Name of organization: Butte County Supervisor, 5th District—Kim Yamaguchi

Address(es): 747 Elliot Road
              Paradise, CA 95969

Telephone:  872-6304                Fax: 872-6339

Web site: http://www.buttecounty.net

Contact person: Donna L. Vairo

Title: Administrative Assistant

E-mail address: Kyamaguchi@buttecounty.net

Office Hours: Monday - Friday
              8:00 a.m. – 5:00 p.m.

Best time to call: During office hours

Please indicate if your agency is a:

___X___ Government agency   or   501C3 # _____________

Purpose of agency:

City and county local government

Population/ages served:

All 5th District Butte County Citizens

Area served:

5th District of Butte County

Agency expectations of students (duty/attitude description):

Volunteers must be open to learn about local government.

Any previous experience or qualifications required:

None

Describe any volunteer supervision:

Volunteers will be supervised
Possible ways Butte College students could serve your organization/clientele:

* Assist and participate in board meetings with many different local government agencies
* Assist in creating meeting agenda’s
* Learn the inner workings of city government

Days/times available for volunteers: Number of students (per day or shift):

Meetings vary depending on pre-set
days/weeks of each month

1 – 2 students per semester

Available for job shadowing? _X___yes _____no

Minimum commitment length:

20 hours

One-time event or on going:

On-going

Orientation/training requirements:

½ Hour Orientation mandatory

Special needs/requirements:

None