Call to Order: Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:01 pm.

Approval of Agenda: The Agenda was approved.

Approval of Minutes: N/A

Visitors’ Comments: Eric Chisler from the Associated Students commented that he was working for the Roadrunner paper and will be taking notes.

Special Presentation: Annie Rafferty: Director of Contract Education gave an overall presentation about the areas supported, community response, participants and collaboration with instructors and community.

Reports:

A. Hearts and Flowers – Debbie Reynolds: A gift certificate for the Butte College Nursery was sent to Eric Hoiland. Further reported of collaboration with the nursery.

B. Legislative Report – Stacey Burks:
   1. Reported that leaderships of different state organizations have come together to create/endorse AB 1807 that will ensure rehire preference rights for Part-time Faculty.
   2. Reported that as a minimum standard, this legislation will assure senior Part Time faculty a base load each semester. Base loads to be
established by each community college.

3. Reported about the formation of a part-time faculty committee in the Chancellor’s office consisting of two members from the California Part time Faculty Association, the Community College Association, Communication Workers of America, the California Federation of Teachers, the California Community College Independence, the Faculty Association of California Community Colleges as well as a statewide part time academic senator and a student senator.

4. Reported approaching the FACCC’s legislative analyst regarding the 67 percent law and the ambiguity as worded in the Ed. Code. The FACCC’s governing board decided to send it to the Educational Legislative analysts to interpret. Commented that in three weeks it should be known what the 67 percent law means and how to distribute it.

C. Classified Senate Report – Peter Dahl:
1. Reported the Classified Senate met today and on January 21, 2010 to discuss:

   A. Adopting a code of ethics similar to the one from the MSC group.
   B. A mentorship program in an effort to help with student retention.
   C. Updates on the Efficient Schedule.
   D. Ripple effects as a result of layoffs and people shifting around.
   E. Revising the representation areas of senators due to new buildings and relocations.

D. Associated Students’ Report – Janell Snead:
1. Reported the formation of various task forces that the Associated Students will be working on each semester in the areas of:
   A. Food Service.
   B. Roadrunner Newspaper.
   C. Text Books.

2. Announced that the Associated Student legislative group finished their constitution at the end of last semester.

3. Mentioned that the AS Business Affairs is involved with the Black Student Union’s “Shades of Success” event on Saturday Feb. 27th, from 9am to 3pm in the Blackbox Theater.
4. Reported Associated Students booths to be held next week for Valentine's Day at the Main Campus and Chico Center.

5. The Associated Students discussed the new ten dollar Technology Fee for students which takes place in the summer. The fee will go towards upgrading computer systems in all computers available to students.

E. Vice President’s & Curriculum Report – Kenneth Bearden:
   1. Reported discussion at curriculum committee regarding:
      
      A. The need to better ensure that instructors are aware of pitfalls of the online environment.

      B. How to address the content of their specific courses in an online environment.

      C. Online training processes and whether training should be required before coming to curriculum committee.

      Discussion ensued regarding pros and cons in requiring training, curricular modifications, rigorousness and benefits of POP training. Concerns were raised regarding not being approved after taking trainings, rigorousness of course and the need for Department Chairs being involved.

   2. Reported issues related to pedagogical cap changes. Kenneth further reported that if faculty have related concerns to contact him. Vice President Ken Meier also commented that faculty with Ped Cap concerns may contact him as well.

   3. Reported the upcoming elections and asked senators to see what areas are coming available. President Jo Anne Cripe reminded the senate that they can always choose to run again.

   4. Reported the Unit Plans without SLO templates attached will be returned. Contact Kenneth if need assistance or have questions.

   5. Reported updates on the progress of the Efficient Schedule. Next meeting to be held Thurs. Feb. 11th, 11am – 12 pm in ARTS 170.

F. President’s Report – Jo Anne Cripe: tabled information that was not time sensitive to allow for Les Jauron’s presentation. Commented that there will be an important task for the senate after the presentation.

VII. New Business:
   A. Continuous Improvement Calendar – Les Jauron (3:30):
1. Provided handouts with information regarding the Continuous Improvement Calendar and provided clarification.

2. Designed to manage multi-year planning on things we do institutionally and give us a timeline within a given year that happens every year.

3. Assists with keeping in compliance with Accreditation Standards and on things we need to be doing to continually improve as an organization.

4. Reported that Baba Adams is researching student demographic and enrollment patterns with intent of creating a survey. The survey would focus on planning process, unit planning and governance

5. Asked the senate to provide any feedback or corrections on the Continuous Improvement Calendar to him.

6. Reported where the college is in reviewing the mission statement, its importance for accreditation, the recommendation to identify our student population and next steps.

VIII. Unfinished Business:
A. Contractual Responsibilities: Jo Anne Cripe:
   1. Reported related issues that have come up over the years

   2. Asked the senate to review the “Faculty Contractual Responsibilities Areas” document.

   3. Referenced easels, stations, for discussion breakouts.

   4. Asked senators to note ideas down in on the flip chart to create ideas and conversations.

President Jo Anne Cripe asked senators to review the information over the next two weeks to be ready to discuss it and provide feedback.

President Jo Anne Cripe then facilitated group discussion where senators brainstormed and provided feedback on the topic of Faculty Contractual Responsibilities Areas. See attached Faculty Contractual Responsibilities Area Feedback.

IX. Other: N/A

X. Future Agenda Items: N/A

XI. Adjournment: The meeting was adjourned at 4:47pm.