AGENDA

1. **Agenda Approval**
   ENGR 45 was added to the agenda to discuss a discipline change. Motion to approve agenda; J. White, Second: L. Henson, Approval: Unanimous

2. **Approval of Minutes**
   A. December 3, 2012
   Motion to approve minutes; J. Cripe, Second: J. Dahlgren, Approval: Unanimous with one abstention: S. Bartlett

3. **Consent Agenda**
   A. New Course
      1. AUT 201 – Emissions and Transmissions Auto Skills Practice (0.5-1 Units)

   B. Course Modifications
      1. AET 36 – Heavy Equipment Operation
      2. AGR 110 – Agricultural Leadership I
      3. AUT 100 – BAR Update Certification Training
      4. AUT 200 – Chassis, Engines, Electrical, Auto Skills Practice
      5. SOC 2 – Principles of Sociology (C-ID: SOCI 110)
      6. NR 28 – Environmental Management

   C. New Program
      1. AA-T Degree in Sociology (18 Units)
         Committee suggestions:
         - SOC 2
           - Reading Assignment 1: add “... and come prepared for discussion in class.”
           - Reading Assignment 2: add “... and be prepared to explain the distinction in class.”
4. Pending Business

A. Course Modifications

1. ANTH 4 – Cultural Anthropology
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

2. ANTH 13 – Magic, Witchcraft and Religion
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

3. ANTH 14 – Language and Culture
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

4. ANTH 16 – Archeology and Ancient Societies
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

5. ANTH 18 – World Cultures
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

6. ANTH 32 – Native Americans
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

7. ANTH 33 – Ancient Mesoamerica
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

8. ANTH 34 – Native Americans Today
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); Effective Term: Fall 2013

9. BCIS/BUS 13 – Business Communication
   Change in pedagogical cap (from 40 to 30); Effective Term: Fall 2013

10. COS 110 – Instructor Training
    Change in units (from 1-5 to 15 units); change in hours (from 6-30 lecture/42-210 lab to 90 lecture/630 lab); change in repeats (from unlimited repeats to Not Repeatable); changes in catalog description, objectives, unit titles, and examples of assignments; Effective Term: Summer/Fall 2013
    • The department decided a fixed 15 unit format would be best

Motion to waive the two-meeting approval process and approve COS 110; J. Cripe, Second: S. Carey, Approval: Unanimous

11. PHO 2 – Introduction to Photography (C-ID: ARTS 260)
    Change in title (was “Basic Photography”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

12. PHO 4 – Color Photography
    Change in title (was “Beginning Color (Digital Emphasis)”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); change in repeats (from repeat 1 time to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013
13. **PHO 6 – Black and White Photography**
   Change in title (was “Advanced Black and White Photography”); change in hours (from 25.5 lecture/76.5 lab to 34 lecture/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Changes in disciplines (add “Photo Tech/Commercial Photo”; delete “Art”);
   **Effective Term:** Fall 2013

14. **PHO 8 – Commercial Photography**
   Change in title (was “Photographic Studio Arts I”); addition of prerequisite (PHO 2); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Addition of “Photo Tech/Commercial Photo” discipline; **Effective Term:** Fall 2013

15. **POS 2 – United States Government**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

16. **POS 3 – Comparative Politics**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

17. **POS 12 – California State and Local Government**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

18. **POS 14 – Politics of Third World Nations**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

19. **POS 16 – Vital Political Problems**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

20. **POS 18 – International Relations**
   Changes in examples of assignments and materials of instruction; change in pedagogical cap (from 45 to 35); **Effective Term:** Fall 2013

21. **SOC 4 – Modern Social Problems** (C-ID: SOCI 115)
   Changes in catalog description, objectives, unit titles, methods of evaluation, examples of assignments and materials of instruction; **Effective Term:** Fall 2013

