Workshops Begin in Early January
Professional Development welcomes you back for the Spring 2011 semester. This Flex booklet provides information regarding the January workshops, upcoming semester events and information about various professional development programs. We encourage you to explore the numerous offerings and take advantage of this opportunity.

• The official calendar start of Faculty Flex Week is Thursday, January 13. The activities shown in this booklet are opportunities for Flex credit, with the exception of Institute Day Activities which is required for full-time faculty.
• Activities presented during the five Flex days, January 13-21, provide opportunities for full-time and Associate faculty to gather Flex credit hours to fulfill their Flex obligation. All college employees are invited to attend and participate.

The Professional Development Program is located in the Center for Excellence (Library 210). The Program’s assistant, Magian Smith, can be reached at (530) 895-2854. Carol Stanley-Hall, Physical Education faculty member, is serving as Faculty Professional Development Coordinator. Ruth Ann Hansen is the Classified Professional Development Coordinator and Jack Lemley the Management/Supervisory/Confidential (MSC) Coordinator. David Danielson provides the administrative leadership.

Year-round Activities
Year-round activities provide professional development and personal growth opportunities for Butte College employees. Although some workshops are designed for specific audiences, most workshops are open to all college employees.

Appreciating Expertise, Creativity & Effort
Many members of the Butte College community will make presentations this January. Their expertise, creativity, and effort are rewarded by your participation in their workshops. Please plan to attend and to earn your Flex hours. By participating in the January Flex Days, you say “thank you” to our volunteers. Their continued willingness to share with us is vital for the continuation of Professional Development.

Professional Development Forms & Applications available at our website:
Butte College Home page
Departments/Programs/Services
Professional Development
Also accessible from MyBC
Groups and Committees
Professional Development – Faculty

The goal of the website is to be sustainable in our effort to provide information and share opportunities.

Updates and revisions to the January workshops will be reflected in RED in the January 2011 Flex Booklet posted on the sites above.

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Excellence
Respect
Diversity in Community
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Butte College Professional Development Spring 2011 Flex Week Activities January 10-21, 2011
Pre - Flex Activities
Monday, January 10

Instructional Skills Workshop (ISW)
Flex # 650  Jan 10 – 13, 24 hours
9am-3pm  Learning Resource Center (LRC)
Pre-Registration Required.  Contact kekahali@butte.edu

Offered also in May/June:
# 650.1 May 31st – June 3rd, 24 hours. Location: TBA
Pre-Registration Required.  Contact kekahali@butte.edu

The ISW program is an intensive 4-day workshop conducted by faculty facilitators for faculty participants.
The ISW program includes the following:
- Focus is on a laboratory approach to the improvement of teaching and learning.
- During the workshop each participant prepares and conducts three 10-minute “mini-lessons.”
- Participants receive written, oral and video feedback from the other participants on the effectiveness of the mini-lesson.
- The “mini-lessons” are informative, unusual, fun and very interactive.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Flex – Day 1
Thursday, January 13

New Employee Orientation – Flex # 24
8:30am – 3pm,  Center for Excellence
The new full-time faculty hired in fall 2010 will be joining other Butte College employees for a New Employee Orientation – Part I.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Tom Angelo Assessment Workshop Follow-Up
Flex #151
9am – 10:30am  MC 244
Kenneth Bearden
Did you attend a Tom Angelo session last Fall? Were you excited about what you learned? Want to share how you applied the techniques? Want to learn how others applied them? Then come, share your successes and

Safety “Smorgy” Training – Flex # 330.1
10am – 11am  SSG-102
This training is a modified version of the Safety ‘Smorgy’ Training and will provide information on proper lifting techniques, minimizing slip and fall injuries, and managing stress. All employees should attend. Please RSVP in advance to Professional Development at x2543.
Presenter: Phil Clark, Keenan and Associates

Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning
5. Modeling Sustainability

Manhattan Project – Flex # 150
9am – 12pm,  MC 243
Michael Panunto
The project to build the first nuclear weapon brought together some of the most talented scientists of the twentieth century. The geographic isolation of the United States—along with its wealth and resources—allowed these scientists to develop, test, and build the bomb within four years. This workshop examines the physical aspects of the project: the underlying nuclear physics, the testing and developing of key components, and the construction of factories to produce the new and rare materials. We will also examine the economic and political costs of using the bomb. We will also view the documentary “The Moment in Time: The Manhattan Project”, which contains interviews with many of its principal actors.

Strategic Initiatives:
3. Valuing a Culture of Learning

Suggestion Box – Flex # 152 – CANCELLED
10:30am – 12pm,  MC 244
Carrie Roberson, Steve Hall
Bring your complaints to share! We will be facilitating a discussion of concerns around college issues and what might be done constructively. Let’s see where it takes us.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

Butte College Professional Development          Spring 2011 Flex Week Activities          January 10-21, 2011
Safe Lifting – Flex # 331
11am – 12pm SSG-102
Keenan and Associates will be providing training on proper lifting techniques. All employees should attend. Please RSVP in advance to Professional Development at x2543.
Presenter: Phil Clark, Keenan and Associates

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture
5. Modeling Sustainability

Flex Week “Brown Bag” Lunch – Flex # 750
12pm-1pm LB 105
Carol Stanley-Hall, Ruth Ann Hansen, Jack Lemley, David Danielson, Magian Smith
Please bring your lunch to LB 105 and join your colleagues with conversation between workshop activities.

Strategic Initiative:
1. Inspiring Passion through Collaboration

The Art of Bonsai – Flex # 153
1pm – 2:30pm, Environmental Horticulture Rm. 107
Tip Wilmarth
An introduction to the relaxing and sometimes frustrating art of plant miniaturization.

Strategic Initiatives:
3. Valuing a Culture of Learning

Will Reducing Total Dietary Fat Reduce Heart Disease Risk? – Flex # 550
1pm – 2:30pm, MC 244
Brenda Stagner
Heart disease may be the leading cause of death for both men and women, but it doesn’t mean that you have to eat a bland and boring diet. Avoid heart problems in the future by eating healthy foods today. Learn about the top ten foods that will reduce your risk and prevention tips to get you started.

