# Academic Senate Minutes
## December 1, 2010

### Members Present:
- Jo Anne Cripe – President
- Kenneth Bearden – Vice President
- Tip Wilmarth – Secretary
- Cheryl Battles
- Shirlleigh Brannon
- Stacey Burks
- Molly Emmons
- Angela Kraemer
- David Payne
- Debbie Reynolds
- Carrie Roberson
- Dorinda Salvo
- Miya Squires
- J. Boyd Trolinger
- Elizabeth Wannenmacher
- Julie Withers
- Samuel Chan – Assoc Students Rep
- Peter Dahl – Classified Senate Rep

### Members Absent:
- Stacey Bartlett – Treasurer
- Julia Coolidge

### Visitors:
- Carol Stanley-Hall
- Susan Carey
- Martha O Hope

I. **Call to Order:** Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:07pm

II. **Approval of Agenda:** The agenda was approved

III. **Approval of Minutes:**
- 11-17-10: approved

IV. **Visitors' Comments:** Martha Hope, from the Fashion Dept. introduced herself.

V. **Reports:**
   A. **Hearts and Flowers – Jo Anne Cripe:**
      1. The Senate expressed sympathies to Debbie Reynolds for the passing of a loved one.
      2. A sympathy card is being sent to:
         A. Mike Findlay.
         B. Katherine McKinnon.
         C. Marti Cottrie.
      3. Jo Anne celebrated her 25th wedding anniversary yesterday.
B. Legislative Report – Stacey Burks
   1. Announced that on Jan. 11th, she will be meeting with Administration to work on details for the one year contract which should begin in the fall.
   2. Reported concerns of how Chairs get evaluated and suggests that comments should be anonymous to protect faculty.

   Jo Anne mentioned that the Senate will add Stacey’s evaluation concern as an agenda item for the next Senate meeting as well as the agenda item for the Executive Part-time Position.

C. Professional Development Report – Carol Stanley Hall
   1. Reported updates regarding the January Flex Days calendar.
      A. Announced that this year we are offering a diversity of new workshops.
      B. In an effort to be sustainable, only copies of the Calendar at a Glance will be printed out.
      C. A limited amount of hardcopies will be distributed to dept. offices.
      D. The documents will be available on the Professional Development website along with the Portal.
   2. Provided an update on the Flex revisions for Fall 2010.
      A. Individual Activity Contract changes.
      B. Department numbers for special meetings.
      C. Travel & Conference flex # 4000.
      D. Learning Group Program clarified.
   3. Discussed one last Title 5 compliance issue and plans to resolve it.
      A. Identify goals and indicate types of programs.
      B. Impact, benefits, extend to which you reached your goals attached to the existing flex summaries.
      C. Pilot plan for spring.

   Jo Anne mentioned that she is concerned that Title 5 compliance plan seems like a 10+1 issue. She asked Carol to send the information via email to the Academic Senate for review and discussion.

   A concern was mentioned that Associate Faculty should not have to fulfill these obligations and should have their own specific form. There was also a concern that faculty aren’t aware of what will take place the following year.

   Tip Wilmarth and Dorinda Salvo agreed to participate in the pilot plan for spring.

D. Classified Senate Report – Peter Dahl
   1. Provided an update on the Classified Committees Project.
      A. Receiving many responses.
      B. Becoming aware of committees that were unknown to the Senate.
2. Clarified that the convention Cari Pyley and Eva Smith attended, as reported at a previous meeting, was the Community College League of California 2010 Annual Convention.

3. Announced that LB 105 will soon have a video conferencing center inside and believes it will assist off-campus Senators to participate in meetings.

E. Associated Students’ Report – Samuel Chan
   1. Announced updates to AS Officers.
      A. Tony Gamboa appointed Vice President of Internal Affairs.
      B. Eric Chisler is now the AS President.
   2. Discussed updates regarding Hands Across California project.
      A. Uniting Community Colleges
      B. Recognizing impacts
      C. Raising money for scholarships.
   3. Mentioned that the Solar Panel Project is scheduled to be finished by April 2011.
   4. Announced next year’s Theatre Arts performances
      A. Much Ado About Nothing.
      B. Orpheus in the Underworld.
   5. Mentioned that he might be appointed Officer of Business Affairs.

