

MEMORANDUM OF UNDERSTANDING

The following memorializes the understanding of the Butte-Glenn Community College District (hereinafter referred to as the "District") and the Butte College Education Association (hereinafter referred to as "BCEA") regarding changes to **ARTICLE XXI**.

Replaces all the current ARTICLE XXI to read as follows:

ARTICLE XXI Sabbatical and Professional Advancement Committee

- A. The **Sabbatical and Professional Advancement Committee** (SPA Committee) will be composed of:
1. One executive member of the Academic Senate chosen by the Senate.
 2. Three other full-time faculty members selected by the Executive Committee of the Academic Senate (with consideration for maintaining balanced representation) and confirmed by the whole Senate.
 3. One administrator appointed by the Chief Instructional Officer (CIO)
 4. Two full-time faculty members selected by the BCEA Board.
 5. Human Resources designee assigned by Executive Director, Human Resources (ex officio member – clerk)
- B. No unit member may serve on the SPA Committee if they file an application for sabbatical leave.
- C. The SPA committee is responsible for the following functions:

Sabbatical Leave:

Review and provide recommendations to the Chief Instructional Officer on the academic and professional merits of proposed sabbatical projects. If there are more applications than available sabbatical leave, the SPA Committee will recommend projects to the CIO in ranked order. The SPA Committee will develop and disseminate review criteria for evaluating and approving sabbatical proposals. All sabbatical applications shall affirm that the proposed leave has been discussed with department faculty and leadership. Sabbatical application and approval timelines, forms, and submission processes will be created by the SPA Committee and submitted to the CIO for approval.

Professional Advancement:


Review and provide recommendations to the appropriate vice president on the academic and professional merits of projects or coursework proposed for class movement. The SPA Committee will develop and disseminate criteria for evaluating and approving class movement proposals. Class movement application and approval timelines, forms, and submission processes will be created by the SPA Committee and submitted to the appropriate vice president for approval. Any coursework or projects proposed for advancement for class movement must have the prior recommendation of the SPA Committee and must be completed by August 1 to be effective for the remainder of the fiscal year.

By: 

For BCEA

By: 

Erik Shearer (Sep 4, 2024 11:43 PDT)

By: 

Chris Little (Sep 4, 2024 19:05 PDT)
For the District











BCEA MOU Article XXI SPA_Aug2024

Final Audit Report

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