Strategic Initiatives:
3. Valuing a Culture of Learning

Beerstein's/Ped Cap Theory of Complex Issues and Relative Funding – Flex # 154
1pm – 2:30pm, MC 246
Stacey Bartlett & Kenneth Bearden
In response, in part, to questions and concerns regarding waitlists, enrollment management, section reductions, FTES, the 1300 account, parking and traffic pattern changes and hassles, pedagogical cap philosophical debates and cultural norms, and the increasing demands on faculty. Plus, we found ourselves with a lot of extra time on our hands between midnight and 4am. This is a KISS (Keep It Simple Stacey) presentation featuring the dynamic duo Dr. Data (Kenneth Bearden) and Madam Tube-Top (Stacey Bartlett). Join Kenneth and Stacey for a fun and informative presentation mixing metaphors and blending data in a shameless attempt to simplify the complex issues we face every day. Attend this session to learn a little about such complex issues as enrollment management, funding and ped caps---oh,my!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

Computer and Internet Security – Flex # 450
1pm – 2:30pm, TTC/CFE/LB 216
Aaron Thomas
The internet has changed the way we work, play, and do business. Much of our personal and business life touches or is accessed from our computers: bank accounts, taxes, confidential business documents, and even that embarrassing picture (you know which one). We will focus on the first line of defense “YOU” and how you can avoid many common pitfalls that lead to virus infestations, backdoors, rootkits, what these words mean and why you should care. I will be offering tips to improve your overall security posture and provide you with information you can use to make better and safer decisions while online. Questions are welcome.

Strategic Initiatives:
3. Valuing a Culture of Learning

ASK ME Project - Flex #1452
Monday, January 24 & Tuesday, January 25
Ruth Ann Hansen
Help students find their way around campus during the first couple days of class. Sign up to work a one-hour shift at one of the three information stations:
- Business Education building
- Bus Stop
- Learning Resource Center
Earn flex credit and be entered to win one of two $25 gift cards to Food Services for volunteering!

Contact Ruth Ann at 895-2334; hansenru@butte.edu
Microsoft Office Round Table – Flex # 451
2:30pm – 4pm, TTC/CFE/LB 216
Kasey Crosby and Sandy Sloan
Have a question about Microsoft Word, Excel, PowerPoint, or Outlook, but don’t know who to ask? Come to the Microsoft Office Round Table and bring those questions with you! We’ll be hosting an open forum and let you run the show. What’s new in 2010, how do I insert a table in Word, how do I create an equation in Excel, how do I insert sound in PowerPoint? The possibilities are endless!

Strategic Initiatives:
3. Valuing a Culture of Learning

Travel & Conference Funding
If you are planning to attend a conference this spring, be sure to apply for T & C funding!
Final application deadline: Thursday, February 10
Call 879-4028 for more info.
Applications available at: http://www.butte.edu/prodev/
Go to Forms and Applications.

Initiative Awards Ice Cream Social
Thursday, February 10
2:30 pm
Location TBA

Gyrokinesis – Flex # 551
2:30pm – 4pm, CFE
Adrienne Wrighton
Gyrokinesis are exercises for flexibility while in an office setting. This system was originally designed for ballet dancers but has been expanded for all of us.

Strategic Initiatives:
3. Valuing a Culture of Learning

FACCC Hot State Issues – Flex # 332 – CANCELLED
2:30pm – 4pm, MC 245
Jonathan Lightman
FACCC is on the front lines working to advocate for faculty and students, so what will the atmosphere in Sacramento be with the new legislation? As we learn about the new budget deficit numbers, will we discover mid-year cuts? How will community colleges fare in this new budget climate? The Community College League of California published a “Report on the Commission of the Future” that contains some ideas that may have a huge impact on how we do things in the future. Come discuss these hot issues and be on the cutting edge of our future.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture
5. Modeling Sustainability

Diversity Committee Meeting – Flex # 29
2:30pm – 4:30pm MC 246
Ayse Taskiran and Julie Withers
Anyone interested in being involved in the Diversity Committee is welcome to attend.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Flex Day 2
Friday, January 14

Butte College’s 3rd Annual Blackboard Community Exchange – Flex # 275
8:30am – 3pm, MC second floor
Whether you use Blackboard for your online or face-to-face classes, you care intensely about how students can learn best from your online resources. Yet your opportunities to discuss with other instructors are sometimes few and far between. This is your chance! No outside experts, no vendor-driven sales pitches: just your Butte colleagues listening and learning from each other. This one-day homegrown conference features twelve break-out sessions you can choose from plus a tasty lunch and a preview of our upcoming move to Blackboard 9.1.

Any questions, contact Jane Alt 879-4077.

Please plan to join us! RSVP today at: www.butte-tmi.net/invite

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
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5. Modeling Sustainability

Flex Booklet
Designed by: Magian K. Smith
Professional Development
smithma@butte.edu
530-895-2854

Butte College Professional Development Spring 2011 Flex Week Activities January 10-21, 2011
Visit a Sustainable Home – Flex # 155
3pm – 5pm.
Tip Wilmarth
Meet at the Center for Excellence at 3pm to carpool over to Tip’s home for a tour of his “off the grid” sustainable home.
Please RSVP to Magian Smith at smithma@butte.edu.
Limited to the first 25 people.
Strategic Initiatives:
3. Valuing a Culture of Learning
5. Modeling Sustainability

Monday, January 17
Martin Luther King Holiday
Butte College is closed

Flex Day 3
Tuesday, January 18

Coffee’s On Us – Flex # 751
7:30am – 8:30am  Center for Excellence
Carol Stanley-Hall, Jack Lemley,
Ruth Ann Hansen,  David
Danielson, and Magian Smith
Start the semester off right! Drop by the Center for Excellence (CFE) for coffee and conversation.
Strategic Initiative:
1. Inspiring Passion through Collaboration

Faculty Department Meetings – Flex # 952
8:30am-11:30am
Chairs and coordinators will announce locations.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success

