Members in Attendance: David Payne, Jo Anne Cripe, Kenneth Bearden, Miya Squires, Stacey Burks, Bruce Enyart, LaRee Hartman, Colleen Harvel, Angela Kraemer, Michael Panunto, Debbie Reynolds, Boyd Trolinger, Shaaron Vogel, Tip Wilmarth, Tony Wren, and Dave Stephens.

Members not Present: Cheryl Battles and Shirleigh Brannon. An Associated Student Representative has not been selected yet to serve on the Academic Senate.

I. Call to Order: Meeting called to order by David Payne at 3:05 p.m.

II. Approval of Agenda: It was moved by Jo Anne Cripe, seconded by Stacey Burks and carried unanimously to approve the agenda.

III. Approval of Minutes: It was moved by Stacy Burkes, seconded by Tony Wren and carried unanimously to approve the minutes as presented.

IV. Visitors’ Comments: No comments.

V. Reports:

A. Hearts and Flowers – Debbie Reynolds – Reported that Lisa Nichols has a new baby. David Payne explained the purpose of Hearts and Flowers. Ideally, there should be two people for this job; one person to handle cards and one person to handle flowers. This splits up the work. Debbie has been doing it on her own. Please let Debbie know if you would like to assist her.

B. Legislative Report- Stacey Burks – Working with team for legislation passed. Standardization paper for part-time faculty. Lots of schools really slow to get on board. We are one of the first to have paid part-time faculty on the Senate. Working on legislation to standardize seniority rights, etc. Legislative forums coming up. No update on budget. Shaaron Vogel – Reported on the handouts distributed: Legislation Tracking, CCC System Office Legislative Tracking Matrix, and Consultation Council State Legislative Update. Overall, very positive year. Governor and legislature still really support us. We are better off than the CSU’s. We are still being protected. Probably lose our COLA. Now, will depend on governor’s signature. Republicans supposed to release something this Friday regarding budget. All legislators must report in for roll call at 4:00 p.m. each day. Late September or early October will be when we may be affected if budget is still at an impasse. Has been a good year for Community Colleges.

C. Classified Senate Report – Dave Stephens – First meeting occurred today. Lori Wangberg gave a presentation regarding Three Cups of Tea. Discussed Standard IV; will receive feedback. Discussed committees on campus. Entering a new era of how committees are represented on campus. Governance group will look at structures of committees. Will bring forward information about non-institutionalized committees.


E. Staff Development Planning Report —Teresa Ward – Staff Development is doing really well now. Lots going on. Dr. Ward distributed various handouts. The “Faculty Friday Kick-Off Social” was pretty successful – will move off campus next time. On course filling up really fast, contact Cara Gubbins for more information. Staff Development committees have meeting dates and all are invited. On September 24th the Flex Committee will meet. Steering Committee will meet on September 15th. Both meetings will begin at 8:00 a.m. Michael Bertsch presenting Teaching, Division and Analysis in English 2 on September 10th. Rich Dunn and DSPS are presenting, at the end of the month, two one-day workshops about compliance and accommodation. Maureen Hernandez presenting Student Touch Belief on September 30th in the Center for Excellence at 12:00 p.m. Technology training is going on, showed Tech Booklet. Finally, shared first page of a brief study Baba Adam and Dr. Ward put together. A brief survey was distributed to 12 different workshops. The results (see handout) either showed “agreed” or “strongly agreed.”
workshops during the start of school). Mr. Adam will put together a complete report and will use for accreditation. Stacey Burks acknowledged Teresa Ward’s accomplishments.

F. **Diversity Committee – Ayse Taskiran** – No Report.

G. **Vice President’s & Curriculum Report – Jo Anne Cripe**

1. **Appointments:**
   a. Frances Gibbons – FAAC Committee - Introduced
   b. Dorene Thompson – Curriculum Committee - Introduced
   c. Shannon Rooney – Academic Senate – Introduced – Ms. Rooney will be taking Cheryl Battles’ place. New Senator – will be added on the letterhead. It was moved by Shaaron Vogel, seconded by Kenneth Bearden and carried unanimously to approve the above appointments.

H. **President’s Report – David Payne**

1. **Lack of Transparency** – No representation for things behind closed doors. David Payne wants to have an ear at these meetings not a vote. Important to hear how things are going. Wants representation with upper echelon that makes decisions. Dr. Payne originally wanted the senate executive members to attend such meetings. Now just trying to get the president of the Academic Senate to attend meetings. The president would then be able to report to the Academic Senate. Similar format as board meetings. Would like a two-way conversation as opposed to being told. It is currently top down. Academic Senate president is asked to sign off on things. Taking people’s word as opposed to understanding. The willingness to change this process according to Dr. Payne is slim and none. However, must keep trying.

2. **Reduction of Technology Committee Members** – Asked last time for volunteers. Andy Radler, Suzanne Wakim, Dorene Thompson stepped up. Tony Wren is a member. David Payne and David Danielson discussed and determined that there may be too many on this committee. The question to the Academic Senate – decrease the number of committee members from (9) to (6)? Dr. Payne motioned to ask for a vote to have 6 instead of 9 on this committee. LaRee Hartman seconded the motion. It was determined that this item needs to be put on the agenda for the next meeting to seek approval. Shaaron Vogel noted that this committee needs some vocational and some GE members, should not consist of all techies. Must have some structure. The purpose of this committee is Academic Technologies – use of technology for pedagogical purposes; use of technology from an instructional point of view. Concept - shift work to subcommittees from Tech Council. These subcommittees report back to the Technology Council.

