BYLAWS OF ACADEMIC TECHNOLOGY COMMITTEE
BUTTE COLLEGE

1. **PURPOSE.** The purpose of the Academic Technology Committee is to advise jointly the Academic Senate and the Technology Council on any matters involving the use of technology to aid in the delivery of instruction and student learning. Its role is advisory; the committee does not supersede the leadership role of the Academic Senate in academic and curricular matters that involve technology.

2. **MEMBERSHIP.** The Academic Technology Committee consists of a minimum seven members up to a maximum of eleven. All members of the committee must be faculty other than one administrative dean or director. The following must be represented among the membership. Note: One instructor can represent more than one of the categories listed (i.e., the DLC chair and TMI coordinator may be the same individual; the associate faculty member may be one of at least two faculty members representing either transfer or career).
   - At least two faculty members representing transfer and general education
   - At least two faculty members representing career and technical programs
   - At least one associate faculty member
   - At least one Student Development faculty member
   - An Academic Senator
   - The chair of the Senate’s Distance Learning Committee (DLC)
   - The faculty coordinator for Technology Mediated Instruction (TMI)
   - An administrative dean or director
   In addition, the Instructional Technology Specialists serve as ex officio members of the committee.

3. **TERMINOLOGY.** Members of the committee other than the DLC chair, TMI coordinator, and the administrator are hereinafter referred to as general members.

4. **SELECTION OF MEMBERS.** The DLC chair is selected by the Academic Senate. The faculty TMI coordinator and the administrator are selected by the Vice President for Student Learning. General members are elected by vote of the Academic Senate.

5. **TERMS OF SERVICE.** All general members serve two-year terms on the committee. The DLC chair and TMI coordinator serve for the duration of the individual in each of these positions. The administrator continues until such time that the Vice President selects a different individual. A general member may be elected to three consecutive terms totaling six years; the member must then remain off the committee for two years unless the individual becomes DLC chair, TMI coordinator, or designated administrator during that time. After the two year sabbatical, a former member could again serve subject to the same three-term limit.

6. **NOMINATION OF GENERAL MEMBERS.** The Academic Senate may solicit nominations for general committee members from the faculty as a whole. Self-nomination is encouraged. Members of the Academic Technology Committee may also choose to submit nominations, either as individuals or as a group.

7. **ELECTION OF GENERAL MEMBERS.** Election by the Academic Senate of the general members from the nomination group will take place each spring semester with terms taking effect the start of the following academic year. After soliciting the input of the Academic Technology Committee and considering the nomination pool, the Senate will
determine the number of open seats on the committee to be filled so that total membership is from seven to eleven. The Senate will then elect the appropriate number.

8. **ASSOCIATE STIPEND.** The associate instructor elected by the Senate for the purpose of representing the perspective of associate faculty on technology issues will receive a stipend paid by the District (independent of Senate funding) on a semesterly basis. The Senate may elect other general members who are associate faculty, but such additional associate instructors would not receive the stipend.

9. **CYCLE OF SERVICE.** Approximately half of the general members will conclude their terms at the end of each academic year. To begin this cycle of alternating terms, in Spring 2011 the Senate will select all general members for Academic Year 2011-2012 but approximately half the members will be elected to one-year terms rather than two.

10. **CO-CHAIRS.** The committee shall be co-chaired by the administrator and a faculty member elected by faculty members of the committee. The elected faculty co-chair will continue in this position for the duration of that member’s current term.

11. **ACADEMIC SENATE REPRESENTATION.** As stated under “Membership” above, one committee member must also be serving as an Academic Senator. This individual is to represent the committee on the Senate, to report advisory votes of the committee, and to communicate Senate discussions and decisions back to the committee. This representative may vary from semester to semester since no position on the Senate will specifically be designated as the one for academic technology; rather, when the Senate elects members of the committee, they will ensure one member is also serving as a Senator.

12. **TECHNOLOGY COUNCIL REPRESENTATION.** The Academic Technology Committee is represented on the Technology Council by four individuals: the co-chairs, the TMI coordinator, and a general member elected by faculty members of the committee. These representatives will report advisory votes of the committee and communicate Council discussions and decisions back to the committee.