Club Advisor’s Meeting and Luncheon – Flex # 226
11:30am – 1pm  AS/ICC (First floor Campus Center)
Kelly Munson and Yvette Zuniga
Join advisors from all the clubs to network and get important club updates. This meeting is strongly recommended for all club advisors.
Please RSVP to Donna Tibbitts at x2428.
Strategic Initiative: 2. Focusing on Student Success

Chairs & Coordinators Meeting – Flex # 24
12:30pm – 2pm  Center for Excellence
Penny Lillie
Opportunity to share information and prepare for the upcoming semester. Lunch will be provided.
Strategic Initiative:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success

Faculty/Staff Rights & Student Due Process – Flex # 227
12:30 pm – 2pm  MC 244
Al Renville
Student discipline problems are on the increase, and the number of student appeals and complaints have gone up dramatically. What you don’t know about your rights and student due process can cause both you and the student unnecessary problems. Topics of discussion will include:
- What constitutes disruption?
- Can you suspend a student?
- How do you report an incident?
- What records do you need to keep?
- What key elements should be in your syllabus?
Strategic Initiative:
2. Focusing on Student Success

Associate Faculty – Mark Your Calendars!

# 755 Making Connections
An Associate Faculty Conference
Saturday, March 26th, 2011
8:30am – 3:30pm  Main Campus
Free conference registration
Associate Faculty focused workshops
7 Hours of Flex
$50 Stipend (must attend all day)
Networking!!
Stay tuned for more information!
More Digital Photography – Flex # 156
12:30pm – 2pm, MC 246
Michael Panunto
Less than twenty years ago, most of us who wanted to take a picture had to first expose an entire roll of film, send it to the developer, and then wait to get it back. Only then did we discover that we screwed up! The advent of digital cameras has changed all this: their images are sharper and we instantly see if they’re worth keeping. We can upload them to a computer, manipulate them, and print them out at home. This workshop will examine the physical principles of charge-coupled devices, the heart of a digital camera. We will examine how they are made, how they work, and how they are modified for use in a camera. We will see how they have revolutionized the field of astronomy. We will physically compare digital pictures with the more traditional film pictures. Finally, we will look at some of the economic and environmental benefits that come from using digital cameras.

*Strategic Initiatives:
3. Valuing a Culture of Learning

There’s No Such Thing as “The Scientific Method”
Flex # 157
12:30pm – 2pm, MC 245
Ric Machuga
Copernicus, Galileo, Newton and Darwin had no idea that there was something called “the scientific method.” That idea was not “invented” until early in the 20th century when philosophers began telling scientists how they should be doing their work. By the mid-70s, the vast majority of philosophers had repented of their arrogance. Ironically, today it is scientists, textbook writers, and the media who preach the virtues of “the scientific method,” not philosophers.

*Strategic Initiatives:
3. Valuing a Culture of Learning

Valic 403B & 457 – Flex # 326
1pm – 2pm, MC 243
Financial Advisor, Bruce Thomas with Valic, will be on campus to present information on 403(b) and 457 plans. He has set aside plenty of time for your questions and answers after the presentation. Valic has more than a century of experience helping Americans plan for and enjoy a secure retirement. We provide real solutions for real lives by consistently offering products and services that are innovative, simple to understand and easy to use.

The Art of Honoring Diversity – Flex # 360
1pm – 4pm, MC 245
Ayse Taskiran
RSVPs Required to smithma@butte.edu
This is a 3 hour workshop based on the work of nationally acclaimed Master Diversity Trainer Lee Mun Wah. The workshop will focus on exploring deeper levels of awareness and appreciation for diversity through an open and honest group discussion. Space is limited to 20 participants. Please register early by contacting Ayse Taskiran.

*Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Mentoring Program Information Session – Flex # 361
2pm – 3:30pm, Center for Excellence
Angela Kraemer, Ann Shannon, & Miya Squires
Let us help you promote student success. Come and learn about our faculty/student community building project. Hear about the experiences of your colleagues who are mentors. All who are interested in mentoring will enjoy the helpful information available at this workshop. Refreshments will be served.

*Strategic Initiatives:
2. Focusing on Student Success
3. Valuing a Culture of Learning

To Ensure Your Safety: Make a Plan – Flex # 228
2pm – 3:30pm, MC 244
Presenters: Butte College Campus Police.
We are so busy throughout the year and increased tensions can leave us vulnerable if we are not mindful. Join our Campus Police Officers as they provide us with skills and techniques to direct our attention toward safety precautions.

*Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

STRS/Retirement Information – Flex # 327
2pm – 3:30pm, MC 243
Howard Ferguson, STRS Counselor
Learn the fundamentals of retirement at this workshop.
*Individual STRS appointments are also available:
Tuesday – Friday, January 18 – January 21.
*Contact Rosemarie Newcomb at 530-225-0203 for an individual appointment. Call soon, appointments go quickly.

*Strategic Initiative:
3. Valuing a Culture of Learning
Discover Your Strengths using Gallup's StrengthsFinder – Flex # 362
2pm – 3:30pm, LB 206
Jo Anne Cripe and Peggy Jennings-Severe
What are you truly GREAT at? How can you live into these strengths? Come engage in an interactive workshop that uses the Clifton StrengthsFinder to empower participants to identify their top 5 strengths. This tool - developed and validated by Gallup - is a powerful "positive psychology" approach to understanding and living into one's significant strengths. Demonstrated to be especially confirming and empowering for community college students, the "StrengthsQuest" approach is becoming a cornerstone for Butte College student success classes.
RSVP to Magian Smith at smithma@butte.edu.
Limited to 15 people.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Community through Games – Flex # 158
2pm – 4pm, LB 106
Christie Trolinger & J. Boyd Trolinger
Throughout time and across cultures, games have been used to motivate learning, to enhance skills, and to forge bonds. Through games students can lose their inhibitions, gain confidence, and find fellowship. In this hands-on workshop, we share our experiences using games to foster a sense of community. Learn how today’s robust tabletop games industry offers exciting, new possibilities. Come ready to learn, and play!
Strategic Initiative:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

