Minutes

Present:

Jo Anna Birdsall, Charlene Corder, Jaimie Dillard, Saxon Grimes, Terrie Hoenig, Bambi Mayfield, Carol Oba-Winslow, Monica Diamond, Al Renville, Julie Nuzum

A. General:
   1. Introduction of members
   2. Review of Title 5 DSPS Advisory Committee Guidelines
   3. Julie Nuzum, the Chair was voluntarily selected.
   4. Suggestions for additional Advisory Members were made.
      a. Employers (i.e., Work training Center, Costco, Wal-Mart, Enloe hospital, Sierra Nevada Brewery, etc.)
      b. Legal advocate
      c. Representative from Far Northern Regional Center
      d. Butte College ITT personnel
      e. Facilities personnel

B. Goals – **Top priority is to focus on student needs**
   1. Restructure courses possibly for the purpose of offering a certificate program.
   2. Increase access and awareness of available technology for students
   3. Create workshops relating to psychiatric DX, chronic health issues, and self-advocacy
   4. Recruit more volunteers for note-taking
   5. Facilitate an awareness and provide more services to the outreach areas such as Glenn County
   6. Expansion of exam proctoring is being explored

C. DSPS Updates
   1. Jaime Dillard stated that the DSPS Program Review was completed in December 2011. She shared the following comments regarding the recommendations.
      a. Grant possibilities are being sought to provide more staff for the Access Lab.
      b. Because L.D. testing is limited due to budget restraints, it is now considered a service, not an accommodation.
      c. Bambi Mayfield is presenting workshops on creating documents from Blackboard to interactive PDF files and Universal Design.
      d. A mentorship program is being explored for volunteers who are interested in note-taking or becoming a scribe.
      e. Electronic signature software is being explored to ensure DSPS has signed educational contracts, accommodation authorizations and other required documentation as mandated.
D. Service Updates
1. Teri Hoenig stated that DSPS has begun tracking the number of visitors to the office daily and data indicate an average of 80+ visitors. Signage added at the entrance and other strategic locations has cut down on the number of visitors who are seeking other campus office.
2. Bambi Mayfield reviewed Fall 2012 Interpreting and Alternate Media requests:
   a. Approximately 15 Deaf / Hearing Impaired students are being provided interpreting or other communication facilitation services (i.e. assistive technology)
   b. Video Remote Interpreting (VRI) continues to be utilized
   c. 120 Alternate Media requests have been received
3. Butte College DSPS and CSUC ARC Transition Partnership continues to facilitate the transition of students with disabilities to CSUC.
4. Butte College DSPS and American College River College (ARC) Interpreter Preparation Program (IPP) partnership continues to facilitate the training and hiring of qualified ASL Interpreters.
5. The California Community College High Tech Center Training Unit Section 508 training given by Gaier Dietrich last year is now available for faculty / staff viewing.

E. Community Involvement
1. October is disability awareness month. A DSPS open house will be scheduled for mid-October.
2. Carol Oba-Winslow, a member of the Chico Brain Injury Coalition, provided a Thresholds brochure with community based informational workshops.
3. Jaime Dillard invited everyone to an informal monthly community partner meeting (“Eggs and Issues” - 1st Friday 7:30am @ Italian Cottage on Skyway)

F. Next Meeting Date:
The committee is in favor of meeting at the end of February 2013. A specific date and time have not been set, but members indicated Friday mornings work well for most.

Adjournment: The meeting was adjourned at 11:00AM.