ACADEMIC SENATE FACULTY FORUM

Meeting Notes
January 20th, 2011
Center for Excellence
9:30 a.m. – 12:00 p.m.

1. Looking Ahead to your Academic Senate this semester:
   A. Jo Anne welcomed everyone at 9:42 am.
   B. Explained the change in venue.
   C. Announced that two emeriti are being honored today.

2. Meet your senators:
   Elizabeth Wannenmacher: Math and Sciences
   Angela Kraemer: At large: Assoc Fac.
   Shirleigh Brannon: PE, Behavioral Sciences
   Dorinda Salvo: Bus Ed, BCIS
   David Payne: At-Large
   Molly Emmons: At-Large
   Boyd Trolinger: Public Services, CSCI, AG, Auto
   Carrie Roberson: At-Large
   Stacey Bartlett: Treasurer, ADAC, Drama
   Tip Wilmarth: Secretary, At large
   Kenneth Bearden: Vice President
   Jo Anne Cripe: President

3. Emeritus Awards:
   Jo Anne referenced the Wikipedia definition of “Emeritus”.

   • Judith Rojas
   Introduced by Ileana Gantt:
   Ileana read aloud positive remarks about Judith’s Career. Referenced David Danielson’s evaluation of her. Also, noted her expertise in Italian, Spanish, French and English. Commented on her many travels and how she brings back items for students and colleagues. Recipient of Butte College “Women of the Year” Award. Noted her role in many department functions. She has also opened her home to many groups with her gracious hospitality and good cooking. Judith has been instrumental in forming the college’s multi-language department. She was also instrumental in the formation of the study abroad program. She has also been very active in the community at the Torres Shelter and HACE program. Her retirement marks the end of a wonderful career. She has always had an unquenchable thirst for life and learning. Susan Carey also spoke of wonderful things about Judith’s career, life and impact on her life. Judith thanked all her colleagues for being here and recommended retirement to all. She also shared the location of the best shoe store in San Francisco where you can get the best designer shoes at a discount.
• **John Osborne**  
  Introduced by Molly Emmons:  
  She mentioned that John had created the faculty website. John provided Molly with much valued information when she first began. He was deeply involved in the Learning Communities Program. Also, he was the Chair for the department and was regarded as a wise advisor. Mark McKinnon also shared pleasant stories of his work with John. Referenced a world war two generation that is going away. For Mark, John was a great mentor and friend. He comes from a school of teaching and is regarded as a humanist and a teacher of passion. His classroom was a community. He provided wisdom and guidance to his students, friends and colleagues. We are all the better for having John Osborne at Butte College. John shared his story of how he was first hired and how he started his first day on the same day the current campus opened. He shared how Butte College has been his life since he first began. He felt that he has been a great contribution to the college. He didn’t achieve a lot of his work on his own; he had a lot of help from many departments and people on campus. For him, leaving Butte is not only leaving the department but leaving the campus as well. He has really enjoyed his time at Butte and is and will always be proud of being part of it. He still feels connected to Butte and appreciates all our support over the years.

• **Steve Baroni**  
  Not in attendance

• **Dian Hasson**  
  Not in attendance

• **Verla Winslow**  
  Not in attendance

4. **Book in Common update – Suzanne Gripenstraw**  
  Stacey Bartlett talked of the Book on Common and asked everyone to keep a lookout for things to come. She introduced her colleague Tom Grothe. Tom asked how many people know of the current Book in Common. He is promoting a Flex workshop that is being held today by Koudougou Koala and shared stories of Koala’s life. Feeding Nations through Education is a non-profit organization that Koala created. He encouraged all to attend today’s workshop.

  Jo Anne reminded everyone about the Butte College Food Pantry located in the Sustainability Resource Center (SRC).

  Eric Chisler, from Assoc. Students, mentioned the Professional Clothing Closet also located in the SRC.

5. **Hands Across California – Jo Anne Cripe**  
  Jo Anne asked if everyone remembered “Hands Across America” and mentioned the local “Hands Across California”. She read aloud information about the exciting event. Eric Chisler noted that the movement is going from San Diego to Northern California and back to San Diego. It will create a unified spectacle, and create vast public awareness for all of our colleges statewide. Eric added that we have a
student organizer on campus, Rebecca, legislativeas@butte.edu, a
great contact person. He said that we still have a lot of work to do.
Shaaron Vogel also spoke of great possibilities if we all show our
legislators who we are. Christina Barber mentioned that this is
something that can easily be incorporated into your syllabus or

6. “Safe Place” Flex session announcement – Stephanie Jimenez
   - Friday, January 21st, 1:00-2:00 pm, CFE
   Jo Anne reminded that we all heard from Stephanie Jimenez yesterday
   and asked everyone to remind students of the resources provided by Safe
   Place. Safe Place gives them students a needed place to incrementally
   get away from an unsafe situation. She will be presenting tomorrow from
   1-2pm in the CFE.