Exploring Google Docs – Flex # 452
2pm – 3:30pm, TTC/CFE/LB 216
David Welton
Google Docs offers powerful free tools for word processing, spreadsheets and presentation (similar to Word, Excel and PowerPoint). Documents are stored on Google servers and accessible to by any online computer. Google Docs fosters collaboration by allowing files to be simultaneously edited by multiple users.
Strategic Initiatives:
3. Valuing a Culture of Learning

Chemical Hygiene Basics: An Introduction to Safety Regulations and Safe Chemical Handling Practices in the Educational Laboratory – Flex # 328
6pm-9pm, PS 131
Tony Wren
This introductory course is required for all who use chemicals in instructional laboratory settings (science instructors and support personnel). If you have not attended a Butte College Chemical Hygiene Basics course before, and work in an instructional laboratory, this class is for you.
Strategic Initiative:
3. Valuing a Culture of Learning

“Succeeding Together – 2012”
Professional Development has aligned January Flex Workshop offerings with the five strategic initiatives.
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive, and Accountable Culture
5. Modeling Sustainability

Keep an eye on your inbox for further information!
Wednesday, January 19

Institute Day

- Full-time Faculty are required to attend Institute Day 2pm to 8pm.
- Associate Faculty are invited and encouraged to attend the President’s Address at 2pm in ARTS 160.
- Additional Associate Faculty workshops are available this day.

Book in Common – Flex # 160
12pm – 1:30pm  MC 243
Suzanne Gripenstraw

Please join us for an introduction to the 2010-2011 Book in Common. The Boy Who Harnessed the Wind, by William Kamkwamba, is the story of a young man who builds windmills to provide power to his village in Malawi. It’s also a story about creativity and innovation with rich descriptions of life in rural Africa. Come learn about the book and upcoming activities!

Strategic Initiatives:
3. Valuing a Culture of Learning

President’s Welcome & Address – Flex # 12
2pm – 3pm  ARTS 160

Institute Breakout – Flex # 12.1, 12.2, 12.3, 12.4
3:15pm – 4:45pm  ARTS building
Administration will provide details in regards to breakout sessions.

All Faculty Meeting – Flex # 21
5:00 – 5:45pm, Campus Center
Faculty Critical Issues

Dinner/Department Meetings – Flex # 954
6pm – 8pm
Dinner Locations: AHPS, LRC, ARTS
Department meeting locations: TBA

Associate Faculty Workshops on Institute Day

Take a Tour and Identify Campus Resources for Students and Faculty – Flex # 380
9:30am-11am, Center for Excellence (CFE)
Wendy Brown
Butte College has amazing resources to help both you and your students. Learn what and who is where. You’ll learn where to get a free TB test; where a student can get a tutor; how to put books on reserve; and where to acquire book loans, résumé training and transfer information. Join Wendy Brown for a campus tour to address your questions—and those your students are likely to have!

Strategic Initiative:
3. Valuing a Culture of Learning

New Associate Faculty Orientation
Flex # 8  11am – 1:30pm  MC 244
Penny Lillie & Gail Peters
This session is developed primarily for new associate faculty. Don’t miss a wonderful opportunity to gain critical information that can decrease new instructor stress! Your faculty colleagues will answer questions about your first semester at Butte College and provide information about record keeping, rosters, grades, and so on.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Part-time Faculty Association Meeting
Flex # 18  3:15pm – 4:50pm  CFE
Stacey Burks – PFA President
Join Associate Faculty Association President Stacey Burks and get an update an all the PFA issues as well as the work being done through the Senate, the Participatory Governance Committee and Professional Development.

Strategic Initiative:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

The All Faculty Meeting will begin promptly at 5pm in the Campus Center. Dinner and Department meetings to follow.
Flex Day 4
Thursday, January 20

Academic Senate Forum – Flex # 950
9:30am – 12pm  Center for Excellence (New Location)
Jo Anne Cripe, Academic Senate President
The Senate will keep you informed about critical academic and professional issues. Emeritus Faculty will be honored. Plan to attend!
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

BCEA Luncheon – Flex # 951
Full-time Faculty Union
12pm – 2pm  Center for Excellence
Nancy Retes – BCEA President
Come all ye full-time faculty and hear of the great things your BCEA union does for you! Hear the latest on the negotiations, how the budget may impact us, and what our role is in all of this. There will be a brief competition on how well you know your contract with great prizes. AND do not forget the wonderful lunch for the full-time faculty from the BCEA.
Strategic Initiative:
1. Inspiring Passion through Collaboration

Faculty Roles and the Contract presented by BCEA
Flex # 363
2pm – 3:30pm, Center for Excellence
Presented by BCEA
This is a time for any full-time faculty hired in the last five years (about 75 of you!) to come review what in your contract impacts your role as a full-time faculty member on this campus. What surprises await you! This will be fun and interactive, so be prepared for a time of discovery.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Valuing a Culture of Learning

The Multigenerational College Campus – Flex # 161
2pm – 3:30pm, MC 244
Julie Withers
The Multigenerational College Campus: Strengths, Challenges, and Change Our workplaces and classrooms are changing. More often, we are working along side or teaching students from varying age groups. In this workshop, will explore demographic diversity on our college campus. What are the strengths of generation "Y"? Are Gen Xers more individualistic? How do Boomers feel about their younger counterparts? We will discuss and do activities around cross-generational conflict and look at strategies that support the strengths that lie in our differences.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Foreign Language: 3 Innovative Components for Oral Competence – Flex # 162
2pm – 3:30pm, MC 245
Tom Blodget
Presentation of three oral language components/activities that I have successfully incorporated into my language classes to encourage and dare I say compel students to speak in the target language (a.k.a promote “oral competence”). Examples in Spanish, English and French. Easily integrated into I-IV levels.
Strategic Initiatives:
3. Valuing a Culture of Learning

Feeding the Nations Through Education with Koudougou Koala – Flex # 163
2pm – 3:30pm, MC 243
Tom Grothe
Feeding Nations Through Education is a local non-profit organization working to support orphans, relieve famine, and raise literacy in Burkina Faso, West Africa. This organization originated through the Butte College Community: The founders were a Butte College international student, Butte College management, and Butte College faculty. The success of this program is built on local empowerment, and sustainable development. Come learn about this program and join a provocative discussion about best practices in international global development.
Strategic Initiatives:
1. Inspiring Passion through Collaboration
3. Valuing a Culture of Learning

