal.

6. Other Business

There was no other business.

7. Next Meetings

TBD

8. Adjournment

Rachel Wood moved, seconded by Director Michel, to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:27 a.m.