22. **SOC 8 – Introduction to Marriage, Family and Intimate Relationships** (C-ID: SOCI 130)
   Change in title (was “Marriage, Family and Intimate Relationships”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term:** Fall 2013

23. **SOC 14 – Sociology of Gender** (C-ID: SOCI 140)
   Changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term:** Fall 2013

Laurel Hartley represented Sociology

- Motion to vote on all SOC courses as a block; J. Cripe, Second: S. Bartlett, Approval: Unanimous
- Committee suggestions:
  - SOC 4
    - Writing assignment 2: correct misspelled “believe”
  - SOC 14
    - Writing assignment 1: change to “matrilineal and patrilineal cultural systems…”
- Motion to waive the two-meeting approval process and approve all SOC courses with the recommended changes; J. Dahlgren, Second: S. Hammond, Approval: Unanimous
5. **New Business**  
   **A. New Courses (Effective Term: Fall 2013)**
   1. **CSCI 22 – Discrete Structures** (C-ID: COMP 152) (3 Units)
   2. **JOUR 4 – Newspaper Production/Roadrunner** (2 Units)
      Request UC Transfer Status
   3. **JOUR 7 – Beginning Newspaper Production Lab** (1.5 Units)
   4. **JOUR 8 – Intermediate Newspaper Production Lab** (1.5 Units)
   5. **JOUR 9 – Advanced Newspaper Production Lab** (1.5 Units)

   Leslie Henson represented Journalism
   - JOUR 6 was our newspaper production course that was a repeatable lecture/lab course
   - 4 new courses will replace JOUR 6 to be compliant with Title V
   - JOUR 4 is the lecture and has a corequisite of JOUR 7 which is the beginning lab
   - JOUR 8 and 9 are the intermediate and advanced labs to continue helping produce the newspaper in consecutive semesters
   - Assignments show increasing rigor from beginning to advanced
   - Committee Suggestions
     - Writing 1 – add hyphen to “long-time”
     - JOUR 8
       - Description – fix spelling of “editing”
   - The committee suggested rewriting the labs to show the difference in levels in the unit titles

   These courses were placed on Pending Business

   6. **KIN 24 – Weight Training II** (1.5 Units)
   7. **KIN 69 – Volleyball II** (1.5 Units)
   8. **KIN 71 – Basketball II** (1.5 Units)
   9. **PHO 7 – Stock Photography** (3 Units)
   10. **PHO 11 – Alternative Photographic Processes** (3 Units)
       Request UC Transfer Status
   11. **PHO 14 – Introduction to Photographic Portfolios and Books** (3 Units)

   Mark Hall represented Photography
   - B. Trolinger
     - The Photography department has addressed the concerns from the curriculum committee
     - PHO 5 and PHO 9 were originally proposed as modifications but the committee recommended they be new courses. These courses now show on the agenda as deletions and the content has been moved into two new courses PHO 7 and PHO 14
     - PHO 11 is new
     - PHO 2, Nancy Meyer was able to get in touch with the C-ID author and it was determined that “wet” meant black and white
     - PHO 2 is now the prerequisite course and then students can pick one of two paths: color or black and white
     - The program will allow the students to take a path or have a combination of both color and black and white courses
   - Committee suggestions:
     - PHO 11
       - S. Hammond – should the writing word requirement be higher for PHO 11 since it is being proposed for UC transferability?
       - S. Carey – we can submit as is and redo if it is denied
       - Objective 3: change to “Produce photographic prints…”
       - Objective 4: change to “Mount and frame…”
• Add PHO 2 as a prerequisite
  ◦ PHO 14
    • Writing assignment 2: change to “... of how your chosen site...”
• Motion to vote on all PHO courses as a block; J. Cripe, Second: J. Dahlgren, Approval: Unanimous
• Motion to waive the two-meeting approval process and approve all PHO courses; J. Dahlgren, Second: M. Brynnan, Approval: Unanimous
• Mark Hall asked that SOC 12 be on the next agenda as a deletion (keep RTVF 12)