Report: Visit to Chinese Colleges – Flex # 164
3:30pm – 5pm, MC 246
Duke Sun & Les Jauron
In Fall, 2010 the China Education Association for International Exchange (CEAIE) invited, and paid for, Butte College to present a workshop on sustainability at its annual conference in Beijing. The topic of the conference was “Education Leads Green Future.” Les Jauron and Dr. Duke Sun went to China to make the
presentation and, while there, visited several of the
colleges that were represented during the Fall 2009
Vocational Education Leadership Training (VELT) visit to Butte College. This workshop will describe
what Les Jauron and Duke Sun saw during their visit to
Beijing and the Chinese colleges and potential
partnership opportunities that could benefit Butte
College.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Valuing a Culture of Learning

Butte’s Virtual Library: We Never Close! Flex # 165
3:30pm – 5pm, LB 206
Morgan Brynnan

Did you know that most of the same
services offered in person at the
Library are also available online any
time of the day or night? Did you
know that 99% of our newspapers,
journals and magazines are available
online? Or that 31% of our books are available to read
online? Learn about 24/7 Live Chat Reference Services,
scheduling a research instruction session tailored to
your class, requesting books or articles not held by the
library, online tutorials, types of databases available,
search tips, Google Scholar’s partnership with Butte
and much more.

Strategic Initiatives:
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and
   Accountable Culture
5. Modeling Sustainability

MyBC – Flex # 454
3:30pm – 5pm, TTC/CFE/LB 216
Andy Miller

Find out what MyBC can do for you. Features such as
class team sites, document storage, and communication
will be explained. Please join Andy Miller for a MyBC
overview session.

Strategic Initiatives:
3. Valuing a Culture of Learning
5. Modeling Sustainability

Curriculum Committee Retreat – Flex 28
3:30pm - 5pm, LB 105
Lyman Hagen

The Curriculum Committee will meet and review the
goals for the upcoming semester.

Strategic Initiatives:
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and
   Accountable Culture

Does Teaching for Diversity Often Mean Teaching
What We Don’t Know? – Flex # 166
3:30pm – 5pm, MC 244
Cristina Dahl

Join us for a stimulating discussion of why branching
out into the unknown in our classrooms might be
crucial for really “teaching” and modeling the
celebration of diversity.

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

# 754 Brown Bag Luncheon Seminars

Back by popular demand is the Brown Bag Luncheon
Series. Seven one-hour workshops will be offered
during the Spring semester to support your
professional development. First three are listed below:

# 754.1 Health Update: Pertussis
February 8th, 11am – 12pm, CFE
Brenda Johansson
This presentation will examine why pertussis or “Whooping
Cough” is back in the news as a public health concern. Pertussis
has long been considered by many to be a disease of the past, once
seen as a problem in infants and children. We will examine the
resurgence of pertussis as a serious health concern in children and
adults, examine the symptoms and treatments of the disease and
discuss prevention and the consequences of a possible peruses
outbreak.

# 754.2 VELT
February 22nd, 11am – 12pm, CFE
Duke Sun
For the past two years Butte College has successfully hosted visits
by Presidents and Vice Presidents from 100 top vocational
& technical colleges in China. This was part of the
Vocational Education Leadership Training (VELT) organized by
the AACC (American Association of Community Colleges) and the
CEAIE (China Education Association for International
Exchanges). This session will discuss these visits and potential
opportunities for future collaboration with these colleges.

# 754.3 Butte CLIP (Communities of Learning, Inquiry and
Practice) March 7th, 12:30pm – 1:30pm, CFE
Inquiring Minds Want to Know:
Kelly Fredericks
How does inter-disciplinary work contribute to student learning?
What happens in learning communities?
What can I learn from my own teaching practices?
If you have an inquiring mind, you are invited to participate in the
Learning Communities faculty CLIP (Communities of Learning,
inquiry, and Practice). This workshop will provide a general
introduction to learning communities and the optional CLIP
process.
**Flex Day 5**  
**Friday, January 21**

**Microsoft Office Round Table** (Repeat) – Flex # 455  
8:30am – 10am, TTC/LB 216/ CFE  
Kasey Crosby and Sandy Sloan  
Have a question about Microsoft Word, Excel, PowerPoint, or Outlook, but don’t know who to ask? Come to the Microsoft Office Round Table and bring those questions with you! We’ll be hosting an open forum and let You run the show. What’s new in 2010, how do I insert a table in Word, how do I create an equation in Excel, how do I insert sound in PowerPoint? The possibilities are endless!  
**Strategic Initiatives:**  
3. Valuing a Culture of Learning

**Reading, English & Math Progression Analysis**  
Flex # 458  
9am – 10am, MC 245  
Les Jauron and Baba Adam  
Recently the programmers in the IT-Systems developed a set of cohort reports that enable faculty to track how students are progressing through the Reading, English, and Math curriculum strands. These reports, which were developed to meet requirements defined by faculty, are now available in the college’s report server. This session will show faculty how to access and use these reports and will provide some possible insights that can be gleaned from this data.  
**Strategic Initiatives:**  
2. Focusing on Student Success  
3. Valuing a Culture of Learning

Remember Professional Development Forms & Applications are available on the Pro Dev website: [http://www.butte.edu/prodev/](http://www.butte.edu/prodev/)

**Part-time Faculty Assoc & Statewide Issues** - Flex #330  
9am – 11am, MC 243  
John Martin  
Don’t miss meeting the official representatives of the California Associate Faculty Association (CPFA). Working to help part timers across the state (your brothers and sisters), they’ve taken on such issues as the inequality of STRS, rehire rights and the 60% Ed Code law (now 67% thanks to their work). Come hear what else they’re working on, meet the leadership and find out more about their new Community College Journal.  
**Strategic Initiatives:**  
1. Inspiring Passion through Collaboration  
3. Valuing a Culture of Learning

