ACADEMIC SENATE AGENDA
March 04, 2009
AHPS 239
3:00 – 4:45

I. Call to Order

II. Approval of Agenda: Motion made by Laree Hartman, 2nd Mary Andrews- All approve

III. Approval of Minutes: Motion made by Stacey Bartlett, 2nd Kenneth Bearden, All approve. Abstained by Mary Andrews Dec. 3rd not in attendance.

IV. Visitors’ Comments
   1. Mike Rasmussen – Food Pantry
      Annette Guffy came in to speak
      - Easter Baskets are being worked on
      - Students who need food send them with an Early Alert form to Annette and she will take them over to the food pantry. They gave us some ideas of what the pantry will need.

V. Reports:
   A. Hearts and Flowers – Debbie Reynolds
      Carrie Robinsons grandma passed away-flowers were sent
      A thank you letter was received from Misty addressed to the Academic Senate.
      Stacey was so impressed by the positive feedback from the FT Faculty after an e-mail was sent out asking them to donate sick hours.

   B. Legislative Report – Shaaron Vogel/Stacey Burks
      Stacey got back from a conference that was focused on Policy Advocacy. Importance of the May 19th special election.
      6 things on ballot- vote down super majority
      Opt for a simple majority instead of a major majority
      2 Bills- Bipartisen- back fill for Community Colleges from property taxes
      - Growth is stuck at 2%- unemployment hits 7% they will come together and figure out the growth during those times.
      - Budget talks are suggested to be opened
      Stacey Burks was honored
C. Classified Senate Report – Dave Stephens
   Not in attendance- nothing to report

D. Associated Students’ Report
   Talked about March of March down at the Capital in Sac. ASB is trying to get more people to sign up. 2 busses but up to 5
   Food Pantry- donating $ from ASB working with other

E. Staff Development Planning Report – Teresa Ward

F. Diversity Report – Ayse Taskiran
   Nothing to report

G. Vice Presidents’ Report – Jo Anne Cripe
   1. Elections: Ballots went out w/ an error. Jo Anne sent a revised e-mail.
      Curriculum committee will try to follow the same election schedules- Due Friday at 3pm.
      1st week after spring break the list will go out and voting will take place after that. Went over the procedures of voting.

   2. DLC/ Accreditation: Distant Learning Classes are trying to get the bumps out of the road. Many difficulties this semester. Waiting to see what the Team Accreditation will say about the DLC. March 10th-12th the Accreditation team will be on campus. 2 open forums for faculty and staff one on the main campus and the other at the CHC.

   3. Parking: Frustrating on campus. Brought to the Facilities Master Planning meeting. 200 spaces will be freed up once the ARTS building will be done. Admin Parking will get back from construction, bus terminal will be where the portables will be now. Preferred parking for faculty/staff with carpools and hybrids.

      Mary Andrews had concerns from the overflow gravel that there was no pathway on to the main campus.

      Angela wanted to know what happened to the Butte College before the exit to give travelers a heads up.
Kenneth is going to send another newsletter out for all employees on campus. Up on the SLO assessment website. Also send to Student Services folks-Miya

H. Presidents’ Report – David Payne
1. Parking: Important to stay on top of. Vocal about it. Enrollment will go up and impact the parking all over campus. Competing with the construction workers in the early morning.

2. Staff Development: Memorandum went out. Submitted papers. Release time for Faculty at 50%. AD wanted to ask 50% Classified person for trainings, (25% Classified, 25% Management) The entire program is under working

Looking at Classified/Management training needs? Looking at two potential deans; David Danielson or Kam Bull. But it will still be under Ken Meier.

Not a new position made for Admin Professional

3. Enrollment Management: FTE Spring 2009 13,122 students, 425 sections. Chico State is about 15K and by fall 14K. Butte may see larger enrollments in the Fall. With the budget being low they are thinking about cutting some summer classes, unless other funding comes along.

Laree mentioned that there are some tight timelines for Chairs to get the requested information (fall schedule) in a timely and efficient manner. Concerned that classes are going over petcap. And the larger rooms they are in are taking more students than class cap.

Discussion occurred between committee members about classes, schedules, and class times.

4. Unit Plan Prioritization:
Moving along. Rank order is due Friday to the VP. Hiring Freeze is still on. President has not raised it. Retirees are coming up most of the positions will not be back filled.

5. Summer School:

VI. Unfinished Business
A. Vote to Approve By-Law Changes – Kenneth Bearden
   Open for comments. Changes were made that were requested from the past meeting
   Motion to approve: All approve
   Abstention: Stacey Burks

B. Vote to Approve Program Review Document – Kenneth Bearden
   Open for comments
   Motion to approve: All approve

C. Program Discontinuance Policy – Kenneth Bearden
   Between the president and Ken. AS continues to ask about it.

VII. New Business
A. Library Code of Conduct – Luozhu Cen
   Went over the changes and the common courtesy. Looked at the liability of the students and the college
   Went over the form outlining the main expectations from students.
   Back side lists the Librarian expectations that the students can expect.
   Ideally to send it out publically and in the student handbooks/catalogs
  Asked to have the Academic Senate’s publically endorse: The AS endorses this document-

B. Review Interim Full-time Faculty Hiring Document – Jo Anne Cripe
   Looked at the documents that were handed out. Laree, Stacey, JoAnne met after a few discussions - now waiting Board approval. Need to be guidelines to go by-
   Chairs/Administrations wanted to have levels of urgency and what happens at different levels.
   Admin is concerned that the Deans are never mentioned in the document. Recommendations are being brought back.

C. Review Updated Human Subjects Policy – Miya Squires
   Surveys for title III, approved twice 2005, and never went higher then AS. Mike Findlay worked on it to move it to the board to be passed.
   Items and more discussion will be tabled. All comments should be

VIII. Other:
10 Year awarded once passed through the board: (get names from David)

IX. Future Agenda Items:
X. Adjournment: 4:50pm