

Memorandum of Understanding

The following memorializes the understanding of the Butte Glenn Community College District and the Butte College Education Association regarding the Faculty Professional Development Coordinator outlined in Appendix E 7.2.15

Appendix E 7.2.15 is revised to read as follows:

Faculty Professional Development Coordinator

Non-classroom responsibilities represent a twenty-hour week (a 50% reduction in assigned teaching or student support load) during the Fall and Spring semesters and a forty-hour week during non-instructional periods (199 days). The responsibilities of the Professional Development Coordinator duties include, but are not limited to, the following:

- Coordinate the overall Butte College Faculty Professional Development Program.
- Serve on and help organize the Professional Development Steering Committee.
- Chair the Flexible Calendar Committee.
- Coordinate the development, publication, dissemination, recording, and reporting of Flex activities.
- Manage the faculty professional development budget.
- Ensure compliance with state guidelines and regulations regarding faculty professional development.
- Evaluate and assess the faculty professional development program.
- Ensure the timely dissemination of faculty professional development information.
- Assist in other areas as negotiated.

For BCEA: 

For District: 
Erik S. Hearer (Dec 4, 2025 18:20:07 PST)

Denise L. Adams

BGCCD MOU Faculty Pro Dev Coordinator

JD_Dec2025

Final Audit Report

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