**Interpersonal Conflicts: To be a Problem-Maker or to be a Problem-Solver??** – Flex # 167  
9:30am – 11am, MC 244  
Chiraporn Tatum  
Chiraporn with her credentials - Master’s degree in Cross-Cultural Communication in Conflict Analyses and Resolutions from George Mason University, Virginia, is an associate faculty and a BCLDI 2009-2011 participant. She will bring her expertise and experiences in conflict analyses and resolutions to this interactive workshop focusing on role playing as key to creating a positive environment that will turn you from being a problem maker to being a problem-solver in just about an hour! Some participants will form a group to write conflict skits and some will play the part of problem-makers who present conflict issues. Then Chiraporn, the facilitator, will guide you through the process of problem-solving that will gradually and positively turn the problem-makers around to become problem solvers! The process is real, easy and fun plus - no acting skills needed! We just act out what we frequently do in life – making conflicts!  
**Strategic Initiatives:**  
3. Valuing a Culture of Learning

**TED, Youtube, and RSA Animate: The Best Guest Lecturers Ever** – Flex # 168  
10am – 11pm, MC 245  
Molly Emmons and Linda Johnson  
What does Jeremy Rifkin have to say about empathy? Can mushrooms really save the world, as Paul Stamets claims? Get the most of your smart classroom as Linda Johnson and Molly Emmons share great video links and the assignments they've created to go with them. Once you've seen these, you'll want to use them, and you'll have a few ways to find even more for your own classrooms.  
**Strategic Initiatives:**  
3. Valuing a Culture of Learning

**Fitness Center Open House** – Flex # 552  
10am-12pm, Gymnasium (GYM) 117  
Jim Lauer  
Faculty and Staff are invited and encouraged to workout in the Fitness Center/Health Club on Campus. All you need to do is sign a liability waiver. Drop-in and check it out as you plan your work-out schedule for the semester!  
**Strategic Initiatives:**  
3. Valuing a Culture of Learning
Tailoring Report Server Reports Using Excel  
Flex # 456  
10am – 11am, TTC/CFE/LB 216  
Baba Adam and Les Jauron  
Tailoring Report Server Reports to Using Microsoft Excel: At this session we will go over how you can access Butte College’s Report Server (formally known as the Portal). We will show you how to download or copy data or reports to Excel spreadsheets and turn the data to charts, graphs or PowerPoint presentations. We will also introduce you to one of Excel’s very useful tools – the Pivot Table – which will drastically simplify data crunching. By just dragging and dropping data fields or variables the Pivot Table can be used to summarize, sort, count and total data. Also the Pivot Table can be used to do statistical analysis with minimal efforts or prior experience of statistics.

Strategic Initiatives:  
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

Advanced PowerPoint – Flex # 457  
11am – 12pm, TTC/CFE/LB 216  
Sharon Ewing  
I will do a quick review of the basics before moving on to incorporating movies and sound, links to web sites and external documents, and how to make the presentation a web page.

Strategic Initiatives:  
3. Valuing a Culture of Learning

Dissertation Report: Dr. Samia Yaqub.  
“What are the experiences of Latina students enrolled in developmental level learning communities?”  
Flex # 169  
11am – 12pm, MC 247  
Dr. Samia Yaqub  
That is the question that guided Samia’s PhD research project last year. Through open-ended interviews with 13 Latina students, she gathered data on students’ first impressions of learning communities; how students felt about the learning community environment; the contrasts between their experiences in their learning community classes and other classes; and, finally, perceptions of learning that took place in their learning community classes. Findings from this study will be presented with recommendations for practice and future research.

Strategic Initiatives:  
2. Focusing on Student Success  
3. Valuing a Culture of Learning

“300th Anniversary of the Palatines Coming to America” – Flex # 170  
11am – 12pm, LRC 116  
Mary Andrews  
PowerPoint presentation with pictures and documents which cover the history up to the 300th Anniversary of the landing of the Palatines in America June 1710 and the hardships after the historic landings. They left the Rhineland, now Germany, and landed on Nutten Island, southern tip of Manhattan Island, which is now filled in, before traveling up the Hudson River where they established towns still in existence today; one of which is Rhinebeck where Chelsea Clinton was married. Today we complain about immigration. In 1710, over 3,000 emigrants, who traveled on 10 ships, landed in New York where the entire population was 5,000 people.

Strategic Initiatives:  
3. Valuing a Culture of Learning

Professional Development Wrap-up Luncheon  
Flex # 752  
12pm-1pm, Center for Excellence (CFE) LB 210  
Please join your Professional Development Leadership Team: Carol Stanley-Hall, Ruth Ann Hansen, Jack Lemley, David Danielson, and Magian Smith to wrap up the 2011 Flex Week.

Strategic Initiative:  
1. Inspiring Passion through Collaboration

BCLDI  
Butte College Leader Development Institute  
Applications for the 2011-2013 Cohort  
Available this Spring  
“Expanding People’s Capacity to Lead”  
Contact Jack Lemley for more info x4028

Flex # 760 Pilot Program – 5 hours Flex  
Faculty Annual Flex Plan  
Contact stanleyhallca@butte.edu by Jan. 13th if you are interested in being part of this pilot program. We will focus on developing a simple process to establish individual faculty professional development goals as well as assess the extent to which those goals have been accomplished.
Sabbatical Report: From the Athenian Acropolis to the NYC Museum of Modern Art: A personal journey into the history of art – Flex # 171
1pm – 2pm, ARTS 232

David Cooper
During my 2009-2010 sabbatical leave, I traveled to destinations rich in art and architecture, photographed many of the greatest creations of mankind, and wrote a collection of articles on the principle cultures, themes, and topics we examine in Art History Survey 1 and 2 courses. I then published these online and in CD formats, as free virtual “textbooks”, to be used by my students in conjunction with the many other excellent online resources presently available. Find out what happened during my first semester back in the classroom, using these new resources. Find out how you too can not only write but also compose your own beautiful copy using the latest page-layout software. And learn how you can make use of any and all of the digital images I acquired during the past 15 years of art-oriented travel.

