ACADEMIC SENATE MEETING MINUTES
FEBRUARY 18, 2009
3:15 – 5:00
AHPS 239

Members in Attendance:
David Payne
JoAnne Cripe
Kenneth Bearden
Miya Squires
Mary Andrews
Shirleigh Brannon
Stacey Burks
Laree Hartman
Colleen Harvel
Debbie Reynolds

Members not in Attendance:
Shirleigh Brannon

I. Call to Order:

I. Approval of Agenda: Motion made by Shaaron Vogel seconded by Tony Wren- Motion Carried Unanimously.

II. Approval of Minutes:
Katie updated the process of meeting minutes she attended a Minute Taking Conference is Sacramento last week to get a better understanding of how they should be taken and processed.

III. Visitors’ Comments:
A. Les Jauron – Technology Master Plan
   - Updated the 5 goals for the Technology Master Plan last review was in 2002.
   1. Use Technology- focus towards students
   2. Tec for Faculty and Staff on campus
   3. Reliability of structure
   4. Accessibility
   5. Establish and sustain technology

   - California Virtual Campus- Mechanism state wide for distance education courses. It will help serve as a gateway from other areas of the state for communication and updates. Joe Little commented that the Technology Council will be evaluating it every semester.

   - Blackboard Connect- An emergency communication system throughout campus will go live next week. It’s a great was to communicate with everyone on campus.
Les made the recommendation to have the Academic Senate look over the Technology Master Plan and send him any feedback.

IV. Reports:
A. Hearts and Flowers – Debbie Reynolds
   - Flowers were sent to Lilly Bateman who was found through the well person check. Kudos to her students for worrying about her.

B. Legislative Report – Shaaron Vogel/Stacey Burks
   - A few new bills tabled- nothing to be worried about. Just waiting to see what will happen at the federal level.

C. Classified Senate Report – Dave Stephens
   - Mike Miller attended the last Classified Senate Meeting and discussed the Facilities Master Plan. Smoking areas on campus came up, the area outside the Library will be moved due to the impact on the grass and smoke disrupting classrooms.
   - Discussion about staff development occurred.

D. Associated Students’ Report- Michael Seaton
   - ASB will be sending up to 5 busses from campus down to the March of March at the capital on March 16th. Spread the word to faculty, staff, and students.
   - ASB officers on committees- they are trying to sit on and represent the Associated Students at as many committee meetings as possible.

E. Staff Development Planning Report – Teresa Ward
   - Wellness Week- February 9th-12 many great activities happening on campus, please try to attend one if not more.
   - Flex Reports are scheduled to go out mid April.

F. Diversity Report – Ayse Taskiran
   - Nothing reported

G. Vice Presidents’ Report – Jo Anne Cripe
   1. DLC/ Accreditation
      - This allows the visiting Accreditation Team to access online courses when they are visiting campus. They will be allowed full access with exception of real classes due to the confidential matters.
2. Butte College Food Pantry
   Shelves are getting bare; it was asked by Jo Anne that next
   Academic Senate Meeting everyone tries to bring
   something.

3. Elections
   Nomination period: 2/25-3/11
   Actual Election: 3/30-4/3

H. Presidents’ Report – David Payne
1. Staff Development-
   At the last meeting goals and objectives where talked about
   for the new re-organizing of Staff Development. Not sure
   what the release time will be or the offered job description.
   It was purposed that past Staff Development Coordinators
   will come together and put a job description together.

   o Academic Senate Recommendation: The future of the Staff
     Development Coordinator position has been delayed to the
     point where time is very short. The Academic Senate
     strongly recommends that applications for the Staff
     Development Coordinator be available to faculty by March
     13\(^\text{th}\), with interviews held the middle of April. The college
     should fund a transition period for the previous coordinator
     (leaving May 1\(^\text{st}\)) to train the next coordinator.

2. Planning, Budgeting and Assessment
   Forum scheduled for February 23, 2009 in the Center for
   Excellence. David and JoAnne will attend and will bring
   back any updates that were discussed.

3. Study Abroad Report
   Ideas about making the trip to Ireland are great except with
   little or no budget. Costa Rica has been great in the past with
   host families, they continue to work on the specific location.

V. Unfinished Business:
   A. Vote to Senate Start Time from 3:15 to 3:00 PM. – David Payne
      Motion made by Miya Squires, seconded by Stacey Burks
      Motion Carried Unanimously

   B. Revisit Program Discontinuance Policy – Kenneth Bearden
      Tabled to Unfinished Business

VI. New Business:
   A. Review Program Review Document – Kenneth Bearden
• The learning council looked at the document last Thursday and now it has been asked to be looked at by the Academic Senate.
• Changes made on Page 3, Part 5-A2. Programs that undergo a separate accreditation process- Career and Tec programs.
• Once the recommended changes are made he will send the revised document out to all.

B. Review By Law Changes – Kenneth Bearden
• Revised document will be sent out and will be voted on next committee meeting.

C. Review Interim Full-time Faculty Hiring Document – Jo Anne Cripe
   Tabled to Unfinished Business

D. Review Updated Human Subjects Policy – Miya Squires
   Tabled to Unfinished Business

VII. Other:

VIII. Future Agenda Items:

IX. Adjournment: