Members Present: Molly Emmons
Jo Anne Cripe – Bruce Enyeart
President Angela Kraemer
Kenneth Bearden – Vice Debbie Reynolds
President J. Boyd Trolinger
Miya Squires - Treasurer Andy Vranich
Tip Wilmarth – Secretary Elizabeth Wannenmacher
Stacey Bartlett Julie Withers
Cheryl Battles Peter Dahl – Classified Rep
Shirleigh Brannon Janell Snead – AS Rep
Stacey Burks

Members Absent: Visitors:
Dorinda Salvo Christine Trolinger
Tony Wren Xidong Wen, Shenzhen Polytechnic
Jubiao Yao, Beijing Vocational College of Electronic Science
Ming Yang, Shenyang Polytechnic College
Dayue Fan, Shenzhen Polytechnic

I. Call to Order: Jo Anne Cripe, Academic Senate President, called the meeting to order at 3:05pm.

II. Approval of Agenda: The Agenda was approved as amended.

III. Approval of Minutes: None

IV. Visitor comments: Chinese Education Delegate, Dr Fong introduced himself and the other delegates and their respective colleges. Reported similarities in committees and processes in educational institutions in China.

V. Special Presentation: Nena Anguiano presenting about MESA (arranged by Miya Squires): Shared information about Math Engineering and Science Achievement program here at Butte College (MESA). Reported on the mission and goals of the program as well as requirements and office location.

VI. Reports:
A. Hearts and Flowers: Debbie Reynolds: Reported Paul Mason to receive a plant and card the following day. Sympathy cards sent to Margie Johnson, Donna Davis, Jody Eble, Lou Invernon and Trish Cabral. Also reported Katy Luallen having had a baby and Tip Wilmarth’s daughter soon to have a baby.

B. Legislative Report – Stacey Burks: nothing to report.
C. Classified Senate Report - Peter Dahl:
1. Reported attendance of Chinese delegates to today’s Classified Senate meeting. Classified Senate Parliamentarian/Historian Cari Plyley provided the delegates with background information about the California School Employees Association (CSEA) and the history of the Classified Senate.

2. Classified Senate raised $500 from their recent book and bake sale which amounted to enough for one full scholarship. Expressed thanks to all who helped.

3. CSEA President/Representative Ruth Hansen reported the latest updates on the proposal for the Four Day Workweek.

4. Classified Senator Krista Collett reported the latest updates from the Retention Alert Committee. Krista had reported a need for Datatel information to help prevent students from becoming on academic probation.

D. Associated Student’s Report - Janell Snead:
   1. Reported the Associated Students Board meeting yesterday.
   2. Reported Associated Students Board Members Eric Chisler and Cody McHargue have switched Board positions.
   3. The Associated Students discussed issues regarding Facebook and YouTube and concerns over inappropriate use in the Wireless Cafe. The AS Board reached a consensus to instill time limits and to disable networking sites such as Facebook and MySpace on the AS purchased computers in the Wireless Cafe.
   4. Reported a student request for an ongoing scholarship for homeless students.

E. Vice President’s & Curriculum Report – Kenneth Bearden
   1. Reported updates about the discussion on the proposal for the Four Day Work Week. Mentioned discussion of a potential partial campus closure on Fridays. A scheduling subcommittee and a survey subcommittee were established to help address concerns with the feasibility of the potential schedule and language within the survey.
   2. Reported the Curriculum Committee meeting on Monday. Visiting educational delegates from China attended and were provided background information about the committee. Discussion ensued on assessments regarding how to better align assessments, what kinds are being used and how Blackboard tools are being utilized.
   3. Reported the upcoming Student Forum on Thursday, November 12, 2009 from 11am-12pm in the LRC room 116. Reported the importance of a faculty presence at the upcoming forum. Academic Senators Shirleigh Brannon, Cheryl Battles and Stacey Bartlett agreed to attend. President Jo Anne Cripe asked the senate to encourage their constituents to attend.
F. President’s Report: Jo Anne Cripe:

1. Reported conversation regarding email access and the Faculty Collaboration Distribution list. Provided background information regarding past issues of inappropriate email usage, policing colleagues, past lawsuits and the vulnerability of the President and the Board of Trustees to lawsuits resulting for inappropriate email usage.

2. Reported a three tier process for issues of inappropriate email usage as follows:
   1) First tier is having the option of bringing the individuals inappropriate usage to the Professional Relations Committee.
   2) Second tier in the process is to let the Administration know that they are dealing with a related issue. In this tier, no names are given unless it is a clear case of sexual harassment or racial discrimination.
   3) The third tier in the process is to put in an official notice to the Administration.

3. President Cripe reported the upcoming Plenary Sessions that she will be attending. Will provide more information to the senate about the sessions after she returns.

4. President Cripe also reported attending the recent Area A meeting at Columbia College. Reported that we are in better shape than a lot of other community colleges.

VII. Unfinished Business:

A. Facebook and YouTube in Computer Labs:
   Senator Miya Squires reported receiving a lot of feedback. Maya requested more input in regards to how many people are requiring students to use yellow cards at the Chico Center.

B. 4-Day Work Week: Ongoing issue tabled to next meeting.
C. Contractual Responsibilities: tabled to next meeting.

VIII. New Business:

A. Educational Master Plan: Les Jauron: Reported presenting this information earlier in the day to the Classified Senate. Reported a need for a refinement of the 2008-2012 Educational Master Plan. Provided background information on the January 2007 Appreciative Inquiry which led to the current Educational Master Plan and noted the changes that were highlighted within the document. Vice President Les Jauron mentioned the importance of revising the plan each year. Les also mentioned that the Mission Statement drives the Strategic Plan which drives the Educational Master Plan.

IX. Other:
X. Future Agenda Items:
   A. Associate faculty recognition: tabled to next meeting.
XI. Adjournment: The meeting was adjourned at 4:45 p.m.