B. Major Course Modifications

1. **CSCI 10 – Computer Architecture and Organization** (C-ID: COMP 142)
   Change in title (was “Assembly Language Programming”); change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (From 070710-Computer Programming to 070600-Computer Science (transfer); change in SAM code (from I-Occupational Ed to E-Non-Occupational); **Effective Term: Fall 2013**

2. **CSCI 20 – Programming and Algorithms I** (C-ID: COMP 122)
   Change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); deletion of prerequisite; addition of recommended prep; changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

3. **CSCI 21 – Programming and Algorithms II** (C-ID: COMP 132)
   Change in units (from 4 to 3); change in hours (from 51 lec/51 lab to 34 lec/51 lab); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

Boyd Trolinger represented Computer Science
• These courses are all required for the AS-T in Computer Science so are being aligned with C-ID courses
• Motion to vote on all CSCI courses as a block; J. Cripe, Second: S. Bartlett, Approval: Unanimous
• Motion to waive the two-meeting approval process and approve these courses; R. White, Second: S. Hammond, Approval: Unanimous

4. **HLTH 10 – Leisure for Healthy Living**
   Change in subject and course number (was REC 80); change in title (was “Leisure and Life”); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (from 083600-Recreation to 083700-Health Education); **Effective Term: Fall 2013**

5. **KIN 5 – Sports Officiating**
   Change in subject and course number (was PE 5); change in units (from 2 to 3 units); change in hours (from 34 lec to 51 lec); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; **Effective Term: Fall 2013**

6. **KIN 7 – Introduction to Athletic Training and Sports Medicine**
   Change in subject (was PE 7); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (from 083500-Physical Education to 127000-Kinesiology); change in pedagogical cap (from 25 to 35); **Effective Term: Fall 2013**

7. **KIN 8 – Athletic Training and Sports Medicine Practicum**
Change in subject and course number (was PE 4); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; change in TOP code (from 083500-Physical Education to 127000-Kinesiology); Effective Term: Fall 2013

8. KIN 23 – Weight Training I
Change in subject and course number (was PE 19); change in title (was “Weight Training”); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

9. KIN 58 – Badminton
Change in subject and course number (was PE 31); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

10. KIN 68 – Volleyball I
Change in subject and course number (was PE 37); change in title (was “Volleyball”); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

11. KIN 70 – Basketball I
Change in subject and course number (was PE 38); change in title (was “Basketball”); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

12. KIN 74 – Boxing
Change in subject and course number (was PE 11); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

13. KIN 94 – Adaptive Physical Education
Change in subject and course number (was PE 16); change in units (from 0.5-1.75 to 1.5 units); change in hours (from 6-17 lec/11-34 lab to 17 lec/34 lab); change in repeats (from Repeat 3 times to Not Repeatable); changes in catalog description, objectives, unit titles, methods of instruction, methods of evaluation, examples of assignments and materials of instruction; Effective Term: Fall 2013

Mario Vela represented Kinesiology/Physical Education and Health
- Motion to vote on all KIN/HLTH courses as a block; S. Bartlett, Second: J. Cripe, Approval: Unanimous
- Repeatability is being removed
- Changing PE subject to KIN-Kinesiology
- All REC courses are gone, the last one has been converted to HLTH 10
- Committee suggestions
  - HLTH 10
    - Reading assignment 2: add “Be prepared to discuss in class.”
    - Out of Class assignment 2: remove “with the class”
  - KIN 8 remains repeatable because CSU, Fresno requires 250-500 hours of athletic internship
• Change the current repeat statement to “This course may be repeated 3 times to meet the admission requirements for athletic training requirements at an accredited Athletic Training program.”
• Motion to waive the two-meeting approval process and approve these courses; S. Carey, Second: S. Bartlett, Approval: Unanimous

