I. Call to Order: Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:02pm.

II. Approval of Agenda: The agenda was approved.

III. Approval of Minutes:
2-3-10: approved as amended.

IV. Visitors’ Comments: Joseph Rogers:
   A. Informed the senate of the upcoming Autism Awareness Fair at the Chico Center.
      1. Workshop and training held on Friday, April 16th, 6:30pm.
      2. Related movies shown on Saturday, April 17th, 1pm to 6pm.
   B. Announced his candidacy for Associated Students President for next academic year.

Molly commented that she would like to see more workshops during Faculty Flex week when more faculty are available.

V. Special Presentation: N/A

VI. Reports:
   A. Hearts and Flowers – Debbie Reynolds:
      1. Delivered plants to Mark McKinnon, Kelly Wood and Trish Cabral.
      2. Donated $30 to the Foundation in honor of David Sirianni’s family.
      3. Sent cards to Angela Kraemer, Janine Cuellar and Jodi Rives.
      4. Flowers sent to Peter Le Duc and Mark Latham.
5. Requested to have information on the senate website stating who the contact person is for Academic Hearts & Flowers and the availability of a form in the future. Magian Smith agreed to work with her on this matter.

B. Legislative Report – Stacey Burks: N/A

C. Classified Senate Report – Peter Dahl:
   1. The Classified Senate will be further discussing:
      A. Angela Kraemer’s Mentorship Program.
      B. Code of Ethics.
   2. Classified Senate plans to put forward a survey in regards to the dialogue between staff and managers as it pertains to their new Efficient Schedule.

D. Professional Development – Carol Stanley-Hall:
   1. Provided background information about the Faculty Flex Schedule.
   2. Noted a concern for more dialogue on how the Efficient Schedule will affect the contractual flex schedule.
   3. Provided handout information with updates from the Faculty Flex Committee.
   4. Informed about the new Professional Development reorganization with coordinators for different representative groups:
      A. Carol Stanley-Hall, Faculty
      B. Jack Lemley, MSC
      C. Ruth Ann Hansen, Classified
      D. David Danielson, Administrative Dean
      E. Magian Smith, Administrative Secretary
   5. Goals to ensure workshops are in accordance with Title 5.
   6. Reported background information and updates regarding Individual Activity Contracts.

Discussion ensued regarding the changes for Individual Activity Contracts in regards to only 50% of total potential flex credit. Concerns arose regarding people’s busy schedules, hours needed for a meaningful IAC, Part time faculty not getting paid for Flex Week if classes are canceled, contractual requirements, practicality and double dipping.

E. Associated Students’ Report – Janell Snead:
   1. The Associate Students recently discussed:
      A. The renovation or their new building.
      B. Making the campus a total non smoking campus.
      C. Confirmation the Pleasant Valley High School Band will be leading this year’s Rattlesnake Days activities.
      D. Textbook Taskforce progress.
      E. Upcoming April events:
1. Apr. 14-15, Diversity Days  
2. Apr. 21-22, Earth Days  
3. Apr. 21, Sustainability Forum  
4. Apr. 23, Circle of Stones  

F. Reported updates to their instructor evaluation surveys efforts in relation to Faculty Contractual Agreements.

President Jo Anne Cripe asked Janell to send the survey to the Academic Senate for feedback.

F. Vice President’s & Curriculum Report – Kenneth Bearden:  
1. Reminded the Senate that this is Elections Week and to be sure to follow up with their constituents for their ballots.  
2. Received a few ideas and suggestions on improving the elections process which he will discuss at next meeting.  
3. Reported Curriculum Committee discussion and progress made on issues which he will discuss at next meeting due to pending approval and finalization of documents.  
4. Announced the approval of Lyman Hagen’s role of Curriculum Committee Chair for another year.

G. President’s Report – Jo Anne Cripe: tabled.

VII. Unfinished Business:  
A. Contractual Responsibilities: tabled.

B. Calendar Committee: Jo Anne Cripe:  
1. Announced the Calendar Committee met today to review the 2011-2012 academic calendar.  
2. Referenced handout of the 2011-2012 calendar and noted that CUSD and CSUC will be using the same academic calendar.  
3. The Calendar Committee discussed:  
   A. The impacts of holidays on the school schedule and community.  
   B. Issue of CSUC changing their winter session and putting it at the end of their spring semester has been put off for at least another year.  
4. Asked the senate to inform their constituents about the calendar and bring back feedback for discussion at the next meeting.

C. Distance Education load cap: Jo Anne Cripe:  
1. Reminded the senate about the previous discussion of 70% being an appropriate cap on load for online courses.  
2. Asked the senate if they have received any feedback from their constituents.  
3. Responses included:  
   A. 60-70% sounds reasonable
B. 60% or 3 out of 5 classes sounds fair.
C. Question regarding whether it applies to associate faculty.

Discussion ensued regarding the different requirements for full time faculty and part time faculty. Concerns include faculty not wanting to feel too detached from their students, virtual part-timers who teach only online, rigor of the distance learning approval process and the need to focus primarily for full time faculty and adjusting it later if needed.

It was moved by Tip Wilmarth and seconded by Molly Emmons that “the Academic Senate shall recommend that all full time faculty loads shall not consist of more than 60% distance education per fiscal/calendar year. (Maximum of 60% of load can be in distance education courses. 40% of load must be taught in traditional face to face courses). Associate faculty loads are exempted”. Motion carried.

VIII. New Business:
A. Emeritus: tabled for end of meeting due to need for closed session.

B. Transfer Rates/Committee: Jo Anne Cripe:
1. Reported an issue with our transfer rates not doing well compared to the state and national average.
2. Suggested a need to examine and discuss the reasons behind it.
3. Commented that budget cuts have resulted in less staffing in the Transfer Center area.
4. Discussed the inability of Ray Rodriguez alone being able to maintain the “Don’t Cancel That Class” program and suggested the idea of training other faculty to assist with this effort in the future.
5. Announced the need for volunteers to serve on the Transfer Rate Committee. Asked the senate to seek some perspective on who should be on the committee and to contact her if interested in serving.

Discussion ensued about the multiple issues related to transferring students, not being limited to just Transfer Center staff, how we collect our data and students not having the skills needed to complete the courses.

C. Draft Code of Ethics:
1. Reminded that the draft code of ethics had been sent out to senators to review for today’s meeting.
2. Briefly described the process in which the request for a universal campus code of ethics came about.
3. Reported good collegial discussion among constituency groups on the Butte College Values to result in a more values based Code of Ethics.

It was moved by Kenneth Bearden and seconded by Molly Emmons to “Waive the two meeting rule”. Motion carried.
It was moved by Bruce Enyeart and seconded by Tip Wilmarth to move the Code of Ethics forward. Motion carried.

D. Board Policy 4030: Academic Freedom: Jo Anne Cripe:
   1. Reported that administration is currently redoing all the board policies.
   2. Already been reviewed by the Senate Executive committee.
   3. Asked the senate to review Board Policy 4030 and to be ready to vote on it next week at the next meeting.

Kenneth Bearden commented that Ken Meier is very receptive to faculty input on board policies.

President Jo Anne Cripe announced the start of closed session at 4:26pm to discuss Emeritus. Peter Dahl and Janell Snead were excused.

IX. Other: N/A

X. Future Agenda Items: N/A

XI. Adjournment: The meeting was adjourned at 4:49pm.

The next Academic Senate meeting is scheduled for April 7, 2010 at 3pm to 4:45pm in the Center for Excellence. All meetings are open to the public.