



**BUTTE COLLEGE
FOUNDATION**

**BUTTE COLLEGE FOUNDATION BOARD
Notice of Executive Committee Meeting**

Thursday, May 28, 2026, 7:30 a.m.
Butte College Skyway Center - SC147
2480 Notre Dame Blvd. Chico, CA 95926

The mission of the Butte College Foundation is to help ensure the academic development and excellence of students through financial and other forms of support; to establish scholarship programs and services that benefit our students; to constantly evaluate our funding priorities to identify areas critical to our success; and to create fundraising initiatives that will support the programs and services of Butte College.

AGENDA

Call to Order

Julie Boss, Chair
Neil Yelland, Vice Chair
Dan Alexander, Past Chair
Patrick Christensen, AS Rep, Sec/Treas.
Tom Lando, Member at Large
Stan Thompson, Member at Large
Rick Krepelka, Trustee Representative
John Nock, Trustee Representative
Virginia Guleff, BC Superintendent/President
Margaret Hughes
Tray Robinson, Interim BC Vice President of Student Services

Staff and Guests

Suzanne Watroba, Executive Director
Tristan Bosch, Program Administrator

1. Agenda Approval

1.1. Action Item: Approval of Agenda

2. Communications from the Public

Public Comments – Informational Only – No Action Taken

3. Approval of Minutes

3.1. Action Item: Approval of Meeting Minutes – February 26, 2026

4. Reports

4.1. Butte College Superintendent/President's Report – Virginia Guleff

4.2. Committee Reports

- Alums & Friends– Chair Margaret Hughes & Linda Zorn
- Board Development – Chair Stan Thompson
- Finance/Audit/Investment – Chair Patrick Christensen
- Fundraising – Chair Neil Yelland

- Special Events/Spring Gala – Chair Tray Robinson
- Scholarships and Grants – Chair Julie Boss

4.3. Executive Director Report – Suzanne Watroba

5. Business

6. Next Meetings

Thursday, August 27, 2026 at 7:30 a.m.

7. Adjournment

7.1. Action Item: Motion to adjourn

For information concerning this agenda, please contact:
Butte College Foundation Office
3536 Butte Campus Drive, Oroville, CA 95965
(530) 895-2359

Persons requiring disability accommodation, please notify this office 48 hours prior to the scheduled meeting. Meetings are held in wheelchair accessible locations.

Any public records distributed to the Board of Directors less than 72 hours in advance of the meeting, and relating to an open session item, are available for public inspection at the Foundation Office during normal business hours.



**BUTTE COLLEGE FOUNDATION BOARD
Executive Committee Meeting Minutes**

Thursday, February 26, 2026, 7:30 a.m.
Butte College Skyway Center - SC144
2480 Notre Dame Blvd. Chico, CA 95926

The mission of the Butte College Foundation is to help ensure the academic development and excellence of students through financial and other forms of support; to establish scholarship programs and services that benefit our students; to constantly evaluate our funding priorities to identify areas critical to our success; and to create fundraising initiatives that will support the programs and services of Butte College.

The meeting was called to order at 7:31 a.m.

Committee Members Present

Julie Boss, Chair
Neil Yelland, Vice Chair
Dan Alexander, Past Chair
Patrick Christensen, AS Rep, Sec/Treas.
Stan Thompson, Member at Large
Rick Krepelka, Trustee Representative
John Nock, Trustee Representative
Margaret Hughes
Tray Robinson

Staff and Guests Present

Suzanne Watroba, Executive Director
Tristan Bosch, Program Administrator

1. Agenda Approval

Director Thompson moved, seconded by Director Christensen, to approve the agenda. The motion passed unanimously.

2. Communications from the Public

There were no public comments.

3. Approval of Consent Agenda

Director Christensen moved, seconded by Director Yelland, to approve the consent agenda. The motion passed unanimously.

4. Reports

4.1. Butte College Superintendent/President's Report – Virginia Guleff

Superintendent/President's Report: Virginia Guleff was absent. Trustee Krepelka noted that Butte College reached the goal of reaching the enrollment numbers prior to the Camp Fire.

4.2. Committee Reports

- **Alums & Friends– Chair Margaret Hughes & Linda Zorn**

Executive Director Suzanne Watroba shared that the Foundation will be tabling at both Commencement and Homecoming again this year. She also provided a brief overview of the two outstanding alumni who will be recognized at the Gala: Alfred Koala and Carlos Alcantar.

- **Board Development – Chair Stan Thompson**

Chair Thompson reported that the Board Development Committee will meet at the end of April to review the slate of officers and terms for 2026–2027. He noted that, due to former MSC Representative Tray Robinson’s change in position at the College, he will no longer be able to serve in that role. Rob Bishop will serve as the new MSC Representative. In accordance with the bylaws, an action item will be brought to the full Board to approve Tray Robinson’s continued service as Gala Committee Chair through the completion of the event.

- **Finance/Audit/Investment – Chair Patrick Christensen**

Chair Christensen reported that the Finance Committee met earlier in the week. The 2024–2025 audit was completed and returned with no findings. The Committee also reviewed the Foundation’s investments, which are performing well. In addition, the Foundation has begun the process of reviewing its endowment policies and procedures.

- **Fundraising – Chair Neil Yelland**

Chair Yelland reported that the Foundation is exploring additional fundraising strategies beyond Giving Tuesday and the Gala. These include hosting Breakfast or Lunch & Learn events to educate the community on topics such as Qualified Charitable Distributions (QCDs) and tax implications related to retirement planning, with the goal of creating consistency around these events. The Foundation also plans to engage financial advisors to increase their awareness of giving opportunities that support Butte College. Additional future fundraising opportunities discussed included hosting events in the planetarium and exploring other campaign initiatives.

- **Special Events/Spring Gala – Chair Tray Robinson**

Chair Robinson reported that \$100,000 in sponsorships has been confirmed to date. Staff mailed event invitations earlier this week. A District-wide announcement will be made to encourage faculty and staff attendance, and an additional email will be sent from Superintendent/President Virginia Guleff.

- **Scholarships and Grants – Chair Julie Boss**

Chair Boss reported that the scholarship application period is open through March 15. There are approximately 341 scholarships available, totaling \$267,000. She encouraged committee members to volunteer to assist with reviewing scholarship applications.

4.3. Executive Director Report – Suzanne Watroba

Executive Director Suzanne Watroba reported that the Foundation is currently in the process of hiring an Events Specialist and expressed enthusiasm about expanding the Foundation team.

5. Business

There was no other business.

6. Next Meetings

Thursday, May 28, 2026, at 7:30 a.m.

7. Adjournment

Director Thompson moved, seconded by Director Yelland, to adjourn the meeting. The motion passed unanimously.