SLO Brief Reflection – Individual Instructors

Requirements
● Must be completed for every section of every course offered in a semester
● To be completed by the instructor of record
● Due by the grade reporting deadline
● Submit in WebAdvisor

Purpose
● To reflect on student achievement of learning outcomes in individual course sections, as measured by embedded assessments
● To share assessment results in order to facilitate dialogue between colleagues with the goal of improving educational quality and student learning

Steps
1. Be sure that your grade sheet includes SLO alignments to assignments.
2. Compose your “brief reflection,” summarizing key observations and thoughts in relation to course SLOs (1000-character limit).

WebAdvisor has a 15-minute timeout. This means that if more than 15 minutes pass before you click submit, when you finally do click submit you will receive a timeout error and anything you entered will be lost.

It is strongly recommended that you compose/save the reflection in a simple text editor such as Notepad (Windows) or TextEdit (OS X) with no formatting prior to entering in WebAdvisor. These programs should already be installed on your computer. You can use the Search Programs and Files feature to locate them. If you do not have one of these programs on your computer, you can use MS Word. Please do not use any special text formatting such as font size, colors, bold, italic, underline, etc. Any special formatting will not be retained when pasted into the text box on the page.

Log into WebAdvisor and go to “Enter Grades.” Select a class section.
Copy/paste the SLO brief reflection for that class into the text box at the top of the grade roster.

Things to Consider
● Was student achievement relative to a specific SLO below what was desired?
● What ideas do you have for addressing gaps in student achievement?
● What successes have there been in improving student learning?
● How well do assignments map to SLOs in the course?
● To what degree do assignments provide direct measurement of student acquisition of specific knowledge, skills, and/or behaviors?

Having Trouble?
Use one of the four prompt combinations below to get started on your SLO brief reflection.

1. a. Students struggled on their assignment(s) related to SLO . . .
   b. To assist students in mastery of this SLO, next time I teach this course I will . . .

2. a. This semester, I tried . . . in order to assist students in mastery of SLO . . .
   a. Student achievement of the SLO as a result of this change was . . .

3. a. It was difficult for me to gauge student achievement of SLO . . . due to . . .
   b. An idea I have for a different method of assessment of the SLO is . . .
4. a. The students struggled on their assignments related to SLO . . .
   b. SLO results might be improved by outside assistance such as . . . (tutoring, library resources, professional development workshops, technology, etc.)