Strategic Initiatives:
3. Valuing a Culture of Learning

Safe Place: Collaborative Response to Violence Project. Butte County Victim Witness – Flex # 381
1pm – 2pm, CFE

Stephanie Jimenez
As our economy worsens many resources are forced to disappear. What does not disappear is crime and many of our students are victims or become victims, as a direct result of these crimes our students may suffer injury, financial loss and, emotional trauma. There are resources on and off campus for victims of intimate partner abuse, sexual assault and stalking. Please join Safe Place and Butte County Victim Witness Program in learning about the crimes, the statistics for our students and the resources that are available.

Strategic Initiatives:
2. Focusing on Student Success
3. Valuing a Culture of Learning
4. Enhancing an Innovative, Flexible, Responsive and Accountable Culture

On Course: Data & Opportunities – Flex # 172
1pm – 2pm, MC 246
Carrie Roberson
Join colleagues to discuss how students, classes, departments, and others have benefitted from On Course: Student Strategies for Success. There will be opportunities to network with others who have ideas about how to integrate student success principles throughout our campus. Data and testimonials will be shared about successes and challenges of our students right here at Butte College!

Strategic Initiatives:
1. Inspiring Passion through Collaboration
2. Focusing on Student Success
3. Valuing a Culture of Learning

Faculty Flex Committee:
Shirleigh Brannon
Kasey Crosby
Molly Emmons
Steve Hall
April Hennessy
Brenda Johansson
Ric Machuga
Alex O’Neil
Carrie Roberson
Sandra Sloan
Brenda Stagner
Dave Stephens
Shaaron Vogel
Carol Stanley-Hall (Chair)

Thank you to the above individuals for all their efforts in developing the January Flex Workshops
Faculty Flex Calendar Basics
Spring 2011

The January 2011 Flex Workshops “Calendar At A Glance” was distributed to all employees December 2010. The Flex Booklet, which includes workshop descriptions and professional development program information, is available on-line in two locations.

- Butte College Home page
  Departments/Programs/Services
  Professional Development
- MyBC
  Groups and Committees
  Professional Development – Faculty

The purpose of the college’s Flexible Calendar
The Community College Flexible Calendar Program allows a college to use up to 15 classroom days (out of the mandated 175) for faculty participation in developmental activities related to “staff, student and instructional improvement” (Title 5, section 55720). The Flexible Calendar Program is a component of the college’s overall Professional Development overall program for faculty and staff.

Butte’s 11 Flex Days
Butte College has agreed to take eleven days of the state-mandated 175 instructional days, as Flexible Calendar Days. Six (6) in fall and five (5) in the spring. The state average for flexible calendar days is six.

Butte College:
- 164 instructional days + 11 days flex = 175 Days.
- 6 hours = 1 Flex day - Determined by the Board
- 11 X 6 = 66 hour Flex Obligation

Institute Days (2) and Flex days (11)
Two days, Institute Day Fall & Spring, bring the total to the 177 day Butte College faculty contract. Full-time faculty have a contractual obligation to attend Institute Day.

Flex Calendar Record Keeping
Sign-in on Flex Workshop Attendance Forms
The college is required to accurately track and account for those flex hours for which we are paid in lieu of instructional time.

Full-time Faculty: Full-time faculty’s hours are tracked and recorded by the Professional Development Office. Sixty-six hours (66) for the academic year. Your name and signature on the workshop attendance sheets, verifies your participation.

A summary of individual full-time faculty Flex hours will be mailed inner campus several times each semester. Please make corrections and updates at that time and return to the Professional Development Office.

At the end of the academic year, a report of all full-time faculty flex hours is submitted to the Vice President for Learning and Economic Development.

Associate Faculty: Associate faculty’s flex opportunity/obligation is determined by each semester’s instructional contract. The Mandatory Meeting and Flex Payment Form, accessible on line, http://www.butte.edu/prodev/forms/ is used to report your flex activities. This form is signed off by your department chair/coordinator and routed to payroll for flex payment. Remember, you can only be paid for the number of flex hours indicated on your contract. It is allowable to complete fall 2010 flex hours during the spring semester 2011 if you are contracted for that semester as well. However, it is not allowable to carry over flex hours between academic years.

Professional Development Flex Opportunities
To fulfill the flex obligation, faculty may use a combination of activities such as:

- August/January Flex Week Workshops
- Semester Flex Workshop
- Partnerships
- Travel & Conference
- Learning Group Activities
- Department Planned Projects and Activities
- Individual Activity Contracts.
- Academic Course Work
- Other workshops as planned by the flex committee.

Forms, applications and additional information for these programs are available on-line at the Professional Development web site. http://www.butte.edu/prodev/ Forms and applications.

-August/January Flex Workshops Pre-approved
Flex credit activities described in the January 2011 Flex Booklet, all have assigned flex numbers. These workshops have all been reviewed by the Faculty Flex Committee to ensure compliance with the Title 5 Flex Calendar Program Guidelines. The Professional Development Office will keep records of attendance at these flex workshops.
Individual Activity Contracts (IAC)

- Pre-approval required:
  - Full-time Faculty – Deans & Directors
    Up to 50% of Flex Obligation
  - Associate Faculty – Chairs & Coordinators
    Up to 75% of Flex Opportunity

  Flexibility and choice in determining what is best for your own professional development and growth is supported and encouraged. Faculty may choose to do individual projects for a portion of the overall flex obligation. However, Title 5 language and Butte College Policy, do not allow an IAC’s to fulfill 100% of your flex obligation. For full-time faculty, up to 50% of your obligation may be in the form of IACs. (Deans & Directors may make exceptions up to 75%). For associate faculty, up to 75% of the flex opportunity is allowable in the form of an IAC. Completed IACs are to be submitted to the Professional Development Office (CFE/LB) within 10 day of completion.

  Guidelines are included on the Individual Activity Contract (IAC) form. If you are not sure your project qualifies under the guidelines, full-time faculty - ask your dean/director; associate faculty – ask your chair/coordinator or call the Professional Development Coordinator before you begin on your IAC.

