Members Present:
Jo Anne Cripe – President
Kenneth Bearden – Vice President
Miya Squires - Treasurer
Tip Wilmarth – Secretary
Stacey Bartlett
Cheryl Battles
Stacey Burks
Molly Emmons
Bruce Enyeart
Angela Kraemer
Debbie Reynolds
Elizabeth Wannenmacher
Tony Wren
Peter Dahl – Classified Rep
Janell Snead – AS Rep

Members Absent:
Shirleigh Brannon
Andy Vranich
Dorinda Salvo
J. Boyd Trolinger
Julie Withers

Visitors:
Christine Trolinger
Susan Carey
Clinton Slaughter
Barbara Swire

I. Call to Order: Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:07pm.

II. Approval of Agenda: The Agenda was approved as amended.

III. Approval of Minutes: N/A

IV. Visitors’ Comments: Mike Miller – Proposed Bus Schedule: tabled.

V. Special Presentation: Student Success Conference Team; Clinton Slaughter on the Call Center (arranged by Debbie Reynolds): Clinton Slaughter gave a quick overview of the Call Center including location, achievements, goals and concerns.

A brief recess was called at 3:56pm to observe the tree lighting ceremony. The meeting resumed at approximately 4:17pm.

VI. Reports:
   A. Hearts and Flowers – Debbie Reynolds: sympathy cards were sent to Eric Hoiland and Jan McKissick.

   B. Legislative Report – Stacey Burks:
      1. This year marks the 50th anniversary of the Higher Education General Master Plan. There will be a meeting coming up Monday, Dec. 7, 2009 with three chancellors from the UC, CSU and Community
College to discuss where our future is headed. The meeting will be webcasted as well. Contact Stacy Burks for more info.

C. Classified Senate Report – Peter Dahl:
   1. Reported that free flu shots are available Dec. 8th and 9th, 9am to 1pm, in the Campus Center. 1000 H1N1 along with 700 seasonal (nose mist) shots will be available. Family members are eligible with priority given to people who are pregnant, care for children and people 24 years old and younger.

D. Associated Students' Report – Janell Snead:
   1. Reported that the AS recently reviewed their budgets
   2. Working on dispersing 5000 surveys
      A. Contact Janell to have survey packets made for your classes
      B. There will be Raffles and a food party for people with the most student surveys returned.

E. Vice President's & Curriculum Report – Kenneth Bearden:
   1. Reported discussion at Curriculum meeting regarding prerequisite validation and review process resulting in a subcommittee being established.
   2. Reported receiving confirmations on General Education Subcommittee.
      A. Purpose to review current GE requirements
      B. Tip Wilmarth and Christine Trolinger are on the subcommittee.
   3. Reported about the upcoming General Education Assessment Conference. Three people from Butte College are planning to attend the conference, held in Seattle, this February.

F. President's Report – Jo Anne Cripe:
   1. Asked senators to pick up a Rostrum and read it to become familiar with issues of the statewide Academic Senate.
   2. Asked Miya Squires to give an update on Student Success Projects and Concurrent Enrollment.
   3. Miya reported the progress regarding the Student Success Projects.
      A. Angela Kraemer is working on the Mentoring Project, under Pathways to Success goal.
      B. Cheryl Battles is taking on Basic Skills Sustainability.
      C. Recommends reading books, “The College Fear Factor”, to help better understand student related fears from misaligned expectations of community college students entering right after high school. Also recommends book, “Teaching Unprepared Students”. Email Miya if interested.
   4. Miya reported updates regarding Concurrent Enrollment
      A. Reported concerns regarding Butte College services not being able to fulfill the needs of our concurrently enrolled high
school students. Faculty input is needed to help draft up a revised document of the services available to them.

B. Miya is going to Chair a sub-committee.
C. Contact Miya Squires if interested in serving on the committee.

VII. Unfinished Business:

A. Computer Labs / CAS items for discussion and input:
   1. Facebook: Miya:
      A. Reported need for more discussion due to conflicting feedback
      B. Discussion ensued with concerns of course requirements, blocking access to networking sites, comfort, student success and a need for staff to be able to monitor computer labs at the Chico Center.
   2. YouTube – tabled for next meeting
   3. Video Workshops: Miya:
      A. Reported concerns of students not learning the intended outcomes of the video workshops. Also reported concerns of plagiarism, texting while viewing the workshops and whether or not instructors can require it or not.
      B. Miya asked senators to provide her with feedback, by the end of the semester, in regards to how many of their constituents are requiring their students to use video workshops as a requirement to pass the class.

It was moved by Stacy Bartlett and seconded by Molly Emmons to extend the meeting to 5pm. Motion carried.

B. 4-Day Work Week (ongoing report) – Kenneth Bearden:
   1. Referenced the survey that was distributed
   2. Asked senators to encourage constituents to complete survey
   3. Encourage constituents to make use of the comments section
   4. Reported that the focus of the 4-day work week at the moment is for closing the Chico Center on Fridays while keeping most departments on the main campus open on Fridays.
   5. Reported concerns of confusion about what services will be offered on Fridays including library access, cafeteria and bus access. Also concerns of simply shifting costs to other areas, lack of support staff to other buildings, having to work in another area on Fridays and how it may impact instructors on a 190 day contract.

C. Contractual Responsibilities – Jo Anne Cripe:
   1. Reported the importance of focusing on this issue
   2. Reported concerns of instructors not working the last two weeks of the semester and/or not holding office hours.
3. Asked the senate to think about what should be the role of the Academic Senate in regards to reinforcing faculty to fulfill their contractual responsibilities.

D. Catalog Rights and Continuous Enrollment - Susan Carey:
1. Explained Butte College’s current process for Catalog Rights
2. Reported about Regional Accreditation system for Community Colleges and Universities
3. It was moved by Stacy Burks and seconded by Miya Squires to suspend the two meeting rule. Motion carried.
4. It was moved by Stacy Burks and seconded by Miya Squires to accept the amended catalog rights and Continuous Enrollment document, presented by Susan, to be effective in Fall 2009. Motion Carried.

VIII. New Business:
A. Associate Faculty Recognition: tabled for next meeting.

IX. Other: Stacey Bartlett announced the Diversity Dance, Saturday Dec. 5th, 7pm at Café Culture in Chico. All proceeds go to the diversity club. Discounted tickets available for associate faculty and students.

X. Future Agenda Items: N/A

XI. Adjournment: The meeting was adjourned at 5:01pm.