7. Student Success Projects update – Miya Squires
   Kenneth Bearden spoke for Miya regarding Student Success Projects.
   He referenced a PowerPoint presentation with important highlights. He
discussed issues regarding the Basic Skills Initiative, Title III grant and
Student Learning Outcomes.

8. Student Learning Outcomes report – Kenneth Bearden:
   Kenneth discussed updates regarding Student Learning Outcomes. He
   referenced a PowerPoint presentation and reminded everyone that 2012
   is the year that we are required to be in compliance. He mentioned that
   important information can be found from the Community College Survey
   of Student Engagement. He also spoke of the Tom Angelo visit and the
great feedback received. He also noted Les’ presentation tomorrow
   regarding the reading, English and math progression analysis at 9am in
   MC 245.

9. Budget update – Jo Anne Cripe
   - Come to the Budget Forum on January 31st, 3 pm, CFE
   Jo Anne strongly encouraged all to attend the upcoming Budget Forum and
   mentioned the following bullet points:
     - No mid-year cuts
     - 400 million in cuts to community colleges.
     - Reforms to accounting practices which means changing our census dates.

10. Elections and Bylaws Vote preview – Kenneth Bearden
    Kenneth mentioned that senate elections are coming up and that “Uncle
    Tip” wants you! He mentioned the upcoming positions opening up. He
    mentioned that the information will be going out in an email to all faculty
    along with some By-laws updates.

    Jo Anne mentioned the Senate will be discussing a potential By-law
    change allowing for an Associate Faculty Executive Officer position. She
    also mentioned updated to longevity awards honoring our Associate
    Faculty.

11. Professional Development update – Carol Stanley-Hall
    Carol Stanley-Hall provided updates to the Butte College Professional
Development Program. She referenced a PowerPoint presentation showing important highlights. These include updates to January Flex Week, the Faculty Flex Committee, on-going Spring workshops, Professional Development Steering Committee (a participatory governance committee), Instructional Skills Workshops (ISW), Leadership Butte, BCLDI, Great Teachers, recommended revisions and piloted changes in Individual Activity Contracts (IAC) and only 50% available from IACs to ensure Title 5 compliance. She also mentioned updates regarding working with departments to have their own assigned Flex numbers for department group events. She clarified that for the college to participate in the Flexible Calendar Program the college needs to apply every year. She noted the differences between our college and other colleges in regards to their allotted time for Flex. Carol mentioned the ASK ME Project, provided information, and said she will provide a sign up list shortly.

12. Contractual Responsibilities update – Tip Wilmarth

- Come to the BCEA Workshop on Faculty Roles & the Contract today, 2:00-3:30 pm, CFE

Tip discussed the Faculty Contract and the importance of being informed. He mentioned the upcoming Flex workshop by BCEA at 2pm in the Center for Excellence. He will be sending an email out today asking for input regarding the contract.

Jo Anne clarified that the piece of paper you sign in July is not the contract. What you’re essentially signing is your payment agreement for the contractual agreement negotiated by your bargaining unit.

Tip shared the importance of working to your contractual obligation including coming to work on time, following established finals protocol, teaching to the official course outline, following your syllabus, completing roster maintenance in a timely manner, being responsive to student needs, post and stick to your office hours, complete and turn in grades during established timelines, meeting your flex obligations, participate in campus-wide committees. He mentioned that we should be advocating education.

Jo Anne reinforced fulfilling the contractual agreement is not the senate’s idea, rather, it’s in your contract.

13. Looking ahead to the semester & your Ped caps – Kenneth Bearden & Stacey Bartlett

Stacey Bartlett asked everyone to think about last semester and the Butte College Safe Place as discussed by Stephanie Jimenez. She provided statistics regarding safety and how it relates to Ped caps, students in need and safety.

Kenneth Bearden referenced a PowerPoint presentation regarding issues with Ped caps. Important issues discussed were allowing a maximum of only 10% over cap into your class.

Stacey also mentioned the issues with parking and busses and how they relate to peak times and Ped caps. She mentioned that last year we had
over 1800 students over Ped cap (equivalent of 73 sections over Ped cap) while at the same time sections were being cut. She went on to describe and discuss what Ped cap is and the difference with room caps.

Kenneth noted that the room caps is not posted anywhere in the rooms and that instructors may unknowingly add more students than is allowed by the Fire Marshall. He mentioned that it would really help out if you could open the seats that are marked as no-shows.

Debbie Reynolds shared her concerns regarding increasing the number allowed on the waitlists in her role as a counselor.

14. The meeting was called to an end at 12pm.

According to California State Educational Code, an Academic Senate is an organization whose primary function is to make recommendations with respect to academic and professional matters. "Academic and Professional matters" refers to the following policy development matters:

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<td>2. Degree and certificate requirements.</td>
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<td>5. Standards or policies regarding student preparation and success.</td>
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<td>6. College governance structures, as related to faculty roles.</td>
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