VI. **Unfinished Business:** None to Report

VII. **New Business:**

1. **MESA – David Payne** – Dr. Payne distributed copies of an MOU. This MOU was worked out with administration and the union. First appeared last Thursday. September 15th is the timeline to accomplish task in memo. David is reluctant to develop programs that will be subject to discontinuance without discontinuance policy in effect. Wants to make counter. Per Ken Meier, this is a negotiated item and signed by faculty union. Derek left MESA program. Nena came in to be interim. State budget crisis caused the MESA program to be reviewed - looking at history of program. $125,000 per year to support approximately 60 students and not generating any FTES. Should the program be sustained? Best place to use resources? These are very hard decisions. Advertise for position? Maintain status quo? Not replacing? Putting it on freeze, or going for classified manager? Union not willing to sign MOU. Frozen at that point. At end of negotiations, determined to advertise but need clear benchmarks. Nena doing extraordinary job, working on benchmarks. Chief negotiator and Ken Meier both assumed that the other was taking this to the Academic Senate. Mr. Meier wrote MOU. Currently working on benchmarks and outcomes (Nena and David Danielson). Will establish these in consultation with Academic Senate. Have strategy to integrate with Student Services and math and sciences programs. MESA is a major pipeline for students to the UC system. Ken apologized for David Payne being blindsided. Should have been informed. Ultimately Senate will have primacy. David Payne asked if October 1st can be the deadline. Mr. Meier said fine with him.
2. **Learning Communities – Kenneth Bearden** – Mr. Bearden advised that eight Butte College staff members went to Washington for the National Conference – really exciting. Lots of work. Very intensive. Huge document had to be completed. Ultimate product – Synthesis handout. Us assessing the status of our Learning Communities within the guidelines of Best Practices. We knew some of our weaknesses already. On the back of page 1, acknowledged some shortcomings. Another shortcoming in our assessment of Learning Communities – no assessments currently in place. Integrated Assignment Project – very exciting. Valuable process – building in the assessment. This semester, every one of Learning Communities classes completely filled! First semester GE to GE combination. Ken Meier advised that he was very proud to be able to support this trip. Twenty to twenty-four colleges present – Butte College delegation was the best. Significant amount of new resources for Learning Communities. Critical piece of student success and Basic Skills Initiative. Currently using the simple Learning Communities approach. More sophisticated approaches may come about. A matter of finding the resources.

3. **Program Discontinuance - Shaaron Vogel** – Reviewed Discontinuance. New VP came on board – made some suggestions. Ms. Vogel pointed out changes on the document. (Page 2 and Page 3) Reduction or discontinuance process should be the same. Bringing forward to review and revote. Program discontinuance is to make sure proper process is followed. Ken Meier said took to board last spring. Now mandated by board to review all academic processes. Administrators have all read this, not enough time this spring to know how to proceed. If we still have programs but not offering, that is false advertising. We need to look at that. Process has to be looked at, a good process will help. Program Review every six years should be the flag to start this process per Jo Anne Cripe. Ken Meier’s perspective – critical to have a policy in place. Will review in the draft given today. Hopefully, can get board approval this year. It is critical due to changing curriculum, changing job market, and the state budget. Looking to maintain one or two tourism classes. These discussions have to be above board and be connected to a policy and a process. Shaaron Vogel grateful for support. Senate feels strongly there should be a process. Can do discontinuance in a timely manner but want to avoid definite timelines. Mr. Meier said the board is looking for clear and concise policy statement. David Payne advised this will come back at next meeting. This item will be put up for vote of approval next meeting. Please take a week and go through it. Issues or questions, email them to Shaaron Vogel. Changes will be brought back for a vote. Will then be taken to administration for changes, etc. Hope to get to the board soon. Ms. Vogel and Mr. Meier will work together for policy statement formatting. David Payne and Jo Anne Cripe will meet with Ms. Vogel and Mr. Meier to review final policy. Mr. Meier advised that all board policies need to be reviewed in order to clarify and clean them up. Sixteen major policies need to be done in next couple of months. Kudos were give to LaRee Hartman and past Senate members for help on this discontinuance policy. Tami Vanskike will send out the policy for all to review electronically.

4. **Hiring and Diversity – Kenneth Bearden** – September 9th at 4:00 p.m. in LRC 244 is a meeting of the Diversity Committee. They will discuss this particular item. Will not say much about this during this meeting. Some reductions to budget, one area impacted – Human Resources. David Payne advocated they reevaluate. We need to be as competitive as other institutions to attract candidates, not only those meeting diversity. Need to open discussion to determine number of candidates we can bring in and reimburse. Dr. Payne recommended that members make this meeting. Shaaron Vogel advised that the Standard III meeting at 3:30 p.m. on 9/9 has a piece on diversity. This document will be forwarded to Julie Withers and she will take to the Diversity Committee. Jo Anne Cripe suggested that Butte College needs to find ways to increase diversity for a number of reasons.

5. **Accreditation – David Payne** – Big document. How many have looked at document and sent back feedback (rhetorical question). It is in our own best self interest to look at these and get feedback in. We have to live with whatever we send forward for the next six years. (Four standards to look at.) WASC is feeling tremendous pressure from the Feds. Have until 9/19 to make changes. After that, the document will then be put on the next Senate Agenda to approve.

VIII. **Other: David Payne** – Move starting time of Academic Senate meetings from 3:00 p.m. to 3:15 p.m. Will put on the next agenda for a vote.
IX. **Future Agenda Items:**
    Math & English Requirements
    Email David Payne with other agenda items.

X. **Adjournment** – 4:45 by David Payne.

Respectfully Submitted By: Tami Vanskike