C. Course Deletions (Information Only): Effective Spring 2013
1. ART 25 – Painting-Beginning Airbrush
2. ART 26 – Painting-Intermediate Airbrush
3. ART 37 – Graphic Design III, Portfolio
4. ART 58 – Raku – Native American and Ancient Clay Techniques
5. ART 84 – Stained Glass and Glass Design
6. ART 100 – Ceramics Workshop
7. PHO 5 – Advanced Color Photography
8. PHO 9 – Photographic Studio Arts II
The committee endorsed the deletion of these courses

D. New Program
1. AS-T Degree in Computer Science (29 Units)
   Boyd Trolinger represented Computer Science
   • MATH and PHYS courses need to align for C-ID before this can be submitted to the state, but the committee can approve
   • Discrete structures course is an addition to the curriculum and the Mathematics department no longer offers this course
   • Correct spelling of “breadth” and “intersegmental” in narrative
   • Motion to waive the two-meeting approval process and approve the AS-T Degree; R. White, Second: J. White, Approval: Unanimous

E. Program Modifications
1. AA-T Degree in History
   Changes to core (replace HIST 12, 14 with HIST 3, 5)
   • Boyd Trolinger represented History
     ◦ Swapping out non C-ID courses with C-ID aligned courses
   • Motion to waive the two-meeting approval process and approve; S. Bartlett, Second: J. Dahlgren, Approval: Unanimous
2. Noncredit Certificate of Competency in ESL
   Changes in catalog description and core requirements (from 4 required courses to 1 required and 3 core choice); Effective Term: Fall 2013
   • Tina Day represented ESL
     ◦ The department is changing the requirements because not all student take all levels of the certificate
     ◦ ESL 310 will remain the core course. The students will then take one or more of the other courses (ESL 311, 312, 313) to complete the certificate
     ◦ This still qualifies for enhanced funding as that requirement is two or more courses
   • Motion to waive the two-meeting approval process and approve; S. Bartlett, Second: T. Day, Approval: Unanimous

6. Miscellaneous Agenda Items
A. ENGR 45 – Addition of discipline “Physics” – R. White
   • R. White has been approached to teach this course, but does not have the discipline associated with ENGR 45
The “Engineering” discipline requires a Bachelor’s degree in Engineering or a Master’s degree in Physics.
The equivalency committee no longer approves equivalency for one course, it is for the entire discipline.
R. White is requesting “Physics” be added to the course disciplines for ENGR-45.
ENGR 8 already has the discipline of “Physics” and ENGR 45 has many of the same components.
S. Carey: Do both disciplines agree?
R. White: There is only one person, Mike Woods, who teaches this course to consult.
The committee suggested a consultation with Mike Woods is needed before the committee can take action.

B. Pedagogical Cap Guidelines – B. Trolinger
Mike Findlay filled out the draft ped cap rubric for ANTH and POS:
The ped caps were increased due to increase physical space.
The department now wishes to lower them because it is not in the best interest of students.
The higher ped caps have changed the dynamics of instruction favoring a continuous lecture mode.
A study of other colleges shows a range of ped caps.
Lack of consistency between disciplines is something to address.
The arguments for changing to 35 seem compelling, but there is a back drop of other considerations.
S. Yaqub: If this is the body that approves ped caps, then this body should also have the financial discussion as well.
A discussion between other disciplines in the same GE area is needed, where a compromise may be reached by raising other courses in order to reduce these or a common ped cap that is somewhere in the middle, possibly 38.
Motion to approve the ped caps as presented: S. Bartlett, Second: M. Brynnan, Approval: Yes: 4, No: 7, Abstain: 3.
Motion to re-address the ped caps in early Spring; J. Cripe, Second: D. Danielson, Approval: Unanimous.

C. Curriculum Retreat – 3-5pm, SSG-102, January 14, 2013

D. Next Meeting – January 28, 2013
Motion to adjourn; S. Bartlett, Second: S. Carey, Approval: Unanimous.