Academic Senate Minutes  
November 3, 2010

<table>
<thead>
<tr>
<th>Members Present:</th>
<th>Members Absent:</th>
<th>Visitors:</th>
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<tr>
<td>Jo Anne Cripe – President</td>
<td>Shirleigh Brannon</td>
<td>Steve Wildhaber</td>
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<td>Kenneth Bearden – Vice President</td>
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<td>Susan Carey</td>
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<td>Stacey Bartlett – Treasurer</td>
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<td>Tip Wilmarth – Secretary</td>
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<td>Cheryl Battles</td>
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<td>Stacey Burks</td>
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<td>Julia Coolidge</td>
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<td>Molly Emmons</td>
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<td>Angela Kraemer</td>
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<td>David Payne</td>
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<td>Debbie Reynolds</td>
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<td>Carrie Roberson</td>
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<td>Dorinda Salvo</td>
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<td>Miya Squires</td>
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<td>J. Boyd Trolinger</td>
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<td>Elizabeth Wannenmacher</td>
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<td>Julie Withers</td>
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<td>Samuel Chan – Assoc Students Rep</td>
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<td>Peter Dahl – Classified Senate Rep</td>
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I. Call to Order: Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:05pm.

II. Approval of Agenda:

President Cripe suggested a reordering of the agenda by moving New Business item VII.B, to Unfinished Business under item VI.B to accommodate for Susan Carey’s schedule.

A motion was made by Stacey Burks and seconded by Miya Squires to approve the agenda as amended.

Motion Carried. The agenda was approved as amended

III. Approval of Minutes:


IV. Visitors’ Comments: Steven Wildhaber introduced himself as a German Instructor who is learning more about the Academic Senate while earning Flex credit.

V. Reports:
A comment was made in regards to faculty members Andrea Molarius, Linda Harris and Sarah Connell.

B. Legislative Report – Stacey Burks:
1. Mentioned the recent passing of Proposition 26.
   A. Requiring 2/3 vote to increase fees.
   B. Potential impacts and difficulties at the state level.
2. Announced that Butte College’s legislative legal council said that it is legal to issue one year contracts.
3. Part-time faculty conference to be held March 26th, 2011
   A. Potential stipend and/or Flex credit available.

C. Classified Senate Report – Peter Dahl
1. Mentioned that the Classified Senate had a meeting today.
2. Discussed updates regarding the efficient schedule.
3. Reported that the classified senate met with the VELT (Vocational Education Leadership Training) Delegation and are pleased to learn and visit with them.

D. Associated Students’ Report – Samuel Chan
1. Announced that Zimride will have a beta test this Thur. Nov. 4th from 12pm – 1pm.
   A. 20 percent of Students, Staff & Faculty will be contacted.
   B. Remaining 80 percent will be contacted the following Tuesday.
   C. Will go campus wide on November 9, 2010.
   D. T-shirts, sunglasses and gas cards available for selected students.
2. Reported the success of this year’s Harvest Festival
   A. Will be looking into establishing a dress code for next year.
3. Mentioned that the Land Use committee will be incorporating Sierra Nevada Brewery and growing olives for agricultural research.
4. Announced that an online Latin course has been approved for next semester.
5. Mentioned that a road will be built from the bus stop to the Business Education building.

E. Vice President’s & Curriculum Report – Kenneth Bearden
1. Announced that about 80 people attended the presentation by Tom Angelo which took place last Friday.
2. Reported meeting with the VELT Delegates on Monday for a Curriculum Committee Overview.
   A. VELT Delegates seemed very interested in our curriculum process.
3. Mentioned a new requirement for courses coming through the curriculum process.
A. Academic counselor, Susan Carey, explained the additional component of including example assignments.
   1. Reading assignment.
   2. Writing assignment.
   3. Outside of class assignment.

F. President’s Report – Jo Anne Cripe
   1. Reported having a lengthy discussion at the Chairs and Coordinators meeting regarding the Efficient Schedule.
      A. Concern of lack of consistency.
      B. Concern regarding knowledge of hours of operation by other departments.
   2. Reported that the Senate Executive Committee has also had the pleasure of meeting with the VELT Delegates.
   3. Informed the senate about attending the Statewide Academic Senate Area A meeting on Friday.
      A. Mentioned the 4 Areas: A, B, C, D.
      B. Areas meet once a semester before Plenary Session.

A comment was made as to if Jo Anne would inquire as to the status of the petition for a part-time caucus at the next Plenary Session.

   C. Announced that Butte College will be hosting the next Area A meeting on Friday, March 25th in the Center for Excellence.
   4. Encouraged the senate to go to the Statewide Academic Senate website to review the current and updated resolutions.
   5. Asked the senate to provide feedback on the disciplines list revisions posted on www.asccc.org.

VI. Unfinished Business:
   A. Senator/Associated Students mentoring:
      1. Kenneth passed around the senate mentoring list.
      2. Encouraged senators to sign-up.

   B. Pedagogical Cap Data: Kenneth Bearden:
      1. Reported the latest raw figures.
         A. 2019 students still over Ped Cap.
         B. After outliers eliminated, still 1646 students over Ped Cap in 381 sections.
         C. 101 sections where 6 or more students over Ped Cap.
         D. 32 sections with 10 or more students over Ped Cap.
         E. After outliers eliminated, 540 students over room cap.
      2. Mentioned discussion with Ken Meier over ongoing concerns.

Discussion ensued over the ability and process to change Ped Caps, room caps, student retention, the current Curriculum Committee process, the relationship with
Student Learning Outcomes, background information regarding how changes have been made and the resulting problems.

This item was tabled to the next meeting to allow for other senate business.

C. Earlier Grade Submissions: Jo Anne Cripe:
   1. Asked the senate if received any feedback from their constituents.
   2. Mentioned that the district is seeking a statement of support

A motion was made by Stacey Burks and seconded by Elizabeth Wannenmacher to support what the district asked by eliminating four days.

Motion Failed.

D. Blackboard use in face-to-face classes
   1. Susan Carey provided background information on the following concerns:
      A. Now that every class has a blackboard shell, many students are enrolling in courses that have a lot of work they were not aware of.
      B. Students feeling distressed, less than successful and unable to complete all their assignments.
      C. Many students do not have extended access to computers or the internet.
      D. Challenges to include information in the class schedules such as an information line or a code.

A motion was made by Kenneth Bearden and seconded by Cheryl Battles to extend the Academic Senate meeting.

Motion Passed.

Discussion ensued with comments and concerns regarding the training required to teach online, availability of computers on campus and in local libraries for students, the danger in taking on assumptions, and the logistics involved in coming up with a fair and student friendly solution.

This item was tabled to the next meeting for more discussion.

E. Academic Senate Focus (brainstorm TBA at a future date) (Tabled)

VII. New Business:
   A. Emeritus Procedures – Tabled to next meeting.

VIII. Other: N/A
IX. Future Agenda Items
X. Adjournment: The meeting was adjourned at 5:01 pm.