ACADEMIC SENATE
MEETING MINUTES
November 19, 2008
Board Room
3:15 – 5:00 PM

Members in attendance: Jo Anne Cripe, Kenneth Bearden, Miya Squires, Mary Andrews, Shirleigh Brannon, Stacey Burks, Bruce Enyeart, Laree Hartman, Colleen Harvel, Michael Panunto, Debbie Reynolds, Boyd Trolinger, Andy Vranich, Tip Wilmarth, Julie Withers, Tony Wren, Dave Stephens, and Natalie Shumaker

Members not in attendance: David Payne and Shaaron Vogel

I. Call to Order: 3:16pm

II. Approval of Agenda: Bruce Enyeart 1st, Stacey Burks 2nd, All approved

III. Approval of 10/15/08 Meeting Minutes: Revisions were made. Motion to approve Stacey Burks 1st, Miya Squires 2nd All approved.

IV. Visitors’ Comments: No comments reported

V. Reports:

A. Hearts and Flowers – Debbie Reynolds- Debbie reported that Teresa Marsis flowers were planted. Plants and flowers are being sent to Scot Hoiland, Karen Michele, and Maggie Dorsett. Stacey Burks commented and wants the word to be passed to faculty members about donating sick time off to individuals who need it.

B. Legislative Report – Shaaron Vogel/Stacey Burks- It was reported 10% across the board. They want to regularize AF across the state, non fiscal bill vs. fiscal bill. Joanne Cripe commented on the resolutions passing. Recommends that the Academic Senate of CCC Title V regulations every AA in career and technology degrees is now an AS.

C. Classified Senate Report – Dave Stephens- Discussed proposal for adopt-a-highway, web design and portal committees. They are looking for faculty and staff for the sustainability committee. Any recommendations should be going through the Academic Senate or Technology Committee.

D. Associated Students’ Report – Natalie reported that there will be an expansion of ID cards at the Chico Center. They are also working with the Classified Senate to move or get rid of the smoking area next to the Campus Center.

E. Staff Development Planning Report —Teresa Ward- Teresa was not available for this meeting, therefore, no report.

F. Diversity Committee – Ayse Taskiran- Ayse was not available for this meeting, therefore, no report.

G. Vice President’s & Curriculum Report – Jo Anne Cripe- Jo Anne introduced three new certificates from the Curriculum Committee. This is a great opportunity for students and the for the college to get FTE.
The Brown Act and how the Academic Senate needs to follow the guidelines for posting the agendas and meeting minutes publicly once approved by the committee.

Intern Hires- the brainstorming process has begun. This is to insure consistency in part-time and full-time hiring process. Feedback is needed. It is being looked at the difference between emergency and regular process hires. They are trying to define antiquated time that is allowed.

Tony Wren commented on the process that their department uses. Establishing the details that need to be taken along with getting the department chairs suggestions.

Stacey Burk’s mentioned this discussion had already occurred at the beginning of the year to know the process and timeline needed to have it changed on the availability form? What happens if an associate faculty takes a full-time role midway through the year? Laree Hartman commented that when associate faculties take an interim position they lose seniority for the next hiring process. Comments are supposed to be taken to their chairs and coordinators.

H. President’s Report – David Payne

1. Enrollment Management- Informed the committee that Kenneth and Jo Anne are sitting on the Enrollment Management sub-committee. They are starting the process of the strategic planning. There is estimated it to be a 10-13% spike in enrollment. Discussion occurred about the number of waiting lists students and the number of classes each one can enroll in. Jo Anne is going to talk with Clinton Slaughter about some of the committees concerns and questions.

2. Lack of Transparency- It was shared that David spoke with the Planning and Budget Committee about plan B. Money is a high priority and are not promising to hire full-time instructors. Currently Butte is 18 over. David let the committee know that he is on the new full-time faculty hiring committee for human resources.


4. Title III Report- Miya updated us with new Title III information. The majority of the programs developed through Title III money will be self supported when the grant is finished. If there are any questions in regards to Title III please contact Miya Squires.

VI. Unfinished Business:

A. Vote on Technology Sub-committee Membership – David Payne- This was voted on the October 29th meeting.

B. Vote on Participatory Governance Committee Charter & Bylaws – Jo Anne Cripe- Discussion was open to suggestions. She went over the change on II D V about Classified professionals this it might be unbalanced. Interim move offer a non-voting membership with and advisory vote. Opened for discussion. Motion to approve; Stacey 1st, Miya 2nd, all approved, One apposed: Mary Andrews

C. Vote on Participatory Governance Handbook – Jo Anne Cripe- Tabled

D. Vote on Education Master Plan – David Payne- Tony Wren moved to approve, Stacey Burks 2nd. After further discussion Stacey withdrew her 2nd motion.
It was amended to have a subcommittee look it over and then bring it back to the Academic Senate Committee for approval. Task force was made for more input in a timely fashion to meet with Ken and Les to go over it. Task force included: Laree Hartman, Mary Andrews Shirleigh Brannon and Debbie Reynolds.

E. **Vote on Program Discontinuance - David Payne** - Motion to approve Stacey Burks, Tony Wren 2nd, all approved.

F. **Collegiality and New Department Structure – David Payne** - David mentioned that the unit plans are due 1/31/09. Moved to unfinished business. One meeting vote.

VII. **New Business:**
A. **Vote on New Unit Plan Due Date – David Payne**
B. **Vote to Confirm Speed & Wakim to FAA Committee – David Payne**
C. **Discuss/Vote 10/11 Calendar – David Payne**
D. **Institutional Outcomes – Kenneth Bearden**
E. **Replacements for Academic Senate – Kenneth Bearden**
F. **Graduation Requirements for 2009 – Shaaron Vogel**
G. **50% Law and Butte College – Shaaron Vogel**

VIII. **Other:**

IX. **Future Agenda Items:**

X. **Adjournment:**