Name of organization: Brothers and Sisters of the Way, Inc.

Address(es): 6372 Forest Lane
Paradise, CA 95969

Telephone: 876-0569

Mailing address: P.O. Box 610
Paradise, CA 95967

Contact person: Louise Burgan

Title: Dr. Louise Burgan, Director

Telephone: 877-5351  E-mail address: burgan@butte.cc.ca.us

Office Hours: T-TH 10 a.m. to 3 p.m.  Call at home in evening
Or M-W-F a.m.

Please indicate if your agency is a:

______ Government agency  or  501C3 #  X

Purpose of agency:
Non-profit organization Fraternal and service; makes courses and counseling available

Population/ages served:
16 to 90 years of age

Area served:
Butte and Glen Counties

Agency expectations of students (duty/attitude description):
Must be able to do the following:

  o Typing
  o Cataloging books
  o Some possible art work
  o Gardening and janitorial work if necessary
Any previous experience or qualifications required:

None required, except basic skills for the job agreed to (ie. Typing)

Describe any volunteer supervision:

Supervision by staff member on duty

Possible ways Butte College students could serve your organization/clientele:

* Typing
  * Computer work
  * Book cataloging and shelving
  * Art Work
  * Janitorial work (vacuum and dust in the library
  * Take phone calls

Days/times available for volunteers:  Number of students (per day or shift):
Weekdays or weekends for 2 or 3  2 at a time for cataloging, one at a time
Hour shifts  is ok for gardening

Available for job shadowing?  _X_ yes  ____ no

Minimum commitment length:

A semester or by the job (1-3 times)

One-time event or on going:

On-going

Orientation/training requirements:

The first meeting will be an orientation and training period

Special needs/requirements:

Not 100% handicap accessible