- The Partnership Program

  Partnerships offer faculty the opportunity to share ideas on classroom teaching, to improve skills, enhance knowledge, explore issues, and increase collegiality.

  Faculty may participate in any number of partnerships per academic year, but not with the same individual. The partnership program allows faculty to receive from a minimum of three up to ten hours Flex credit per partnership.

  Associate faculty have an opportunity once each semester to earn a stipend for a partnership.

  Step One - Form the Partnership

  “Forming the Partnership” establishes the partnership for each person. Each partner needs to complete this form. Deliver to the Professional Development office at the beginning of the partnership.

  Step Two - Track the Partnership

  “Tracking the Partnership”, keeps an ongoing record of the meeting dates, time spent, and the content and value of the discussions. Each partner needs to complete and sign this form. Deliver this completed and signed form to the Professional Development office at the end of the partnership.

- Learning Group Program

  Four to twelve faculty (full and/or associate) may form a learning group. Learning groups offer faculty the opportunity to collaboratively pursue an activity that leads to the improvement of the institution. The activity should lead to one or more of the following: 1) staff improvement 2) student improvement and/or 3) instructional improvement.

  Faculty may participate in two learning groups per academic year. The program allows the faculty participants to determine the number of flex hours required for the group’s activity (up to 49.5 hours per year). These hours will be earned through reading, group discussion, and other activities the group may determine are worthwhile. Pre-approval by the Faculty Professional Development Coordinator.

  Step 1: Form the Learning Group

  This step names the group members and establishes the texts or materials needed for the group’s activities. Initially, a Members and Project Plan Form (check Pro Dev web site for forms) must be completed and submitted to the Professional Development Faculty Coordinator for approval. At the completion of the group’s activities, each member must fill out an individual participation form.

  Step 2: Track the Learning Group

  The second step tracks the learning group throughout its duration. This step provides an accounting to the Chancellor’s Office for flex hours. Those hours will be awarded at the close of the group’s activities.

  The learning groups are expected to meet together at the same time to fulfill the requirements of the program. The number and duration of the discussion sessions will be set by the group. A record of these meetings must be kept by each group member. Each group member will submit the “Tracking the Learning Group Form” to Professional Development at the conclusion of the group.

  Flex FAQs

  Is Institute Day mandatory?

  Institute Day, beginning at 2:00 p.m. is mandated by the District for full-time teaching faculty. Institute Day participation does not count toward the 66 hour flex obligation for full-time faculty. Associate faculty are invited and encouraged to attend the President’s Address and the Institute Day Presentation held in ARTS 160 (Black Box Theatre). Associate faculty will receive flex credit for their attendance.

  What is my Professional development obligation?

  The full-time faculty obligation is 66 hours for this academic year. July 1 to June 30. If you are teaching an overload class, you will have an additional flex opportunity. Associate faculty Flex hours are based on load and determined by the Office for Student Learning and Economic Development.
What if I have reassigned time?
Flex hour requirements are reduced for full-time teaching faculty who have reassigned time outside of the classroom. For example: a coordinator with 25% reassigned time is responsible for 75% of the Flex hours (50 hours ofFlex); a chair with 50% reassigned time would need to complete 33 Flex hours.

When can I fulfill my Flex Calendar obligation?
The Flex calendar year runs from July 1 through June 30. You may not participate (count hours for flex) at times you are scheduled to teach or hold office hours. Other than those two restrictions, you may participate in Flex activities, workshops, and individual activity contracts at any time during the day or evening.

Are Flex Calendar hours required of all employees?
Classified employees, non-classroom faculty members, and members of the management unit have no Flex calendar requirements. However, all are welcomed and encouraged to attend workshops.

Do mandatory State and insurance carrier workshops count towards Flex hours?
Yes. Professional Development and Human Resources work together to coordinate the schedule of mandatory workshops required by the State of California, BC Board Policy, and our insurance carrier. These mandatory workshops are eligible for Flex credit hours.

How do I learn about activities for Flex?
The schedule of workshops “Calendar At A Glance” will be provided in hard copy to all employees. In an effort to be sustainable, the Flex Booklet with workshops descriptions and Professional Development program information, will be available on-line at two web sites
- MyBC at the Professional Development - Faculty site under Groups & Committees
- Butte College Home page
  Professional Development - under the drop down menu for Departments/Programs/Services

What if I plan to do an activity that’s not scheduled? Can I create my own project?
If you are planning to do an individual activity, details for this contract—which require pre-approval—are clarified on page 16 of this Flex Calendar Basic document.

Who can offer workshop?
Professional Development welcomes new ideas for workshops and encourages faculty and staff to share their expertise. Contact, Carol Stanley Hall, the Faculty Professional Development Coordinator 895-2543 or email stanleyhallca@butte.edu.

Can Flex hours carry over from one academic year to the next?
No. Neither full or associate faculty may carry over flex hours from one academic year to the next. Associate faculty may carry over flex hours from fall to spring as well as apply spring hours back to the fall if needed.

Are department meetings eligible for Flex credit?
Full-time faculty are required to participate in day-to-day management of their department. Regularly scheduled department meetings, usually monthly, are not appropriate for Flex credit. Meetings above and beyond the norm (some departments hold weekly meetings) may be accepted for Flex. These “above and beyond” hours are approved in advance with the professional development faculty coordinator and then recorded by chairs/coordinators. This process has been refined for this year and will be piloted fall 2010 & spring 2011.

Besides Institute Days, which scheduled Flex activities are required for full-time faculty?
Department meetings, held on the last Tuesday before the beginning of instruction, are considered required for full-time faculty. Some departments schedule their meetings at other times.

How are all these decisions made?
California Code of Regulations Title 5, specifies criteria to participate in the Flexible Calendar Program. Actual number of flex days and the specific days are negotiated by the BCEA and the Board of Trustees. Faculty policies for Professional Development have been recommended by the Faculty Flex Committee and approved by the Academic Senate and supported by the administration.

Do You Have Ideas?
Contact Carol Stanley-Hall at the Professional Development office with your suggestions and ideas for Spring 2011 workshops. Carol can be reached at the Professional Development office or E-mail her at stanleyhallca@butte.edu.