F. Vice President’s & Curriculum Report – Kenneth Bearden
   1. Announced upcoming January Flex Workshops.
      A. Tom Angelo Follow-Up Presentation, Jan. 13th, 9am – 10:30am, MC 244.
      B. Beerstein’s/Ped Cap Theory of Complex Issues and Relative Funding.
   2. Mentioned that the latest edition of the SLO Newsletter is out.
      A. New Guest Columns
         1. Stacey Bartlett
         2. Ann Shannon
         3. Steve Price and Andy Radler
      B. Asked Senators to contact him if they know of a great program that they would like exposed.
   3. Reported that the Curriculum Committee met this Monday.
      A. Tracey Johnson, from the Honors Dept, attended and discussed how the Honors program is being re-envisioned.
         1. Much broader focus.
            A. ART 1 Honors.
            B. ART 2 Honors.
            C. Communication Studies Honors.
      B. Students will be able to earn a Certificate of Achievement which will be noted on their transcripts.
G. President’s Report – Jo Anne Cripe

1. Mentioned to Sam, the AS Rep, that the disbanding of the Financial Aid Appeals Committee was an expeditious move and Al Renville is planning on addressing the AS for feedback.

2. Reported updates from the Calendar Committee.
   A. Looking ahead to 2012 – 2013 Calendar.
   B. Discussed ongoing issue and asked the Senate to solicit input.
      1. Two Monday holidays every semester.
      2. Monday/Wednesday classes have to forfeit content.
      3. Proposed solution to make the final week of semester an instruction week rather than a “Finals Week”.

Discussion ensued regarding the future calendars and the proposed solution. Concerns arose regarding fears of finals potentially being assigned at the same time, keeping students in class for days following the final and ability to offer meaningful instruction following the final exam. Another concern was the effect the two Monday holidays have on block classes.

3. Announced Efficient Schedule updates.
   A. Library will be open from 8:30 am until noon on Fridays.
   B. ARTS building will be open until 2pm on Fridays.
   C. Additional Support Services will be available on Fridays.

   A. Jo Anne Cripe and Stacey Bartlett were selected to serve on the committee.
   B. Currently looking at search firms nation-wide.

5. Reported the upcoming Associate Faculty Senate Executive position.
   A. Needs Senate Bylaws change to approve.
   B. Stipend to accompany position.

6. Faculty Professional Development Coordinator opening.
   A. 50% position needs to be filled by July 1, 2011.
   B. Inform interested colleagues to apply.

7. The new Student Center is set to be completed by the end of December.

VI. Unfinished Business:

A. Pedagogical Cap Data: Kenneth
   1. Reminded the Senate the he and Stacey are doing a workshop in January regarding Ped Caps and how they relate to budgeting and FTES.
   2. Reported discussion with Ken Meier regarding Ped Caps, cuts to the schedule and a potential recommendation from the Senate in regards to adding not more than 10 percent over Ped Cap.
   3. Announced the uncertainty of targeted growth money.
Discussion ensued regarding Ped Caps and past and current issues. Concerns arose regarding a potential increase in students due to lack of unemployment insurance funding, cutting of sections needed for students to transfer, and managing enrollment when Ped Cap limits are uncertain.

This item was tabled to the next meeting.

B. Blackboard use in face-to-face classes: Jo Anne
   1. Reported discussion with the Counseling and EOPS staff.
   2. Kenneth passed out a handout and discussed document.
      A. Identifies problems.
         1. Students lack computer access and skills.
         2. Technological requirements not known before registration.
      B. Proposed solutions.
         1. Include an indicator in the schedule.
         2. Include a link on WebAdvisor to the instructor’s “Faculty Page”.
      C. Discussed strengths and weaknesses of proposed solutions.

A comment was made suggesting a third solution of adding a page in the schedule that lists faculty who use Blackboard extensively in their classes. Discussion ensued and concerns arose regarding infringing on Academic Freedom and relying on websites that are personal.

Molly Emmons mentioned that she collected data from 100 surveys on the topic of Blackboard. Jo Anne asked Molly to send the information electronically to the Senate for discussion at the next meeting.

D. Kenneth mentioned the importance of providing information to our students that will allow them to make good choices in their classes in an accurate, meaningful and sustainable way.

VII. New Business:
   A. First Year Experience Program: Tabled.
   B. Board Policies: Tabled.
   C. Accreditation Faculty Chair: Tabled.
   D. Emeritus Procedures: Tabled.

VIII. Future Agenda Items
   A. Academic Senate Focus: Tabled.

IX. Adjournment: The meeting was adjourned at 4:47pm.